



Administration Department  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 - (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

**AGENDA**  
**COMMON COUNCIL**  
**Tuesday, September 3, 2019**

To immediately follow the 6:30 p.m. Committee of the Whole Meeting  
Common Council Chambers, 224 East Jefferson Street

Mayor Jeannie Hefty  
Susan Kott, Alderman, 1st District  
Theresa Meyer, Alderman, 1st District  
Bob Grandi, Alderman, 2nd District  
Ryan Heft, Alderman, 2nd District  
Steve Rauch, Alderman, 3rd District  
Jon Schultz, Council President, Alderman, 3rd District  
Thomas Preusker, Alderman, 4th District  
Todd Bauman, Alderman, 4th District

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments**
4. **Chamber of Commerce Representative and Rescue Squad Representative**
5. **Approval of Minutes** (*J. Schultz*)
  - A. To approve the Common Council Minutes for August 20, 2019.
6. **Letters and Communications** - There are none.
7. **Reports by Aldermanic Representatives and Department Heads**
8. **Reports** (*T. Preusker*)
  - A. To approve Reports 1-2 as submitted.
9. **Payment of Prepays and Vouchers** (*T. Bauman*)
  - A. To Approve the Prepaid and Voucher list for bills accrued through September 3, 2019:

|                     |                      |
|---------------------|----------------------|
| Total Prepaid:      | \$ 72,944.32         |
| Total Vouchers:     | \$ 115,537.29        |
| <b>Grand Total:</b> | <b>\$ 188,481.61</b> |

10. **Licenses**
- A. To approve Operator License Applications as submitted. (*S. Kott*)
- B. To approve the Denial of an Operator's License for Sharise N. Stamborski. (*T. Meyer*)
11. **Special Events**
- A. To approve the Special Event Permit Applications as submitted. (*B. Grandi*)
12. **Appointments and Nominations** - There are none.
13. **PUBLIC HEARINGS:** There are none.
14. **RESOLUTIONS:**
- A. **Resolution 4966(19)** - To approve a reduction in the Letter of Credit for the roadway, sanitary sewer, water main and storm sewer utility infrastructure improvements for the Glen at Stonegate Subdivision, Addition II. (*R. Heft*)
15. **ORDINANCES:**
- A. **Ordinance 2051(17)** - To amend Chapter 315-74, "Signs in the Historic Preservation Overlay (HPO) District" of the Code of the City of Burlington. (*S. Rauch*)
16. **MOTIONS:**
- A. **Motion 19-938** - To consider approving a Certificate of Appropriateness for property located at 160 E. Chestnut Street. (*J. Schultz*)
17. **ADJOURN INTO CLOSED SESSION** (*T. Preusker*)
- Wis. Stats 19.85(1)(e)** Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- Contract Negotiations with Burlington Rescue Squad
- Wis. Stats 19.85(1)(g)** Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
- A discussion with City Attorney John Bjelajac regarding possible strategies to be adopted pending possible litigation with Browns Lake Sanitary District and the hiring of Attorney Lawrie Kobza to represent the City of Burlington.
18. **RECONVENE INTO OPEN SESSION** (*T. Bauman*)
19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**
- Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.
20. **ADJOURNMENT** (*S. Kott*)



**DATE:** September 3, 2019

**SUBJECT:** MEETING MINUTES - To approve the Common Council Minutes for August 20, 2019.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

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**BACKGROUND/HISTORY:**

The attached minutes are from the August 20, 2019 Common Council meeting.

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends approval of the attached minutes from the August 20, 2019 Common Council meeting.

**TIMING/IMPLEMENTATION:**

This item is scheduled for final consideration at the September 3, 2019 Common Council meeting.

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**Attachments**

CC Min

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**CITY OF BURLINGTON  
Common Council Minutes  
Jeannie Hefty, Mayor  
Diahnn Halbach, City Clerk  
Tuesday, August 20, 2019**

1. **Call to Order / Roll Call**

Council President Jon Schultz called the Common Council meeting to order at 6:51 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: Mayor Jeannie Hefty

Student Representatives - Present: Jack Schoepke (BHS). Excused: None.

Staff present: City Attorney John Bjelajac, City Administrator Carina Walters, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Police Chief Mark Anderson, Public Works Director Peter Riggs, Human Resource Director Jason Corbin, and Library Director Joe Davies.

2. **Pledge of Allegiance**

3. **Citizen Comments**

Alderman Susan Kott spoke on behalf of Patrick Sullivan regarding the Tall Tales Festival and said they have big plans for 2020 and intends to attend the October 1, 2019 Council meeting to present those plans.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - There were none.

5. **Approval of Minutes** - To approve the Common Council Minutes for August 6, 2019.  
Motion: Alderman Bauman. Second: Alderman Kott. With all in favor, the motion carried.

6. **Letters and Communications** - None

7. **Reports by Aldermanic Representatives and Department Heads**

Alderman Meyer provided an update from the Board of Health, stating there have been three cases of hospitalizations of minors due to vaping in Central Racine County, and at least eight others in the surrounding counties. Meyer said it is being recommended by the health officer to review smoking policies and that vaping policies should mirror the current smoking policies. Meyer then reported that an award for exemplary compliance with the public health statutes will be given to three establishments which are Burlington High School, Cooper School and Dairy Queen.

Alderman Schultz asked if there is a municipal ordinance on smoking policies. Chief Anderson stated that the City of Burlington ordinance includes tobacco product vaping devices, so a juvenile in possession of a vaping device would be in violation of possession of tobacco products. Alderman

Meyer inquired if any policy existed for the adult use of vaping devices that reflect the same policy as smoking in public. Walters further clarified the question asking Chief Anderson whether it is permissible to vape in areas that smoking is not allowed. Chief Anderson stated he would review the policy. Walters stated that staff will review the statutes. Alderman Schultz stated that vaping among kids is a very big problem and if you want to see this problem first hand to drive by Karcher when school is letting out, the vaping among 7th and 8th graders is pathetic. Meyer also stated that Margaret Gessner, Racine County Health Officer, will be attending an upcoming Council meeting to address this issue further.

Alderman Grandi reported that the Burlington Aquatic Center will remain open through Labor Day from 12 p.m. to 6 p.m. and concessions will be available on a limited basis. Grandi further reported that they have sold a lot of memberships that span across five different zip codes. Grandi said the 2019 memberships totaled 809 versus last year's of 696.

Director DeQuaker reported that the 2018 Audit will be presented at the next meeting and asked if anybody wanted a printed copy of the Budget versus a pdf. Alderman Bauman requested a printed copy.

Director Riggs reported that the Public Works Rodeo was a huge success and thanked all who participated.

Alderman Heft asked to schedule a future discussion regarding Karcher and vaping issues.

8. **Reports** - To approve Reports 1-2 as submitted.  
Motion: Alderman Kott. Second: Alderman Meyer. With all in favor, the motion carried.
9. **Payment of Prepaids and Vouchers** - To approve the Prepaid and Voucher list for bills accrued through August 20, 2019.  
Motion: Alderman Meyer. Second: Alderman Kott. Roll Call: Aye - 8. Nay - 0. The motion carried.
10. **Licenses**
  - A. To approve Operator License Applications as presented.  
Motion: Alderman Grandi. Second: Alderman Preusker. With all in favor, the motion carried.
  - B. To approve the Denial of an Operator's License.  
This motion was tabled until the September 3, 2019 due the incorrect name printed in the motion.
11. **Special Events** - None
12. **Appointments and Nominations**  
To approve the appointment of Jeff Milne to the Airport Committee to replace Rob Bach, term expires 12/1/2021.  
Motion: Alderman Rauch. Second: Alderman Bauman. With all in favor, the motion carried.
13. **PUBLIC HEARINGS:**  
At 7:12 p.m. Council President Jon Schultz called to order a Public Hearing to hear comments from the public regarding a text amendment to Ch. 315-74 of the Municipal Code regarding signs in the Historic Preservation District.

There were no comments.

Motion to close the public hearing: Alderman Bauman. Second: Alderman Grandi. With all in favor, the public hearing was closed at 7:12 p.m.

14. **RESOLUTIONS:** NONE

15. **ORDINANCES:** NONE

16. **MOTIONS:**

- A. **Motion 19-937** - To approve the 2020-2023 Union agreement between the City of Burlington and International Association of Firefighters, AFL-CIO, CIC on Behalf of Racine Firefighters, Local 321.

Motion: Alderman Preusker. Second: Alderman Kott. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

17. **ADJOURN INTO CLOSED SESSION**

**Wis. Stats 19.85(1)(e)** Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- A discussion regarding the Burlington Rescue Squad Service Agreement with the City of Burlington for providing Ambulatory Services.

Motion: Alderman Bauman. Second: Alderman Grandi. Roll Call Vote: Aye - 8. Nay - 0. The motion carried and the meeting adjourned into Closed Session at 7:15 p.m.

18. **RECONVENE INTO OPEN SESSION**

Motion: Alderman Kott. Second: Alderman Meyer. With all in favor, the motion carried and the meeting reconvened into open session at 8:33 p.m.

19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

No action was taken.

20. **ADJOURNMENT**

Motion: Alderman Meyer. Second: Alderman Grandi. With all in favor, the meeting adjourned at 8:35 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington



**DATE:** September 3, 2019

**SUBJECT:** REPORTS - To approve Reports 1-2 as submitted.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

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**BACKGROUND/HISTORY:**

Attached please find the following reports:

1. Historic Preservation Minutes, 7-25-19
2. Committee of the Whole Minutes, 8-20-19

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends that Council approves the submitted reports.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the September 3, 2019 Common Council meeting.

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**Attachments**

HPC Minutes

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**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
THURSDAY, JULY 25, 2019**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:30 p.m. Aldermanic Representative Susan Kott; Commissioners Frank Capra; Ken Morrison; and Bernard Petersen were present. Commissioners Steve Wagner and Kevin O'Brien were excused. Assistant City Administrator/Zoning Administrator Megan Watkins and City Planner, Tanya Fonseca were also present.

**CITIZEN COMMENTS**

None

**APPROVAL OF MINUTES**

Commissioner Morrison moved, and Commissioner Capra seconded to approve the minutes of June 27, 2019.

**LETTERS AND COMMUNICATIONS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**A. To consider approving a Certificate of Appropriateness (COA) and Sign Permit applications from Jonathan Thorngate for property located at 473 Milwaukee Avenue to improve the façade, outdoor space, and install a wall sign.**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Tanya Fonseca, Graef explained this structure is built to be a little more on the Contemporary side, but the commissioners can be lenient since it is a non-contributing structure. The original style is not required like other contributing buildings.
- Jonathan Thorngate, LifeBridge Church representative, stated the goal is to raise the height of the building to block the apartment in the back, the roof will look like an awning structure, and a recessed panel look.
- Chairman Eisenhardt asked if the windows and frames are identical to LifeBridge Church. Mr. Thorngate answered yes, everything including the lighting will match the church as close as possible. Commissioner Capra questioned if Mr. Thorngate is trying to match the paint color to compliment the church. Mr. Thorngate replied yes, more of a gray/blue would be best, he is flexible on the historic color.

- Chairman Eisenhardt asked if the façade will be the same on all three sides. Mr. Thorngate responded the façade improvements will wrap up to the privacy fence, enough to be out of the line of site. Commissioner Petersen asked if Mr. Thorngate would consider a different style railing. Mr. Thorngate replied yes, and would come back with a new rendering. Mr. Thorngate showed samples of windows and sign letters.
- There were no further comments.

**1) Motion for COA**

- Commissioner Morrison moved, and Aldermanic Representative Kott seconded to approve the COA for the design, contingent the applicant comes back with a rendering of a different style railing.
- All were in favor and the motion carried.

**2) Motion for Sign Permit**

- Aldermanic Representative Kott moved, and Commissioner Morrison seconded to approve the Sign Permit.
- All were in favor and the motion carried.

**B. To consider approving a Certificate of Appropriateness (COA) and Sign Permit applications from Bevin Dawson for property located at 488 Milwaukee Avenue to improve the façade, and install a projecting and wall sign.**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Ms. Fonseca explained this building was pieced together over the years with an addition of a 3-story after the fire, and part of the original building. Ms. Fonseca stated the Wisconsin Historical Society was consulted when doing the review because of the complexity, which they commented that a building should not be made historical if most of the historic character look is gone. A building should be repaired or restored, but not created.
- Commissioner Capra stated with the 3-story building as proposed the façade looks modern, and suggested adding window sills to give the façade some dimension. Commissioner Capra asked if the window sills can mimic with what is existing. Bevin Dawson, owner, replied the façade will resemble the 1950s picture, with the window sills remaining and larger window openings. Mr. Dawson stated the sign board will also add depth to the façade.
- Commissioner Petersen questioned if the roof line is tall enough to hide the Heating, Ventilation, and Air Conditioning unit, and if the door on Chestnut Street is an entrance. Mr. Dawson responded, yes the roof comes up high enough to hide the equipment, the door on Chestnut Street is only an emergency exit. Aldermanic Representative Kott and Commissioner Capra questioned if there will be bulkheads under the front windows on the right side (3-story

building). Mr. Dawson answered no, there is no reference that there ever were bulkheads. Mr. Dawson explained the bulkheads in the 1950s picture is a man-made wooden bulkhead and not concrete. Mr. Dawson explained he did not want to mix other materials that do not match with anything else to create bulkheads. Aldermanic Representative Kott asked if he would do metal bulkheads. Mr. Dawson replied no, because the metal does not exist on the building. Aldermanic Representative Kott mentioned that the 1950s photograph shows the bulkhead, and Mr. Dawson should leave the bulkheads on the 3-story building. Mr. Dawson explained currently there is brick/concrete, but if concrete was added it would not match, since it would be fresh concrete. Mr. Dawson stated the bulkheads are wooden and man-made. Ms. Fonseca stated it is helpful to have good photographic evidence to replicate something that is no longer there, but the point of historic rehabilitation for these buildings is so they can be used in 2019. Commissioner Morrison reminded the members that something should not be created that might have been there, but no longer is. Mr. Dawson replied it is hard to make something look historic when you cannot tell what was there, since there is very little remaining from the fire. Mr. Dawson commented it is unknown how much can be salvaged, and what will be found underneath until the façade gets torn off or repairs take place. Aldermanic Representative Kott stated it is hard to approve the unknowns. Ms. Fonseca suggested that the Commissioners could send representatives out during the process. Commissioner Petersen stated that he has more flexibility since it is not a historic building anymore. The Commissioners wanted to review the list of requirements. Ms. Fonseca stated the window sills that would remain is the only thing mentioned. Aldermanic Representative Kott requested to show detail of the metal trim that runs under the sign band. Mr. Dawson stated the trim could be shown. Chairman Eisenhardt replied metal is not historic and the concrete would show as new, so leave the 3-story building as presented. Aldermanic Representative Kott explained the window sills on the 3-story building will help the building not look so contemporary. Ms. Fonseca stated the motion is to include all window sills and metal strip under the cornice. Mr. Dawson responded in the 1968 fire picture there is no metal strip, but masonry instead. Ms. Fonseca commented that the metal trim is now out of the motion. Aldermanic Representative Kott agreed to no metal strip.

- There were no further comments.

#### **1) Motion for COA**

- Aldermanic Representative Kott moved, and Commissioner Capra seconded to approve the COA contingent on retaining/replicating the window sills on both buildings if damaged, and site visits by 2 or 3 Commissioners as façade is being torn off.
- All were in favor and the motion carried.
- Aldermanic Representative Kott asked what type of font is being used for the signage. Mr. Dawson responded the circle sign on the corner is the logo and “The Loop Commons” sign will both have different fonts. Mr. Dawson explained the corner sign is logo because they do not want to encourage traffic on Chestnut Street, since the entrance door is on Milwaukee Avenue. There will only be two signs for the whole building and not each business.

#### **2) Motion for Sign Permit**

- Commissioner Capra moved, and Commissioner Morrison seconded to approve the Sign Permit as presented.
- All were in favor and the motion carried.

**C. A Façade Grant Program application from Bevin Dawson for property located at 488 Milwaukee Avenue to improve the façade, and install a projecting and wall sign.**

- Chairman Eisenhardt introduced and opened this item for discussion.
- There were no comments.
  - 1) **Motion for West façade**
    - Aldermanic Representative Kott moved, and Commissioner Morrison seconded to approve the Façade Grant for the West façade, but not to exceed \$5,000, and based upon COA conditions.
    - Roll call: Chairman Eisenhardt; Aldermanic Representative Kott; and Commissioners Capra; Morrison; and Petersen.
    - All were in favor and the motion carried.
  - 2) **Motion for East façade**
    - Commissioner Morrison moved, and Aldermanic Representative Kott seconded to approve the Façade Grant for the East façade, but not to exceed \$5,000, and based upon COA conditions.
    - Roll call: Chairman Eisenhardt; Aldermanic Representative Kott; and Commissioners Capra; Morrison; and Petersen.
    - All were in favor and the motion carried.
  - 3) **Motion for North façade**
    - Aldermanic Representative Kott moved, and Commissioner Petersen seconded to approve the Façade Grant for the North façade, but not to exceed \$5,000, and based upon COA conditions.
    - Roll call: Chairman Eisenhardt; Aldermanic Representative Kott; and Commissioners Capra; Morrison; and Petersen.
    - All were in favor and the motion carried.

**DISCUSSION ITEMS**

## **A. Review of Façade Grant Funding Status**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt explained Round 8 has a \$0.00 balance remaining and Round 9 would have \$9,475.57 remaining.

## **B. To consider approving the Sign Ordinance revisions.**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Ms. Fonseca explained the three signs were corrected to four signs that were previously determined. Assistant City Administrator/Zoning Administrator Megan Watkins stated “see page 20” will not go in the ordinance, since it has to get approval every time the guidelines are amended. Ms. Watkins further stated it will be changed on the application. Ms. Watkins explained once this is approved, it will go to Plan Commission, then Common Council for final approval.
- There were no further comments.
- Aldermanic Representative Kott moved, and Commissioner Capra seconded to approve Sign Ordinance Chapter 315-74, with changing “Front Façade to Street Facing Facade” in title, removal of see page 20, and replace Historic Preservation Overlay District to HPO throughout the document.
- All were in favor and the motion carried.

## **ADJOURNMENT**

Aldermanic Representative Kott moved, and Commissioner Capra seconded to adjourn the meeting at 6:53 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson  
Administrative Assistant



DATE: September 3, 2019

SUBJECT: **PREPAID AND VOUCHERS** - To approve the Prepaid and Vouchers list for bills accrued through September 3, 2019.

SUBMITTED BY: Steven DeQuaker, Finance Director

**BACKGROUND/HISTORY:**

Attached please find the Prepaid and Voucher list for bills accrued through September 3, 2019:

|                     |                      |
|---------------------|----------------------|
| Total Prepaid:      | \$ 72,944.32         |
| Total Vouchers:     | \$ 115,537.29        |
| <b>Grand Total:</b> | <b>\$ 188,481.61</b> |

**BUDGET/FISCAL IMPACT:**

5 Largest Disbursements on the Prepaid and Voucher List:

- 1.\$39,325.00 Central Racine County Health Department - Semi-Annual Billing - Health Department Operating Budget
- 2.\$21,358.74 Ascent Aviation - 100LL Aviation Gasoline
- 3.\$18,888.70 Ascent Aviation - Jet A Fuel
- 4.\$15,025.30 Kapur & Assoc. - 2019 Burlington Street Program - July 2019
- 5.\$ 7,175.58 Wanasek Corporation - Curb Stop Repair/Lateral Repair - Front St.

**RECOMMENDATION:**

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$188,481.61.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the September 3, 2019 Common Council meeting.

**Attachments**

- Prepaid 08.16.19
- Prepaid 08.23.19
- Vouchers 09.03.19

| GL Account and Title                   | Vendor Name               | Description                           | Invoice Number  | Invoice Date | Net Invoice Amount | Date Paid  |
|--|---------------------------|---------------------------------------|-----------------|--------------|--------------------|------------|
| <b>100239006</b>                       |                           |                                       |                 |              |                    |            |
| 100-239006 LAW-VISION                  | SUPERIOR VISION INSURANCE | Policy No.14150001 Sept. Billing      | 297413          | 08/14/2019   | 652.51             | 08/16/2019 |
| Total 100239006:                       |                           |                                       |                 |              | 652.51             |            |
| <b>100454521001</b>                    |                           |                                       |                 |              |                    |            |
| 100-454521-001 BOND FEES               | RACINE COUNTY CLERK OF C  | Gonzalez, Zenaida Warrants: P9689842  | P9689842        | 08/12/2019   | 745.80             | 08/16/2019 |
| 100-454521-001 BOND FEES               | WILLIAMS BAY POLICE DEPAR | Jackl, Anthony J Case# BC610134-0     | 081319          | 08/13/2019   | 10.00              | 08/16/2019 |
| Total 100454521001:                    |                           |                                       |                 |              | 755.80             |            |
| <b>100515121225</b>                    |                           |                                       |                 |              |                    |            |
| 100-515121-225 MUNI COURT - TELEPHONE  | BCN TELECOM, INC          | PW200047 - Intoxilyzer Line           | 22797411        | 08/15/2019   | 61.20              | 08/16/2019 |
| Total 100515121225:                    |                           |                                       |                 |              | 61.20              |            |
| <b>100515121330</b>                    |                           |                                       |                 |              |                    |            |
| 100-515121-330 MUNI COURT - INSRVC TRA | ISELIN, KELLY             | Reimb-Mileage/Meals/Hotel             | 080619          | 08/06/2019   | 365.32             | 08/16/2019 |
| Total 100515121330:                    |                           |                                       |                 |              | 365.32             |            |
| <b>100515132225</b>                    |                           |                                       |                 |              |                    |            |
| 100-515132-225 ADMIN - TELEPHONE       | AT & T                    | 262 763-3747 163 6 (split)            | 262763347408 19 | 08/04/2019   | 23.32              | 08/16/2019 |
| Total 100515132225:                    |                           |                                       |                 |              | 23.32              |            |
| <b>100515132298</b>                    |                           |                                       |                 |              |                    |            |
| 100-515132-298 ADMIN - CONTRACT SERVI  | ACTION FIRE & ALARM INC.  | ACTION FIRE & ALARM SERVICE CITY HALL | 42495           | 07/30/2019   | 12.50              | 08/16/2019 |
| Total 100515132298:                    |                           |                                       |                 |              | 12.50              |            |
| <b>100515132399</b>                    |                           |                                       |                 |              |                    |            |
| 100-515132-399 ADMIN - SUNDRY EXPENSE  | PETTY CASH                | PETTY CASH CITY HALL (split)          | AUG2019         | 08/15/2019   | 30.00              | 08/16/2019 |
| Total 100515132399:                    |                           |                                       |                 |              | 30.00              |            |
| <b>100515140330</b>                    |                           |                                       |                 |              |                    |            |
| 100-515140-330 CLERK - TRAINING & TRAV | HALBACH, DIAHNN           | Reimbursement - Mileage & Meals       | 081519          | 08/15/2019   | 166.28             | 08/16/2019 |
| Total 100515140330:                    |                           |                                       |                 |              | 166.28             |            |
| <b>100515141225</b>                    |                           |                                       |                 |              |                    |            |
| 100-515141-225 FINANCE - TELEPHONE     | AT & T                    | 262 763-3747 163 6 (split)            | 262763347408 19 | 08/04/2019   | 23.32              | 08/16/2019 |
| 100-515141-225 FINANCE - TELEPHONE     | BCN TELECOM, INC          | PW200047 - Intoxilyzer Line           | 22797411        | 08/15/2019   | 125.51             | 08/16/2019 |
| Total 100515141225:                    |                           |                                       |                 |              | 148.83             |            |
| <b>100515141298</b>                    |                           |                                       |                 |              |                    |            |
| 100-515141-298 FINANCE - CONTRACT SER  | NAPOLI'S PIZZA RESTAURANT | NAPOLIS BUDGET PARTNERS MEETING       | 58679           | 08/14/2019   | 71.94              | 08/16/2019 |
| 100-515141-298 FINANCE - CONTRACT SER  | ACTION FIRE & ALARM INC.  | ACTION FIRE & ALARM SERVICE CITY HALL | 42495           | 07/30/2019   | 5.00               | 08/16/2019 |
| Total 100515141298:                    |                           |                                       |                 |              | 76.94              |            |
| <b>100525211225</b>                    |                           |                                       |                 |              |                    |            |
| 100-525211-225 POLICE - TELEPHONE      | AT & T                    | 262 763-3747 163 6 (split)            | 262763347408 19 | 08/04/2019   | 116.56             | 08/16/2019 |
| 100-525211-225 POLICE - TELEPHONE      | BCN TELECOM, INC          | PW200047 - Intoxilyzer Line           | 22797411        | 08/15/2019   | 187.93             | 08/16/2019 |
| Total 100525211225:                    |                           |                                       |                 |              | 304.49             |            |

