



AGENDA
COMMITTEE OF THE WHOLE

Tuesday, September 17, 2019

6:30 p.m.

Common Council Chambers, 224 East Jefferson Street

Mayor Jeannie Hefty
Susan Kott, Alderman, 1st District
Theresa Meyer, Alderman, 1st District
Bob Grandi, Alderman, 2nd District
Ryan Heft, Alderman, 2nd District
Steve Rauch, Alderman, 3rd District
Jon Schultz, Council President, Alderman, 3rd District
Thomas Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

1. **Call to Order - Roll Call**

2. **Citizen Comments**

3. **Approval of Minutes** (*T. Meyer*)

A. To approve the September 3, 2019 Committee of the Whole Minutes.

4. **DISCUSSION:**

A. A discussion regarding NOVO Physician-Led Healthcare (with incentives) as an alternative savings option to City of Burlington employee healthcare plan members.

5. **RESOLUTIONS:**

A. **Resolution 4967(20)** - To approve Change Order #1 for the Riverside Improvement Project.

6. **ORDINANCES:** NONE

7. **MOTIONS:** NONE

8. **ADJOURNMENT** (*B. Grandi*)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



COMMITTEE OF THE WHOLE

ITEM NUMBER 3A

DATE: September 17, 2019

SUBJECT: MEETING MINUTES - To approve the September 3, 2019 Committee of the Whole Minutes.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The attached minutes are from the September 3, 2019 Committee of the Whole meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the attached minutes from the September 3, 2019 Committee of the Whole meeting.

TIMING/IMPLEMENTATION:

This item is scheduled for final consideration at the September 17, 2019 Common Council meeting.

Attachments

COW Minutes



City Clerk
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 - (262) 763-3474 fax
www.burlington-wi.gov

CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, September 3, 2019

1. **Call to Order - Roll Call**

Mayor Jeannie Hefty called the Committee of the Whole meeting to order at 6:30 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker. Excused: Alderman Todd Bauman

Staff present: City Attorney John Bjelajac, City Administrator Carina Walters, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Public Works Director Peter Riggs, and Building Inspector Gregory Guidry.

Also present: Gregory Governatori, Kapur and Associates. Addie Ebert, Accurate Appraisal.

2. **Citizen Comments**

3. **Approval of Minutes** - To approve the Committee of the Whole Minutes for August 20, 2019. Motion: Alderman Grandi. Second: Alderman Preusker. With all in favor, the motion carried.

4. **PRESENTATIONS:**

A presentation from Addie Ebert, Accurate Appraisal, to provide an update regarding the Assessment Process.

Addie Ebert, Account Manager, provided an overview of the assessment process and how they derive at the assessed values, which is a fairly convoluted process. Ebert explained that current sales, along with building permits and field work data, are used to update the existing data and that values change based on this information. Ebert also said that every year a full revaluation is completed, so that home values are at 100% of the market value. Once the sales analysis information is up-to-date, the information is put into a statistical program in which the Coefficient of Dispersion (COD) method is used to calculate current values in the City. Ebert then handed out a copy of the 2019 homes sales in the City of Burlington to show the end results of the collected data and how it relates to the current assessments. Ebert added that both the style of the house and the neighborhood it's located, factor into the equation.

Alderman Grandi inquired to the overall 8% increase for ranch homes and asked how that was derived. Ebert responded that ranch style homes are a sought after style and sells higher than other styles of homes and that style is weighted more than the neighborhood, which is 2/3 style and 1/3 neighborhood.

Alderman Schultz asked if the formula used for the assessment is proprietary or if it's published. Ebert responded that it is not proprietary, and she would email the information. Schultz then asked if the

formula used is State dictated or if assessors use their own formula. Ebert responded that the formula is a common practice used among assessors but some assessors do tweak the formula if the neighborhood carries more value than style, such as lake communities.

Alderman Schultz asked how many appeals were filed during the appeal process and how many were modified. Ebert responded that three appeals were filed; two were modified and one was granted a waiver. Schultz asked if three was a high number. Ebert replied that considering it was a full reveal, three was very low.

Alderman Grandi stated he appreciates the explanation of the process and asked if there was a city wide percentage that is available. Ebert replied that information is sent to the City Clerk at the same time the assessment notices are mailed to the residents.

Alderman Preusker also thanked Ms. Ebert for the information and said it was helpful to know that people aren't assessed at just a flat rate and that a lot does factor into it.

5. **RESOLUTIONS:** NONE

6. **ORDINANCES:** NONE

7. **MOTIONS:**

A. **Motion 19-938** - To consider approving a Certificate of Appropriateness for property located at 160 E. Chestnut Street.

Building Inspector Guidry stated that the owner of this property is seeking a Certificate of Appropriateness in order to re-paint the front facade as a maintenance project.

B. **Motion 19-939** - To approve an Indemnification Agreement and accept donated equipment from Advanced Safety Technologies Inc.

Director Riggs explained that Advanced Safety Technologies (AST) recently offered to donate confined space entry equipment to the City as they have provided safety training to the Public Works Department staff for several years. Riggs said they are no longer using the equipment and is willing to donate to the City so long as the City agrees to indemnify them for liability related to future use of the equipment. Riggs further stated that the City's current confined entry space equipment is due to be replaced in 2-3 years and the donated equipment would be an upgrade with a retail value of approximately \$5,000.

C. **Motion 19-940** - To approve the 2018 Annual Audit compiled by Sitzberger & Company, S.C.

Director DeQuaker reviewed the background history stating that this is the second year Sitzberger has completed the audit for the City of Burlington and then introduced Brian Snyder from Sitzberger to present the audit and discuss the management letter and audit findings.

Snyder stated that the 2018 Budget vs Actual performed better than expected overall in both Revenues and Expenditures and then proceeded to review the 2018 Financial Statement Highlights. Snyder then stated that overall the city and utilities are financially better than they were in prior years and the reserve fund is increasing. Snyder also suggested to keep up with the 3% water and sewer rate increase every other year as advised by Ehlers Inc. in their 2017 study, to keep up with inflation as well as repairs and maintenance of the utilities.

Alderman Schultz inquired as to why there was a delay in paying back the Capital Fund Deficit in 2018. DeQuaker stated that it should have been budgeted for 2019 and the deficit will be eliminated within 2-3 years. Schultz then asked what sort of General Capital Projects have restricted funds.

DeQuaker responded that if the City borrows money for a project, that cash is restricted for use in that project only.

Alderman Grandi also commented on the Capital Project Funds as he recalls discussing in Budget Workshops that this was supposed to be paid off in 2018 and would like to understand what changed and what will happen in the next 2-3 years to make this happen. DeQuaker explained that the deficit began in 2014 and which was due to construction of the DPW and the parking structure in which there were additional expenses that had not been properly accounted for such as equipment purchases. DeQuaker said the deficit was projected to be paid in 2018 because it was thought that TIF 3 would close with sufficient increment to cover the debt; however, another year was needed which created the delay to 2019. DeQuaker stated that he has budgeted a little more than 1/3 each year to pay off the deficit and still maintain a good fund balance, which will be discussed more during the 2019 Budget Workshops.

Alderman Grandi inquired about the lack of FDIC insurance and wanted to know what the plans are moving forward to avoid a risk situation. DeQuaker responded that the bank in question was the former Fox River State Bank, now Greenwoods State Bank, which is one of our tax collecting banks. DeQuaker explained that money is moved out of that bank over to BMO Harris, who collateralizes 100% of the balance. DeQuaker said that he needs to have a conversation with Greenwoods State Bank and find out what programs they have available. DeQuaker also said he spoke with Town Bank, and they offer a better program that will collateralize 100% as well.

8. **ADJOURNMENT**

Motion: Alderman Rauch. Second: Alderman Heft. With all in favor, the meeting adjourned at 7:15 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington



DATE: September 17, 2019

SUBJECT: DISCUSSION - A discussion regarding NOVO Physician-Led Healthcare (with incentives) as an alternative savings option to City of Burlington employee healthcare plan members.

SUBMITTED BY: Jason Corbin, Human Resources Manager

BACKGROUND/HISTORY:

As healthcare costs continue to rise, staff is continuously looking at ways to provide quality care as cost effective as possible. In early 2019, Health Payment Systems (HPS) approached the City's Human Resource Manager to present a possible new partnership with NOVO. HPS is the payment provider and determines the network for the City of Burlington Employee Health Care Plan. HPS and NOVO presented real-time information with significant savings potential. Information regarding these savings is attached.

NOVO Physician-Led Healthcare is a strategic provider of comprehensive healthcare services that notes an average of 30% savings on bundled services for self-insured employers. To encourage use, NOVO provides a cash incentivization schedule for employees who choose this option and also provides travel arrangements, which can also be incorporated as an incentive.

BUDGET/FISCAL IMPACT:

Based on 2016, 2017 and 2018 City health plan data provided by HPS, there could have been a \$221,698 savings to the City using NOVO services. Please note, the employee has the choice to not utilize NOVO services; however, we should consider an incentive program based on the anticipated savings of each service provided.

RECOMMENDATION:

Staff ultimately recommends approval of the partnership with NOVO; however, would also like direction from the Common Council and discuss incentives at a future date. If approved, implementation would become effective January 1, 2020.

TIMING/IMPLEMENTATION:

This item is for discussion at the September 17, 2019 Committee of the Whole meeting.

Attachments

NOVO

OVERVIEW: NOVO Physician-Led Healthcare

NOVO is a strategic provider of comprehensive healthcare services

Partnership with Health Payment Systems (HPS)

Self-insured employers save an average of 30% for bundled services

Employee cash incentive based on procedure (issued by employer)

Travel arrangements can be made through NOVO

- Can be incorporated as incentive to employee



What is NOVO?

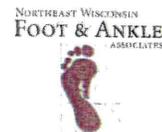
NOVO Health represents independent healthcare providers offering specifically designed surgical and onsite conservative care solutions to self-insured employers.

By uniting single specialty Centers of Excellence, NOVO delivers the highest quality medical services at a dramatically reduced price point. NOVO bundled care services come with a limited warranty, and pricing is known upfront and provided in a single bill.

Self-insured employers searching for cost-saving healthcare options find in NOVO a strategic partner able to create savings while maintaining the highest standards in medical outcomes and patient experience.

NOVO Health Providers:

- Advanced Physical Therapy & Sports Medicine
- Bayside Chiropractic
- The Center for Aesthetics & Plastic Surgery
- Fox Valley Orthodontics
- Heart Failure Survival Center of America
- Neuroscience Group
- NeuroSpine Center of Wisconsin
- N.E.W. Foot & Ankle Associates
- Oral Surgery Associates of Wisconsin
- Orthollinois
- Orthopedic & Sports Institute
- Premier Health
- RLJ Dental
- Sports Medicine Center





What is NOVO?

What is NOVO Health asking of self-insured employers?

- Consider a partnership with NOVO Health as a strategic provider for comprehensive healthcare services – a seamless care experience
- Educate self-insured employers/employees about their ability to purchase healthcare based upon value (quality, service, cost) by using independent providers at recognized centers of excellence

Why should self-insured employers consider partnering with NOVO Health?

- There is no need to change existing healthcare plan design; start when ready and discontinue at any time
- Board-Certified Orthopedic Surgeons, Podiatrist, Neurosurgeons, Neurologists, Pain Management Physicians, Physical & Occupational Therapists, Plastic Surgeons, Dentists, Cardiologist, Chiropractor, and Primary Care Physician
- Recovery Inn skilled nursing facility is the state's only recovery center attached to a surgery center and dedicated to hip, knee and spine surgery recovery
- Focus on value related to total cost management versus lowest cost provider (infections, re-admissions, continuity of care, etc.)

How does NOVO provide better results than the industry in quality, service and cost?

- Reduced variability based upon single specialty focus and volume

- Focus on a retail experience for each patient reducing stress and anxiety
- Seamless set of services focused on end goal of return to lifestyle
- Lower re-admissions due to education and communication providing patients the resources they need to address their concerns at home
- Lower overhead costs related to infrastructure and administration

What are the benefits of NOVO Health for self-insured employees?

- High quality medical services with a hotel-like experience
- Lower overall cost than the market (at least 10% based upon experience)
- Single price for bundled services known in advance and provided on one invoice.
- Limited warranty of services for 90 days

What are the benefits of NOVO Health for self-insured employers?

- Ability to control high cost medical items by at least 10%
- Provide a lower cost solution for employers trying to control their medical spend
- Improve employee satisfaction based upon faster and safer return to lifestyle
- Develop a strategic relationship with medical providers that will continue to improve results

For more information about NOVO Health, call 833.361.6686 or go to novohealth.com.





City of Burlington

Performance Summary Package
1/1/2020

HPS Account Manager: Kia Her
TPA: Auxiant



the clear solution to healthcare confusion

Historical Network Performance

Inc From	Inc To	Network	Percent Utilization	Billed Charges	Non-Covered	Network Savings	Allowed Amount	Employer Paid Amount	Missed Bundled Services
1/1/2016	12/31/2016	HPS/Trilogy HPS Bundled Services	99.8%	\$ 2,154,744	\$ 116,482	\$ 803,305	\$ 1,234,957	\$ 1,105,806	\$ (53,099)
1/1/2017	12/31/2017	HPS/Trilogy HPS Bundled Services	99.4%	\$ 2,213,415	\$ 286,023	\$ 799,153	\$ 1,128,238	\$ 1,027,056	\$ (116,631)
1/1/2018	12/31/2018	HPS/Trilogy HPS Bundled Services	99.7%	\$ 1,638,882	\$ 41,125	\$ 614,531	\$ 983,226	\$ 884,722	\$ (51,968)
1/1/2019	12/31/2019	HPS/Trilogy HPS Bundled Services	99.5%	\$ 441,014	\$ 11,822	\$ 196,013	\$ 233,179	\$ 192,160	\$ -

Claims Repriced with New Contract Rates

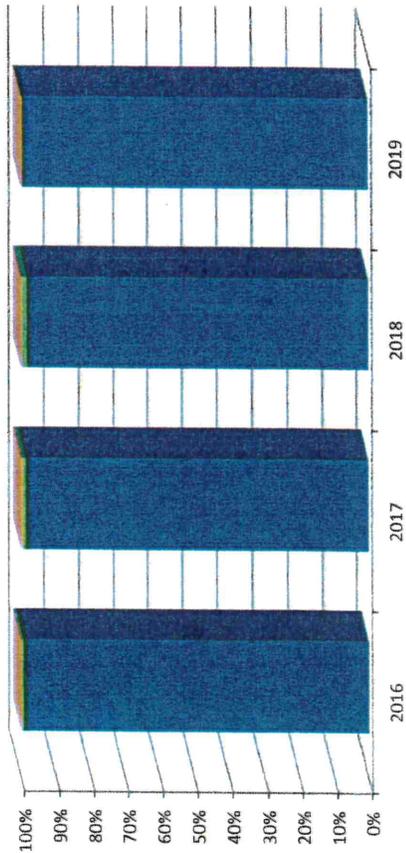
1/1/2019	12/31/2019	Projected HPS/Trilogy	99.5%	\$ 441,014	\$ 11,822	\$ 228,093	\$ 201,099	\$ 165,723	\$ -
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Additional Savings From Improved Contracts
Additional Savings From Bundled Services Utilization

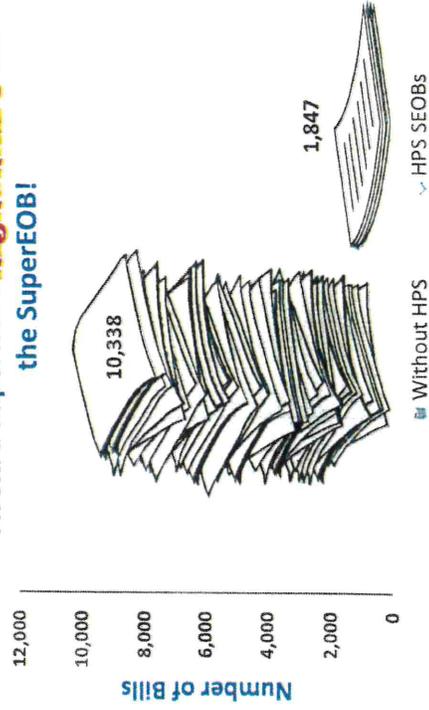
\$32,080

\$0

Network Utilization by Year



Avoid a Paperwork Nightmare with the SuperEOB!



*SuperEOB Time Period: Jan 2016 - Apr 2019

* Projected Claims savings is based on past claim experience. Future claim savings results will vary based on the actual billed charges and provider utilization.
* Data is based on Incurred Claims and is approximately 1.65 months complete.

* Wisconsin claims only
* Stop Loss Claims are included in claims totals and PEP numbers

* Missed Bundle Services are procedures done outside of the HPS Bundled Rate Program, Bundled Services & Bundled Savings dollars are from procedures done at HPS Bundled Service Providers

HPS Savings Report

Employer Group: City of Burlington
Incurred Period: 01/01/2019 - 03/31/2019
Paid Period: 01/01/2019 - 03/31/2019
Date Prepared: 4/11/2019



health payment systems

Services Performed Outside HPS Bundled Service Providers

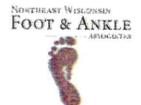
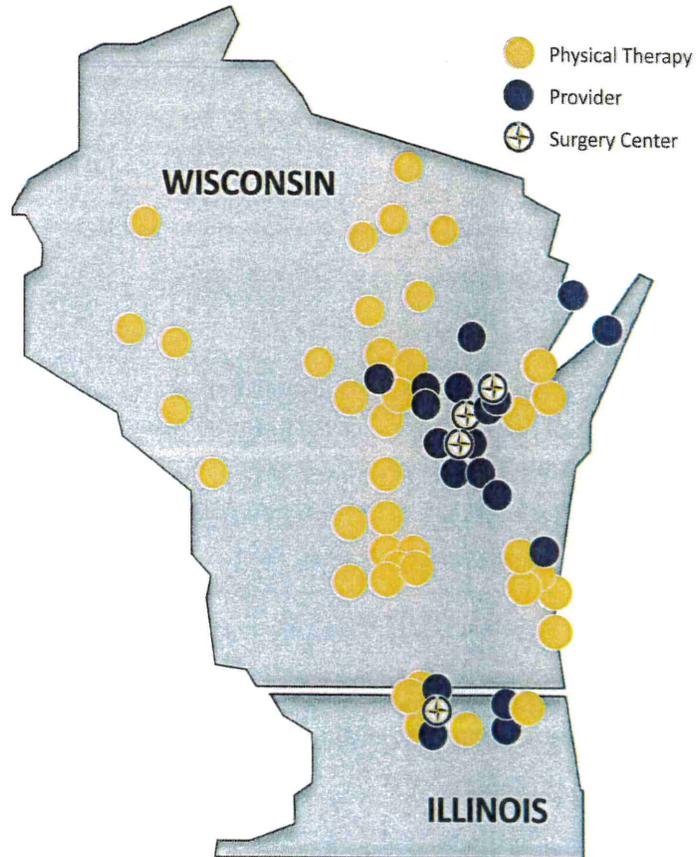
From Date: 1/1/2016
To Date: 12/31/2018

CPT Code	Service Date	Service Bundle	This Service Bundle Typically Costs	HPS Average Bundled Rate	Employer Savings
27447	3/23/2017	Total Knee Replacement	\$48,192	\$28,050	\$20,142
27447	4/26/2017	Total Knee Replacement	\$48,192	\$28,050	\$20,142
27447	4/25/2017	Total Knee Replacement	\$48,192	\$28,050	\$20,142
29888	5/15/2018	ACL or PCL Repair	\$26,759	\$14,625	\$12,134
27446	3/28/2016	Partial Knee Replacement	\$41,277	\$26,000	\$15,277
29823	2/16/2017	Shoulder Arthroscopy – Debridement	\$25,701	\$11,500	\$14,201
28299	10/12/2018	Bunionectomy	\$14,589	\$7,950	\$6,639
63047	10/25/2017	Laminotomy/Laminectomy	\$54,790	\$14,750	\$40,040
29882	5/15/2018	Meniscal Repair	\$24,352	\$10,875	\$13,477
29876	11/29/2016	Knee Arthroscopy/Synovectomy	\$19,681	\$7,750	\$11,931
29881	10/6/2016	Knee Arthroscopy/Meniscetomy	\$14,230	\$7,250	\$6,980
29881	11/29/2016	Knee Arthroscopy/Meniscetomy	\$14,230	\$7,250	\$6,980
29876	10/6/2016	Knee Arthroscopy/Synovectomy	\$19,681	\$7,750	\$11,931
29881	11/14/2018	Knee Arthroscopy/Meniscetomy	\$14,230	\$7,250	\$6,980
28750	7/26/2018	Toe Joint Fusion	\$20,524	\$9,750	\$10,774
26055	2/22/2018	Trigger Finger Release	\$6,463	\$4,500	\$1,963
26055	2/22/2017	Trigger Finger Release	\$6,463	\$4,500	\$1,963

\$221,698
Employer Savings

Bundled Procedures and Cash Bonus

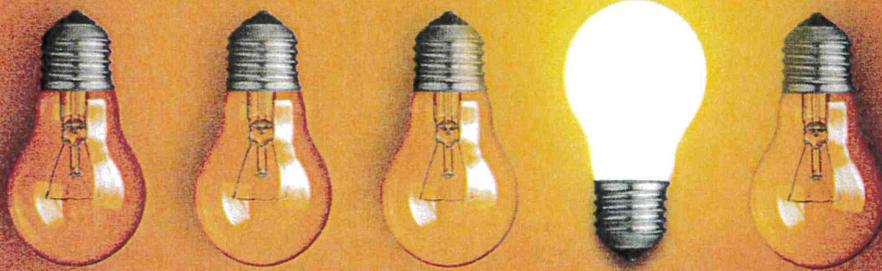
Orthopedic & Spine	Cash Bonus
• Epidural Injection - Cervical	\$250
• Epidural Injection - Cervical/Thoracic Transforaminal - 1 & 2 Level	\$250
• Epidural Injection - Epidural	\$250
• Epidural Injection - Lumbar Trans - 1 & 2 Level	\$250
• Manipulation of Shoulder Joint	\$250
• Bunionectomy	\$500
• Carpal Tunnel Release	\$500
• Cheilectomy/Hallux Rigidus	\$500
• Diagnostic Knee Scope	\$500
• Hammertoe	\$500
• Knee Arthroscopy	\$500
• Manipulation of Knee Joint	\$500
• Removal of Kneecap Bursa	\$500
• Removal of Support Implant - Deep	\$500
• Removal of Support Implant - Superficial	\$500
• Trigger Finger Release	\$500
• Ulnar Nerve Transposition	\$500
• Achilles Repair	\$750
• Elbow Biceps Tendon Repair	\$750
• Elbow Tenotomy (Tennis Elbow)	\$750
• Hip Arthroscopy/Shaving	\$750
• Meniscal Repair	\$750
• Shoulder Arthroscopy - Debridement	\$750
• Shoulder Biceps Tendon Repair	\$750
• Toe Joint Fusion	\$750
• ACL Repair	\$1,000
• Ankle Fusion	\$1,000
• Discectomy	\$1,000
• Laminotomy/Laminectomy	\$1,000
• Nerve Root Decompression	\$1,000
• PCL Repair	\$1,000
• Rotator Cuff Repair	\$1,000
• Shoulder Arthr - Distal Clavical Resection	\$1,000
• Shoulder Arthr - Labral/SLAP Repair	\$1,000
• Partial Knee Replacement	\$1,500
• Partial Shoulder Replacement	\$1,500
• Total Shoulder Replacement	\$1,500
• Anterior/Posterior Lumbar Fusion	\$2,000
• Cervical Fusion - 1 & 2 Level	\$2,000
• Disc Arthroplasty	\$2,000
• Lumbar Fusion	\$2,000
• Total Ankle Replacement	\$2,000
• Total Hip Replacement	\$2,000
• Total Hip Replacement - Conversion	\$2,000
• Total Knee Replacement	\$2,000
• Total Shoulder Replacement - Reverse	\$2,000



Plastic Surgery	Cash Bonus
• Blepharoplasty - Upper eyelids (Bilateral)	\$500
• Breast Cancer Reconstruction Stages 2, 3, 4	\$500
• Breast Reduct-Bilateral incl/Liposuction	\$1,000



Ready for healthcare cost increases?
Let's do the **OPPOSITE**



Save up to **30%** on your medical spend

Save Money and Receive Best in Class Care

NOVO Health Centers of Excellence deliver high quality medical services at a dramatically reduced price point.

With NOVO bundles, pricing is known upfront, and employees earn a cash bonus.

Your Experience at a NOVO Facility Includes:

- New patients seen within 24 hours
- Quality care
 - ◇ Among the lowest complication rates
 - ◇ 90-day limited warranty
- Industry-leading pricing
- Concierge service and amenities
- Faster Return to LifestyleSM

EASY 3 STEP PROCESS

- 1. CALL 920.560.1111 TO SPEAK WITH OUR CARE COORDINATOR.** Make an appointment, review your options, and ask questions.
- 2. RECEIVE** industry-leading care with a fast diagnosis for conservative care or surgical procedures.
- 3. A CASH BONUS** will be provided by the employer when a NOVO Health Center of Excellence is used for an eligible NOVO bundled procedure.





NOVO TRAVEL

Onsite dining, a heated pool, and easy Hwy 41 access are some of the highlights at Cambria Suites.



NOVO offers travel alternatives based on employee needs:

SAME-DAY OPTION

- Transportation arrangements made by Fox World Travel, including a professional driver provided for patient and travel companion

OVERNIGHT OPTION

- Transportation arrangements made by Fox World Travel, including a professional driver provided for patient and travel companion
- Overnight accommodation at Cambria Suites
- Choice of meals provided for travel companion through Cambria Suites or The Corner Café at the Recovery Inn

MULTI-NIGHT OPTION

- Transportation arrangements made by Fox World Travel, including a professional driver provided for patient and travel companion
- Overnight accommodation at Cambria Suites
- Choice of meals provided for travel companion through Cambria Suites or The Corner Café at the Recovery Inn

CAMBRIA
hotels & suites

FOX World
Travel

KOBUSSEN BUSES LTD.

The
Corner Café & Catering
of the **RECOVERY INN**

For more information on NOVO Travel, call your Care Coordinator @ 920.560.1111



DATE: September 17, 2019

SUBJECT: **RESOLUTION 4967(20)** - To approve Change Order #1 for the Riverside Improvement Project.

SUBMITTED BY: Peter Riggs, Director of Public Works

BACKGROUND/HISTORY:

On August 6, 2019 the Common Council awarded a contract for improvements in Riverside Park to PSG Construction Inc. for the not to exceed amount of \$209,227.70. City staff, our consultants at Ayres, and staff from PSG Construction, Inc., met to discuss options to contain cost for the project. We were successful in identifying three changes to the project that will result in cost savings for the City, with minimal impacts to the project.

First, we eliminated \$3,750 for tree installation. Several trees were planted this spring as part of EAB reforestation project with Rotary. This area is sufficiently forested at this time and the additional trees are not needed. Also, the unit price was significantly higher than previous purchasing by City staff.

Second, turf restoration (\$6,500.00) will be performed by City staff. City staff perform a significant amount of turf repair and restoration every spring that can be performed successfully and efficiently by City staff. This will require minimal direct costs for the purchase of grass seed and blanket. Staff labor and equipment costs are indirect costs of this task.

Third, we eliminated the aluminum display sign (\$8,500). Instead, the City will purchase and install an information kiosk consistent with a future trail signage and way-finding project. The cost of the kiosk is expected to be \$2,500.

BUDGET/FISCAL IMPACT:

The impact of this change order is a reduction of \$18,750.00 to the contract for the Riverside Improvement program. This reduction will be partially offset by purchase of grass seed, blanket, and a future information kiosk.

RECOMMENDATION:

Staff and our consultants at Ayres recommend approval of the change order.

TIMING/IMPLEMENTATION:

This item is scheduled for discussion at the September 17, 2019 Committee of the Whole meeting and is scheduled for final consideration at the October 1, 2019 Common Council meeting.

Attachments

- Res 4967(20) Change Order #1 Riverside Park Project
- Riverside Improvements Change Order #1

**A RESOLUTION APPROVING CONTRACT CHANGE ORDER NUMBER ONE
WITH PSG CONSTRUCTION INC FOR A DECREASE IN THE CONTRACT IN THE
AMOUNT OF \$18,750.00**

WHEREAS, Resolution 4965(18) approved the award of the bid to PSG Construction Inc. for the Riverside Park Improvements for the Lump Sum Bid of \$209,227.70; and,

WHEREAS, the City of Burlington entered into a contract with PSG Construction Inc. for said improvements; and,

WHEREAS, during preconstruction discussions it was determined that it was necessary to omit certain areas of work regarding the proposed trail head shelter, tree work and area restoration work; and,

WHEREAS, said Change Order Number One for an amount of \$18,750.00 has been recommended for approval by the Engineer (Ayres Associates Inc.) and the Director of Public Works; and,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that Change Order Number One is hereby approved for a decrease in the amount of \$18,750.00.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute Change Order Number One on behalf of the City.

Introduced: September 17, 2019
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk

CHANGES TO THE WORK AGREEMENT



BETWEEN OWNER:

City of Burlington
2200 South Pine Street
Burlington, WI 53105

PROJECT:

Riverside Park Improvements
Burlington, WI 53105

C.O. NO. 1

DATE: 8/27/2019

AND CONSTRUCTOR:

PSG Construction, Inc.
448 Falcon Ridge Drive - Suite B
Burlington, WI 53105

ARCHITECT:

Ayres Associates
5201 E. Terrace Drive - Suite 200
Madison, WI 53718

A/E PROJ. NO. 52-020.02

The undersigned agree to the following CHANGES to the WORK for the above referenced project:

ITEM NO.	DESCRIPTION	ADD/DEDUCT	AMOUNT
1	Delete work related to line item 10 of bid proposal - Trail Head Shelter	DEDUCT	(8,500)
2	Delete work related to line item 17 of bid proposal - Trees	DEDUCT	(3,750)
3	Delete work related to line item 18 of bid proposal - Restoration	DEDUCT	(6,500)

<u>CONTRACT AMOUNT SUMMARY</u>	Original Contract Amount	Previously Approved Changes	Previous Contract Amount	This Change Order	Current Contract Amount
	209,227.70	-	209,227.70	(18,750.00)	190,477.70

<u>CONTRACT SCHEDULE SUMMARY</u>	Original Completion Date	Previous Time Changes (Days)	Previous Completion Date	Time Change This C.O. (Days)	Current Completion Date
	12/15/2019	0	12/15/2019	0	12/15/2019

All work to be completed consistent with the terms and conditions of the original Agreement as well as the changes defined in this Change Order.

For Constructor:

PSG Construction, Inc.

Authorized Signature

8/27/2019

For Owner:

City of Burlington

Authorized Signature

Date: _____