



**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
THURSDAY, APRIL 23, 2020**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:30 p.m. through Zoom Meetings. Aldermanic Representative Susan Kott; Commissioners Frank Capra; Steve Wagner; and Ken Morrison were present. Commissioners Kevin O'Brien and Bernard Petersen were excused. City Administrator Carina Walters and Building Inspector Gregory Guidry were also present.

**CITIZEN COMMENTS**

None

**APPROVAL OF MINUTES**

Commissioner Wagner moved, and Aldermanic Representative Kott seconded to approve the minutes of February 27, 2020.

**LETTERS AND COMMUNICATIONS**

None

**OLD BUSINESS**

**A. To consider extension request to the Certificate of Appropriateness and Façade Grant for properties located at 533 and 541 Milwaukee Avenue from Judith Schulz.**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt asked when the work will get started. Judith Schulz replied after the "Safer At Home" ban is released, since her business is non-essential.
- Aldermanic Representative Kott asked since the original approval was May 23, 2019, does Commission allow the extension until October 23, 2020. Ms. Schulz stated she would like the extension to be November 1, 2020.
- Carina Walters, City Administrator, suggested that Ms. Schulz share what work has been completed. Ms. Schulz explained nothing has been done, because it has to be done all at once. Aldermanic Representative Kott asked if there has been a contactor lined up or if he has an issue with the start date. Ms. Schulz indicated the contractor has been busy doing other jobs, but did not want them to be working for her during the pandemic to protect everyone.
- There were no further comments.

- Commissioner Wagner moved, and Aldermanic Representative Kott seconded to approve the Certificate of Appropriateness and Façade Grant extension until November 1, 2020.
- Roll call vote: Aye-4, Nay-0 Aldermanic Representative Kott; Commissioners Capra; Wagner; and Morrison. Motion carried.

Commissioner Kevin O'Brien joined the meeting at 5:38 p.m.

## **NEW BUSINESS**

### **A. To consider approving a Sign Permit application from Bernard Petersen for property located at 120 E. Chestnut Street to install a hanging sign.**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Gregory Guidry, Building Inspector, explained the sign meets all requirements in size, height, and color. The same sign was approved in 2016, and is being relocated across the street from 109 E. Chestnut Street.
- There were no further comments.
- Aldermanic Representative Kott moved, and Commissioner Capra seconded to approve the Sign Permit.
- Roll call vote: Aye-5, Nay-0 Aldermanic Representative Kott; Commissioners Capra; Wagner; Morrison; and O'Brien. Motion carried.

### **B. To consider approving a Sign Permit application from Carl and Mary Anders for property located at 208 E. Chestnut Street to install a hanging sign.**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Mr. Guidry stated the sign meets all requirements in size, height, and color.
- Commissioner O'Brien recused himself from the discussion and voting.
- There were no further comments.
- Commissioner Wagner moved, and Aldermanic Representative Kott seconded to approve the Sign Permit.
- Roll call vote: Aye-4, Nay-0 Aldermanic Representative Kott; Commissioners Capra; Wagner; and Morrison. Motion carried.

## **DISCUSSION ITEMS**

### **A. Review of Façade Grant Funding Status.**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt stated there has been no new updates in funds since the last meeting in February.
- Chairman Eisenhardt asked Mr. Guidry if there were any updates on the façade repairs for the Elsbury property at 164 E. Washington Street. Mr. Guidry stated he recommended that Dustin and Molly Elsbury ask for an extension for the grant. Mr. Elsbury responded he thought it would be finished by the deadline in June. Mr. Guidry explained they were ready to work on the interior of the building, and then would be able to start on the windows.
- Aldermanic Representative Kott questioned if the Elsburys gave any reason as to why no one has been working on the project for a while. Mr. Guidry replied that Mr. Elsbury and his father have been busy building new homes. Ms. Walters stated she is aware that a group has been hired for the interior repairs. Mr. Guidry stated Mr. & Mrs. Elsbury are waiting to finish the interior until they see what happens with COVID 19, to determine what they will do for the interior repairs.
- Chairman Eisenhardt commented that 488 Milwaukee Avenue has started installing the windows, and how nice it looks. Aldermanic Representative Kott commented that LifeBridge Church looks very nice.

## **ADJOURNMENT**

Commissioner O'Brien moved, and Aldermanic Representative Kott seconded to adjourn the meeting at 5:52 p.m.

Roll call vote: Aye-5, Nay-0 Aldermanic Representative Kott; Commissioners Capra; Wagner; Morrison; and O'Brien. Motion carried.

Recording Secretary,

Kristine Anderson  
Administrative Assistant