



**CITY OF BURLINGTON**  
**300 N. Pine St.**  
**Burlington, Wisconsin 53105-1460**  
**Phone: (262)342-1161 Fax: (262) 763-3474**  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

**AGENDA**  
**HOUSING AUTHORITY OF THE CITY OF BURLINGTON, WISCONSIN**  
**REGULAR MEETING September 19, 2019 AT 5:30 p.m.**  
**RIVERVIEW MANOR, 580 MADISON STREET, BURLINGTON, WISCONSIN 53105**

Michelle Petersen, Chairman  
Kathy Merten, Commissioner

Ralph Heck, Vice-Chairman  
Pat Lapp, Commissioner

John Smith, Secretary  
Arlene Odeja, Manager

- **Call to Order** - Roll call
- **Approval of minutes from previous meeting**
- **Financial Reports**
- **Occupancy Report by Manager**
  - Current waiting list - 2 bedroom 5    1 bedroom – 62
  - September vacancies - Units 209, 124 both rented for October
  - Unit 121 rented for November
- **Building and Maintenance**
  - Staffing – Interviews for maintenance position
  - PM contract review - boilers and water heaters
  - CNA – Table this - currently working on provider bids
- **New Business**
- **Other matters as authorized by Law (as of meeting time)**
- **Adjournment**

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.



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