



Department of Public Works

Street & Park Department
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**CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, SEPTEMBER 19, 2019 6:30PM**

President Patricia Hoffman called the meeting to order at 6:30 PM.

Roll Call: Present: Commissioners Jennifer Amborn, Patricia Hoffman, Marilee Hoffman, and Aldermanic Representative Steve Rauch. Also present: Peter Riggs, Director of Public Works. Excused: Commissioners Jason Ledbetter, Rosemary Dolatowski and Park Foreman Aaron DeGrave. Commissioner Clay Brandt arrived at 6:35 p.m.

Approval of September 19, 2019 Park Board Minutes: President Patricia Hoffman entertained a motion to approve the September 19, 2019 Park Board Minutes. Motion to approve made by Aldermanic Representative Rauch. Seconded by Commissioner Amborn. All voted aye, motion carried.

Citizen Comments: None.

Aldermanic Report: Aldermanic Representative Rauch advised budget meeting would begin in October. He also noted he was still working with Melissa Schwanke regarding Beverly Jo Park. Rauch stated they had knocked on approximately 20 doors with 13 signing the petition for potential park development including playground equipment.

Baseball 2000 (BB2K) Report: No report. Riggs noted City crews would be working with BB2K on the winterization of Beaumont Field including the concession stand and irrigation lines.

Director of Public Works Report:

Riggs updated the board on the status of the two new one ton pickup trucks that were recently picked up and incorporated into the fleet. Riggs noted in order to provide the City with cost savings, these trucks are white and any future trucks would be the same.

Riggs noted the Rotary Roundup would be this weekend on 9/21/19 at Art Naber's farm. This year's fundraiser is for bike trail kiosks. The goal is to raise enough money to fully fund at least six with the intention to be able to install up to 24 throughout the City parks and trail systems in the coming years.

New Business:

A. Introduction of new Dog Park President as well as discussion regarding future projects & direction of the Dog Park.

Riggs advised the board due to health issues Guy Williams had to step down from the Dog Park Board. Barbara Ann Burmeister has taken over as the new Dog Park President and had spoken with Riggs recently about the general goals of the board including fundraising and upcoming projects. Riggs reminded the board the City did have a memorandum of understanding (MOU) with the Dog Park board. Riggs noted a big item both the City and Dog Park Board have sought is a hydrant on site. City staff researched the costs and determined the project was feasible coming in under \$8000. Burmeister was willing to provide Dog Park funds to offset some of the costs as well.

B. Update and discussion regarding installation of a pickleball court.

Riggs reminded the board they had discussed several potential locations/options for a pickleball court including the basketball courts at Wehmhoff Jucker, McCanna Park and the old ChocolateFest grounds. City staff was able to determine the repurposing of the old basketball courts at Wehmhoff Jucker Park was not a viable option as it had too many cracks posing too much risk for injury. It seemed ideal to utilize the existing tennis courts at Devor Park and paint the additional lines in order to be able to provide a trial use for the community. This option could be completed in house by staff for under \$2000.

Aldermanic Representative Rauch questioned if the board should be requesting the Council allocate funding for pickleball courts in the 2020 budget. Riggs noted he could look into the option to include this as capital item that could be paid out of the general fund. The board also discussed the option of a cost share, fundraising as well and possibly working with the Burlington Area School District on potential joint projects with the courts in the future.

Commissioner Amborn made a motion to approve the installation of a pickleball court at Devor Park to include advertising of the pilot program. Commissioner Marilee Hoffman seconded the motion. All voted aye and the motion carried.

Old Business:

A. Update regarding the Comprehensive Outdoor Recreation Plan (CORP) 2020-2025.

Riggs advised the board he was still working with Blake from Ayres on the focus groups and surveys. President Patricia Hoffman suggested pickleball, trails, signage linkage, etc. for other focus group options.

Riggs advised the CORP would need to be finalized and ready for approval Nov/Dec 2019 to ensure it was in place prior to allow for future grant submittals.

B. Update regarding the Riverside Improvement project.

Riggs updated the board on the status of the Riverside pavilion. He noted the old pavilion was nearly completely removed. WE Energies had some minor issues as well as crews having some river level issues. Riggs noted the crews would be cutting in the new asphalted path for the boat launch last. Aldermanic Rauch noted the Council had approved the change order for the project reduction. Riggs advised there would be an additional change order coming soon regarding some electrical panel redesigns which would also result in project cost savings.

C. Update regarding the Karcher School playground equipment.

Riggs advised the crew was in place to remove the playground equipment at Karcher starting mid to late October.

D. Update regarding increasing the Development Impact Fees.

Riggs advised the board language in the state statues was discovered with conflicting information on the definition of an impact fee, therefore the item was pulled from the Council agenda. Staff was working with the City Attorney on the issues.

Other Items: None.

There being no further items for discussion, President Patricia Hoffman entertained a motion for adjournment. Motion to adjourn made by Commissioner Brandt. Seconded by Commissioner Amborn. All voted aye, and President Patricia Hoffman adjourned the meeting at 7:40 PM.

Minutes submitted by:

Angela Hansen
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