



City Clerk
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 - (262) 763-3474 fax
www.burlington-wi.gov

CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, September 17, 2019

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order at 6:48 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Staff present: City Attorney John Bjelajac, City Administrator Carina Walters, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Public Works Director Peter Riggs, Library Director Joe Davies, Police Chief Mark Anderson, and Human Resource Manager Jason Corbin.

2. **Pledge of Allegiance**

3. **Citizen Comments** - None.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - None.

5. **Approval of Minutes** - To approve the Common Council Minutes for September 3, 2019. Motion: Alderman Heft. Second: Alderman Kott. With all in favor, the motion carried.

6. **Letters and Communications** - None.

7. **Reports by Aldermanic Representatives and Department Heads**

Alderman Rauch asked if the new ID badges were just for employees or if the Aldermen could have new badges too. Administrator Walters replied that the badges were intended for employees, however, the Aldermen may have new badges if they'd like.

8. **Reports** - To approve Reports 1-2 as submitted. Motion: Alderman Rauch. Second: Alderman Meyer. With all in favor, the motion carried.

9. **Payment of Prepaids and Vouchers** - To approve the Prepaid and Vouchers list for bills accrued through September 17, 2019. Motion: Alderman Schultz. Second: Alderman Heft. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

10. **Licenses**

- A. To approve Operator's Licenses as submitted. Motion: Alderman Preusker. Second: Alderman Kott. With all in favor, the motion carried.

- B. To approve the Denial of an Operator's License as submitted.
Motion: Alderman Bauman. Second: Alderman Schultz. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
11. **Special Events** - To approve the Special Event Permit as submitted.
Motion: Alderman Kott. Second: Alderman Bauman. With all in favor, the motion carried.
12. **Appointments and Nominations** - NONE
13. **PUBLIC HEARINGS:** NONE
14. **RESOLUTIONS:** NONE
15. **ORDINANCES:** NONE
16. **MOTIONS:**
- A. **Motion 19-939** - To approve an Indemnification Agreement and accept donated equipment from Advanced Safety Technologies Inc.
Motion: Alderman Meyer. Second: Alderman Preusker. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
- B. **Motion 19-940** - To approve the 2018 Annual Audit compiled by Sitzberger & Company, S.C.
Motion: Alderman Grandi. Second: Alderman Kott. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
17. **ADJOURN INTO CLOSED SESSION**
Wis. Stats 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
- A discussion with City Attorney John Bjelajac regarding possible strategies to be adopted pending possible litigation with Wal-Mart regarding their assessment.
- Motion: Alderman Heft. Second: Alderman Schultz. Roll Call Vote: Aye - 8. Nay - 0. The motion carried and the meeting adjourned into Closed Session at 6:59 p.m.
18. **RECONVENE INTO OPEN SESSION**
Motion: Alderman Rauch. Second: Alderman Grandi. With all in favor, the motion carried and the meeting reconvened into Open Session at 7:40 p.m.
19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**
There was no action.
20. **ADJOURNMENT**
Motion: Alderman Schultz. Second: Alderman Rauch. With all in favor, the meeting adjourned at 7:41 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington