



BURLINGTON PUBLIC LIBRARY

166 East Jefferson Street, Burlington, Wisconsin 53105
www.burlingtonlibrary.org | 262-342-1130

BOARD OF TRUSTEES MEETING **Tuesday, October 22, 2019 – 6:30 PM** Library Meeting Room – Main Floor

Board Members:

Bridget Savaglia, Board President	Carol Chaffee
Danielle Larson, Board Vice-President	Kara Czaplewski
Walter “Chip” Bahr, Board Secretary	Sarah Guard
Stephen Plank, BASD Representative	Susan Musgrave
Tom Preusker, Aldermanic Representative	

AGENDA

1. CALL TO ORDER
 2. PUBLIC COMMUNICATION TO THE BOARD
 3. DISPOSITION OF PREVIOUS MINUTES
 4. DISPOSITION OF GENERAL FUND BILLS & TRUST FUND BILLS
 5. COMMITTEE REPORTS
 - a. Building & Grounds Committee – Meeting scheduled for 10/29 at 4:15 p.m.
 6. FEDERATED LIBRARY REPORT
 - a. Trustee Appreciation Dinner scheduled for 11/14 at 5:00 p.m.
 7. DIRECTOR’S REPORT
 - a. Monthly Statistics Report
 - b. Q3 Financials
 - c. 2020 Budget
 - d. Winter Programs
 - e. Grant from Music Matters
 - f. Foundation update
 8. UNFINISHED BUSINESS
 - a. Strategic Plan: Adoption of Action Steps and Report Template
 9. NEW BUSINESS
 - a. Grant Application guidelines
 - b. Meeting & Closing Dates for 2020
 - c. Limited cards and address verification
 - d. Kanopy videos
 10. ADJOURNMENT
- Next Meeting: Tuesday, November 26 at 6:30 pm

If you are a person with disabilities and have accessibility needs or need information interpreted for you, please call the Library Director at 262-342-1130 at least 24 hours prior to the meeting.