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**CITY OF BURLINGTON  
Common Council Minutes  
Jeannie Hefty, Mayor  
Diahnn Halbach, City Clerk  
Tuesday, June 16, 2020**

1. **Call to Order / Roll Call**

Mayor Hefty called the Common Council meeting to order via Zoom at 7:09 p.m. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, Human Resource Manager Jason Corbin, Library Director Joe Davies, Building Inspector Gregory Guidry.

2. **Pledge of Allegiance**

3. **Citizen Comments:** None

4. **Chamber of Commerce Representative**

- Jan Ludtke, from the Chamber of Commerce, announced that their Board had made the decision to cancel Maxwell Street Days for 2020 due to COVID-19.

5. **Approval of Minutes:** To approve the June 2, 2020 Common Council Meeting Minutes. Motion: Alderman Meyer. Second: Alderman Heft. With all in favor, the motion carried.

6. **Letters and Communications:** None

7. **Reports by Aldermanic Representatives and Department Heads**

Administrator Walters reminded the Council that the Strategic Planning Session is scheduled for Friday and Saturday and asked for a show of hands for those not able to attend. Nobody raised their hands.

Alderman Grandi provided a pool update and stated that the Pool Board has decided to not limit attendance as they are currently at 50%; however they will limit daily passes to City residents only, and leave membership purchases to everyone. They will continue to monitor.

Alderman Preusker, in lieu of current activities surrounding recent events in the Nation, inquired about policing policies. In Chief Anderson's absence, Walters responded that policies are being reviewed and that Chief Anderson has been working with other police chiefs to revise, revamp, and review best practices.

Alderman Preusker also commended Alderman Grandi and the rest of the Pool Board for doing a great job. Alderman Heft and Alderman Schultz shared the same sentiment.

8. **Reports:** To approve Reports 1-3 as submitted.  
Motion: Alderman Grandi. Second: Alderman Bauman. With all in favor, the motion carried.
9. **Payment of Prepaids and Vouchers:** To approve the Prepaids and Vouchers list for bills accrued through June 16, 2020.  
Motion: Alderman Heft. Second: Alderman Bauman. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
10. **Licenses:** To approve Liquor License Renewal Applications as presented.  
Motion: Alderman Rauch. Second: Alderman Heft. With all in favor, the motion carried.
11. **Special Events:** To approve a Special Event Permit Application as submitted.  
Motion: Alderman Schultz. Second: Alderman Kott. With all in favor, the motion carried.  
Discussion: Darnisha Garbade, organizer of the Juneteenth Rally, reviewed the purpose of the event and invited all to come and participate. Alderman Schultz announced that set up help is needed between 2-4 p.m. Alderman Heft asked if any City services were needed. Garbade responded that no City services would be utilized. Alderman Meyer thanked Garbade for organizing the event.
  - A. To approve a Special Event Permit Application as submitted.

12. **Appointments and Nominations:** None

13. **PUBLIC HEARINGS:**  
At 7:25 p.m. Mayor Hefty opened a Public Hearing to hear comments and concerns regarding a rezone request for property located at 965 S. Pine Street.

Andrea Walhovd, 949 S. Pine Street, voiced her concern about the proposed development and the potential environmental impact it could have. Walhovd wanted to make sure that parameters are put into place to ensure that this development doesn't negatively affect their property value caused by grading issues that could lead to potential flooding issues, as they have experienced in the past, as well as having a multi-resident complex built behind their house. Both Craig Faust, project owner, and Gregory Governatori, Kapur City Engineer, assured her that the development has been reviewed and is in compliance with the City's development codes and that it should have no negative effect on her property value.

There were no other comments.

Motion to close the Public Hearing: Alderman Preusker. Second: Alderman Meyer. With all in favor, the Public Hearing was closed at 7:32 p.m.

- A. To hear comments and concerns regarding a rezone request for property located at 965 S. Pine Street.
14. **RESOLUTIONS:**
    - A. **Resolution 5016(12)** - To approve the 2019 Compliance Maintenance Annual Report (CMAR) for the Burlington Wastewater Utility.

Motion: Alderman Bauman. Second: Alderman Meyer. With all in favor, the motion carried.

- B. **Resolution 5017(13)** - To approve the Award of Bids for the 2020 Street Improvement Program to Wanasek Corp.

Motion; Alderman Kott. Second: Alderman Grandi. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

- C. **Resolution 5018(14)** - To approve the Repair/Replacement of the Roof on the Burlington Airport Hangar Building at 703 Airport Road with Josh Martin Roofing, Inc. in the amount of \$74,660.

Motion: Alderman Meyer. Second: Alderman Rauch. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

15. **ORDINANCES:** None

16. **MOTIONS:** None

17. **ADJOURN INTO CLOSED SESSION**

**Wis. Stats 19.85(1)(g)** Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- A discussion regarding the west wall painting of the LifeBridge Church building.

Motion: Alderman Grandi. Second: Alderman Heft. Roll Call Vote: Aye - 8. Nay - 0. The motion carried and the meeting was adjourned in to Closed Session at 7:36 p.m.

18. **RECONVENE INTO OPEN SESSION**

Motion: Alderman Heft. Second: Alderman Meyer. With all in favor, the motion carried and the meeting reconvened into Open Session at 8:50 p.m.

19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

There were no items to act on.

20. **ADJOURNMENT**

Motion: Alderman Kott. Second: Alderman Preusker. With all in favor, the motion carried and the meeting was adjourned at 8:54 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington