



**AGENDA
COMMON COUNCIL**

Tuesday, November 5, 2019

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Jeannie Hefty
Susan Kott, Alderman, 1st District
Theresa Meyer, Alderman, 1st District
Bob Grandi, Alderman, 2nd District
Ryan Heft, Alderman, 2nd District
Steve Rauch, Alderman, 3rd District
Jon Schultz, Council President, Alderman, 3rd District
Thomas Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments**
4. **Chamber of Commerce Representative and Rescue Squad Representative**
5. **Approval of Minutes** *(R. Heft)*
 - A. To approve the October 15, 2019 Common Council Meeting Minutes.
6. **Letters and Communications** - None.
7. **Reports by Aldermanic Representatives and Department Heads**
8. **Reports** *(S. Rauch)*
 - A. To approve Reports 1 - 4 as submitted.
9. **Payment of Prepaids and Vouchers** *(J. Schultz)*

A. To approve the Prepaid and Vouchers list for bills accrued through November 5, 2019.

Total Prepaid:	\$ 196,985.62
Total Vouchers:	\$ 205,459.46
ACH Paid from Bond	\$ 973,850.61
Grand Total:	<u>\$1,376,295.69</u>

10. **Licenses** (T. Preusker)

A. To approve Operator's License Applications as submitted.

11. **Special Events** (T. Bauman)

A. To approve Special Event Permit Applications as submitted.

12. **Appointments and Nominations** (S. Kott)

A. To approve the appointments of Student Representatives to their respective Boards for the 2019-2020 school year.

13. **PUBLIC HEARINGS:** (T. Meyer)

A. A Public Hearing to hear comments from the public regarding the City of Burlington 2020 Annual Budget.

14. **RESOLUTIONS:**

A. **Resolution 4968(21)** - To approve a Revolving Loan Fund Grant to Fox River Plaza in the not-to-exceed amount of \$14,680.50. (B. Grandi)

B. **Resolution 4969(22)** - To approve Contract Change Order #1 for the 2019 Street Improvement Program with Wanasek Corporation for an increase in the contract in the amount of \$30,525.26. (R. Heft)

C. **Resolution 4970(23)** - To approve an Award of Bid for Milwaukee Avenue and Pine Street concrete repairs to the Wanasek Corporation for the amount of \$17,630.00. (S. Rauch)

15. **ORDINANCES:** None

16. **MOTIONS:** None

17. **ADJOURN INTO CLOSED SESSION** (J. Schultz)

Wis. Stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- A discussion regarding the engagement of a secondary attorney.

Wis. Stats 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- Discussion with Attorney Bjelajac and City Administrator Walters regarding legal strategies

and action steps to be taken should the City of Burlington join the National Prescription Opiate Litigation, MDL: No. 2804 (N.D Ohio) class action lawsuit.

18. **RECONVENE INTO OPEN SESSION** (T. Preusker)

19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

- Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.

20. **ADJOURNMENT** (T. Bauman)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



COMMON COUNCIL REGULAR

ITEM NUMBER 5A

DATE: November 5, 2019

SUBJECT: MEETING MINUTES - To approve the October 15, 2019 Common Council Meeting Minutes.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The attached minutes are from the October 15, 2019 Common Council meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the attached minutes from the October 15, 2019 Common Council meeting.

TIMING/IMPLEMENTATION:

This item is scheduled for final consideration at the November 5, 2019 Common Council meeting.

Attachments

CC Min



City Clerk
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 - (262) 763-3474 fax
www.burlington-wi.gov

**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahn Halbach, City Clerk
Tuesday, October 15, 2019**

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order at 6:42 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Staff present: City Attorney John Bjelajac, City Administrator Carina Walters, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Public Works Director Peter Riggs, Fire Chief Alan Babe, Police Chief Mark Anderson, Library Director Joe Davies, Building Inspector Gregory Guidry, and City Intern Nicholas Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - None.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - None.

5. **Approval of Minutes** - To approve the October 1, 2019 Common Council Meeting Minutes.
Motion: Alderman Bauman. Second: Alderman Kott. With all in favor, the motion carried.

6. **Reports by Aldermanic Representatives and Department Heads**

Alderman Rauch asked DPW Director Peter Riggs, when leaf pick up would begin. Riggs replied that typically leaf pickup begins the first week of November or as nature dictates; however vehicles are being prepped and will be ready to go soon.

7. **Reports** - To approve Reports 1-5 as submitted.

Motion: Alderman Kott. Second: Alderman Bauman. With all in favor, the motion carried.

8. **Payment of Prepaids and Vouchers** - To approve the Prepaids and Vouchers list for bills accrued through October 15, 2019.

Motion: Alderman Meyer. Second: Alderman Heft. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

9. **Licenses** - To approve Operator's License Applications as submitted.

Motion: Alderman Grandi. Second: Alderman Kott. With all in favor, the motion carried.

10. **MOTIONS:**

A. **Motion 19-946** - To approve The City of Burlington Property Inspection Report from AAE Consulting Group.

Motion: Alderman Heft. Second: Alderman Grandi. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

B. **Motion 19-947** - To accept the 2019 Financial Management Plan Update compiled by Ehlers, Inc.
Motion: Alderman Rauch. Second: Alderman Bauman. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

C. **Motion 19-948** - To amend the Automatic Response Aid Agreement between Rochester Volunteer Fire Company and City of Burlington Fire Department.
Motion: Alderman Schultz. Second: Alderman Rauch. With all in favor, the motion carried.

11. **ADJOURN INTO CLOSED SESSION**

Motion: Alderman Preusker. Second: Alderman Rauch. Roll Call Vote: Aye - 8. Nay - 0. With all in favor, the motion carried and the meeting adjourned into Closed Session at 6:49 p.m. to discuss the following items:

Wis. Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- A discussion regarding City Hall and the Burlington Police Department.

Wis. Stats 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- A discussion with City Attorney John Bjelajac regarding possible strategies to be adopted pending possible litigation with Wal-Mart regarding their assessment.
- 216 N. Pine Street regarding off-street parking.

Wis. Stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- A discussion regarding an organizational restructuring within the City of Burlington Fire Department.

12. **RECONVENE INTO OPEN SESSION**

Motion: Alderman Bauman. Second: Alderman Preusker. With all in favor, the motion carried and the meeting reconvened into Open Session at 9:10 p.m.

13. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

A motion was made by Alderman Schultz with a second by Alderman Kott to authorize City Staff to retain the services of Attorney Amy Seibel to represent the City of Burlington regarding Walmart's challenge of their assessment and to submit a claim to the City's insurance carrier, EMC, to cover the costs of allowable litigation. Roll Call Vote: Aye - 8. Nay - 0. With all in favor, the motion carried.

14. **ADJOURNMENT**

Motion: Alderman Kott. Second: Alderman Meyer. With all in favor, the motion carried and the meeting was adjourned at 9:11 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington



DATE: November 5, 2019

SUBJECT: REPORTS - To approve Reports 1- 4 as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Attached please find the following reports:

1. Airport Minutes, 5/23/19
2. Historic Preservation Commission Minutes, 9/26/19
3. Police and Fire Commission Minutes, 10/1/19
4. Committee of the Whole Minutes, 10/15/19

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that Council approves the submitted reports.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the November 5, 2019 Common Council meeting.

Attachments

Airport Minutes

HPC Minutes

PFC Minutes

City of Burlington Airport Committee Minutes Draft

Date: May 23, 2019

Meeting was called to order at 6:00 pm at the BUU Terminal Building.

Present: Jerry DeLay
Alderman Ryan Heft
Annette Rule
Arlene Runkel
David Uhen

Excused: Rob Back
Gary Meisner

Absent:

Motion was made by Uhen, seconded by Rule, to approve the April 25, 2019 Minutes as written. Motion carried.

Open Floor Audience comments: None

Airport Manager's Report: None

New Business:

Motion made by Runkel, seconded by Heft to approve the sale of hangar on 824 Hotel Taxiway, from Dale Severs to Brian and Mandy Onstad Revocable Trust.

There being no further business, motion was made by Rule, seconded by DeLay to adjourn the meeting. Motion carried.

Meeting was adjourned at 6:12 PM.

Next meeting will be as needed

Respectfully submitted,
Arlene Runkel
Committee Secretary



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
THURSDAY, SEPTEMBER 26, 2019**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:30 p.m. Aldermanic Representative Susan Kott; Commissioners Steve Wagner; Ken Morrison; Kevin O'Brien; and Bernard Petersen were present. Commissioner Frank Capra was excused. City Administrator Carina Walters; Gregory Guidry, Building Inspector; and Tanya Fonseca, Graef, were also present.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Commissioner Wagner moved, and Commissioner Morrison seconded to approve the minutes of August 22, 2019.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

A. To consider approving a Certificate of Appropriateness (COA) and Sign Permit application from Vickie Winkler for property located at 517 Milwaukee Avenue to install a hanging sign.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Gregory Guidry, Building Inspector, explained the projecting sign meets all regulations with size, color and location.
- Chairman Eisenhardt questioned where the sign was going to be placed. Dennis Spankowski, Burli Signs, responded the sign is being placed between the first and second window on the left side.
- There were no further comments.

1) Motion for COA

- Commissioner O'Brien moved, and Commissioner Wagner seconded to approve the COA to install the sign.

- All were in favor and the motion carried.

2) Motion for Sign Permit

- Commissioner O'Brien moved, and Commissioner Morrison seconded to approve the Sign Permit.
- All were in favor and the motion carried.

B. A Façade Grant Program application from Vickie Winkler for property located at 517 Milwaukee Avenue to install a hanging sign.

- Chairman Eisenhardt introduced and opened this item for discussion.
- There were no comments.
- Commissioner O'Brien moved, and Commissioner Morrison seconded to approve the Façade Grant for the sign, but not to exceed \$250.00.
- Roll call: Chairman Eisenhardt; Aldermanic Representative Kott; Commissioners Wagner; Morrison; O'Brien; and Petersen.
- All were in favor and the motion carried.

C. To consider approving a Certificate of Appropriateness application from Luanne Clark for property located at 401 N. Pine Street to install three awnings.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Tanya Fonseca, Graef, explained the awnings meet the requirements. However, the owner was requested to bring a sample of the awning material, and confirm the height and depth of the awnings. Ms. Fonseca further explained the memorandum has suggestions for any future façade repairs. Luanne Clark, owner, stated the color of the awning is like a dull gray and green.
- Commissioner Wagner commented that he found a photograph from 1926 showing the awning depth and where it is located in relation to the transoms above the windows on N. Pine Street.
- Ms. Clark stated the new awning on Washington Street side will cover up the white board, and will be the same height as the awning on N. Pine Street. Aldermanic Representative Kott asked if the frame for the awning will be the same. Ms. Clark replied no, the frame will be new and made of aluminum, as well as scalloped like the existing awning with no signage.
- There were no further comments.

- Commissioner O'Brien moved, and Alderman Representative Kott seconded to recommend approval of the Certificate of Appropriateness to install three awnings.
- All were in favor and the motion carried.

D. A Façade Grant Program application from Luanne Clark for property located at 401 N. Pine Street to install three awnings.

- Chairman Eisenhardt introduced and opened this item for discussion.
- There were no comments.
- Aldermanic Representative Kott moved, and Commissioner Petersen seconded to approve the Façade Grant for three awnings, but not to exceed \$4,428.36.
- Roll call: Chairman Eisenhardt; Aldermanic Representative Kott; Commissioners Wagner; Morrison; O'Brien; and Petersen.
- All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt explained Round 8 has a \$0.00 balance and Round 9 will have \$4,797.21 remaining after tonight's approvals.

B. Discussion regarding off-site signage/items including signage on the sidewalk in front of a business (excluding sandwich signs), and items for sale and/or displayed on the sidewalk in the HPO District.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Commissioner O'Brien stated he would like to see consistency with signage. Commissioner O'Brien further stated businesses are using city property to advertise and blocking walkways on the sidewalk.
- Carina Walters, City Administrator, stated it is up to the Commissioners to decide what they would like to see displayed in the downtown area such as; clothes on racks in front of the business and hangers/hooks on the building or trees. Ms. Walters explained Roger Brooks completed a city-wide study in 2018 to suggest businesses "dress up" their entryways with

flowers, benches and small décor. Ms. Walters stated some businesses have added items for sale outside as well.

- The Commissioners had a lengthy discussion regarding items outside of the businesses in the Right-of-Way. The Commissioners agreed, and did not care for the tuxedo hanging in the tree or displaying off-site signage/items inside of other businesses. The Commissioners stated the clothes on the sidewalk should not block walkways, but racks next to the building might be okay. However, the Commissioners would like Ms. Fonseca to research other communities for guidelines on what they allow, which will be discussed at a future meeting.

ADJOURNMENT

Commissioner Wagner moved, and Aldermanic Representative Kott seconded to adjourn the meeting at 6:31 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson
Administrative Assistant



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES

City of Burlington Police and Fire Commission
Burlington Fire Department
165 W. Washington Street, Burlington, Wisconsin
October 1, 2019

1. Call to Order:

Commissioner McMullen called the meeting to order at 5:30 p.m.

2. Roll Call:

Commissioners in attendance Chris Miller, Peter Hintz, Kevin Morrow, Mark McMullen, Jeff Erickson and Fire Chief Alan Babe. Police Chief Mark Anderson was excused.

3. Public Comments:

None.

4. Approval of Minutes

The minutes from the September 3, 2019 PFC meeting was approved on a motion to approve by Commissioner Morrow, seconded by Commissioner Hintz all ayes motion carried at 5:31pm.

5. Police Chief Business

None.

6. Fire Chief's Report and Business

Captain Frank Solofra resigned as Captain and is taking a leave of absence. Matt LeDuc will be the new captain of the Hook and Ladder Company and Brad Eckola will be the new Lieutenant.

On a motion by Commissioner Erickson and seconded by Commissioner Hintz at 5:43pm all ayes carried the motion we convened into closed session pursuant to section 19.85 (1) (c) Wisconsin statutes for conducting employment, promotion, compensation, or performance evaluation data of any public employee over which this governmental body has jurisdiction or exercises responsibility.

On a motion by Commissioner Miller and seconded by Commissioner Hintz we reconvened into open session at 6:11pm

On a motion by Commissioner Erickson and seconded by Commissioner Morrow, Charlotte Fernandez was added to the Fire Department eligibility list all ayes carried the motion.

7. Police and Fire Commission Business

It was discussed that the PFC Meeting will start at 5:00pm for the months of September through May. June, July, and August will have 6:00pm start times.

8. Adjourn

Motion by Commissioner Erickson to adjourn seconded by Commissioner Hintz, all ayes carried the motion at 6:21p.m.

Respectfully submitted,
Commissioner Erickson, Secretary



DATE: November 5, 2019

SUBJECT: **PREPAID AND VOUCHERS** - To approve the Prepaid and Vouchers list for bills accrued through November 5, 2019.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

Attached please find the Prepaid and Vouchers list for bills accrued through November 5, 2019:

Total Prepaid:	\$ 196,985.62
Total Vouchers:	\$ 205,459.46
ACH Paid from Bond	\$ 973,850.61
Grand Total:	<u>\$1,376,295.69</u>

BUDGET/FISCAL IMPACT:

- Largest Disbursements on the Prepaid and Voucher List:
1. \$973,850.61 ACH-Wanasek Corp - Paid from Bond Fund-2019 Burlington Street Program
 2. \$ 46,256.35 Johns Disposal Service - Contracted Garbage and Recycle - October 2019
 3. \$ 32,288.50 Ewald Motors - Waste Water - 2019 Ford F-250
 4. \$ 29,927.56 Kapur & Associates Inc. - 2019 Burlington Street Program
 5. \$ 26,958.34 Ascent Aviation Group Inc. - 100LL Aviation Gasoline

RECOMMENDATION:

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$1,376,295.69.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the November 5, 2019 Common Council meeting.

Attachments

- Prepaid 10.11.19
- Prepaid 10.18.19
- Prepaid 10.28.19
- Vouchers 11.05.19
- ACH 10.24.19

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100515121225						
100-515121-225 MUNI COURT - TELEPHONE	TIME WARNER CABLE	Acct#089478701 MUNI COURT	089478701100119	10/01/2019	15.06	10/11/2019
Total 100515121225:					15.06	
100515121330						
100-515121-330 MUNI COURT - INSRVC TRA	Tenhagen, Lisa	Travel Reimbursement/Hotel/Meals	092719	10/09/2019	424.04	10/11/2019
Total 100515121330:					424.04	
100515131225						
100-515131-225 MAYOR-TELEPHONE	TIME WARNER CABLE	Acct#089478701 MAYOR	089478701100119	10/01/2019	17.45	10/11/2019
Total 100515131225:					17.45	
100515132220						
100-515132-220 ADMIN - UTILITIES	BURLINGTON WATER DEPT.	3RD QTR2019 WATER UTILITY BILL(split)	2019 3RD QTR	10/11/2019	60.02	10/11/2019
100-515132-220 ADMIN - UTILITIES	TIME WARNER CABLE	Acct#089478701 ADMIN	089478701100119	10/01/2019	398.58	10/11/2019
Total 100515132220:					458.60	
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T	262 767-1389 327 6	262767138909	09/28/2019	399.84	10/11/2019
Total 100515132225:					399.84	
100515132298						
100-515132-298 ADMIN - CONTRACT SERVI	AT & T	262 767-1904 046 8	262767190409	09/28/2019	301.72	10/11/2019
Total 100515132298:					301.72	
100515141213						
100-515141-213 FINANCE - ACCTING AND A	UNITED STATES TREASURY	ID 39-6005409 Tax form 720 06/30/19	093019	09/30/2019	19.14	10/11/2019
Total 100515141213:					19.14	
100515141220						
100-515141-220 FINANCE - UTILITY SERVIC	BURLINGTON WATER DEPT.	3RD QTR2019 WATER UTILITY BILL(split)	2019 3RD QTR	10/11/2019	60.02	10/11/2019
100-515141-220 FINANCE - UTILITY SERVIC	TIME WARNER CABLE	Acct#089478701 FINANCE	089478701100119	10/01/2019	169.52	10/11/2019
Total 100515141220:					229.54	
100515141298						
100-515141-298 FINANCE - CONTRACT SER	AT & T	262 767-1904 046 8	262767190409	09/28/2019	301.72	10/11/2019
Total 100515141298:					301.72	
100515181220						
100-515181-220 HR-UTILITY SERVICES	TIME WARNER CABLE	Acct#089478701 HR	089478701100119	10/01/2019	37.30	10/11/2019
Total 100515181220:					37.30	
100525211160						
100-525211-160 POLICE - WORKERS COMP	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT 692108-000-2	9764031	09/30/2019	692.80	10/11/2019
Total 100525211160:					692.80	
100525211220						
100-525211-220 POLICE - UTILITY SERVICE	BURLINGTON WATER DEPT.	3RD QTR2019 WATER UTILITY BILL(split)	2019 3RD QTR	10/11/2019	688.89	10/11/2019

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100-525211-220 POLICE - UTILITY SERVICE	TIME WARNER CABLE	Acct#089478701 POLICE	089478701100119	10/01/2019	797.41	10/11/2019
Total 100525211220:					1,486.30	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	AMAZON CAPITAL SERVICES, I	Greeting Cards	1XG4-HNFX-63PL	10/01/2019	38.82	10/11/2019
Total 100525211310:					38.82	
100525211330						
100-525211-330 POLICE - TRAVEL	KRUSEMARK, JEREMY	Reimbursement: ProPhoenix Conference	100419	10/04/2019	156.88	10/11/2019
Total 100525211330:					156.88	
100525211381						
100-525211-381 POLICE - INVESTIGATIONS	TRANS UNION LLC	TRANS UNION LLC POLICE	09909446	09/29/2019	14.33	10/11/2019
Total 100525211381:					14.33	
100525220211						
100-525220-211 FIRE - PHYSICALS	TRANS UNION LLC	TRANS UNION LLC FIRE	09909446	09/29/2019	41.79	10/11/2019
Total 100525220211:					41.79	
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	BURLINGTON WATER DEPT.	3RD QTR2019 WATER UTILITY BILL(split)	2019 3RD QTR	10/11/2019	773.64	10/11/2019
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8419-416-558	8419416558SEPT1	09/26/2019	11.17	10/11/2019
100-525220-220 FIRE - UTILITY SERVICES	TIME WARNER CABLE	Acct#089478701 FIRE	089478701100119	10/01/2019	224.28	10/11/2019
Total 100525220220:					1,009.09	
100525220520						
100-525220-520 FIRE - PROPERTY,LIABILIT	MAY'S INS. AGENCY	MAYS INS 3-YR ACCIDENT POLICY	75572	09/16/2019	2,337.77	10/11/2019
Total 100525220520:					2,337.77	
100525231220						
100-525231-220 BLDG INSP UTILITIES	TIME WARNER CABLE	Acct#089478701 BLDG INSPECT	089478701100119	10/01/2019	23.91	10/11/2019
Total 100525231220:					23.91	
100535321220						
100-535321-220 STREETS - UTILITIES	BURLINGTON WATER DEPT.	3RD QTR2019 WATER UTILITY BILL(split)	2019 3RD QTR	10/11/2019	858.50	10/11/2019
100-535321-220 STREETS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345SEPT1	09/25/2019	739.35	10/11/2019
100-535321-220 STREETS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671SEPT1	09/24/2019	39.93	10/11/2019
100-535321-220 STREETS - UTILITIES	TIME WARNER CABLE	Acct#089478701 STREETS	089478701100119	10/01/2019	249.15	10/11/2019
Total 100535321220:					1,886.93	
100535321261						
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	0818-594-802	0818594802SEPT1	09/25/2019	16.25	10/11/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	0819-473-268	0819473268SEPT1	09/25/2019	67.11	10/11/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	0838-352-542	0838352542SEPT1	09/24/2019	27.62	10/11/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	0850-628-152	0850628152SEPT1	09/24/2019	264.95	10/11/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	2023-503-060	2023503060SEPT1	09/25/2019	141.47	10/11/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	4432-157-647	4432157647SEPT1	09/30/2019	18,652.39	10/11/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	5043-084-318	5043084318SEPT1	09/23/2019	37.93	10/11/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	5459-100-732	5459100732SEPT1	09/26/2019	295.36	10/11/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	5465-979-181	5465979181SEPT1	09/23/2019	60.86	10/11/2019

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	5644-617-733	5644617733SEPT1	09/25/2019	137.44	10/11/2019
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	5695-147-539	5695147539SEPT1	09/25/2019	228.94	10/11/2019
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	6893-002-943	6893002943SEPT1	09/24/2019	17.33	10/11/2019
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	7245-068-041	7245068041SEPT1	09/25/2019	183.39	10/11/2019
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	7255-756-558	7255756558SEPT1	09/22/2019	21.77	10/11/2019
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	7467-500-426	7467500426SEPT1	09/26/2019	241.03	10/11/2019
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	8499-073-119	8499073119SEPT1	09/26/2019	215.09	10/11/2019
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	9418-285-345	9418285345SEPT1	09/26/2019	86.25	10/11/2019
Total 100535321261:						20,695.18	
100535321354							
100-535321-354	STREETS-PARKNG STRUC	BURLINGTON WATER DEPT.	3RD QTR2019 WATER UTILITY BILL(split)	2019 3RD QTR	10/11/2019	240.00	10/11/2019
100-535321-354	STREETS-PARKNG STRUC	WE ENERGIES	7082-958-528	7082958528SEPT1	09/26/2019	541.96	10/11/2019
Total 100535321354:						781.96	
100555514399							
100-555514-399	Senior Citizens Donation City	BURLINGTON WATER DEPT.	3RD QTR2019 WATER UTILITY BILL(split)	2019 3RD QTR	10/11/2019	142.64	10/11/2019
Total 100555514399:						142.64	
10055551220							
100-555551-220	PARKS - UTILITIES	BURLINGTON WATER DEPT.	3RD QTR2019 WATER UTILITY BILL(split)	2019 3RD QTR	10/11/2019	1,641.30	10/11/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	0635-112-551	0635112551SEPT1	10/02/2019	67.97	10/11/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	1269-762-568	1269762568SEPT1	09/25/2019	34.79	10/11/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345SEPT1	09/25/2019	369.68	10/11/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	2428-946-714	2428946714SEPT1	09/26/2019	352.48	10/11/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	3243-370-777	3243370777SEPT1	09/27/2019	27.54	10/11/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	3698-542-543	3698542543SEPT1	09/26/2019	30.76	10/11/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	6211-699-899	6211699899SEPT1	09/25/2019	41.92	10/11/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	6895-338-188	6895338188SEPT1	09/26/2019	104.80	10/11/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671SEPT1	09/24/2019	19.97	10/11/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	8893-353-410	8893353410SEPT1	10/01/2019	25.00	10/11/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	9274-302-992	9274302992SEPT1	10/01/2019	17.33	10/11/2019
100-555551-220	PARKS - UTILITIES	TIME WARNER CABLE	Acc#089478701 PARKS	089478701100119	10/01/2019	59.78	10/11/2019
Total 10055551220:						2,793.32	
100555561265							
100-555561-265	Parkway Tree Cost Share	LYNCH, TIM	REIMB-PARKWAY TREE COST SHARE	100419	10/04/2019	200.00	10/11/2019
Total 100555561265:						200.00	
251555511220							
251-555511-220	UITLITIES	BURLINGTON WATER DEPT.	3RD QTR2019 WATER UTILITY BILL(split)	2019 3RD QTR	10/11/2019	292.39	10/11/2019
Total 251555511220:						292.39	
251555511330							
251-555511-330	INSERVICE TRAINING/TRAV	PUCCINI, JENNIFER	Reimbursement - mileage	100819	10/08/2019	27.48	10/11/2019
Total 251555511330:						27.48	
465515132800							
465-515132-800	CITY ADMINISTRATOR	BEST VALUE FLOORING	carpet-Finance/HR	CARPET-FIN/HR	10/11/2019	3,444.60	10/11/2019
Total 465515132800:						3,444.60	

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621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	1887-026-576	1887026576SEPT1	09/24/2019	15,925.71	10/11/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6268-292-660	6268292660SEPT1	10/01/2019	41.24	10/11/2019
Total 621575740220:					15,966.95	
621575740221						
621-575740-221 WATER	BURLINGTON WATER DEPT.	3RD QTR2019 WATER UTILITY BILL(split)	2019 3RD QTR	10/11/2019	7,922.59	10/11/2019
Total 621575740221:					7,922.59	
621575740225						
621-575740-225 TELEPHONE	TIME WARNER CABLE	Acct#089478701 SEWER	089478701100119	10/01/2019	249.15	10/11/2019
Total 621575740225:					249.15	
622506220000						
622-506220-000 POWER	WE ENERGIES	3076-628-864	3076628864SEPT1	09/26/2019	2,423.88	10/11/2019
Total 622506220000:					2,423.88	
622506230000						
622-506230-000 SUPPLIES	WE ENERGIES	1438-804-919	1438804919SEPT1	09/26/2019	9.90	10/11/2019
622-506230-000 SUPPLIES	WE ENERGIES	1473-005-365	1473005365SEPT1	09/30/2019	11.86	10/11/2019
Total 622506230000:					21.76	
622509210000						
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	Acct#089478701 WATER	089478701100119	10/01/2019	149.44	10/11/2019
Total 622509210000:					149.44	
622509350000						
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	1638-891-345 (split)	1638891345SEPT1	09/25/2019	739.35	10/11/2019
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	8430-081-671 (split)	8430081671SEPT1	09/24/2019	39.93	10/11/2019
Total 622509350000:					779.28	
802484840000						
802-484840-000 K-NINE UNIT	STEINIG TAL KENNEL LLC	STEINIG TAL KENNEL CERTIFICATION	1485	07/31/2019	950.00	10/11/2019
Total 802484840000:					950.00	
Grand Totals:					66,733.65	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100239007						
100-239007 LIFE INSURANCE	SECURIAN FINANCIAL GROUP,	Policy No. 002832L Nov Billing	2019NOV	10/18/2019	1,989.64	10/18/2019
Total 100239007:					1,989.64	
10051511265						
100-515111-265 Festival/Fireworks/Block Party	DEQUAKER, STEVE	Autumn Fest-Cash	101519	10/15/2019	350.00	10/18/2019
100-515111-265 Festival/Fireworks/Block Party	BLACK TIE CARRIAGE SERVIC	2019 ICE FESTIVAL	2019 ICE FESTIVA	10/16/2019	100.00	10/18/2019
Total 10051511265:					450.00	
100515121225						
100-515121-225 MUNI COURT - TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22825674	10/15/2019	61.26	10/18/2019
Total 100515121225:					61.26	
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291 10/19	10/04/2019	6.16	10/18/2019
100-515132-225 ADMIN - TELEPHONE	AT & T	262 763-3747 163 6 Admin	262763347410 19	10/04/2019	24.79	10/18/2019
Total 100515132225:					30.95	
100515132330						
100-515132-330 ADMIN - INSVC TRAINING &	WALTERS, CARINA	ICMA Conference Per Diem Cash	101519	10/15/2019	114.00	10/18/2019
Total 100515132330:					114.00	
100515141215						
100-515141-215 BOND RATING SERVICES	STANDARD & POOR'S CORP.	Analytical Services-May 2019-May 2039	11369893	05/07/2019	13,500.00	10/18/2019
Total 100515141215:					13,500.00	
100515141225						
100-515141-225 FINANCE - TELEPHONE	AT & T	262 763-3747 163 6 Finance	262763347410 19	10/04/2019	24.79	10/18/2019
100-515141-225 FINANCE - TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22825674	10/15/2019	125.50	10/18/2019
Total 100515141225:					150.29	
100515181310						
100-515181-310 HR-Office Supplies/Postage	CORBIN, JASON	Reimburse-Digital Recorder	101519	10/15/2019	34.56	10/18/2019
Total 100515181310:					34.56	
100515181330						
100-515181-330 HR-Inservice Training & Trave	CORBIN, JASON	Reimburse-Mileage	101519A	10/15/2019	108.19	10/18/2019
Total 100515181330:					108.19	
100525211225						
100-525211-225 POLICE - TELEPHONE	AT & T	262 763-3747 163 6 Police	262763347410 19	10/04/2019	123.95	10/18/2019
100-525211-225 POLICE - TELEPHONE	AT & T	287278196495	28778196495X1013	10/05/2019	418.91	10/18/2019
100-525211-225 POLICE - TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22825674	10/15/2019	188.11	10/18/2019
Total 100525211225:					730.97	
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	TIME WARNER CABLE	Acct#079780001 FIRE	079780001100119	10/01/2019	152.37	10/18/2019

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Total 100525220220:					152.37	
100525220225						
100-525220-225 FIRE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE FIRE	829440291 10/19	10/04/2019	53.53	10/18/2019
100-525220-225 FIRE - TELEPHONE	AT & T	262 763-3747 163 6 Fire	262763347410 19	10/04/2019	99.15	10/18/2019
Total 100525220225:					152.68	
100535321220						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	0688-843-174	0688843174SEPT0	10/11/2019	355.43	10/18/2019
100-535321-220 STREETS - UTILITIES	WE ENERGIES	7617-269-652	7617269652SEPT1	10/10/2019	41.22	10/18/2019
Total 100535321220:					396.65	
100535321225						
100-535321-225 STREETS - TELEPHONE	AT & T	262 763-3747 163 6 DPW	262763347410 19	10/04/2019	49.58	10/18/2019
Total 100535321225:					49.58	
100535321261						
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	0088-492-988	0088492988SEPT1	10/09/2019	44.99	10/18/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	2019-198-266	2019198266OCT19	10/11/2019	38.27	10/18/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	3073-922-427	3073922427SEPT1	10/09/2019	15.71	10/18/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	3277-994-067	3277994067SEPT1	10/10/2019	39.75	10/18/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	4067-122-145	4067122145SEPT1	10/09/2019	23.02	10/18/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	4440-397-780	4440397780SEPT1	10/10/2019	69.16	10/18/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	5639-265-567	5639265567OCT19	10/10/2019	218.89	10/18/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	6438-309-692	6438309692SEPT1	10/14/2019	108.02	10/18/2019
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	6838-102-431	6838102431SEPT1	10/11/2019	229.60	10/18/2019
Total 100535321261:					787.41	
100535321310						
100-535321-310 STREETS - OFF SUPP/POS	TIME WARNER CABLE	Acc#079820101 STREET	079820101100119	10/01/2019	38.09	10/18/2019
Total 100535321310:					38.09	
10055551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0235-568-359	0235568359SEPT1	10/10/2019	85.57	10/18/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	1486-453-053	1486453053SEPT1	10/10/2019	18.00	10/18/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	2672-334-997	2672334997SEPT1	10/10/2019	213.88	10/18/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3406-030-405	3406030405SEPT1	10/09/2019	25.25	10/18/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3832-053-838	3832053838SEPT1	09/18/2019	7.30	10/18/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4278-074-627	4278074627OCT19	10/10/2019	6.98	10/18/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4447-370-241	4447370241SEPT1	10/10/2019	49.83	10/18/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4484-977-713	4484977713OCT19	10/10/2019	68.51	10/18/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	5200-062-983	5200062983SEPT1	10/10/2019	15.71	10/18/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	5276-292-324	5276292324SEPT1	10/10/2019	19.20	10/18/2019
Total 10055551220:					510.23	
10055551310						
100-555551-310 PARKS - OFFICE SUPP, PO	TIME WARNER CABLE	Acc#079820101 PARKS	079820101100119	10/01/2019	38.10	10/18/2019
Total 10055551310:					38.10	
251555511225						
251-555511-225 TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22825674	10/15/2019	63.19	10/18/2019

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Total 251555511225:					63.19	
251555511345						
251-555511-345 PROGRAMS	VAVROCH, JENNIFER	ESSENTIAL OILS PROGRAM	101219	10/12/2019	50.00	10/18/2019
251-555511-345 PROGRAMS	POLOVINA, CATHY	PROGRAM	101419	10/14/2019	100.00	10/18/2019
251-555511-345 PROGRAMS	SMITH, KAREN JO	Healthy Steps Program	101019	10/10/2019	30.00	10/18/2019
Total 251555511345:					180.00	
501514900000						
501-514900-000 ADMINISTRATIVE EXPENSE	DIRECTPATH	Monthly fee for Advocacy Serv	AT43146	08/01/2019	162.00	10/18/2019
Total 501514900000:					162.00	
621182050						
621-182050 TRANSPORTATION EQUIPMENT	Ewald Motors	2019 Ford F-250	31684	09/27/2019	32,288.50	10/18/2019
Total 621182050:					32,288.50	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	7672-906-685	7672906685SEPT1	10/10/2019	277.16	10/18/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8098-971-449	8098971449SEPT1	10/13/2019	51.47	10/18/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8635-875-051	8635875051SEPT1	10/06/2019	58.05	10/18/2019
Total 621575740220:					386.68	
621575740225						
621-575740-225 TELEPHONE	TIME WARNER CABLE	Acct#079820101 WWTP	079820101100119	10/01/2019	38.09	10/18/2019
Total 621575740225:					38.09	
621575740249						
621-575740-249 LABORATORY	CULLIGAN OF BURLINGTON	Acct. No. 500-08487456-8	2019OCTWWTP	09/30/2019	42.25	10/18/2019
Total 621575740249:					42.25	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	PETTY CASH WWTP	PETTY CASH WWTP POST OFFICE	2019 OCT	10/17/2019	15.85	10/18/2019
Total 621575740310:					15.85	
622504080000						
622-504080-000 TAXES	PUBLIC SERVICE COMMISSION	PSC - ADVANCE ASSESSMENT	RA19-1-00840	10/01/2019	2,429.15	10/18/2019
Total 622504080000:					2,429.15	
622509210000						
622-509210-000 OFFICE SUPPLY	PETTY CASH WWTP	PETTY CASH WWTP POST OFFICE	2019 OCT	10/17/2019	30.00	10/18/2019
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	Acct#079820101 WATER	079820101100119	10/01/2019	38.09	10/18/2019
622-509210-000 OFFICE SUPPLY	AT & T	262 763-3747 163 6 Water	262763347410 19	10/04/2019	49.58	10/18/2019
Total 622509210000:					117.67	
622509280000						
622-509280-000 REG. COMM. EXPENSE	PUBLIC SERVICE COMMISSION	PSC REMAINDER ASSESSMENT	1809-I-00840	10/16/2019	2,332.43	10/18/2019
622-509280-000 REG. COMM. EXPENSE	PUBLIC SERVICE COMMISSION	PSC-Water Rate Adjust	1810-I-00840	11/19/2018	1,763.64	10/18/2019
622-509280-000 REG. COMM. EXPENSE	PUBLIC SERVICE COMMISSION	PSC-Water Rate Adjust	1811-I-00840	01/04/2019	1,339.53	10/18/2019
622-509280-000 REG. COMM. EXPENSE	PUBLIC SERVICE COMMISSION	PSC-Water Rate Adjust	1812-I-00840	01/22/2019	237.04	10/18/2019

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622-509280-000 REG. COMM. EXPENSE	PUBLIC SERVICE COMMISSION	PSC-Water Rate Adjust	1901-I-00840	02/15/2019	933.81	10/18/2019
622-509280-000 REG. COMM. EXPENSE	PUBLIC SERVICE COMMISSION	PSC-Water Rate Adjust	1902-I-00840	03/27/2019	289.06	10/18/2019
622-509280-000 REG. COMM. EXPENSE	PUBLIC SERVICE COMMISSION	PSC-Water Rate Adjust	1903-I-00840	04/16/2019	45.93	10/18/2019
622-509280-000 REG. COMM. EXPENSE	PUBLIC SERVICE COMMISSION	PSC-Water Rate Adjust	1905-I-00840	06/18/2019	55.50	10/18/2019
Total 622509280000:					6,996.94	
623575740200						
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	639724	10/11/2019	26,958.34	10/18/2019
Total 623575740200:					26,958.34	
623575740220						
623-575740-220 ELECTRIC	WE ENERGIES	3243-871-135	3243871135SEPT1	10/09/2019	97.80	10/18/2019
623-575740-220 ELECTRIC	WE ENERGIES	4066-688-457	4066688457SEPT1	10/09/2019	12.84	10/18/2019
623-575740-220 ELECTRIC	WE ENERGIES	4619-277-006	4619277006SEPT1	10/10/2019	452.85	10/18/2019
623-575740-220 ELECTRIC	WE ENERGIES	6069-094-440	6069094440SEPT1	10/10/2019	59.92	10/18/2019
623-575740-220 ELECTRIC	WE ENERGIES	6280-861-972	6280861972SEPT1	10/10/2019	17.72	10/18/2019
623-575740-220 ELECTRIC	WE ENERGIES	6831-002-581	6831002581SEPT1	10/09/2019	57.35	10/18/2019
623-575740-220 ELECTRIC	WE ENERGIES	7460-654-921	7460654921SEPT1	10/11/2019	44.61	10/18/2019
623-575740-220 ELECTRIC	WE ENERGIES	8460-785-002	8460785002SEPT1	10/10/2019	29.94	10/18/2019
Total 623575740220:					773.03	
623575740225						
623-575740-225 TELEPHONE	AT & T	262 763-3747 163 6 Airport	262763347410 19	10/04/2019	74.37	10/18/2019
623-575740-225 TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22825674	10/15/2019	61.26	10/18/2019
Total 623575740225:					135.63	
Grand Totals:					89,882.29	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100515132330						
100-515132-330 ADMIN - INSVC TRAINING &	WALTERS, CARINA	ICMA Conference-Travel	102519	10/25/2019	119.49	10/28/2019
Total 100515132330:					119.49	
100515181330						
100-515181-330 HR-Inservice Training & Trave	CORBIN, JASON	Reimburse-Mileage	10/15/19	10/15/2019	204.96	10/28/2019
Total 100515181330:					204.96	
100525211225						
100-525211-225 POLICE - TELEPHONE	AT & T	831-000-7991 401	2999560509	10/11/2019	1,224.36	10/28/2019
Total 100525211225:					1,224.36	
100525211299						
100-525211-299 POLICE - SUNDRY CONTRA	WI DEPT OF JUSTICE	MUNI000090 - Services10/01/19 - 12/31/19	455TIME-00000073	10/10/2019	390.00	10/28/2019
Total 100525211299:					390.00	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	092919STMT	09/29/2019	13.56	10/28/2019
100-525211-310 POLICE - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES ADMIN OFFICE SUPPLIES	8055582143*	08/31/2019	27.54	10/28/2019
Total 100525211310:					41.10	
100525211330						
100-525211-330 POLICE - TRAVEL	WILLMS, ERIC	Reimbursement - Meals	100419	10/04/2019	300.00	10/28/2019
Total 100525211330:					300.00	
100525211533						
100-525211-533 POLICE - COPY MACHINE R	JAMES IMAGING SYSTEMS, IN	TOSHIBA- 4555C	25672685	10/07/2019	375.51	10/28/2019
Total 100525211533:					375.51	
100525231330						
100-525231-330 BLDG INSP - TRAVEL	GUIDRY, GREGORY	Travel Reimbursement - Meal	102319	10/23/2019	20.00	10/28/2019
Total 100525231330:					20.00	
100535321225						
100-535321-225 STREETS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 10/19	10/19/2019	91.56	10/28/2019
Total 100535321225:					91.56	
10055551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4485-586-752	4485586752OCT19	10/10/2019	102.50	10/28/2019
Total 10055551220:					102.50	
10055551225						
100-555551-225 PARKS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 10/19	10/19/2019	45.78	10/28/2019
Total 10055551225:					45.78	
10055551265						
100-555551-265 PARKS - FESTIVAL EXPENS	BURLINGTON KIWANIS BAND	BURLINGTON KIWANIS CIVIC BAND	2019	10/08/2019	1,900.00	10/28/2019

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Total 10055551265:					1,900.00	
100565639399						
100-565639-399 ECONOMIC DEVELOPMENT	BURLINGTON AREA CHAMBER	3rd qtr 2019 Room Tax	2019 3RD ROOM T	10/28/2019	16,312.89	10/28/2019
100-565639-399 ECONOMIC DEVELOPMENT	RA CO CONVENTION & VISTOR	3rd Qtr 2019 Room Tax	3RD QTR 2019	10/25/2019	16,312.89	10/28/2019
Total 100565639399:					32,625.78	
251555511247						
251-555511-247 REPAIR,MAINTENANCE BUI	DONERITE JANITORIAL SERV I	Library Janitorial Service	3433	10/21/2019	1,310.00	10/28/2019
Total 251555511247:					1,310.00	
251555511310						
251-555511-310 OFFICE SUPPLIES, POSTA	Berndt, Linda	Reimb-Supplies	102419	10/24/2019	38.49	10/28/2019
Total 251555511310:					38.49	
251555511327						
251-555511-327 MATERIALS	FONTANA PUBLIC LIBRARY	19th Christmas-LP	102819	10/28/2019	18.00	10/28/2019
Total 251555511327:					18.00	
251555511330						
251-555511-330 INSERVICE TRAINING/TRAV	LEBAK, BARBARA	Reimbursements-Supplies	102119	10/21/2019	55.10	10/28/2019
Total 251555511330:					55.10	
251555511345						
251-555511-345 PROGRAMS	ANDERS, MARY	SUPPLIES-PROGAM	102219	10/22/2019	90.00	10/28/2019
Total 251555511345:					90.00	
467535320500						
467-535320-500 CONSERVATION AND DEVE	WHITE PICKET FENCE ANTIQU	HPC FACADE GRANT REIMBURSEMENT	102219	10/22/2019	250.00	10/28/2019
Total 467535320500:					250.00	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	0469-455-267	0469455267OCT19	10/17/2019	183.65	10/28/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	3602-583-285	3602583285OCT19	10/20/2019	73.22	10/28/2019
Total 621575740220:					256.87	
621575740225						
621-575740-225 TELEPHONE	TDS	TDS WWTP 262-539-3646	262-539-3646 10/19	10/19/2019	193.42	10/28/2019
621-575740-225 TELEPHONE	VERIZON WIRELESS	SCADA WWTP Acct # 242013605-00001	9839773116	10/10/2019	93.06	10/28/2019
Total 621575740225:					286.48	
621575740248						
621-575740-248 PLANT OPERATION	WELDERS SUPPLY COMPANY	WELDERS SUPPLY- WWTP	10083472	07/17/2019	26.31	10/28/2019
Total 621575740248:					26.31	
621575740249						
621-575740-249 LABORATORY	KROGER	Customer # MI0390: DI Water	MI0390	10/12/2019	114.55	10/28/2019

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Total 621575740249:					114.55	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	TIME WARNER CABLE	Acct#702658601 SCADA	702658601101819	10/18/2019	124.94	10/28/2019
621-575740-310 OFFICE SUPPLIES, POSTA	KROGER	Customer # MI0390: Coffee	MI0390	10/12/2019	13.98	10/28/2019
Total 621575740310:					138.92	
622506230000						
622-506230-000 SUPPLIES	WELDERS SUPPLY COMPANY	WELDERS SUPPLY- WATER DEPT	10095569	09/19/2019	53.53	10/28/2019
Total 622506230000:					53.53	
622509210000						
622-509210-000 OFFICE SUPPLY	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 10/19	10/19/2019	91.56	10/28/2019
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	Acct#715297601 WATER SCADA	715297601101519	10/15/2019	129.88	10/28/2019
622-509210-000 OFFICE SUPPLY	AT & T	414 r24-8901 367 9	414R24890110 19	10/10/2019	68.95	10/28/2019
Total 622509210000:					290.39	
Grand Totals:					40,369.68	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100515111399						
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Public Budget Hearing	358897	10/17/2019	277.35	
Total 100515111399:					277.35	
100515121248						
100-515121-248 MUNI COURT - REP & MAIN	DONERITE JANITORIAL SERV I	City Hall Split Muni Court	3434	10/22/2019	50.00	
Total 100515121248:					50.00	
100515121294						
100-515121-294 MUNI COURT - JAIL COSTS	RACINE CO SHERIFF DEPT.	RA CO SHERIFFS DEPT 3RD QUARTER	1913	10/24/2019	640.00	
Total 100515121294:					640.00	
100515121310						
100-515121-310 MUNI COURT - OFFICE SUP	BURLINGTON AREA SCHOOL D	BASD MUNI PAPER	101719	10/17/2019	27.20	
100-515121-310 MUNI COURT - OFFICE SUP	MINUTEMAN PRESS OF BURLI	Forms - Municipal Court	40436	10/17/2019	169.82	
Total 100515121310:					197.02	
100515131310						
100-515131-310 MAYOR-OFFICE SUPPLIES-	Burlington Flowers & Interior	Flowers-Marilynn Rueter Funeral	4196	10/17/2019	50.00	
Total 100515131310:					50.00	
100515132211						
100-515132-211 ADMIN - PHYSICALS	ORGANIZATION DEVELOPMEN	ODC - Professional Service	12672	09/30/2019	675.00	
Total 100515132211:					675.00	
100515132248						
100-515132-248 REPAIRS & MAINT BUILDIN	DONERITE JANITORIAL SERV I	City Hall Split Admin	3434	10/22/2019	300.00	
Total 100515132248:					300.00	
100515132298						
100-515132-298 ADMIN - CONTRACT SERVI	EHLERS & ASSOCIATES, INC	Project: Continuing Disclosure Reporting	81568	10/08/2019	1,900.00	
100-515132-298 ADMIN - CONTRACT SERVI	NORTHERN ILLINOIS UNIVERSI	Intern-Sponsored Programs	DB-G5B70336-15	10/29/2019	1,200.00	
Total 100515132298:					3,100.00	
100515132310						
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1493608	10/09/2019	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1495983	10/16/2019	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1498391	10/23/2019	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	BURLINGTON AREA SCHOOL D	BASD CITY HALL ADMIN PAPER	101719	10/17/2019	108.80	
100-515132-310 ADMIN - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES ADMIN OFFICE SUPPLIES	8055989891	10/05/2019	219.98	
Total 100515132310:					337.69	
100515140248						
100-515140-248 CLERK-REPAIRS & MAINT B	DONERITE JANITORIAL SERV I	City Hall Split Clerk	3434	10/22/2019	50.00	
Total 100515140248:					50.00	
100515141248						
100-515141-248 FINANCE - REP AND MAINT	MENARDS	Repair Treasure Office Wall	3690	10/11/2019	22.69	
100-515141-248 FINANCE - REP AND MAINT	MENARDS	Repair Treasure Office Wall	3774	10/12/2019	64.92	

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100-515141-248 FINANCE - REP AND MAINT	MENARDS	Admin-Carpet Supplies	3884	10/14/2019	7.74-	
100-515141-248 FINANCE - REP AND MAINT	MENARDS	Repair Treasure Office Wall	3885	10/14/2019	10.67	
100-515141-248 FINANCE - REP AND MAINT	MENARDS	Repair Treasure Office Wall	4398	10/21/2019	37.07	
100-515141-248 FINANCE - REP AND MAINT	MENARDS	Admin-Carpet Supplies	4478	10/22/2019	7.97	
100-515141-248 FINANCE - REP AND MAINT	MENARDS	Admin-Carpet Supplies	4622	10/24/2019	114.96	
100-515141-248 FINANCE - REP AND MAINT	REINEMANS, INC.	Fin/HR Carpet Supplies	171444	10/25/2019	3.99	
100-515141-248 FINANCE - REP AND MAINT	DONERITE JANITORIAL SERV I	City Hall Split Finance	3434	10/22/2019	300.00	
Total 100515141248:					554.53	
100515141298						
100-515141-298 FINANCE - CONTRACT SER	EHLERS & ASSOCIATES, INC	Project: Continuing Disclosure Reporting	81568	10/08/2019	1,900.00	
100-515141-298 FINANCE - CONTRACT SER	ABT MAILCOM	Tax Bill Processing	2019TBP	10/05/2019	8.00	
Total 100515141298:					1,908.00	
100515141310						
100-515141-310 FINANCE - OFFICE SUPP/P	BURLINGTON AREA SCHOOL D	BASD FINANCE DEPT PAPER	101719	10/17/2019	54.40	
100-515141-310 FINANCE - OFFICE SUPP/P	NAPOLI'S PIZZA RESTAURANT	NAPOLIS BUDGET MEETING	58691	10/09/2019	91.11	
Total 100515141310:					145.51	
100515181330						
100-515181-330 HR-Inservice Training & Trave	AURORA MEDICAL GROUP	Presentation	091819	09/18/2019	100.00	
Total 100515181330:					100.00	
100525211211						
100-525211-211 POLICE - PHYSICALS	AURORA HEALTH CARE	Acct #600003827 Hennlich, Justin	1759924	10/06/2019	221.00	
Total 100525211211:					221.00	
100525211242						
100-525211-242 POLICE - REPAIR/MTCE EQ	MENARDS	Supplies-Police Dept	3143	10/03/2019	41.78	
100-525211-242 POLICE - REPAIR/MTCE EQ	MENARDS	Supplies-Police Dept	3396	10/07/2019	16.17	
100-525211-242 POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #906 MAINTENANCE SUPPLIES	3302	10/04/2019	863.77	
Total 100525211242:					921.72	
100525211244						
100-525211-244 POLICE - REPAIR & MAINT	GENERAL COMMUNICATIONS, I	Speaker/Belt Hook Assembly	274697	10/01/2019	266.49	
Total 100525211244:					266.49	
100525211248						
100-525211-248 POLICE - REP & MAINT BUIL	MENARDS	Supplies-Police Dept	3051	10/02/2019	8.41	
100-525211-248 POLICE - REP & MAINT BUIL	REINEMANS, INC.	Supplies-Police Dept	170305	10/02/2019	6.09	
100-525211-248 POLICE - REP & MAINT BUIL	REINEMANS, INC.	Supplies-Police Dept	170960	10/15/2019	9.39	
Total 100525211248:					23.89	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	BURLINGTON AREA SCHOOL D	BASD POLICE PAPER	101719	10/17/2019	108.80	
100-525211-310 POLICE - OFF SUPP-POSTA	MINUTEMAN PRESS OF BURLI	envelopes #10 window	40406	10/15/2019	394.50	
100-525211-310 POLICE - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES POLICE DEPT	8055989891	10/05/2019	758.70	
Total 100525211310:					1,262.00	

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100525211330						
100-525211-330 POLICE - TRAVEL	WFTOA	WFTOA Registration Fee	19-08	10/01/2019	450.00	
Total 100525211330:					450.00	
100525211347						
100-525211-347 POLICE - FIREARM SUPP/R	STREICHER'S	Practice Ammo	11391085	10/03/2019	555.00	
Total 100525211347:					555.00	
100525211381						
100-525211-381 POLICE - INVESTIGATIONS	LANGUAGE LINE SERVICES, IN	OVER-THE -PHONE INTERPRETATION	4665614	09/30/2019	156.13	
Total 100525211381:					156.13	
100525220159						
100-525220-159 FIRE - CLOTHING ALLOWA	GALLS, LLC	GALLS INC FIRE DEPT SUPPLIES	013867296	10/02/2019	66.98	
100-525220-159 FIRE - CLOTHING ALLOWA	GALLS, LLC	GALLS INC FIRE DEPT SUPPLIES	013888754	10/04/2019	45.98	
100-525220-159 FIRE - CLOTHING ALLOWA	GALLS, LLC	GALLS INC FIRE DEPT SUPPLIES	013904495	10/07/2019	98.96	
Total 100525220159:					211.92	
100525220242						
100-525220-242 FIRE - REPAIR & MAINT VE	Emergency Apparatus	V#920-Lights/Valve Leaks/Siren	107518	10/08/2019	2,789.42	
100-525220-242 FIRE - REPAIR & MAINT VE	RELIANT FIRE APPARATUS, IN	RELIANT FIRE DEPT SUPPLIES	CI000963	10/22/2019	443.84	
100-525220-242 FIRE - REPAIR & MAINT VE	BUMPER TO BUMPER BURLING	#954 Battery	1-366854	10/09/2019	453.80	
100-525220-242 FIRE - REPAIR & MAINT VE	BUMPER TO BUMPER BURLING	#920 Mini Lamp	1-367099	10/15/2019	3.98	
Total 100525220242:					3,691.04	
100525220244						
100-525220-244 FIRE - REPAIR MAINT EQUI	AUTUMN SUPPLY	Aervoe Portable Speed Bump	12858	10/13/2019	404.50	
100-525220-244 FIRE - REPAIR MAINT EQUI	5 ALARM	5 Alarm Fire & Safety - Equipment	191122-1	10/14/2019	277.00	
100-525220-244 FIRE - REPAIR MAINT EQUI	REINEMANS, INC.	supplies-Fire Dept	170995	10/15/2019	71.06	
100-525220-244 FIRE - REPAIR MAINT EQUI	RELIANT FIRE APPARATUS, IN	RELIANT FIRE DEPT SUPPLIES	CI000912	10/11/2019	55.73	
Total 100525220244:					808.29	
100525220248						
100-525220-248 FIRE - REPAIR MAINT BLDG	MENARDS	Supplies-Fire Dept	4148	10/17/2019	37.79	
100-525220-248 FIRE - REPAIR MAINT BLDG	MENARDS	Supplies-Fire Dept	4626	10/24/2019	43.83	
100-525220-248 FIRE - REPAIR MAINT BLDG	SOLOFRA PLUMBING & HEATIN	Fire Dept-Flush Valve-Urinal	83461	10/15/2019	270.00	
100-525220-248 FIRE - REPAIR MAINT BLDG	SRS ROOFING & SHEET METAL	SRS ROOFING FIRE DEPT	1038222	10/11/2019	2,620.00	
100-525220-248 FIRE - REPAIR MAINT BLDG	JIM'S GARAGE DOOR SERVICE	Replace Wall Button	194714	10/04/2019	139.00	
100-525220-248 FIRE - REPAIR MAINT BLDG	JIM'S GARAGE DOOR SERVICE	Repair Garage Door	194843	10/10/2019	285.25	
Total 100525220248:					3,395.87	
100525220293						
100-525220-293 FIRE - FIRE PREVENTION	THE FIREFIGHTER'S DAUGHTE	Junior Firefighter Key Chain	2279	10/17/2019	302.08	
Total 100525220293:					302.08	
100525220295						
100-525220-295 Medical Service/Supply	AUTUMN SUPPLY	Hand Sanitizer	12866	10/16/2019	118.39	
100-525220-295 Medical Service/Supply	AUTUMN SUPPLY	Hand Sanitizer	12869	10/22/2019	53.12	
100-525220-295 Medical Service/Supply	PHARMACY STATION	Glucose Tests	59775	10/10/2019	132.00	

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Total 100525220295:					303.51	
100525220310						
100-525220-310	FIRE - OFFICE SUPPLIES	REINEMANS, INC.	supplies-Fire Dept	171275	10/21/2019	17.29
Total 100525220310:					17.29	
100525220389						
100-525220-389	FIRE - PROTECTIVE CLOTH	GALLS, LLC	GALLS INC FIRE DEPT SUPPLIES	013904454	10/07/2019	277.99
100-525220-389	FIRE - PROTECTIVE CLOTH	CONWAY SHIELDS	Shield	0447442-IN	10/17/2019	66.00
Total 100525220389:					343.99	
100525231248						
100-525231-248	BLDG INSP REP & MAINT B	DONERITE JANITORIAL SERV I	City Hall Split Bldg	3434	10/22/2019	50.00
Total 100525231248:					50.00	
100535321159						
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1493608	10/09/2019	33.79
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1495983	10/16/2019	33.79
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1498391	10/23/2019	35.54
Total 100535321159:					103.12	
100535321242						
100-535321-242	STREETS - REP MAINT VE	LOIS TIRE SHOP,INC.	2019 Co Co-Tire Repair	446492	10/09/2019	17.00
100-535321-242	STREETS - REP MAINT VE	MENARDS	Sideboards-New Trucks	2639	09/26/2019	13.39
100-535321-242	STREETS - REP MAINT VE	FORCE AMERICA DISTRIBUTION	Unit 520 - Actuator	001-1383179	10/11/2019	537.43
100-535321-242	STREETS - REP MAINT VE	IBD, LLC	#510 Battery	110159752	08/21/2019	132.95
100-535321-242	STREETS - REP MAINT VE	BUMPER TO BUMPER BURLING	#509 Step Boards/Hardware	1-366623	10/03/2019	256.50
100-535321-242	STREETS - REP MAINT VE	BUMPER TO BUMPER BURLING	#510 Step Boards/Hardware	1-366798	10/08/2019	256.50
100-535321-242	STREETS - REP MAINT VE	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	843857697995	10/02/2019	14.88
100-535321-242	STREETS - REP MAINT VE	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	855746843347	09/20/2019	14.25
Total 100535321242:					1,242.90	
100535321248						
100-535321-248	STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1495984	10/16/2019	13.61
Total 100535321248:					13.61	
100535321298						
100-535321-298	STREETS - CONTRACT SER	ORKIN COMMERCIAL SERVICE	DPW Hornet Nest-Parkway Tree	192189345	09/11/2019	125.00
100-535321-298	STREETS - CONTRACT SER	JOHNSON CONTROLS	Annual Billing Fire Alarm Inspection	21239430	10/01/2019	563.64
100-535321-298	STREETS - CONTRACT SER	OSI ENVIRONMENTAL, INC.	Filters	1047924	10/15/2019	45.00
100-535321-298	STREETS - CONTRACT SER	DONERITE JANITORIAL SERV I	DONERITE BILLING DPW (split)	3436	10/22/2019	408.00
Total 100535321298:					1,141.64	
100535321310						
100-535321-310	STREETS - OFF SUPP/POS	BURLINGTON AREA SCHOOL D	BASD DPW PAPER	101719	10/17/2019	20.40
100-535321-310	STREETS - OFF SUPP/POS	QUILL CORPORATION	QUILL CORP DPW OFFICE SUPPLIES	1325997	09/19/2019	62.22
100-535321-310	STREETS - OFF SUPP/POS	QUILL CORPORATION	QUILL CORP DPW OFFICE SUPPLIES	1848601	10/10/2019	4.25
100-535321-310	STREETS - OFF SUPP/POS	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	459344676555	09/13/2019	7.68
100-535321-310	STREETS - OFF SUPP/POS	AMAZON.COM/GE MONEY	60457 8781 045088 8	487444679665	09/10/2019	46.41
100-535321-310	STREETS - OFF SUPP/POS	CANON FINANCIAL SERVICES,	Contrat No. WI#505ENT-M15-MFD (split)	20664900	10/13/2019	78.60
100-535321-310	STREETS - OFF SUPP/POS	CANON FINANCIAL SERVICES,	Contract No. 3091 /505ENT-M15-MFDCopier	20664901	10/13/2019	5.59

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Total 100535321310:					225.15	
100535321324						
100-535321-324	STREETS - MEMBERSHIP D AMERICAN PUBLIC WORKS AS	Wisconsin Chapter dues	122677 2019*	07/10/2019	15.00	
Total 100535321324:					15.00	
100535321350						
100-535321-350	STREETS - REP MAINT SUP ELKHORN CHEMICAL & PACKA	DPW Supplies (split)	615003	10/02/2019	154.65	
100-535321-350	STREETS - REP MAINT SUP ELKHORN CHEMICAL & PACKA	DPW Supplies (split)	615473	10/16/2019	20.99	
100-535321-350	STREETS - REP MAINT SUP LANGE ENTERPRISES	Sign Brackets	70558	10/03/2019	185.76	
100-535321-350	STREETS - REP MAINT SUP REINEMANS, INC.	Supplies-DPW	163419	05/20/2019	3.14	
100-535321-350	STREETS - REP MAINT SUP BUMPER TO BUMPER BURLING	Oil/Oil Filter	1-366143	09/24/2019	16.88	
100-535321-350	STREETS - REP MAINT SUP BUMPER TO BUMPER BURLING	#520 Oil Filter	1-366617	10/03/2019	24.55	
100-535321-350	STREETS - REP MAINT SUP BUMPER TO BUMPER BURLING	shop supplies	1-366658	10/04/2019	5.89	
100-535321-350	STREETS - REP MAINT SUP AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	666935498767	09/28/2019	44.82	
Total 100535321350:					456.68	
100535321351						
100-535321-351	STREETS - MAINT CURB,G REESMANS SERVICE CORP	repair city sidewalks downtown bricks	19SBPR1.01	10/15/2019	4,450.00	
100-535321-351	STREETS - MAINT CURB,G GLEASON REDI-MIX	6 bag full air	282898	10/14/2019	58.00	
Total 100535321351:					4,508.00	
100535321352						
100-535321-352	STREETS - REP MAINT STO MENARDS	Catch Basin Repair	2245*	09/20/2019	17.97	
100-535321-352	STREETS - REP MAINT STO MENARDS	Manhole Repair	2639	09/26/2019	15.92	
100-535321-352	STREETS - REP MAINT STO MENARDS	Manhole Repair	2697	09/27/2019	11.94	
100-535321-352	STREETS - REP MAINT STO WANASEK CORPORATION	Sink Hole-572 State St.	10107	10/08/2019	3,985.15	
Total 100535321352:					4,030.98	
100535321356						
100-535321-356	STREETS-Rep & Maint Street ASPHALT CONTRACTORS, INC	LT Grade #5 9.5mm-Crack Sealant	219461	10/05/2019	1,346.32	
Total 100535321356:					1,346.32	
100555551159						
100-555551-159	PARKS - CLOTHING ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1493608	10/09/2019	33.79	
100-555551-159	PARKS - CLOTHING ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1495983	10/16/2019	33.79	
100-555551-159	PARKS - CLOTHING ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1498391	10/23/2019	35.54	
Total 100555551159:					103.12	
100555551242						
100-555551-242	PARKS - REPAIR MAINT VE LOIS TIRE SHOP,INC.	2019 Co Co-Tire Repair	446492	10/09/2019	17.00	
100-555551-242	PARKS - REPAIR MAINT VE MENARDS	Sideboards-New Trucks	2639	09/26/2019	13.39	
100-555551-242	PARKS - REPAIR MAINT VE IBD, LLC	#510 Battery	110159752	08/21/2019	132.95	
100-555551-242	PARKS - REPAIR MAINT VE BUMPER TO BUMPER BURLING	#509 Step Boards/Hardware	1-366623	10/03/2019	256.50	
100-555551-242	PARKS - REPAIR MAINT VE BUMPER TO BUMPER BURLING	#510 Step Boards/Hardware	1-366798	10/08/2019	256.50	
100-555551-242	PARKS - REPAIR MAINT VE AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	843857697995	10/02/2019	14.88	
100-555551-242	PARKS - REPAIR MAINT VE AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	855746843347	09/20/2019	14.24	
Total 100555551242:					705.46	
100555551244						
100-555551-244	PARKS - REPAIR MAINT EQ REINEMANS, INC.	Supplies-DPW	168812	08/29/2019	13.50	

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100-555551-244	PARKS - REPAIR MAINT EQ	REINEMANS, INC.	Supplies-DPW	171056	10/16/2019	48.85
Total 10055551244:					62.35	
10055551245						
100-555551-245	CEMETERY GROUNDS & M	REINEMANS, INC.	Cemetary-Key/Fuse	168112	08/15/2019	18.90
Total 10055551245:					18.90	
10055551248						
100-555551-248	PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1495984	10/16/2019	6.80
100-555551-248	PARKS - REPAIR MAINT BL	MENARDS	Park Winterization	3700	10/11/2019	35.82
100-555551-248	PARKS - REPAIR MAINT BL	SOLOFRA PLUMBING & HEATIN	Bushnell Maint Building Toilet	83410	10/04/2019	777.30
Total 10055551248:					819.92	
10055551298						
100-555551-298	PARKS - CONTRACT SERVI	PATS SERVICES, INC	CITY OF BURLINGTON DOG PARK	A-187044	10/15/2019	90.00
100-555551-298	PARKS - CONTRACT SERVI	PATS SERVICES, INC	PATS SANITARY RENTAL Compost Site	A-187047	10/15/2019	100.00
100-555551-298	PARKS - CONTRACT SERVI	PATS SERVICES, INC	PATS SANITARY RENTAL RIVERSIDE PARK	A-187401	10/21/2019	180.00
100-555551-298	PARKS - CONTRACT SERVI	JOHNSON CONTROLS	Annual Billing Fire Alarm Inspection	21239430	10/01/2019	281.82
100-555551-298	PARKS - CONTRACT SERVI	DONERITE JANITORIAL SERV I	DONERITE BILLING DPW (split)	3436	10/22/2019	204.00
Total 10055551298:					855.82	
10055551310						
100-555551-310	PARKS - OFFICE SUPP, PO	BURLINGTON AREA SCHOOL D	BASD DPW PAPER	101719	10/17/2019	20.40
100-555551-310	PARKS - OFFICE SUPP, PO	QUILL CORPORATION	QUILL CORP DPW OFFICE SUPPLIES	1325997	09/19/2019	62.21
100-555551-310	PARKS - OFFICE SUPP, PO	QUILL CORPORATION	QUILL CORP DPW OFFICE SUPPLIES	1848601	10/10/2019	4.24
100-555551-310	PARKS - OFFICE SUPP, PO	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	459344676555	09/13/2019	7.67
100-555551-310	PARKS - OFFICE SUPP, PO	AMAZON.COM/GE MONEY	60457 8781 045088 8	487444679665	09/10/2019	46.41
100-555551-310	PARKS - OFFICE SUPP, PO	CANON FINANCIAL SERVICES,	Contrat No. WI#505ENT-M15-MFD (split)	20664900	10/13/2019	39.30
100-555551-310	PARKS - OFFICE SUPP, PO	CANON FINANCIAL SERVICES,	Contract No. 3091 /505ENT-M15-MFDCopier	20664901	10/13/2019	2.80
Total 10055551310:					183.03	
10055551350						
100-555551-350	PARKS - REPAIR/MTCE SUP	ELKHORN CHEMICAL & PACKA	DPW Supplies (split)	615003	10/02/2019	154.64
100-555551-350	PARKS - REPAIR/MTCE SUP	ELKHORN CHEMICAL & PACKA	DPW Supplies (split)	615473	10/16/2019	120.44
100-555551-350	PARKS - REPAIR/MTCE SUP	REVERE ELECTRIC SUPPLY C	DPW-lightbulbs Riverwalk	S3970308.001	10/02/2019	199.80
100-555551-350	PARKS - REPAIR/MTCE SUP	REVERE ELECTRIC SUPPLY C	DPW-lightbulbs Riverwalk	S3970496.002	10/07/2019	2,303.74
100-555551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies-DPW	164060	05/31/2019	23.48
100-555551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies-DPW	167714	08/07/2019	2.24
100-555551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	McCanna Lights	170231	10/01/2019	24.29
100-555551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies-DPW	170373	10/03/2019	16.48
100-555551-350	PARKS - REPAIR/MTCE SUP	ULINE	Graffiti Wipes	112443709	09/17/2019	99.44
100-555551-350	PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	Oil/Oil Filter	1-366143	09/24/2019	16.88
100-555551-350	PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	#520 Oil Filter	1-366617	10/03/2019	24.55
100-555551-350	PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	shop supplies	1-366658	10/04/2019	5.89
100-555551-350	PARKS - REPAIR/MTCE SUP	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	666935498767	09/28/2019	44.82
100-555551-350	PARKS - REPAIR/MTCE SUP	ARBOR FOREST PRODUCTS &	Dense Grade/Traffic Bond	4656	10/11/2019	101.79
Total 10055551350:					3,138.48	
100565641298						
100-565641-298	PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.00 Burl Ongoing Planning Ser	0106005	10/16/2019	687.75
100-565641-298	PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.02 Historic Preservation Com	0106006	10/16/2019	1,385.67
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	Glen at Stonegate Phase 3-Plan	99907	10/08/2019	3,756.50
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	2019 Burl Plan Review-SEWRPC 19.0139.01	99918	10/08/2019	224.00

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100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	BASD Improvements-Plan	99950	10/08/2019	186.00	
Total 100565641298:					6,239.92	
100575710297						
100-575710-297 GARBAGE- CONTRACT SVC	JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/RECYCLE	356198	10/24/2019	13,076.00	
Total 100575710297:					13,076.00	
100575710298						
100-575710-298 GARBAGE - CONTRACT SV	JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/GARBAGE	356198	10/24/2019	33,180.35	
Total 100575710298:					33,180.35	
100575710299						
100-575710-299 GARBAGE- CNTRCT SVCS	KAPUR & ASSOCIATES, INC.	Burlington Landfill 2019-2020 19.0183.01	99807	09/30/2019	2,657.05	
100-575710-299 GARBAGE- CNTRCT SVCS	BUMPER TO BUMPER BURLING	Landfill-Super HC V Belt	1-367069	10/14/2019	48.54	
Total 100575710299:					2,705.59	
251454572000						
251-454572-000 LIBRARY FINES	UNIQUE MANAGEMENT SERVI	Collection Co.	559637	10/28/2019	277.45	
Total 251454572000:					277.45	
251555511247						
251-555511-247 REPAIR,MAINTENANCE BUI	MENARDS	Sign Paint	1019MEN1	10/28/2019	7.92	
251-555511-247 REPAIR,MAINTENANCE BUI	REINEMANS, INC.	Paint Materials	170646	10/28/2019	10.75	
251-555511-247 REPAIR,MAINTENANCE BUI	AMAZON.COM/GE MONEY	Wall Clock/Sign Paint	1019AMAZ2	10/28/2019	49.48	
Total 251555511247:					68.15	
251555511310						
251-555511-310 OFFICE SUPPLIES, POSTA	BURLINGTON AREA SCHOOL D	BASD LIBRARY PAPER	101719	10/17/2019	136.00	
251-555511-310 OFFICE SUPPLIES, POSTA	DEMCO	Tech Services Supplies	6702761	10/28/2019	138.34	
251-555511-310 OFFICE SUPPLIES, POSTA	AMAZON.COM/GE MONEY	General Supplies	1019AMAZ7	10/28/2019	80.06	
Total 251555511310:					354.40	
251555511318						
251-555511-318 AUTOMATION	AMAZON.COM/GE MONEY	Headphones-Kids	1019AMAZ1	10/28/2019	13.99	
Total 251555511318:					13.99	
251555511327						
251-555511-327 MATERIALS	BAKER & TAYLOR	Children's Material	2034790262	10/28/2019	217.18	
251-555511-327 MATERIALS	BAKER & TAYLOR	Library Materials	2034847207	10/28/2019	3,099.05	
251-555511-327 MATERIALS	BAKER & TAYLOR ENTERTAIN	DVD's	H40643300	10/28/2019	292.81	
251-555511-327 MATERIALS	CENTER POINT LARGE PRINT	Large Print Material	1726923	10/28/2019	362.28	
251-555511-327 MATERIALS	AMAZON.COM/GE MONEY	adult fiction materials	1019AMAZ12	10/28/2019	340.11	
251-555511-327 MATERIALS	AMAZON.COM/GE MONEY	Juv-Non-Fiction Materials	1019AMAZ3	10/28/2019	12.78	
251-555511-327 MATERIALS	AMAZON.COM/GE MONEY	Adult nonfiction materials	1019AMAZ5	10/28/2019	85.35	
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	Childrens DVDs	98066157	10/28/2019	356.56	
251-555511-327 MATERIALS	FINDAWAY WORLD LLC	Launchpads	297984	10/28/2019	79.99	
Total 251555511327:					4,846.11	
251555511345						
251-555511-345 PROGRAMS	AMAZON.COM/GE MONEY	Master Lock-Ad Program	1019AMAZ10	10/28/2019	7.69	

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251-555511-345 PROGRAMS	AMAZON.COM/GE MONEY	Craft Stickers	1019AMAZ9	10/28/2019	10.95	
Total 251555511345:					18.64	
453565616823						
453-565616-823 2017 Pool Construction Proje	MENARDS	Supplies-Pool	3412	10/07/2019	29.98	
Total 453565616823:					29.98	
453565616826						
453-565616-826 2017 Lewis Street Project	ALL-WAYS CONTRACTORS, IN	Payment 5 for Lewis Street Wall	170165 (5)	10/15/2019	6,522.75	
Total 453565616826:					6,522.75	
470535321800						
470-535321-800 Other Streets Projects	KAPUR & ASSOCIATES, INC.	2019 Burl Street Program 19.0065.01	99912	10/08/2019	23,001.58	
Total 470535321800:					23,001.58	
501514900000						
501-514900-000 ADMINISTRATIVE EXPENSE	DIRECTPATH	Monthly fee for Advocacy Serv - Nov	AT43844	11/01/2019	165.00	
Total 501514900000:					165.00	
621181000						
621-181000 CONSTRUCTION IN PROGRESS	KAPUR & ASSOCIATES, INC.	2019 Burl Street Program 19.0065.01	99912	10/08/2019	5,686.42	
Total 621181000:					5,686.42	
621575740159						
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1491317	10/02/2019	65.04	
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1493610	10/09/2019	65.04	
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1495986	10/16/2019	65.04	
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1498393	10/23/2019	65.04	
Total 621575740159:					260.16	
621575740240						
621-575740-240 FUEL, OIL AND LUBRICANT	BUMPER TO BUMPER BURLING	Oil/Oil Filter	1-367321	10/21/2019	187.20	
Total 621575740240:					187.20	
621575740242						
621-575740-242 REPAIR,MAINTENANCE VE	ELKHORN CHEMICAL & PACKA	WWTP Supplies	615145	10/09/2019	62.62	
621-575740-242 REPAIR,MAINTENANCE VE	LOIS TIRE SHOP, INC.	2015 Silverado-Tires	446113	10/02/2019	704.44	
621-575740-242 REPAIR,MAINTENANCE VE	MENARDS	#79 Ford F250	3127	10/03/2019	43.29	
621-575740-242 REPAIR,MAINTENANCE VE	BUMPER TO BUMPER BURLING	Mower/Notch Belt	1-365268	09/06/2019	24.48	
621-575740-242 REPAIR,MAINTENANCE VE	BUMPER TO BUMPER BURLING	Oil/Oil Filter	1-367321	10/21/2019	16.98	
621-575740-242 REPAIR,MAINTENANCE VE	AMAZON.COM/GE MONEY	60457 8781 045088 8	574434967945	09/05/2019	303.93	
621-575740-242 REPAIR,MAINTENANCE VE	STOCK+FIELD	V79 Ford F250-Ball Mount	000924/R	10/01/2019	84.98	
Total 621575740242:					1,240.72	
621575740244						
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1491317	10/02/2019	9.40	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1493610	10/09/2019	9.40	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1493611	10/09/2019	134.97	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1495986	10/16/2019	9.40	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1498393	10/23/2019	9.40	

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621-575740-244	REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1498394	10/23/2019	134.97
621-575740-244	REPAIRS,MAINT EQUIPMEN	ELKHORN CHEMICAL & PACKA	WWTP Supplies	615145-1	10/11/2019	85.00
621-575740-244	REPAIRS,MAINT EQUIPMEN	MENARDS	Supplies-WWTP	2698	09/27/2019	2.71
621-575740-244	REPAIRS,MAINT EQUIPMEN	MENARDS	Building Lamps	2901	09/30/2019	27.92
621-575740-244	REPAIRS,MAINT EQUIPMEN	REINEMANS, INC.	Supplies-WWTP	170288	10/02/2019	16.50
621-575740-244	REPAIRS,MAINT EQUIPMEN	REINEMANS, INC.	Supplies-WWTP	170534	10/07/2019	3.41
621-575740-244	REPAIRS,MAINT EQUIPMEN	WELDERS SUPPLY COMPANY	WELDERS SUPPLY- WATER DEPT	10097552	09/30/2019	23.70
621-575740-244	REPAIRS,MAINT EQUIPMEN	DONERITE JANITORIAL SERV I	DONERITE BILLING WWTP (split)	3436	10/22/2019	1,200.00
621-575740-244	REPAIRS,MAINT EQUIPMEN	BUMPER TO BUMPER BURLING	Notch Belt	1-365733	09/16/2019	48.96
Total 621575740244:						1,715.74
621575740246						
621-575740-246	REPAIRS,MAINT OFF EQUIP	INFOR (US). INC	MP2 Access Maintenace Renewal	P-348018-US0AB	10/03/2019	1,723.90
Total 621575740246:						1,723.90
621575740248						
621-575740-248	PLANT OPERATION	TELEDYNE INSTRUMENTS, INC	TELEDYNE ISCO WWTP SUPPLIES	S020357655	10/10/2019	240.00
Total 621575740248:						240.00
621575740249						
621-575740-249	LABORATORY	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1493611	10/09/2019	94.35
621-575740-249	LABORATORY	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1498393	10/23/2019	99.20
621-575740-249	LABORATORY	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1498394	10/23/2019	94.35
621-575740-249	LABORATORY	NCL OF WISCONSIN, INC	LAB SUPPLIES	428967	09/19/2019	638.77
621-575740-249	LABORATORY	QUILL CORPORATION	QUILL CORP WWTP OFFICE SUPPLIES	1802384	10/09/2019	26.94
621-575740-249	LABORATORY	REINEMANS, INC.	Supplies-WWTP	170286	10/02/2019	2.99
621-575740-249	LABORATORY	MINUTEMAN PRESS OF BURLI	Label stock	40389	10/11/2019	50.00
621-575740-249	LABORATORY	COMPLETE OFFICE OF WISCO	Office Supplies	474892	10/10/2019	212.76
Total 621575740249:						1,219.36
621575740253						
621-575740-253	PHOSPHATE REMOVAL	KEMIRA WATER SOLUTIONS	KEMIRA WWTP PIX-111 BULK	9017651853	10/21/2019	4,896.12
Total 621575740253:						4,896.12
621575740298						
621-575740-298	CONTRACT SERVICE	KAPUR & ASSOCIATES, INC.	2017 City Assessment-CIP Program 18.0175.01	99910	10/08/2019	224.00
621-575740-298	CONTRACT SERVICE	KAPUR & ASSOCIATES, INC.	GIS-General 19.0315.01	99922	10/08/2019	526.00
Total 621575740298:						750.00
621575740310						
621-575740-310	OFFICE SUPPLIES, POSTA	BURLINGTON AREA SCHOOL D	BASD WWTP PAPER	101719	10/17/2019	74.80
621-575740-310	OFFICE SUPPLIES, POSTA	MENARDS	Supplies-WWTP	3634	10/10/2019	69.00
621-575740-310	OFFICE SUPPLIES, POSTA	QUILL CORPORATION	QUILL CORP WWTP OFFICE SUPPLIES	1802384	10/09/2019	180.66
621-575740-310	OFFICE SUPPLIES, POSTA	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	459344676555	09/13/2019	7.68
621-575740-310	OFFICE SUPPLIES, POSTA	AMAZON.COM/GE MONEY	60457 8781 045088 8	487444679665	09/10/2019	46.40
621-575740-310	OFFICE SUPPLIES, POSTA	COMPLETE OFFICE OF WISCO	Office Supplies	474893	10/10/2019	91.36
621-575740-310	OFFICE SUPPLIES, POSTA	COMPLETE OFFICE OF WISCO	Deskpad	477403	10/14/2019	5.20
Total 621575740310:						475.10
621575740353						
621-575740-353	REPAIR & MAINT LIFT STAT	REINEMANS, INC.	Supplies-WWTP	170700	10/10/2019	9.89
621-575740-353	REPAIR & MAINT LIFT STAT	L & S ELECTRIC INC	Motor Repair-Hwy 11 & LS Pump	601494	09/30/2019	1,900.00

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621-575740-353 REPAIR & MAINT LIFT STAT	EVOQUA WATER TECHNOLOGI	BIOXIDE WWTP ODOR CONTROL	904179099	09/30/2019	1,183.62	
Total 621575740353:					3,093.51	
621575740374						
621-575740-374 SAFETY	USABlueBook	USA BLUEBOOK WWTP Cust No. 85786	020323	09/25/2019	3,497.66	
621-575740-374 SAFETY	USABlueBook	USA BLUEBOOK WWTP Cust No. 85786	029474	10/04/2019	144.51	
Total 621575740374:					3,642.17	
622501070000						
622-501070-000 WORK IN PROGRESS	KAPUR & ASSOCIATES, INC.	2019 Burl Street Program 19.0065.01	99912	10/08/2019	1,239.56	
622-501070-000 WORK IN PROGRESS	TROTTER AND ASSOCIATES IN	Standby-Generator Design	16218	09/30/2019	6,016.00	
Total 622501070000:					7,255.56	
622506230000						
622-506230-000 SUPPLIES	MENARDS	Supplies-Water	3412	10/07/2019	13.56	
622-506230-000 SUPPLIES	MENARDS	Supplies-Water	3971	10/15/2019	44.97	
622-506230-000 SUPPLIES	WELDERS SUPPLY COMPANY	Oxygen	10097551	09/30/2019	7.90	
Total 622506230000:					66.43	
622506250000						
622-506250-000 MAINTENANCE-SUPPLIES	MENARDS	Supplies-Water	2899	09/30/2019	192.96	
622-506250-000 MAINTENANCE-SUPPLIES	REINEMANS, INC.	Supplies-Water	170890	10/14/2019	7.90	
622-506250-000 MAINTENANCE-SUPPLIES	USABlueBook	USA BLUEBOOK WATER DEPT #85786	31216	10/07/2019	688.24	
Total 622506250000:					889.10	
622506310000						
622-506310-000 CHEMICALS	HAWKINS, INC	LPC-4	4581291	09/17/2019	515.50	
622-506310-000 CHEMICALS	HAWKINS, INC	LPC-4 & Tonkazorb 3%	4595835	10/10/2019	3,617.21	
Total 622506310000:					4,132.71	
622506520000						
622-506520-000 SERVICE-SUPPLIES	MENARDS	Supplies-DPW	3412	10/07/2019	22.98	
622-506520-000 SERVICE-SUPPLIES	WANASEK CORPORATION	Curb Stop Repair-Market St.	10132	10/14/2019	3,635.68	
622-506520-000 SERVICE-SUPPLIES	WANASEK CORPORATION	Curb Stop Repair-Lewis St.	10157	10/23/2019	4,127.91	
Total 622506520000:					7,786.57	
622509030000						
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1491316	10/02/2019	36.28	
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1493609	10/09/2019	36.28	
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1495985	10/16/2019	36.28	
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1498392	10/23/2019	36.28	
622-509030-000 OFFICE SUPPLIES	QUILL CORPORATION	QUILL CORP DPW OFFICE SUPPLIES	1325997	09/19/2019	15.29	
Total 622509030000:					160.41	
622509210000						
622-509210-000 OFFICE SUPPLY	BURLINGTON AREA SCHOOL D	BASD WATER DEPT PAPER	101719	10/17/2019	20.40	
622-509210-000 OFFICE SUPPLY	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	459344676555	09/13/2019	7.68	
622-509210-000 OFFICE SUPPLY	AMAZON.COM/GE MONEY	60457 8781 045088 8	487444679665	09/10/2019	46.41	
622-509210-000 OFFICE SUPPLY	CANON FINANCIAL SERVICES,	Contrat No. WI#505ENT-M15-MFD (split)	20664900	10/13/2019	78.60	
622-509210-000 OFFICE SUPPLY	CANON FINANCIAL SERVICES,	Contract No. 3091 /505ENT-M15-MFDCopier	20664901	10/13/2019	5.59	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 622509210000:					158.68	
622509350000						
622-509350-000	GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1495984	10/16/2019	13.61
622-509350-000	GENERAL PLANT-SUPPLIE	JOHNSON CONTROLS	Annual Billing Fire Alarm Inspection	21239430	10/01/2019	563.64
622-509350-000	GENERAL PLANT-SUPPLIE	DONERITE JANITORIAL SERV I	DONERITE BILLING WWTP (split)	3436	10/22/2019	408.00
Total 622509350000:					985.25	
623575740242						
623-575740-242	REPAIR,MAINTENANCE EQ	BURLINGTON DEVELOPMENT	Handheld VHF Transceiver/GPS	2019OCTOBER	10/01/2019	381.15
623-575740-242	REPAIR,MAINTENANCE EQ	INTERSTATE PUMP & TANK LL	INTERSTATE PUMP & TANK AIRPORT	11384	10/07/2019	4,021.50
Total 623575740242:					4,402.65	
623575740245						
623-575740-245	REPAIR,MAINTENANCE GR	BURLINGTON DEVELOPMENT	Mowing & Fuel Farm Inspection	2019OCTOBER	10/01/2019	105.00
623-575740-245	REPAIR,MAINTENANCE GR	GRANITE RIDGE LAWN AND LA	Maple Tree Plantings	11369	10/01/2019	1,800.00
Total 623575740245:					1,905.00	
623575740246						
623-575740-246	REPAIR MAINT.RUNWAY,TA	GRANITE RIDGE LAWN AND LA	Lawn Overseeding Grass Runway	11392	10/29/2019	4,750.00
Total 623575740246:					4,750.00	
623575740247						
623-575740-247	REPAIR,MAINTENANCE BUI	JACOR INC	Hanger Door Motors-Installation	1576	09/20/2019	950.00
Total 623575740247:					950.00	
623575740298						
623-575740-298	CONTRACT SERVICES	MEISNER, GARY	MEISNER AIRPORT MANAGER NOV BILLING	2019NOV	11/01/2019	309.00
623-575740-298	CONTRACT SERVICES	BURLINGTON DEVELOPMENT	Time Warner Cable	2019OCTOBER	10/01/2019	366.84
623-575740-298	CONTRACT SERVICES	BURLINGTON DEVELOPMENT	Pat's Sanitary Service	2019OCTOBER	10/01/2019	35.97
623-575740-298	CONTRACT SERVICES	BURLINGTON DEVELOPMENT	Cleaning Services	2019OCTOBER	10/01/2019	144.44
623-575740-298	CONTRACT SERVICES	BURLINGTON DEVELOPMENT	Pest Control	2019OCTOBER	10/01/2019	55.00
Total 623575740298:					911.25	
623575740310						
623-575740-310	OPERATING SUPPLIES	BURLINGTON DEVELOPMENT	Alsco-Entryway Mats	2019OCTOBER	10/01/2019	34.89
Total 623575740310:					34.89	
82055551298						
820-555551-298	CONTRACT SERVICES	AYRES ASSOCIATES	Project 52-0620.01 CORP for 2020-2025	182779	09/30/2019	1,781.10
Total 82055551298:					1,781.10	
82055551800						
820-555551-800	Parks Projects	PSG CONSTRUCTION, INC.	job no: 1-R1 Riverside Park Improvements	02-2559	09/30/2019	13,323.75
Total 82055551800:					13,323.75	
Grand Totals:					205,459.46	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
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Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

MEMORANDUM TO THE CITY OF BURLINGTON

To: Peter Riggs
 From: Mike Timmers *MT*
 CC: Steve DeQuaker, Megan Watkins
 Date: September 26, 2019
 Re: Pay Request for 2019 Burlington Street Program

A review of the Request for Payment No. 1 from The Wanasek Corp for the 2019 Burlington Street Program construction contract has been completed.

Peter, could you please review this pay request and forward it to City Hall, if you approve.

Payment in the amount of \$973,850.61 for this payment request has been recommended for approval by the Construction Manager on site.

The Contractor's documents are enclosed for the City's approval.

Payment amounts are broken up as follows:

2019 Burlington Street Program:

	<u>New Invoice Amount</u>	<u>Previously Invoiced</u>	<u>Total</u>
Invoiced	\$983,850.61	\$ 0.00	\$983,850.61
Retainage (5%, until 50% complete)	(\$ 10,000.00)	(\$ 0.00)	(\$10,000.00)
Total Approved for Payment	\$973,850.61	\$ 0.00	\$973,850.61

Contract Base Bid, based on plan quantities:

\$982,171.00

Please feel free to contact me if you have any questions.

Please send Payment to: The Wanasek Corp

Attention:

Dan Azarian
 29606 Durand Avenue
 Burlington, WI 53105

*ACH
Paid from
Bond Fund
2019 Burl
Street
Program*

2019 A = \$942,103.08 ✓ Scheduled
2019 B = \$31,747.53 ✓
Wire Payment to Wanasek on 10/24/19

BOND Direct Pay

RECEIVED			
DEPARTMENT <i>Road Program</i>			
APPROVED: <i>[Signature]</i>			
FUND	DEPT.	ITEM	AMOUNT
<i>470</i>	<i>535321</i>	<i>800</i>	<i>747430.39</i>
<i>621</i>	<i>181100</i>		<i>194672.74</i>
<i>623</i>	<i>501070</i>		<i>31747.53</i>
DATE <i>10/15/19</i>			TOTAL <i>\$973,850.61</i>



DATE: November 5, 2019

SUBJECT: **LICENSES** - To approve Operator's License Applications as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Operator's License Applications Operator's licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class "A" beer, Class "B" beer, "Class B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

The following individuals have submitted an Operator's License application and have been approved by the Burlington Police Department:

1. Baumeister, Peter Thomas (new)
2. Clayton-Schiller, McKaylin A. (renewal)
3. Edwards, Rebecca Ann (new)
4. Garcia, Kelsey Kristen (new)
5. Godan, Barbara Colleen (new)
6. Koronka, Mikael Lynn (new)
7. Macias, Alejandro (new)
8. Macias, Kevin Hector (new)
9. Mantey, Cynthia Joy (new)
10. Phillips, Andres Daniel (new)
11. McGaughy, Aubrey Ann (new)
12. Scalf, Michael Lee (new)
13. Scholz, Katrina Devane (new)
14. Stroik, Susan Lynn (new)
15. Toney, Drew Patrick (new)

BUDGET/FISCAL IMPACT:

Applicants are charged an administrative fee of which a portion of the funds are applied towards background checks performed by the police department. Liquor license fees for businesses are calculated on a case by case basis depending on the type of license applied for (noted above).

RECOMMENDATION:

Staff recommends that Council approves the submitted applications.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the November 5, 2019 Common Council meeting.



DATE: November 5, 2019

SUBJECT: SPECIAL EVENTS - To approve Special Event Permit Applications as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

A Special Event Permit is required for any planned extraordinary occurrence on the public right-of-way or public premises, including but not limited to parades, processions, bicycle or foot races, and festivals. Prior to Council approval, applications must be approved by the Police Department, Fire Department, Department of Public Works, Building Inspection, and Health Department if food is being served.

The following application(s) have been submitted for approval of a Special Event Permit:

Organization: Rugan's

Event: Fall Wine Walk

Date: Saturday, November 23, 2019

Location: Downtown Burlington

Time: 12:00 p.m. to 5:00 p.m.

Expected Attendance: 300

Notes: 15 area businesses will be participating and all have complied with the required licensing.

Organization: City of Burlington

Event: Burlington Ice Festival

Date: Saturday, December 14, 2019

Location: Wehmhoff Square / Downtown Burlington

Time: All Day beginning at 7:00 a.m.

Expected Attendance: 1000

Notes: Closure of Perkins from WE Energies driveway to Washington Street. Includes Ice Carving Contest., Horse Drawn Carriage Rides, Reindeer, Campfire S'mores

BUDGET/FISCAL IMPACT:

There is no fee to apply for a Special Event Permit, however, the applicant shall pay a fee based on a rate as set by the Common Council per man-hour for City services as determined in the application review and approval process. These costs will be assessed on an individual basis and billed directly to the applicant by the corresponding department.

RECOMMENDATION:

Staff recommends that Council approves the Special Event applications as submitted.

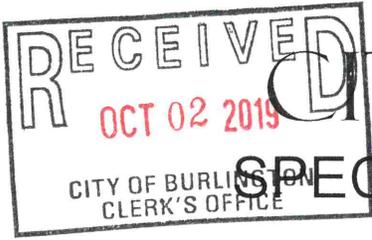
TIMING/IMPLEMENTATION:

This item is scheduled for final consideration at the November 5, 2019 Common Council meeting.

Attachments

Fall Wine Walk

Burlington Ice Festival



CITY OF BURLINGTON

SPECIAL EVENT PERMIT APPLICATION

Date of Application: 9-24-19

Permit Number: _____

SUMMARY OF EVENT

Event Title: Fall Wine Walk Date of Event: 11-23-19

Event Location: Downtown Burlington

Nature of Event: Festival Parade Bike Race/Ride Foot Race/Run March/Processional
 Rally Circus Demonstration Other: Wine tasting

Site Plan Requirement: All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

Certificate of Insurance must be attached before permit can be issued.

Description of Event: Describe what you are planning so that reviewing officials can determine whether city services will be needed.

Downtown wine tasting - 15 locations

Anticipated Attendance (participants, staff, vendors, crowd, etc.): 300

Is this a multi-day event? Yes No

If so, how many days? _____

Start Date: _____ End Date: _____

EVENT ORGANIZER INFORMATION

Applicant Name: Nicole Hayes

Group Represented: Rugans WI

Address: ~~RD 111~~ 597 N PINE ST, BURLINGTON WI 53105

Phone: 262-342-5177 Email: nlhayes@rugans.com

Person In Charge of Event: Nicole Hayes

On-Site Contact: Nicole Hayes On-Site Phone: 262 220 3841

Billing Address: 597 N PINE ST, BURLINGTON WI 53105

AFFIDAVIT OF APPLICANT

I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.

Nicole Hayes
Signature of Applicant

9-24-19
Date of Signature

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.

N Hayes
Signature of Applicant

9-24-19
Date of Signature



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/18/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Mays Insurance Agency Inc 500 N Pine Street Burlington WI 53105		CONTACT NAME: Nicole Baumeister PHONE (A/C, No, Ext): (262) 763-2408 FAX (A/C, No): (262) 763-5080 E-MAIL ADDRESS: n.baumeister@maysinsurance.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: CSU PRODUCER RESOURCES, INC	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 2019-20 MASTER **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

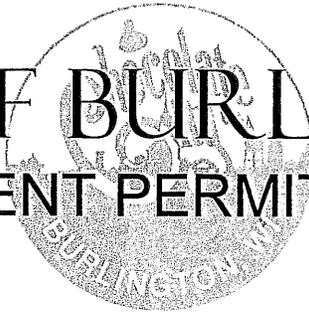
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ OTHER \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ OTHER \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	LIQUOR LIABILITY	Y		CSU0134823	06/18/2019	06/18/2020	EACH COMMON CAUS 1,000,000 AGGREGATE 1,000,000 DEDUCTIBLE 1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
CERTIFICATE HOLDER IS LISTED AS ADDITIONAL INSURED IN REGARD TO LIQUOR LIABILITY. COVERAGE IS NOT LIMITED TO A DESIGNATED PREMISE, SO WINTER, SUMMER AND FALL WINE WALK'S LIQUOR LIABILITY IS COVERAGE BY THIS POLICY.

CERTIFICATE HOLDER		CANCELLATION	
CITY OF BURLINGTON 300 N PINE ST BURLINGTON WI 53105		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Nicole Baumeister</i>	

CITY OF BURLINGTON

SPECIAL EVENT PERMIT APPLICATION



Date of Application: 10/4/19

Permit Number: _____

SUMMARY OF EVENT

Event Title: Burlington Ice Festival Date of Event: December 14

Event Location: Wehmhoff Square Park - 355 N. Pine St.

Nature of Event: Festival Parade Bike Race/Ride Foot Race/Run March/Processional
 Rally Circus Demonstration Other: _____

Site Plan Requirement: All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

Certificate of Insurance must be attached before permit can be issued.

Description of Event: Describe what you are planning so that reviewing officials can determine whether city services will be needed.

Ice carving contest, horse-drawn wagon rides, reindeer, smores.
Closure of Perkins from WE Energies drive to Washington St.

Anticipated Attendance (participants, staff, vendors, crowd, etc.): 1,000

Is this a multi-day event? Yes No

If so, how many days? 1

Start Date: 12/14/19 End Date: 12/14/19

EVENT ORGANIZER INFORMATION

Applicant Name: City of Burlington

Group Represented: _____

Address: 300 N. Pine Street

Phone: 262.342.1161 Email: mayor@burlington-wi.gov

Person In Charge of Event: Mayor Jeannie Hefty

On-Site Contact: 262.342.1161 On-Site Phone: _____

Billing Address: 300 N. Pine, Burlington

DETAILED EVENT INFORMATION

Event Set Up Date: 12/14/19 Time: 7:00 am

Start Time For Event: All day a.m./p.m. End Time For Event: All day a.m./p.m.

Alcohol Being Served*? Yes No Licensed Agent: _____

**An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.*

Are Park Reservations Necessary? Yes No

**Park reservations must be made via the Department of Public Works. Please call 262-342-1181 for more information.*

Barricades Needed*? Yes No Amount Needed & Locations: 2-3 on Perkins

**This may result in a fee*

Cones are needed for loading zone with wagon ride on Washington

Will A Temporary Structure or Tent Be On-Site? Yes No Does the Tent have Sidewalls? Yes No

Police Services Requested*? Yes No

Hours & Dates Police Services Needed: _____

**This may result in a fee*

Trash Receptacles Needed*? Yes No Amount Needed & Locations: Spread around park where ice bit

**This may result in a fee*

Person(s) Responsible for Clean Up After the Event: City staff

Picnic Tables Needed*? Yes No Amount Needed & Locations _____

**This may result in a fee*

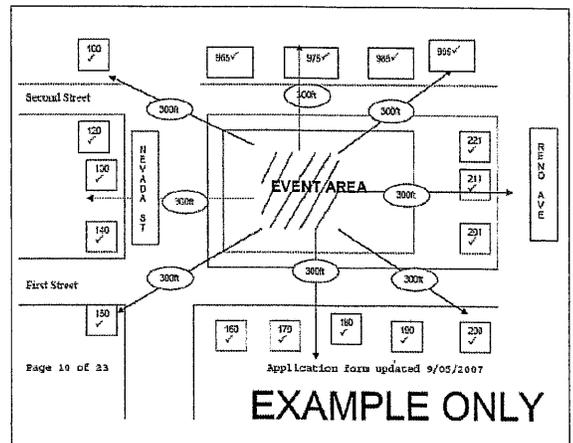
Will Your Event Involve Live Performances, Loud Speakers or a DJ*? Yes No

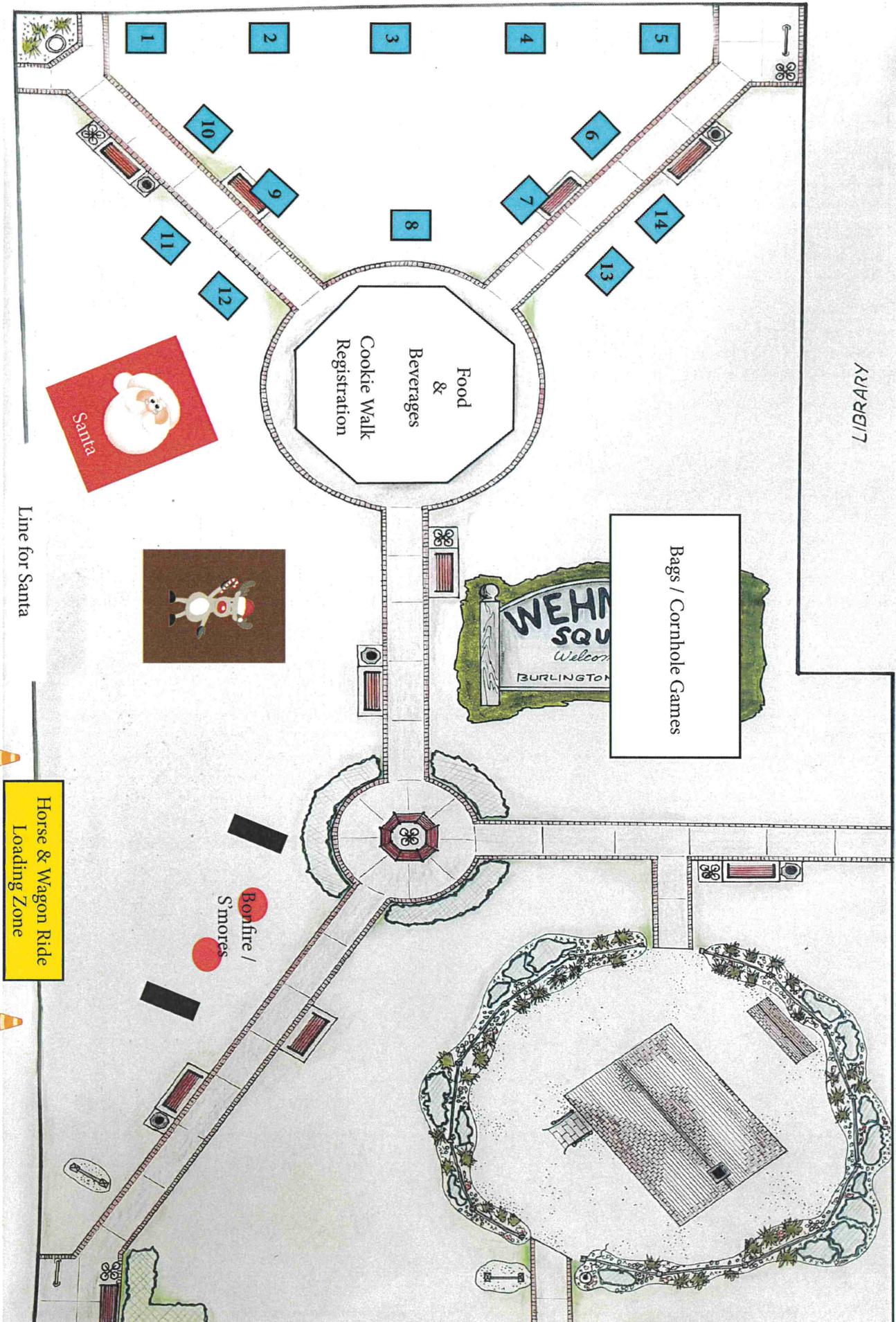
**Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.*

IMPACTED NEIGHBOR NOTIFICATION

The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event. Notification shall include the following information:

- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking

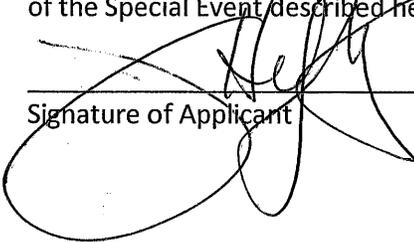




Parking spaces reserved for horse and reindeer trailers

AFFIDAVIT OF APPLICANT

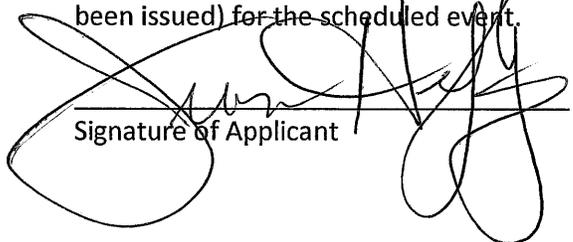
I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.



Signature of Applicant

10-4-2019
Date of Signature

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.



Signature of Applicant

10-4-2019
Date of Signature



DATE: November 5, 2019

SUBJECT: APPOINTMENTS AND NOMINATIONS - To approve the appointments of Student Representatives to their respective Boards for the 2019-2020 school year.

SUBMITTED BY: Megan Watkins, Assistant City Administrator | Zoning Administrator

BACKGROUND/HISTORY:

In 2008, a Pilot Program was created to all the City to appoint ten students from Burlington High School and/or Catholic Central High School to five committees of City Government. The Five Committees are: City Council, Planning Commission, Library Board, Airport Committee and the Park Board. The students would be a de facto member of the committee, but are not eligible to vote.

This program allows high school students to meet and discuss issues with the Mayor, Council members, Commissioners and City Staff. Students will have access to decision makers and learn the complexities of policy making and implementation. They can develop leadership skills, a greater understanding of government issues, and a higher level of citizen engagement, while City officials learn youth perspective on issues.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Mayor Hefty recommends that the Council accept and appoint the following students as Student Representatives:

Common Council

Thomas Martin (BHS), term expiring May 31, 2020

Peter DeSmidt (CCHS), term expiring May 31, 2020

Plan Commission

Mattea Chamberlin (BHS), term expiring May 31, 2020

Airport Committee

Clare Freeburn (BHS), term expiring May 31, 2020

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the November 5, 2019 Common Council meeting.



COMMON COUNCIL REGULAR

ITEM NUMBER 13A

DATE: November 5, 2019

SUBJECT: PUBLIC HEARING - A Public Hearing to hear comments from the public regarding the City of Burlington 2020 Annual Budget.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

A public hearing is required for the City's Annual Budget. The Public Hearing Notice was published on October 17, 2019. That notice may not reflect the final budget adjustments as requested by the Common Council.

See the 10/17/2019 Published Notice attached.

BUDGET/FISCAL IMPACT:

Public comment on the 2020 Annual Budget. Final adjustments to the budget can be made prior to adoption as directed by the Common Council.

RECOMMENDATION:

For Public Comment Only

TIMING/IMPLEMENTATION:

This item is scheduled for the November 5, 2019 Common Council. Budget Adoption is scheduled for initial consideration at the November 19, 2019 Committee of the Whole Meeting, with final adoption the same night due to the timing of tax bill preparation and mailing.

Attachments

Public Hearing Notice

CITY OF BURLINGTON PUBLIC HEARING NOTICE

Notice is hereby given that on TUESDAY, November 5, 2019 at or shortly after 6:30 p.m. in the Council Chambers of the Police Department, the Common Council for the City of Burlington will hold a PUBLIC HEARING on the Proposed 2020 Budget for the City of Burlington. The Proposed Budget in detail is available for inspection at the City Clerk's Office and at the Burlington Public Library during regular hours. The following is a summary of the Proposed 2020 Budget and is likely to change based upon State budgetary input until the Proposed 2020 Budget is adopted by the Common Council.

BUDGET SUMMARY FOR THE CITY OF BURLINGTON

GENERAL FUND

	Budget 2019	Proposed Budget 2020	Percent Change
Revenues			
General Levy Taxes	\$ 6,685,059	\$ 6,745,055	0.9%
Debt Levy Taxes	\$ 1,278,353	\$ 1,334,134	4.4%
Other Taxes	\$ 208,200	\$ 182,200	-12.5%
Intergovernmental Revenues	\$ 1,414,913	\$ 1,199,338	-15.2%
Licenses and Permits	\$ 472,185	\$ 423,414	-10.3%
Fines and Forfeitures	\$ 138,000	\$ 188,000	36.2%
Charges for Services	\$ 84,600	\$ 82,350	-2.7%
Special Assessments	\$ 15,000	\$ 22,000	46.7%
Property Sales and Recoveries	\$ 10,000	\$ 12,000	20.0%
Investment Income	\$ 27,500	\$ 110,300	301.1%
Other	\$ 332,500	\$ 5,200	-98.4%
Total Revenues	\$ 10,666,310	\$ 10,303,991	-3.4%
Expenditures			
General Government	\$ 1,255,903	\$ 1,349,887	7.5%
Public Safety	\$ 4,556,849	\$ 4,704,657	3.2%
Public Works	\$ 2,069,558	\$ 2,131,233	3.0%
Health and Human Services	\$ 87,300	\$ 89,427	2.4%
Culture, Recreation and Education	\$ 564,885	\$ 640,829	13.4%
Conservation and Development	\$ 279,150	\$ 311,350	11.5%
Total Expenditures	\$ 8,813,645	\$ 9,227,383	4.7%
Excess Revenues Over (Under)			
Expenditures	\$ 1,852,665	\$ 1,076,607	
Other Financing Sources (Uses)			
Special Capital Outlay	\$ -	\$ -	
Operating Transfers In	\$ 524,000	\$ 475,000	-9.4%
Operating Transfers Out	\$ (1,786,052)	\$ (1,840,134)	3.0%
Total Other Financing Sources (Uses)	\$ (1,262,052)	\$ (1,365,134)	8.2%
Excess Revenues and Other Financing Sources Over (Under) Expenditures & Other Uses			
Net Change in Fund Balance			
Fund Balances - January 1	\$ 2,528,884	\$ 2,610,844	
Fund Balances - December 31	\$ 2,610,844	\$ 1,888,757	

	<u>Fund Balance</u> <u>1/1/2019</u>	<u>Total</u> <u>Revenues</u>	<u>Total</u> <u>Expenditures</u>	<u>Fund Balance</u> <u>12/31/2019</u>
Governmental:				
General Fund	\$ 2,610,844	\$ 8,505,296	\$ 9,227,383	\$ 1,888,757
Library	\$ 75,864	\$ 768,607	\$ 793,342	\$ 51,129
Block Grant	\$225,789	\$ 61,000	\$ 286,789	\$ (0)
Revolving Loan Fund	\$ 67,883	\$ 35,000	\$ -	\$ 102,883
Wehmoff Trust	\$ -	\$ -	\$ -	\$ -
Park Development	\$ 53,158	\$ 38,000	\$ 70,000	\$ 21,158
Library Trust	\$ 120,249	\$ 15,480	\$ 7,300	\$ 128,429
Donation Fund	\$70,433	\$ 16,500	\$ 29,000	\$ 57,933
Debt Service Fund	\$ 0	\$ 790,330	\$ 790,329	\$ 0
TIF District 3	\$ 1,211,075	\$ -	\$ 1,145,000	\$ 66,075
TIF District 5	\$ 1,247,844	\$ 999,214	\$ 1,247,844	\$ 999,214
ER TIF District 1	\$ 1,700,245	\$ -	\$ 265,720	\$ 1,434,525
2017 Projects Fund	\$ 0	\$ -	\$ -	\$ 0
Special Revenue Fund 458	\$ -	\$ 632,161	\$ 632,161	\$ 0
Capital Projects Infrast.	\$ (644,053)	\$ 1,756,500	\$ 1,350,000	\$ (237,553)
Storm Water Mgmt	\$ -	\$ -	\$ -	\$ -
Façade Grants	\$ 16,835	\$ 50,430	\$ 50,000	\$ 17,265
Downtown Redevelop	\$ -	\$ -	\$ -	\$ -
DeRozier/Seniors Fund	\$ 26,677	\$ 550	\$ 9,500	\$ 17,727
Equipment Replacement	\$ 1,279,431	\$ 368,857	\$ 1,033,218	\$ 615,070
Enterprise:				
	<u>Net Position</u> <u>1/1/2019</u>	<u>Total</u> <u>Inflows</u>	<u>Total</u> <u>Outflows</u>	<u>Net Position</u> <u>12/31/2019</u>
Sewer	\$ 15,093,982	\$ 3,784,300	\$ 3,999,663	\$ 14,878,619
Water	\$ 15,675,171	\$ 2,772,195	\$ 2,400,485	\$ 16,046,881
Airport	\$ 2,038,778	\$ 734,021	\$ 862,837	\$ 1,909,962
Internal Service:				
	<u>Fund Balance</u> <u>1/1/2019</u>	<u>Total</u> <u>Revenues</u>	<u>Total</u> <u>Expenditures</u>	<u>Fund Balance</u> <u>12/31/2019</u>
Self Insurance Fund	\$498,852	\$ 1,753,200	\$ 1,713,375	\$ 538,677
Government Wide	<u>\$ 41,369,056</u>	<u>\$ 23,081,640</u>	<u>\$ 25,913,946</u>	<u>\$ 38,536,750</u>

Date: October 29, 2019

Submitted by: Steven J. DeQuaker, Finance Director Treasurer

Revised & Updated 10/20/19



DATE: November 5, 2019

SUBJECT: RESOLUTION 4968(21) - To approve a Revolving Loan Fund Grant to Fox River Plaza in the not-to-exceed amount of \$14,680.50.

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

Staff is seeking approval of a Resolution allowing for a grant request in the amount of \$14,680.50 to Fox River Plaza for infrastructure improvements allowing a road connection between Kohl's and Pick n' Save Complex to the Fox River Plaza.

Upon purchase of the Fox River Plaza, Mayor Hefty spoke with the owner to connect the Plaza with the adjacent stores of Kohls and Pick n' Save. Currently, a grass median prohibits an entrance from one shopping center to the next. Shoppers must exit one shopping center, traverse on Milwaukee Avenue then turn into the next shopping area or drive over the grassy median (which is prohibited). The owner of Fox River Plaza did approach the Kohls Store in hopes of cost sharing in the expense of adding the connection; however, was received without a financial commitment.

The purpose of the grant will continue to reinforce the City's proactive business climate and encourage a safer path of travel for customers of these two shopping areas. This evening Carolyn Engel of Racine County Economic Development will outline the applicant's project who is seeking the grant dollars.

BUDGET/FISCAL IMPACT:

The grant requested is \$14,680.50. If approved the funding would be paid from the City of Burlington's Revolving Loan Fund.

RECOMMENDATION:

Staff recommends approval of the grant in the amount of \$14,680.50.

TIMING/IMPLEMENTATION:

This item was discussed at the October 15, 2019 Committee of the Whole meeting, and is scheduled for final consideration at the November 5, 2019 Common Council meeting.

Attachments

Res 4968(21) Fox River Plaza Grant
Fox River Application

**A RESOLUTION APPROVING A REVOLVING LOAN FUND GRANT TO FOX RIVER
PLAZA IN THE NOT-TO-EXCEED AMOUNT OF \$14,680.50**

WHEREAS, the City of Burlington operates a Revolving Loan Fund Program for the purposes of economic development and,

WHEREAS, the *Racine County Economic Development Corporation* provides economic development, community development, and related technical assistance to the City of Burlington monitoring such Revolving Loan Fund; and,

WHEREAS, the *Fox River Plaza*, is seeking a grant in the not to exceed amount of \$14,680.50 to extend a paved connection allowing vehicles to traverse between Fox River Plaza and the Kohl's and Pick n' Save complex; and,

WHEREAS, a Revolving Loan Fund Grant Program will be used by Fox River Plaza to assist with the funding of such connection; and,

WHEREAS, the Racine County Economic Development Corporation Loan Committee has reviewed and recommended this grant, taking into consideration the information noted in the attached memorandum, and under the terms and conditions of in the RLF Policy Manual.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, Racine County, State of Wisconsin, does hereby approve a Revolving Loan Grant in the not-to-exceed amount of \$14,680.50 to Fox River Plaza.

Introduced: October 15, 2019
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk

TO: CITY OF BURLINGTON COMMON COUNCIL

**FROM: ANDREA SAFEDIS, LOAN SERVICING SPECIALIST
CAROLYN ENGEL, BUSINESS FINANCE MANAGER**

RE: FOX RIVER PLAZA FOR BURLINGTON MATCHING GRANT PROGRAM

DATE: OCTOBER 15, 2019

Introduction

The purpose of this memorandum is to provide information and a recommendation on a grant application on behalf of Fox River Plaza to assist with some infrastructure improvements that will create a pro-business environment making it easier for customers to visit multiple retailers. The total grant requested is \$14,680.50.

Background

In February 2019, the City of Burlington approved a new business loan and grant program referred to as the City of Burlington Revolving Loan Fund (RLF). These dollars were made available through the restructuring of a loan program previously limited to one of the City's tax increment districts (TID). With the closure of the TID, the opportunity arose for the parameters of the program to be changed and funds to be made available to all City of Burlington businesses doing projects which meet the eligibility criteria of the program and fit within the City's Strategic Plan.

Of the dollars available in the RLF program, it was agreed to use thirty percent (30%) of the funds for grants to benefit both for-profit and non-profit businesses. The specific amount for grants is determined annually based upon fund availability. For 2019, total grant funds available are \$98,000. The remaining RLF funds would be provided as loans.

Eligible applicants must meet one of the program objectives identified below.

Program Objectives:

1. To encourage the creation and retention of permanent jobs particularly those that pay above median income.
2. To encourage the leveraging of new private investment in the City of Burlington in the form of private fixed asset investment, particularly in land, buildings, furniture and fixtures and equipment.
3. To perpetuate a positive and proactive business climate which encourages the retention and expansion of existing businesses and helps to attract desirable new businesses.
4. To maintain and promote a diverse mix of employment opportunities and to minimize seasonal or cyclical employment fluctuations.
5. To implement the City of Burlington's Riverwalk/Redevelopment Plan goals and objectives.
6. To encourage thriving retail areas by providing incentives to businesses to enhance or fill empty storefronts and vacant buildings.

Project Description for Grant Application

The purpose of the project is to:

- Connect the Fox River Plaza with the neighboring shopping center by creating a cross access for vehicles to pass without having exit and re-enter on the main highway

The proposed improvements would create a safer route for cars to travel. With Starbucks now a tenant in the shopping center, it is anticipated to bring more traffic into the area.

Project Summary

- Sawcut, remove and haul away existing asphalt pavement for approximately 465 SY. Excavate approximately 68SY of existing soil and rebase with 10" of new stone base
- Install approximately 80 LF of 18" concrete curb and gutter
- Fine grade, shape and compact existing stone base for approximately 465 SY
- Furnish and pave commercial grade hot mix asphalt at 4" in two lifts for 465 SY consisting of a 2-1/2" binder lift and a 1-1/2" surface lift, paved consecutively
- Paint arrows per owner's request

Summary and Recommendation

RCEDC staff and Loan Advisory Committee recommend approval of this grant request. The proposed improvements to the Fox Rive Plaza shopping center would not only assist with the safety of customers coming to this retail area but more importantly it creates a pro-business environment by encouraging customers to visit more of the retailers by making it easier for them to access the shopping centers. The request meets the following objectives of the RLF program:

1. To encourage the leveraging of new private investment in the City of Burlington in the form of private fixed asset investment, particularly in land, buildings, furniture and fixtures and equipment.
2. To perpetuate a positive and proactive business climate which encourages the retention and expansion of existing businesses and helps to attract desirable new businesses.



DATE: November 5, 2019

SUBJECT: RESOLUTION 4969(22) - To approve Contract Change Order #1 for the 2019 Street Improvement Program with Wanasek Corporation for an increase in the contract in the amount of \$30,525.26.

SUBMITTED BY: Peter Riggs, Director of Public Works

BACKGROUND/HISTORY:

The 2019 road improvement program was completed successfully but not without some unexpected issues that resulted in the need for additional expenditures. Overall quantity overruns were very minimal. Actual quantities came in at \$983,850.61, a difference of only \$1,679.61 (0.1%) over planned quantities of \$982,171.00. Additionally, seven items were identified during the project that were not accounted for during the design, bid, or contract for the project yet were critical to the successful completion of the project. These items resulted in \$28,845.65 added expenditures, a 2.9% increase over the planned amount. See the attached memorandum from Mike Timmers of Kapur, detailing each of the cost overruns.

BUDGET/FISCAL IMPACT:

The quantity overrun (\$1,679.61) and the change orders (\$28,845.65) amount to an overage of \$30,525.26 overrun of the \$982,171.00 project, or roughly 3.1%. The borrowing for the project is able to fund this overage.

RECOMMENDATION:

Staff and our consultant engineers at Kapur recommend approval of change order #1.

TIMING/IMPLEMENTATION:

This item is for discussion at the November 19, 2019 Committee of the Whole meeting and due to timing constraints, is scheduled for final consideration at the same evening Common Council meeting.

Attachments

RES 4969(22) Change Order #1 2019 Street Program
Change Order #1

**A RESOLUTION APPROVING CONTRACT CHANGE ORDER NUMBER ONE FOR
THE 2019 STREET IMPROVEMENT PROGRAM WITH THE WANASEK
CORPORATION FOR AN INCREASE IN THE CONTRACT IN THE AMOUNT OF
\$30,525.26**

WHEREAS, Resolution 4960(13) approved the award of the bid to The Wanasek Corporation for the 2019 Street Improvement Program for Base Bid of \$982,171.00; and,

WHEREAS, the City of Burlington entered into a contract with The Wanasek Corporation for said program; and,

WHEREAS, during construction it was determined it was necessary to include the following additional work:

- Replacement of a fire hydrant on Foxtree Circle
- Exploration of water service curb stop (shut off) at 257 Milwaukee Avenue
- Repair of an existing water valve box on Foxtree Circle
- Exploration of water service curb stop (shut off) at 296 W State Street
- Furnishing and installation of new crosswalk & warning signs at Milwaukee Ave / McHenry Street
- Additional finish grading work on Foxtree Circle & additional sanitary sewer installation at 296 W State Street; and,

WHEREAS, said Change Order Number One for an amount of \$30,525.26 (\$28,845.65 for additional work and \$1,679.61 for quantity overruns) has been recommended for approval by the City Engineer and the Director of Public Works; and,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that Change Order Number One is hereby approved in the amount of \$30,525.26.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute Change Order Number One on behalf of the City.

Introduced: November 5, 2019
Adopted: November 5, 2019

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk

MEMORANDUM TO THE CITY OF BURLINGTON

To: Peter Riggs
From: Mike Timmers *MBT*
CC: Greg Governatori
Date: September 30, 2019
Re: Contract Change Order Request #1 for 2019 Burlington Streets Program

Attached please find a copy of Contract Change Order #1 and Justification of Price for the **2019 Burlington Street Program** construction project.

This includes additional work requested by the City of Burlington. Work includes: replacement of a city fire hydrant on Foxtree Circle, exploration of water service at unknown location at 257 Milwaukee Ave, repair of an existing water valve box on Foxtree Circle, exploration of water service at unknown location at 296 Milwaukee Ave, additional signs & sign posts at intersection of Milwaukee Ave/McHenry St, additional finish grading work on Foxtree Circle, and additional sanitary sewer lateral installation at 296 W State St. This added cost amounts to \$28,845.65.

Also included in this change order is the added cost for additional quantities placed that amounted to \$1,679.61 over the planned base bid cost.

The TOTAL cost of this change order is **\$30,525.26** {\$28,845.65 (additional work requested) + \$1,679.61 (quantity overrun)}.

Let me know if you have any questions or comments!

Thank you!

2019 Burlington Street Program

Justification of Price for Contract Change Order #1

I. Item Description:

Item #1.01 Install City-Furnished Hydrant, Foxtree Circle:

Description: Remove Existing Hydrant and install a City-Furnished Hydrant at the west end of Foxtree Circle, per City of Burlington Water Department request. Work includes: excavate down to main/hydrant lead, remove & discard existing hydrant assembly, haul off excavated spoil material, install City-Furnished Hydrant assembly, place clear stone backfill as required, and install & compact crushed aggregate base course to finished grade.

Item #1.02 Excavate & Explore Water Service to 257 Milwaukee Ave:

Description: Excavate in multiple locations to find the location of the existing water service curb stop (shut off) at the property of 257 Milwaukee Ave, per City of Burlington Water Department request. Exploration required because the location was unknown. Several locations were excavated prior to finding the correct location. Work includes: excavate multiple locations located in the field, expose existing water service to inspect, haul off excavated spoil material, backfill & compact with granular backfill, and install & compact crushed aggregate base course to finished grade.

Item #1.03 Replace Top & Bottom Section of Valve Box, Foxtree Circle:

Description: Excavate existing water valve box and replace the top and bottom section of the valve box that was damaged prior to construction, per City of Burlington Water Department request. Work includes: excavate down to existing watermain & valve, remove & discard existing broken valve box, inspect & clean existing valve, haul off excavated spoil material, furnish & install new valve box bottom & top section, backfill & compact with granular backfill, and install & compact crushed aggregate base course to finished grade.

Item #1.04 Excavate & Explore Water Service, 296 W State St:

Description: Excavate in multiple locations to find the location of the existing water service and curb stop (shut off) at the property of 296 W State Street, per City of Burlington Water Department request. Exploration required because the location was unknown. Several locations were excavated prior to finding the correct location. Work includes: hydro-excavate multiple locations located in the field, expose existing water service to inspect, haul off excavated spoil material, and backfill & compact with granular backfill.

Item #1.05 Crosswalk Warning Signs, Milwaukee/McHenry:

Description: Furnish & install new signs (Yield Here to Pedestrians sign), sign posts, and sign post anchors at two locations at the Milwaukee Ave/McHenry St crosswalk location. Furnish & install four new signs (Crosswalk sign & Ahead sign) – two onto existing light pole and two onto existing power pole at the Milwaukee Ave/McHenry St crosswalk location. Also, remove & reinstall existing city sign (multiple signs on this existing post) & sign post in the newly placed concrete island at the Milwaukee Ave/McHenry St intersection. Work includes: purchase/deliver/assemble/install two signs & sign posts, furnish & install two sign post anchors into concrete, drill hole in concrete island & install new sign post anchor & reinstall existing sign/post into newly placed concrete island, purchase/deliver/assemble/install four signs onto existing poles using appropriate hardware.

Item #1.06 Additional Mobilize & Finish Grading, Foxtree Circle:

Description: Finish grading Foxtree Circle roadway prior to pavement. Remobilization and grading the roadway a second time was required due to significant undercutting of soft, unsuitable material beneath the surface of the existing roadway. Grading and shaping was completed, then significant undercutting was needed – requiring additional grading and shaping after undercutting was completed. Work includes: grading and shaping of gravel to prep for asphalt paving.

Item #1.07 Sanitary Laterals at 296 W State St & 116 Conkey St:

Description: Placed two new sanitary laterals, per City request. Relayed existing sanitary lateral, from the main to the right of way, that carries 296 W State St and 116 Conkey St sanitary. Also placed a new sanitary lateral, from the main to the right of way, so that 296 W State St can hook up to it and separate from 116 Conkey St lateral. Work includes: excavate down to main, haul off excavated spoil material, clean main/pipe, prep main/pipe, & tie into existing sanitary main, install new 6" PVC sanitary sewer pipe, place bedding & cover material, backfill & compact with granular backfill, and install & compact crushed aggregate base course to finished grade.

- II. Method of Measurement: Work performed is measured as a lump sum.
- II. Basis of Payment: The work under this item, measured as provided above, will be paid for at the contract unit price as stated in the below attached table, which price shall be full compensation for all work herein specified and for all labor, materials, and equipment; and for all cleanup and incidentals necessary to complete the Work in accordance with the Contract and all specifications that apply.

The following is a cost summary for the additional items mentioned above:

Item No.	Description	Unit	Qty	Unit Price	Total Price
1.01	Install City-Furnished Hydrant, Foxtree Circle	LS	1	\$ 2,641.24	\$ 2,641.24
1.02	Excavate & Explore Water Service to 257 Milw Ave	LS	1	\$ 2,235.31	\$ 2,235.31
1.03	Replace Top & Bottom Section of Valve Box, Foxtree Circle	LS	1	\$ 1,196.17	\$ 1,196.17
1.04	Excavate & Explore Water Service, 296 W State St	LS	1	\$ 1,258.39	\$ 1,258.39
1.05	Crosswalk Warning Signs, Milwaukee/McHenry	LS	1	\$ 1,534.91	\$ 1,534.91
1.06	Additional Mobilize & Finish Grading, Foxtree Circle	LS	1	\$ 3,077.50	\$ 3,077.50
1.07	Sanitary Laterals at 296 W State St & 116 Conkey St	LS	1	\$ 16,902.13	\$ 16,902.13
SUBTOTAL - Contract Change Order (Extra Work)					\$ 28,845.65
***Total Base Bid Cost - Actual Quantities/Cost					\$ 983,850.61
***Total Base Bid - Planned Quantities/Cost					\$ 982,171.00
***Contract Base Bid - Difference Actual vs. Planned Quantities/Cost					\$ 1,679.61
TOTAL - CONTRACT CHANGE ORDER #1					\$ 30,525.26

*****Contract Base Bid – Difference Actual vs. Planned Quantities/Cost** is the difference from the planned base bid cost and the actual base bid cost. Overall actual quantities placed (FINAL quantities) were slightly higher than planned quantities; therefore, the cost of the base bid was slightly higher than planned. This additional cost amounted to \$1,679.61.



DATE: November 5, 2019

SUBJECT: RESOLUTION 4970(23) - To approve an Award of Bid for Milwaukee Avenue and Pine Street concrete repairs to the Wanasek Corporation for the amount of \$17,630.00

SUBMITTED BY: Peter Riggs, Director of Public Works

BACKGROUND/HISTORY:

Isolated concrete failures on Milwaukee Avenue require immediate repair. These failures occurred in late summer/early fall and continue to deteriorate. The present conditions will be hazardous for motorists, complicate snow removal, and continue to deteriorate over the winter.

Staff identified three critical repair locations on Milwaukee Avenue (base bid), one less critical repair location on Milwaukee Avenue (alternate #1), and one less critical location on Pine Street (alternate #2). Competitive quotes were solicited from several contractors and three responses were received. The lowest bid for the base bid was submitted by Wanasek for \$19,300. Wanasek provided an optional reduction of \$1,670 if concrete testing were to be removed from their work order and performed by someone else. Kapur staff are certified and able to perform this testing for less than \$1,670; therefore, the City will accept the reduction. The total price for the work will be \$17,630. Below is the listing of bids received.

- Wanasek: \$19,300.00 (\$17,630.00 after reduction)
- Zenith Tech: \$23,530.60
- Stark: \$25,685.60

This work will require temporary lane closures on Milwaukee Avenue. The work will be completed before the end of the year.

BUDGET/FISCAL IMPACT:

There is available funding in the 2020 Street Department Operating Budget, though the project was not specifically earmarked. Unanticipated street repair is an appropriate and routine expense for the Street Department Operating Budget. The project cost is \$17,630.

RECOMMENDATION:

Staff recommends approval of the Milwaukee Avenue concrete repair project.

TIMING/IMPLEMENTATION:

This item is for discussion at the November 5, 2019 Committee of the Whole meeting, and is scheduled for final consideration the same night at the Common Council meeting.

Attachments

- RES 4970(22) Concrete Repairs
- Milwaukee Ave Concrete Repairs Bid Tab

**A RESOLUTION APPROVING AN AWARD OF THE BID FOR THE MILWAUKEE AVENUE
& PINE STREET CONCRETE REPAIRS TO THE WANASEK CORPORATION FOR
\$17,630.00.**

WHEREAS, Several locations have been identified on Milwaukee Avenue where the concrete pavement has failed and patching is necessary to ensure a safe usable surface for the motoring public; and,

WHEREAS, City of Burlington did solicit bids for the Milwaukee Avenue & Pine Street concrete repairs; and,

WHEREAS, three (3) bids were received by the City and were opened and reviewed by the Director of Public Works and forwarded to the City Engineer for final review; and,

WHEREAS, the City Engineer, and the Director of Public Works have reviewed the bids and recommend acceptance of the lowest, most responsive bid from The Wanasek Corporation in the amount of \$19,300, less \$1,670 optional reduction, for a total amount of \$17,630; and,

WHEREAS, the City Engineer, and the Director of Public Works have recommended approval of the bid for \$17,630.00,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that the Milwaukee Avenue & Pine Street concrete repairs be awarded to The Wanasek Corp., for the not-to-exceed amount of \$17,630.00.

Introduced: November 5, 2019
Adopted: November 5, 2019

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk


KAPUR & ASSOCIATES, INC.
MILWAUKEE AVE & PINE ST CONCRETE REPAIRS ESTIMATE
 City of Burlington, Racine County, Wisconsin

BASE BID, MILWAUKEE AVE (Locations 1, 2, & 3)				**The Wanasek Corp		Zenith Tech, Inc.		Stark Pavement Corp		Engineer's Estimate	
Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price
1	Concrete Pavement Repair (Item #416.1710) and *ALL Incidentals to Complete the Work	SY	64	\$ 275.00	\$ 17,600.00	\$ 307.90	\$ 19,705.60	\$ 385.40	\$ 24,665.60	\$ 370.00	\$ 23,680.00
2	Remove & Pour Concrete Curb & Gutter 30-inch Type D (Item #601.0411) and *ALL Incidentals to Complete the Work	LF	17	\$ 100.00	\$ 1,700.00	\$ 225.00	\$ 3,825.00	\$ 60.00	\$ 1,020.00	\$ 60.00	\$ 1,020.00
TOTAL BASE BID, Milw Ave (Locations 1, 2, & 3)					\$ 19,300.00		\$ 23,530.60		\$ 25,685.60		\$ 24,700.00

ADDITIONAL BID #1 - Milwaukee Ave, Location 4				**The Wanasek Corp		Zenith Tech, Inc.		Stark Pavement Corp		Engineer's Estimate	
Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price
3	Concrete Pavement Repair (Item #416.1710) and *ALL Incidentals to Complete the Work	SY	18	\$ 470.00	\$ 8,460.00	\$ 307.90	\$ 5,542.20	\$ 540.00	\$ 9,720.00	\$ 450.00	\$ 8,100.00
SUBTOTAL - Additional Bid #1					\$ 8,460.00		\$ 5,542.20		\$ 9,720.00		\$ 8,100.00

ADDITIONAL BID #2 - Pine Street, Location 5				**The Wanasek Corp		Zenith Tech, Inc.		Stark Pavement Corp		Engineer's Estimate	
Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price
4	Concrete Pavement Repair (Item #416.1710) and *ALL Incidentals to Complete the Work	SY	27	\$ 400.00	\$ 10,800.00	\$ 307.90	\$ 8,313.30	\$ 510.00	\$ 13,770.00	\$ 370.00	\$ 9,990.00
SUBTOTAL - Additional Bid #2					\$ 10,800.00		\$ 8,313.30		\$ 13,770.00		\$ 9,990.00

TOTAL Base Bid, Additional Bids #1 & #2					\$38,560.00		\$37,386.10		\$49,175.60		\$42,790.00
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*Note: Price to include all incidentals traffic control, sawing, removals, dowel bars, mix design, pour concrete, test cylinders, cold weather precautions (heating, protective covering), all other incidentals necessary, etc.
 **Note: Wanasek offered a credit if concrete testing was eliminated or performed by others - DEDUCT \$1,670 from Base Bid, \$1,100 from Alternate 1, and \$1,100 from Alternate 2.