



## CITY OF BURLINGTON

Administration Department  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 - (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

### AGENDA COMMON COUNCIL

Tuesday, August 4, 2020

To immediately follow the 6:30 p.m. Committee of the Whole Meeting  
Common Council Chambers, 224 East Jefferson Street

Webinar Link: <https://us02web.zoom.us/j/83742370640?pwd=MVVaZHGwNXVWaHdldDBnTEIxUFlyQT09>

Webinar ID: 837-4237-0640

Password: 441655

Telephone Dial: US: (312) 626-6799

- To attend a meeting, click on the link provided or dial in with the phone number provided on the meeting agenda. You may need to create a Zoom account if you access the meeting online.
- You will participate as an attendee, not a panelist. You will be muted by the meeting moderator.
- To participate/speak during a meeting when allowable, you will need to “raise your hand”. Online you will find a ‘raise hand’ option in the menu bar. Via phone, you can press \*9.
- All meetings are recorded and subject to the Wisconsin Open Meetings Law.

Mayor Jeannie Hefty  
Susan Kott, Alderman, 1st District  
Theresa Meyer, Alderman, 1st District  
Bob Grandi, Alderman, 2nd District  
Ryan Heft, Alderman, 2nd District  
Steve Rauch, Alderman, 3rd District  
Jon Schultz, Council President, Alderman, 3rd District  
Thomas Preusker, Alderman, 4th District  
Todd Bauman, Alderman, 4th District

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments:** Telephone Dial: US: (312) 626-6799, Webinar ID: 837-4237-0640
4. **Chamber of Commerce Representative**
5. **Approval of Minutes** (T. Preusker)
  - A. To approve the July 21, 2020 Common Council Meeting Minutes.

6. **Letters and Communications:** None

7. **Reports by Aldermanic Representatives and Department Heads**

8. **Reports** (*T. Bauman*)

A. To approve Reports 1-2 as submitted.

9. **Payment of Prepaids and Vouchers** (*S. Kott*)

A. Attached please find the Prepaid and Voucher list for bills accrued through August 4, 2020:

Total Prepaid:	\$ 40,474.32
Total Vouchers:	\$ 233,086.39
EFT	\$ 22,819.50
<b>Grand Total:</b>	<b><u>\$ 296,380.21</u></b>

10. **Licenses** (*T. Meyer*)

A. To approve a "Class B" Liquor License to Lucky Star Hospitality Group, LLC dba Lucky Star Pub & Eatery, 864 Milwaukee Avenue.

11. **Special Events** (*B. Grandi*)

A. To approve the Special Event Permit Applications as submitted.

12. **Appointments and Nominations** - To approve poll worker appointments, with the term expiring December 13, 2021, for the following people: (*R. Heft*)

1. Julie Baker
2. Carl Cecelia
3. Diane Cecelia
4. Heather Christenson
5. Kimberly Cornell
6. Wendy Helbach-Herda
7. Jill Janos
8. Mary Lynch
9. Michelle Peterson
10. Ryan Savignac
11. Douglas Short
12. Tyler Van Patten

13. **PUBLIC HEARING:** (*R. Heft*)

A. A Public Hearing to hear comments and concerns from the public regarding a petition for Airport Improvement Aid.

14. **RESOLUTIONS:**

- A. **Resolution 5022(18)** - To approve an Agreement with Axon Enterprises, Inc. for seven in-squad camera systems and cloud storage for the City of Burlington Police Department in the amount of \$67,743.00. *(S. Rauch)*

15. **ORDINANCES:** None

16. **MOTIONS:** None

17. **ADJOURNMENT** *(J. Schultz)*

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*



**DATE:** August 4, 2020

**SUBJECT:** MEETING MINUTES - To approve the July 21, 2020 Common Council Meeting Minutes.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

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**BACKGROUND/HISTORY:**

The attached minutes are from the July 21, 2020 Common Council meeting.

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends approval of the attached minutes from the July 21, 2020 Common Council meeting.

**TIMING/IMPLEMENTATION:**

This item is scheduled for final consideration at the August 4, 2020 Common Council meeting.

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**Attachments**

CC Min

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City Clerk  
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**CITY OF BURLINGTON  
Common Council Minutes  
Jeannie Hefty, Mayor  
Diahnn Halbach, City Clerk  
Tuesday, July 21, 2020**

1. **Call to Order / Roll Call**

Mayor Hefty called the Common Council meeting to order via Zoom at 7:52 p.m. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Todd Bauman. Excused: Alderman Tom Preusker.

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, Fire Chief Alan Babe, Police Chief Mark Anderson, and Human Resource Manager Jason Corbin.

2. **Pledge of Allegiance**

3. **Citizen Comments:** None

4. **Chamber of Commerce Representative:** None

5. **Approval of Minutes:** To approve the June 21, 2020 Common Council Meeting Minutes.

Motion: Alderman Schultz. Second: Alderman Kott. With all in favor, the motion carried.

6. **Letters and Communications:** None

7. **Reports by Aldermanic Representatives and Department Heads**

- Mayor Hefty provided a COVID update.
- Alderman Schultz asked for the City's overall assessment increase for 2020. City Clerk, Diahnn Halbach, responded that there was an average of an 8% increase to the City overall.
- Alderman Grandi provided a Beer Garden update stating he has received a lot of letters and correspondence. Grandi also stated that the Pool Board is trying to dispel rumors and negative comments and will be having another meeting to decide whether to continue moving forward. Alderman Meyer suggested if the pool location doesn't work out, perhaps it could be located elsewhere as there seems to be much interest in having a beer garden in the City.
- Director Riggs offered his recognition of the Rotary's 2019 fundraising efforts which allowed for the building and installation of 11 Trail Kiosks. Riggs also recognized an Eagle Scout Project for work completed at the old Water Tower Park off of Lewis, in which new benches were installed and improved landscaping was done.

8. **Reports** - To approve Reports 1-8 as submitted.
- Motion: Alderman Rauch. Second: Alderman Bauman. With all in favor, the motion carried.
9. **Payment of Prepaids and Vouchers** - To approve the Prepaid and Vouchers list for bills accrued through July 21, 2020.
- Motion: Alderman Bauman. Second: Alderman Heft. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
10. **Special Events** - To approve Special Event Applications as submitted (Plaza Theater Outdoor Movies and Toy Run for Love Inc.)
- Motion: Alderman Kott. Second: Alderman Bauman. With all in favor, the motion carried.
11. **Appointments and Nominations** - To appoint Casey Kemper to the Park Board in replacement of Jennifer Amborn, term expiring 5/1/2022.
- Motion: Alderman Meyer. Second: Alderman Heft. With all in favor, the motion carried.
12. **PUBLIC HEARINGS:** None
13. **RESOLUTIONS:**
- A. **Resolution 5019(15)** - To approve the Water System SCADA (Supervisory Control and Data Acquisition) Improvement Services with Redford Data Services in the amount of \$13,594.00.
- Motion: Alderman Grandi. Second: Alderman Bauman. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
- B. **Resolution 5020(16)** - To approve Task Order 111 with Kapur & Associates for the Design of Maryland Avenue Road Improvements.
- Motion: Alderman Heft. Second: Alderman Rauch. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
- C. **Resolution 5021(17)** - To approve a change of Polling Location from United Methodist Church to the Veteran's Terrace, located at 589 Milwaukee Avenue.
- Motion: Alderman Rauch. Second: Alderman Meyer. With all in favor, the motion carried.
14. **ORDINANCES:**
- A. **Ordinance 2060(3)** - To consider approval of a Rezone Map Amendment request at 965 S. Pine Street from Rd-2, Two-Family Residential District with a Planned Unit Development to Rm-2, Multi-Family Residential District.
- Motion: Alderman Schultz. Second: Alderman Kott. With all in favor, the motion carried.

15. **MOTIONS:**

- A. **Motion 20-975** - To approve the City of Burlington Fire Chief and/or Service Director to apply for the Wisconsin EMS Funding Assistance Program (FAP).

Motion: Alderman Rauch. Second: Alderman Grandi. With all in favor, the motion carried.

- B. **Motion 20-976** - To approve an Airport Hangar Lease with John Pelland for property located at 916 Alpha Taxiway, Burlington Municipal Airport, Burlington, Wisconsin.

Motion: Alderman Bauman. Motion: Alderman Kott. With all in favor, the motion carried.

- C. **Motion 20-977** - To approve an Airport Hangar Lease with BBS Investments, LLC for property located at 900, 908, 916 Delta Taxiway and 901, 909, 917 Gulf Taxiway, Burlington Municipal Airport, Burlington, Wisconsin.

Motion: Alderman Kott. Second Alderman Bauman. With all in favor, the motion carried.

- D. **Motion 20-978** - To approve pavement repairs near the Milwaukee Avenue Rail Crossing.

Motion: Alderman Meyer. Second: Alderman Kott. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.

- E. **Motion 20-979** - To deny a request from Geoffrey Davel of 156 Randolph Street, to modify Ordinance 274-6, that would allow a garden and other vegetation to be grown in the boulevards.

Motion: Alderman Grandi. Second: Alderman Bauman. Roll Call Vote: Aye - 6. Nay - 1 (Alderman Schultz). The motion carried.

16. **ADJOURNMENT**

Motion: Alderman Heft. Second: Alderman Rauch. With all in favor, the motion carried and the meeting was adjourned at 8:18 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington



**DATE:** August 4, 2020

**SUBJECT:** REPORTS - To approve Reports 1-2 as submitted.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

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**BACKGROUND/HISTORY:**

Attached please find the following reports:

1. Park Board Minutes, 6-18-2020
2. Committee of the Whole Minutes, 7-21-2020

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends that Council approves the submitted reports.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the July 21, 2020 Common Council meeting.

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**Attachments**

Park Board Minutes

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**CITY OF BURLINGTON PARK BOARD MINUTES  
THURSDAY, JUNE 18, 2020 6:30PM (VIA ZOOM)**

**President Patricia Hoffman called the meeting to order at 6:30 PM.**

**Roll Call:** Present: Commissioners Patricia Hoffman, Marilee Hoffman, Rosemary Dolatowski and Aldermanic Representative Steve Rauch. Also present: Peter Riggs, Director of Public Works. Commissioner Clay Brandt arrived at 6:34 pm. Absent: Commissioner Jason Ledbetter. Excused: Jennifer Amborn and Park Foreman Aaron DeGrave.

**Approval of May 21, 2020 Park Board Minutes:** President Patricia Hoffman entertained a motion to approve the May 21, 2020 Park Board Minutes. Motion to approve made by Aldermanic Representative Rauch. Seconded by Commissioner Rosemary Dolatowski. All voted aye, motion carried.

**Citizen Comments:** None.

**Aldermanic Report:** Aldermanic Representative Rauch advised the Strategic Plan sessions were going to take place June 19 & 20, 2020. Commissioner Patricia Hoffman would be attending representing the Park Board.

**Baseball 2000 (BB2K) Report:** Bud Milroy, BB2K, advised the season was going well so far. Milroy advised the board he had provided a shared Google calendar to Angela Hansen, Administrative Assistant DPW.

Milroy noted the right field area had a water issue and BB2K installed a temporary fence around the area for player protection. Park Foreman, Aaron DeGrave met with Ryan Hoffman, BB2K Grounds & Maintenance and brainstormed some ideas for a more permanent repair.

Milroy advised the women's side restroom door would not close. Staff would be advised to repair. Hansen reported a torn flag issue to Milroy which was rectified.

Milroy updated the board regarding the status of the scoreboard. The finishing touches including trim work and electronics were completed and being testing at tonight's games.

Aldermanic Representative Rauch questioned the status of the bleachers. Riggs advised due to all going on with the COVID they have yet to be delivered.

## **Director of Public Works Report:**

Riggs advised the board the Rotary bike trail kiosk installation day was looking to be the week of July 14, 2020. He noted he would advise the board when a specific date is set. Riggs further explained the holes for the posts would be augured by DPW staff.

The Riverside Park project was near completion with a small punch list of items to be wrapped up.

Pavilion rentals were again being taken with booking for meetings and celebrations of life due to the restrictions of COVID on indoor activities.

The new part time Part Attendant would be starting tonight.

Riggs commended Boy Scout, Andrew Karnes, for the work he put in for his Eagle Scout project at Water Tower Park. Benches were installed and flower bed work was completed.

Aldermanic Representative questioned how many seasonals were currently on staff. Riggs stated there were 6 including one at the Compost Site and one Park Attendant. Normally there would be 12 seasonals but with the COVID concerns and currently keeping all staff to one person per truck, it was not feasible to hire more.

Commissioner Marilee Hoffman questioned the status of the boat launch signage at Riverside. Riggs advised signage was ordered and would be installed as soon as received. Aldermanic Representative noticed there was still silt fencing up there as well. Riggs advised PSG still had some earthwork to complete prior to removal.

Aldermanic Rauch also requested a status update on pickleball and the CORP survey. Riggs advised he would speak with DeGrave regarding the pickleball status and get back to him. As far as the CORP, Riggs apologized he would get the information emailed to the board.

The board discussed the potential use of a crank system to lower the nets and whether to leave it on site or remove it each night. It was determined the crank could be left on site and users would try it and provide feedback if it did not work.

Aldermanic Representative Rauch mentioned to the board to keep in mind budget season would be quickly approaching and to keep in mind project for 2021. Riggs agreed and noted any suggestions the board had could be discussed with him or forwarded via email.

**New Business:**

**A. Discussion regarding the installation of a park bench at the Dog Park.**

Riggs advised the board the Dog Park board would like to install a bench at the Dog Park in recognition of Guy Williams who passed away. Riggs advised the current Dog Park President, Barbara Ann Burmeister, was advised more information regarding this request would need to come before the board at a future meeting.

Riggs also advised staff was ready to complete the installation of the yard hydrant / drinking fountain as soon as an agreement with the Dog Park was presented and agreed upon by the Park Board.

**B. Discussion regarding the dog play apparatuses at the Dog Park.**

Riggs advised that the dog play apparatus that was installed by Tristan Yonash as part of his Eagle Scout project at the Dog Park was recently removed by a user of the park. Apparently, dogs were being injured on the jumps, although no official complaints were made. DPW staff took the pieces that were removed and have them in storage.

Riggs advised he met with the Yonash's (Tristan and Teagan), as well DeGrave at the Dog Park to discuss what could be done as the remaining play equipment was causing issues and not working as intended. Astroturf sections being installed was discussed and Tristan was willing to complete the repairs. City could assist with minimal cost involvement. Aldermanic Representative Rauch suggested Yonash contact Sege Paintball just north of Hwy 164 as they have sections of rolled turf laying out for sale.

**C. Discussion regarding the mowing of the Veteran's Terrace.**

Riggs advised the board the City currently holds a lease with the Veteran's Terrace. Currently they are responsible for mowing a portion of the grounds which extends between the building from the fishing pier to Milwaukee Avenue, up along one edge of the building and one of the islands in the parking lot. The service they had been using was no longer able to do the work so they reached out to the City asking if the City could perform the work.

Riggs stated on a temporary basis he agreed to complete the work as staff is currently there to mow the park. Staff has been able to mow and string trim this area with the last two mowing cycles adding only an additional 35 minutes of labor. As this was a reasonable addition to the regular mowing schedule that staff does currently at Echo, Riggs agreed to the additional mowing for the remainder of 2020. Any additions to the regular mowing schedule or changes would be the Veterans Terrace responsibility. Should they wish for the City to continue the mowing after 2020, a memorandum of understanding could be added to the agreement.

Questions were raised by the board regarding who would be doing the mulching and landscaping, etc. Riggs stated the Veteran's Terrace has maintenance staff who can do that type of work, but they do not have the proper equipment to do the regular mowing.

**D. Discussion regarding an open appointment for a Park Board member.**

Riggs advised the board that member Jennifer Amborn decided to step down. He noted her contributions to the board were vast throughout the years. He asked the board to brainstorm anyone they would have in mind to fill her vacancy and let either him or Mayor Hefty know.

**Old Business:**

**A. Discussion with the Burlington Pool Board regarding a site plan for the beer garden at Devor Park.**

Pool Board members Alderman Bob Grandi, Darrell Eisenhardt and Dan Bocock, Burlington Area School District Buildings (BASD) and Grounds Supervisor were in attendance to explain or answer any questions the board had regarding the site plans.

Alderman Grandi noted the last time this was brought before the board they presented general concept site plans. The current plans were designed by Blake Theisen who also was involved with the design of the pool. Dan Bocock, BASD, would be working as the general contractor on the project. Bocock explained that most of the concrete for the design is already existing on site. The design for the beer garden is simple with the addition of some concrete and landscaping and electrical to be added for a cost of approximately \$23,000.

Alderman Grandi wanted it noted the Garden Club had been out and designed and planted perennials in front of the building and it looked wonderful.

Alderman Grandi advised the board patrons would be ordering from the concession stand outside the pool near the party room. He noted there would be no parties in the party room while the beer garden was open. The beer garden hours have been determined to be Thursday & Friday's from 4-8pm and Saturday & Sunday's from 4-7 pm.

Aldermanic Representative Rauch questioned if the need for the lighting was more aesthetic than necessity. He noticed that a substantial portion of the budget for this project was for lighting and with most of the operating times being during daylight hours he wondered if all the lighting proposed was necessary. Alderman Grandi agreed the lighting was not a necessity, however, the Pool Board found that while this lighting system would double as use for potential canopy structures down the road.

Commissioner Dolatowski voiced concerns regarding the beer garden being in a residential area. She questioned why the existing beer gardens located in the downtown were not sufficient for this type of use. She also questioned if this use was approved by the City Council. It was noted this issue had not yet gone to City Council, but the concept of the beer garden had previously been approved by the Park Board earlier this year. The approval at tonight's meeting was strictly to approve the recommendation of the proposed site plan to the City Council. Commissioner Dolatowski also raised concerns regarding how close the beer garden would be to the playground. Alderman Grandi advised the beer garden would stop at the end of the fence line for the pool, keeping at a very good distance from the playground.

Riggs liked the bike rack spots but observed they were still on the same side. Alderman Grandi noted to keep the pedestrian traffic flowing at the front of the building, it was determined the racks would be better suited where they have been on the side of the building. Riggs also questioned if the planters shown would include perennials and would they be permanently in place or need to be removed in the winter. Pool Board member Eisenhardt advised they would be permanent concrete planters with perennials. Riggs noted the plan fits well and works with the site.

Riggs reiterated that Park Board had previously approved the concept of the beer garden. The Pool Board was now looking obtain Council approval. To do that they need the Park Board to approve the proposed site plan which would allow the Council to proceed with their approval process.

Fourth District Alderman Tom Preusker, 172 Karyl Street, advised the board he was strongly in favor of the concept. He stated the concept was unique as well as the revenue that could be generated. He noted this concept would also allow local breweries the ability to supply their products locally as well.

It was noted that the Wauwatosa pool has this same concept including beer and they have had no issues.

Question were raised by the board regarding membership survey for support, social distancing capable, fenced in and security. Alderman Grandi advised that informally speaking with visitors of the pool and resident there has been tremendous support. Pool Board member Eisenhardt agreed and noted he has spoken with some of the local breweries who have mentioned their willingness to supply products. Patrons could maintain proper social distancing when visiting as well. Alderman Grandi noted there would be no security fencing around the garden just the roping noted on the plans. Pool member Eisenhardt made the board aware the pool does have after hours security cameras installed.

Aldermanic Rauch wanted to confirm this item was scheduled for the July 7, 2020 Committee of the Whole and City Council. Alderman Grandi confirmed it was.

Commissioner Patricia Hoffman entertained a motion to recommend approval to the City Council of a site plan for the beer garden at Devor Park as presented. Commissioner Brandt motioned and Aldermanic Representative Rauch seconded. Ayes: Commissioners Marilee Hoffman, Brandt and Aldermanic Representative Rauch. Nays: Commissioner Dolatowski. Majority in favor and the motion carried.

### **Other Items:**

For the July meeting the board was advised to consider suggestions for capital items for the 2021 budget, CORP survey status as well as Park Board member replacement suggestions.

**There being no further items for discussion, President Patricia Hoffman entertained a motion for adjournment. Motion to adjourn made by Commissioner Brandt. Seconded by Aldermanic Representative Rauch. All voted aye, and President Patricia Hoffman adjourned the meeting at 7:34 PM.**

**Minutes submitted by:**

Angela Hansen  
Administrative Assistant - Department of Public Works



DATE: August 4, 2020

SUBJECT: **PREPAID AND VOUCHERS** - To approve the Prepaid and Vouchers list for bills accrued through August 4, 2020.

SUBMITTED BY: Steven DeQuaker, Finance Director

**BACKGROUND/HISTORY:**

Attached please find the Prepaid and Voucher list for bills accrued through August 4, 2020:

Total Prepaid:	\$ 40,474.32
Total Vouchers:	\$ 233,086.39
EFT	\$ 22,819.50
<b>Grand Total:</b>	<b>\$ 296,380.21</b>

**BUDGET/FISCAL IMPACT:**

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$114,261.00 Hogen Electric, Inc. - Well No 7 Generator
2. \$ 40,388.50 Central Racine County Health - Semi-Annual Billing of the 2020 Budgetary Contribution
3. \$ 13,319.50 RCEDC - The Loop Grant
4. \$ 9,500.00 RCEDC - PAC Grant
5. \$ 8,484.44 Wanasek Corporation - Street Sweeper

**RECOMMENDATION:**

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$296,380.21.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the August 4, 2020 Common Council meeting.

**Attachments**

- Prepaid 07.16.20
- Prepaid 07.24.20
- Vouchers 08.04.20
- EFT 07.17.20

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>100239006</b>						
100-239006 LAW-VISION	SUPERIOR VISION INSURANCE	Policy No. 14150001 Aug. Billing	416643	07/17/2020	623.66	
Total 100239006:					623.66	
<b>100414133000</b>						
100-414133-000 Room Tax	CARPE DIEM RENTALS LLC	REFUND ROOM TAX CHECK-PAID TWICE	ROOM TAX	07/16/2020	81.84	
Total 100414133000:					81.84	
<b>100434321120</b>						
100-434321-120 RESIDENTIAL BLDG PERMI	ENGLER ELECTRIC	REIMBURSEMENT-DOUBLE PAY PERMIT 06/11/20	REIMBURSE	07/16/2020	100.00	
Total 100434321120:					100.00	
<b>100454521001</b>						
100-454521-001 BOND FEES	RACINE COUNTY CLERK OF C	Schuler, Richard S #20-7717	20-7717	07/13/2020	5,000.00	
100-454521-001 BOND FEES	RACINE COUNTY CLERK OF C	Coss, Jamie A #20-7789	20-7789	07/13/2020	5,000.00	
Total 100454521001:					10,000.00	
<b>100454591000</b>						
100-454591-000 PARK DEPT	USW LOCAL 892	REFUND-PARK SECURITY DEPOSIT	REFUND-PARK RE	07/14/2020	100.00	
100-454591-000 PARK DEPT	SWANSON, JENNIFER	REFUND-PARK RESERVATION CANCELLATION	REFUND-PARK RE	07/14/2020	150.00	
100-454591-000 PARK DEPT	MELBY, BECKY	REFUND-PARK SECURITY DEPOSIT	REFUND-PARK	07/14/2020	100.00	
100-454591-000 PARK DEPT	KRETSCHMER, CORINA	REFUND-PARK SECURITY DEPOSIT	REFUND-PARK	07/14/2020	100.00	
100-454591-000 PARK DEPT	HAACKER, DAN	REFUND-PARK SECURITY DEPOSIT	REFUND-PARK	07/14/2020	100.00	
100-454591-000 PARK DEPT	YONASH, CAROLYN	REFUND-PARK SECURITY DEPOSIT	REFUND-PARK	07/14/2020	100.00	
100-454591-000 PARK DEPT	KIRST, STEVE	REFUND-PARK SECURITY DEPOSIT	REFUND-PARK	07/14/2020	100.00	
100-454591-000 PARK DEPT	NORTHROP, SHANNON	REFUND-PARK SECURITY DEPOSIT	REFUND-PARK	07/14/2020	100.00	
Total 100454591000:					850.00	
<b>10051511247</b>						
100-515111-247 Repairs & Maint Software	DINERS CLUB COMMERCIAL	Zoom	6992 JUN 20	06/28/2020	57.74	
100-515111-247 Repairs & Maint Software	DINERS CLUB COMMERCIAL	Zoom-Tax Credit	6992 JUN 20	06/28/2020	10.94	
Total 10051511247:					46.80	
<b>100515121310</b>						
100-515121-310 MUNI COURT - OFFICE SUP	DINERS CLUB COMMERCIAL	Amazon-Masks	5864 JUN 20	06/28/2020	89.97	
Total 100515121310:					89.97	
<b>100515132225</b>						
100-515132-225 ADMIN - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	82440291 07/20	07/04/2020	4.77	
100-515132-225 ADMIN - TELEPHONE	AT & T	262 763-3747 163 6 Admin	262763347407 202	07/04/2020	24.65	
Total 100515132225:					29.42	
<b>100515132310</b>						
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	EIG CONSTANT CONTACT (ongoing)	5799 JUN 20	06/28/2020	5.00	
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Amazon-Sealing Solution	5799 JUN 20	06/28/2020	28.95	
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Amazon-Data USB Hub	5914 JUN 20	06/28/2020	9.99	
Total 100515132310:					43.94	
<b>100515132399</b>						
100-515132-399 ADMIN - SUNDRY EXPENSE	DINERS CLUB COMMERCIAL	Wal-Mart-Misc Supplies	5815 JUN 20	06/28/2020	47.06	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100-515132-399 ADMIN - SUNDRY EXPENSE	CULLIGAN OF BURLINGTON	Acct No 500-19426790-1	JUN2020CH	06/30/2020	40.50	
Total 100515132399:					87.56	
<b>100515141225</b>						
100-515141-225 FINANCE - TELEPHONE	AT & T	262 763-3747 163 6 Finance	262763347407 202	07/04/2020	24.65	
Total 100515141225:					24.65	
<b>100515141310</b>						
100-515141-310 FINANCE - OFFICE SUPP/P	DINERS CLUB COMMERCIAL	Wal-Mart-Misc Supplies	5815 JUN 20	06/28/2020	30.94	
100-515141-310 FINANCE - OFFICE SUPP/P	DINERS CLUB COMMERCIAL	Amazon-Data USB Hub	5914 JUN 20	06/28/2020	9.99	
Total 100515141310:					40.93	
<b>100515141312</b>						
100-515141-312 FINANCE - COMP SUPPLIES	DINERS CLUB COMMERCIAL	Amazon-Windows 10 Professional 64 bit	5864 JUN 20	06/28/2020	149.00	
Total 100515141312:					149.00	
<b>100515142310</b>						
100-515142-310 ELECTIONS - OPERATION S	DINERS CLUB COMMERCIAL	Brothershield-Shields	5914 JUN 20	06/28/2020	5,018.85	
100-515142-310 ELECTIONS - OPERATION S	DINERS CLUB COMMERCIAL	Amazon-Label Prmter/Barcode Scanner/Stand/Labels	5914 JUN 20	06/28/2020	263.32	
Total 100515142310:					5,282.17	
<b>100515181298</b>						
100-515181-298 HR-Contract Services	DINERS CLUB COMMERCIAL	Interfax	7436 JUN 20	06/28/2020	7.00	
Total 100515181298:					7.00	
<b>100515181310</b>						
100-515181-310 HR-Office Supplies/Postage	DINERS CLUB COMMERCIAL	HP Instrant Ink	7436 JUN 20	06/28/2020	23.10	
Total 100515181310:					23.10	
<b>100515181330</b>						
100-515181-330 HR-Inservice Training & Trave	DINERS CLUB COMMERCIAL	SHRM	7436 JUN 20	06/28/2020	239.00	
Total 100515181330:					239.00	
<b>100515181390</b>						
100-515181-390 HR-Other Expenses	DINERS CLUB COMMERCIAL	Amazon-Amazon Gift Card	5864 JUN 20	06/28/2020	25.00	
100-515181-390 HR-Other Expenses	DINERS CLUB COMMERCIAL	Amazon-Scanner	5864 JUN 20	06/28/2020	639.85	
Total 100515181390:					664.85	
<b>100525211225</b>						
100-525211-225 POLICE - TELEPHONE	AT & T	262 763-3747 163 6 Police	262763347407 202	07/04/2020	123.29	
Total 100525211225:					123.29	
<b>100525211310</b>						
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Amazon-Returned Face Mask	5799 JUN 20	06/28/2020	149.95	
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Amazon-Credit Face Mask	5799 JUN 20	06/28/2020	74.34	
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Wal-Mart-Adapter	5815 JUN 20	06/28/2020	12.88	
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Wal-Mart-Filter	5815 JUN 20	06/28/2020	2.76	
100-525211-310 POLICE - OFF SUPP-POSTA	CULLIGAN OF BURLINGTON	Acct No 500-19426782-8 Police	JUN2020PD	06/30/2020	101.25	
100-525211-310 POLICE - OFF SUPP-POSTA	KROGER	Customer # MI0650: Coffee/Water	0520094409	06/05/2020	15.98	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100-525211-310 POLICE - OFF SUPP-POSTA	CNA SURETY	Robert Jones-Notary Bond	65063604N	05/15/2020	30.00	
Total 100525211310:					61.42-	
<b>100525211330</b>						
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Radisson-Eric Willms Tax Credit	2208 JUN 20	06/28/2020	44.28-	
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Dominos-Protest Day	2208 JUN 20	06/28/2020	62.94	
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Jimmy Johns	5781 JUN 20	06/28/2020	29.32	
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Meadowbrook Country Club	5781 JUN 20	06/28/2020	15.00	
Total 100525211330:					62.98	
<b>100525211533</b>						
100-525211-533 POLICE - COPY MACHINE R	JAMES IMAGING SYSTEMS, IN	TOSHIBA- 4555C	27357771	07/03/2020	322.92	
Total 100525211533:					322.92	
<b>100525220220</b>						
100-525220-220 FIRE - UTILITY SERVICES	TIME WARNER CABLE	Acc#079780001 FIRE	79780001070120	07/01/2020	152.23	
Total 100525220220:					152.23	
<b>100525220225</b>						
100-525220-225 FIRE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE FIRE	82440291 07/20	07/04/2020	27.25	
100-525220-225 FIRE - TELEPHONE	AT & T	262 763-3747 163 6 Fire	262763347407 202	07/04/2020	98.63	
Total 100525220225:					125.88	
<b>100525220248</b>						
100-525220-248 FIRE - REPAIR MAINT BLDG	DINERS CLUB COMMERCIAL	Amazon-Thermometers	8038 JUN 20	06/28/2020	90.08	
100-525220-248 FIRE - REPAIR MAINT BLDG	SAN-A-CARE, INC	Supplies-Fire Dept.	515568	04/14/2020	196.08	
100-525220-248 FIRE - REPAIR MAINT BLDG	SAN-A-CARE, INC	Supplies-Fire Dept.	518369	05/28/2020	90.16	
Total 100525220248:					376.32	
<b>100525220295</b>						
100-525220-295 Medical Service/Supply	SAN-A-CARE, INC	Supplies-Fire Dept.	513686-0	03/20/2020	311.09	
Total 100525220295:					311.09	
<b>100525220310</b>						
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	Amazon-Webcam	8038 JUN 20	06/28/2020	63.99	
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	TCC-Charger	8038 JUN 20	06/28/2020	37.79	
Total 100525220310:					101.78	
<b>100525220324</b>						
100-525220-324 FIRE - MEMBERSHIP & DUE	DINERS CLUB COMMERCIAL	Inter Assoc of Fire Chiefs-Membership	8038 JUN 20	06/28/2020	240.00	
Total 100525220324:					240.00	
<b>100535321161</b>						
100-535321-161 STREETS - UNEMPLOYMEN	UNEMPLOYMENT INSURANCE	DWD-UI acct 692108-000-2	10173322	06/30/2020	809.44	
Total 100535321161:					809.44	
<b>100535321225</b>						
100-535321-225 STREETS - TELEPHONE	AT & T	262 763-3747 163 6 DPW	262763347407 202	07/04/2020	49.31	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100535321225:					49.31	
<b>100535321244</b>						
100-535321-244	STREETS - REP MAINT EQ	KIMBALL MIDWEST	KIMBALL MIDWEST DPW ACCT #4249	8027636	06/19/2020	252.02
Total 100535321244:					252.02	
<b>100535321298</b>						
100-535321-298	STREETS - CONTRACT SER	WI DEPT OF TRANSPORTATIO	Project ID 39538340002	395-0000174694	06/01/2020	17.80
Total 100535321298:					17.80	
<b>100555514520</b>						
100-555514-520	Senior Building Insurance	BURLINGTON SENIOR CENTER	Secura Insurance-Commercial General Liability	071620	07/16/2020	846.00
Total 100555514520:					846.00	
<b>10055551220</b>						
100-555551-220	PARKS - UTILITIES	WE ENERGIES	9274-302-992	9274302992JUN20	07/02/2020	26.32
Total 10055551220:					26.32	
<b>10055551244</b>						
100-555551-244	PARKS - REPAIR MAINT EQ	KIMBALL MIDWEST	KIMBALL MIDWEST DPW ACCT #4249	8027636	06/19/2020	252.02
Total 10055551244:					252.02	
<b>10055551310</b>						
100-555551-310	PARKS - OFFICE SUPP, PO	PETTY CASH	PETTY CASH-Parks-Straw-John Held	07/17/20	07/17/2020	90.00
Total 10055551310:					90.00	
<b>10055551350</b>						
100-555551-350	PARKS - REPAIR/MTCE SUP	DINERS CLUB COMMERCIAL	Amazon-American Flags	5849 JUN 20	06/28/2020	419.70
Total 10055551350:					419.70	
<b>251555511225</b>						
251-555511-225	TELEPHONE	DINERS CLUB COMMERCIAL	Google (ongoing)	3031 JUN 20	06/28/2020	96.00
Total 251555511225:					96.00	
<b>251555511247</b>						
251-555511-247	REPAIR,MAINTENANCE BUI	DINERS CLUB COMMERCIAL	Oval Window Audio	2653 JUN 20	06/28/2020	954.00
Total 251555511247:					954.00	
<b>251555511310</b>						
251-555511-310	OFFICE SUPPLIES, POSTA	DINERS CLUB COMMERCIAL	Wal-MartLaminator Cartridge	2653 JUN 20	06/28/2020	43.30
251-555511-310	OFFICE SUPPLIES, POSTA	DINERS CLUB COMMERCIAL	Dash-Gloves	2653 JUN 20	06/28/2020	76.55
251-555511-310	OFFICE SUPPLIES, POSTA	DINERS CLUB COMMERCIAL	Store Supply Warehouse-Bags	2653 JUN 20	06/28/2020	41.35
Total 251555511310:					161.20	
<b>251555511318</b>						
251-555511-318	AUTOMATION	DINERS CLUB COMMERCIAL	Staples-Printer	2653 JUN 20	06/28/2020	219.99
251-555511-318	AUTOMATION	DINERS CLUB COMMERCIAL	Zoom	3031 JUN 20	06/28/2020	15.74

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 251555511318:					235.73	
<b>251555511327</b>						
251-555511-327 MATERIALS	WISCONSIN LIBRARY SERVICE	MyWILS 07/01/20 - 06/30/21	492737	07/06/2020	199.00	
Total 251555511327:					199.00	
<b>251555511345</b>						
251-555511-345 PROGRAMS	DINERS CLUB COMMERCIAL	Oriental Trading-Program Supplies	2653 JUN 20	06/28/2020	27.78	
251-555511-345 PROGRAMS	PUCCINI, JENNIFER	Reimbursement - Program Supplies	071020	07/10/2020	76.65	
251-555511-345 PROGRAMS	SCHMIDT, JANE	Reimbursement - Program Supplies	071520	07/15/2020	36.39	
251-555511-345 PROGRAMS	MELCHI, JENNIFER	reimbursement - supplies	071020	07/10/2020	63.06	
Total 251555511345:					203.88	
<b>458525220225</b>						
458-525220-225 Telephone	AT & T	287237494183	287237494183X070	07/01/2020	153.38	
Total 458525220225:					153.38	
<b>621575740220</b>						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6268-292-660	6268292660JUN20	07/05/2020	48.90	
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8635-875-051	8635875051JUN20	07/08/2020	57.24	
Total 621575740220:					106.14	
<b>621575740249</b>						
621-575740-249 LABORATORY	CULLIGAN OF BURLINGTON	Acct. No. 500-08487456-8	JUL2020WWTP	07/06/2020	180.00	
Total 621575740249:					180.00	
<b>622509210000</b>						
622-509210-000 OFFICE SUPPLY	AT & T	262 763-3747 163 6 Water	262763347407 202	07/04/2020	49.30	
Total 622509210000:					49.30	
<b>623575740225</b>						
623-575740-225 TELEPHONE	AT & T	262 763-3747 163 6 Airport	262763347407 202	07/04/2020	73.97	
Total 623575740225:					73.97	
<b>864121100</b>						
864-121100 TAXES RECEIVABLE	ECHO LAKE APARTMENTS LLC	RESCINDED TAX BILL-ADDITIONAL REFUND	071420	07/14/2020	391.14	
Total 864121100:					391.14	
Grand Totals:					25,705.31	

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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
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Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>100454591000</b>						
100-454591-000 PARK DEPT	KETTERHAGEN, JEROME	REIMBURSEMENT-PARK SECURITY DEPOSIT	REIMB-PARK	07/22/2020	100.00	
100-454591-000 PARK DEPT	GUSTIN, MICHAEL & LAURA	REIMBURSEMENT-PARK SECURITY DEPOSIT	REIMB-PARK	07/22/2020	100.00	
100-454591-000 PARK DEPT	LEE, DAVID	REIMBURSEMENT-PARK SECURITY DEPOSIT	REIMB-PARK	07/22/2020	100.00	
100-454591-000 PARK DEPT	TOELLER, SUSAN	REIMBURSEMENT-PARK SECURITY DEPOSIT	REIMB-PARK	07/22/2020	100.00	
100-454591-000 PARK DEPT	PINTER, MICHAEL	REIMBURSEMENT-PARK SECURITY DEPOSIT	REIMB-PAK	07/22/2020	100.00	
100-454591-000 PARK DEPT	STEVENS, JENNIFER	REIMBURSEMENT-PARK SECURITY DEPOSIT	REIMB-PARK	07/22/2020	100.00	
100-454591-000 PARK DEPT	WHITAKER, BRIAN	REIMBURSEMENT-PARK SECURITRY DEPOSIT	REIMB PARK	07/22/2020	100.00	
100-454591-000 PARK DEPT	COUPLES ON WHEELS	REIMBURSEMENT-PARK SECURITY DEPOSIT	REIMB-PARK	07/22/2020	200.00	
Total 100454591000:					900.00	
<b>10051511241</b>						
100-515111-241 COUNCIL - REP & MAINT IT	DIGICORP	HPE Carepack	11039	07/20/2020	50.00	
Total 10051511241:					50.00	
<b>100515121241</b>						
100-515121-241 MUNI COURT REP & MAINT	DIGICORP	HPE Carepack	11039	07/20/2020	100.00	
Total 100515121241:					100.00	
<b>100515132241</b>						
100-515132-241 ADMIN - REP & MAINT IT	DIGICORP	HPE Carepack	11039	07/20/2020	821.00	
Total 100515132241:					821.00	
<b>100515140241</b>						
100-515140-241 CLERK - REP & MAINT IT	DIGICORP	HPE Carepack	11039	07/20/2020	50.00	
Total 100515140241:					50.00	
<b>100515141241</b>						
100-515141-241 FINANCE - REP & MAINT IT	DIGICORP	HPE Carepack	11039	07/20/2020	821.00	
Total 100515141241:					821.00	
<b>100515181241</b>						
100-515181-241 HR-Repairs & Maint IT	DIGICORP	HPE Carepack	11039	07/20/2020	100.00	
Total 100515181241:					100.00	
<b>100525211225</b>						
100-525211-225 POLICE - TELEPHONE	AT & T	287278196495	287278196495X071	07/05/2020	420.60	
Total 100525211225:					420.60	
<b>100525211241</b>						
100-525211-241 POLICE - REP & MAINT IT	DIGICORP	HPE Carepack	11039	07/20/2020	821.00	
Total 100525211241:					821.00	
<b>100525220241</b>						
100-525220-241 FIRE - REP & MAINT IT	DIGICORP	HPE Carepack	11039	07/20/2020	821.00	
Total 100525220241:					821.00	
<b>100525231241</b>						
100-525231-241 BLDG INSP - REP & MAINT I	DIGICORP	HPE Carepack	11039	07/20/2020	50.00	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525231241:					50.00	
<b>100535321220</b>						
100-535321-220	STREETS - UTILITIES	WE ENERGIES	0421-498-624	0421498624JUN20	07/13/2020	610.21
100-535321-220	STREETS - UTILITIES	WE ENERGIES	0688-843-174	0688843174JUL20	07/15/2020	263.39
100-535321-220	STREETS - UTILITIES	WE ENERGIES	7617-269-652	7617269652JUN20	07/14/2020	42.68
Total 100535321220:					916.28	
<b>100535321225</b>						
100-535321-225	STREETS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	2625393770 0720	07/19/2020	90.61
Total 100535321225:					90.61	
<b>100535321241</b>						
100-535321-241	STREETS - REP & MAINT IT	DIGICORP	HPE Carepack	11039	07/20/2020	821.00
Total 100535321241:					821.00	
<b>100535321261</b>						
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	0088-492-988	0088492988JUN20	07/13/2020	49.44
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	2019-198-266	2019198266JUL20	07/15/2020	38.80
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	3073-922-427	3073922427JUN20	07/13/2020	17.33
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	3277-994-067	3277994067JUN20	07/14/2020	39.88
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	4067-122-145	4067122145JUN20	07/13/2020	22.83
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	4440-397-780	4440397780JUN20	07/14/2020	27.61
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	6438-309-692	6438309692JUN20	07/16/2020	83.50
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	6838-102-431	6838102431JUN20	07/15/2020	232.87
Total 100535321261:					512.26	
<b>100555551220</b>						
100-555551-220	PARKS - UTILITIES	WE ENERGIES	0235-568-359	0235568359JUN20	07/14/2020	330.39
100-555551-220	PARKS - UTILITIES	WE ENERGIES	0635-112-551	0635112551JUN20	07/06/2020	24.36
100-555551-220	PARKS - UTILITIES	WE ENERGIES	1486-453-053	1486453053JUN20	07/14/2020	17.81
100-555551-220	PARKS - UTILITIES	WE ENERGIES	2672-334-997	2672334997JUN20	07/14/2020	229.19
100-555551-220	PARKS - UTILITIES	WE ENERGIES	3406-030-405	3406030405JUN20	07/13/2020	29.41
100-555551-220	PARKS - UTILITIES	WE ENERGIES	4278-074-627	4278074627JUL20	07/14/2020	22.91
100-555551-220	PARKS - UTILITIES	WE ENERGIES	4447-370-241	4447370241JUN20	07/14/2020	57.00
100-555551-220	PARKS - UTILITIES	WE ENERGIES	4484-977-713	4484977713JUL20	07/14/2020	72.01
100-555551-220	PARKS - UTILITIES	WE ENERGIES	4485-586-752	4485586752JUL20	07/14/2020	52.41
100-555551-220	PARKS - UTILITIES	WE ENERGIES	5200-062-983	5200062983JUN20	07/14/2020	17.33
100-555551-220	PARKS - UTILITIES	WE ENERGIES	5276-292-324	5276292324JUL20	07/14/2020	20.26
100-555551-220	PARKS - UTILITIES	WE ENERGIES	5418-806-297	5418806297JUN20	07/14/2020	29.59
100-555551-220	PARKS - UTILITIES	WE ENERGIES	8893-353-410	8893353410JUN20	07/02/2020	39.64
Total 100555551220:					942.31	
<b>100555551225</b>						
100-555551-225	PARKS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	2625393770 0720	07/19/2020	45.31
Total 100555551225:					45.31	
<b>100555551241</b>						
100-555551-241	PARKS - REP & MAINT IT	DIGICORP	HPE Carepack	11039	07/20/2020	821.00
Total 100555551241:					821.00	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>251555511241</b>						
251-555511-241 LIBRARY - REP & MAINT IT	DIGICORP	HPE Carepack	11039	07/20/2020	50.00	
Total 251555511241:					50.00	
<b>251555511247</b>						
251-555511-247 REPAIR, MAINTENANCE BUI	DONERITE JANITORIAL SERV I	Library Janitorial Service	3544	07/20/2020	1,310.00	
251-555511-247 REPAIR, MAINTENANCE BUI	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX LIBRARY	48233	07/09/2020	15.00	
Total 251555511247:					1,325.00	
<b>251555511310</b>						
251-555511-310 OFFICE SUPPLIES, POSTA	PUCCINI, JENNIFER	REIMBURSEMENT - SUPPLIES	072220	07/13/2020	15.30	
Total 251555511310:					15.30	
<b>251555511327</b>						
251-555511-327 MATERIALS	GAME INFORMER	1 Year Game Informer Magazine	2020	07/16/2020	14.98	
Total 251555511327:					14.98	
<b>621575740220</b>						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	7672-906-685	7672906685JUN20	07/14/2020	256.88	
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8098-971-449	8098971449JUN20	07/15/2020	40.53	
Total 621575740220:					297.41	
<b>621575740225</b>						
621-575740-225 TELEPHONE	VERIZON WIRELESS	SCADA WWTP Acct # 242013605-00001	9858357623	07/10/2020	75.74	
Total 621575740225:					75.74	
<b>621575740241</b>						
621-575740-241 REPAIRS & MAINT IT	DIGICORP	HPE Carepack	11039	07/20/2020	821.00	
Total 621575740241:					821.00	
<b>622509210000</b>						
622-509210-000 OFFICE SUPPLY	TDS	TDS DPW 262-539-3770 (SPLIT)	2625393770 0720	07/19/2020	90.61	
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	Acct#715297601 WATER SCADA	715297601071520	07/15/2020	136.09	
Total 622509210000:					226.70	
<b>622509230000</b>						
622-509230-000 OUTSIDE SERVICES	DIGICORP	HPE Carepack	11039	07/20/2020	821.00	
Total 622509230000:					821.00	
<b>623575740220</b>						
623-575740-220 ELECTRIC	WE ENERGIES	3243-871-135	3243871135JUN20	07/13/2020	107.27	
623-575740-220 ELECTRIC	WE ENERGIES	4066-688-457	4066688457JUN20	07/13/2020	17.65	
623-575740-220 ELECTRIC	WE ENERGIES	4619-277-006	4619277006JUN20	07/14/2020	481.14	
623-575740-220 ELECTRIC	WE ENERGIES	6069-094-440	6069094440JUN20	07/14/2020	81.01	
623-575740-220 ELECTRIC	WE ENERGIES	6280-861-972	6280861972JUN20	07/14/2020	20.12	
623-575740-220 ELECTRIC	WE ENERGIES	6831-002-581	6831002581JUN20	07/13/2020	47.31	
623-575740-220 ELECTRIC	WE ENERGIES	7460-654-921	7460654921JUN20	07/14/2020	55.15	
623-575740-220 ELECTRIC	WE ENERGIES	8460-785-002	8460785002JUN20	07/14/2020	26.36	

100-555514-220 Burlington Senior Center

Reimb. Umbrella + Liability Inson Building

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
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Total 623575740220:

836.01

Grand Totals:

13,586.51

+ 1182.50

14769.01

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
<b>10051511247</b>							
100-515111-247 Repairs & Maint Software	SWAGIT PRODUCTIONS, LLC	VIDEO STREAMING SERVICES: JUNE 2020	15483	06/30/2020	645.00		08/04/2020
Total 10051511247:					645.00		
<b>10051511399</b>							
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	LEGAL - BURLINGTON AIRPORT	376752	07/23/2020	29.50		08/04/2020
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	LEGAL - LUCKY STAR	378144	07/23/2020	16.44		08/04/2020
Total 10051511399:					45.94		
<b>100515121248</b>							
100-515121-248 MUNI COURT - REP & MAIN	DONERITE JANITORIAL SERV I	DONERITE BILLING CITY HALL (SPLIT)	3546	07/20/2020	45.00		08/04/2020
Total 100515121248:					45.00		
<b>100515121310</b>							
100-515121-310 MUNI COURT - OFFICE SUP	MINUTEMAN PRESS OF BURLI	ENVELOPES-MUNI COURT	43003	07/15/2020	59.88		08/04/2020
100-515121-310 MUNI COURT - OFFICE SUP	MINUTEMAN PRESS OF BURLI	ENVELOPES-MUNI COURT	43004	07/15/2020	170.17		08/04/2020
100-515121-310 MUNI COURT - OFFICE SUP	STAPLES BUSINESS ADVANTA	STAPLES MUNICIPAL COURT SUPPLIES	8058908203	07/04/2020	203.95		08/04/2020
Total 100515121310:					434.00		
<b>100515132241</b>							
100-515132-241 ADMIN - REP & MAINT IT	DIGICORP	EMAIL FILTERING-(SPLIT)	333391	07/23/2020	30.75		08/04/2020
Total 100515132241:					30.75		
<b>100515132248</b>							
100-515132-248 REPAIRS & MAINT BUILDIN	DONERITE JANITORIAL SERV I	DONERITE BILLING CITY HALL (SPLIT)	3546	07/20/2020	270.00		08/04/2020
Total 100515132248:					270.00		
<b>100515132298</b>							
100-515132-298 ADMIN - CONTRACT SERVI	CRAIG RAPP LLC	STRATEGIC PLANNING-2020	06.05.20	07/01/2020	5,825.00		08/04/2020
Total 100515132298:					5,825.00		
<b>100515132310</b>							
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1584969	07/08/2020	3.08		08/04/2020
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1587397	07/15/2020	3.08		08/04/2020
100-515132-310 ADMIN - OFF SUPP-POSTA	MINUTEMAN PRESS OF BURLI	DOORHANGERS	42955	07/13/2020	26.53		08/04/2020
100-515132-310 ADMIN - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES ADMIN OFFICE SUPPLIES	8058908203	07/04/2020	266.59		08/04/2020
Total 100515132310:					299.28		
<b>100515140248</b>							
100-515140-248 CLERK-REPAIRS & MAINT B	DONERITE JANITORIAL SERV I	DONERITE BILLING CITY HALL (SPLIT)	3546	07/20/2020	45.00		08/04/2020
Total 100515140248:					45.00		
<b>100515140399</b>							
100-515140-399 GENERAL CODE & MISC PU	GENERAL CODE	GENERAL CODE SUPPLEMENT NO 30	PG000022468	07/26/2020	681.34		08/04/2020
Total 100515140399:					681.34		
<b>100515141241</b>							
100-515141-241 FINANCE - REP & MAINT IT	DIGICORP	EMAIL FILTERING-(SPLIT)	333391	07/23/2020	30.75		08/04/2020

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
Total 100515141241:					30.75		
<b>100515141248</b>							
100-515141-248	FINANCE - REP AND MAINT	DONERITE JANITORIAL SERV I	DONERITE BILLING CITY HALL (SPLIT)	3546	07/20/2020	270.00	08/04/2020
Total 100515141248:					270.00		
<b>100515142321</b>							
100-515142-321	ELECTIONS - BALLOTS & A	SOUTHERN LAKES NEWSPAPE	POLL WORKERS NOTICE	378145	07/23/2020	31.88	08/04/2020
Total 100515142321:					31.88		
<b>100515161298</b>							
100-515161-298	ATTORNEY - CONTRACT S	VONBRIESEN & ROPER, S.C.	VON BRIESEN & PURTELL LABOR & EMPLOYME	327369	07/16/2020	3,762.00	08/04/2020
Total 100515161298:					3,762.00		
<b>100525211211</b>							
100-525211-211	POLICE - PHYSICALS	AURORA HEALTH CARE	ACCT #600003827 JANKIEWICZ, JOSHUA J	190273594	07/19/2020	220.00	08/04/2020
Total 100525211211:					220.00		
<b>100525211241</b>							
100-525211-241	POLICE - REP & MAINT IT	DIGICORP	EMAIL FILTERING-(SPLIT)	333391	07/23/2020	30.75	08/04/2020
100-525211-241	POLICE - REP & MAINT IT	AMAZON CAPITAL SERVICES, I	SUPPLIES-POLICE DEPT	1TT3-3HLM-V1D3	07/22/2020	61.94	08/04/2020
Total 100525211241:					92.69		
<b>100525211242</b>							
100-525211-242	POLICE - REPAIR/MTCE EQ	TACTICAL SOLUTIONS	CERTIFICATION OF RADAR UNITS	7957	07/08/2020	323.00	08/04/2020
100-525211-242	POLICE - REPAIR/MTCE EQ	LOIS TIRE SHOP,INC.	#906-TIRES	457811	07/01/2020	700.00	08/04/2020
100-525211-242	POLICE - REPAIR/MTCE EQ	LOIS TIRE SHOP,INC.	#905-TIRES	458454	07/14/2020	584.00	08/04/2020
100-525211-242	POLICE - REPAIR/MTCE EQ	MENARDS	SUPPLIES-POLICE DEPT	22642	07/01/2020	41.83	08/04/2020
100-525211-242	POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #908 MAINTENANCE SUPPLIES	6145	07/08/2020	20.99	08/04/2020
100-525211-242	POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #903 MAINTENANCE SUPPLIES	6146	07/08/2020	101.56	08/04/2020
100-525211-242	POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #908 MAINTENANCE SUPPLIES	6198	07/13/2020	197.34	08/04/2020
Total 100525211242:					1,968.72		
<b>100525211248</b>							
100-525211-248	POLICE - REP & MAINT BUIL	REINEMANS, INC.	SUPPLIES-POLICE DEPT	183188	07/08/2020	7.01	08/04/2020
100-525211-248	POLICE - REP & MAINT BUIL	REINEMANS, INC.	SUPPLIES-POLICE DEPT	183403	07/13/2020	5.79	08/04/2020
100-525211-248	POLICE - REP & MAINT BUIL	REINEMANS, INC.	SUPPLIES-POLICE DEPT	183549	07/15/2020	2.25	08/04/2020
100-525211-248	POLICE - REP & MAINT BUIL	REINEMANS, INC.	SUPPLIES-POLICE DEPT	183612	07/17/2020	9.68	08/04/2020
100-525211-248	POLICE - REP & MAINT BUIL	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX POLICE	48232	07/09/2020	37.50	08/04/2020
Total 100525211248:					62.23		
<b>100525211310</b>							
100-525211-310	POLICE - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES POLICE DEPT	8058908203	07/04/2020	671.91	08/04/2020
100-525211-310	POLICE - OFF SUPP-POSTA	AMAZON CAPITAL SERVICES, I	SUPPLIES-POLICE DEPT	1C6G-KF6Y-VFRY	07/16/2020	66.66	08/04/2020
Total 100525211310:					738.57		
<b>100525211311</b>							
100-525211-311	POLICE - COMP SOFTWAR	WI DEPT OF JUSTICE	MUNI000090 - SERVICES 07/01/20 - 10/31/20	455TIME-00000088	07/10/2020	414.00	08/04/2020

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
Total 100525211311:					414.00		
<b>100525211324</b>							
100-525211-324	POLICE - PUBL,SUBSCRIPT	SOUTHERN LAKES NEWSPAPE	RENEWAL FOR ACCT. NO. 13573	13573 2020	07/15/2020	65.00	08/04/2020
100-525211-324	POLICE - PUBL,SUBSCRIPT	WI CHIEFS OF POLICE ASSOC	NATIONAL DETECTIVE/INVESTIGATOR TESTS	070220	07/02/2020	193.00	08/04/2020
Total 100525211324:					258.00		
<b>100525211330</b>							
100-525211-330	POLICE - TRAVEL	NATIONAL BUSINESS FURNITU	NATIONAL BUSINESS FURNITURES POLICE	ZK094760-TDQ	06/19/2020	2,005.93	08/04/2020
Total 100525211330:					2,005.93		
<b>100525211344</b>							
100-525211-344	POLICE - JANITOR SUPPLIE	MENARDS	SUPPLIES-POLICE DEPT	22994	07/06/2020	89.43	08/04/2020
Total 100525211344:					89.43		
<b>100525211347</b>							
100-525211-347	POLICE - FIREARM SUPP/R	BROWNELLS, INC.	FIREARM SUPPLIES	19485111.00	07/06/2020	174.52	08/04/2020
Total 100525211347:					174.52		
<b>100525211381</b>							
100-525211-381	POLICE - INVESTIGATIONS	LANGUAGE LINE SERVICES, IN	OVER-THE -PHONE INTERPRETATION	4853448	06/30/2020	36.97	08/04/2020
100-525211-381	POLICE - INVESTIGATIONS	MERTEN'S AUTO SERVICE CE	MERTENS AUTO SERVICE POLICE TOWING	77370	06/22/2020	190.00	08/04/2020
100-525211-381	POLICE - INVESTIGATIONS	TRANS UNION LLC	TRANS UNION LLC POLICE	06008899	06/27/2020	28.28	08/04/2020
100-525211-381	POLICE - INVESTIGATIONS	TransUnion Risk & Alternative Dat	ACCOUNT ID: 777966 JUNE BILLING	JUNE 2020	07/01/2020	50.00	08/04/2020
Total 100525211381:					305.25		
<b>100525220211</b>							
100-525220-211	FIRE - PHYSICALS	AURORA HEALTH CARE	ACCT #600003825 STARR, MARIAH J	190021775	07/01/2020	50.00	08/04/2020
Total 100525220211:					50.00		
<b>100525220242</b>							
100-525220-242	FIRE - REPAIR & MAINT VE	Emergency Apparatus	AC REPAIR ON 931	112731	07/08/2020	513.67	07/23/2020
100-525220-242	FIRE - REPAIR & MAINT VE	MENARDS	HOOK FOR 931/ ANTIFREEZE 50/50	23757	07/16/2020	21.27	07/23/2020
Total 100525220242:					534.94		
<b>100525220244</b>							
100-525220-244	FIRE - REPAIR MAINT EQUI	INTERSTATE POWER SYSTEM	BLOCK HEATER-GENERAATOR-FIRE	R041025659:01	07/14/2020	1,231.87	08/04/2020
Total 100525220244:					1,231.87		
<b>100525220248</b>							
100-525220-248	FIRE - REPAIR MAINT BLDG	5 ALARM	5 ALARM FIRE & SAFETY - SUPPLIES	198245-1	07/08/2020	90.00	08/04/2020
100-525220-248	FIRE - REPAIR MAINT BLDG	MENARDS	SUPPLIES-FIRE DEPT	23196	07/08/2020	39.38	08/04/2020
100-525220-248	FIRE - REPAIR MAINT BLDG	MENARDS	SUPPLIES-FIRE DEPT	23579	07/14/2020	14.97	08/04/2020
100-525220-248	FIRE - REPAIR MAINT BLDG	MENARDS	TP & DETERGENT	23757	07/16/2020	25.56	07/23/2020
100-525220-248	FIRE - REPAIR MAINT BLDG	SOLOFRA PLUMBING & HEATIN	RODDING	84489	07/01/2020	170.00	08/04/2020
100-525220-248	FIRE - REPAIR MAINT BLDG	HOERNEL KEY SHOP INC	LOCKS KEYED	28665	07/08/2020	263.00	08/04/2020
100-525220-248	FIRE - REPAIR MAINT BLDG	ROESING FURNITURE GALLER	TWIN MATTRESSES&FRAME	071520	07/15/2020	640.00	08/04/2020
Total 100525220248:					1,242.91		

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
<b>100525220295</b>							
100-525220-295 Medical Service/Supply	SAVVIK BUYING GROUP	DISPOSABLE GOWN	1198	07/15/2020	359.90		08/04/2020
Total 100525220295:					359.90		
<b>100525220298</b>							
100-525220-298 FIRE- CONTRACT SERVICE	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX FIRE	48230	07/09/2020	184.20		08/04/2020
Total 100525220298:					184.20		
<b>100525220310</b>							
100-525220-310 FIRE - OFFICE SUPPLIES	REINEMANS, INC.	SHIPPING OF AIR TEST BOTTLES	183659	07/17/2020	20.15		07/23/2020
Total 100525220310:					20.15		
<b>100525220389</b>							
100-525220-389 FIRE - PROTECTIVE CLOTH	REINEMANS, INC.	SUPPLIES-FIRE DEPT	183482	07/14/2020	24.00		08/04/2020
Total 100525220389:					24.00		
<b>100525231248</b>							
100-525231-248 BLDG INSP REP & MAINT B	DONERITE JANITORIAL SERV I	DONERITE BILLING CITY HALL (SPLIT)	3546	07/20/2020	45.00		08/04/2020
Total 100525231248:					45.00		
<b>100525231310</b>							
100-525231-310 BLDG INSP - OPERATING S	LANGE ENTERPRISES	LANGE ENTERPRISES HOUSE NUMBERS BUILDI	73032	07/13/2020	81.77		08/04/2020
Total 100525231310:					81.77		
<b>100535321159</b>							
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1584969	07/08/2020	37.82		08/04/2020
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1587397	07/15/2020	35.26		08/04/2020
Total 100535321159:					73.08		
<b>100535321242</b>							
100-535321-242 STREETS - REP MAINT VE	CLOVER LEAF TRUCK SERVIC	UNIT #516 REPAIRS	024409	07/15/2020	2,278.36		08/04/2020
100-535321-242 STREETS - REP MAINT VE	LOIS TIRE SHOP,INC.	#50 REPAIRS	458669	07/20/2020	299.32		08/04/2020
100-535321-242 STREETS - REP MAINT VE	LOIS TIRE SHOP,INC.	TIRES	459100	07/27/2020	74.38		08/04/2020
100-535321-242 STREETS - REP MAINT VE	BUMPER TO BUMPER BURLING	VEHICLE REPAIR	1-378250	07/08/2020	11.47		08/04/2020
100-535321-242 STREETS - REP MAINT VE	BUMPER TO BUMPER BURLING	UNIT #55	1-378366	07/10/2020	194.61		08/04/2020
100-535321-242 STREETS - REP MAINT VE	AKRIT SALES & SERVICE, INC.	TRUCK REPAIRS	024377	07/01/2020	2,131.41		08/04/2020
Total 100535321242:					4,989.55		
<b>100535321248</b>							
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1584969	07/08/2020	33.17		08/04/2020
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074781	IMIL1584970	07/08/2020	14.15		08/04/2020
100-535321-248 STREETS REP & MAINT BL	USABlueBook	TRUCK WASH STATION	286684	07/06/2020	49.09		08/04/2020
Total 100535321248:					96.41		
<b>100535321298</b>							
100-535321-298 STREETS - CONTRACT SER	SOUTHERN LAKES NEWSPAPE	RENEWAL FOR ACCT. NO. 13557	renewal	07/22/2020	18.00		08/04/2020
100-535321-298 STREETS - CONTRACT SER	WANASEK CORPORATION	STREET SWEEPER	11012	07/08/2020	8,484.44		08/04/2020
100-535321-298 STREETS - CONTRACT SER	DONERITE JANITORIAL SERV I	DONERITE BILLING DPW (SPLIT)	235745985	07/20/2020	368.00		08/04/2020
100-535321-298 STREETS - CONTRACT SER	JOHNSON CONTROLS FIRE PR	TROUBLESHOOTING PHONE STATIC ISSUES	86895460	07/14/2020	193.00		08/04/2020
100-535321-298 STREETS - CONTRACT SER	TROTTER AND ASSOCIATES IN	TRAFFIC COUNTER COMPILATION	17232	06/28/2020	370.00		08/04/2020

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
Total 100535321298:					9,433.44		
<b>100535321310</b>							
100-535321-310	STREETS - OFF SUPP/POS	STAPLES BUSINESS ADVANTA	STAPLES STREET SUPPLIES	8058908203	07/04/2020	11.55	08/04/2020
100-535321-310	STREETS - OFF SUPP/POS	CANON FINANCIAL SERVICES,	CONTRAT NO. WI#505ENT-M15-MFD (SPLIT)	21687341	07/13/2020	46.20	08/04/2020
100-535321-310	STREETS - OFF SUPP/POS	CANON FINANCIAL SERVICES,	CONTRACT NO. 3091 /505ENT-M15-MFDCOPIER	21687342	07/13/2020	5.59	08/04/2020
Total 100535321310:					63.34		
<b>100535321350</b>							
100-535321-350	STREETS - REP MAINT SUP	ELKHORN CHEMICAL & PACKA	DPW SUPPLIES (SPLIT)	622738-2	07/22/2020	73.98	08/04/2020
100-535321-350	STREETS - REP MAINT SUP	REINEMANS, INC.	SUPPLIES-DPW	183179	07/08/2020	8.09	08/04/2020
100-535321-350	STREETS - REP MAINT SUP	SHERWIN INDUSTRIES, INC.	SCHOOL STENCIL	SS084967	07/13/2020	367.40	08/04/2020
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	SHOP SUPPLIES	1-378195	07/07/2020	17.99	08/04/2020
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	SHOP TOOLS	1-378366	07/10/2020	225.00	08/04/2020
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	SHOP TOOL	1-378530	07/14/2020	6.00	08/04/2020
Total 100535321350:					698.46		
<b>100535321352</b>							
100-535321-352	STREETS - REP MAINT STO	ASPHALT CONTRACTORS, INC	HIGHWAY BLEND-COLD MIX.	220340	07/01/2020	275.50	08/04/2020
100-535321-352	STREETS - REP MAINT STO	GLEASON REDI-MIX	CATCH BASIN REPAIR	291101	07/17/2020	60.50	08/04/2020
Total 100535321352:					336.00		
<b>100545411291</b>							
100-545411-291	HEALTH OFFICER-CONTRA	CENTRAL RACINE COUNTY HE	SEMI-ANNUAL BILLING HEALTH DEPT OPERATIN	2020715	07/15/2020	40,388.50	08/04/2020
Total 100545411291:					40,388.50		
<b>100555551159</b>							
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1584969	07/08/2020	37.81	08/04/2020
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1587397	07/15/2020	35.25	08/04/2020
Total 100555551159:					73.06		
<b>100555551211</b>							
100-555551-211	PARKS - PHYSICALS	TRANS UNION LLC	TRANS UNION LLC DPW	06008899	06/27/2020	13.99	08/04/2020
Total 100555551211:					13.99		
<b>100555551242</b>							
100-555551-242	PARKS - REPAIR MAINT VE	CLOVER LEAF TRUCK SERVIC	UNIT #516 REPAIRS	024409	07/15/2020	2,278.35	08/04/2020
100-555551-242	PARKS - REPAIR MAINT VE	LOIS TIRE SHOP,INC.	#50 REPAIRS	458669	07/20/2020	299.32	08/04/2020
100-555551-242	PARKS - REPAIR MAINT VE	LOIS TIRE SHOP,INC.	TIRES	459100	07/27/2020	74.37	08/04/2020
100-555551-242	PARKS - REPAIR MAINT VE	BUMPER TO BUMPER BURLING	VEHICLE REPAIR	1-378250	07/08/2020	11.47	08/04/2020
100-555551-242	PARKS - REPAIR MAINT VE	BUMPER TO BUMPER BURLING	UNIT #55	1-378366	07/10/2020	194.61	08/04/2020
100-555551-242	PARKS - REPAIR MAINT VE	AKRIT SALES & SERVICE, INC.	TRUCK REPAIRS	024377	07/01/2020	2,131.41	08/04/2020
Total 100555551242:					4,989.53		
<b>100555551244</b>							
100-555551-244	PARKS - REPAIR MAINT EQ	GROVE OUTDOOR POWER LLC	TRIMMER LINE	20677	07/06/2020	211.84	08/04/2020
Total 100555551244:					211.84		
<b>100555551248</b>							
100-555551-248	PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1584969	07/08/2020	33.17	08/04/2020

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
100-555551-248 PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074781	IMIL1584970	07/08/2020	7.07		08/04/2020
100-555551-248 PARKS - REPAIR MAINT BL	USABlueBook	TRUCK WASH STATION	286684	07/06/2020	49.09		08/04/2020
Total 10055551248:					89.33		
<b>10055551298</b>							
100-555551-298 PARKS - CONTRACT SERVI	AYRES ASSOCIATES	PROJECT 52-0687.00 DNR STEWARDSHIP GRAN	187092	06/22/2020	230.00		08/04/2020
100-555551-298 PARKS - CONTRACT SERVI	PATS SERVICES, INC	PATS SANITARY RENTAL COMPOST SITE	A-198962	07/07/2020	100.00		08/04/2020
100-555551-298 PARKS - CONTRACT SERVI	SOUTHERN LAKES NEWSPAPE	RENEWAL FOR ACCT. NO. 13557	renewal	07/22/2020	18.00		08/04/2020
100-555551-298 PARKS - CONTRACT SERVI	DONERITE JANITORIAL SERV I	DONERITE BILLING DPW (SPLIT)	235745985	07/20/2020	184.00		08/04/2020
100-555551-298 PARKS - CONTRACT SERVI	JOHNSON CONTROLS FIRE PR	TROUBLESHOOTING PHONE STATIC ISSUES	86895460	07/14/2020	193.00		08/04/2020
Total 10055551298:					725.00		
<b>10055551310</b>							
100-555551-310 PARKS - OFFICE SUPP, PO	CANON FINANCIAL SERVICES,	CONTRAT NO. WI#505ENT-M15-MFD (SPLIT)	21687341	07/13/2020	23.10		08/04/2020
100-555551-310 PARKS - OFFICE SUPP, PO	CANON FINANCIAL SERVICES,	CONTRACT NO. 3091 /505ENT-M15-MFDCOPIER	21687342	07/13/2020	2.80		08/04/2020
Total 10055551310:					25.90		
<b>10055551350</b>							
100-555551-350 PARKS - REPAIR/MTCE SUP	ELKHORN CHEMICAL & PACKA	DPW SUPPLIES (SPLIT)	622738-2	07/22/2020	73.98		08/04/2020
100-555551-350 PARKS - REPAIR/MTCE SUP	MENARDS	PICKLEBALL PAINTING SUPPLIES	23526	07/13/2020	57.64		08/04/2020
100-555551-350 PARKS - REPAIR/MTCE SUP	MENARDS	PICKLEBALL SUPPLIES	23576	07/14/2020	33.92		08/04/2020
100-555551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	SUPPLIES-DPW	183179	07/08/2020	8.09		08/04/2020
100-555551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	SUPPLIES-DPW	183461	07/14/2020	32.36		08/04/2020
100-555551-350 PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	SHOP SUPPLIES	1-378195	07/07/2020	17.99		08/04/2020
100-555551-350 PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	SHOP TOOLS	1-378366	07/10/2020	225.00		08/04/2020
100-555551-350 PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	SHOP TOOL	1-378530	07/14/2020	5.99		08/04/2020
Total 10055551350:					454.97		
<b>100555561298</b>							
100-555561-298 FORESTRY-CONTRACT SE	BUSY B'S GARDEN CENTER, LL	DOWNTOWN FLOWERS	INV0091	06/02/2020	894.56		08/04/2020
Total 100555561298:					894.56		
<b>100565641298</b>							
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	FALCON RIDGE 20.0183.01	103626	07/20/2020	112.00		08/04/2020
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	940 MILWAUKEE AVE. 20.0183.01	103627	07/20/2020	112.00		08/04/2020
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	MCCANNA PARKWAY CROSSWALK 20.0183.01	103628	07/20/2020	56.00		08/04/2020
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	DATA COLLECTION/INPUT 20.0184.01	103629	07/20/2020	82.00		08/04/2020
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	SEWRPC STUDY 19.0139.01	103700	07/27/2020	2,736.50		08/04/2020
Total 100565641298:					3,098.50		
<b>100575710299</b>							
100-575710-299 GARBAGE- CNTRCT SVCS	KAPUR & ASSOCIATES, INC.	BURLINGTON LANDFILL 2019-2020 19.0183.01	103506	07/08/2020	2,067.75		08/04/2020
Total 100575710299:					2,067.75		
<b>251555511225</b>							
251-555511-225 TELEPHONE	WI DEPT OF ADMINISTRATION	225-TELEPHONE	505-0000048708	07/29/2020	600.00		07/27/2020
Total 251555511225:					600.00		
<b>251555511241</b>							
251-555511-241 LIBRARY - REP & MAINT IT	DIGICORP	TELEPHONE SYSTEM LABOR SUPPORT	256397	04/14/2020	50.00		07/27/2020

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
Total 251555511241:					50.00		
<b>251555511242</b>							
251-555511-242	REPAIR, MAINTENANCE EQ	Office Copying Equipment, LTD	242-MAINTENANCE	AR116389	06/29/2020	42.18	07/27/2020
Total 251555511242:					42.18		
<b>251555511247</b>							
251-555511-247	REPAIR, MAINTENANCE BUI	MENARDS	SUPPLIES-LIBRARY	21569	06/17/2020	43.67	07/24/2020
251-555511-247	REPAIR, MAINTENANCE BUI	REINEMANS, INC.	247	182528	07/28/2020	23.39	07/28/2020
251-555511-247	REPAIR, MAINTENANCE BUI	REINEMANS, INC.	247-SUPPLIES	182744	06/29/2020	6.74	07/27/2020
251-555511-247	REPAIR, MAINTENANCE BUI	REINEMANS, INC.	247-REPAIR	182804	07/30/2020	12.19	07/27/2020
251-555511-247	REPAIR, MAINTENANCE BUI	REINEMANS, INC.	247-REPAIR	183632	07/17/2020	13.49	07/27/2020
251-555511-247	REPAIR, MAINTENANCE BUI	REINEMANS, INC.	247-SUPPLIES	183754	07/20/2020	43.18	07/27/2020
Total 251555511247:					142.66		
<b>251555511310</b>							
251-555511-310	OFFICE SUPPLIES, POSTA	DEMCO	TECH SERVICES SUPPLIES	6813142	06/30/2020	163.63	07/27/2020
251-555511-310	OFFICE SUPPLIES, POSTA	ELKHORN CHEMICAL & PACKA	310-OTHER	621580	07/27/2020	57.30	07/27/2020
251-555511-310	OFFICE SUPPLIES, POSTA	ELKHORN CHEMICAL & PACKA	310-OTHER	623246	06/25/2020	22.00	07/27/2020
251-555511-310	OFFICE SUPPLIES, POSTA	PETTY CASH LIBRARY	310-OTHER	072020PC	07/27/2020	72.31	07/27/2020
251-555511-310	OFFICE SUPPLIES, POSTA	PETTY CASH LIBRARY	310-OTHER	072020PC	07/27/2020	15.05	07/27/2020
251-555511-310	OFFICE SUPPLIES, POSTA	PETTY CASH LIBRARY	310-OTHER	072020PC	07/27/2020	9.45	07/27/2020
Total 251555511310:					339.74		
<b>251555511318</b>							
251-555511-318	AUTOMATION	PETTY CASH LIBRARY	318-AUTOMATION	072020PC	07/27/2020	31.40	07/27/2020
Total 251555511318:					31.40		
<b>251555511327</b>							
251-555511-327	MATERIALS	BAKER & TAYLOR	327	2035311118	07/13/2020	1,515.58	07/28/2020
251-555511-327	MATERIALS	BAKER & TAYLOR	327	2035316420	07/20/2020	2,022.63	07/28/2020
251-555511-327	MATERIALS	BAKER & TAYLOR ENTERTAIN	327	H47920900	06/23/2020	27.34	07/28/2020
251-555511-327	MATERIALS	CENTER POINT LARGE PRINT	ADULT LARGE PRINT MATERIAL	1771401-1777523	07/02/2020	360.77	07/27/2020
251-555511-327	MATERIALS	WALL STREET JOURNAL	327-S-A	0720WSJ	06/27/2020	599.88	07/27/2020
251-555511-327	MATERIALS	MIDAMERICA BOOKS	CHILDRENS MATERIALS	515890	06/04/2020	1,053.36	07/24/2020
251-555511-327	MATERIALS	LORITO BOOKS	BOOKS	5671	07/08/2020	310.00	07/24/2020
251-555511-327	MATERIALS	KANOPY INC	327-AV-V	204108	06/30/2020	62.00	07/27/2020
Total 251555511327:					5,951.56		
<b>251555511330</b>							
251-555511-330	INSERVICE TRAINING/TRAV	PETTY CASH LIBRARY	330-TRAVEL/EDUCATION	072020PC	07/27/2020	3.50	07/27/2020
Total 251555511330:					3.50		
<b>458525220295</b>							
458-525220-295	Medical Supplies	EMERGENCY MED. PRODUCTS	MASK	2180111	07/03/2020	6.90	08/04/2020
458-525220-295	Medical Supplies	EMERGENCY MED. PRODUCTS	EMP EMS SUPPLIES	2180191	07/03/2020	13.80	08/04/2020
458-525220-295	Medical Supplies	EMERGENCY MED. PRODUCTS	EMP EMS SUPPLIES	2180318	07/03/2020	92.06	08/04/2020
458-525220-295	Medical Supplies	EMERGENCY MED. PRODUCTS	EMP EMS SUPPLIES	2183228	07/14/2020	184.51	07/23/2020
458-525220-295	Medical Supplies	EMERGENCY MED. PRODUCTS	EMP EMS GLOVES	2183359	07/14/2020	1,047.20	07/23/2020
Total 458525220295:					1,344.47		

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
<b>470535321800</b>							
470-535321-800 Other Streets Projects	KAPUR & ASSOCIATES, INC.	2020 BURL PAVING & UTILITY 20.0155.01	103625	07/20/2020	439.81		08/04/2020
Total 470535321800:					439.81		
<b>501514900000</b>							
501-514900-000 ADMINISTRATIVE EXPENSE	DIRECTPATH	MONTHLY FEE FOR ADVOCACY SERV AUG	AT45917	08/01/2020	168.00		08/04/2020
Total 501514900000:					168.00		
<b>621575740159</b>							
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (SPLIT) CUST # 012230	IMIL1587399	07/15/2020	62.18		08/04/2020
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (SPLIT) CUST # 012230	IMIL1589712	07/22/2020	62.18		08/04/2020
Total 621575740159:					124.36		
<b>621575740241</b>							
621-575740-241 REPAIRS & MAINT IT	DIGICORP	EMAIL FILTERING-(SPLIT)	333391	07/23/2020	15.38		08/04/2020
Total 621575740241:					15.38		
<b>621575740244</b>							
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (SPLIT) CUST # 012230	IMIL1587399	07/15/2020	10.70		08/04/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP CUST # 012231 (SPLIT)	IMIL1587400	07/15/2020	141.87		08/04/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (SPLIT) CUST # 012230	IMIL1589712	07/22/2020	10.70		08/04/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	DONERITE JANITORIAL SERV I	DONERITE BILLING WWTP (SPLIT)	235745985	07/20/2020	1,080.00		08/04/2020
Total 621575740244:					1,243.27		
<b>621575740245</b>							
621-575740-245 GROUND IMPROVEMENTS	GROVE OUTDOOR POWER LLC	#111 CHOKE-TORO MOWER	20677	07/06/2020	36.39		08/04/2020
Total 621575740245:					36.39		
<b>621575740249</b>							
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP CUST # 012231 (SPLIT)	IMIL1587400	07/15/2020	80.77		08/04/2020
621-575740-249 LABORATORY	IDEXX LABORATORIES	COLIFORM/E. COLI	3067807708	07/15/2020	229.33		08/04/2020
Total 621575740249:					310.10		
<b>621575740310</b>							
621-575740-310 OFFICE SUPPLIES, POSTA	DIGICORP	PC/MONITORS/DATA MIGRATION TOOLS-WWTP	332914	05/31/2020	3,848.75		08/04/2020
621-575740-310 OFFICE SUPPLIES, POSTA	MINUTEMAN PRESS OF BURLI	FORMS-WWTP/WATER	43042	07/20/2020	104.11		08/04/2020
621-575740-310 OFFICE SUPPLIES, POSTA	CANON SOLUTIONS AMERICA,	COPIER - WWTP SERIAL FRU35325	4033396029	07/14/2020	238.36		08/04/2020
Total 621575740310:					4,191.22		
<b>621575740353</b>							
621-575740-353 REPAIR & MAINT LIFT STAT	ENERGENECS, INC.	ENERGENECS INC SERVICE CALL- WWTP	0040352-IN	07/09/2020	292.77		08/04/2020
Total 621575740353:					292.77		
<b>621575740374</b>							
621-575740-374 SAFETY	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX WWTP	48227	07/09/2020	275.60		08/04/2020
Total 621575740374:					275.60		
<b>622501070000</b>							
622-501070-000 WORK IN PROGRESS	HOGEN ELECTRIC, INC	WELL NO 7 GENERATOR	June 20	06/30/2020	11,387.00		08/04/2020

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
622-501070-000 WORK IN PROGRESS	HOGEN ELECTRIC, INC	WELL NO 7 GENERATOR	May 20	05/31/2020	102,874.00		08/04/2020
622-501070-000 WORK IN PROGRESS	KAPUR & ASSOCIATES, INC.	2020 BURL PAVING & UTILITY 20.0155.01	103625	07/20/2020	72.19		08/04/2020
622-501070-000 WORK IN PROGRESS	TROTTER AND ASSOCIATES IN	STANDBY-GENERATOR DESIGN WELL #7	17143	05/31/2020	1,048.50		08/04/2020
Total 622501070000:					115,381.69		
<b>622506250000</b>							
622-506250-000 MAINTENANCE-SUPPLIES	AMAZON.COM/GE MONEY	60457 8781 046912 8	046912 JUL 20	07/10/2020	74.75		08/04/2020
622-506250-000 MAINTENANCE-SUPPLIES	STARNET TECHNOLOGIES	ON-SITE SERVICE	0091379-IN	05/29/2020	1,975.00		08/04/2020
Total 622506250000:					2,049.75		
<b>622506310000</b>							
622-506310-000 CHEMICALS	HAWKINS, INC	LPC-4 & TONKAZORB 3%	4744462	06/29/2020	1,636.54		08/04/2020
Total 622506310000:					1,636.54		
<b>622506320000</b>							
622-506320-000 OPERATION SUPLIES, EXP	NORTHERN LAKE SERVICE, IN	NORTHERN LAKE SERVICE TESTING	382023	07/17/2020	140.00		08/04/2020
Total 622506320000:					140.00		
<b>622506410000</b>							
622-506410-000 SUPPLIES	AMAZON.COM/GE MONEY	60457 8781 046912 8	046912 JUL 20	07/10/2020	105.98		08/04/2020
Total 622506410000:					105.98		
<b>622506510000</b>							
622-506510-000 MAINS, WATER BREAKS-SU	USABlueBook	USA BLUEBOOK WATER DEPT #85786	293533	07/13/2020	529.46		08/04/2020
Total 622506510000:					529.46		
<b>622506520000</b>							
622-506520-000 SERVICE-SUPPLIES	CORE & MAIN LP	CORE & MAIN - WATER DEPT	M646507	07/14/2020	283.01		08/04/2020
Total 622506520000:					283.01		
<b>622509030000</b>							
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - WATER CUSTOMER #025570	IMIL1587398	07/15/2020	41.53		08/04/2020
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - WATER CUSTOMER #025570	IMIL1589711	07/22/2020	41.53		08/04/2020
Total 622509030000:					83.06		
<b>622509210000</b>							
622-509210-000 OFFICE SUPPLY	MINUTEMAN PRESS OF BURLI	FORMS-WWTP/WATER	43042	07/20/2020	104.10		08/04/2020
622-509210-000 OFFICE SUPPLY	STAPLES BUSINESS ADVANTA	STAPLES OFFICE SUPPLIES	8058908203	07/04/2020	184.70		08/04/2020
622-509210-000 OFFICE SUPPLY	CANON FINANCIAL SERVICES,	CONTRAT NO. WI#505ENT-M15-MFD (SPLIT)	21687341	07/13/2020	46.20		08/04/2020
622-509210-000 OFFICE SUPPLY	CANON FINANCIAL SERVICES,	CONTRACT NO. 3091 /505ENT-M15-MFDCOPIER	21687342	07/13/2020	5.59		08/04/2020
622-509210-000 OFFICE SUPPLY	REDFORD DATA SERVICES LL	SCADA COMMUNICATION ISSUES	223	07/12/2020	175.00		08/04/2020
Total 622509210000:					515.59		
<b>622509230000</b>							
622-509230-000 OUTSIDE SERVICES	DIGICORP	EMAIL FILTERING-(SPLIT)	333391	07/23/2020	15.37		08/04/2020
Total 622509230000:					15.37		
<b>622509350000</b>							
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074781	IMIL1584970	07/08/2020	14.15		08/04/2020

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
622-509350-000 GENERAL PLANT-SUPPLIE	DONERITE JANITORIAL SERV I	DONERITE BILLING WWTP (SPLIT)	235745985	07/20/2020	368.00		08/04/2020
622-509350-000 GENERAL PLANT-SUPPLIE	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX WATER	48228	07/09/2020	73.40		08/04/2020
622-509350-000 GENERAL PLANT-SUPPLIE	JOHNSON CONTROLS FIRE PR	TROUBLESHOOTING PHONE STATIC ISSUES	86895460	07/14/2020	193.00		08/04/2020
Total 622509350000:					648.55		
<b>820454590000</b>							
820-454590-000 PARK DEVELOPMENT FEE	AYRES ASSOCIATES	PROJECT 52-0620.02 RIVERSIDE PARK IMPROVE	187502	07/17/2020	1,167.00		08/04/2020
Total 820454590000:					1,167.00		
<b>820555551800</b>							
820-555551-800 Parks Projects	PSG CONSTRUCTION, INC.	JOB NO: 1-R1 RIVERSIDE PARK IMPROVEMENTS	Payment #7	07/22/2020	3,684.75		08/04/2020
Total 820555551800:					3,684.75		
Grand Totals:					233,086.39		

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

## Stacey Martin

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**From:** Steven DeQuaker  
**Sent:** Friday, July 17, 2020 10:51 AM  
**To:** Stacey Martin  
**Subject:** FW: Disburse grant funds

Two wire transfers today –

PAC Grant - \$9,500  
The Loop Grant - \$13,319.50

Next Council

SD

---

**From:** Natalie Jaskie <natalie@blp504.org>  
**Sent:** Wednesday, July 15, 2020 1:06 PM  
**To:** Steven DeQuaker <sdequaker@burlington-wi.gov>  
**Cc:** Carina Walters <cwalters@burlington-wi.gov>; Carolyn Engel <carolyn@blp504.org>  
**Subject:** Disburse grant funds

Hi Steve,  
The following have been approved to receive Burlington grant funds:  
PAC (\$9,500)  
The Loop (\$13,319.50)

Upon approval, can these funds be wired to RCEDC, and we will deposit them into the customers' accounts?

Let me know if you need any more information.  
Thanks.



**Natalie Jaskie**  
Loan Closer | [Natalie@BLP504.org](mailto:Natalie@BLP504.org)  
T: +1.262.898.7520  
M: +1.779.245.8317  
[linkedin.com/in/natalie-jaskie-blp](https://www.linkedin.com/in/natalie-jaskie-blp)



**Racine Office**  
2320 Renaissance Boulevard, Sturtevant, WI  
53177  
T: +1.262.898.7400  
F: +1.262.898.7401

**Green Bay Office**  
320 N Broadway, Suite 460  
Green Bay, WI 54303  
T: +1.920.737.0077

BLP is the small business lending specialty of RCEDC supporting businesses with customized solutions through:



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**DATE:** August 4, 2020

**SUBJECT: LICENSES** - To approve a "Class B" Liquor License to Lucky Star Hospitality Group, LLC dba Lucky Star Pub & Eatery, 864 Milwaukee Avenue.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

**BACKGROUND/HISTORY:**

On July 20, 2020 Konstantinos Katris ("Dino"), current owner of Lucky Star Restaurant, LLC, submitted in writing to the City, a request to surrender his liquor license contingent on Council approving the issuance of the license to Silvia Estrada for Lucky Star Hospitality Group, LLC, as the new owner of the establishment at 864 Milwaukee Avenue. The trade name will remain as Lucky Star Pub & Eatery.

Ms. Estrada submitted a Liquor License application for a "Class B" liquor license on July 21, 2020. Notification of this application was published in the July 23, 2020 edition of the Standard Press. It is the intention of both Mr. Katris and Ms. Estrada for this transaction to be as seamless as possible. If the license is approved at this evening's meeting, Ms. Estrada will begin operating under the new LLC on Wednesday, August 5, 2020.

**BUDGET/FISCAL IMPACT:**

Liquor license fees for businesses are calculated on a case by case basis depending on the type of license applied for. Mr. Katris renewed his license in the amount of \$600, for the 2020-2021 licensing year, which began on July 1, 2020. If approved, Mr. Katris will be reimbursed a prorated amount of \$542.60. Ms. Estrada will then be charged a prorated amount of \$541.20 and will be effective from August 5, 2020 to June 30, 2021.

**RECOMMENDATION:**

Staff recommends that Council approves the submitted application.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the August 4, 2020 Common Council meeting.

**Attachments**

Letter from Mr. Katris

## Diahnn Halbach

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**From:** Konstantinos Katris <Dino@rootshg.com>  
**Sent:** Monday, July 20, 2020 3:33 PM  
**To:** Diahnn Halbach  
**Subject:** RE: Lucky star surrender of liquor license

Hey! This is Dino Katris from Lucky star restaurant LLC. We would like to surrender our liquor license for lucky star restaurant llc to Lucky Star Hospitality Group llc contingent upon approval by the city of Burlington common council. Thank you, please call me with any questions or concerns.

Thank you

Dino

847-815-3311

[dino@rootshg.com](mailto:dino@rootshg.com)

Sent from Mail for Windows 10



**DATE:** August 4, 2020

**SUBJECT:** SPECIAL EVENTS - To approve the Special Event Permit Applications as submitted.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

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**BACKGROUND/HISTORY:**

A Special Event Permit is required for any planned extraordinary occurrence on the public right-of-way or public premises, including but not limited to parades, processions, bicycle or foot races, and festivals. Prior to Council approval, applications must be approved by the Police Department, Fire Department, Department of Public Works, Building Inspection, and Health Department if food is being served.

The following application(s) have been submitted for approval of a Special Event Permit:

Organization: The Runaway

Event: Trampers Pizza Food Truck to promote business

Date: August 15, 2020

Location: In front of The Runaway

Time: 12:00 p.m. to 7:00 p.m.

Expected Attendance: ongoing customers throughout the day

Notes: Does not expect large crowds - people will come and go - no outdoor seating will be provided.

Organization: 2 Fancie Gals and Music Matters

Event: Craft Beer Trail 2020

Date: August 22, 2020

Location: Multiple business locations throughout downtown Burlington (see below)

Time: 1:00 p.m. to 5:00 p.m.

Expected Attendance: 200

Notes: Due to the recommendation of the Central Racine County Health Department (CRCHD) to cancel or postpone large gatherings both indoors and outdoors, approval by the PD and FD has not been granted. DPW stands by the CRCHD guidelines; however, has no issues with the event as it does not involve any DPW concerns.

Ms. McGaughy has stated that participants will be provided a mask and be encouraged to wear them. Business owners will be wearing masks. Any food or snacks being distributed, will be prepackaged (i.e. pretzels).

The participating businesses include:

2 Fancie Gals

Cultivated

Burlington Dance Academy

Itzin's Shoes

Chic n Unique

The Runaway

Rustic Barrel

Arcadian Treasures

Cafe' B

Low Daily

**BUDGET/FISCAL IMPACT:**

There is no fee to apply for a Special Event Permit, however, the applicant shall pay a fee based on a rate as set by the Common Council per man-hour for City services as determined in the application review and approval process. These costs will be assessed on an individual basis and billed directly to the applicant by the corresponding department.

**RECOMMENDATION:**

Staff recommends that Council approves the Special Event application as submitted.

**TIMING/IMPLEMENTATION:**

This item is scheduled for final consideration at the August 4, 2020 Common Council meeting.

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**Attachments**

The Runaway\_Trampers Pizza  
Craft Beer Trail 2020

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# CITY OF BURLINGTON

## SPECIAL EVENT PERMIT APPLICATION

For Office Use Only

Date of Application: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Sent for Staff Review: \_\_\_\_\_

Council Meeting: \_\_\_\_\_

### SUMMARY OF EVENT

Event Title: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Event Location: \_\_\_\_\_

Nature of Event:  Festival  Parade  Bike Race/Ride  Foot Race/Run  March/Processional  
 Rally  Circus  Demonstration  Other: \_\_\_\_\_

**Site Plan Requirement:** All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

**Certificate of Insurance:** The City of Burlington must be listed as the Certificate Holder and as additionally insured. If alcohol is being served, Liquor Liability coverage must also be included.

*(Minimum Liability Limits, unless otherwise specified: General Liability: \$1,000,000 per Occurrence, \$2,000,000 Aggregate; Automobile: \$1,000,000 Combined Single limits; Umbrella Liability: \$1,000,000; Workers Compensation: State Minimum)*

**Description of Event:** Describe what you are planning so that reviewing officials can determine whether city services will be needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Anticipated Attendance (participants, staff, vendors, crowd, etc.): \_\_\_\_\_

Is this a multi-day event?  Yes  No

If so, how many days? \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### EVENT ORGANIZER INFORMATION

Applicant Name: \_\_\_\_\_

Group Represented: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Person In Charge of Event: \_\_\_\_\_

On-Site Contact: \_\_\_\_\_ On-Site Phone: \_\_\_\_\_

Billing Address: \_\_\_\_\_

## DETAILED EVENT INFORMATION

Event Set Up Date: \_\_\_\_\_ Time: \_\_\_\_\_

Start Time For Event: \_\_\_\_\_ a.m./p.m. End Time For Event: \_\_\_\_\_ a.m./p.m.

Alcohol Being Served\*?  Yes  No Licensed Agent: \_\_\_\_\_

\*An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.

Are Park Reservations Necessary?  Yes  No

\*Park reservations must be made via the Department of Public Works. Please call 262-342-1181 for more information.

Barricades Needed\*?  Yes  No Amount Needed & Locations: \_\_\_\_\_

\*This may result in a fee

Will A Temporary Structure or Tent Be On-Site?  Yes  No Does the Tent have Sidewalls?  Yes  No

Police Services Requested\*?  Yes  No

Hours & Dates Police Services Needed: \_\_\_\_\_

\*This may result in a fee

EMS/Fire Services Requested\*?  Yes  No

Hours & Dates EMS/Fire Services Needed: \_\_\_\_\_

\*This may result in a fee

Trash Receptacles Needed\*?  Yes  No Amount Needed & Locations \_\_\_\_\_

\*This may result in a fee

Person(s) Responsible for Clean Up After the Event: \_\_\_\_\_

Picnic Tables Needed\*?  Yes  No Amount Needed & Locations \_\_\_\_\_

\*This may result in a fee

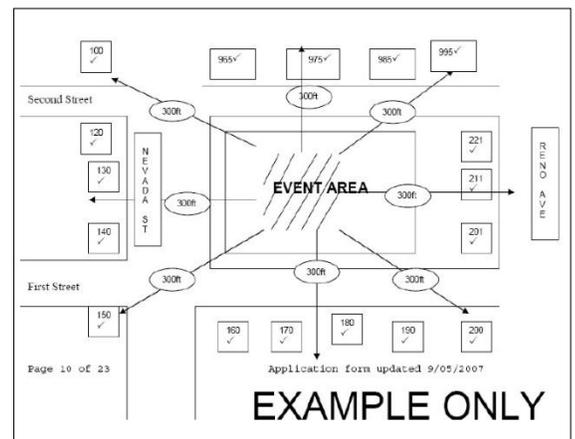
Will Your Event Involve Live Performances, Loud Speakers or a DJ\*?  Yes  No

\*Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.

## IMPACTED NEIGHBOR NOTIFICATION

The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event. Notification shall include the following information:

- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking



## AFFIDAVIT OF APPLICANT

---

I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.



\_\_\_\_\_  
Signature of Applicant

07/22/2020

\_\_\_\_\_  
Date of Signature

**CITY OF BURLINGTON STAFF USE ONLY**

**POLICE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO  
Police Hours Required: \_\_\_\_\_  
Estimated Fee for Police Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

**PUBLIC WORKS DEPARTMENT REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for DPW Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

**FIRE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for BFD Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

**BUILDING INSPECTION REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for Bldg. Insp. Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

**HEALTH OFFICER REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for Health Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

City Council Meeting Date: \_\_\_\_\_

City Council Approval Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Notes: \_\_\_\_\_



109

# CITY OF BURLINGTON

## SPECIAL EVENT PERMIT APPLICATION

For Office Use Only

Date of Application: <u>7/23/2020</u>	Permit Number: _____
Sent for Staff Review: <u>7/24/2020</u>	Council Meeting: <u>B-4-2020</u>

### SUMMARY OF EVENT

Event Title: Craft Beer Trail 2020 Date of Event: August 22<sup>ND</sup> 2020

Event Location: Multiple Locations through out downtown (on back of page)

Nature of Event:  Festival  Parade  Bike Race/Ride  Foot Race/Run  March/Processional  
 Rally  Circus  Demonstration  Other: Beer Sampling Event

**Site Plan Requirement:** All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

**Certificate of Insurance:** The City of Burlington must be listed as the Certificate Holder and as additionally insured. If alcohol is being served, Liquor Liability coverage must also be included.

*(Minimum Liability Limits, unless otherwise specified: General Liability: \$1,000,000 per Occurrence, \$2,000,000 Aggregate; Automobile: \$1,000,000 Combined Single limits; Umbrella Liability: \$1,000,000; Workers Compensation: State Minimum)*

**Description of Event:** Describe what you are planning so that reviewing officials can determine whether city services will be needed.

Participants will sample craft beer at 10 locations downtown from 1-5pm.  
Check in starts at 12 on 8/22/20 at Wehrhoff Square Park

Anticipated Attendance (participants, staff, vendors, crowd, etc.): 200

Is this a multi-day event?  Yes  No If so, how many days? \_\_\_\_\_  
Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### EVENT ORGANIZER INFORMATION

Applicant Name: Aubrey McLaughlin  
Group Represented: Haylofters & 2 Fancie Beals  
Address: 225 E. Jefferson Street  
Phone: (262) 758-6210 Email: fancie243@gmail.com  
Person In Charge of Event: Aubrey McLaughlin  
On-Site Contact: Aubrey McLaughlin On-Site Phone: (262) 758-6210  
Billing Address: 225 E. Jefferson Street

**DETAILED EVENT INFORMATION**

Event Set Up Date: 8/22/20 Time: 11:00 AM Weinhoff Square

Start Time For Event: 1:00 a.m.  p.m. End Time For Event: 5:00 a.m.  p.m.

Alcohol Being Served\*?  Yes  No Licensed Agent: Haulotters

*\*An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.*

Are Park Reservations Necessary?  Yes  No Reserved w/ DPW on 7/22/20

*\*Park reservations must be made via the Department of Public Works. Please call 262-342-1181 for more information.*

Barricades Needed\*?  Yes  No Amount Needed & Locations: \_\_\_\_\_

*\*This may result in a fee*

Will A Temporary Structure or Tent Be On-Site?  Yes  No Does the Tent have Sidewalls?  Yes  No

Police Services Requested\*?  Yes  No

Hours & Dates Police Services Needed: \_\_\_\_\_

*\*This may result in a fee*

EMS/Fire Services Requested\*?  Yes  No

Hours & Dates EMS/Fire Services Needed: \_\_\_\_\_

*\*This may result in a fee*

Trash Receptacles Needed\*?  Yes  No Amount Needed & Locations Only cans needed are already in the park

*\*This may result in a fee*

Person(s) Responsible for Clean Up After the Event: Aubrey M. Brangley

Picnic Tables Needed\*?  Yes  No Amount Needed & Locations \_\_\_\_\_

*\*This may result in a fee*

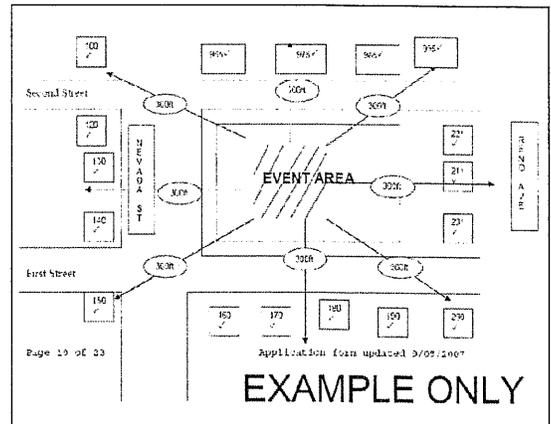
Will Your Event Involve Live Performances, Loud Speakers or a DJ\*?  Yes  No

*\*Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.*

**IMPACTED NEIGHBOR NOTIFICATION**

The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event. Notification shall include the following information:

- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking

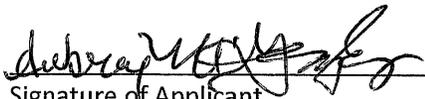


**AFFIDAVIT OF APPLICANT**

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I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.

  
\_\_\_\_\_  
Signature of Applicant

4/22/20  
\_\_\_\_\_  
Date of Signature

CITY OF BURLINGTON STAFF USE ONLY

**POLICE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Police Hours Required: \_\_\_\_\_

Estimated Fee for Police Service: \_\_\_\_\_

Reviewed By: M. Anderson

Date: 7-24-2020 via email

Comments and/or Stipulations for Event:

*Per the CECAD recommendations, PD does not approve this event.*

**PUBLIC WORKS DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Hours Required: \_\_\_\_\_

Estimated Fee for DPW Service: \_\_\_\_\_

Reviewed By: P. Napp

Date: 7-24-2020 via email

Comments and/or Stipulations for Event:

*Agree w/ CECAD, but has one issue w/ event as far as DPW concerns (garage, material needs, traffic control)*

**FIRE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Hours Required: \_\_\_\_\_

Estimated Fee for BFD Service: \_\_\_\_\_

Reviewed By: A. Balz

Date: 7-23-2020 via email

Comments and/or Stipulations for Event:

*Following recommendation from CECAD.*

**BUILDING INSPECTION REVIEW**

Approval Recommended:  YES  NO

Hours Required: \_\_\_\_\_

Estimated Fee for Bldg. Insp. Service: \_\_\_\_\_

Reviewed By: H. Huey

Date: 7/28/2020 verbal response

Comments and/or Stipulations for Event:

**HEALTH OFFICER REVIEW**

Approval Recommended:  YES  NO

Hours Required: \_\_\_\_\_

Estimated Fee for Health Service: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

*\* See attached letter*

City Council Meeting Date: 8-4-2020

City Council Approval Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Notes: \_\_\_\_\_

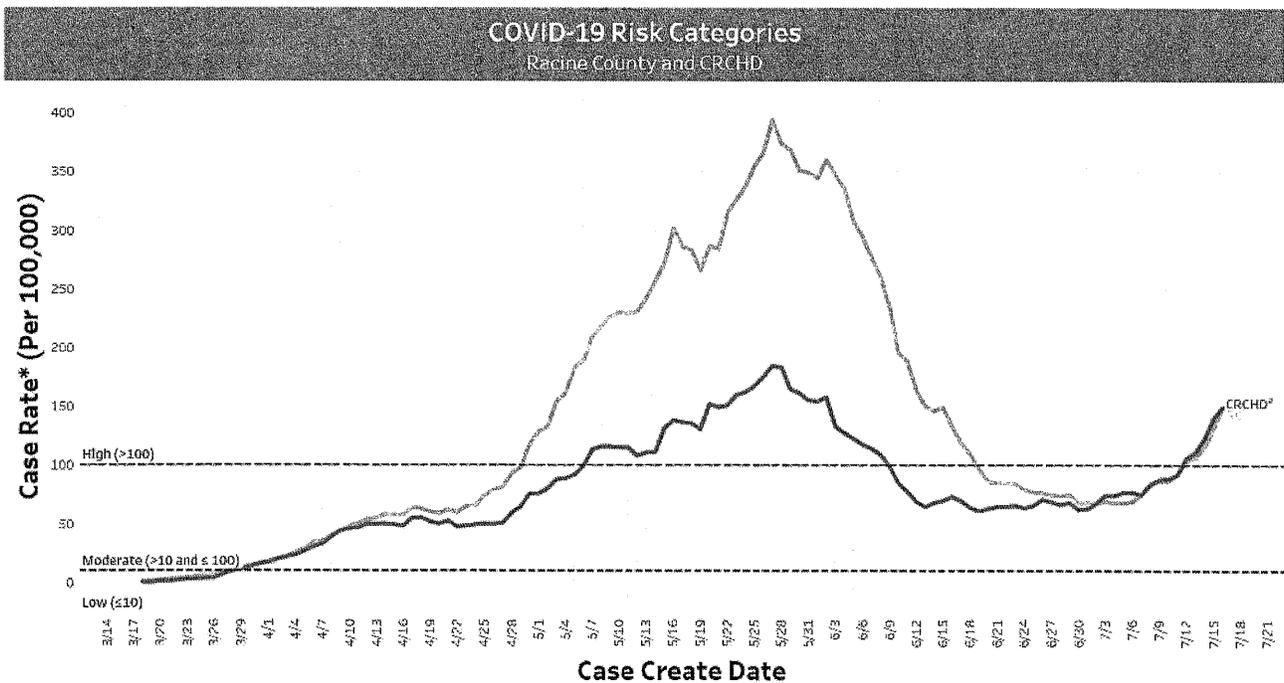
**MEMO**

**TO:** Municipal Leaders in the Central Racine County Health Department Jurisdiction  
**FROM:** Central Racine County Health Department  
**RE:** Current Mass Gathering and Social Gathering Recommendations  
**DATE:** July 20, 2020

The number of new cases in the CRCHD jurisdiction has doubled twice in the past three weeks. We are reaching the height of new cases seen in May in our jurisdiction, with no signs of slowing down. This trend is occurring not only in our jurisdiction but also in much of southeast Wisconsin. If we do not stop the virus now, this may impact the ability of schools and businesses to operate safely.

As permits and requests come to your municipalities to hold events, **we strongly urge you to NOT approve these as the current recommendation is to cancel or postpone indoor and outdoor mass gatherings.** This recommendation includes festivals, carnivals, fairs, concerts, parades, etc. For most public events, it is nearly impossible to ensure that the health department can perform contact tracing if there is a case at an event. If we cannot perform contact tracing, we may need to do a public notification to identify contacts, and this is not our preference. Similarly, for outdoor social gatherings, we recommend 25% capacity or 10 or fewer people, whichever is less, plus wearing a face covering and maintaining physical distance. For indoor social gatherings, we recommend 10 or fewer people, wearing a face covering and maintaining physical distance. For private events with no public access, please call us if you have questions.

We are closely monitoring the situation and will let you know when the case count starts to go down again. Thank you for helping ensure the safety and well-being of your residents and the community.



## Diahnn Halbach

---

**From:** Alan Babe  
**Sent:** Monday, July 27, 2020 8:37 AM  
**To:** Diahnn Halbach  
**Subject:** RE: Craft Beer Trail 2020



Diahnn,  
Based on the memo from Central Racine County Health Department dated 7-20-20, FD will follow the recommendation to not approve of this special event.

Alan J. Babe | Fire Chief | City of Burlington  
165 W. Washington St. | Burlington, WI, 53105  
Office: 262-763-7842 | Cell: 262-939-7623 | [ababe@burlington-wi.gov](mailto:ababe@burlington-wi.gov)

Email, whether received from or sent to, the City of Burlington should be presumed to be a public record, that it will be retained by the City as a public record, and will be subject to public disclosure under Wisconsin's open records law. If you are not the intended recipient of this email, please do not read it or forward it to another person, but notify the sender and then delete it.

**From:** Diahnn Halbach  
**Sent:** Friday, July 24, 2020 3:17 PM  
**To:** Anderson, Mark <[manderson@burlington-wi.gov](mailto:manderson@burlington-wi.gov)>; Gregory Guidry <[gguidry@burlington-wi.gov](mailto:gguidry@burlington-wi.gov)>; Alan Babe <[ababe@burlington-wi.gov](mailto:ababe@burlington-wi.gov)>; Peter Riggs <[priggs@burlington-wi.gov](mailto:priggs@burlington-wi.gov)>  
**Cc:** Megan Watkins <[Megan@burlington-wi.gov](mailto:Megan@burlington-wi.gov)>; Angela Hansen <[ahansen@burlington-wi.gov](mailto:ahansen@burlington-wi.gov)>; Sarah Dalby <[sdalby@burlington-wi.gov](mailto:sdalby@burlington-wi.gov)>  
**Subject:** Craft Beer Trail 2020

Good afternoon,

Attached is a Special Event application submitted by Aubrey McGaughy on behalf of 2 Fancie Gals and Music Matters. This is the annual craft beer walk. This will go on the Aug 4 Council agenda for approval.

Aubrey has spoken with the participating businesses. They will be wearing masks at each location and participants will be encouraged to wear masks. No freshly prepared snacks or foods will be available. Any food being provided, must be premade and packaged in a sealed container/bag (i.e. a bag of pretzels).

Aubrey has also stated that if the pandemic becomes even more of an issue, the event will be canceled and participants will be fully refunded.

Please let me know if you have any questions and respond via email if approved.

Thank you.

Diahnn C. Halbach, WCMC  
City Clerk

*City of Burlington*  
Racine and Walworth County

Office: 262-342-1171  
FAX: 262-763-3474

## Diahnn Halbach

---

**From:** Peter Riggs  
**Sent:** Friday, July 24, 2020 3:57 PM  
**To:** Anderson, Mark; Diahnn Halbach; Gregory Guidry; Alan Babe  
**Cc:** Megan Watkins; Angela Hansen; Sarah Dalby  
**Subject:** RE: Craft Beer Trail 2020

I agree with CRCHD's recommendation to not hold large festivals. But COVID aside, there are no issues with this event as far as DPW concerns (parks, material needs, traffic control).

-Peter

**From:** Anderson, Mark <manderson@burlington-wi.gov>  
**Sent:** Friday, July 24, 2020 3:33 PM  
**To:** Diahnn Halbach <dhalbach@burlington-wi.gov>; Gregory Guidry <gguidry@burlington-wi.gov>; Alan Babe <ababe@burlington-wi.gov>; Peter Riggs <priggs@burlington-wi.gov>  
**Cc:** Megan Watkins <Megan@burlington-wi.gov>; Angela Hansen <ahansen@burlington-wi.gov>; Sarah Dalby <sdalby@burlington-wi.gov>  
**Subject:** RE: Craft Beer Trail 2020

Diahnn,

Based on the Central Racine County Health Department memo dated July 20, 2020 and a subsequent conversation with that organization, the Police Department does not approve of this Special Event.



### Mark J. Anderson

*Chief of Police*

City of Burlington | Police Department  
224 East Jefferson Street | Burlington, WI 53105  
Direct: 262.342.1102 | Fax: 262.763.5158  
[manderson@burlington-wi.gov](mailto:manderson@burlington-wi.gov)

Visit us on our [website](#), [Facebook](#) and [Twitter](#)!

*Email, whether received from or sent to, the City of Burlington should be presumed to be a public record, that it will be retained by the City as a public record, and will be subject to public disclosure, to the extent required under Wisconsin's Open Records law. If you are not the intended recipient of this email, please do not read it or forward it to another person, but notify the sender and then delete it.*

**From:** Diahnn Halbach  
**Sent:** Friday, July 24, 2020 3:17 PM  
**To:** Anderson, Mark <[manderson@burlington-wi.gov](mailto:manderson@burlington-wi.gov)>; Gregory Guidry <[gguidry@burlington-wi.gov](mailto:gguidry@burlington-wi.gov)>; Alan Babe <[ababe@burlington-wi.gov](mailto:ababe@burlington-wi.gov)>; Peter Riggs <[priggs@burlington-wi.gov](mailto:priggs@burlington-wi.gov)>  
**Cc:** Megan Watkins <[Megan@burlington-wi.gov](mailto:Megan@burlington-wi.gov)>; Angela Hansen <[ahansen@burlington-wi.gov](mailto:ahansen@burlington-wi.gov)>; Sarah Dalby

# APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 7/22/20

Town  Village  City of Burlington County of Racine

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning TIME: 1:00pm and ending TIME: 5:00pm and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. ORGANIZATION** (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

- (a) Name ~~Burlington~~ Music Matters Inc.
- (b) Address CATHE Center 125 E State St.  
(Street)
- (c) Date organized 08/09  Town  Village  City Burlington WI 53105
- (d) If corporation, give date of incorporation \_\_\_\_\_
- (e) Names and addresses of all officers:  
 President Sueann Edenhofer 372 S Perkins Blvd Burlington WI 53105  
 Vice President Marcia Harlfinger 8740 Quail Run Burlington WI 53105  
 Secretary \_\_\_\_\_  
 Treasurer \_\_\_\_\_
- (f) Name and address of manager or person in charge of affair: Aubrey McLaughlin  
225 E. Jefferson St. Burlington WI 53105

**2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**

- (a) Street number ~~225~~ 225 E Jefferson St. Burlington 53105
- (b) Lot \_\_\_\_\_ Block \_\_\_\_\_
- (c) Do premises occupy all or part of building? \_\_\_\_\_
- (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: This location is only for the ticket sales - no beer will be sold at this location

**3. NAME OF EVENT**

- (a) List name of the event Craft Beer Trail 2020
- (b) Dates of event 8/22/20

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Sueann Edenhofer 7/23/20 Music Matters, Inc.  
(Signature/date) (Name of Organization)

Officer Marcia Harlfinger 7/23/20  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 7/23/2020 Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_ License No. \_\_\_\_\_



**DATE:** August 4, 2020

**SUBJECT: PUBLIC HEARING** - A Public Hearing to hear comments and concerns from the public regarding a petition for Airport Improvement Aid.

**SUBMITTED BY:** Carina Walters, City Administrator

**BACKGROUND/HISTORY:**

A Public Hearing has been scheduled to hear comments and concerns from the public regarding a petition to the Secretary of Transportation for Federal and/or State aid for qualifying airport improvements at the Burlington Municipal Airport.

The proposed improvement for the Burlington Airport per this petition is as follows:

- Upgrade fuel system credit card reader
- Construct hangar taxiway
- Replace airfield lighting
- Update Master Plan and Airport Layout Plan
- Install security equipment/cameras
- Any necessary related work

**BUDGET/FISCAL IMPACT:**

The City would be responsible for up to 2.5% to 5% of the project costs, with the remaining costs to be funded with the State aid.

**RECOMMENDATION:**

This item is for public comment only.

**TIMING/IMPLEMENTATION:**

This item is scheduled for the August 4, 2020 Common Council meeting.

**Attachments**

Legal Notice

THE COMMON COUNCIL OF THE CITY OF BURLINGTON

**NOTICE OF PUBLIC HEARING  
IN THE MATTER OF STATE AND FEDERAL AID  
FOR THE IMPROVEMENTS AT  
BURLINGTON MUNICIPAL AIRPORT, RACINE COUNTY,  
AND WALWORTH COUNTY WISCONSIN**

The City of Burlington, Wisconsin is considering petitioning the State of Wisconsin, Department of Transportation, for state and federal aid to undertake the following at the Burlington Municipal Airport:

- Upgrade fuel system credit card reader
- Construct hangar taxiway; Replace airfield lighting
- Update Master Plan and Airport Layout Plan
- Install security equipment/cameras
- Any necessary related work

Notice is hereby given that the City of Burlington will hold a public hearing at 6:30 p.m. or shortly thereafter on **Tuesday, August 4, 2020** in the Council Chambers located at 224 East Jefferson Street. *(In light of recent events, this meeting may be conducted remotely. Should that occur, you will find information on how to view and speak on the City's website at [www.burlington-wi.gov/Archive.aspx?AMID=58](http://www.burlington-wi.gov/Archive.aspx?AMID=58)).*

Please contact the City Clerk's office at 342-1161 at least 24 hours in advance of the hearing to make specific accessibility requests.

Published in the Burlington Standard Press

Date: July 23, 2020



**DATE:** August 4, 2020

**SUBJECT:** **RESOLUTION 5022(18)** - To approve an Agreement with Axon Enterprises, Inc. for seven in-squad camera systems and cloud storage for the City of Burlington Police Department in the amount of \$67,743.00.

**SUBMITTED BY:** Mark Anderson, Police Chief

**BACKGROUND/HISTORY:**

The Burlington Police Department has seven squad cars equipped with in-squad video capturing devices. Two of the vehicles have Digital Ally DVM 500s, a model that is discontinued and no longer supported. The other five vehicles have Digital Ally DVM 800s. The Digital Ally's 480p resolution can produce a grainy video. Audio files are made via an external microphone that the officer must equip and place on their uniform.

The Digital Ally DVM 500 uses an internal storage card. Once full, the card is removed and its contents are manually transferred to the server. This occurs approximately every two weeks. The Digital Ally DVM 800 video files are automatically transferred to a server via the police department's Wi-Fi.

**BUDGET/FISCAL IMPACT:**

The current cost of a Digital Ally DVM 800 is \$6810 per squad car prior to installation. The two DVM 500 cameras are out of warranty and no longer supported. The remaining five DVM 800 cameras have between 2 ½ years and 3 ½ years left on the warranty and may be resold to other agencies. There is currently no option to extend the warranty or upgrade at the end of the warranty period. The City maintains the server and is responsible for server upgrades.

The Axon Fleet 2 squad camera system offers resolutions up to 1080p to provide clearer video. The Axon Fleet 2 system lets users tag videos and write notes on the video file in the squad car. The Axon system can be triggered by: light bar activation, crash detection, speed threshold detection, and rifle mount activation. Additionally, if another officer arrives to assist, Axon Fleet 2 automatically activates the other officer's body worn camera. These Axon body worn cameras serve as a wireless microphone, eliminating the need for another microphone. When video from an incident is viewed, all in-squad video and all body cam video as well as map locations are displayed time-stamped and simultaneously, even if multiple officers are on-scene.

The Axon Fleet 2 squad camera system uses a cloud system for video storage, thus eliminating the need for the City's server.

The Axon Fleet 2 squad camera systems include a forward facing camera, a rear transport compartment camera, vehicle signal unit, and a Cradle point router. Axon provides a representative to install the system in one squad car. The representative trains General Communications, Digi-Corp, and a PD employee on how to install the hardware, software, and network for the system. General Communications will install hardware on the remaining vehicles. Digi-Corp and the PD employee will install the software and network.

The Axon Fleet 2 includes a Technology Assurance Plan (TAP). Once a newer, upgraded camera becomes available during the next 5-years, we will get the new camera at no additional cost. The Axon Fleet 3 looks to have a built-in license plate reader which will allow an officer to safely inquire license plate registration information without entering the information manually and multitask while driving. We will soon be upgrading our Axon body worn cameras at no additional cost due to the TAP.

This item has been budgeted in the 2020 Capital Improvement Projects (CIP).

**RECOMMENDATION:**

Staff recommends the Common Council award the bid for seven in-squad camera systems and cloud storage for the City of Burlington Police Department to Axon Enterprise, Inc.

**TIMING/IMPLEMENTATION:**

This item is for discussion at the July 21, 2020, Committee of the Whole meeting, and is scheduled for final consideration at the August 4, 2020, Common Council meeting.

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**Attachments**

Res 5022(18) Squad Cams

Quote

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**A RESOLUTION TO APPROVE AN AGREEMENT WITH AXON ENTERPRISES, INC.  
FOR SEVEN IN-SQUAD CAMERA SYSTEMS AND CLOUD STORAGE FOR THE  
CITY OF BURLINGTON POLICE DEPARTMENT IN THE AMOUNT OF \$67,743.00.**

**WHEREAS**, on June 1, 2004 the Common Council did approve Resolution 3812(18), a Resolution Adopting a Purchasing Policy for the City of Burlington; and,

**WHEREAS**, the Purchasing Policy requires that all non-construction related Budget Items requiring expenditures of \$15,000 or more to be reviewed and pre-approved by the Common Council; and,

**WHEREAS**, the Council may direct, at its discretion, that the item is to be bid in the same manner as construction contracts, or that it is to be combined with or included in another governmental bid, but shall not be required to do so; and,

**WHEREAS**, the City of Burlington Police Department is scheduled to replace its in-squad camera system with funds included in the 2020 Police Department budget; and,

**WHEREAS**, the purchase of a body worn camera system from Axon Inc. for the amount of \$67,743.00 has been recommended by the Chief of Police.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington that purchase of the aforementioned equipment is hereby approved for the amount of \$67,743.00.

Introduced: July 21, 2020  
Adopted:

\_\_\_\_\_  
Jeannie Hefty, Mayor

Attest:

\_\_\_\_\_  
Diahn Halbach, City Clerk



**Axon Enterprise, Inc.**  
17800 N 85th St.  
Scottsdale, Arizona 85255  
United States  
Phone: (800) 978-2737

**SALES REPRESENTATIVE**

Mike Schmidt  
Phone: (480) 502-6279  
Email: mmschmidt@axon.com  
Fax:

**PRIMARY CONTACT**

Jeremy Krusemark  
Phone: (262) 342-1100  
Email: jkrusemark@burlington-wi.gov

**SHIP TO**

Jeremy Krusemark  
Burlington Police Dept. - WI  
224 E Jefferson St  
Burlington, WI 53105  
US

**BILL TO**

Burlington Police Dept. - WI  
224 E Jefferson St  
Burlington, WI 53105  
US

**Year 1**

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>						
80217	FLEET 2 UNLIMITED WITH TAP PAYMENT	12	7	1,548.00	1,548.00	10,836.00
<b>Hardware</b>						
11634	CRADLEPOINT IBR900-1200M-NPS+5 YEAR NETCLOUD ESSENT (PRIME)		7	1,509.00	1,509.00	10,563.00
80214	FLEET EVIDENCE.COM UNLIMITED STORAGE	60	7	0.00	0.00	0.00
71088	AXON FLEET 2 KIT		7	0.00	0.00	0.00
87069	TECH ASSURANCE PLAN FLEET 2 KIT WARRANTY		7	0.00	0.00	0.00
74110	CABLE, CAT6 ETHERNET 25 FT, FLEET		7	0.00	0.00	0.00
71100	CABLE ASSEMBLY, POWER HARNESS, FLEET 2		7	0.00	0.00	0.00
<b>Other</b>						
87050	FLEET VIEW XL ACCESS LICENSE	60	7	0.00	0.00	0.00
<b>Services</b>						
80131	TRAIN INSTALLER OR INSTALL FACILITY, 2 DAYS ONSITE, PER SITE		1	6,000.00	3,000.00	3,000.00
					Subtotal	24,399.00
					Estimated Shipping	0.00
					Estimated Tax	0.00
					Total	24,399.00

## Year 2

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>						
80217	FLEET 2 UNLIMITED WITH TAP PAYMENT	12	7	1,548.00	1,548.00	10,836.00
					Subtotal	10,836.00
					Estimated Tax	0.00
					Total	10,836.00

## Year 3

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>						
80217	FLEET 2 UNLIMITED WITH TAP PAYMENT	12	7	1,548.00	1,548.00	10,836.00
					Subtotal	10,836.00
					Estimated Tax	0.00
					Total	10,836.00

## Year 4

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>						
80217	FLEET 2 UNLIMITED WITH TAP PAYMENT	12	7	1,548.00	1,548.00	10,836.00
					Subtotal	10,836.00
					Estimated Tax	0.00
					Total	10,836.00

## Year 5

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>						
80217	FLEET 2 UNLIMITED WITH TAP PAYMENT	12	7	1,548.00	1,548.00	10,836.00

**Year 5 (Continued)**

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Other</b>						
73335	FLEET CAMERA REFRESH (ONE FRONT AND ONE REAR)		7	0.00	0.00	0.00
					Subtotal	10,836.00
					Estimated Tax	0.00
					Total	10,836.00
					<b>Grand Total</b>	<b>67,743.00</b>

## Discounts (USD)

Quote Expiration: 07/31/2020

List Amount	70,743.00
Discounts	3,000.00
<b>Total</b>	<b>67,743.00</b>

*\*Total excludes applicable taxes*

## Summary of Payments

Payment	Amount (USD)
Year 1	24,399.00
Year 2	10,836.00
Year 3	10,836.00
Year 4	10,836.00
Year 5	10,836.00
<b>Grand Total</b>	<b>67,743.00</b>

STATEMENT OF WORK & CONFIGURATION DOCUMENT

**Axon Fleet In-Car Recording Platform**

This document details a proposed system design

Agency Created For: Burlington Police Dept. - WI

Quote: Q-260191-44012.981MS

<b>Sold By:</b>	Mike Schmidt
<b>Designed By:</b>	Ashlyn Frahm
<b>Installed By:</b>	Customer
<b>Target Install Date:</b>	

## VEHICLE OVERVIEW

SITE NAME	CUSTOMER NAME	
Headquarters	Burlington Police Dept. - WI	
<p><b>Total Configured Vehicles</b></p> <ul style="list-style-type: none"> <li>• 7 Total Vehicles with this Configuration</li> </ul> <p><b>Video Capture Sources</b></p> <ul style="list-style-type: none"> <li>• 14 Total Cameras Deployed</li> <li>• 1 Axon Signal Unit(s) Per Vehicle</li> </ul> <p><b>Mobile Data Terminal Per Vehicle</b></p> <ul style="list-style-type: none"> <li>• 1 Located In Each Vehicle</li> </ul> <p><b>Mobile Router Per Vehicle</b></p> <ul style="list-style-type: none"> <li>• 1 Cradlepoint IBR900-1200</li> </ul> <p><b>Offload Mechanism</b></p> <ul style="list-style-type: none"> <li>• 4G LTE Cellular</li> </ul> <p><b>Evidence Management System</b></p> <ul style="list-style-type: none"> <li>• Evidence.com</li> </ul>		 Axon Camera  Signal Unit  In-Car Router  Battery Box

## SYSTEM CONFIGURATION DETAILS

The following sections detail the configuration of the Axon Fleet In-Car System

### Vehicle Hardware

<b>Vehicle Hardware</b>	2	Axon Fleet Cameras will be installed in each vehicle
	2	Axon Fleet Battery Boxes will be installed in each vehicle
	1	Axon Signal Units will be installed in each vehicle
	1	Cradlepoint IBR900-1200 router will be installed in each vehicle
<b>Axon Battery Boxes</b>	The battery box provides power to its connected camera for up to 4 hours allowing for video offload while the vehicle ignition state is OFF and the MDT is connected and available.	
<b>Signal Activation Methods</b>	When triggered, the Axon Signal Vehicle (ASV) device will activate the recording mechanism for all configured Axon cameras within 30 feet of the vehicle.	
<b>Mobile Data Terminal</b>	Each vehicle will be equipped with a Mobile Data Terminal provided by the customer.	
<b>Mobile Data Terminal Requirements</b>	<p><b>Operating System:</b> Windows 7 or Windows 10 - x32 or x64 with the most current service packs and updates</p> <p><b>Hard Drive:</b> Must have 25GB+ of free disk space</p> <p><b>RAM/Memory:</b> Windows 7 - 4GB or greater   Windows 10 - 8GB or greater</p> <p><b>Ethernet Port:</b> The system requires the MDT to have one dedicated and available Ethernet port reserved for an Ethernet cable from router. The Ethernet port can be located on an electronic and stationary mobile docking station. If a docking station is used, it is the preferred location for the Ethernet port.</p> <p><b>Wi-Fi Card:</b> The system requires an 802.11n compatible Wi-Fi card using 5Ghz band.</p> <p><b>USB Ports:</b> If the computer is assigned to the officer and does not remain with the vehicle, then the number dongles ordered should equal the number of officers or the number of computers assigned. At least one dedicated and available USB 2.0 port for the Fleet USB dongle USB Port on MDT or Dock.</p>	

<b>Additional Considerations</b>	If the customer has a MiFi hotspot, embedded cellular, or USB 4G, then the customer must purchase a Cradlepoint router with an external antenna and Cradlecare. For agencies that use NetMotion Mobility, Axon traffic must be passed through; such that it does not use the Mobility VPN tunnel. Customer must provide IT and / or Admin resources at time of installation to ensure data routing if functional for Axon Fleet operation.	
	In the event an Agency is unable to support the IT requirements associated with the installation, Axon reserves the right to charge the Agency for additional time associated with on-site work completed by an Axon Employee.	
<b>Hardware Provisioning</b>	Axon will provide the following router for all vehicles:	Cradlepoint IBR900-1200
	The customer will provide a MDT for each vehicle	

### In-Car Network Considerations

<b>Network Requirements</b>	Cradlepoint IBR900-1200 will create a dedicated 5Ghz WiFi network within each vehicle. This network will join the Axon Fleet cameras and Mobile Data Terminal together.		
<b>Network Addressing</b>	<b>IP Addressing</b>		<b>Total IPs Required</b>
	Axon Fleet Cameras	14	28
	Mobile Data Terminal	7	
	Cradlepoint IBR900-1200	7	
<b>Hardware Provisioning</b>	Customer to provide all IP addressing and applicable network information		

### Network Consideration Agreement

<b>Network Consideration Agreement</b>	Customer acknowledges the minimum requirements for the network to support this Statement of Work.
	All Axon employees performing services under this SOW are CJIS certified.
	If the network provided by Customer does not meet the minimum requirements, or in the event of a requested change in scope of the project, a Change Order will be required and additional fees may apply. Additional fees would also apply if Axon is required to extend the installation time for reasons caused by the customer or the customer network accessibility.

## Professional Services & Training

<p><b>Project Management</b></p>	<p>Axon will assign a Project Manager that will provide the expertise to execute a successful Fleet camera deployment and implementation. The Project Manager will have knowledge and experience with all phases of the project management lifecycle and with all application modules being implemented. He/she will work closely with the customer's project manager and project team members and will be responsible for completing the tasks required to meet all contract deliverables.</p>
<p><b>Vehicle Installation</b></p>	<p>Customer will be performing the installation of all Axon Fleet vehicle hardware. Installation services purchased from Axon include a "clip" and removal of existing in-car system hardware. This does not include "full removal" of existing wiring. A "full removal" of all existing hardware and wiring is subject to additional fees. Axon provides basic Fleet operation overview to the customer lead and/or Admin at the time of install.</p> <p>Clip vs Rip installation removal:</p> <ul style="list-style-type: none"> <li>○ It is necessary to differentiate between the type of equipment removal to be provided by Axon. Standard Fleet Installation includes hardware removal in a fashion considered "Clip" which means Axon cuts the wires from the old system without removing multiple panels, removing all wiring and parts from the old system. In the case Axon removes the hardware Axon is not responsible for the surplus of hardware or any devices that may have been physically integrated with the removed system. In some situations, radar systems are integrated with the in-car video system and have a cable that connects to the system, if Axon removes the old in car system then Axon is not responsible for the radar system as part of the removal.</li> <li>○ A "Rip" removal should be contracted through ProLogic directly. The Rip would be similar to a complete and full removal, which is more common when they retire a vehicle from service.</li> </ul>
<p><b>Custom Trigger Installation</b></p>	<p>Axon Signal Units have multiple trigger configuration options. Any trigger configurations that include a door or magnetic door switch are considered "custom" and may be subject to additional fees. An Axon representative has discussed with the Agency the standard triggers of the Fleet System. Those standard triggers include light-bar activation, speed, crash and gun-locks. The light-bar must have a controller to allow Axon to interface for the desired position, gun-locks must be installed with existing hardware in the vehicle. Doors are considered "CUSTOM" since they required additional hardware and time for installation, typically requiring the door may need to be taken apart for the installation.</p>
<p><b>Training</b></p>	<p>End-user go-live training provides individual device set up and configuration assistance, training on device use, Evidence.com and AXON View XL. End-user go-live training and support is not included in the installation fee scope.</p>

## 4G / Cellular Offload Considerations

Network Considerations	The Cradlepoint IBR900-1200 will be the connection which allows 4G upload of recorded video
	The customer will ensure that their cellular contract does not allow for data throttling, or service denial, once a set data threshold is met. Throttling or denial of service will negatively affect Fleet upload capabilities.
	The MDT's 4G connection will facilitate the upload of recorded video content.
Hardware Provisioning	The customer will provide all 4G sim cards as required by their mobile provider.

Tax is subject to change at order processing with valid exemption.

### Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

<b>Signature:</b>	_____	<b>Date:</b>	_____
<b>Name (Print):</b>	_____	<b>Title:</b>	_____
<b>PO# (Or write N/A):</b>	_____		

Please sign and email to Mike Schmidt at [mschmidt@axon.com](mailto:mschmidt@axon.com) or fax to

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store [buy.axon.com](http://buy.axon.com)

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		Order Type:
		RMA #:
		Address Used:
		SO #:
Review 1	Review 2	
Comments:		