



City Clerk  
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**CITY OF BURLINGTON  
Common Council Minutes  
Jeannie Hefty, Mayor  
Diahnn Halbach, City Clerk  
Tuesday, November 5, 2019**

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order at 7:23 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: Alderman Theresa Meyer.

Staff present: City Attorney John Bjelajac, City Administrator Carina Walters, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Public Works Director Peter Riggs, Police Chief Mark Anderson, Library Director Joe Davies, and City Intern Nicholas Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - None.

4. **Chamber of Commerce Representative and Rescue Squad Representative**

Tony Martin, Chamber of Commerce representative, stated that they are in the process of fundraising for a new Santa's Chalet and upcoming events include the Christmas Parade, Chamber Auction Dinner, and the Hot Chocolate Festival.

5. **Approval of Minutes** - To approve the October 15, 2019 Common Council Meeting Minutes. Motion: Alderman Heft. Second: Alderman Kott. With all in favor, the motion carried.

6. **Letters and Communications** - None.

7. **Reports by Aldermanic Representatives and Department Heads**

Alderman Preusker asked if there were any updates regarding vandalism in the City parking lots. Chief Anderson responded that he would include an update in this Friday's memo.

8. **Reports** - To approve Reports 1 - 4 as submitted. Motion: Alderman Rauch. Second: Alderman Grandi. With all in favor, the motion carried.

9. **Payment of Prepays and Vouchers** - To approve the Prepaid and Vouchers list for bills accrued through November 5, 2019 for the total amount of \$1,376,295.69 Motion: Alderman Schultz. Second: Alderman Preusker. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.

10. **Licenses** - To approve Operator's License Applications as submitted.  
Motion: Alderman Preusker. Second: Alderman Bauman. With all in favor, the motion carried.
11. **Special Events** - To approve Special Event Permit Applications as submitted.  
Motion: Alderman Bauman. Second: Alderman Preusker. With all in favor, the motion carried.
12. **Appointments and Nominations** - To approve the appointments of Student Representatives to their respective Boards for the 2019-2020 school year.  
Motion: Alderman Kott. Second: Alderman Grandi. With all in favor, the motion carried.
13. **PUBLIC HEARINGS**  
At 7:29 p.m. Mayor Hefty called to order a Public Hearing to hear comments from the public regarding the City of Burlington 2020 Annual Budget. There were no comments.  
Motion: Alderman Grandi. Second: Alderman Bauman. With all in favor, the Public Hearing was closed at 7:30 p.m.
14. **RESOLUTIONS:**
- A. **Resolution 4968(21)** - To approve a Revolving Loan Fund Grant to Fox River Plaza in the not-to-exceed amount of \$14,680.50.  
Motion: Alderman Grandi. Second: Alderman Rauch. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
- B. **Resolution 4969(22)** - To approve Contract Change Order #1 for the 2019 Street Improvement Program with Wanasek Corporation for an increase in the contract in the amount of \$30,525.26.  
Motion: Alderman Heft. Second: Alderman Kott. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
- C. **Resolution 4970(23)** - To approve an Award of Bid for Milwaukee Avenue and Pine Street concrete repairs to the Wanasek Corporation for the amount of \$17,630.00.  
Motion: Alderman Rauch. Second: Alderman Kott. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
15. **ORDINANCES:** None
16. **MOTIONS:** None
17. **ADJOURN INTO CLOSED SESSION**  
**Wis. Stats 19.85(1)(c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- A discussion regarding the engagement of a secondary attorney.
- Wis. Stats 19.85(1)(g)** Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
- Discussion with Attorney Bjelajac and City Administrator Walters regarding legal strategies and action steps to be taken should the City of Burlington join the National Prescription Opiate Litigation, MDL: No. 2804 (N.D Ohio) class action lawsuit.
- Prior to adjourning into Closed Session, Alderman Schultz made a motion, with a second by Alderman Preusker, to table the discussion listed under **Wis. Stats 19.85(1)(c)** regarding the engagement of a secondary attorney. Roll Call Vote: Aye - 7. Nay - 0. With all in favor, the item was

tabled.

Alderman Schultz then made a motion, with a second by Alderman Preusker to Adjourn into Closed session. Roll Call Vote: Aye - 7. Nay - 0. With all in favor the meeting adjourned into Closed Session at 7:34 p.m.

18. **RECONVENE INTO OPEN SESSION**

Motion: Alderman Preusker. Second: Alderman Rauch. With all in favor, the meeting reconvened into open session at 7:49 p.m.

19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

There was no action.

20. **ADJOURNMENT**

Motion: Alderman Bauman. Second: Alderman Grandi. With all in favor the motion carried and the meeting was adjourned at 7:50 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington