



## BURLINGTON PUBLIC LIBRARY

166 East Jefferson Street, Burlington, Wisconsin 53105  
www.burlingtonlibrary.org | 262-342-1130

### **Board of Trustees Meeting** **Tuesday, December 17, 2019 – 6:30 PM** Library Meeting Room – Main Floor

#### **Board Members:**

Bridget Savaglia, Board President	Carol Chaffee
Danielle Larson, Board Vice-President	Kara Czaplewski
Walter “Chip” Bahr, Board Secretary	Sarah Guard
Stephen Plank, BASD Representative	Susan Musgrave
Tom Preusker, Aldermanic Representative	

#### **AGENDA**

1. CALL TO ORDER
  2. PUBLIC COMMUNICATION TO THE BOARD
  3. DISPOSITION OF PREVIOUS MINUTES
  4. DISPOSITION OF GENERAL FUND BILLS & TRUST FUND BILLS
  5. COMMITTEE REPORTS
  6. FEDERATED LIBRARY REPORT
    - a. Follow-up discussion from Library Trustee Appreciation Dinner
  7. DIRECTOR’S REPORT
    - a. Monthly Statistics Report
    - b. Maintenance & facility projects
    - c. Public programs
  8. UNFINISHED BUSINESS
    - a. RFP for Space Planning
  9. NEW BUSINESS
    - a. Review of Unique Collection Services for delinquent library accounts
    - b. Closed Session – Library Director Annual Performance Review  
*In accordance with Wis. Stats. 19.85(1)(c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*
    - c. Reconvene into Open Session
    - d. Possible Action on Closed Session Items
  10. ADJOURNMENT
- Next Meeting: Tuesday, January 28 at 6:30 pm

If you are a person with disabilities and have accessibility needs or need information interpreted for you, please call the Library Director at 262-342-1130 at least 24 hours prior to the meeting.