



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES

City of Burlington Police and Fire Commission
Burlington Fire Department
165 W. Washington Street, Burlington, Wisconsin
November 11, 2019

1. Call to Order:

Commissioner Hintz called the meeting to order at 5:00p.m.

2. Roll Call:

Commissioners in attendance Peter Hintz, Kevin Morrow, Jeff Erickson, Fire Chief Alan Babe, and Fire Engineer Josh Spencer. Police Chief Mark Anderson as well as Commissioners Chris Miller and Mark McMullen were excused.

3. Public Comments:

None.

4. Approval of Minutes

The minutes from the November 5, 2019 PFC meeting was approved on a motion to approve by Commissioner Morrow, seconded by Commissioner Erickson all ayes motion carried at 5:01pm.

5. Police Chief Business

None.

6. Fire Chief's Report and Business

On a motion by Commissioner Erickson and seconded by Commissioner Morrow at 5:02pm all ayes carried the motion we convened into closed session pursuant to section 19.85 (1) (c) Wisconsin statutes for conducting employment, promotion, compensation, or performance evaluation data of any public employee over which this governmental body has jurisdiction or exercises responsibility.

On a motion by Commissioner Erickson and seconded by Commissioner Morrow we reconvened into open session at 6:20pm

On a motion by Commissioner Morrow and seconded by Commissioner Hintz, Michelle Murphy, and Sadie Aldinger were added to the Fire Department eligibility list all ayes carried the motion.

On a motion by Commissioner Morrow and seconded by Commissioner Erickson the hiring process for the 3 full time firemen was approved. The process will follow section 2 4.300 through 4.313 of the PFC Manual with an exception being that 4.309 will be a less extensive background check as all the candidates for the position are already members of the BFD and have been through an extensive background check.

7. Police and Fire Commission Business

On a motion from Commissioner Erickson and seconded by Commissioner Hintz the PFC Meetings are going to be held on the second Monday of the month at 5:00pm effective January 11, 2020.

8. Adjourn

Motion by Commissioner Erickson to adjourn seconded by Commissioner Hintz, all ayes carried the motion at 6:58p.m.

Respectfully submitted,
Commissioner Erickson, Secretary

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