



City Clerk
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**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, June 2, 2020**

1. **Call to Order / Roll Call**

Mayor Hefty called the Common Council meeting to order via Zoom at 8:20 p.m. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, Fire Chief Alan Babe, Police Chief Mark Anderson, Human Resource Manager Jason Corbin, Library Director Joe Davies, Building Inspector Gregory Guidry.

2. **Pledge of Allegiance**

3. **Citizen Comments:** None

4. **Chamber of Commerce Representative:** None

5. **Approval of Minutes:** To approve the May 19, 2020 Common Council Meeting Minutes. Motion: Alderman Bauman. Second: Alderman Preusker. With all in favor, the motion carried.

6. **Letters and Communications** - None

7. **Reports by Aldermanic Representatives and Department Heads**

Mayor Hefty commented that she was very impressed with the rally that was held on June 2 and commended the police on a job well done. Alderman Bauman and Alderman Kott both gave positive comments on the event as well.

Alderman Meyer provided a Health Department update and stated that due to the overwhelming workload created because of COVID, the Racine County Health Department and the Central Racine County Health Department staff has begun talks of merging the two departments.

Alderman Rauch provided a Park Board update and stated the Little League has requested to replace the lights at two of their lighted fields at Beaumont Field and would cost approximately \$140,000 per field and Park Board recommended this item be brought to the Common Council for further discussion and consideration.

Alderman Grandi provided a Pool Board update and stated they are scheduled to open June 13 and are taking proper safety measures to ensure social distancing. Alderman Schultz voiced his concern

that the pool would be overwhelmed with out-of-town visitors due to other pools remaining closed and asked if preference would be given to local residents. Alderman Grandi responded that numbers would be monitored and will adjust accordingly. Grandi also stated that 283 memberships have been sold thus far for 2020 and there were over 1,000 in 2019.

Alderman Schultz stated that on May 20, he had a 3-hour conversation with a lady about racism and that the City needs to start thinking about how to address this topic. Schultz then asked when we would be able to start having in-person meetings again. Walters responded that we are following the CDC guidelines unless Council directs otherwise. Alderman Schultz then stated he had to step away to take care of a personal matter but would be back shortly.

8. **Reports:** To approve Reports 1 - 6 as submitted.
Motion: Alderman Kott. Second: Alderman Bauman. With all in favor, the motion carried.
9. **Payment of Prepaids and Vouchers:** To approve the Prepaid and Vouchers list for bills accrued through June 2, 2020.

Motion: Alderman Meyer. Second: Alderman Rauch. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
10. **Licenses:** To approve an amendment to the "Class B" Liquor License premise description for Gooseberries Fresh Food Market located at 690 W. State Street, Burlington, Wisconsin.

Motion: Alderman Grandi. Second: Alderman Meyer. With all in favor, the motion carried.
11. **Appointments and Nominations** - To approve appointments as submitted.
 - A. Annette Rule to be reappointed to Airport Committee, term expiring 5/1/2023.
 - B. Pat Lapp to be reappointed to the Housing Authority, term expiring 5/1/2023.
 - C. Bil Scherrer to be reappointed to Community Development Authority, term expiring 5/1/2024.
 - D. Chuck Rule to be reappointed to Community Development Authority, term expiring 5/1/2024.
 - E. Tom Wiemer to be reappointed to Community Development Authority, term expiring 5/1/2022.
 - F. Daniel Colwell to be reappointed to Community Development Authority, term expiring 5/1/2023.
 - G. Corina Kretschmer to be reappointed to Community Development Authority, term expiring 5/1/2023.
Motion: Alderman Heft. Second: Alderman Bauman. With all in favor, the motion carried.
12. **PUBLIC HEARINGS:** None
13. **RESOLUTIONS:**
 - A. **Resolution 5011(7)** - To approve an agreement with The Lakota Group for the development and preparation of a Comprehensive Plan for the City of Burlington.

Motion: Alderman Rauch. Second: Alderman Kott. Roll Call Vote: Aye - 7 Nay - 0. The motion carried. (Alderman Schultz was not present at the time and was unable to vote).
 - B. **Resolution 5012(8)** - To approve a Contract for Solid Waste and Recyclables Collection and Disposal with ASDA Enterprises, Inc.

Motion: Alderman Schultz. Second: Alderman Bauman. Roll Call Vote: Aye - 7. Nay - 1 (Alderman Rauch). The motion carried.

- C. **Resolution 5013(9)** - To approve Authorizing the Issuance and Sale of \$940,000 General Obligation Promissory Notes, Series 2020A.

Motion: Alderman Preusker. Second: Alderman Schultz. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

- D. **Resolution 5014(10)** - To approve the Temporary Downtown Open-Air Dining / Retail Guideline and Plan for the City of Burlington Businesses.

Motion Alderman Bauman. Second: Alderman Preusker.

Motion to amend the resolution to prohibit smoking in the outdoor seating area: Alderman Grandi. Second: Alderman Heft.

Upon further discussion, a motion to withdraw the amendment was made by Alderman Grandi and seconded by Alderman Heft. With all in favor, the motion was approved as amended pursuant to discussion.

- E. **Resolution 5015(11)** - To approve the Memorandum of Understanding (MOU) of a Regional Grant Application between the City of Burlington Fire Department (CBFD), Caledonia Fire and Rescue, Rochester Volunteer Fire Company, Waterford Fire and Rescue, Tichigan Fire Company, Wind Lake Fire and Rescue, and South Shore Fire and Rescue with Racine Fire Department as the Host to the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), Grant Programs Directorate (GPD) for the Fiscal Year (FY) 2020 Assistance to Firefighters Grant Program-COVID-19 Supplemental for Personal Protective Equipment (PPE).

Motion: Alderman Kott. Second: Alderman Preusker. With all in favor, the motion carried.

14. **ORDINANCES:** None

15. **MOTIONS:**

- A. **Motion 20-969** - To consider approving to proceed with the scheduled 2020 Fireworks Agreement for July 4, 2020 with Five Star Fireworks Co.

Motion: Alderman Meyer. Second: Alderman Bauman. Roll Call Vote: Aye - 6. Nay - 2 (Alderman Meyer, Alderman Heft). The motion carried.

- B. **Motion 20-970** - To approve \$2,500 in DeRosier Funds to construct a portico at 587 E. State Street also known as the Senior Center.

Motion: Alderman Grandi. Second: Alderman Preusker. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

- C. **Motion 20-971** - To consider approving a Certificate of Appropriateness for property located at 140 & 148 W. Chestnut Street.

Motion: Alderman Heft. Second: Alderman Rauch. With all in favor, the motion carried.

- D. **Motion 20-972** - To consider approving a Certificate of Appropriateness for property located at 388 N. Pine Street.

Motion: Alderman Rauch. Second: Alderman Bauman. With all in favor, the motion carried.

- E. **Motion 20-973** - To Ratify, Approve and Adopt an Emergency Declaration by the City of Burlington for a CARES Act Grant Operations and Maintenance Costs Agency Agreement between the City of Burlington and the Department of Transportation Bureau of Aeronautics.

Motion: Alderman Schultz. Second: Alderman Meyer. With all in favor, the motion carried.

16. **ADJOURNMENT**

Motion: Alderman Preusker. Second: Alderman Bauman. With all in favor, the motion carried and the meeting was adjourned at 8:57 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington