



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 - (262) 763-3474 fax
www.burlington-wi.gov

AGENDA COMMON COUNCIL

Tuesday, June 16, 2020

To immediately follow the 6:30 p.m. Committee of the Whole Meeting
Common Council Chambers, 224 East Jefferson Street

Webinar Link: <https://us02web.zoom.us/j/83742370640?pwd=MVVVaZHGwNXVWahdldDBnTEIxUFIyQT09>

Webinar ID: 837-4237-0640

Password: 441655

Telephone Dial: US: (312) 626-6799

- To attend a meeting, click on the link provided or dial in with the phone number provided on the meeting agenda. You may need to create a Zoom account if you access the meeting online.
- You will participate as an attendee, not a panelist. You will be muted by the meeting moderator.
- To participate/speak during a meeting when allowable, you will need to “raise your hand”. Online you will find a ‘raise hand’ option in the menu bar. Via phone, you can press *9.
- All meetings are recorded and subject to the Wisconsin Open Meetings Law.

Mayor Jeannie Hefty
Susan Kott, Alderman, 1st District
Theresa Meyer, Alderman, 1st District
Bob Grandi, Alderman, 2nd District
Ryan Heft, Alderman, 2nd District
Steve Rauch, Alderman, 3rd District
Jon Schultz, Council President, Alderman, 3rd District
Thomas Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments:** Telephone Dial: US: (312) 626-6799, Webinar ID: 837-4237-0640
4. **Chamber of Commerce Representative**
 - Maxwell Street Days discussion
5. **Approval of Minutes** (T. Meyer)
 - A. To approve the June 2, 2020 Common Council Meeting Minutes.
6. **Letters and Communications:** None

7. **Reports by Aldermanic Representatives and Department Heads**

8. **Reports** (*B. Grandi*)

- A. To approve Reports 1-3 as submitted.

9. **Payment of Prepaids and Vouchers** (*R. Heft*)

- A. To approve the Prepaids and Vouchers list for bills accrued through June 16, 2020.

Total Prepaid:	\$ 480,164.23
Total Vouchers:	\$ 241,379.60
Total EFT	\$ 48,333.33
Total Tuition Reimbursement	\$ 2,461.00
Grand Total:	\$ 772,338.16

10. **Licenses** (*S. Rauch*)

- A. To approve Liquor License Renewal Applications as presented.

11. **Special Events** (*J. Schultz*)

- A. To approve a Special Event Permit Application as submitted.

12. **Appointments and Nominations:** None

13. **PUBLIC HEARINGS:** (*T. Preusker*)

- A. To hear comments and concerns regarding a rezone request for property located at 965 S. Pine Street.

14. **RESOLUTIONS:**

- A. **Resolution 5016(12)** - To approve the 2019 Compliance Maintenance Annual Report (CMAR) for the Burlington Wastewater Utility. (*T. Bauman*)
- B. **Resolution 5017(13)** - To approve the Award of Bids for the 2020 Street Improvement Program to Wanasek Corp. (*S. Kott*)
- C. **Resolution 5018(14)** - To approve the Repair/Replacement of the Roof on the Burlington Airport Hangar Building at 703 Airport Road with Josh Martin Roofing, Inc. in the amount of \$74,660. (*T. Meyer*)

15. **ORDINANCES:** None

16. **MOTIONS:** None

17. **ADJOURN INTO CLOSED SESSION** (*B. Grandi*)
Wis. Stats 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- A discussion regarding the west wall painting of the LifeBridge Church building.
18. **RECONVENE INTO OPEN SESSION** (*R. Heft*)
19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**
- Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.
20. **ADJOURNMENT** (*S. Rauch*)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



COMMON COUNCIL REGULAR

ITEM NUMBER 5A

DATE: June 16, 2020

SUBJECT: MEETING MINUTES - To approve the June 2, 2020 Common Council Meeting Minutes.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The attached minutes are from the June 2, 2020 Common Council meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the attached minutes from the June 2, 2020 Common Council meeting.

TIMING/IMPLEMENTATION:

This item is scheduled for final consideration at the June 16, 2020 Common Council meeting.

Attachments

CC Min



City Clerk
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 - (262) 763-3474 fax
www.burlington-wi.gov

**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, June 2, 2020**

1. **Call to Order / Roll Call**

Mayor Hefty called the Common Council meeting to order via Zoom at 8:20 p.m. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, Fire Chief Alan Babe, Police Chief Mark Anderson, Human Resource Manager Jason Corbin, Library Director Joe Davies, Building Inspector Gregory Guidry.

2. **Pledge of Allegiance**

3. **Citizen Comments:** None

4. **Chamber of Commerce Representative:** None

5. **Approval of Minutes:** To approve the May 19, 2020 Common Council Meeting Minutes. Motion: Alderman Bauman. Second: Alderman Preusker. With all in favor, the motion carried.

6. **Letters and Communications** - None

7. **Reports by Aldermanic Representatives and Department Heads**

Mayor Hefty commented that she was very impressed with the rally that was held on June 2 and commended the police on a job well done. Alderman Bauman and Alderman Kott both gave positive comments on the event as well.

Alderman Meyer provided a Health Department update and stated that due to the overwhelming workload created because of COVID, the Racine County Health Department and the Central Racine County Health Department staff has begun talks of merging the two departments.

Alderman Rauch provided a Park Board update and stated the Little League has requested to replace the lights at two of their lighted fields at Beaumont Field and would cost approximately \$140,000 per field and Park Board recommended this item be brought to the Common Council for further discussion and consideration.

Alderman Grandi provided a Pool Board update and stated they are scheduled to open June 13 and are taking proper safety measures to ensure social distancing. Alderman Schultz voiced his concern

that the pool would be overwhelmed with out-of-town visitors due to other pools remaining closed and asked if preference would be given to local residents. Alderman Grandi responded that numbers would be monitored and will adjust accordingly. Grandi also stated that 283 memberships have been sold thus far for 2020 and there were over 1,000 in 2019.

Alderman Schultz stated that on May 20, he had a 3-hour conversation with a lady about racism and that the City needs to start thinking about how to address this topic. Schultz then asked when we would be able to start having in-person meetings again. Walters responded that we are following the CDC guidelines unless Council directs otherwise. Alderman Schultz then stated he had to step away to take care of a personal matter but would be back shortly.

8. **Reports:** To approve Reports 1 - 6 as submitted.

Motion: Alderman Kott. Second: Alderman Bauman. With all in favor, the motion carried.

9. **Payment of Prepaids and Vouchers:** To approve the Prepaid and Vouchers list for bills accrued through June 2, 2020.

Motion: Alderman Meyer. Second: Alderman Rauch. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.

10. **Licenses:** To approve an amendment to the "Class B" Liquor License premise description for Gooseberries Fresh Food Market located at 690 W. State Street, Burlington, Wisconsin.

Motion: Alderman Grandi. Second: Alderman Meyer. With all in favor, the motion carried.

11. **Appointments and Nominations** - To approve appointments as submitted.

A. Annette Rule to be reappointed to Airport Committee, term expiring 5/1/2023.

B. Pat Lapp to be reappointed to the Housing Authority, term expiring 5/1/2023.

C. Bil Scherrer to be reappointed to Community Development Authority, term expiring 5/1/2024.

D. Chuck Rule to be reappointed to Community Development Authority, term expiring 5/1/2024.

E. Tom Wiemer to be reappointed to Community Development Authority, term expiring 5/1/2022.

F. Daniel Colwell to be reappointed to Community Development Authority, term expiring 5/1/2023.

G. Corina Kretschmer to be reappointed to Community Development Authority, term expiring 5/1/2023.

Motion: Alderman Heft. Second: Alderman Bauman. With all in favor, the motion carried.

12. **PUBLIC HEARINGS:** None

13. **RESOLUTIONS:**

- A. **Resolution 5011(7)** - To approve an agreement with The Lakota Group for the development and preparation of a Comprehensive Plan for the City of Burlington.

Motion: Alderman Rauch. Second: Alderman Kott. Roll Call Vote: Aye - 7 Nay - 0. The motion carried. (Alderman Schultz was not present at the time and was unable to vote).

- B. **Resolution 5012(8)** - To approve a Contract for Solid Waste and Recyclables Collection and Disposal with ASDA Enterprises, Inc.

Motion: Alderman Schultz. Second: Alderman Bauman. Roll Call Vote: Aye - 7. Nay - 1 (Alderman Rauch). The motion carried.

- C. **Resolution 5013(9)** - To approve Authorizing the Issuance and Sale of \$940,000 General Obligation Promissory Notes, Series 2020A.

Motion: Alderman Preusker. Second: Alderman Schultz. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

- D. **Resolution 5014(10)** - To approve the Temporary Downtown Open-Air Dining / Retail Guideline and Plan for the City of Burlington Businesses.

Motion Alderman Bauman. Second: Alderman Preusker.

Motion to amend the resolution to prohibit smoking in the outdoor seating area: Alderman Grandi. Second: Alderman Heft.

Upon further discussion, a motion to withdraw the amendment was made by Alderman Grandi and seconded by Alderman Heft. With all in favor, the motion was approved as amended pursuant to discussion.

- E. **Resolution 5015(11)** - To approve the Memorandum of Understanding (MOU) of a Regional Grant Application between the City of Burlington Fire Department (CBFD), Caledonia Fire and Rescue, Rochester Volunteer Fire Company, Waterford Fire and Rescue, Tichigan Fire Company, Wind Lake Fire and Rescue, and South Shore Fire and Rescue with Racine Fire Department as the Host to the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), Grant Programs Directorate (GPD) for the Fiscal Year (FY) 2020 Assistance to Firefighters Grant Program-COVID-19 Supplemental for Personal Protective Equipment (PPE).

Motion: Alderman Kott. Second: Alderman Preusker. With all in favor, the motion carried.

14. **ORDINANCES:** None

15. **MOTIONS:**

- A. **Motion 20-969** - To consider approving to proceed with the scheduled 2020 Fireworks Agreement for July 4, 2020 with Five Star Fireworks Co.

Motion: Alderman Meyer. Second: Alderman Bauman. Roll Call Vote: Aye - 6. Nay - 2 (Alderman Meyer, Alderman Heft). The motion carried.

- B. **Motion 20-970** - To approve \$2,500 in DeRosier Funds to construct a portico at 587 E. State Street also known as the Senior Center.

Motion: Alderman Grandi. Second: Alderman Preusker. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

- C. **Motion 20-971** - To consider approving a Certificate of Appropriateness for property located at 140 & 148 W. Chestnut Street.

Motion: Alderman Heft. Second: Alderman Rauch. With all in favor, the motion carried.

- D. **Motion 20-972** - To consider approving a Certificate of Appropriateness for property located at 388 N. Pine Street.

Motion: Alderman Rauch. Second: Alderman Bauman. With all in favor, the motion carried.

- E. **Motion 20-973** - To Ratify, Approve and Adopt an Emergency Declaration by the City of Burlington for a CARES Act Grant Operations and Maintenance Costs Agency Agreement between the City of Burlington and the Department of Transportation Bureau of Aeronautics.

Motion: Alderman Schultz. Second: Alderman Meyer. With all in favor, the motion carried.

16. **ADJOURNMENT**

Motion: Alderman Preusker. Second: Alderman Bauman. With all in favor, the motion carried and the meeting was adjourned at 8:57 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington



DATE: June 16, 2020

SUBJECT: REPORTS - To approve Reports 1-3 as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Attached please find the following reports:

1. Police Fire Commission Minutes, 2-10-20
2. Plan Commission Minutes, 5-12-20
3. Committee of the Whole, 6-2-20

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that Council approves the submitted reports.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the June 16, 2020 Common Council meeting.

Attachments

PFC Minutes

Plan Minutes



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 342-1161



MINUTES

City of Burlington Police and Fire Commission
Common Council Chambers
224 East Jefferson Street
Burlington, Wisconsin 53105

February 10, 2020

1. Call to Order:

Commissioner McMullen called the meeting to order at 5:01p.m.

2. Roll Call:

Commissioners in attendance Mark McMullen, Kevin Morrow, Jeff Erickson, Chris Miller, and Fire Chief Alan Babe. Police Chief Mark Anderson and Commissioner Peter Hintz were excused.

3. Public Comments: None.

4. Approval of Minutes

The minutes from the January 13, 2020 PFC meeting was approved on a motion by Commissioner Morrow, seconded by Commissioner Erickson all ayes motion carried.

5. Police Chief Business

None.

6. Fire Chief's Report and Business

On a motion by Commissioner Miller and seconded by Commissioner Morrow at 5:15pm all ayes carried the motion we convened into closed session pursuant to section 19.85 (1) (c) Wisconsin statutes for conducting employment, promotion, compensation, or performance evaluation data of any public employee over which this governmental body has jurisdiction or exercises responsibility.

On a motion by Commissioner Morrow and seconded by Commissioner Miller all ayes carried the motion we reconvened into open session at 6:23pm

On a motion by Commissioner Erickson and seconded by Commissioner Miller, Emmett Gorman and John Aldinger were added to the Fire Department eligibility list all ayes carried the motion.

Chief Babe talked a little bit about BHS One program that Troy Everson is hopefully going to help with. Troy had an interview with the PFC but ended up having to reschedule because of a medical emergency.

7. Police and Fire Commission Business

None.

8. Adjourn

Motion by Commissioner Morrow to adjourn seconded by Commissioner Erickson, all ayes carried the motion at 6:24p.m.

Respectfully submitted,
Commissioner Erickson, Secretary

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Minutes
City of Burlington Plan Commission
May 12, 2020, 6:30 p.m.

Mayor Jeannie Hefty called the Plan Commission meeting to order at 6:30 p.m. through Zoom Meetings. Roll call: Aldermen Tom Preusker and Bob Grandi; Commissioners Chad Redman; Andy Tully; John Ekes; and Art Gardner were present. Student Representative Mattea Chamberlin excused. Also in attendance, Carina Walters, City Administrator; Megan Watkins, Assistant City Administrator/Zoning Administrator; and Tanya Fonseca, Graef.

APPROVAL OF MINUTES

Alderman Preusker moved, and Commissioner Redman seconded to approve the minutes of April 14, 2020.

LETTERS & COMMUNICATIONS

None

CITIZEN COMMENTS

None

OLD BUSINESS

None

NEW BUSINESS

A. Public Hearing to hear public comments regarding a Conditional Use application from Craig Faust for property located at 140 & 148 W. Chestnut Street, to allow for a fenced in outdoor seating.

- Mayor Hefty opened the Public Hearing at 6:33 p.m.
- There were no comments.

Alderman Grandi moved, and Commissioner Tully seconded to close the Public Hearing at 6:34 p.m.

All were in favor and the motion carried.

B. Consideration to approve a Conditional Use and Site Plan application from Craig Faust for property located at 140 & 148 W. Chestnut Street to allow for a fenced outdoor seating, repair the façade, add landscaping, and parking lot repairs, subject to Graef's and Burlington Fire Department's memorandums to the Plan Commission.

- Mayor Hefty opened this item for discussion.

- Tanya Fonseca, Graef, explained the owner proposes to construct an outdoor patio seating area, which requires a Conditional Use Permit in the B-2 district. The patio would straddle both parcels, thus a lot consolidation or easement are options. The patio would be where the existing driveway area is. Ms. Fonseca stated the trash enclosure is moving, and asked the owner to confirm the hours of operation.
- Craig Faust, owner, answered the hours are staying the same, which is what is on the website. Mr. Faust stated the outdoor patio is to help expand the seating for the restaurant (Super Tacos Moy). Mr. Faust further stated both parcels are actually one, since the parking lot intertwines. Mr. Faust explained both properties will have fresh paint, a new dumpster location and enclosure, blacktopped parking lot, landscaping cleaned up, and gates will be added for the patio. Property located at 140 W. Chestnut Street will have new windows.
- Alderman Preusker asked Mr. Faust in the long term what he plans on doing with the properties. Mr. Faust replied he was unsure at this time, but would like to start out with the patio and make the properties look nice. Alderman Preusker questioned if the patio was big enough, and if it meets the minimum parking requirements. Mr. Faust responded because of where the entrance is and handicap stalls are, the patio and parking lot needs to be this proposed size. Mr. Faust stated the lighting is going to be on the walls.
- Ms. Fonseca stated this project is going before the Commissioners at the May Historic Preservation Commission meeting to comply with the guidelines. Ms. Fonseca commented it is a possibility to enlarge the patio if the owner seeks to. In the B-2 district, a parking lot is not required since street parking is available. Ms. Fonseca explained a lot consolidation makes more sense if the properties shall function as one. Commissioner Ekes stated he has no problem leaving the properties separated, in case the owner wants to build something else on the corner lot in the future.
- Alderman Grandi asked if the owner would need to apply for a new liquor license since there is outdoor seating. Megan Watkins, Assistant Administrator/Zoning Administrator, replied that Diahnn Halbach, City Clerk, was to look out for the renewal application so that the liquor license can extend to the patio.
- There were no further comments.

Commissioner Ekes moved, and Commissioner Tully seconded to approve the Conditional Use and Site Plan as presented.

All were in favor and the motion carried.

C. Discussion regarding potential development of a 75-foot, mixed-use building at 241 E. Chestnut Street.

- Mayor Hefty opened this item for discussion.

- Carina Walters, City Administrator, explained this property was located on the corner of Dodge Street and Chestnut Street, adjacent to the City parking garage and across from the Coffee House. The owners have owned this property for about 10 years and are in the early stages of redeveloping the property. City staff and the owners have had many meetings regarding a potential mixed-use building. The owners are looking for feedback on the height being 75 feet tall. In the B-2 district the height limitation is 60 feet, however, there are other buildings slightly higher than 60 feet.
- Tom Stelling, owner, gave an overview and had visuals of the potential development. Mr. Stelling explained the mixed-used building would consist of commercial space on the lower level, and 4 levels of apartments above. After a marketing analysis came back with a pricing for the design of 36 units (9 units per level), an additional 9 units were required to make it a practical rental value. In order to add more apartments, the building had to go higher. They would consist of one and two bedroom apartments, equaling 5 levels of residential. The height would be similar to the Boardwalk Apartments.
- Alderman Preusker stated he would like to see changes in the ordinance to increase the height limits, and reduce the required parking ratio.
- Commissioners had a discussion regarding the amount of parking spaces that would be available for the residents. Mr. Stelling commented the parking garage has roughly 200 parking spaces available. In over a year, the second level is only half-full and the third level is empty. Mr. Stelling stated he would like to have designated parking on the second level for the residents.
- Mr. Stelling explained he had a prior conversation with Fire Chief Al Babe who said their equipment can handle the proposed height. The Commissioners agreed they liked the idea of the higher building, since there are existing higher buildings downtown.
- Commissioner Redman was concerned for the view from the Liars Club balcony, and did not want this building to occupy the entire garage. Mr. Stelling explained the Liars Club owner was aware of the possible development blocking the view, and they understood. Ms. Walters stated negotiations for parking, aesthetics, and other items would be in the developers' agreement.
- Commissioner Ekes was concerned the historic commission would have a hard time with this proposal, even though it is not a historic building. Ms. Fonseca explained there would be historic guidelines for contemporary buildings that would be followed, and need approval from the Historic Preservation Commission. The guideline is that the building would be consistent in historic character, but not falsely create a historic building.
- There were no further comments.
- Ms. Walters stated the consensus from the Commissioners is that the 75-foot height building is good and for the owners to keep designing.

ADJOURNMENT

Commissioner Ekes moved, and Alderman Grandi seconded to adjourn the meeting at 8:00 p.m.

All were in favor and the motion carried.

