



City Clerk  
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**CITY OF BURLINGTON  
Common Council Minutes  
Jeannie Hefty, Mayor  
Diahn Halbach, City Clerk  
Tuesday, August 6, 2019**

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order at 7:09 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Tom Preusker, Alderman Todd Bauman. Excused: Alderman Jon Schultz and Alderman Bob Grandi,

Student Representatives - Present: None. Excused: Jack Schoepke (BHS)

Staff present: City Attorney John Bjelajac, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Fire Chief Alan Babe, Public Works Director Peter Riggs, Human Resource Director Jason Corbin, Building Inspector Gregory Guidry, and City Intern Nick Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - There were none.

5. **Approval of Minutes** - To approve the July 16, 2019 Common Council Minutes.  
Motion: Alderman Preusker. Second: Alderman Kott. With all in favor, the motion carried.

6. **Letters and Communications** - To approve Council Correspondence as submitted.  
Motion: Alderman Bauman. Second: Alderman Heft. With all in favor, the motion carried.

7. **Reports by Aldermanic Representatives and Department Heads**  
Alderman Rauch commented on the new Baseball 2000 sign that was installed at Beaumont Field.

8. **Reports** - To approve Reports 1-5 as submitted.  
Motion: Alderman Kott. Second: Alderman Meyer. With all in favor, the motion carried.

9. **Payment of Prepays and Vouchers** - To approve the Prepaid and Vouchers list for bills accrued through August 6, 2019.  
Motion: Alderman Meyer. Second: Alderman Kott. Roll Call Vote: Aye - 6. Nay - 0. The motion carried.

10. **Licenses** - To approve Operator License Applications as submitted.  
Motion: Alderman Heft. Second: Alderman Rauch. With all in favor, the motion carried.

11. **Special Events** - To approve Special Event Permit Applications as submitted.  
Motion: Alderman Rauch. Second: Alderman Bauman.

Patrick Sullivan, Tall Tales Inc. and Nick Langhoff, Tessa Films were both available to answer questions regarding their events.

Alderman Rauch asked if the City donated \$5,000 to the Tall Tales Festival and if the police fees were being waived for this event. Alderman Kott confirmed the \$5,000 donation and Chief Anderson was not in attendance to answer the question regarding police fees.

With all in favor, the motion carried.

12. **Appointments and Nominations** - To approve the appointment of Stephen Plank, Burlington Area School District Superintendent to be appointed to the Library Board.

Motion: Alderman Preusker. Second: Alderman Heft. With all in favor, the motion carried.

13. **PUBLIC HEARINGS:** There was none.

14. **RESOLUTIONS:**

- A. **Resolution 4965(18)** - To approve the Bid Award Contract to PSG Construction, Inc. for the Riverside Park Improvement Project.  
Motion: Alderman Bauman. Second: Alderman Rauch. Roll Call Vote: Aye - 6. Nay - 0. The motion carried.

15. **ORDINANCES:** None

16. **MOTIONS:**

- A. **Motion 19-934** - To approve the City of Burlington's Tax Increment Financing (TIF) Guidelines.  
Motion: Alderman Kott. Second: Alderman Meyer. With all in favor, the motion carried.
- B. **Motion 19-935** - To consider approving a Certificate of Appropriateness for property located at 488 Milwaukee Avenue.  
Motion: Alderman Meyer. Second: Alderman Preusker.

Alderman Kott made a motion to amend Motion 19-935 as follows: To approve the Certificate of Appropriateness for property located at 488 Milwaukee Avenue contingent upon the following provisions being met: 1. The sills on the windows of both buildings being retained and if they find on the building on the first floor that they're not there, they were told they had to rebuild them. 2. The metal trim band on the one-story building should be retained if it's still there. 3. Bulkheads should be added under the large windows that they would like to have on the first floor of the 3-story building.

The motion to amend was seconded by Alderman Meyer. Aye - 5. Nay - 1 (Ald. Rauch). The motion to amend carried.

Roll Call Vote to approve the Motion as Amended: Aye - 5. Nay - 1 (Ald. Rauch). The amended motion carried.

- C. **Motion 19-936** - To consider approving a Certificate of Appropriateness for property located at 473 Milwaukee Avenue.  
Motion: Alderman Heft. Second: Alderman Bauman. Aye - 5. Nay - 1 (Ald. Rauch). The motion carried.

17. **ADJOURNMENT**  
Motion: Alderman Rauch. Second: Alderman Bauman. With all in favor, the motion carried and the meeting was adjourned at 7:28 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington