



City Clerk
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**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahn Halbach, City Clerk
Tuesday, January 7, 2020**

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order at 7:04 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Todd Bauman. Excused: Alderman Tom Preusker.

Student Representatives - Present: Peter DeSmidt (CCHS). Excused: Thomas Martin (BHS).

Staff present: City Attorney John Bjelajac, City Administrator Carina Walters, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Public Works Director Peter Riggs, Police Chief Mark Anderson, Fire Chief Alan Babe, Building Inspector Gregory Guidry, and City Intern Nicholas Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - NONE

4. **Chamber of Commerce Representative**

Jeff VanLysal, Chamber Representative, provided an update on upcoming events including the January 16, 2020 Annual Chamber Dininer, and the January 17-19 Hot Chocolate Fest which will feature dueling pianos, live bands, and a fundraiser breakfast to raise money for a new Santa's Chalet.

5. **Approval of Minutes** - To approve the December 17, 2019 Common Council Meeting Minutes.
Motion: Alderman Schultz. Second: Alderman Bauman. With all in favor, the motion carried.

6. **Letters and Communications** - None.

7. **Reports by Aldermanic Representatives and Department Heads**

Alderman Rauch reported that he was asked to make a presentation regarding state and local government to the Lyons school 4th graders on Friday January 17.

8. **Reports** - To approve Reports 1- 3 as submitted.

Motion: Alderman Rauch. Second: Alderman Kott. With all in favor, the motion carried.

9. **Payment of Prepaids and Vouchers** - To approve the Prepaids and Vouchers list for bills accrued through January 7, 2020.

Motion: Alderman Bauman. Second: Alderman Heft. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.

10. **Licenses**

- A. Consideration to issue a "Class B" Liquor License to Michael Hammes for 597 N. Pine Street, LLC located at 597 N. Pine Street (aka Rujan's).
Motion: Alderman Kott. Second: Alderman Bauman. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
- B. To approve Operator's License Applications as submitted.
Motion: Alderman Meyer. Second: Alderman Rauch. With all in favor, the motion carried.
11. **Special Events** - None.
12. **Appointments and Nominations** - To approve the appointment of Election Inspector to Brenda Belot for a two-year term expiring December 31, 2021.
Motion: Alderman Grandi. Second: Alderman Heft. With all in favor, the motion carried.
13. **PUBLIC HEARINGS:** None
14. **RESOLUTIONS:**
- A. **Resolution 4978(31)** - To accept a Grant Agreement from the Federal Emergency Management Agency (FEMA) under the Assistance to Firefighters Grant Program (AFG) in the amount of \$87,620.95 for the purchase of a Direct Source Exhaust Extraction System.
Motion: Alderman Heft. Second: Alderman Meyer. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
- B. **Resolution 4979(32)** - To approve the bid award to Hastens Air Energy Control, Inc. for a Plymovent Direct Capture Exhaust System for the not-to-exceed amount of \$92,000.00, as a part of the Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) program.
Motion: Alderman Rauch. Second: Alderman Bauman. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
15. **ORDINANCES:**
- A. **Ordinance 2054(20)** - To approve Repealing and Recreating the Provisions of Chapter 67-10 of the Municipal Code for the City of Burlington regarding Destruction of Records and to Adopt and Replace with the State of Wisconsin Municipal Records Schedule (WMRS).
Motion: Alderman Schultz. Second: Alderman Meyer. With all in favor, the motion carried.
16. **MOTIONS:**
- A. **Motion 20-952** - To consider approving a Certificate of Appropriateness for property located at 109 E. Chestnut Street.
Motion: Alderman Bauman. Second: Alderman Grandi. With all in favor, the motion carried.
- B. **Motion 20-953** - To consider approval of a Certificate of Appropriateness for property located at 473 Milwaukee Avenue.
Motion: Alderman Bauman. Second: Alderman Heft. With all in favor, the motion carried.
17. **ADJOURNMENT**
Motion: Alderman Kott. Second: Alderman Rauch. With all in favor, the motion carried and the meeting was adjourned at 7:14 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington