



## CITY OF BURLINGTON

Administration Department  
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[www.burlington-wi.gov](http://www.burlington-wi.gov)

### AGENDA COMMON COUNCIL

Wednesday, April 8, 2020

To immediately follow the 6:30 p.m. Committee of the Whole meeting

Webinar Link: <https://us04web.zoom.us/j/725271341?pwd=NVRkaVdtWkRZR1UxNGIyWFRtTFNkQT09>

Webinar ID: 725 271 341

Password: 441655

Telephone Dial: US: (312) 626-6799

- To attend a meeting, click on the link provided or dial in with the phone number provided on the meeting agenda. You may need to create a Zoom account if you access the meeting online.
- You will participate as an attendee, not a panelist. You will be muted by the meeting moderator.
- To participate/speak during a meeting when allowable, you will need to “raise your hand”. Online you will find a ‘raise hand’ option in the menu bar. Via phone you can press \*9.
- All meetings are recorded and subject to the Wisconsin Open Meetings Law.

Mayor Jeannie Hefty  
Susan Kott, Alderman, 1st District  
Theresa Meyer, Alderman, 1st District  
Bob Grandi, Alderman, 2nd District  
Ryan Heft, Alderman, 2nd District  
Steve Rauch, Alderman, 3rd District  
Jon Schultz, Council President, Alderman, 3rd District  
Thomas Preusker, Alderman, 4th District  
Todd Bauman, Alderman, 4th District

#### Student Representatives:

Thomas Martin, Student Representative (BHS)  
Peter DeSmidt, Student Representative (CCHS)

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Citizen Comments - Telephone Dial: US: (312) 626-6799, Webinar ID: 725 271 341
4. Chamber of Commerce Representative
5. Approval of Minutes (B. Grandi)
  - A. To approve the March 3, 2020 Common Council Meeting Minutes.
6. Letters and Communications (None)

7. **Reports by Aldermanic Representatives and Department Heads**

8. **Reports** *(R. Heft)*

- A. To approve Reports 1 - 3 as submitted.

9. **Payment of Prepaids and Vouchers** *(S. Rauch)*

- A. Attached please find the Prepaid and Voucher list for bills accrued through April 8, 2020:

Total Prepaid:	\$ 641,242.80
Total EFT:	\$3,307,971.75
<b>Grand Total:</b>	<b><u>\$3,949,214.55</u></b>

10. **Licenses** *(J.Schultz)*

- A. To approve Operator's License Applications as submitted.

11. **Special Events** *(None)*

12. **Appointments and Nominations** *(None)*

13. **PUBLIC HEARINGS**

- A. To hear comments and concerns regarding the creation of Ch. 278-81.1 of the City of Burlington Municipal Code entitled, "Park Facilities Impact Fee". *(T. Preusker)*

14. **RESOLUTIONS:**

- A. **Resolution 4999(52)** - To approve a Revolving Loan Fund (RLF) Grant in the amount of \$15,000 and Loan in the amount of \$100,000 to the Low Daily Brewery for a total not-to-exceed amount of \$115,000. *(T. Bauman)*
- B. **Resolution 5000(53)** - To approve a Revolving Loan Fund (RLF) grant request for a total not-to-exceed amount of \$13,319.50 to The Loop Properties, LLC for property located at 488 Milwaukee Avenue. *(S. Kott)*
- C. **Resolution 5001(54)** - To approve a Revolving Loan Fund (RLF) Grant in the amount of \$10,000 to Clinical Psychology Associates, LLC for property located at 197 W. Chestnut Street. *(T. Meyer)*
- D. **Resolution 5002(55)** - To amend the Cash Deposit Schedule for the City of Burlington regarding municipal court. *(B. Grandi)*
- E. **Resolution 5003(56)** - To amend the Fee Schedule for the City of Burlington regarding the Public Site Fee and the Park Facilities Impact Fee. *(R. Heft)*
- F. **Resolution 5004(57)** - To approve the Bid Award for Garbage and Recyclables Collection and Disposal to ASDA Enterprises, Inc. *(S. Rauch)*

15. **ORDINANCES:**
- A. **Ordinance 2056(22)** - To repeal and recreate Section 6-1 "Board of Public Works" of the Municipal Code of the City of Burlington to "Statutory Public Works Officer". (*J. Schultz*)
- B. **Ordinance 2057(23)** - To create Section 278-81.1, "Park Facilities Impact Fee" of the City of Burlington Municipal Code. (*T. Preusker*)
16. **MOTIONS:**
- A. **Motion 20-958** - To consider approving the 2020 Fireworks Agreement for July 4, 2020 with Five Star Fireworks Co. (*T. Bauman*)
- B. **Motion 20-959** - To approve an application for a Joint Effort Marketing Grant (JEM) for Destination Marketing. (*S. Kott*)
- C. **Motion 20-960** - To approve the acceptance of the Community Grant from Walmart- Burlington. (*T. Meyer*)
- D. **Motion20-961** - To Ratify, Approve and Adopt a Declaration of Emergency for the City of Burlington regarding the coronavirus or COVID-19 outbreak. (*B. Grandi*)
- E. **Motion 20-962** - To approve temporary procedures for City of Burlington governmental meetings. (*R. Heft*)
- F. **Motion - 20-963** To Ratify, Approve and Adopt a Declaration of Designation of “emergency responder” Employees under the Families First Coronavirus Response Act. (*S. Rauch*)
- G. **Motion - 20-964** To Ratify, Approve and Adopt an Emergency Declaration by the City of Burlington for change of election location and election process. (*J. Schultz*)
17. **ADJOURN INTO CLOSED SESSION** (*T. Preusker*)
- Wis. Stats 19.85(e)** Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- Deliberation regarding the four firms that applied to assist the City with Secondary Legal Services and to move forward with negotiations with a firm recommended for selection.
- Wis. Stats 19.85(1)(g)** Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
- A discussion regarding litigation concerning a lawsuit filed by a former resident of Riverview Manor.
18. **RECONVENE INTO OPEN SESSION** (*T. Bauman*)
19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**  
- Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.
20. **ADJOURNMENT** (*S. Kott*)

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*