



BURLINGTON PUBLIC LIBRARY

166 East Jefferson Street, Burlington, Wisconsin 53105
www.burlingtonlibrary.org | 262-342-1130

Board of Trustees Meeting Tuesday, March 3, 2020 – 6:30 PM Library Meeting Room – Main Floor

Board Members:

Bridget Savaglia, Board President	Carol Chaffee
Danielle Larson, Board Vice-President	Kara Czaplewski
Walter “Chip” Bahr, Board Secretary	Sarah Guard
Stephen Plank, BASD Representative	Susan Musgrave
Tom Preusker, Aldermanic Representative	

AGENDA

1. CALL TO ORDER & INTRODUCTIONS
 2. PUBLIC COMMUNICATION TO THE BOARD
 3. TRUSTEE TRAINING – WI Policy Forum Report
 4. DISPOSITION OF PREVIOUS MINUTES
 5. DISPOSITION OF GENERAL FUND BILLS & TRUST FUND BILLS
 6. COMMITTEE REPORTS
 7. FEDERATED LIBRARY REPORT
 8. DIRECTOR’S REPORT
 - a. Monthly Statistics Report
 - b. 2019 Financial Report
 - c. Library Legislative Day
 - d. Census 2020
 - e. Friends of the Library updates
 - f. Cleaning Services RFP
 - g. CD Maturing in March
 9. UNFINISHED BUSINESS
 10. NEW BUSINESS
 - a. Memorandum of Understanding with Lakeshores Library System - Approval
 - b. Annual Report to DPI – Discussion and approval
 - c. Space Planning Proposals – Discussion and possible selection of firm
 - d. March 24 meeting – discuss cancellation if necessary
 11. ADJOURNMENT
- Next Meeting: Tuesday, March 24 at 6:30 pm

If you are a person with disabilities and have accessibility needs or need information interpreted for you, please call the Library Director at 262-342-1130 at least 24 hours prior to the meeting.