Recording Secretary
Kristine Anderson
Administrative Assistant



DATE: June 16, 2020

SUBJECT: **PREPAID AND VOUCHERS** - To approve the Prepaid and Vouchers list for bills accrued through June 16, 2020.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

Attached please find the Prepaid and Voucher list for bills accrued through June 16, 2020:

Total Prepaid:	\$ 480,164.23
Total Vouchers:	\$ 241,379.60
Total EFT	\$ 48,333.33
Total Tuition Reimbursement	\$ 2,461.00
Grand Total:	\$ 772,338.16

BUDGET/FISCAL IMPACT:

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$394,391.00 EMC Insurance Company - EMC Commercial Insurance 05/15/20 to 05/15/21
- 2.\$ 48,871.55 Johns Disposal Service - Contracted Garbage and Recycle
- 3.\$ 48,333.31 RCEDC - Low Daily Loan & Runaway Grant
- 4.\$ 45,966.25 Racine County Finance - Racine County Communications 3rd Qtr 2020
- 5.\$ 21,065.75 Ascent Aviation Group Inc. - 100LL Aviation Gasoline

RECOMMENDATION:

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$772,338.16.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the June 16, 2020 Common Council meeting.

Attachments

- Prepaid 05.29.20
- Prepaid 06.05.20
- Vouchers 06.16.20
- EFT 06.04.20
- Tuition 05.30.20

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100454591000						
100-454591-000 PARK DEPT	BIRD, TOM	REFUND-JUNE PARK RESERVATION	052720	05/27/2020	150.00	
100-454591-000 PARK DEPT	MARTINSEN, DANIEL & JAMIE	REFUND-JUNE PARK RESERVATION	052720	05/27/2020	150.00	
Total 100454591000:					300.00	
100525211225						
100-525211-225 POLICE - TELEPHONE	AT & T	831 000 7991 401	9041324502	05/11/2020	1,214.52	
Total 100525211225:					1,214.52	
100535321225						
100-535321-225 STREETS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 05/20	05/19/2020	87.67	
Total 100535321225:					87.67	
100535321261						
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	6438-309-692	6438309692APR20	05/15/2020	85.88	
Total 100535321261:					85.88	
10055551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3406-030-405	3406030405APR20	05/12/2020	29.50	
Total 10055551220:					29.50	
10055551225						
100-555551-225 PARKS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 05/20	05/19/2020	43.84	
Total 10055551225:					43.84	
251555511247						
251-555511-247 REPAIR,MAINTENANCE BUI	MENARDS	Supplies-Library	19608	05/21/2020	19.16	
Total 251555511247:					19.16	
251555511345						
251-555511-345 PROGRAMS	SCHMIDT, JANE	Reimbursement - Program Supplies	052620	05/26/2020	25.81	
251-555511-345 PROGRAMS	VAVROCH, JENNIFER	ESSENTIAL OILS PROGRAM	052220	05/22/2020	20.00	
Total 251555511345:					45.81	
458525220295						
458-525220-295 Medical Supplies	AURORA HEALTH CARE	Pharmacy Transfer	IN 431	04/24/2020	174.10	
Total 458525220295:					174.10	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	0469-455-267	0469455267MAY20	05/20/2020	175.82	
Total 621575740220:					175.82	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	TIME WARNER CABLE	Acct#702658601 SCADA	702658601051820	05/18/2020	124.94	
Total 621575740310:					124.94	
622506220000						
622-506220-000 POWER	WE ENERGIES	3457-108-505	3457108505MAY20	04/27/2020	3,810.54	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 622506220000:					3,810.54	
622509210000						
622-509210-000 OFFICE SUPPLY	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 05/20	05/19/2020	87.67	
Total 622509210000:					87.67	
623575740200						
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	678572	05/18/2020	21,065.75	
Total 623575740200:					21,065.75	
623575740298						
623-575740-298 CONTRACT SERVICES	WI DNR-ENVIRONMENTAL FEE	WI DNR ENVIRONMENTAL FEES 252197000	252197000-2020-1	05/20/2020	130.00	
Total 623575740298:					130.00	
Grand Totals:					<u>27,395.20</u>	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100160000						
100-160000 PREPAID EXPENDITURES	EMC INSURANCE COMPANY	EMC Commercial Acct 5X90433	D-06470102	05/26/2020	394,391.00	
Total 100160000:					394,391.00	
100239007						
100-239007 LIFE INSURANCE	SECURIAN FINANCIAL GROUP,	Policy No. 002832L July Billing	2020JULY	06/01/2020	2,017.57	
Total 100239007:					2,017.57	
100444411000						
100-444411-000 COURT FINES & COSTS	RACINE COUNTY TREASURER	Racine Co Jail Assessment	2020MAY	06/01/2020	886.18	
100-444411-000 COURT FINES & COSTS	RACINE COUNTY TREASURER	Racine Co Surcharge	2020MAY	06/01/2020	265.14	
100-444411-000 COURT FINES & COSTS	ST OF WISC CONTROLLER'S O	ST OF WI CONTROLLER OFFICE MAY REMIT	2020MAY	06/01/2020	3,219.83	
Total 100444411000:					4,371.15	
100444412000						
100-444412-000 PARKING VIOLATIONS	TIRADO, MARISSA	REIMBURSEMENT-OVERPAYMENT PARKING CIT	060320	06/03/2020	35.00	
Total 100444412000:					35.00	
100454521001						
100-454521-001 BOND FEES	RACINE COUNTY CLERK OF C	Horn, Phoenix A #20-6216	20-6216	06/05/2020	150.00	
Total 100454521001:					150.00	
100454591000						
100-454591-000 PARK DEPT	KENDALL, ANNETTE	REFUND-PARK RESERVATION	REFUND 060220	06/02/2020	150.00	
100-454591-000 PARK DEPT	EMMANUEL BAPTIST CHURCH	REFUND-PARK RESERVATION	REFUND 06.02.20	06/02/2020	150.00	
100-454591-000 PARK DEPT	JOHNSON, NOREEN	REFUND-PARK RESERVATION	REFUND 060320	06/03/2020	200.00	
Total 100454591000:					500.00	
100515132220						
100-515132-220 ADMIN - UTILITIES	WE ENERGIES	5843-033-004 (split)	5843033004MAY20	05/29/2020	302.15	
Total 100515132220:					302.15	
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T	262 767-1389 327 6	262767138905 20*	05/28/2020	383.28	
100-515132-225 ADMIN - TELEPHONE	AT & T	171 798 6300 001 Ad.om	5365364505	05/19/2020	333.76	
100-515132-225 ADMIN - TELEPHONE	VERIZON WIRELESS	VERIZON ADMIN 286396851-00001	9855213979	05/23/2020	261.51	
Total 100515132225:					978.55	
100515132298						
100-515132-298 ADMIN - CONTRACT SERVI	AT & T	262 767-1904 046 8 (split)	262767190405 20	05/28/2020	273.06	
Total 100515132298:					273.06	
100515141220						
100-515141-220 FINANCE - UTILITY SERVIC	WE ENERGIES	5843-033-004 (split)	5843033004MAY20	05/29/2020	183.45	
Total 100515141220:					183.45	
100515141225						
100-515141-225 FINANCE - TELEPHONE	AT & T	171 798 6300 001 Finance	5365364505	05/19/2020	200.25	
100-515141-225 FINANCE - TELEPHONE	VERIZON WIRELESS	VERIZON FINANCE 286396851-00001	9855213979	05/23/2020	46.59	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100515141225:					246.84	
100515141298						
100-515141-298	FINANCE - CONTRACT SER	AT & T	262 767-1904 046 8 (split)	262767190405 20	05/28/2020	273.06
Total 100515141298:					273.06	
100515181225						
100-515181-225	HR-Telephone	VERIZON WIRELESS	VERIZON HUMAN RESOURCE 286396851-00001	9855213979	05/23/2020	39.69
Total 100515181225:					39.69	
100525211220						
100-525211-220	POLICE - UTILITY SERVICE	WE ENERGIES	1461-190-073	1461190073MAY20	05/28/2020	144.46
100-525211-220	POLICE - UTILITY SERVICE	WE ENERGIES	5843-681-877	5843681877MAY20	05/29/2020	2,123.53
Total 100525211220:					2,267.99	
100525211225						
100-525211-225	POLICE - TELEPHONE	AT & T	057 736 7870 001	262767138905 20	05/21/2020	303.35
100-525211-225	POLICE - TELEPHONE	AT & T	171 798 6300 001 Police	5365364505	05/19/2020	534.01
100-525211-225	POLICE - TELEPHONE	VERIZON WIRELESS	VERIZON POLICE 286396851-00001	9855213979	05/23/2020	817.76
Total 100525211225:					1,655.12	
100525211310						
100-525211-310	POLICE - OFF SUPP-POSTA	CNA SURETY	Nicholas Neumuth-Notary Bond	65062588N	05/05/2020	30.00
Total 100525211310:					30.00	
100525211330						
100-525211-330	POLICE - TRAVEL	DIMZOFF, RICK	Mileage-Training	060120	06/01/2020	95.45
Total 100525211330:					95.45	
100525211381						
100-525211-381	POLICE - INVESTIGATIONS	R & B TOWING	R & B TOWING POLICE DEPT	3350	04/02/2020	85.00
Total 100525211381:					85.00	
100525220157						
100-525220-157	FIRE - INSERVICE TRAININ	MARTIN, JASON	Reimb-National Registry for EMT	052620	05/26/2020	80.00
Total 100525220157:					80.00	
100525220220						
100-525220-220	FIRE - UTILITY SERVICES	WE ENERGIES	8403-026-057	8403026057MAY20	05/25/2020	1,172.38
100-525220-220	FIRE - UTILITY SERVICES	WE ENERGIES	8419-416-558	8419416558MAY20	05/31/2020	11.69
Total 100525220220:					1,184.07	
100525220225						
100-525220-225	FIRE - TELEPHONE	VERIZON WIRELESS	VERIZON FIRE 286396851-00001	9855213979	05/23/2020	202.35
Total 100525220225:					202.35	
100525231220						
100-525231-220	BLDG INSP UTILITIES	WE ENERGIES	5843-033-004 (split)	5843033004MAY20	05/29/2020	53.96

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525231220:					53.96	
100525231225						
100-525231-225 BLDG INSP - TELEPHONE	VERIZON WIRELESS	VERIZON BLDG DEPARTMENT	9855213979	05/23/2020	54.69	
Total 100525231225:					54.69	
100535321220						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345MAY20	05/28/2020	597.04	
100-535321-220 STREETS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671MAY20	05/27/2020	81.52	
Total 100535321220:					678.56	
100535321225						
100-535321-225 STREETS - TELEPHONE	VERIZON WIRELESS	VERIZON STREET 286396851-00001	9855213979	05/23/2020	116.10	
Total 100535321225:					116.10	
100535321242						
100-535321-242 STREETS - REP MAINT VE	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	954746379476	05/04/2020	29.25	
100-535321-242 STREETS - REP MAINT VE	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	987974353688	05/04/2020	147.00	
Total 100535321242:					176.25	
100535321261						
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	0455-414-409	0455414409MAY20	05/21/2020	232.47	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	0818-594-802	0818594802MAY20	05/28/2020	16.25	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	0819-473-268	0819473268MAY20	05/29/2020	45.61	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	0838-352-542	0838352542MAY20	05/27/2020	27.24	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	0850-628-152	0850628152MAY20	05/27/2020	256.62	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	2023-503-060	2023503060MAY20	05/28/2020	125.56	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	4404-149-064	4404149064MAY20	05/21/2020	39.15	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	4432-157-647	4432157647MAY20	05/29/2020	17,957.62	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	5043-084-318	5043084318MAY20	05/26/2020	32.92	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	5406-087-899	5406087899MAY20	05/21/2020	90.13	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	5459-100-732	5459100732MAY20	05/29/2020	240.47	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	5465-979-181	5465979181MAY20	05/26/2020	58.32	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	5644-617-733	5644617733MAY20	05/28/2020	139.75	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	5695-147-539	5695147539MAY20	05/29/2020	162.14	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	6893-002-943	6893002943MAY20	05/27/2020	16.25	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	7245-068-041	7245068041MAY20	05/29/2020	157.13	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	7255-756-558	7255756558MAY20	05/25/2020	23.06	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	7467-500-426	7467500426MAY20	05/29/2020	241.37	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	8499-073-119	8499073119MAY20	05/29/2020	212.06	
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	9418-285-345	9418285345MAY20	05/29/2020	66.13	
Total 100535321261:					20,140.25	
100535321350						
100-535321-350 STREETS - REP MAINT SUP	KIMBALL MIDWEST	KIMBALL MIDWEST DPW STOCK	7925747	05/07/2020	445.74	
Total 100535321350:					445.74	
100535321354						
100-535321-354 STREETS-PARKNG STRUC	WE ENERGIES	7082-958-528	7082958528MAY20	05/29/2020	519.98	
Total 100535321354:					519.98	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
10055551220						
100-55551-220 PARKS - UTILITIES	WE ENERGIES	0435-566-939	0435566939MAY20	05/21/2020	40.10	
100-55551-220 PARKS - UTILITIES	WE ENERGIES	1269-762-568	1269762568MAY20	05/28/2020	30.98	
100-55551-220 PARKS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345MAY20	05/28/2020	298.53	
100-55551-220 PARKS - UTILITIES	WE ENERGIES	2428-946-714	2428946714MAY20	05/29/2020	295.88	
100-55551-220 PARKS - UTILITIES	WE ENERGIES	3698-542-543	3698542543MAY20	05/31/2020	30.21	
100-55551-220 PARKS - UTILITIES	WE ENERGIES	6211-699-899	6211699899MAY20	05/28/2020	40.26	
100-55551-220 PARKS - UTILITIES	WE ENERGIES	6895-338-188	6895338188MAY20	05/29/2020	76.22	
100-55551-220 PARKS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671MAY20	05/27/2020	40.76	
Total 10055551220:					852.94	
10055551225						
100-55551-225 PARKS - TELEPHONE	VERIZON WIRELESS	VERIZON PARK 286396851-00001	9855213979	05/23/2020	35.54	
Total 10055551225:					35.54	
10055551242						
100-55551-242 PARKS - REPAIR MAINT VE	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	954746379476	05/04/2020	29.25	
100-55551-242 PARKS - REPAIR MAINT VE	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	987974353688	05/04/2020	147.00	
Total 10055551242:					176.25	
10055551350						
100-55551-350 PARKS - REPAIR/MTCE SUP	RUNDLE-SPENCE	Faucet Parts	S2844737.001	05/04/2020	13.45	
100-55551-350 PARKS - REPAIR/MTCE SUP	RUNDLE-SPENCE	Sink Cartridge-Park Restrooms	S2844737.002	05/15/2020	188.19	
100-55551-350 PARKS - REPAIR/MTCE SUP	KIMBALL MIDWEST	KIMBALL MIDWEST DPW STOCK	7925747	05/07/2020	445.74	
Total 10055551350:					647.38	
25155511220						
251-55551-220 UTILITIES	WE ENERGIES	5852-857-487	5852857487MAY20	05/28/2020	231.49	
Total 25155511220:					231.49	
25155511225						
251-55551-225 TELEPHONE	AT & T	171 798 6300 001 Library	5365364505	05/19/2020	267.01	
Total 25155511225:					267.01	
25155511312						
251-55551-312 COMPUTER SUPPLIES	MOBILE BEACON	Mobile Beacon Renewal	052820	05/28/2020	960.00	
Total 25155511312:					960.00	
25155511327						
251-55551-327 MATERIALS	LIBRARY JOURNAL	SUBSCRIPTION RENEWAL	060320LJ	06/03/2020	129.99	
Total 25155511327:					129.99	
25155511345						
251-55551-345 PROGRAMS	PARRETT, COURTNEY	Reimburse-Program Supplies	060120	06/01/2020	70.10	
251-55551-345 PROGRAMS	PUCCINI, JENNIFER	Reimbursement - Supplies	060220	06/02/2020	17.83	
Total 25155511345:					87.93	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	1887-026-576	1887026576MAY20	05/22/2020	13,179.34	
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	3602-583-285	3602583285MAY20	05/21/2020	61.07	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4847-248-215	4847248215MAY20	05/27/2020	233.68	
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4897-650-087	4897650087MAY20	05/27/2020	85.23	
Total 621575740220:					13,559.32	
621575740222						
621-575740-222 GAS	WE ENERGIES	0862-239-067	0862239067MAY20	05/27/2020	1,074.85	
621-575740-222 GAS	WE ENERGIES	2663-378-614	2663378614MAY20	05/27/2020	57.05	
Total 621575740222:					1,131.90	
621575740225						
621-575740-225 TELEPHONE	VERIZON WIRELESS	VERIZON WWTP 286396851-00001	9855213979	05/23/2020	67.96	
Total 621575740225:					67.96	
621575740242						
621-575740-242 REPAIR,MAINTENANCE VE	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	0038958CM-04	04/29/2020	25.98-	
621-575740-242 REPAIR,MAINTENANCE VE	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	954746379476	05/04/2020	19.50	
621-575740-242 REPAIR,MAINTENANCE VE	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	987974353688	05/04/2020	294.00	
Total 621575740242:					287.52	
621575740298						
621-575740-298 CONTRACT SERVICE	WI DNR-ENVIRONMENTAL FEE	WI DNR ENVIRONMENTAL FEES 252276640	252276640-2020-1	05/20/2020	1,500.00	
Total 621575740298:					1,500.00	
622506230000						
622-506230-000 SUPPLIES	AMAZON.COM/GE MONEY	60457 8781 046912 8	783644657374	05/01/2020	159.98	
Total 622506230000:					159.98	
622506410000						
622-506410-000 SUPPLIES	AMAZON.COM/GE MONEY	60457 8781 046912 8	783644657374	05/01/2020	99.97	
622-506410-000 SUPPLIES	AMAZON.COM/GE MONEY	60457 8781 046912 8	879666456935	05/03/2020	30.97	
Total 622506410000:					130.94	
622509210000						
622-509210-000 OFFICE SUPPLY	AMAZON.COM/GE MONEY	60457 8781 046912 8	879666456935	05/03/2020	10.04	
622-509210-000 OFFICE SUPPLY	VERIZON WIRELESS	VERIZON WATER DEPT	9855213979	05/23/2020	79.45	
Total 622509210000:					89.49	
622509230000						
622-509230-000 OUTSIDE SERVICES	WI DEPT OF NATURAL RESOU	2020 Water Use Fees, Owner #3471	WU87634	04/09/2020	125.00	
Total 622509230000:					125.00	
622509350000						
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	1638-891-345 (split)	1638891345MAY20	05/28/2020	597.04	
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	8430-081-671 (split)	8430081671MAY20	05/27/2020	81.52	
Total 622509350000:					678.56	
623575740310						
623-575740-310 OPERATING SUPPLIES	CULLIGAN OF BURLINGTON	500-08374241-0 Burlington Municipal Airport	2020JUNEAIR	05/31/2020	102.80	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 623575740310:					102.80	
Grand Totals:					452,769.03	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
06/16/2020								
ALSCO (117)								
IMIL1564889								
IMIL1564889	1	Invoice	ALSCO WWTP Cust # 012231 (split)	05/06/2020	06/16/2020	146.79	06/20	621-575740-244
IMIL1564889	2	Invoice	ALSCO WWTP Cust # 012231 (split)	05/06/2020	06/16/2020	93.32	06/20	621-575740-249
Total IMIL1564889:						240.11		
IMIL1569154								
IMIL1569154	1	Invoice	ALSCO WWTP Cust # 012231 (split)	05/20/2020	06/16/2020	146.79	06/20	621-575740-244
IMIL1569154	2	Invoice	ALSCO WWTP Cust # 012231 (split)	05/20/2020	06/16/2020	93.32	06/20	621-575740-249
Total IMIL1569154:						240.11		
IMIL1571367								
IMIL1571367	1	Invoice	ALSCO DPW (split) Customer # 074780	05/27/2020	06/16/2020	3.08	06/20	100-515132-310
IMIL1571367	2	Invoice	ALSCO DPW (split) Customer # 074780	05/27/2020	06/16/2020	35.26	06/20	100-535321-159
IMIL1571367	3	Invoice	ALSCO DPW (split) Customer # 074780	05/27/2020	06/16/2020	35.25	06/20	100-555551-159
Total IMIL1571367:						73.59		
IMIL1571368								
IMIL1571368	1	Invoice	ALSCO DPW (split) Customer # 074781	05/27/2020	06/16/2020	14.15	06/20	100-535321-248
IMIL1571368	2	Invoice	ALSCO DPW (split) Customer # 074781	05/27/2020	06/16/2020	14.15	06/20	622-509350-000
IMIL1571368	3	Invoice	ALSCO DPW (split) Customer # 074781	05/27/2020	06/16/2020	7.07	06/20	100-555551-248
Total IMIL1571368:						35.37		
IMIL1571369								
IMIL1571369	1	Invoice	ALSCO DPW - Water Customer #025570	05/27/2020	06/16/2020	41.53	06/20	622-509030-000
Total IMIL1571369:						41.53		
IMIL1571370								
IMIL1571370	1	Invoice	ALSCO WWTP (split) Cust # 012230	05/27/2020	06/16/2020	69.73	06/20	621-575740-159
Total IMIL1571370:						69.73		
IMIL1573663								
IMIL1573663	1	Invoice	ALSCO DPW (split) Customer # 074780	06/03/2020	06/16/2020	3.08	06/20	100-515132-310
IMIL1573663	2	Invoice	ALSCO DPW (split) Customer # 074780	06/03/2020	06/16/2020	35.26	06/20	100-535321-159
IMIL1573663	3	Invoice	ALSCO DPW (split) Customer # 074780	06/03/2020	06/16/2020	35.25	06/20	100-555551-159
Total IMIL1573663:						73.59		
IMIL1573664								
IMIL1573664	1	Invoice	ALSCO DPW - Water Customer #025570	06/03/2020	06/16/2020	44.01	06/20	622-509030-000
Total IMIL1573664:						44.01		
IMIL1573665								
IMIL1573665	1	Invoice	ALSCO WWTP (split) Cust # 012230	06/03/2020	06/16/2020	59.35	06/20	621-575740-159
IMIL1573665	2	Invoice	ALSCO WWTP (split) Cust # 012230	06/03/2020	06/16/2020	10.38	06/20	621-575740-244
Total IMIL1573665:						69.73		
IMIL1573666								
IMIL1573666	1	Invoice	ALSCO WWTP Cust # 012231 (split)	06/03/2020	06/16/2020	141.87	06/20	621-575740-244

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
IMIL1573666	2	Invoice	ALSCO WWTP Cust # 012231 (split)	06/03/2020	06/16/2020	98.24	06/20	621-575740-249
Total IMIL1573666:						240.11		
AMAZON CAPITAL SERVICES, INC (9555)								
13GW-9KCM-9NRR								
13GW-9KCM-9NRR	1	Invoice	Dog Crate	06/01/2020	06/16/2020	86.09	06/20	802-484840-000
Total 13GW-9KCM-9NRR:						86.09		
ARBOR IMAGES, INC. (4057)								
62956BCD								
62956BCD	1	Invoice	Brown Mulch	05/19/2020	06/16/2020	341.00	06/20	100-555561-298
Total 62956BCD:						341.00		
ASPHALT CONTRACTORS, INC (218)								
220184								
220184	1	Invoice	Highway Blend-Cold Mix	05/16/2020	06/16/2020	151.05	06/20	100-535321-351
Total 220184:						151.05		
AUTOMATED LOGIC CONTRACTING SERVICES (9165)								
278794								
278794	1	Invoice	Upgrade-Computer/Software	03/22/2020	06/16/2020	2,154.80	06/20	622-509350-000
278794	2	Invoice	Upgrade-Computer/Software	03/22/2020	06/16/2020	1,077.40	06/20	100-535321-350
278794	3	Invoice	Upgrade-Computer/Software	03/22/2020	06/16/2020	2,154.80	06/20	100-555551-350
Total 278794:						5,387.00		
AUTUMN SUPPLY (1111)								
13171								
13171	1	Invoice	Autumn Supply -Towels	05/25/2020	06/16/2020	191.36	06/20	100-525220-248
Total 13171:						191.36		
AXON ENTERPRISES, INC. (9385)								
SI-1659915								
SI-1659915	1	Invoice	UCP SMART - YEAR 3 PAYMENT	05/26/2020	06/16/2020	1,536.00	06/20	465-525211-800
Total SI-1659915:						1,536.00		
AYRES ASSOCIATES (1960)								
186671								
186671	1	Invoice	Project 52-0687.00 DNR Stewardship Gr	05/26/2020	06/16/2020	1,840.00	06/20	100-555551-298
Total 186671:						1,840.00		
BADGER METER, INC. (3568)								
80054680								
80054680	1	Invoice	Beacon Monthly MBL Hosting Serv	05/29/2020	06/16/2020	193.95	06/20	622-506530-000
Total 80054680:						193.95		
BEAR GRAPHICS, INC. (363)								
847680								
847680	1	Invoice	election envelopes	05/20/2020	06/16/2020	495.72	06/20	100-515142-310

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total 847680:						495.72		
847681								
847681	1	Invoice	election envelopes	05/20/2020	06/16/2020	775.44	06/20	100-515142-310
Total 847681:						775.44		
BJELAJAC, JOHN M (8149)								
18100-105D 10								
18100-105D 10	1	Invoice	Church Wall Sign	05/31/2020	06/16/2020	1,815.00	06/20	100-515161-220
Total 18100-105D 10:						1,815.00		
19100-012D 7								
19100-012D 7	1	Invoice	Stormwater Planning	05/31/2020	06/16/2020	90.00	06/20	100-515161-220
Total 19100-012D 7:						90.00		
20100-000D 5								
20100-000D 5	1	Invoice	General File - 2020	05/31/2020	06/16/2020	6,450.00	06/20	100-515161-220
Total 20100-000D 5:						6,450.00		
20100-025D 1								
20100-025D 1	1	Invoice	Burlington Stormwater Utlility District	05/31/2020	06/16/2020	525.00	06/20	100-515161-220
Total 20100-025D 1:						525.00		
20100-099H 5								
20100-099H 5	1	Invoice	Municipal Court General File - 2020	05/31/2020	06/16/2020	4,515.00	06/20	100-515161-272
Total 20100-099H 5:						4,515.00		
BLUETARP FINANCIAL (8634)								
44924242								
44924242	1	Invoice	WWTP Supplies	05/09/2020	06/16/2020	305.92	06/20	621-575740-242
44924242	2	Invoice	Street Dept Supplies	05/09/2020	06/16/2020	609.47	06/20	100-535321-242
44924242	3	Invoice	Park Dept Supplies	05/09/2020	06/16/2020	609.46	06/20	100-555551-242
Total 44924242:						1,524.85		
BRAY SALES INC (9519)								
220/40023323								
220/40023323	1	Invoice	Water-Pneu Act/Sleeve Adapter	05/13/2020	06/16/2020	565.66	06/20	622-506250-000
Total 220/40023323:						565.66		
BREEZY HILL NURSERY INC. (3966)								
I-234067								
I-234067	1	Invoice	BREEZY HILL NURSERY DPW	05/19/2020	06/16/2020	610.00	06/20	100-555561-298
Total I-234067:						610.00		
BUMPER TO BUMPER BURLINGTON (5477)								
1-376234								
1-376234	1	Invoice	#48 Brakes	05/26/2020	06/16/2020	72.96	06/20	100-535321-242
1-376234	2	Invoice	#48 Brakes	05/26/2020	06/16/2020	72.95	06/20	100-555551-242

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total 1-376234:						145.91		
I-376123								
I-376123	1	Invoice	shop supplies	05/22/2020	06/16/2020	12.99	06/20	622-509350-000
Total I-376123:						12.99		
I-376243								
I-376243	1	Invoice	#48 Disc Brake Rotor	05/26/2020	06/16/2020	3.93	06/20	100-535321-242
I-376243	2	Invoice	#48 Disc Brake Rotor	05/26/2020	06/16/2020	3.93	06/20	100-555551-242
Total I-376243:						7.86		
BURLINGTON DEVELOPMENT GROUP (6280)								
2020JUNE								
2020JUNE	1	Invoice	Time Warner Cable	06/01/2020	06/16/2020	366.84	06/20	623-575740-298
2020JUNE	2	Invoice	Pat's Sanitary Service	06/01/2020	06/16/2020	35.97	06/20	623-575740-298
2020JUNE	3	Invoice	Cleaning Services	06/01/2020	06/16/2020	144.44	06/20	623-575740-298
2020JUNE	4	Invoice	Pest Control Services	06/01/2020	06/16/2020	55.00	06/20	623-575740-298
2020JUNE	5	Invoice	Alsco-Entryway Mats	06/01/2020	06/16/2020	34.89	06/20	623-575740-310
2020JUNE	6	Invoice	Weed & Grass Killer	06/01/2020	06/16/2020	66.12	06/20	623-575740-245
Total 2020JUNE:						703.26		
BURLINGTON ROTARY CLUB (4972)								
62705								
62705	1	Invoice	BURLINGTON ROTARY CLUB WALTER	03/31/2020	06/16/2020	149.00	06/20	100-515132-324
Total 62705:						149.00		
62728								
62728	1	Invoice	BURLINGTON ROTARY CLUB ANDERS	03/31/2020	06/16/2020	149.00	06/20	100-525211-324
Total 62728:						149.00		
CULLIGAN OF BURLINGTON (936)								
2020JUNEWWTWP								
2020JUNEWWTWP	1	Invoice	Acct. No. 500-08487456-8	05/31/2020	06/16/2020	96.25	06/20	621-575740-249
Total 2020JUNEWWTWP:						96.25		
DONERITE JANITORIAL SERV INC. (5164)								
3521								
3521	1	Invoice	DONERITE BILLING WWTP (split)	05/26/2020	06/16/2020	840.00	06/20	621-575740-244
3521	2	Invoice	DONERITE BILLING WWTP (split)	05/26/2020	06/16/2020	280.00	06/20	622-509350-000
3521	3	Invoice	DONERITE BILLING DPW (split)	05/26/2020	06/16/2020	280.00	06/20	100-535321-298
3521	4	Invoice	DONERITE BILLING DPW (split)	05/26/2020	06/16/2020	140.00	06/20	100-555551-298
Total 3521:						1,540.00		
EAGLE ENGRAVING (4083)								
2020-2535								
2020-2535	1	Invoice	Fireground & Apparatus Tags	05/28/2020	06/16/2020	162.35	06/20	100-525220-389
Total 2020-2535:						162.35		

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
ELKHORN CHEMICAL & PACKAGING (1140)								
621624								
621624	1	Invoice	DPW Supplies (split)	05/06/2020	06/16/2020	234.71	06/20	100-535321-350
621624	2	Invoice	DPW Supplies (split)	05/06/2020	06/16/2020	234.71	06/20	100-555551-350
Total 621624:						<u>469.42</u>		
621762-1								
621762-1	1	Invoice	WWTPSupplies	06/03/2020	06/16/2020	72.34	06/20	621-575740-244
Total 621762-1:						<u>72.34</u>		
EMERGENCY MED. PRODUCTS, INC. (3590)								
2167963								
2167963	1	Invoice	EMP EMS Supplies	05/18/2020	06/16/2020	194.52	06/20	458-525220-295
Total 2167963:						<u>194.52</u>		
2168828								
2168828	1	Invoice	EMP EMS Supplies	05/20/2020	06/16/2020	326.53	06/20	458-525220-295
Total 2168828:						<u>326.53</u>		
F & W LANDSCAPE SPEC. (5880)								
465								
465	1	Invoice	F & W LANDSCAPE AIRPORT CUTTIN	06/01/2020	06/16/2020	2,700.00	06/20	623-575740-245
Total 465:						<u>2,700.00</u>		
GALLS, LLC (1294)								
015620113								
015620113	1	Invoice	GALLS INC FIRE DEPT SUPPLIES	05/06/2020	06/16/2020	50.65	06/20	100-525220-159
Total 015620113:						<u>50.65</u>		
BC1121782								
BC1121782	1	Invoice	GALLS INC POLICE DEPT SUPPLIES	05/27/2020	06/16/2020	286.84	06/20	100-525211-242
Total BC1121782:						<u>286.84</u>		
GENERAL COMMUNICATIONS, INC (5585)								
282716								
282716	1	Invoice	V#905,906,908 Tactical Drivers Side Sea	05/20/2020	06/16/2020	531.00	06/20	100-525211-242
Total 282716:						<u>531.00</u>		
GRAEF (1371)								
0109762								
0109762	1	Invoice	Project No: 2019-1005.24 2457 Browns	05/21/2020	06/16/2020	294.75	06/20	100-565641-298
Total 0109762:						<u>294.75</u>		
0109765								
0109765	1	Invoice	Project No: 2020-1005.01 Plan Commiss	05/21/2020	06/16/2020	612.00	06/20	100-565641-298
Total 0109765:						<u>612.00</u>		

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
0109766								
	0109766	1 Invoice	Project No: 2020-1005.00 Burl Ongoing	05/21/2020	06/16/2020	1,292.00	06/20	100-565641-298
Total 0109766:						1,292.00		
0109767								
	0109767	1 Invoice	Project No: 2020-1005.02 Historic Preser	05/21/2020	06/16/2020	1,904.00	06/20	100-565641-298
Total 0109767:						1,904.00		
0109768								
	0109768	1 Invoice	Project No: 2020-1005.05 Oak Park Plac	05/21/2020	06/16/2020	1,938.00	06/20	100-565641-298
Total 0109768:						1,938.00		
0109769								
	0109769	1 Invoice	Project No: 2020-1005.06 216 N Pine St.	05/21/2020	06/16/2020	1,054.00	06/20	100-565641-298
Total 0109769:						1,054.00		
HAWKINS, INC (2224)								
4715864								
	4715864	1 Invoice	Chlorine & LPC-4 & Tonkazorb	05/14/2020	06/16/2020	4,838.86	06/20	622-506310-000
Total 4715864:						4,838.86		
JOHNS DISPOSAL SERVICE INC (8861)								
450210								
	450210	1 Invoice	CONTRACTED BILLING/GARBAGE	05/22/2020	06/16/2020	33,670.70	06/20	100-575710-298
	450210	2 Invoice	CONTRACTED BILLING/RECYCLE	05/22/2020	06/16/2020	15,200.85	06/20	100-575710-297
Total 450210:						48,871.55		
454392								
	454392	1 Invoice	CONTRACTED BILLING/GARBAGE	05/31/2020	06/16/2020	371.00	06/20	100-575710-298
	454392	2 Invoice	CONTRACTED BILLING/RECYCLE	05/31/2020	06/16/2020	221.00	06/20	100-575710-297
Total 454392:						592.00		
K&M WELDING AND FABRICATING (8926)								
2086								
	2086	1 Invoice	Hydrant Wrench	03/04/2020	06/16/2020	202.00	06/20	622-509330-000
Total 2086:						202.00		
KAPUR & ASSOCIATES, INC. (4217)								
102763								
	102763	1 Invoice	SEWRPC Study 19.0139.01	05/18/2020	06/16/2020	1,051.50	06/20	100-565641-298
Total 102763:						1,051.50		
102782								
	102782	1 Invoice	Falcon Ridge 20.0183.01	05/18/2020	06/16/2020	112.00	06/20	100-565641-298
Total 102782:						112.00		
102783								
	102783	1 Invoice	Data Collection/Input 20.0184.01	05/18/2020	06/16/2020	1,394.00	06/20	100-565641-298

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total 102783:						1,394.00		
102886								
102886	1	Invoice	Schaeffer Farms 19.0139.01	05/26/2020	06/16/2020	280.00	06/20	100-565641-298
Total 102886:						280.00		
KROGER (9477)								
0320092133								
0320092133	1	Invoice	Customer # MI0650: Coffee/Water	04/29/2020	06/16/2020	17.29	06/20	100-525211-310
Total 0320092133:						17.29		
0420093178								
0420093178	1	Invoice	Customer # MI0650: Coffee/Water	05/16/2020	06/16/2020	13.98	06/20	100-525211-310
Total 0420093178:						13.98		
KURITA AMERICA INC (9967)								
INV516522								
INV516522	1	Invoice	Water-Gasket	05/13/2020	06/16/2020	400.52	06/20	622-506250-000
Total INV516522:						400.52		
LOIS TIRE SHOP, INC. (1820)								
455769								
455769	1	Invoice	#933-Tires	05/22/2020	06/16/2020	886.30	06/20	458-525220-242
Total 455769:						886.30		
455968								
455968	1	Invoice	#902-Tires	05/27/2020	06/16/2020	584.00	06/20	100-525211-242
Total 455968:						584.00		
MENARDS (1951)								
18598								
18598	1	Invoice	Supplies-WWTP	05/07/2020	06/16/2020	187.04	06/20	621-575740-248
Total 18598:						187.04		
19110								
19110	1	Invoice	Supplies-Police Dept	05/14/2020	06/16/2020	77.49	06/20	100-525211-310
Total 19110:						77.49		
19538								
19538	1	Invoice	Supplies-City Hall (split)	05/20/2020	06/16/2020	5.22	06/20	100-515132-248
19538	2	Invoice	Supplies-City Hall (split)	05/20/2020	06/16/2020	5.22	06/20	100-515141-248
19538	3	Invoice	Supplies-City Hall (split)	05/20/2020	06/16/2020	.87	06/20	100-525231-248
19538	4	Invoice	Supplies-City Hall (split)	05/20/2020	06/16/2020	.86	06/20	100-515140-248
19538	5	Invoice	Supplies-City Hall (split)	05/20/2020	06/16/2020	.87	06/20	100-515121-248
Total 19538:						13.04		
19967								
19967	1	Invoice	Supplies-DPW	05/26/2020	06/16/2020	16.98	06/20	100-535321-350

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
19967	2	Invoice	Supplies-DPW	05/26/2020	06/16/2020	16.98	06/20	100-555551-350
Total 19967:						33.96		
20159								
20159	1	Invoice	Supplies-Fire Dept	05/28/2020	06/16/2020	39.91	06/20	100-525220-248
Total 20159:						39.91		
MID-AMERICAN RESEARCH CHEMICAL (5249)								
0699573-IN								
0699573-IN	1	Invoice	Gloves	05/28/2020	06/16/2020	116.00	06/20	100-525211-381
Total 0699573-IN:						116.00		
MILLER-BRADFORD & RISBERG INC. (2008)								
R01645								
R01645	1	Invoice	12 Month rental of a Case 580SN	03/30/2020	06/16/2020	12,000.00	06/20	465-555551-804
Total R01645:						12,000.00		
MINUTEMAN PRESS OF BURLINGTON (5906)								
42592								
42592	1	Invoice	Forms - Municipal Court	06/08/2020	06/16/2020	153.41	06/20	100-515121-310
Total 42592:						153.41		
Office Copying Equipment, LTD (1216)								
AR114338								
AR114338	1	Invoice	Sharp MX-500IN Digital Color Imager (sp	05/29/2020	06/16/2020	10.32	06/20	100-515181-310
AR114338	2	Invoice	Sharp MX-500IN Digital Color Imager (sp	05/29/2020	06/16/2020	10.32	06/20	100-515141-310
AR114338	3	Invoice	Sharp MX-5070N (split)	05/29/2020	06/16/2020	32.00	06/20	100-525220-310
AR114338	4	Invoice	Sharp MX-5070N (split)	05/29/2020	06/16/2020	20.00	06/20	100-525231-310
AR114338	5	Invoice	Sharp MX-5070N (split)	05/29/2020	06/16/2020	93.75	06/20	100-515132-310
Total AR114338:						166.39		
OFFICE FURNITURE WAREHOUSE OF MILW (9941)								
120326B								
120326B	1	Invoice	Acrylic Barrier	05/22/2020	06/16/2020	249.50	06/20	100-515121-248
Total 120326B:						249.50		
QT-02435-B*								
QT-02435-B*	1	Invoice	Acrylic Barrier	05/05/2020	06/16/2020	1,263.50	06/20	100-515132-248
Total QT-02435-B*:						1,263.50		
PITNEY BOWES (4338)								
1015715651								
1015715651	1	Invoice	ELECTIONS	05/29/2020	06/16/2020	5.13	06/20	100-515142-310
1015715651	2	Invoice	HUMAN RESOURCES	05/29/2020	06/16/2020	5.13	06/20	100-515181-310
1015715651	3	Invoice	ADMIN SUPPLIES	05/29/2020	06/16/2020	5.14	06/20	100-515132-310
1015715651	4	Invoice	FIN SUPPLIES	05/29/2020	06/16/2020	5.14	06/20	100-515141-310
1015715651	5	Invoice	POLICE SUPPLIES	05/29/2020	06/16/2020	5.14	06/20	100-525211-310
1015715651	6	Invoice	LIBRARY SUPPLIES	05/29/2020	06/16/2020	5.14	06/20	251-555511-310
1015715651	7	Invoice	MUNI SUPPLIES	05/29/2020	06/16/2020	5.14	06/20	100-515121-310
1015715651	8	Invoice	WATER SUPPLIES	05/29/2020	06/16/2020	5.14	06/20	622-509210-000

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
1015715651	9	Invoice	PLANNING	05/29/2020	06/16/2020	5.14	06/20	100-565641-310
1015715651	10	Invoice	CLERK	05/29/2020	06/16/2020	5.14	06/20	100-515140-310
1015715651	11	Invoice	FIRE	05/29/2020	06/16/2020	5.14	06/20	100-525220-310
Total 1015715651:						56.52		
3311340203								
3311340203	1	Invoice	ADMIN	05/30/2020	06/16/2020	70.28	06/20	100-515132-310
3311340203	2	Invoice	FINANCE	05/30/2020	06/16/2020	70.28	06/20	100-515141-310
3311340203	3	Invoice	POLICE	05/30/2020	06/16/2020	70.28	06/20	100-525211-310
3311340203	4	Invoice	LIBRARY	05/30/2020	06/16/2020	70.28	06/20	251-555511-310
3311340203	5	Invoice	MUNI	05/30/2020	06/16/2020	70.28	06/20	100-515121-310
3311340203	6	Invoice	WATER	05/30/2020	06/16/2020	70.28	06/20	622-509210-000
3311340203	7	Invoice	PLANNING	05/30/2020	06/16/2020	70.28	06/20	100-565641-310
3311340203	8	Invoice	CLERK	05/30/2020	06/16/2020	70.27	06/20	100-515140-310
3311340203	9	Invoice	FIRE	05/30/2020	06/16/2020	70.27	06/20	100-525220-310
3311340203	10	Invoice	ELECTIONS	05/30/2020	06/16/2020	70.27	06/20	100-515142-310
3311340203	11	Invoice	HUMAN RESOURCES	05/30/2020	06/16/2020	70.27	06/20	100-515181-310
Total 3311340203:						773.04		
PSG CONSTRUCTION, INC. (9380)								
02-2601								
02-2601	1	Invoice	job no: 1-R1 Riverside Park Improvemen	05/31/2020	06/16/2020	15,970.00	06/20	820-555551-800
Total 02-2601:						15,970.00		
RACINE COUNTY (7712)								
2020								
2020	1	Invoice	Radio Upgrade Annual Payment 2020	06/08/2020	06/16/2020	13,668.13	06/20	465-525220-806
Total 2020:						13,668.13		
3RD QTR 2020								
3RD QTR 2020	1	Invoice	Racine County Communication Center P	06/08/2020	06/16/2020	45,966.25	06/20	100-525211-298
Total 3RD QTR 2020:						45,966.25		
REINEMANS, INC. (2590)								
179869								
179869	1	Invoice	Supplies-DPW	05/06/2020	06/16/2020	23.84	06/20	100-535321-350
179869	2	Invoice	Supplies-DPW	05/06/2020	06/16/2020	23.83	06/20	100-555551-350
Total 179869:						47.67		
179929								
179929	1	Invoice	Supplies-DPW	05/07/2020	06/16/2020	1.64	06/20	100-535321-350
Total 179929:						1.64		
180211								
180211	1	Invoice	Supplies-Water	05/12/2020	06/16/2020	10.79	06/20	622-506230-000
Total 180211:						10.79		
180309								
180309	1	Invoice	Supplies-EMS	05/13/2020	06/16/2020	10.47	06/20	458-525220-295

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total 180309:						10.47		
180568								
180568	1	Invoice	UPS	05/19/2020	06/16/2020	20.95	06/20	100-525211-310
Total 180568:						20.95		
180631								
180631	1	Invoice	supplies-Fire Dept	05/20/2020	06/16/2020	48.00	06/20	100-525220-389
Total 180631:						48.00		
181033								
181033	1	Invoice	Supplies-Police Dept	05/28/2020	06/16/2020	41.38	06/20	100-525211-310
Total 181033:						41.38		
181229								
181229	1	Invoice	Supplies-DPW	06/01/2020	06/16/2020	10.77	06/20	100-535321-350
181229	2	Invoice	Supplies-DPW	06/01/2020	06/16/2020	10.76	06/20	100-555551-350
Total 181229:						21.53		
181322								
181322	1	Invoice	Supplies-Parks	06/02/2020	06/16/2020	58.72	06/20	100-555551-245
Total 181322:						58.72		
181435								
181435	1	Invoice	Bracket-Side Door	06/04/2020	06/16/2020	4.49	06/20	458-525220-242
Total 181435:						4.49		
SHRED-IT USA LLC (8960)								
8129788404								
8129788404	1	Invoice	Admin - Shredding	05/22/2020	06/16/2020	32.09	06/20	100-515132-310
8129788404	2	Invoice	Finance - Shredding	05/22/2020	06/16/2020	32.09	06/20	100-515141-310
8129788404	3	Invoice	Muni Court - Shredding	05/22/2020	06/16/2020	32.09	06/20	100-515121-310
8129788404	4	Invoice	Clerk - Shredding	05/22/2020	06/16/2020	32.09	06/20	100-515140-310
Total 8129788404:						128.36		
SOLENIS (2828)								
131617058								
131617058	1	Invoice	Praestol	04/13/2020	06/16/2020	6,727.28	06/20	621-575740-254
Total 131617058:						6,727.28		
SOLOFRA PLUMBING & HEATING INC. (2739)								
84329								
84329	1	Invoice	Airport - Service Work	06/02/2020	06/16/2020	100.00	06/20	623-575740-247
Total 84329:						100.00		
SOUTHERN LAKES NEWSPAPERS LLC (2790)								
1078 05/30/20								
1078 05/30/20	1	Invoice	Hydrant Flushing	05/30/2020	06/16/2020	256.80	06/20	622-509300-000

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total 1078 05/30/20:						256.80		
373521								
	373521	1 Invoice	Burlington Sports Poster	05/21/2020	06/16/2020	95.00	06/20	100-515111-399
Total 373521:						95.00		
373527								
	373527	1 Invoice	Catholic Central Sports Poster	05/21/2020	06/16/2020	95.00	06/20	100-515111-399
Total 373527:						95.00		
374077								
	374077	1 Invoice	CUP Hearing 940 Milwaukee Ave	05/21/2020	06/16/2020	58.38	06/20	100-515111-399
Total 374077:						58.38		
374318								
	374318	1 Invoice	Legal -965 S Pine St	05/28/2020	06/16/2020	56.26	06/20	100-515111-399
Total 374318:						56.26		
374545								
	374545	1 Invoice	Legal - Aldi-	05/28/2020	06/16/2020	162.50	06/20	100-515111-399
Total 374545:						162.50		
375033								
	375033	1 Invoice	Legal - Liquor License App	06/04/2020	06/16/2020	47.31	06/20	100-515111-399
Total 375033:						47.31		
SQUARE-ONE-SOLUTIONS (9968)								
2416								
	2416	1 Invoice	Halo Fogger&Mist	05/20/2020	06/16/2020	6,749.50	06/20	458-525220-800
	2416	2 Invoice	Halo Fogger&Mist	05/20/2020	06/16/2020	6,749.50	06/20	100-525211-247
Total 2416:						13,499.00		
SWAGIT PRODUCTIONS, LLC (9100)								
15277								
	15277	1 Invoice	Video Streaming Services: MAY	05/31/2020	06/16/2020	645.00	06/20	100-515111-247
Total 15277:						645.00		
15278								
	15278	1 Invoice	AgendaQuick Annual License 2020	05/31/2020	06/16/2020	4,200.00	06/20	100-515111-247
Total 15278:						4,200.00		
TELEDYNE INSTRUMENTS, INC (7282)								
S020394258								
	S020394258	1 Invoice	Sampler Tubing	04/23/2020	06/16/2020	248.00	06/20	621-575740-248
Total S020394258:						248.00		

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
TransUnion Risk & Alternative Data Solut (9067)								
2020MAY								
2020MAY	1	Invoice	Account ID: 777966 May Billing	06/01/2020	06/16/2020	50.00	06/20	100-525211-381
Total 2020MAY:						50.00		
TROTTER AND ASSOCIATES INC (9860)								
17037								
17037	1	Invoice	Standby-Generator Design Well #7	04/30/2020	06/16/2020	2,611.75	06/20	622-501070-000
Total 17037:						2,611.75		
TRU GREEN (2960)								
4600031091								
4600031091	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	178.50	06/20	100-555561-240
Total 4600031091:						178.50		
4600085714								
4600085714	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	501.50	06/20	100-555561-240
Total 4600085714:						501.50		
4600085834								
4600085834	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	606.00	06/20	100-555561-240
Total 4600085834:						606.00		
4600085864								
4600085864	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	2,238.00	06/20	100-555561-240
Total 4600085864:						2,238.00		
4600085924								
4600085924	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	272.00	06/20	100-555561-240
Total 4600085924:						272.00		
4600103938								
4600103938	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	76.75	06/20	100-555561-240
Total 4600103938:						76.75		
4600105814								
4600105814	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	195.50	06/20	100-555561-240
Total 4600105814:						195.50		
4600105874								
4600105874	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	165.00	06/20	100-555561-240
Total 4600105874:						165.00		
4600105924								
4600105924	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	195.00	06/20	100-555561-240
Total 4600105924:						195.00		

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
4600105984								
4600105984	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	55.00	06/20	622-506250-000
Total 4600105984:						55.00		
4600106034								
4600106034	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	99.00	06/20	622-506250-000
Total 4600106034:						99.00		
4600106074								
4600106074	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	110.00	06/20	622-506250-000
Total 4600106074:						110.00		
4600106144								
4600106144	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	105.00	06/20	622-506250-000
Total 4600106144:						105.00		
4600106184								
4600106184	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	154.00	06/20	622-506250-000
Total 4600106184:						154.00		
4600106224								
4600106224	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	110.00	06/20	622-506250-000
Total 4600106224:						110.00		
4600126344								
4600126344	1	Invoice	Weed Control Service	05/18/2020	06/16/2020	105.00	06/20	100-555561-240
Total 4600126344:						105.00		
USABlueBook (2973)								
226175								
226175	1	Invoice	USA BLUEBOOK WATER DEPT #85786	05/04/2020	06/16/2020	473.07	06/20	622-506250-000
Total 226175:						473.07		
237291								
237291	1	Invoice	USA BLUEBOOK WWTP Cust No. 8578	05/14/2020	06/16/2020	84.28	06/20	621-575740-249
Total 237291:						84.28		
VONBRIESEN & ROPER, S.C. (3035)								
321831								
321831	1	Invoice	Von Briesen & Roper - Labor & Employm	05/20/2020	06/16/2020	1,482.00	06/20	100-515161-298
Total 321831:						1,482.00		
321855								
321855	1	Invoice	Von Briesen & Roper - Welch ERD Claim	05/20/2020	06/16/2020	826.50	06/20	100-515161-298
Total 321855:						826.50		

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
WANASEK CORPORATION (3070)								
10819								
10819	1	Invoice	Crushed Asphalt	05/04/2020	06/16/2020	123.59	06/20	100-535321-351
Total 10819:						123.59		
10868								
10868	1	Invoice	Street Sweeper	05/28/2020	06/16/2020	9,640.75	06/20	100-535321-298
Total 10868:						9,640.75		
WELDERS SUPPLY COMPANY (3120)								
10136815								
10136815	1	Invoice	300 CF Reconstituted Air	04/15/2020	06/16/2020	53.53	06/20	622-506230-000
Total 10136815:						53.53		
10139269								
10139269	1	Invoice	Small Argon & Mixes/Carbon Dioxide	04/30/2020	06/16/2020	23.70	06/20	621-575740-244
Total 10139269:						23.70		
10140961								
10140961	1	Invoice	300 CF Reconstituted Air	05/07/2020	06/16/2020	53.53	06/20	622-506230-000
Total 10140961:						53.53		
10143377								
10143377	1	Invoice	Oxygen	05/26/2020	06/16/2020	196.92	06/20	458-525220-295
Total 10143377:						196.92		
10144624								
10144624	1	Invoice	Small Argon & Mixes/Carbon Dioxide	05/29/2020	06/16/2020	23.70	06/20	621-575740-244
Total 10144624:						23.70		
WISCO AUTOMOTIVE (9558)								
5501								
5501	1	Invoice	V #902 MAINTENANCE SUPPLIES	06/01/2020	06/16/2020	378.12	06/20	100-525211-242
Total 5501:						378.12		
5560								
5560	1	Invoice	V #907 MAINTENANCE SUPPLIES	05/27/2020	06/16/2020	127.03	06/20	100-525211-242
Total 5560:						127.03		
WISCONSIN HUMANE SOCIETY (709)								
1731								
1731	1	Invoice	ANIMAL SHELTER CONTRACT	06/01/2020	06/16/2020	427.50	06/20	100-545430-298
Total 1731:						427.50		
YSI INCORPORATED, A XYLEM BRAND (2813)								
823700								
823700	1	Invoice	WWTP - cleaning solution	05/01/2020	06/16/2020	161.00	06/20	621-575740-248

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total 823700:						161.00		
Grand Totals:						241,379.60		

Report GL Period Summary

GL Period	Amount
06/20	241,379.60
Grand Totals:	241,379.60

Vendor number hash: 552241
 Vendor number hash - split: 809124
 Total number of invoices: 137
 Total number of transactions: 199

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	241,379.60	241,379.60
Grand Totals:	241,379.60	241,379.60

PrePays via Wire, Bonds or Auto Pay
for Council Packet

Date	Paid To	Amount	Purpose	Paid Via
06/04/20	RCEDC	\$ 48,333.33	Low Daily Loan Disburse at \$33,333.33 The Runaway Grant for \$15,000	Wire Wire
TOTAL		\$ 48,333.33		

Employee Number	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	23-00 TRAVL REIM Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amount
100041185	HAYES, DANIEL E.	640.00	.00	.00	.00	.00	.00	640.00
100041362	RICE, WILLIAM T.	621.00	.00	.00	.00	.00	.00	621.00
100081279	PUCCINI, JENNIFER L.	1,200.00	.00	.00	.00	.00	.00	1,200.00
Grand Totals:		3	2,461.00	.00	.00	.00	.00	2,461.00



DATE: June 16, 2020

SUBJECT: **LICENSES** - To approve Liquor License Renewal Applications as presented.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Liquor License Renewals for 2020-2021

- Class “A” Beer and “Class A” Liquor/Wine licenses are unlimited and are sold to retail businesses for consumption off the licensed premise. The Class “A” Beer license costs \$100 and the “Class A” Liquor/Wine license costs \$600 annually.
- Class “B” Beer, “Class C” Wine licenses are unlimited and are sold to businesses for both on and off consumption of the licensed premise. This license costs \$100 per year.
- “Class B” Liquor Licenses are limited per State Statute. This license authorizes the retail sale of liquor both on and off the licensed premise. The City of Burlington has 22 regular “Class B” Liquor Licenses, of which all have been issued. This license costs \$600 per year.
- “Class B” Reserve Liquor Licenses are limited per State Statute but can be purchased from qualifying municipalities. This license also authorizes the retail sale of liquor both on and off the licensed premise, however costs a minimum of \$10,000 to purchase, with an annual renewing cost of \$600. The City of Burlington has one (1) Reserve License and purchased two (2) additional Reserve Licenses from the Town of Spring Prairie and the Town of Burlington for a total of three (3). Of the three licenses, there is one remaining Class B Reserve Liquor License available for the cost of \$12,500.

Per Wisconsin State Statute 125.12(3), once a liquor license has been issued, authorities may only refuse to renew a license if a sworn written complaint has been filed with the clerk of the municipality alleging one or more violations about a person holding a license issued under this chapter by the municipality. In addition, prior to the time of renewal, the municipal governing body or a duly authorized committee of a city council shall notify the licensee in writing of the municipality's intention not to renew the license and provide the licensee with an opportunity for a hearing.

The attached license renewals were filed with the City Clerk, approved by the police department and published in the May 28, 2020 and June 4, 2020 publications of the Standard Press.

BUDGET/FISCAL IMPACT:

Liquor license fees for businesses are calculated on a case by case basis depending on the type of license applied for (noted above).

RECOMMENDATION:

Staff recommends that Council approves the applications as submitted.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the June 16, 2020 Common Council meeting.

Attachments

- Liquor License Renewals_1
 - Liquor License Renewals_2
-

NOTICE IS HEREBY GIVEN, that the following applications have been filed with the city clerk to deal in intoxicating and fermented malt beverages:

COMBINATION "CLASS A"

Name: Aldi Inc.
Trade Name: Aldi, #83
Address: 2009 Lynch Way
Agent: Wendy Zirbel
Address: 1233 240th Avenue, Kansasville, WI 53139

Name: 500 State Street LLC
Trade Name: Ayrá's BP
Address: 500 E. State Street
Agent: Chirag Ajmeri
Address: 2714 4 ½ Mile Rd., Racine, WI 53402

Name: SA Enterprises LLC
Trade Name: Express Gas Station
Address: 364 Milwaukee Avenue
Agent: Amrik Singh
Address: 602 Mink Ranch Road, Burlington, WI 53105

Name: Jasleen Enterprises, LLC
Trade Name: Jasleen Mobil Mart
Address: 501 S. Pine Street
Agent: Ajinder Pal Singh
Address: 7585 S. Barbian Court, Franklin, WI 53132

Name: Kwik Trip, Inc.
Trade Name: Kwik Trip #401
Address: 500 Falcon Ridge Drive
Agent: Jennifer Susan Molle
Address: 1109 Williams Street, Lake Geneva, WI 53147

Name: Kwik Trip, Inc.
Trade Name: Kwik Trip #462
Address: 1164 South Pine Street
Agent: Treasha Lynn Warren
Address: 806 West Court Street, Elkhorn, WI 53121

Name: Pritpawan Enterprise, LLC
Trade Name: Quick Mart Mobil
Address: 656 McHenry Street
Agent: Avtar Singh
Address: 708 13th Avenue, Union Grove, WI 53182

Name: Anna's Enterprises, LLC
Trade Name: Ryan's Railroad Station
Address: 233 N. Pine Street
Agent: Jatinder Kaur
Address: 602 Mink Ranch Road, Burlington, WI 53105

Name: Sunny Liquor & Wine, LLC
Trade Name: Sunny Liquor & Wine
Address: 216 N. Main Street
Agent: Amrik Singh
Address: 602 Mink Ranch Road, Burlington, WI 53105

Name: Walgreen Corporation
Trade Name: Walgreens #10584
Address: 680 Milwaukee Avenue
Agent: Bradley Metzger
Address: S94 W12552 Cottontail Ct., Muskego, WI 53150

Name: Wal-Mart Stores East, LP
Trade Name: Walmart #3488
Address: 1901 Milwaukee Avenue
Agent: Rebecca A. Edwards
Address: 66 Shirley Street, Fort Atkinson, 53538

CLASS "A" BEER LICENSE

Name: Los Corrales Enterprises, LLC
Trade Name: Supermacado Los Corrales
Address: 116 W. Chestnut Street
Agent: Luis G. Rodriquez
Address: 7618 46th Avenue, Kenosha, WI 53142

CLASS "B" FERMENTED MALT BEVERAGES / "CLASS C" WINE

Name: Haylofters, Inc.
Trade Name: The Haylofters
Address: 109 Main Street
Agent: Julie M. Stone-Busch
Address: 416 Herman Street, Burlington

Name: Kira Asian Bistro, Inc.
Trade Name: New Kira Asian Bistro
Address: 208 S. Pine Street
Agent: Jia Chuan Dong
Address: 1324 Serena Lane, Burlington, WI 53105

COMBINATION "CLASS B"

Name: BJ Wentker LLC
Trade Name: BJ Wentker
Address: 230 Milwaukee Avenue
Agent: Brian Torgerson
Address: 964 State Highway 11, Burlington, WI 53105

Name: The Char-Grill, Inc.
Trade Name: Charcoal Grill & Rotisserie
Address: 580 N. Milwaukee Avenue
Agent: Jeffrey Marsh
Address: 14102 Marina Drive, Sturtevant, WI 58177

Name: Goldschmitdt & Neu
Trade Name: Chris' USA
Address: 724 Milwaukee Avenue
Agent: Christine Neu
Address: 613 Annecy Park Circle, Waterford, WI 53185

Name: 492 Pine Coffeehouse, LLC
Trade Name: The Coffee House @ Chestnut & Pine
Address: 492 N. Pine Street
Agent: Carly Hurley
Address: 3298 E. Gauer Circle, Milwaukee, WI 53207

Name: Fairway Cafe, Inc.
Trade Name: Browns Lake Golf Course
Address: 932 Brown's Lake Drive
Agent: Peter James Eitel
Address: 305 Jonsue Lane, Racine, WI 53402

Name: D & S Restaurant Ltd.
Trade Name: Gabby's Palace
Address: 356 North Pine Street
Agent: David Corbett
Address: 2405 Maple Road, Burlington 53105

Name: Puntillo Enterprises, Inc.
Trade Name: John's Main Event
Address: 556 North Pine Street
Agent: John Puntillo
Address: 3004 Knollcrest Drive, Burlington 53105

Name: Lois & Lois LLC
Trade Name: Log Cabin Tavern
Address: 233 West Jefferson Street
Agent: Tara Nicole Kromm
Address: 3013 Circle Drive, Burlington 53105

Name: Sonlite Enterprises, LLC
Trade Name: Lucky Mojo's
Address: 460 North Pine Street
Agent: Benjamin Barels
Address: 754 Willow Bend Drive, Waterford, WI 53185

Name: Lucky Star Restaurant LLC
Trade Name: Lucky Star
Address: 864 Milwaukee Avenue
Agent: Eleasar Estrada
Address: 2222 30th Avenue, Kenosha, WI 53144

Name: Napoli, Inc.
Trade Name: Napoli Pizza
Address: 132 N. Pine Street
Agent: Simone Pedone
Address: 3903 Cunningham Rd., Kansasville, WI 53139

Name: GKA, LLC
Trade Name: Pine Street Cafe
Address: 141 N. Pine Street
Agent: Maria D. Macias
Address: 1301 Marion Street, Lake Geneva 53147

Name: Super Tacos Moy, LLC
Trade Name: Super Tacos Moy
Address: 140 W. Chestnut Street
Agent: Moises Medina Carillo
Address: 305 Joan Street, Burlington, WI 53105

Name: The Rivalry, LLC
Trade Name: The Rivalry
Address: 232 N. Main Street
Agent: Brenda Anderson
Address: 3220 45th Street Lot 111, Burlington 53105

Name: HLL, LLC
Trade Name: Therapy
Address: 117 West Chestnut Street
Agent: Larry Hudson
Address: 6611 Wheatland Road, Burlington 53105

Name: Towne & Country Lanes Inc.
Trade Name: Towne & Country Lanes Inc.
Address: 264 S. Pine Street
Agent: Merrill M. Draper
Address: 33426 Bassett Rd., Bassett, WI 53101

Name: Memorial Terrace Management Group
Trade Name: Veteran's Terrace
Address: 589 Milwaukee Avenue
Agent: Elizabeth Reetz
Address: 333 South Perkins Blvd., Burlington, WI 53105

Name: 597 N. Pine Street, LLC
Trade Name: White Fox Pub & Eatery
Address: 597 N. Pine Street
Agent: Michael Hammes
Address: 3030 Knollcrest Drive, Burlington, WI 53105

Name: R. Zumpano, LLC
Trade Name: Zumpano's Ristorante
Address: 180 E. Chestnut Street
Agent: Ralph Zumpano Jr.
Address: 1611 216 Avenue, Union Grove, WI 53182

COMBINATION "CLASS B" RESERVE

Name: Bubba's Brickyard LLC
Trade Name: Bubba's Brickyard
Address: 217 N. Pine Street
Agent: Jeremy Bauman
Address: 809 Echo Drive, Burlington WI 53105

Name: Spiegelhoff Super Food Market, LLC
Trade Name: Gooseberries Fresh Food Market
Address: 690 W. State Street
Agent: Kathleen Spiegelhoff
Address: 3201 S. Browns Lake Drive, Burlington, WI 53105

Name: Mercantile Hall, LLC
Trade Name: Mercantile Hall
Address: 425 N. Pine Street
Agent: Wendy Lynch
Address: 132 Duane Street, Burlington, WI 53105

Diahnn C. Halbach, City Clerk
City of Burlington
Racine and Walworth Counties

Dated: May 28, 2020

NOTICE IS HEREBY GIVEN, that the following applications have been filed with the City Clerk to deal in intoxicating and fermented malt beverages:

COMBINATION "CLASS A"

Name: Casey's Marketing Company
Trade Name: Casey's General Store, #3748
Address: 100 S. Dodge Street
Agent: Heidi Marcyes
Address: 10235 Tavern Road, Soldiers Grove, WI 54655

Name: Ultra Mart Foods, LLC
Trade Name: Pick N Save, #6414
Address: 1008 Milwaukee Avenue
Agent: Camdon C. Roach
Address: 2432 Springdale Road, Apt. 204

Name: Marly, LLC
Trade Name: Rice's Liquor
Address: 681 Milwaukee Avenue
Agent: Jim G. Jante
Address: 29746 Plank Road, Burlington, WI 53105

Name: Not Your Grandma's Pantry
Trade Name: Not Your Grandma's Pantry
Address: 165 W. Chestnut Street, Burlington, WI 53105
Agent: Roberta Robers
Address: 417 Stonewall Court, Burlington, WI 53105

CLASS "B" FERMENTED MALT BEVERAGES

Name: The Runaway Micropub & Nanobrewery LLC
Trade Name: The Runaway Micropub & Nanobrewery
Address: 109 E. Chestnut Street
Agent: Bernard Petersen
Address: 124 Monica Ct., Burlington, WI 53105

CLASS "B" FERMENTED MALT BEVERAGES / "CLASS C" WINE

Name: Plaza Media LLC
Trade Name: Plaza Theater
Address: 448 Milwaukee Avenue
Agent: Shad Branen
Address: 1464 Devon Road, Burlington, WI 53105

COMBINATION "CLASS B"

Name: Fred's Parkview Inc.
Trade Name: Fred's World Best Burgers
Address: 596 N. Pine Street
Agent: Benjamin Mabson, 203 S. Front Street, Rochester, WI

Name: Los Compadres Mexican Restaurant LT
Trade Name: Los Compadres
Address: 725 Milwaukee Avenue
Agent: Bertha Benitez, 125 East Market Street, Burlington 53105

Diahnn C. Halbach, City Clerk
City of Burlington
Racine and Walworth Counties
Dated: June 4, 2020



DATE: June 16, 2020

SUBJECT: SPECIAL EVENTS - To approve a Special Event Permit Application as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

A Special Event Permit is required for any planned extraordinary occurrence on the public right-of-way or public premises, including but not limited to parades, processions, bicycle or foot races, and festivals. Prior to Council approval, applications must be approved by the Police Department, Fire Department, Department of Public Works, Building Inspection, and Health Department if food is being served.

The following application(s) have been submitted for approval of a Special Event Permit:

Organization: Burlington Coalition for Dismantling Racism

Event: Juneteenth Rally

Date: June 19, 2020

Location: Echo Park

Time: 4:00 p.m. to 8:00 p.m.

Expected Attendance: 300-500

Notes: Please see attached information. Darnisha Garbade is in attendance at this evening's meeting to answer questions.

BUDGET/FISCAL IMPACT:

There is no fee to apply for a Special Event Permit, however, the applicant shall pay a fee based on a rate as set by the Common Council per man-hour for City services as determined in the application review and approval process. These costs will be assessed on an individual basis and billed directly to the applicant by the corresponding department.

RECOMMENDATION:

Staff recommends that Council approves the Special Event application as submitted.

TIMING/IMPLEMENTATION:

This item is scheduled for final consideration at the June 16, 2020 Common Council meeting.

Attachments

Juneteenth Rally

CITY OF BURLINGTON

SPECIAL EVENT PERMIT APPLICATION

For Office Use Only

Date of Application: 6-11-2020

Permit Number: _____

Sent for Staff Review: 6-11-2020

Council Meeting: 6-16-2020

SUMMARY OF EVENT

Event Title: Juneteenth Rally Date of Event: 6/19/20

Event Location: Echo Lake Park

Nature of Event: Festival Parade Bike Race/Ride Foot Race/Run March/Processional
 Rally Circus Demonstration Other: _____

Site Plan Requirement: All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

Certificate of Insurance: The City of Burlington must be listed as the Certificate Holder and as additionally insured. If alcohol is being served, Liquor Liability coverage must also be included.

(Minimum Liability Limits, unless otherwise specified: General Liability: \$1,000,000 per Occurrence, \$2,000,000 Aggregate; Automobile: \$1,000,000 Combined Single limits; Umbrella Liability: \$1,000,000; Workers Compensation: State Minimum)

Description of Event: Describe what you are planning so that reviewing officials can determine whether city services will be needed.

The Burlington Coalition for Dismantling Racism will bring awareness to Juneteenth Day, honor Native Americans & Black/Brown people who were killed, have food, music, band, artists, speakers, dance house, games, activities, face painting, ~~food trucks~~, non-alcoholic beverages, selling t-shirts & prepackaged snacks.

Anticipated Attendance (participants, staff, vendors, crowd, etc.): 300-500 people

Is this a multi-day event? Yes No If so, how many days? _____

Start Date: _____ End Date: _____

EVENT ORGANIZER INFORMATION

Applicant Name: Darnisha Garbade

Group Represented: Burlington Coalition For Dismantling Racism

Address: 875 W. State Street Burlington WI 53105

Phone: 414-610-2941 Email: bedracism@gmail.com

Person In Charge of Event: Darnisha Garbade darnisha.garbade@gmail.com

On-Site Contact: Darnisha Garbade On-Site Phone: 414-610-2941

Billing Address: 7920 Greendale Avenue Burlington, WI 53105

DETAILED EVENT INFORMATION

Event Set Up Date: 6/19/20 Time: 2:00 p.m.

Start Time For Event: 4:00 a.m./p.m. End Time For Event: 8:00 a.m./p.m.

Alcohol Being Served*? Yes No Licensed Agent: _____
 *An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.

Are Park Reservations Necessary? Yes No
 *Park reservations must be made via the Department of Public Works. Please call 262-342-1181 for more information.

Barricades Needed*? Yes No Amount Needed & Locations: _____
 *This may result in a fee

Will A Temporary Structure or Tent Be On-Site? Yes No Does the Tent have Sidewalls? Yes No

Police Services Requested*? Yes No

Hours & Dates Police Services Needed: _____
 *This may result in a fee

EMS/Fire Services Requested*? Yes No

Hours & Dates EMS/Fire Services Needed: _____
 *This may result in a fee

Trash Receptacles Needed*? Yes No Amount Needed & Locations _____
 *This may result in a fee

Person(s) Responsible for Clean Up After the Event: Burlington Coalition For Dismantling Racism

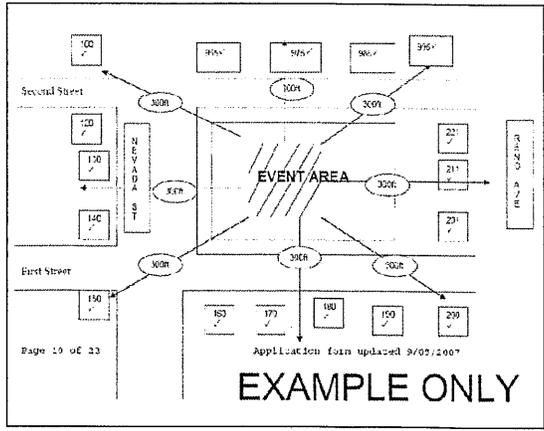
Picnic Tables Needed*? Yes No Amount Needed & Locations _____
 *This may result in a fee

Will Your Event Involve Live Performances, Loud Speakers or a DJ*? Yes No
 *Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.

IMPACTED NEIGHBOR NOTIFICATION

The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event. Notification shall include the following information:

- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking



AFFIDAVIT OF APPLICANT

I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.


Signature of Applicant

6/11/20
Date of Signature

CITY OF BURLINGTON STAFF USE ONLY

POLICE DEPARTMENT REVIEW

Approval Recommended: YES NO

Police Hours Required: _____

Estimated Fee for Police Service: _____

Reviewed By: Chris Anderson

Date: 6-11-2020

Comments and/or Stipulations for Event:

PUBLIC WORKS DEPARTMENT REVIEW

Approval Recommended: YES NO

Hours Required: _____

Estimated Fee for DPW Service: _____

Reviewed By: P. Pigg

Date: 6-11-2020

Comments and/or Stipulations for Event:
see attached

FIRE DEPARTMENT REVIEW

Approval Recommended: YES NO

Hours Required: _____

Estimated Fee for BFD Service: _____

Reviewed By: Chris Babe

Date: 6-11-2020

Comments and/or Stipulations for Event:

BUILDING INSPECTION REVIEW

Approval Recommended: YES NO

Hours Required: _____

Estimated Fee for Bldg. Insp. Service: _____

Reviewed By: J. Sturdy

Date: 6-11-2020

Comments and/or Stipulations for Event:
see attached

HEALTH OFFICER REVIEW

Approval Recommended: YES NO

Hours Required: _____

Estimated Fee for Health Service: _____

Reviewed By: _____

Date: _____

Comments and/or Stipulations for Event:

City Council Meeting Date: _____

City Council Approval Date: _____

Permit Number: _____

Notes: _____

Diahnn Halbach

From: Gregory Guidry
Sent: Thursday, June 11, 2020 4:21 PM
To: Peter Riggs; Diahnn Halbach; Anderson, Mark; Alan Babe
Cc: Megan Watkins; Angela Hansen; Sarah Dalby
Subject: RE: Special Event - Juneteenth Rally

Building Dept. has no objection. If setting up a temp stage then an inspection will be required for proper electrical grounding.

From: Peter Riggs
Sent: Thursday, June 11, 2020 4:16 PM
To: Diahnn Halbach <dhalbach@burlington-wi.gov>; Anderson, Mark <manderson@burlington-wi.gov>; Gregory Guidry <gguidry@burlington-wi.gov>; Alan Babe <ababe@burlington-wi.gov>
Cc: Megan Watkins <Megan@burlington-wi.gov>; Angela Hansen <ahansen@burlington-wi.gov>; Sarah Dalby <sdalby@burlington-wi.gov>
Subject: RE: Special Event - Juneteenth Rally

OK with PW.

I called Darnisha to get some clarification on picnic tables – she only needs what is currently on site.

I also asked about the bounce house. Bounce houses require staking and therefore need a diggers hotline locate. At Echo we have a designated area for bounce house installation. She also has a balloon arch that they plan to install. I told her if it requires stakes she needs to let us know where she plans to install it so we can make sure there is no buried electrical.

I confirmed she intends to have sound equipment and a live band. PW will double check electrical prior to the event. I assume the gazebo will be sufficient.

I gave her my contact info in case she has additional site related questions.

300-500 attendees will exceed the parking lot capacity and generate an increase in pedestrian traffic.

-Peter

From: Diahnn Halbach <dhalbach@burlington-wi.gov>
Sent: Thursday, June 11, 2020 3:32 PM
To: Anderson, Mark <manderson@burlington-wi.gov>; Gregory Guidry <gguidry@burlington-wi.gov>; Alan Babe <ababe@burlington-wi.gov>; Peter Riggs <priggs@burlington-wi.gov>
Cc: Megan Watkins <Megan@burlington-wi.gov>; Angela Hansen <ahansen@burlington-wi.gov>; Sarah Dalby <sdalby@burlington-wi.gov>
Subject: Special Event - Juneteenth Rally
Importance: High

Good afternoon.

Attached is a Special Event Permit for a rally scheduled at Echo Park on June 19th. It will need to go to the June 16th Council meeting for approval. Please let me know via email ASAP whether approved or not.



DATE: June 16, 2020

SUBJECT: PUBLIC HEARING - To hear comments and concerns regarding a rezone request for property located at 965 S. Pine Street.

SUBMITTED BY: Megan Watkins, Assistant City Administrator | Zoning Administrator

BACKGROUND/HISTORY:

This item is to consider recommending approval of a Rezone Map Amendment request from Craig Faust for property located at 965 S. Pine Street. The applicant is requesting to rezone the property from Rd-2/PUD, Two-Family Residential District with a Planned Unit Development to Rm-2, Multi-Family Residential District, which allows for multi-family housing. The applicant proposes to construct the “Spring Brook Apartments” – one two-story structure containing 12 apartments (all 2-bedroom units).

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

For Public comment only.

TIMING/IMPLEMENTATION:

This item is for Public Hearing at the June 16, 2020 Committee of the Whole and is scheduled for final consideration at the July 7, 2020 Common Council meeting.

Attachments

965 S. Pine St. PH

**NOTICE OF PUBLIC HEARING
FOR AMENDING THE ZONING MAP**

TO WHOM IT MAY CONCERN:

NOTICE is hereby given that the Common Council of the City of Burlington proposes to amend Chapter 315 of the Municipal Code, Zoning Map, as it pertains to:

Owner: Craig Faust
Applicant: Craig Faust
Applicant Address: PO Box 365, Burlington, WI 53105
Location of Request: 965 S. Pine Street
Existing Zoning: Rd-2/PUD, Two-Family Residential District with a Planned Unit Development
Proposed Zoning: Rm-2, Multi-Family Residential District
Proposed Use: To construct a 12-unit apartment building

NOTICE IS FURTHER GIVEN that a Public Hearing on the above matter will be held by the Common Council in the City Council Chambers, in the City of Burlington located at 224 E. Jefferson Street on:

**TUESDAY, JUNE 16, 2020 DURING THE MEETING OF THE COMMON COUNCIL
SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY THEREAFTER**

To hear any persons objecting to, or in support thereof, on the above mentioned matter.

CITY OF BURLINGTON

Dated at Burlington, Wisconsin, this 26th day May, 2020.

Diahnn Halbach, City Clerk

Published in the Burlington Standard Press
May 28th and June 4th, 2020



DATE: June 16, 2020

SUBJECT: RESOLUTION 5016(12) - To approve the 2019 Compliance Maintenance Annual Report (CMAR) for the Burlington Wastewater Utility.

SUBMITTED BY: Don Hefty, Utility Manager

BACKGROUND/HISTORY:

The Compliance Maintenance Annual Report (CMAR) is required by the Wisconsin Department of Natural Resources (WDNR) to ensure the City's Wastewater Utility is in compliance with the permit issued by the WDNR. The CMAR is a self-evaluation tool that promotes the owner's awareness and responsibility for wastewater collection and treatment needs, measures the performance of wastewater treatment during a calendar year and assesses its level of compliance with permit requirements. This report, which is required to be completed and submitted annually, must be reviewed and approved by the Common Council before submission.

The purpose of the CMAR is to evaluate the wastewater treatment system for problems and deficiencies. Owners identify proposed actions to prevent violations of the WPDES permits and water quality degradation. The CMAR program also encourages actions that promote awareness and responsibility for wastewater collection and treatment operations that maximize the useful life of wastewater treatment systems through improved operation and maintenance, and formal planning, design and construction for system upgrades or repairs.

The 2019 CMAR grade point average for the Burlington Wastewater Utility was a 4.0, based on a 4.0 point grading system. The City of Burlington Wastewater Utility has received a 4.0 score on the CMAR nine times since 2007, demonstrating a history of excellence and professionalism in wastewater collection and treatment. The City's wastewater treatment plant and collection system are in full compliance with our WPDES permit. The Wastewater Utility strives year round to achieve a high level of quality in wastewater treatment and we are proud to submit this excellent report.

BUDGET/FISCAL IMPACT:

None.

RECOMMENDATION:

Staff recommends approval of 2019 Compliance Maintenance Annual Report Resolution.

TIMING/IMPLEMENTATION:

This item is for discussion at the June 2, 2020 Committee of the Whole meeting, and is scheduled for final consideration at the June 16, 2020 Common Council meeting.

Attachments

Res 5016(12) 2019 CMAR Report
2019 CMAR

RESOLUTION NO. 5016(12)
INTRODUCED BY: COMMITTEE OF THE WHOLE

**A RESOLUTION APPROVING THE 2019 COMPLIANCE MAINTENANCE ANNUAL REPORT
(CMAR)**

WHEREAS, the Wisconsin Department of Natural Resources requires the completion of a Compliance Maintenance Annual Report (CMAR), which will evaluate and document the performance and condition of the Wastewater Utility; and,

WHEREAS, the CMAR will assist treatment plant owners to plan for the future where necessary so that each plant will maintain their permit requirement; and,

WHEREAS, the operators of the Burlington Water Pollution Control Facility will continue to have training and testing opportunities to further their license status and safety understanding; and,

WHEREAS, scheduled preventive maintenance activities will continue to be performed on the collection system in order to prevent future sanitary system overflows.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Burlington has reviewed and approved the 2019 CMAR. A copy of which is attached hereto.

Introduced: June 2, 2020
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	2.9689	x	183	x	8.34	=	4,532
February	3.4052	x	198	x	8.34	=	5,612
March	3.8109	x	185	x	8.34	=	5,886
April	3.3704	x	197	x	8.34	=	5,527
May	4.2702	x	244	x	8.34	=	8,688
June	4.1405	x	216	x	8.34	=	7,467
July	3.5190	x	251	x	8.34	=	7,367
August	3.0501	x	271	x	8.34	=	6,905
September	3.5905	x	240	x	8.34	=	7,177
October	4.4065	x	203	x	8.34	=	7,465
November	3.6937	x	243	x	8.34	=	7,486
December	3.3131	x	275	x	8.34	=	7,606

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	4.9	x	90	=	4.41
		x	100	=	4.9
Design BOD, lbs/day	11350	x	90	=	10215
		x	100	=	11350

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 2019

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?
● Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

Yes

No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

Yes

No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

Yes

Yes

Yes

No

No

No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

Yes

gallons

No

Holding Tanks

Yes

gallons

No

Grease Traps

Yes

gallons

No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

Yes

No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Yes

No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

Landfill leachate from area landfills as well as our own. Industrial waste from SC Johnson. All industrial waste is put into an equalization basin that meters the flow into the treatment plant. Those wastes are analyzed by the laboratory and the customer is billed based on strength.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	4	1	0	0
February	30	27	4	1	0	0
March	30	27	5	1	0	0
April	30	27	5	1	0	0
May	30	27	5	1	0	0
June	30	27	4	1	0	0
July	30	27	5	1	0	0
August	30	27	7	1	0	0
September	30	27	7	1	0	0
October	30	27	8	1	0	0
November	30	27	8	1	0	0
December	30	27	6	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- Yes Enter last calibration date (MM/DD/YYYY)

01/07/2019

- No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None.

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

- Yes

- No

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

<p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input checked="" type="radio"/> N/A</p> <p>Please explain unless not applicable:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	7	1	0	0
February	30	27	7	1	0	0
March	30	27	6	1	0	0
April	30	27	5	1	0	0
May	30	27	6	1	0	0
June	30	27	5	1	0	0
July	30	27	6	1	0	0
August	30	27	6	1	0	0
September	30	27	7	1	0	0
October	30	27	12	1	0	0
November	30	27	13	1	0	0
December	30	27	9	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January									
February									
March									
April									
May									
June									
July									
August									
September									
October	13		.005	0					
November									
December									
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.361	1	0
February	1	0.313	1	0
March	1	0.228	1	0
April	1	0.304	1	0
May	1	0.509	1	0
June	1	0.567	1	0
July	1	0.741	1	0
August	1	0.685	1	0
September	1	0.576	1	0
October	1	0.841	1	0
November	1	0.699	1	0
December	1	0.675	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

741 acres

2.1.2 How many acres did you use?

74.0 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

Yes (30 points)

No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

Yes

No (10 points)

N/A

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 004 - Liquid Sludge

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75	3.1			6.1			7.5			6.8				0	0
Cadmium		39	85	1.7			1.2			1.3			1.2				0	0
Copper		1500	4300	750			660			780			690				0	0
Lead		300	840	33			32			34			28				0	0
Mercury		17	57	.84			1			.7			.68				0	0
Molybdenum	60		75	23			19			17			20			0		0
Nickel	336		420	48			48			53			48			0		0
Selenium	80		100	4.4			3.7			4.2			7.8			0		0
Zinc		2800	7500	880			760			890			780				0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

0 (0 Points)

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

1-2 (10 Points)
 > 2 (15 Points)
 3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)
 Yes
 No (10 points)
 N/A - Did not exceed limits or no HQ limit applies (0 points)
 N/A - Did not land apply biosolids until limit was met (0 points)
 3.1.3 Number of times any of the metals exceeded the ceiling limits = 0
 Exceedence Points
 0 (0 Points)
 1 (10 Points)
 > 1 (15 Points)
 3.1.4 Were biosolids land applied which exceeded the ceiling limit?
 Yes (20 Points)
 No (0 Points)
 3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

0

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	004
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2019 - 03/31/2019
Density:	23,421
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	
Process Description:	

Outfall Number:	004
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2019 - 12/31/2019
Density:	23,421
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Outfall Number:	004
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	04/01/2019 - 06/30/2019
Density:	16,862
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	
Process Description:	

Outfall Number:	004
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	07/01/2019 - 09/30/2019
Density:	1,415
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	

Outfall Number:	004
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	10/01/2019 - 12/31/2019
Density:	7,571
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

If yes, what action was taken?

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.

0

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Outfall Number:	004
Method Date:	03/31/2019
Option Used To Satisfy Requirement:	Injection when land apply
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	
Results (if applicable):	

Outfall Number:	004
Method Date:	12/31/2019
Option Used To Satisfy Requirement:	Injection when land apply
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

Outfall Number:	004
Method Date:	06/30/2019
Option Used To Satisfy Requirement:	Injection when land apply
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	
Results (if applicable):	

Outfall Number:	004
Method Date:	09/30/2019
Option Used To Satisfy Requirement:	Injection when land apply
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

Outfall Number:	004
Method Date:	12/31/2019
Option Used To Satisfy Requirement:	Injection when land apply
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

5.2 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

If yes, what action was taken?

0

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

<p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <ul style="list-style-type: none"> <input checked="" type="radio"/> \geq 180 days (0 Points) <input type="radio"/> 150 - 179 days (10 Points) <input type="radio"/> 120 - 149 days (20 Points) <input type="radio"/> 90 - 119 days (30 Points) <input type="radio"/> $<$ 90 days (40 Points) <input type="radio"/> N/A (0 Points) <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; padding: 2px;">None.</div>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none">● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/>○ No (40 points) <input type="checkbox"/><input type="checkbox"/> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none">● Yes○ No (10 points) <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none">● Yes<ul style="list-style-type: none">○ Paper file system○ Computer system● Both paper and computer system○ No (10 points)	0
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none">● Yes○ No	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none">● Excellent○ Very good○ Good○ Fair○ Poor <p>Describe your rating:</p>	

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

A computerized work order system is used to generate work orders for preventative maintenance tasks. Work orders are assigned to plant operators and are generated on a weekly basis. Work orders are generated for all plant equipment, including blowers, pumps, vehicles, etc., which include maintenance tasks performed weekly, bi-weekly, monthly, quarterly, semi-annually and annually.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

DONALD T HEFTY

Certification No:

35175

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP		OIC	
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes	X			X
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS, N and A5 not required in 2019; subclass SS is basic level only.)

- Yes (0 points)
- No (20 points)

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff
- An arrangement with another certified operator
- An arrangement with another community with a certified operator
- An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- A consultant to serve as your certified operator
- None of the above (20 points)

If "None of the above" is selected, please explain:

0

4. Continuing Education Credits

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

OIT and Basic Certification:

- Averaging 6 or more CECs per year.
- Averaging less than 6 CECs per year.

Advanced Certification:

- Averaging 8 or more CECs per year.
- Averaging less than 8 CECs per year.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 80%;" type="text" value="Steve DeQuaker, Treasurer"/></p> <p>Telephone: <input style="width: 20%;" type="text" value="(262) 342-1170"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 80%;" type="text" value="sdequaker@burlington-wi.gov"/></p>																
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 150px;" type="text" value="2017"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CFWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0															
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>																
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 150px;" type="text" value="2017"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 35%; text-align: center;"><input style="width: 90%;" type="text" value="232,512.65"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: center;"><input style="width: 90%;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: right;">\$</td> <td style="text-align: center;"><input style="width: 90%;" type="text" value="232,512.65"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: center;"><input style="width: 90%;" type="text" value="0.00"/></td> </tr> <tr> <td style="text-align: right;">+</td> <td></td> <td></td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR	\$	<input style="width: 90%;" type="text" value="232,512.65"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 90%;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 90%;" type="text" value="232,512.65"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$	<input style="width: 90%;" type="text" value="0.00"/>	+			
3.2.1 Ending Balance Reported on Last Year's CMAR	\$	<input style="width: 90%;" type="text" value="232,512.65"/>														
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 90%;" type="text" value="0.00"/>														
3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 90%;" type="text" value="232,512.65"/>														
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$	<input style="width: 90%;" type="text" value="0.00"/>														
+																

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 232,512.65

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 205,000.00

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Phosphorous reduction project.	50000	2020
2	Phosphorous Treatment Compliance Schedule.	5000000	2024

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	46,479	882
February	45,489	864
March	50,660	845
April	46,604	285
May	56,917	56
June	56,404	0
July	47,838	1
August	41,582	1
September	44,905	2
October	58,159	1
November	49,632	1
December	52,988	678
Total	597,657	3,616
Average	49,805	329

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	166,862	92.04	1,813	140.49	1,188	11,068
February	176,510	95.35	1,851	157.14	1,123	9,536
March	150,136	118.14	1,271	182.47	823	8,421
April	156,473	101.11	1,548	165.81	944	5,111
May	144,640	132.38	1,093	269.33	537	3,443
June	178,504	124.22	1,437	224.01	797	2,072
July	166,418	109.09	1,526	228.38	729	1,691
August	180,404	94.55	1,908	214.06	843	1,245
September	177,599	107.72	1,649	215.31	825	3,217
October	141,685	136.60	1,037	231.42	612	3,945
November	163,518	110.81	1,476	224.58	728	4,793
December	164,702	102.71	1,604	235.79	699	6,497
Total	1,967,451	1,324.72		2,488.79		61,039
Average	163,954	110.39	1,518	207.40	821	5,087

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

2015

By Whom:

Honeywell

Describe and Comment:

Energy efficient lighting upgrade.

Part of the facility

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 2019

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Reduce I/I.
Clean 10% of collection system.
Televise 10% of collection system.
Relay a long section of aging sanitary main on Milwaukee Ave. circa 1908.

Did you accomplish them?

- Yes
- No

If No, explain:

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer Use Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 9-15-1998

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

- Up-to-date sewer system map
- A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- A description of routine operation and maintenance activities (see question 2 below)
- Capacity assessment program
- Basement back assessment and correction
- Regular O&M training

Design and Performance Provisions [NR 210.23 (4) (e)]

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- Construction, Inspection, and Testing
- Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]

Does your emergency response capability include:

- Responsible personnel communication procedures
- Response order, timing and clean-up
- Public notification protocols
- Training
- Emergency operation protocols and implementation procedures

Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]

Special Studies Last Year (check only those that apply):

- Infiltration/Inflow (I/I) Analysis
- Sewer System Evaluation Survey (SSES)
- Sewer Evaluation and Capacity Management Plan (SECAP)
- Lift Station Evaluation Report
- Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input style="width: 60px; text-align: right;" type="text" value="17"/>	% of system/year
Root removal	<input style="width: 60px; text-align: right;" type="text" value="1"/>	% of system/year
Flow monitoring	<input style="width: 60px; text-align: right;" type="text" value="1"/>	% of system/year
Smoke testing	<input style="width: 60px; text-align: right;" type="text" value="0"/>	% of system/year
Sewer line televising	<input style="width: 60px; text-align: right;" type="text" value="10"/>	% of system/year
Manhole inspections	<input style="width: 60px; text-align: right;" type="text" value="25"/>	% of system/year
Lift station O&M	<input style="width: 60px; text-align: right;" type="text" value="52"/>	# per L.S./year
Manhole rehabilitation	<input style="width: 60px; text-align: right;" type="text" value="1"/>	% of manholes rehabbed
Mainline rehabilitation	<input style="width: 60px; text-align: right;" type="text" value="1"/>	% of sewer lines rehabbed
Private sewer inspections		

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Private sewer I/I removal	<input type="text" value="0"/>	% of system/year
River or water crossings	<input type="text" value="25"/>	% of pipe crossings evaluated or maintained
Please include additional comments about your sanitary sewer collection system below:		
<input type="text"/>		

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="49.387"/>	Total actual amount of precipitation last year in inches
<input type="text" value="35.0"/>	Annual average precipitation (for your location)
<input type="text" value="57.66"/>	Miles of sanitary sewer
<input type="text" value="9"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="0"/>	Number of basement backup occurrences
<input type="text" value="5"/>	Number of complaints
<input type="text" value="3.628"/>	Average daily flow in MGD (if available)
<input type="text" value="4.407"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.00"/>	Basement backups (number/sewer mile)
<input type="text" value="0.09"/>	Complaints (number/sewer mile)
<input type="text" value="1.2"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="0.0"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **			
Date	Location	Cause	Estimated Volume (MG)
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

Well above normal precipitation in 2019 resulted in consistently elevated flows at the treatment plant due to the elevated water table.

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

Yes

No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

More this year than previous years due to well above normal precipitation.

5.4 What is being done to address infiltration/inflow in your collection system?

I/I is addressed on a case by case basis based upon results of our televising program.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 **2019**

Grading Summary

WPDES No: 0022926

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	148
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Compliance Maintenance Annual Report

Burlington Water Pollution Control

Last Updated: Reporting For:
5/12/2020 2019

Resolution or Owner's Statement

Name of Governing
Body or Owner:

City of Burlington Common Council

Date of Resolution or
Action Taken:

06/16/2020

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00



DATE: June 16, 2020

SUBJECT: **RESOLUTION 5017(13)** - To approve the Award of Bids for the 2020 Street Improvement Program to Wanasek Corp.

SUBMITTED BY: Peter Riggs, Director of Public Works

BACKGROUND/HISTORY:

The Street Improvement Program was discussed and approved as part of the 2020 Budget process. The planned program included resurfacing of Smith St (Park Ave to Briody St), Briody St (Lewis St to the west end), Amanda St (Park Ave to Lewis St), Austin Rd (Westridge Ave to west end), and Beth Ct (Westridge Ave to west end). Additional project work includes spot curb & gutter replacement, sidewalk, accessible ramp replacements, a short section of water main relay, traffic control, erosion control, and restoration.

During design, a significant repair of a storm sewer manhole was discovered that will add additional costs to the project that were not anticipated in the budget or the borrowing package. As such staff decided to make alternate bid items for the lower volume, less significant portions of the project (Austin Rd and Beth Ct). This ensures that the core of the project can continue without exceeding the budget. The bid also contained an alternate for the concrete patch repairs on Milwaukee Ave that were previously approved for late 2019 but unable to be completed due to unusually early snow fall.

A bid opening was held via Zoom on May 14, 2020. Three bids were received. Below is a summary of the bid results. A more detailed bid tabulation is included as an attachment. Wanasek Corp is the lowest base bidder, and also the lowest bidder for any combination of alternate bids added to the base bid.

	<u>Bidder No. 1</u>	<u>Bidder No. 2</u>	<u>Bidder No. 3</u>
Item	The Wanasek Corp (Burlington, WI)	Payne & Dolan, Inc. (Kenosha, WI)	Asphalt Contractors, Inc. (Union Grove, WI)
Total Base Bid:	\$507,498.00	\$528,838.15	\$780,832.50
Total Additional Bid #1, Concrete Patches:	\$37,525.00	\$32,017.09	\$50,930.00
Total Additional Bid #2, Austin Road:	\$47,266.00	\$47,760.21	\$68,369.00
Total Additional Bid #3, Beth Court:	\$95,457.00	\$90,978.11	\$111,965.00

BUDGET/FISCAL IMPACT:

The 2020 capital project borrowing includes \$694,915 for the street improvement program, including engineering. Engineering expenses for the street improvement program have already been approved by the Council in the amount of \$97,000. The base bid from Wanasek is \$507,498. The engineering plus base bid total is \$604,498, leaving \$90,417 to fund any of the three alternates for the project.

Alternate 1 (\$37,525) is for concrete patching on Milwaukee Ave and South Pine St. This project was previously approved by the Council in 2019 but was unable to be completed due to early snowfall. This is a high priority

project.

Alternate 2 (Austin Rd - \$47,266) and 3 (Beth Ct - \$95,457) are both small volume residential cul du sacs off of Westridge Ave. The pavement conditions on these roads are sufficient for resurfacing, but they are very low volume and this project will have an overall low impact on the road system. These roads could be added to future work on Westridge Ave for an impactful complete neighborhood project.

Staff recommends adding Alternate 1 to the award and deferring Alternate 2 and 3. The cost of the base bid, engineering, and alternate 1 is \$642,023. This is \$52,892 less than the borrowing amount.

RECOMMENDATION:

Staff recommends approval of the award of bids for the 2020 Street Improvement Program to Wanasek Corp. In addition, staff recommends the award of alternate bid #1 for concrete patching to Wanasek Corp.

TIMING/IMPLEMENTATION:

This item is for discussion at the June 2, 2020 Committee of the Whole meeting, and is scheduled for final consideration at the June 16, 2020 Common Council meeting.

Attachments

Res 5017(13) 2020 Street Bid Award_Wanasek
Kapur Recommendation Memo
Bid Tab 2020 Street Improvement

**A RESOLUTION APPROVING AN AWARD OF BID FOR THE 2020 STREET
IMPROVEMENT PROGRAM TO THE WANASEK CORPORATION FOR THE BASE
BID PLUS ADDITIONAL BID #1 OF \$545,023.00**

WHEREAS, the City of Burlington did post a Class 2 Notice to Bidders for the 2020 Street Improvement Program on April 30 and May 7, 2020; and,

WHEREAS, three (3) bids were received by the City and were opened and reviewed at the Board of Public Works bid opening on May 14, 2020 and forwarded to the City Engineer for final review; and,

WHEREAS, the City Engineer, and the Director of Public Works have reviewed the bids and recommend acceptance of the lowest, most responsive bid from The Wanasek Corporation, a copy of which is attached hereto, and made a part thereof; and,

WHEREAS, the City Engineer, and the Director of Public Works have recommended approval of the Base Bid of \$507,498.00 plus Additional Bid #1 of \$37,525.00,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that the 2020 Street Improvement Program be awarded to The Wanasek Corp., for the not-to-exceed amount of \$545,023.00 for the Total Base Bid plus Additional Bid #1.

Introduced: June 2, 2020
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk

MEMORANDUM TO THE CITY OF BURLINGTON

To: Peter Riggs
From: Mike Timmers
CC: Carina Walters, Megan Watkins, Greg Governatori
Date: May 22, 2020
Re: Bid Approval and Recommendation for 2020 Burlington Streets Program

A total of three bids were received on Thursday, May 14, 2020 for the **2020 Burlington Streets Program**. The bids were reviewed, and the final bid tab results are as follows:

Item	<u>Bidder No. 1</u> The Wanasek Corp (Burlington, WI)	<u>Bidder No. 2</u> Payne & Dolan, Inc. (Kenosha, WI)	<u>Bidder No. 3</u> Asphalt Contractors, Inc. (Union Grove, WI)
Total Base Bid:	\$507,498.00	\$528,838.15	\$780,832.50
Total Additional Bid #1, Concrete Patches:	\$37,525.00	\$32,017.09	\$50,930.00
Total Additional Bid #2, Austin Road:	\$47,266.00	\$47,760.21	\$68,369.00
Total Additional Bid #3, Beth Court:	\$95,457.00	\$90,978.11	\$111,965.00

Per the Contract, the award of the **2020 Burlington Street Program** shall go to the lowest responsible bidder based on the lowest bid of the work that the City chooses to complete. If the City chooses to complete the Base Bid only, the bidder with the lowest Base Bid would win the bid. If the City chooses to complete the Base Bid and the Additional Bid #1 or #2 or #3, or any combination of the three, the bidder with the lowest, combined total would win the bid.

