



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
THURSDAY, JUNE 25, 2020**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:32 p.m. through Zoom Meetings. Aldermanic Representative Susan Kott; Commissioners Steve Wagner; and Ken Morrison were present. Commissioner Frank Capra was excused. Commissioners Kevin O'Brien; and Bernard Petersen were absent. Carina Walters, City Administrator, and Gregory Guidry, Building Inspector, were also present.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Aldermanic Representative Kott moved, and Commissioner Morrison seconded to approve the minutes of May 28, 2020.

Roll call vote: Aye-4, Nay-0. Chairman Eisenhardt; Aldermanic Representative Kott; Commissioners Wagner; and Morrison. Motion carried.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

A. To consider an extension request to the Certificate of Appropriateness and Façade Grant for property located at 488 Milwaukee Avenue from Bevin Dawson.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Gregory Guidry, Building Inspector, explained the major remodel project is almost completed, and the applicant is requesting for a little extra time. The window trim still needs to be finished.
- Bevin Dawson, owner, stated the service doors are not in, along with a few other small items, since the contractors are busy.
- Mr. Guidry asked if a 4 month extension was enough time. Mr. Dawson replied everything is in stock, so it should be good, but will accept a longer extension if allowed. Aldermanic Representative Kott stated a 6 month extension could be given in case there are issues.

- Chairman Eisenhardt questioned if there are any concerns during budget time if there is any remaining façade grants, and if it will affect the budget for 2021.
- Carina Walters, City Administrator, answered the façade grants will go to the designated project, and will not affect the 2021 budget.
- There were no further comments.
- Commissioner Wagner moved, and Aldermanic Representative Kott seconded to approve the Certificate of Appropriateness and Façade Grant extension for 6 months.

Commissioner Kevin O’Brien joined the meeting at 5:36 p.m.

Roll call vote: Aye-5, Nay-0. Chairman Eisenhardt; Aldermanic Representative Kott Commissioners Wagner; Morrison; and O’Brien. Motion carried.

NEW BUSINESS

A. To consider approving a Certificate of Appropriateness and Sign Permit application from Joel Weis for property located at 204 E. Chestnut Street to replace the existing awning and signage.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Mr. Guidry, explained the awning is being changed out to have a different business name, but the color and size are the same. The wall signage size is similar to the existing, and meets the ordinance.
- Aldermanic Representative Kott asked if the material used is plastic or if the letters are placed on a board. Mr. Guidry responded they are using PVC letters and “The Weis Group” sign is a board.
- There were no further comments.
- Commissioner Morrison moved, and Aldermanic Representative Kott seconded to approve the Certificate of Appropriateness and Sign Permit provided all work is completed per application and a sign permit is obtained.

Roll call vote: Aye-5, Nay-0. Chairman Eisenhardt; Aldermanic Representative Kott Commissioners Wagner; Morrison; and O’Brien. Motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Chairman Eisenhardt introduced and opened this item for discussion.

- Chairman Eisenhardt stated there have been no changes since the May meeting.

ADJOURNMENT

Commissioner Morrison moved, and Aldermanic Representative Kott seconded to adjourn the meeting at 5:49 p.m.

Roll call vote: Aye-5, Nay-0. Chairman Eisenhardt; Aldermanic Representative Kott
Commissioners Wagner; Morrison; and O'Brien. Motion carried.

Recording Secretary,

Kristine Anderson
Administrative Assistant