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CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, August 4, 2020

1. **Call to Order - Roll Call**

Mayor Hefty called the Committee of the Whole meeting to order via Zoom at 6:30 p.m. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Staff present: City Attorney John Bjelajac, Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, Police Chief Mark Anderson, and Human Resource Manager Jason Corbin.

2. **Citizen Comments:** None.

3. **Approval of Minutes** - To approve the July 21, 2020 Committee of the Whole Meeting Minutes. Motion: Alderman Rauch. Second: Alderman Kott. With all in favor, the motion carried.

4. **RESOLUTIONS:**

A. **Resolution 5023(19)** - To Petition the Secretary of Transportation for Airport Improvement Aid by the Common Council of the City of Burlington, Racine and Walworth Counties, Wisconsin.

Airport Manager, Gary Meisner, provided background information regarding the petition stating that this is the next step towards applying for State Funding for qualifying future airport improvements, which is required by the State. Meisner said there is currently no funding available as it has already been used on previous projects. Meisner then reviewed the proposed projects and stated that the items listed are more of a wish list and needs to be listed in order to qualify for the funding.

Alderman Preusker inquired about land acquisition and a runway expansion that was listed in the report. Meisner explained that there are no plans for a runway extension and that it is something the Federal Government had wanted; however, realized it's too big of a project and was tabled. Meisner further explained that land acquisition has been discussed for the purpose of more hangars.

Alderman Bauman asked if approval from the Common Council is required. Meisner confirmed that all projects first go to the Airport Board and then to Council for final approval. Alderman Bauman wanted make the public aware that there is nothing hidden going on at the Airport.

- B. **Resolution 5024(20)** - To authorize an agreement with the Wisconsin Department of Transportation to share the cost of replacing the Jefferson Street Bridge.

Director Riggs provided background information stating that the City applied for funding through WISDOT's Local Bridge Program in 2019 and was notified in the Spring of 2020 that the application was successful. Riggs stated that this competitive State/Federal program will cover 80% of the construction costs up to \$2,179,356 and that the City will be responsible for 20% of the costs or anything over the state/federal maximum, or non-qualifying expenses. Riggs stated that the project's total construction cost is estimated at \$2,725,195 and in order to secure this funding, the City must enter into an agreement with WISDOT, which is the purpose of the resolution. Riggs further stated that the design is expected to be completed in 2021 and the bridge would be reconstructed in 2023.

5. **ORDINANCES:** None

6. **MOTIONS:**

- A. **Motion 20-980** - To authorize staff to draft a Professional Services Agreement with GrahamSpencer for the City of Burlington's Re-Branding effort.

Council President Alderman Schultz provided background information stating that this is the next step in the process of moving forward with the re-branding effort. Schultz also stated that one of the requirements of applying for the JEM Grant is to have a professional consultant on board, which is what led to a search for a qualified firm. Schultz stated that the City received 15 proposals and interviewed four firms and through extensive interviews, the interviewing committee is recommending GrahamSpencer based on their expertise and overall understanding of the scope of work. Richard Lynch stated that the interview process was very well done and very objective and feels confident that the right group was selected.

7. **ADJOURNMENT**

Motion: Alderman Schultz. Second: Motion: Alderman Heft. With all in favor, the motion carried and the meeting was adjourned at 7:04 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington