



Minutes
City of Burlington Plan Commission
December 10, 2019, 6:30 p.m.

Mayor Jeannie Hefty called the Plan Commission meeting to order at 6:30 p.m. Roll call: Alderman Tom Preusker; Commissioners Chad Redman; Andy Tully; John Ekes; and Art Gardner were present. Alderman Bob Grandi was excused.

APPROVAL OF MINUTES

Commissioner Redman moved, and Commissioner Gardner seconded to approve the minutes of November 12, 2019. All were in favor and the motion carried.

LETTERS & COMMUNICATIONS

None

CITIZEN COMMENTS

None

OLD BUSINESS

None

NEW BUSINESS

A. Public Hearing to hear public comments regarding a Conditional Use application from David Stauffacher for property located at 416 E. Jefferson Street, to use as a single-family residence.

- Mayor Hefty opened the Public Hearing at 6:30 p.m.
- There were no comments.

Alderman Preusker moved, and Commissioner Ekes seconded to close the Public Hearing at 6:31 p.m.

All were in favor and the motion carried.

B. Consideration to approve a Conditional Use and Site Plan application from David Stauffacher for property located at 416 E. Jefferson Street to store trucks and supplies in order to operate a lawn care business, subject to Graef's, Kapur & Associates', and Fire Department's memorandums to the Plan Commission.

- Mayor Hefty opened this item for discussion.

- Tanya Fonseca, Graef, explained this property was rezoned at the November 12, 2019 Plan Commission meeting, and is required to obtain a Conditional Use Permit for use as a single-family residence.
- There were no further comments.

Alderman Preusker moved, and Commissioner Redman seconded to approve the Conditional Use.

All were in favor and the motion carried.

C. Public Hearing to hear public comments regarding a Conditional Use application from Bernard Petersen for property located at 109 E. Chestnut Street, to allow for a fenced-in outdoor seating in the rear yard.

- Mayor Hefty opened the Public Hearing at 6:33 p.m.
- There were no comments.

Commissioner Tully moved, and Commissioner Ekes seconded to close the Public Hearing at 6:34 p.m.

All were in favor and the motion carried.

D. Consideration to approve a Conditional Use and Site Plan application from Bernard Petersen for property located at 109 E. Chestnut Street to construct a fenced-in outdoor seating in the rear yard, subject to Graef's, memorandum to the Plan Commission.

- Mayor Hefty opened this item for discussion.
- Ms. Fonseca explained a Conditional Use is required for outdoor seating. Ms. Fonseca stated all codes and requirements are met, plus the owner is presenting the signage and Certificate of Appropriateness at the December 19, 2019 Historic Preservation Commission meeting.
- Commissioner Gardner questioned about the lighting being too bright by the gate off the alley, and was concerned for the safety of pedestrians if someone exits into the alley. Bernard Petersen, owner, stated the gate entrance is simply for traffic and not a public entrance.
- There were no further comments.

Commissioner Redman moved, and Commissioner Tully seconded to approve the Conditional Use and Site Plan.

All were in favor and the motion carried.

ADJOURNMENT

Alderman Preusker moved, and Commissioner Tully seconded to adjourn the meeting at 6:35 p.m.

All were in favor and the motion carried.

Recording Secretary

Kristine Anderson
Administrative Assistant