



City Clerk
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CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, May 5, 2020

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting via Zoom to order at 8:13 p.m. Roll Call: Present - Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None

Student Representatives: Present - None. Excused - Thomas Martin (BHS), Peter DeSmidt (CCHS).

Staff present: City Attorney John Bjelajac, City Administrator Carina Walters, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Public Works Director Peter Riggs, Fire Chief Alan Babe, Police Chief Mark Anderson, Human Resource Manager Jason Corbin, and City Intern Nicholas Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - Telephone Dial: US: (312) 626-6799, Webinar ID: 725 271 341

There were none.

4. **Chamber of Commerce Representative**

There were none.

5. **Approval of Minutes** - To approve the April 8, 2020 and the April 21, 2020 Common Council Minutes.

Motion: Alderman Grandi. Second: Alderman Heft. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

6. **Letters and Communications** - None

7. **Reports by Aldermanic Representatives and Department Heads**

Alderman Bauman thanked staff and everyone working together, for their efforts during the Safer at Home order, which has been extremely stressful for everyone. Bauman also stated that the rally seemed to have gone well and appreciated the police, fire, and DPW for all that they're doing as well.

Alderman Heft gave a shout out to teachers in honor of National Teacher Appreciation Week and commended them for being able to adjust and adapt so quickly during this time.

Alderman Preusker asked to have a future Council meeting to discuss opening businesses.

Assistant City Administrator, Megan Watkins, announced it was City Intern, Nick Faust's, last night working with the City of Burlington and that he would be truly missed. Administrator Walters also said a few words in honor of Nick. Nick then spoke a few words as well. Nick Faust is one of a kind

and everyone enjoyed working with him.

Fire Chief Alan Babe gave an EMS update for the month of April. There were 59 calls with an average response time of 5 minutes 4 seconds and the average turn out time was 1 minute 54 seconds. There were 29 calls for the Town and the average response time from time of call to on scene was 8 minutes 49 seconds. There were 3 reciprocal aids out of the City and a total of 17 calls for fire response with an average response time of 3 minutes 7 seconds. Chief Babe also commended Nick Faust for a job well done and stated "character is what you do when no one else is looking" and that Nick has exemplified that.

Administrator Walters asked the elected officials who have not yet responded with regard to the comprehensive plan and/or the strategic plan, to please respond in order to keep moving forward on those topics. Walters also asked the elected officials to consider the idea of reallocating revolving loan fund dollars to businesses that are struggling and would place on an upcoming Committee of the Whole meeting for discussion.

Alderman Grandi spoke with regard to being on the Pool Board as a representative for the City and felt the City's involvement with the pool has been a big partnership and the help has been tremendous.

8. **Reports** - To approve Reports 1-4 as submitted.
Motion: Alderman Heft. Second: Alderman Meyer. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
9. **Payment of Prepaids and Vouchers** - To approve the Prepaids and Vouchers list for bills accrued through May 5, 2020.
Motion: Alderman Rauch. Second: Alderman Preusker. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
10. **Licenses** - To approve Operator's Licenses as submitted.
Motion: Alderman Schultz. Second: Alderman Kott. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
11. **Special Events** - To approve the Special Event Permit Application as submitted.
Motion: Alderman Preusker. Second: Alderman Rauch. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
12. **Appointments and Nominations** - None
13. **PUBLIC HEARINGS:** None
14. **RESOLUTIONS:**
 - A. **Resolution 5004(57)** - To approve the Award of Bids for Trash and Recyclables Collection.
Motion: Alderman Bauman. Second: Alderman Grandi. Roll Call Vote: Aye - 6. Nay - 2 (Alderman Meyer, Alderman Rauch). The motion carried 6-2.
 - B. **Resolution 5005(1)**- To approve the Award of Traffic Signal Improvement Project to MP Systems, Inc. for signals located at Bridge Street and Adams Street, Bridge Street and Jefferson Street, and Milwaukee Avenue and Pine Street.
Motion: Alderman Kott. Second: Alderman Heft. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

- C. **Resolution 5006(2)** - To consider approving a Certified Survey Map for property located at 2457 Browns Lake Drive.

Motion: Alderman Meyer. Second: Alderman Bauman. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

- D. **Resolution 5007(3)** - To approve a Community Development Investment Grant Agreement between the Wisconsin Economic Development Corporation and the City of Burlington for the Low Daily, LLC.

Motion: Alderman Grandi. Second: Alderman Preusker. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

15. **ORDINANCES:**

- A. **Ordinance 2058(1)** - To consider approval of a Rezone Map Amendment request at 2457 Browns Lake Drive from I-1 District to Rm-2 District.

Motion: Alderman Heft. Second: Alderman Rauch. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

16. **MOTIONS:**

- A. **Motion 20-965** - To approve the 2019 Housing Affordability Report.

Motion: Alderman Rauch. Second: Alderman Meyer. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

- B. **Motion 20-966** - To Ratify, Approve and Adopt an Emergency Declaration by the City of Burlington for a two-month garbage and recycling collection contract with Johns Disposal.

Motion: Alderman Schultz. Second: Alderman Preusker. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

- C. **Motion 20-967** - To consider the annual insurance renewal with Ansay & Associates, LLC.

Motion: Alderman Preusker. Second: Alderman Grandi. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

17. **ADJOURNMENT**

Motion: Alderman Bauman. Second: Alderman Preusker. Roll Call Vote: Aye - 8. Nay - 0. The motion carried and the meeting was adjourned at 9:04 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington