



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
THURSDAY, DECEMBER 19, 2019**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:30 p.m. Aldermanic Representative Susan Kott; Commissioners Frank Capra; Steve Wagner; Ken Morrison; Kevin O'Brien; and Bernard Petersen were present. City Administrator Carina Walters and Gregory Guidry, Building Inspector, were also present.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Aldermanic Representative Kott moved, and Commissioner Capra seconded to approve the minutes of October 24, 2019.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

A. To consider approving a new rendering of the railing for property located at 473 Milwaukee Avenue, which was presented at the July 25, 2019 HPC meeting.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Aldermanic Representative Kott asked if the new rendering of the railing looked too short in height. Gregory Guidry, Building Inspector, explained the picture may show that, but the railing will be code compliant. Aldermanic Representative Kott stated the first drawing submitted with horizontal lines looked too contemporary, but now the vertical railings do not match the horizontal boards on the entrance gate into the alley. Commissioner Wagner stated he looked at old photos, and found that vertical railings were historical. Jonathan Thorngate, applicant, stated he did not come prepared for the gate/privacy fence discussion since it was not on the agenda. The Commissioners agreed the slats on the gate could go either direction, and there were no issues with either railing design.
- There were no further comments.
- Commissioner Wagner moved, and Commissioner Petersen seconded to recommend approval of the new rendering for the vertical railing, provided the railing is code compliant.
- All were in favor and the motion carried.

Mr. Thorngate wanted to clarify information from the meeting at the July meeting, so he asked if the concrete window sills could be painted a gray color to tie into the paneling, matching the walls. The Commissioners agreed to allow the window sills to be painted.

NEW BUSINESS

A. To consider approving a Certificate of Appropriateness (COA) and Sign Permit application from Michelle Petersen for property located at 109 E. Chestnut Street to install a fence for outdoor seating, lighting, and a hanging sign.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Commissioner Petersen recused himself from this item.
- Aldermanic Representative Kott stated the owners did a great job with the improvements, and it looks appropriate.
- Gregory Guidry, Building Inspector, explained the projecting sign meets all regulations with size, color and location. Commissioner Wagner questioned what the distance was between the sign and the building. Commissioner Petersen replied the sign is 6 inches off the face of the building. Mr. Guidry commented the mini lights are above the awning.
- Commissioner Wagner commented how extremely organized this submittal was and would like to see the same from future applicants.
- There were no further comments.

1) Motion for COA

- Aldermanic Representative Kott moved, and Commissioner O'Brien seconded to approve the COA.
- All were in favor and the motion carried.

2) Motion for Sign Permit

- Commissioner O'Brien moved, and Commissioner Wagner seconded to approve the Sign Permit.
- All were in favor and the motion carried.

B. To consider approving a Sign Permit application from Kevin Schuerman for property located at 372 N. Pine Street to install a hanging sign.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Mr. Guidry explained the existing wall sign will be removed, and the projecting sign meets all regulations with size, color and location.
- Aldermanic Representative Kott asked if the owner was set on the green color for the sign, or if he would consider changing it, since it is the same color as the Way Finding Signs throughout the city. Commissioner Wagner asked if the roof was flat or parapet. Mr. Guidry responded he was not sure, but will have the owner find out before the building is painted. Commissioner Wagner suggested it would be nice if the roof could be a flat top. The Commissioner had a discussion regarding the color of the building matching the sign. The Commissioners agreed they cannot require the applicant to use historic colors for the signage, only for the paint.
- There were no further comments.
- Alderman Representative Kott moved, and Commissioner O'Brien seconded to recommend approval of the Sign Permit as presented.
- All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt explained Round 8 has a \$0.00 balance and Round 9 has a balance of \$4,797.21, there have been no changes since October.

ADJOURNMENT

Commissioner Wagner moved, and Commissioner Morrison seconded to adjourn the meeting at 5:55 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson
Administrative Assistant