



CITY OF BURLINGTON

## POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105  
(262) 342-1161



### MINUTES

City of Burlington Police and Fire Commission  
Burlington Fire Department  
165 W. Washington Street, Burlington, Wisconsin  
December 3, 2019

**1. Call to Order:**

Commissioner McMullen called the meeting to order at 5:00p.m.

**2. Roll Call:**

Commissioners in attendance Mark McMullen, Peter Hintz, Kevin Morrow, Jeff Erickson, and Chris Miller. Fire Chief Alan Babe, Police Chief Mark Anderson, and Burlington Human Resource Manager Jason Corbin.

**3. Public Comments:**

None.

**4. Approval of Minutes**

The minutes from the November 11, 2019 PFC meeting was amended (corrected the January PFC Meeting Date to January 13, 2020) and approved on a motion to approve by Commissioner Morrow, seconded by Commissioner Hintz all ayes motion carried at 5:02pm.

**5. Police Chief Business**

None.

**6. Fire Chief's Report and Business**

On a motion by Commissioner Erickson and seconded by Commissioner Morrow at 5:07pm all ayes carried the motion we convened into closed session pursuant to section 19.85 (1) (c) Wisconsin statutes for conducting employment, promotion, compensation, or performance evaluation data of any public employee over which this governmental body has jurisdiction or exercises responsibility.

On a motion by Commissioner Miller and seconded by Commissioner Hintz we reconvened into open session at 8:31pm

On a motion by Commissioner Miller and seconded by Commissioner Morrow, Amanda Moeller, Heather Symson, Courtney Jinar, Brian Tilapa, and Ronnie Mason were added to the Full Time Fire Department eligibility list all ayes carried the motion.

**7. Police and Fire Commission Business**

None.

**8. Adjourn**

Motion by Commissioner Erickson to adjourn seconded by Commissioner Morrow, all ayes carried the motion at 8:35p.m.

Respectfully submitted,  
Commissioner Erickson, Secretary

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