Based on the review of the bids, the review of the bidder’s qualification statement and previous experience, and discussion with the City and DPW staff, it is my recommendation to award the **2020 Burlington Streets Program** contract to **The Wanasek Corp**. Regardless of the number of “Additional Bids” the City chooses, their combined bid total cost is the lowest. If the City chooses not to complete any “Additional Bids” they are also the lowest bidder. A bid bond of 5% of the contract price, and qualification statement were submitted and complete with each bid. The project General Bid Tab is attached for your review.

2020 Burlington Street Program - General Bid Tab

City of Burlington, Racine County, Wisconsin - Bid Opening 5/14/2020, 10am

BASE BID: Briody St, Smith St, & Amanda St				Wanasek		Payne & Dolan		Asphalt Contractors	
Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price
204.0100	Removing Pavement (Concrete Driveway)	SY	70	\$ 26.00	\$ 1,820.00	\$ 23.69	\$ 1,658.30	\$ 23.00	\$ 1,610.00
204.0110	Removing Asphaltic Surface (Manholes/Inlets, Curb Replacements)	SY	116	\$ 42.00	\$ 4,872.00	\$ 41.20	\$ 4,779.20	\$ 40.00	\$ 4,640.00
204.0120	Removing Asphaltic Surface Milling 2"	SY	14,160	\$ 1.25	\$ 17,700.00	\$ 1.90	\$ 26,904.00	\$ 15.00	\$ 212,400.00
204.0150	Removing Curb and Gutter	LF	870	\$ 16.00	\$ 13,920.00	\$ 15.45	\$ 13,441.50	\$ 15.00	\$ 13,050.00
204.0155	Removing Concrete Sidewalk	SY	230	\$ 15.00	\$ 3,450.00	\$ 15.45	\$ 3,553.50	\$ 15.00	\$ 3,450.00
204.0210	Removing Manholes (Storm, 7.1-FT Deep)	EACH	1	\$ 1,110.00	\$ 1,110.00	\$ 1,133.00	\$ 1,133.00	\$ 1,100.00	\$ 1,100.00
204.0210	Removing Manholes (Storm, 21.5-FT Deep)	EACH	1	\$ 5,050.00	\$ 5,050.00	\$ 5,206.65	\$ 5,206.65	\$ 5,055.00	\$ 5,055.00
204.0220	Removing Inlets	EACH	3	\$ 655.00	\$ 1,965.00	\$ 674.65	\$ 2,023.95	\$ 655.00	\$ 1,965.00
205.0100	Excavation Common (Undistributed - Sidewalk, Driveway, Curb)	CY	60	\$ 62.00	\$ 3,720.00	\$ 66.95	\$ 4,017.00	\$ 65.00	\$ 3,900.00
205.0100	Excavation Common - EBS (Undistributed)	CY	750	\$ 24.00	\$ 18,000.00	\$ 24.72	\$ 18,540.00	\$ 24.00	\$ 18,000.00
305.0120	Base Aggregate Dense 1 1/4-Inch (Undistributed)	TON	940	\$ 23.00	\$ 21,620.00	\$ 23.69	\$ 22,268.60	\$ 23.00	\$ 21,620.00
311.0110	Breaker Run (Undistributed)	TON	750	\$ 30.00	\$ 22,500.00	\$ 31.93	\$ 23,947.50	\$ 31.00	\$ 23,250.00
416.0160	Concrete Driveway 6-Inch	SY	76	\$ 58.00	\$ 4,408.00	\$ 55.62	\$ 4,227.12	\$ 60.00	\$ 4,560.00
460.5223	HMA Pavement Type 3LT 58-28 S (Watermain Trench, Curb, Manholes)	TON	70	\$ 175.00	\$ 12,250.00	\$ 175.00	\$ 12,250.00	\$ 90.00	\$ 6,300.00
460.5224	HMA Pavement Type 4LT 58-28 S, item includes tack coat (455.0605).	TON	1,800	\$ 69.00	\$ 124,200.00	\$ 65.00	\$ 117,000.00	\$ 62.00	\$ 111,600.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	870	\$ 38.00	\$ 33,060.00	\$ 36.57	\$ 31,815.90	\$ 65.00	\$ 56,550.00
602.0405	Concrete Sidewalk 4-Inch	SF	1,990	\$ 7.50	\$ 14,925.00	\$ 7.47	\$ 14,865.30	\$ 24.00	\$ 47,760.00
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	176	\$ 38.00	\$ 6,688.00	\$ 36.05	\$ 6,344.80	\$ 50.00	\$ 8,800.00
602.0605	Curb Ramp Detectable Warning Field Radial Yellow	SF	40	\$ 48.00	\$ 1,920.00	\$ 46.35	\$ 1,854.00	\$ 55.00	\$ 2,200.00
611.0535	Manhole Covers Type J-Special (Storm, R-1550)	EACH	2	\$ 380.00	\$ 760.00	\$ 386.25	\$ 772.50	\$ 375.00	\$ 750.00
611.0624	Inlet Covers Type H (R-3067-L)	EACH	2	\$ 540.00	\$ 1,080.00	\$ 566.50	\$ 1,133.00	\$ 550.00	\$ 1,100.00
611.0624	Inlet Covers Type H (R-3067-C, Driveway Opening)	EACH	1	\$ 540.00	\$ 540.00	\$ 566.50	\$ 566.50	\$ 550.00	\$ 550.00
611.0624	Inlet Covers Type H (R-3010, Round Frame)	EACH	1	\$ 490.00	\$ 490.00	\$ 504.70	\$ 504.70	\$ 490.00	\$ 490.00
611.1230	Catch Basins 2x3-FT (12" Sumps)	EACH	3	\$ 3,440.00	\$ 10,320.00	\$ 3,543.20	\$ 10,629.60	\$ 3,440.00	\$ 10,320.00
611.2005	Manholes 5-FT Diameter (7.1-FT Deep))	EACH	1	\$ 8,620.00	\$ 8,620.00	\$ 8,878.60	\$ 8,878.60	\$ 8,620.00	\$ 8,620.00
611.8110	Adjusting Manhole Covers - Storm (Cretex PRO-RING)	EACH	1	\$ 1,580.00	\$ 1,580.00	\$ 1,627.40	\$ 1,627.40	\$ 1,580.00	\$ 1,580.00
611.8110	Adjusting Manhole Covers - Water (Cretex PRO-RING)	EACH	2	\$ 1,580.00	\$ 3,160.00	\$ 1,627.40	\$ 3,254.80	\$ 1,580.00	\$ 3,160.00
611.8110	Adjusting Manhole Covers - Sanitary (Cretex PRO-RING)	EACH	6	\$ 1,580.00	\$ 9,480.00	\$ 1,627.40	\$ 9,764.40	\$ 1,580.00	\$ 9,480.00
611.8110	Adjusting Manhole Covers - Steel Rings (Undistributed)	EACH	2	\$ 250.00	\$ 500.00	\$ 257.50	\$ 515.00	\$ 250.00	\$ 500.00
611.8115	Adjusting Inlet Covers (Cretex PRO-RING)	EACH	6	\$ 1,690.00	\$ 10,140.00	\$ 1,740.70	\$ 10,444.20	\$ 1,690.00	\$ 10,140.00
628.2004	Erosion Mat Urban Class I, Type B (NON-NETTED)	SY	800	\$ 6.50	\$ 5,200.00	\$ 6.03	\$ 4,824.00	\$ 3.00	\$ 2,400.00
628.7015	Inlet Protection Type C	EACH	31	\$ 105.00	\$ 3,255.00	\$ 104.03	\$ 3,224.93	\$ 70.00	\$ 2,170.00
690.0150	Sawing Asphalt	LF	960	\$ 1.50	\$ 1,440.00	\$ 1.60	\$ 1,536.00	\$ 2.75	\$ 2,640.00
690.0250	Sawing Concrete	LF	290	\$ 2.50	\$ 725.00	\$ 2.32	\$ 672.80	\$ 3.25	\$ 942.50
SPV.0060.01	Manhole Frame & Cover (Sanitary, R-1661)	EACH	10	\$ 560.00	\$ 5,600.00	\$ 576.80	\$ 5,768.00	\$ 560.00	\$ 5,600.00
SPV.0060.03	Manhole Seal - External	EACH	7	\$ 560.00	\$ 3,920.00	\$ 576.80	\$ 4,037.60	\$ 560.00	\$ 3,920.00
SPV.0060.04	Manhole Seal - Internal	EACH	4	\$ 560.00	\$ 2,240.00	\$ 576.80	\$ 2,307.20	\$ 560.00	\$ 2,240.00
SPV.0060.05	Adjusting Valve Boxes (Undistributed)	EACH	10	\$ 350.00	\$ 3,500.00	\$ 334.75	\$ 3,347.50	\$ 325.00	\$ 3,250.00
SPV.0060.06	Tuck-Point Existing Structure Rings (Storm MH)	EACH	1	\$ 450.00	\$ 450.00	\$ 463.50	\$ 463.50	\$ 450.00	\$ 450.00
SPV.0060.06	Tuck-Point Existing Structure Rings (Storm Inlet)	EACH	1	\$ 450.00	\$ 450.00	\$ 463.50	\$ 463.50	\$ 450.00	\$ 450.00
SPV.0060.06	Tuck-Point Existing Structure Rings (Sanitary MH)	EACH	2	\$ 450.00	\$ 900.00	\$ 463.50	\$ 927.00	\$ 450.00	\$ 900.00
SPV.0060.07	Doghouse Manhole 5-FT Diameter (21.5-FT Deep)	EACH	1	\$ 43,000.00	\$ 43,000.00	\$ 44,290.00	\$ 44,290.00	\$ 43,000.00	\$ 43,000.00
SPV.0105.01	Traffic Control	LS	1	\$ 13,800.00	\$ 13,800.00	\$ 28,500.00	\$ 28,500.00	\$ 51,000.00	\$ 51,000.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	800	\$ 7.50	\$ 6,000.00	\$ 7.06	\$ 5,648.00	\$ 12.00	\$ 9,600.00
SPV.0180.02	Geogrid Reinforcement Special (Undistributed)	SY	1600	\$ 3.00	\$ 4,800.00	\$ 3.09	\$ 4,944.00	\$ 3.00	\$ 4,800.00
SUBTOTAL - BRIODY, SMITH, & AMANDA					\$ 455,128.00		\$ 474,875.05		\$ 727,862.50

BASE BID: Amanda St - Water Main Items				Wanasek		Payne & Dolan		Asphalt Contractors	
Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price
204.0110	Removing Asphaltic Surface (Watermain Trench)	SY	440	\$ 4.00	\$ 1,760.00	\$ 4.12	\$ 1,812.80	\$ 4.00	\$ 1,760.00
204.0210	Removing Manholes (Water)	EACH	1	\$ 1,880.00	\$ 1,880.00	\$ 1,936.40	\$ 1,936.40	\$ 1,880.00	\$ 1,880.00
305.0120	Base Aggregate Dense 1 1/4-Inch	TON	290	\$ 27.00	\$ 7,830.00	\$ 27.81	\$ 8,064.90	\$ 27.00	\$ 7,830.00
690.0150	Sawing Asphalt	LF	400	\$ 1.50	\$ 600.00	\$ 1.60	\$ 640.00	\$ 3.00	\$ 1,200.00
SPV.0060.08	Gate Valve & Valve Box 6-Inch	EACH	2	\$ 1,400.00	\$ 2,800.00	\$ 1,442.00	\$ 2,884.00	\$ 1,400.00	\$ 2,800.00
SPV.0090.01	PVC Watermain 6-Inch (Granular Backfill)	LF	300	\$ 125.00	\$ 37,500.00	\$ 128.75	\$ 38,625.00	\$ 125.00	\$ 37,500.00
SUBTOTAL - AMANDA WATER ITEMS					\$ 52,370.00		\$ 53,963.10		\$ 52,970.00
TOTAL - BASE BID					\$ 507,498.00		\$ 528,838.15		\$ 780,832.50

ADDITIONAL BID #1 - Concrete Patch Work				Wanasek		Payne & Dolan		Asphalt Contractors	
Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price
Milwaukee Ave (Locations 1, 2, & 3)									
SPV.0090.02	Remove & Pour Concrete Curb & Gutter 30-Inch Type D (Item #601.0411) and *ALL Incidentals to Complete the Work	LF	17	\$ 125.00	\$ 2,125.00	\$ 159.26	\$ 2,707.42	\$ 90.00	\$ 1,530.00
SPV.0180.03	Concrete Pavement Repair (Item #416.1710) and *ALL Incidentals to Complete the Work	SY	64	\$ 300.00	\$ 19,200.00	\$ 241.29	\$ 15,442.56	\$ 350.00	\$ 22,400.00
Milwaukee Ave (Location 4)									
SPV.0180.03	Concrete Pavement Repair (Item #416.1710) and *ALL Incidentals to Complete the Work	SY	18	\$ 300.00	\$ 5,400.00	\$ 315.67	\$ 5,682.06	\$ 600.00	\$ 10,800.00
Pine Street (Location 5)									
SPV.0180.03	Concrete Pavement Repair (Item #416.1710) and *ALL Incidentals to Complete the Work	SY	27	\$ 400.00	\$ 10,800.00	\$ 303.15	\$ 8,185.05	\$ 600.00	\$ 16,200.00
TOTAL - ADDITIONAL BID #1					\$ 37,525.00		\$ 32,017.09		\$ 50,930.00

ADDITIONAL BID #2 - Austin Rd				Wanasek		Payne & Dolan		Asphalt Contractors	
Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price
204.0110	Removing Asphaltic Surface (Driveway)	SY	15	\$ 15.00	\$ 225.00	\$ 14.42	\$ 216.30	\$ 14.00	\$ 210.00
204.0120	Removing Asphaltic Surface Milling 2"	SY	1,240	\$ 2.00	\$ 2,480.00	\$ 2.85	\$ 3,534.00	\$ 2.40	\$ 2,976.00
204.0150	Removing Curb and Gutter	LF	142	\$ 19.00	\$ 2,698.00	\$ 18.54	\$ 2,632.68	\$ 18.00	\$ 2,556.00
204.0155	Removing Concrete Sidewalk	SY	35	\$ 13.00	\$ 455.00	\$ 15.45	\$ 540.75	\$ 15.00	\$ 525.00
205.0100	Excavation Common (Undistributed)	CY	10	\$ 73.00	\$ 730.00	\$ 72.10	\$ 721.00	\$ 70.00	\$ 700.00
205.0100	Excavation Common - EBS (Undistributed - Sidewalk, Driveway, Curb)	CY	80	\$ 25.00	\$ 2,000.00	\$ 25.75	\$ 2,060.00	\$ 25.00	\$ 2,000.00
305.0120	Base Aggregate Dense 1 1/4-Inch (Undistributed)	TON	100	\$ 25.00	\$ 2,500.00	\$ 25.75	\$ 2,575.00	\$ 25.00	\$ 2,500.00
311.0110	Breaker Run (Undistributed)	TON	80	\$ 30.00	\$ 2,400.00	\$ 30.90	\$ 2,472.00	\$ 30.00	\$ 2,400.00
416.1010	Concrete Surface Drains - Flume	CY	1	\$ 640.00	\$ 640.00	\$ 618.00	\$ 618.00	\$ 300.00	\$ 300.00
460.5224	HMA Pavement Type 4LT 58-28 S, item includes tack coat (455.0605).	TON	160	\$ 80.00	\$ 12,800.00	\$ 70.40	\$ 11,264.00	\$ 70.00	\$ 11,200.00
465.0120	Asphaltic Surface Driveways (Undistributed)	TON	4	\$ 230.00	\$ 920.00	\$ 220.00	\$ 880.00	\$ 140.00	\$ 560.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	142	\$ 40.00	\$ 5,680.00	\$ 39.14	\$ 5,557.88	\$ 60.00	\$ 8,520.00
602.0405	Concrete Sidewalk 4-Inch	SF	260	\$ 8.50	\$ 2,210.00	\$ 8.19	\$ 2,129.40	\$ 24.00	\$ 6,240.00
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	20	\$ 38.00	\$ 760.00	\$ 36.05	\$ 721.00	\$ 45.00	\$ 900.00
610.0200	Riprap Medium	CY	2	\$ 200.00	\$ 400.00	\$ 206.00	\$ 412.00	\$ 200.00	\$ 400.00

611.8110	Adjusting Manhole Covers - Water (Cretex PRO-RING)	EACH	1	\$ 1,580.00	\$ 1,580.00	\$ 1,627.40	\$ 1,627.40	\$ 1,580.00	\$ 1,580.00
611.8110	Adjusting Manhole Covers - Sanitary (Cretex PRO-RING)	EACH	1	\$ 1,580.00	\$ 1,580.00	\$ 1,627.40	\$ 1,627.40	\$ 1,580.00	\$ 1,580.00
611.8110	Adjusting Manhole Covers - Steel Rings (Undistributed)	EACH	1	\$ 250.00	\$ 250.00	\$ 257.50	\$ 257.50	\$ 250.00	\$ 250.00
628.2004	Erosion Mat Urban Class I, Type B (NON-NETTED)	SY	64	\$ 16.00	\$ 1,024.00	\$ 15.60	\$ 998.40	\$ 14.00	\$ 896.00
628.7015	Inlet Protection Type C	EACH	2	\$ 105.00	\$ 210.00	\$ 104.03	\$ 208.06	\$ 100.00	\$ 200.00
645.0130	Geotextile Fabric Type R	SY	12	\$ 10.00	\$ 120.00	\$ 10.30	\$ 123.60	\$ 10.00	\$ 120.00
690.0150	Sawing Asphalt	LF	190	\$ 1.50	\$ 285.00	\$ 1.60	\$ 304.00	\$ 3.00	\$ 570.00
690.0250	Sawing Concrete	LF	22	\$ 2.50	\$ 55.00	\$ 2.32	\$ 51.04	\$ 5.00	\$ 110.00
SPV.0060.01	Manhole Frame & Cover (Sanitary, R-1661)	EACH	1	\$ 560.00	\$ 560.00	\$ 576.80	\$ 576.80	\$ 560.00	\$ 560.00
SPV.0060.03	Manhole Seal - External	EACH	1	\$ 560.00	\$ 560.00	\$ 576.80	\$ 576.80	\$ 560.00	\$ 560.00
SPV.0105.01	Traffic Control	LS	1	\$ 2,700.00	\$ 2,700.00	\$ 3,500.00	\$ 3,500.00	\$ 18,500.00	\$ 18,500.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	64	\$ 16.00	\$ 1,024.00	\$ 15.60	\$ 998.40	\$ 14.00	\$ 896.00
SPV.0180.02	Geogrid Reinforcement Special (Undistributed)	SY	140	\$ 3.00	\$ 420.00	\$ 4.12	\$ 576.80	\$ 4.00	\$ 560.00
TOTAL - ADDITIONAL BID #2					\$ 47,266.00		\$ 47,760.21		\$ 68,369.00

ADDITIONAL BID #3 - Beth Ct				Wanasek		Payne & Dolan		Asphalt Contractors	
Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price
204.0100	Removing Pavement (Concrete Driveway)	SY	30	\$ 15.00	\$ 450.00	\$ 14.42	\$ 432.60	\$ 14.00	\$ 420.00
204.0120	Removing Asphaltic Surface Milling 2"	SY	2,780	\$ 2.50	\$ 6,950.00	\$ 2.35	\$ 6,533.00	\$ 2.60	\$ 7,228.00
204.0150	Removing Curb and Gutter	LF	174	\$ 20.00	\$ 3,480.00	\$ 18.54	\$ 3,225.96	\$ 18.00	\$ 3,132.00
204.0155	Removing Concrete Sidewalk	SY	50	\$ 14.00	\$ 700.00	\$ 15.45	\$ 772.50	\$ 15.00	\$ 750.00
205.0100	Excavation Common (Undistributed - Sidewalk, Driveway, Curb)	CY	15	\$ 65.00	\$ 975.00	\$ 66.95	\$ 1,004.25	\$ 65.00	\$ 975.00
205.0100	Excavation Common - EBS (Undistributed)	CY	210	\$ 24.00	\$ 5,040.00	\$ 24.72	\$ 5,191.20	\$ 24.00	\$ 5,040.00
305.0120	Base Aggregate Dense 1 1/4-Inch (Undistributed)	TON	240	\$ 26.00	\$ 6,240.00	\$ 26.78	\$ 6,427.20	\$ 26.00	\$ 6,240.00
311.0110	Breaker Run (Undistributed)	TON	210	\$ 30.00	\$ 6,300.00	\$ 30.90	\$ 6,489.00	\$ 30.00	\$ 6,300.00
416.0160	Concrete Driveway 6-Inch	SY	44	\$ 63.00	\$ 2,772.00	\$ 60.77	\$ 2,673.88	\$ 90.00	\$ 3,960.00
460.5224	HMA Pavement Type 4LT 58-28 S, item includes tack coat (455.0605).	TON	370	\$ 80.00	\$ 29,600.00	\$ 65.50	\$ 24,235.00	\$ 67.00	\$ 24,790.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	174	\$ 40.00	\$ 6,960.00	\$ 39.14	\$ 6,810.36	\$ 60.00	\$ 10,440.00
602.0405	Concrete Sidewalk 4-Inch	SF	240	\$ 8.50	\$ 2,040.00	\$ 8.19	\$ 1,965.60	\$ 24.00	\$ 5,760.00
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	20	\$ 38.00	\$ 760.00	\$ 36.05	\$ 721.00	\$ 45.00	\$ 900.00
611.0420	Reconstructing Manholes (Storm)	EACH	1	\$ 3,220.00	\$ 3,220.00	\$ 3,347.50	\$ 3,347.50	\$ 3,250.00	\$ 3,250.00
611.8110	Adjusting Manhole Covers - Water (Cretex PRO-RING)	EACH	2	\$ 1,580.00	\$ 3,160.00	\$ 1,627.40	\$ 3,254.80	\$ 1,580.00	\$ 3,160.00
611.8110	Adjusting Manhole Covers - Sanitary (Cretex PRO-RING)	EACH	3	\$ 1,580.00	\$ 4,740.00	\$ 1,627.40	\$ 4,882.20	\$ 1,580.00	\$ 4,740.00
611.8110	Adjusting Manhole Covers - Steel Rings (Undistributed)	EACH	1	\$ 250.00	\$ 250.00	\$ 257.50	\$ 257.50	\$ 250.00	\$ 250.00
611.8115	Adjusting Inlet Covers (Cretex PRO-RING)	EACH	1	\$ 1,690.00	\$ 1,690.00	\$ 1,740.70	\$ 1,740.70	\$ 1,690.00	\$ 1,690.00
628.2004	Erosion Mat Urban Class I, Type B (NON-NETTED)	SY	70	\$ 16.00	\$ 1,120.00	\$ 15.60	\$ 1,092.00	\$ 4.00	\$ 280.00
628.7015	Inlet Protection Type C	EACH	2	\$ 105.00	\$ 210.00	\$ 104.03	\$ 208.06	\$ 100.00	\$ 200.00
690.0150	Sawing Asphalt	LF	140	\$ 1.50	\$ 210.00	\$ 1.60	\$ 224.00	\$ 3.00	\$ 420.00
690.0250	Sawing Concrete	LF	60	\$ 2.50	\$ 150.00	\$ 2.32	\$ 139.20	\$ 5.00	\$ 300.00
SPV.0060.01	Manhole Frame & Cover (Sanitary, R-1661)	EACH	2	\$ 560.00	\$ 1,120.00	\$ 576.80	\$ 1,153.60	\$ 560.00	\$ 1,120.00
SPV.0060.02	Manhole Frame & Cover - 6-Inch Height (Sanitary, R-1661-A)	EACH	1	\$ 560.00	\$ 560.00	\$ 576.80	\$ 576.80	\$ 560.00	\$ 560.00
SPV.0060.03	Manhole Seal - External	EACH	3	\$ 560.00	\$ 1,680.00	\$ 576.80	\$ 1,730.40	\$ 560.00	\$ 1,680.00
SPV.0105.01	Traffic Control	LS	1	\$ 2,700.00	\$ 2,700.00	\$ 3,500.00	\$ 3,500.00	\$ 16,000.00	\$ 16,000.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	70	\$ 16.00	\$ 1,120.00	\$ 15.60	\$ 1,092.00	\$ 16.00	\$ 1,120.00
SPV.0180.02	Geogrid Reinforcement Special (Undistributed)	SY	420	\$ 3.00	\$ 1,260.00	\$ 3.09	\$ 1,297.80	\$ 3.00	\$ 1,260.00
TOTAL - ADDITIONAL BID #3					\$ 95,457.00		\$ 90,978.11		\$ 111,965.00



DATE: June 16, 2020

SUBJECT: RESOLUTION 5018(14) - To approve the Repair/Replacement of the Roof on the Burlington Airport Hangar Building at 703 Airport Road with Josh Martin Roofing, Inc. in the amount of \$74,660.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

The current roof is over 40 years old and has many leaks. In 2015 repairs were completed on the roof fascia on the Airport Hangar/Office building owned by the City of Burlington. The amount of this repair was \$24,000 and approved via resolution. It has been determined by inspection the roof needs to be replaced. This is a complete replacement of the roof of this building. It is a flat Membrane type roof.

Three quotes were received at the end of August 2019 by the Airport Manager, as recapped here:

Josh Martin Roofing, Inc.	\$74,660.00
Hausz Contractors, Inc.	\$79,578.08
Great Lakes Roofing Corporation	\$89,500.00

The new roof will also add 3 inches of insulation and will be a 50mil membrane over the entire roof with a 20-year warranty. The Airport Committee approved the repair work on October 2019 and the Airport Manager, Gary Meisner recommends acceptance of the quote from Josh Martin Roofing, Inc. The repair work was scheduled to begin in the Spring of 2020 but has been delayed due to the current Pandemic. This item was included in the 2020 Airport budget under Repairs and Maintenance Building.

Gary Meisner, Airport manager is here to discuss this project and answer any questions.

BUDGET/FISCAL IMPACT:

Funding will be from the Airport Enterprise Fund - Repairs and Maintenance Building Line Item. This 2020 Line Item Budget is \$130,000 including the expected repair of the roof. This project has come in less than originally budgeted by about \$10,000.

RECOMMENDATION:

Staff recommends approval of this resolution.

TIMING/IMPLEMENTATION:

This item is for discussion at the June 2, 2020 Committee of the Whole meeting. It is scheduled for final consideration at the June 16, 2020 Common Council meeting.

Attachments

- Res 5018(14) Airport Roof Repair
- Airport Roof Quotes 1 and 2
- Airport Roof Quote 3

**A RESOLUTION APPROVING THE REPAIR/REPLACEMENT OF THE ROOF
ON THE BURLINGTON AIRPORT HANGAR BUILDING AT 703 AIRPORT ROAD
WITH JOSH MARTIN ROOFING, INC. IN THE AMOUNT OF \$74,660**

WHEREAS, on June 1, 2004 the Common Council did approve Resolution 3812(18) a Resolution Adopting a Purchasing Policy for the City of Burlington; and,

WHEREAS, the Purchasing Policy requires that all construction related contracts exceeding \$15,000 to be reviewed and approved by the Common Council; and,

WHEREAS, the City of Burlington Airport hangar building at 703 Airport Road has a need for extensive roof repair and replacement as described in the attached quotation; and,

WHEREAS, the Gary Meisner, Airport Manager, has recommended acceptance of the bid from Josh Martin Roofing, Inc. for the not-to-exceed amount of \$74,660.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that the repair and replacement of the roof on the Burlington Airport hangar building at 703 Airport Road be awarded to Josh Martin Roofing, Inc. for the not-to-exceed amount of \$74,660 and Gary Meisner, Airport Manager, is hereby authorized to execute the contract on behalf of the City of Burlington Airport.

Introduced: June 2, 2020
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk



Hausz Contractors INC.

69 Hoopen Rd.
Cambridge, WI 53523
Building Contractor # 1351137
Dwelling Contractor # 1222376

Client: Burlington Municipal Airport
Property: 703 Airport Rd
Burlington, WI 53105

Operator: HAUSZCON

Estimator: Hausz Contractors INC
Position: President
Company: Hausz Contractors LLC
Business: 69 Hoopen Rd
Cambridge, WI 53523

Business: (608) 206-5623
E-mail: hauszcontractors@gmail.com

Type of Estimate: <NONE>
Date Entered: 10/9/2019

Date Assigned:

Price List: WIMW8X_OCT19
Labor Efficiency: Restoration/Service/Remodel
Estimate: AIRPORT



Hausz Contractors INC.

69 Hoopen Rd.
Cambridge, WI 53523
Building Contractor # 1351137
Dwelling Contractor # 1222376

AIRPORT

Roof Coating

DESCRIPTION	QTY	UNIT PRICE	TOTAL
1. Clean the surface area with pressure steam	13,390.00 SF @	0.76 =	10,176.40
4. Silicone roof primer	13,390.00 SF @	1.13 =	15,130.70
7. Silicone roof coating - Rib roof	13,390.00 SF @	3.72 =	49,810.80
8. Telehandler/forklift and operator includes delivery	20.00 HR @	117.72 =	2,354.40



Hausz Contractors INC.

69 Hoopen Rd.
Cambridge, WI 53523
Building Contractor # 1351137
Dwelling Contractor # 1222376

Summary

Line Item Total	77,472.30
Material Sales Tax	1,413.99
Services Mat'l Tax	125.20
Subtotal	79,011.49
Service Sales Tax	566.59
Replacement Cost Value	\$79,578.08
Net Claim	\$79,578.08

Hausz Contractors INC
President



Hausz Contractors INC.

69 Hoopen Rd.
Cambridge, WI 53523
Building Contractor # 1351137
Dwelling Contractor # 1222376

Recap of Taxes

	Material Sales Tax (5.5%)	Services Mat'l Tax (5.5%)	Service Sales Tax (5.5%)	Manuf. Home Tax (5.5%)	Storage Tax (5.5%)
Line Items	1,413.99	125.20	566.59	0.00	0.00
Total	1,413.99	125.20	566.59	0.00	0.00



Hausz Contractors INC.

69 Hoopen Rd.
Cambridge, WI 53523
Building Contractor # 1351137
Dwelling Contractor # 1222376

Recap by Room

Estimate: AIRPORT
Roof Coating

	77,472.30	100.00%
<hr/>		
Subtotal of Areas	77,472.30	100.00%
<hr/>		
Total	77,472.30	100.00%



Hausz Contractors INC.

69 Hoopen Rd.
Cambridge, WI 53523
Building Contractor # 1351137
Dwelling Contractor # 1222376

Recap by Category

Items	Total	%
CLEANING	10,176.40	12.79%
HEAVY EQUIPMENT	2,354.40	2.96%
ROOFING	64,941.50	81.61%
Subtotal	77,472.30	97.35%
Material Sales Tax	1,413.99	1.78%
Services Mat'l Tax	125.20	0.16%
Service Sales Tax	566.59	0.71%
Total	79,578.08	100.00%



November 18, 2019

Project Name and Location:

Burlington Air Center Inc
703 Airport Rd
Burlington, WI 53105

**SCOPE OF WORK: FURNISH AND INSTALL PERMASEAL
HOT-AIR SEAM WELDED REINFORCED MEMBRANE**

- * Pre-job project profile has been submitted to Technical Department for approval of roof details.
- * Pre-job inspection has been completed with Great Lakes Roofing and owner's representatives.
- * Set up required safety equipment at site needed to comply with OSHA construction guidelines (i.e.: approved barricades, safety lines, rubbish chutes, etc.).
- * Great Lakes Roofing Corporation's written HAZZ/COMM Program and SDS sheets will be on job site at all times.
- * Roof top needed equipment and materials to install new, high quality roofing system covered and secured against wind and water damage.
- * Disconnection and reconnection of **HVAC Unit / Conduit** is owner's responsibility.
- * Furnish and install expanded polystyrene roofing insulation in flutes and cover using 1.5" Polyisocyanurate. Secure using approved fastening patterns.
- * Furnish and install new reinforced roof membrane with galvanized metal plates and high quality deck fasteners using approved fastening patterns. Membrane is U.L. Class A fire rated.
- * Furnish and install corner and boot flashing accessories to ensure quality. Weld to manufacturer's approved details.
- * Flash all units, vents, stacks, and penetrations as needed

Northeast Wisconsin

1605 Drum Corps Drive
Menasha, WI 54952
Phone 920.996.9550
Fax 920.968.1843

Southeast Wisconsin

W194 N11055 Kleinmann Drive
Germantown, WI 53022
Phone 262.253.9550
Fax 262.253.3664

Central Wisconsin

4740 McFarland Court
McFarland, WI 53558
Phone 608.838.9900
Fax 608.838.9381

Northeast Illinois

2430 West Wadsworth Road
Waukegan, IL 60087
Phone 847.731.7200
Fax 847.731.9941

Toll Free 800.871.5151

using approved materials.

- * Completely seal all units, vents, stacks, and penetrations as needed using approved sealant.
- * Wrap parapet walls using membrane and terminate where appropriate.
- * Clean up project work area and dispose of our debris safely.
- * Complete all paperwork as needed for issuance of roof warranty.
- * **Twenty Five (25)** year manufacturer's membrane warranty.
- * **Fifteen (15)** year Great Lakes Roofing Corporation's Labor Warranty.

Investment Total: 89,500.00

Submitted by: Don Griffith

ACCEPTANCE:

The undersigned hereby accepts this Proposal and, intending to be legally bound hereby, agrees that this writing shall be a binding contract and shall constitute the entire contract.

Owner/Customer: _____

Signed By: _____

Date: _____

Great Lakes Roofing Corporation reserves the right to withdraw this scope of work.

WE HOLD THESE AWARDS:

- WISCONSIN CORPORATE SAFETY AWARD
- BETTER BUSINESS BUREAU TORCH AWARD FOR BUSINESS ETHICS AND INTEGRITY
- ROOFING CONTRACTOR MAGAZINE'S COMMERCIAL ROOFING CONTRACTOR OF THE YEAR
- WISCONSIN CORPORATE CITIZENSHIP AWARD
- BOND COTE: TOP QUALITY CONTRACTOR AWARD
- FUTURE 50 AWARD

GOVERNOR'S AWARD: 1ST "GOVERNOR'S SAFETY
COMMENDATION"
NRCA GOLD CIRCLE AWARD
STEVENS AND BONDCOTE ROOFING SYSTEMS' WISCONSIN
CONTRACTOR OF THE YEAR
NATIONAL RECOGNITION FOR:
OUR LADY OF GOOD HOPE CHURCH
ST. ROBERT BELLARMINE CHURCH
ST. RITA'S CHURCH

Visit us online at: www.greatlakesroofing.net

Thank you for choosing Great Lakes Roofing Corporation (contractor) for your roofing needs. We appreciate the confidence you have placed in us!

Terms and Conditions

- Delivery date, when given, shall be deemed approximate and performance shall be subject to delays caused by weather, fires, acts of God and/or other reasons not under the control of the contractor including the availability of materials. The customer agrees to obtain all necessary permits required for the described work.
- Most flat roofs pond water. The contractor cannot and will not, under any circumstances, guarantee that your roof will not pond water.
- Customer acknowledges that it is often difficult or impossible to determine the extent of repairs before work begins. Owner agrees that if additional or different scope of work is required to complete the project, owner shall pay for the additional and/or different work on a time and materials basis.
- Any installation of plumbing, electrical, flooring, decorating or any other construction work that is requested and not specifically set forth herein will be billed & performed on a time & material basis. In the event hidden or unknown contingencies arise, all additional work will be performed and billed on a time & material basis. This includes any items the presence of which cannot be determined until roof work commences.
- Any/all stated "R values" are per insulation manufacturers' specifications
- We (contractor) agree that we will perform this contract in conformity with customary industry practices. The customer agrees that any claim for adjustment shall not be reason or cause for failure to make payment of the purchase price in full.
- Payments are to be made as follows:
1/3 upon approval 1/3 upon start 1/3 upon completion
- In order for any warranty to be effective, Owner must pay all sums owed to contractor under the agreement, including any work performed outside of scope. Upon completion of the project and payment in full, contractor shall provide owner with a copy of the warranty. **EXCEPT AS SPECIFICALLY SET FORTH IN THESE TERMS AND CONDITIONS OR IN THE WARRANTY, ALL EXPRESS OR IMPLIED CONDITIONS, REPRESENTATIONS AND WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, SATISFACTORY QUALITY, COURSE OF DEALING, LAW, USAGE OR TRADE PRACTICE ARE HEREBY EXCLUDED TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW AND ARE EXPRESSLY DISCLAIMED BY CONTRACTOR.**
- Indemnification: Customer/Owner shall indemnify, defend and hold harmless contractor, its officers, employees, agents, directors, and representatives, from and against any and all claims, of whatever nature, for injuries or losses, or damages arising out of customer's gross negligence or intentional misconduct of customer's officers, employees, agents, directors, and/or representatives.
- Contractor's liability on any claim of any kind for any loss, damage, injury, liability or expense arising out of or in connection with or resulting from this project or from contractor's performance shall in no case exceed the price allocable to the work. **WITHOUT LIMITING THE GENERAL APPLICABILITY OF THE FOREGOING, CONTRACTOR SHALL IN NO EVENT HAVE ANY LIABILITY FOR INCIDENTAL, CONSEQUENTIAL, INDIRECT, SPECIAL, PUNITIVE OR SIMILAR DAMAGES, INCLUDING WITHOUT LIMITATION, LOSS OF PROFITS, LOSS OF BUSINESS, LOSS OF REPUTATION OR LOSS OF GOODWILL, EVEN IF CONTRACTOR HAS BEEN ADVISED IN ADVANCE OF THE SAME.**
- Contractor's liability on any claim of any kind for any loss, damage, liability or expense arising out of or in connection with or resulting from this project or from contractor's performance shall in no case exceed the price allocable to the work.
- **AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES PERFORMING, FURNISHING OR PROCURING LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF THEY ARE NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.**
- **AS REQUIRED BY THE ILLINOIS MECHANICS LIEN ACT, THE LAW REQUIRES THAT THE CONTRACTOR SHALL SUBMIT A SWORN STATEMENT OF PERSONS FURNISHING LABOR, SERVICES, MATERIAL, FIXTURES, APPARATUS OR MACHINERY, FORMS OR FORM WORK BEFORE ANY PAYMENTS ARE REQUIRED TO BE MADE TO THE CONTRACTOR.**
- Delays in payment shall be subject to interest rates of 18% per annum but in no event higher than the interest rate allowed by law. If the contractor is required to engage in the service of a collection agency or attorney, the customer agrees to reimburse contractor for any amounts expended in order to collect the unpaid balance, including without limitation, actual attorney fees and costs.
- Any unresolved controversy or claim arising from this contract shall be settled by arbitration, through the WI Better Business Bureau or any other arbitration the contractor chooses. This agreement sets forth the entire agreement between the parties.
- To the extent a party must pursue remedies in court for claims that are not covered by the agreement to arbitrate, the parties hereby waive their right to seek a jury. The parties also consent to personal jurisdiction and venue in the circuit court in Washington County, WI
- This agreement sets forth the entire agreement between the parties. Any and all prior agreements, warranties or verbal representations made are superseded by this agreement.
- This agreement shall be governed and interpreted in accordance with the laws of the State of Wisconsin, regardless of conflicts of law provisions.
- Failure of contractor to enforce any of these terms or conditions or to exercise any right accruing through the default of owner/customer shall not affect contractor's rights in case such default continues or in case of any subsequent default of owner/customer, and such failure shall not constitute a waiver of other or future defaults by owner/customer.
- Owner/customer agrees to the terms as stated above and acknowledges receipt of a copy