| GL Account and Title                     | Vendor Name               | Description                     | Invoice Number   | Invoice Date | Net Invoice Amount | Date Paid  |
|--|---------------------------|---------------------------------|------------------|--------------|--------------------|------------|
| <b>100525211240</b>                      |                           |                                 |                  |              |                    |            |
| 100-525211-240 POLICE - FUEL, OIL        | VOYAGER FLEET SYSTEMS IN  | Voyager Acct. 869297630         | 869297630931     | 08/01/2019   | 3,223.51           | 08/16/2019 |
| Total 100525211240:                      |                           |                                 |                  |              | 3,223.51           |            |
| <b>100525211324</b>                      |                           |                                 |                  |              |                    |            |
| 100-525211-324 POLICE - PUBL,SUBSCRIPT   | BURLINGTON ROTARY CLUB    | BURLINGTON ROTARY CLUB ANDERSON | 62533            | 06/30/2019   | 195.00             | 08/16/2019 |
| Total 100525211324:                      |                           |                                 |                  |              | 195.00             |            |
| <b>100525211330</b>                      |                           |                                 |                  |              |                    |            |
| 100-525211-330 POLICE - TRAVEL           | ANDERSON MARK             | REIMB-WPLF CONF-MEALS           | 080919           | 08/09/2019   | 50.00              | 08/16/2019 |
| 100-525211-330 POLICE - TRAVEL           | ZMUDZINSKI, BRIAN         | Reimbursement- mileage & meals  | 080919           | 08/09/2019   | 224.00             | 08/16/2019 |
| Total 100525211330:                      |                           |                                 |                  |              | 274.00             |            |
| <b>100525220220</b>                      |                           |                                 |                  |              |                    |            |
| 100-525220-220 FIRE - UTILITY SERVICES   | WE ENERGIES               | 8419-416-558                    | 8419416558JULY19 | 07/29/2019   | 12.10              | 08/16/2019 |
| 100-525220-220 FIRE - UTILITY SERVICES   | TIME WARNER CABLE         | Acct # 079780001                | 079780001080119  | 08/01/2019   | 152.37             | 08/16/2019 |
| Total 100525220220:                      |                           |                                 |                  |              | 164.47             |            |
| <b>100525220225</b>                      |                           |                                 |                  |              |                    |            |
| 100-525220-225 FIRE - TELEPHONE          | AT & T                    | 262 763-3747 163 6 (split)      | 262763347408 19  | 08/04/2019   | 93.26              | 08/16/2019 |
| Total 100525220225:                      |                           |                                 |                  |              | 93.26              |            |
| <b>100525220240</b>                      |                           |                                 |                  |              |                    |            |
| 100-525220-240 FIRE - FUEL, OIL, LUBRICA | VOYAGER FLEET SYSTEMS IN  | Voyager Acct. 869297630         | 869297630931     | 08/01/2019   | 472.96             | 08/16/2019 |
| Total 100525220240:                      |                           |                                 |                  |              | 472.96             |            |
| <b>100525220298</b>                      |                           |                                 |                  |              |                    |            |
| 100-525220-298 FIRE- CONTRACT SERVICE    | JAMES IMAGING SYSTEMS, IN | Lexmark XS654de - Fire Dept     | 922805           | 07/29/2019   | 13.12              | 08/16/2019 |
| Total 100525220298:                      |                           |                                 |                  |              | 13.12              |            |
| <b>100535321225</b>                      |                           |                                 |                  |              |                    |            |
| 100-535321-225 STREETS - TELEPHONE       | AT & T                    | 262 763-3747 163 6 (split)      | 262763347408 19  | 08/04/2019   | 46.63              | 08/16/2019 |
| Total 100535321225:                      |                           |                                 |                  |              | 46.63              |            |
| <b>100535321240</b>                      |                           |                                 |                  |              |                    |            |
| 100-535321-240 STREETS - FUEL, OIL & LU  | VOYAGER FLEET SYSTEMS IN  | Voyager Acct. 869297630         | 869297630931     | 08/01/2019   | 2,981.90           | 08/16/2019 |
| Total 100535321240:                      |                           |                                 |                  |              | 2,981.90           |            |
| <b>100535321244</b>                      |                           |                                 |                  |              |                    |            |
| 100-535321-244 STREETS - REP MAINT EQ    | TRACTOR SUPPLY CREDIT PLA | TRACTOR SUPPLY WWTP             | 200432471        | 07/19/2019   | 85.98              | 08/16/2019 |
| Total 100535321244:                      |                           |                                 |                  |              | 85.98              |            |
| <b>100535321310</b>                      |                           |                                 |                  |              |                    |            |
| 100-535321-310 STREETS - OFF SUPP/POS    | TIME WARNER CABLE         | Acct # 079820101 (split)        | 079820101080119  | 08/01/2019   | 38.09              | 08/16/2019 |
| Total 100535321310:                      |                           |                                 |                  |              | 38.09              |            |
| <b>10055551220</b>                       |                           |                                 |                  |              |                    |            |
| 100-555551-220 PARKS - UTILITIES         | WE ENERGIES               | 0635-112-551                    | 0635112551JULY19 | 08/04/2019   | 23.64              | 08/16/2019 |

| GL Account and Title                     | Vendor Name              | Description                            | Invoice Number   | Invoice Date | Net Invoice Amount | Date Paid  |
|--|--------------------------|--|------------------|--------------|--------------------|------------|
| 100-555551-220 PARKS - UTILITIES         | WE ENERGIES              | 8893-353-410                           | 8893353410JULY19 | 08/01/2019   | 36.40              | 08/16/2019 |
| 100-555551-220 PARKS - UTILITIES         | WE ENERGIES              | 9274-302-992                           | 9274302992JULY19 | 08/01/2019   | 16.25              | 08/16/2019 |
| Total 100555551220:                      |                          |  |                  |              | 76.29              |            |
| <b>100555551240</b>                      |                          |  |                  |              |                    |            |
| 100-555551-240 PARKS - FUEL, OIL, LUBRIC | VOYAGER FLEET SYSTEMS IN | Voyager Acct. 869297630                | 869297630931     | 08/01/2019   | 1,616.90           | 08/16/2019 |
| Total 100555551240:                      |                          |  |                  |              | 1,616.90           |            |
| <b>100555551310</b>                      |                          |  |                  |              |                    |            |
| 100-555551-310 PARKS - OFFICE SUPP, PO   | TIME WARNER CABLE        | Acct # 079820101 (split)               | 079820101080119  | 08/01/2019   | 38.09              | 08/16/2019 |
| Total 100555551310:                      |                          |  |                  |              | 38.09              |            |
| <b>100565641298</b>                      |                          |  |                  |              |                    |            |
| 100-565641-298 PLAN COMM - CONTRACT S    | KAPUR & ASSOCIATES, INC. | Lewis Street Description-General       | 98784            | 07/23/2019   | 14.00              | 08/16/2019 |
| Total 100565641298:                      |                          |  |                  |              | 14.00              |            |
| <b>251454572000</b>                      |                          |  |                  |              |                    |            |
| 251-454572-000 LIBRARY FINES             | UNIQUE MANAGEMENT SERVI  | Collection Co.                         | 556890           | 08/01/2019   | 62.65              | 08/16/2019 |
| Total 251454572000:                      |                          |  |                  |              | 62.65              |            |
| <b>251555511225</b>                      |                          |  |                  |              |                    |            |
| 251-555511-225 TELEPHONE                 | BCN TELECOM, INC         | PW200047 - Intoxilyzer Line            | 22797411         | 08/15/2019   | 63.72              | 08/16/2019 |
| Total 251555511225:                      |                          |  |                  |              | 63.72              |            |
| <b>251555511247</b>                      |                          |  |                  |              |                    |            |
| 251-555511-247 REPAIR,MAINTENANCE BUI    | WATER WORKS PLUMBING CO. | Rodded Sewer Line                      | 45333            | 08/01/2019   | 209.00             | 08/16/2019 |
| 251-555511-247 REPAIR,MAINTENANCE BUI    | MENARDS                  | Supplies-Library                       | 99249            | 08/01/2019   | 63.56              | 08/16/2019 |
| 251-555511-247 REPAIR,MAINTENANCE BUI    | REINEMANS, INC.          | Building Supplies                      | 167079           | 08/01/2019   | 55.11              | 08/16/2019 |
| 251-555511-247 REPAIR,MAINTENANCE BUI    | ACTION FIRE & ALARM INC. | ACTION FIRE & ALARM SERVICE EX LIBRARY | 42496            | 07/30/2019   | 15.00              | 08/16/2019 |
| Total 251555511247:                      |                          |  |                  |              | 342.67             |            |
| <b>251555511298</b>                      |                          |  |                  |              |                    |            |
| 251-555511-298 LIBRARY-CONTRACT SERVI    | SARAH KEISTER ARMSTRONG  | Strategic Planning Project             | 080619SK         | 08/01/2019   | 4,500.00           | 08/16/2019 |
| Total 251555511298:                      |                          |  |                  |              | 4,500.00           |            |
| <b>251555511310</b>                      |                          |  |                  |              |                    |            |
| 251-555511-310 OFFICE SUPPLIES, POSTA    | DEMCO                    | Tech Services Supplies                 | 6653255          | 08/01/2019   | 242.97             | 08/16/2019 |
| 251-555511-310 OFFICE SUPPLIES, POSTA    | RICHTER'S MARKETPLACE    | Richter's Marketplace - Library        | 072319RM         | 08/01/2019   | 89.49              | 08/16/2019 |
| Total 251555511310:                      |                          |  |                  |              | 332.46             |            |
| <b>251555511327</b>                      |                          |  |                  |              |                    |            |
| 251-555511-327 MATERIALS                 | BAKER & TAYLOR           | Library Materials                      | 2034696115       | 08/01/2019   | 1,848.76           | 08/16/2019 |
| 251-555511-327 MATERIALS                 | BAKER & TAYLOR ENTERTAIN | DVD's                                  | H37590120        | 08/01/2019   | 558.48             | 08/16/2019 |
| 251-555511-327 MATERIALS                 | CENTER POINT LARGE PRINT | Large Print Material                   | 1709558          | 08/01/2019   | 315.78             | 08/16/2019 |
| 251-555511-327 MATERIALS                 | THE NEW YORK TIMES       | NEW YORK TIMES-LIBRARY SUBSCRIPTION    | 0819NYT          | 08/01/2019   | 511.40             | 08/16/2019 |
| 251-555511-327 MATERIALS                 | MIDWEST TAPE, LLC        | DVD's                                  | 97686883         | 08/01/2019   | 181.41             | 08/16/2019 |
| Total 251555511327:                      |                          |  |                  |              | 3,415.83           |            |

| GL Account and Title                   | Vendor Name                | Description                | Invoice Number   | Invoice Date | Net Invoice Amount | Date Paid  |
|--|----------------------------|----------------------------|------------------|--------------|--------------------|------------|
| <b>251555511330</b>                    |                            |                            |                  |              |                    |            |
| 251-555511-330 INSERVICE TRAINING/TRAV | DAVIES, JOE                | Reimbursement: Mileage     | 080919           | 08/09/2019   | 125.86             | 08/16/2019 |
| Total 251555511330:                    |                            |                            |                  |              | 125.86             |            |
| <b>251555511345</b>                    |                            |                            |                  |              |                    |            |
| 251-555511-345 PROGRAMS                | MICHNA, JESSICA            | LIBRARY PROGRAM SPEAKER    | 0819JM           | 08/01/2019   | 165.00             | 08/16/2019 |
| Total 251555511345:                    |                            |                            |                  |              | 165.00             |            |
| <b>621575740220</b>                    |                            |                            |                  |              |                    |            |
| 621-575740-220 WWTP-ELECTRIC           | WE ENERGIES                | 6268-292-660               | 6268292660JULY19 | 08/01/2019   | 45.40              | 08/16/2019 |
| Total 621575740220:                    |                            |                            |                  |              | 45.40              |            |
| <b>621575740225</b>                    |                            |                            |                  |              |                    |            |
| 621-575740-225 TELEPHONE               | TIME WARNER CABLE          | Acct # 079820101 (split)   | 079820101080119  | 08/01/2019   | 38.10              | 08/16/2019 |
| Total 621575740225:                    |                            |                            |                  |              | 38.10              |            |
| <b>621575740240</b>                    |                            |                            |                  |              |                    |            |
| 621-575740-240 FUEL, OIL AND LUBRICANT | VOYAGER FLEET SYSTEMS IN   | Voyager Acct. 869297630    | 869297630931     | 08/01/2019   | 897.51             | 08/16/2019 |
| Total 621575740240:                    |                            |                            |                  |              | 897.51             |            |
| <b>621575740244</b>                    |                            |                            |                  |              |                    |            |
| 621-575740-244 REPAIRS,MAINT EQUIPMEN  | TRACTOR SUPPLY CREDIT PLA  | TRACTOR SUPPLY WWTP        | 100496548        | 07/08/2019   | 26.98              | 08/16/2019 |
| Total 621575740244:                    |                            |                            |                  |              | 26.98              |            |
| <b>621575740249</b>                    |                            |                            |                  |              |                    |            |
| 621-575740-249 LABORATORY              | CULLIGAN OF BURLINGTON     | Acct. No. 500-08487456-8   | 2019AUGWWTP      | 07/31/2019   | 222.25             | 08/16/2019 |
| Total 621575740249:                    |                            |                            |                  |              | 222.25             |            |
| <b>622506230000</b>                    |                            |                            |                  |              |                    |            |
| 622-506230-000 SUPPLIES                | WE ENERGIES                | 1473-005-365               | 1473005365JULY19 | 07/31/2019   | 10.28              | 08/16/2019 |
| Total 622506230000:                    |                            |                            |                  |              | 10.28              |            |
| <b>622509210000</b>                    |                            |                            |                  |              |                    |            |
| 622-509210-000 OFFICE SUPPLY           | TIME WARNER CABLE          | Acct # 079820101 (split)   | 079820101080119  | 08/01/2019   | 38.09              | 08/16/2019 |
| 622-509210-000 OFFICE SUPPLY           | AT & T                     | 262 763-3747 163 6 (split) | 262763347408 19  | 08/04/2019   | 46.64              | 08/16/2019 |
| Total 622509210000:                    |                            |                            |                  |              | 84.73              |            |
| <b>622509330000</b>                    |                            |                            |                  |              |                    |            |
| 622-509330-000 TRANSPORTATION-SUPPLI   | VOYAGER FLEET SYSTEMS IN   | Voyager Acct. 869297630    | 869297630931     | 08/01/2019   | 694.51             | 08/16/2019 |
| Total 622509330000:                    |                            |                            |                  |              | 694.51             |            |
| <b>623575740200</b>                    |                            |                            |                  |              |                    |            |
| 623-575740-200 FUEL FOR RESALE         | ASCENT AVIATION GROUP, INC | 100LL AVIATION GASOLINE    | 626434           | 08/12/2019   | 21,358.74          | 08/16/2019 |
| 623-575740-200 FUEL FOR RESALE         | ASCENT AVIATION GROUP, INC | JET A                      | 626815           | 08/12/2019   | 18,888.70          | 08/16/2019 |
| Total 623575740200:                    |                            |                            |                  |              | 40,247.44          |            |
| <b>623575740220</b>                    |                            |                            |                  |              |                    |            |
| 623-575740-220 ELECTRIC                | WE ENERGIES                | 3243-871-135               | 3243871135JULY19 | 08/11/2019   | 113.40             | 08/16/2019 |

| GL Account and Title             | Vendor Name            | Description                                 | Invoice Number   | Invoice Date | Net Invoice Amount | Date Paid  |
|----------------------------------|------------------------|---|------------------|--------------|--------------------|------------|
| 623-575740-220 ELECTRIC          | WE ENERGIES            | 4066-688-457                                | 4066688457JULY19 | 08/11/2019   | 7.90               | 08/16/2019 |
| 623-575740-220 ELECTRIC          | WE ENERGIES            | 4619-277-006                                | 4619277006JULY19 | 08/12/2019   | 480.41             | 08/16/2019 |
| 623-575740-220 ELECTRIC          | WE ENERGIES            | 6280-861-972                                | 6280861972JULY19 | 08/12/2019   | 20.02              | 08/16/2019 |
| 623-575740-220 ELECTRIC          | WE ENERGIES            | 6831-002-581                                | 6831002581JULY19 | 08/11/2019   | 49.05              | 08/16/2019 |
| 623-575740-220 ELECTRIC          | WE ENERGIES            | 7460-654-921                                | 7460654921JULY19 | 08/12/2019   | 54.28              | 08/16/2019 |
| 623-575740-220 ELECTRIC          | WE ENERGIES            | 8460-785-002                                | 8460785002JULY19 | 08/12/2019   | 29.16              | 08/16/2019 |
| Total 623575740220:              |                        |   |                  |              | 754.22             |            |
| <b>623575740225</b>              |                        |   |                  |              |                    |            |
| 623-575740-225 TELEPHONE         | AT & T                 | 262 763-3747 163 6 (split)                  | 262763347408 19  | 08/04/2019   | 69.95              | 08/16/2019 |
| 623-575740-225 TELEPHONE         | BCN TELECOM, INC       | PW200047 - Intoxilyzer Line                 | 22797411         | 08/15/2019   | 61.20              | 08/16/2019 |
| Total 623575740225:              |                        |   |                  |              | 131.15             |            |
| <b>623575740298</b>              |                        |   |                  |              |                    |            |
| 623-575740-298 CONTRACT SERVICES | CULLIGAN OF BURLINGTON | 500-08374241-0 Burlington Municipal Airport | 2019AIGAIR       | 07/31/2019   | 58.80              | 08/16/2019 |
| Total 623575740298:              |                        |   |                  |              | 58.80              |            |
| <b>875232000</b>                 |                        |   |                  |              |                    |            |
| 875-232000 MUNICIPAL COURT DEP   | BOURDEAU, JOSEPH A     | REIMBURSE-PAYMENT MADE-WRONG MUNICIPA       | 081219           | 08/12/2019   | 124.00             | 08/16/2019 |
| Total 875232000:                 |                        |   |                  |              | 124.00             |            |
| Grand Totals:                    |                        |   |                  |              | 64,274.95          |            |

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

| GL Account and Title                   | Vendor Name               | Description                                    | Invoice Number   | Invoice Date | Net Invoice Amount | Date Paid  |
|--|---------------------------|--|------------------|--------------|--------------------|------------|
| <b>100454591000</b>                    |                           |  |                  |              |                    |            |
| 100-454591-000 PARK DEPT               | LIFE BRIDGE CHURCH        | REIMB-PARK SECURITY DEPOSIT                    | 082119           | 08/21/2019   | 100.00             | 08/23/2019 |
| 100-454591-000 PARK DEPT               | LICHT, ERIC               | RIEMB-PARK SECURITY DEPOSIT                    | 082119           | 08/21/2019   | 100.00             | 08/23/2019 |
| 100-454591-000 PARK DEPT               | FILER, JAMES              | REFUND PARK SECURITY DEPOSIT                   | 082119           | 08/21/2019   | 100.00             | 08/23/2019 |
| 100-454591-000 PARK DEPT               | LAWTON, CAILIN            | REIMB-PARK SECURITY DEPOSIT                    | 082119           | 08/21/2019   | 100.00             | 08/23/2019 |
| 100-454591-000 PARK DEPT               | MOHR, ANGEL               | REIMB-PARK SECURITY DEPOSIT                    | 082119           | 08/21/2019   | 100.00             | 08/23/2019 |
| 100-454591-000 PARK DEPT               | ANAST, JAMIE              | REIMB-PARK SECURITY DEPOSIT                    | 082119           | 08/21/2019   | 100.00             | 08/23/2019 |
| 100-454591-000 PARK DEPT               | LANGHOLFF, NICK           | REIMB-PARK SECURITY DEPOSIT                    | 082119           | 08/21/2019   | 100.00             | 08/23/2019 |
| 100-454591-000 PARK DEPT               | BRANDT WEALTH MANAGEME    | REIMB-PARK SECURITY DEPOSIT                    | 082119           | 08/21/2019   | 100.00             | 08/23/2019 |
| 100-454591-000 PARK DEPT               | OLSON, JAMES              | REIMB-PARK SECURITY DEPOSIT                    | 082119           | 08/21/2019   | 100.00             | 08/23/2019 |
| 100-454591-000 PARK DEPT               | SORG, ALISA               | REIMB-PARK SECURITY DEPOSIT                    | 082119           | 08/21/2019   | 100.00             | 08/23/2019 |
| Total 100454591000:                    |                           |  |                  |              | 1,000.00           |            |
| <b>100515132153</b>                    |                           |  |                  |              |                    |            |
| 100-515132-153 ADMIN - EBC             | EMPLOYEE BENEFITS CORPO   | EBC ADMIN                                      | 2627950          | 08/15/2019   | 12.50              | 08/23/2019 |
| Total 100515132153:                    |                           |  |                  |              | 12.50              |            |
| <b>100515132225</b>                    |                           |  |                  |              |                    |            |
| 100-515132-225 ADMIN - TELEPHONE       | AT & T LONG DISTANCE      | AT & T LONG DISTANCE ADMIN                     | 829440291 08/19  | 08/04/2019   | 4.83               | 08/23/2019 |
| Total 100515132225:                    |                           |  |                  |              | 4.83               |            |
| <b>100515132298</b>                    |                           |  |                  |              |                    |            |
| 100-515132-298 ADMIN - CONTRACT SERVI  | COTTINGHAM & BUTLER       | HR Manager; Deputy Clerk/Treasurer; Acct Clerk | 109892*          | 08/22/2019   | 25.00              | 08/23/2019 |
| Total 100515132298:                    |                           |  |                  |              | 25.00              |            |
| <b>100515141153</b>                    |                           |  |                  |              |                    |            |
| 100-515141-153 FINANCE - EMPLOYEE BEN  | EMPLOYEE BENEFITS CORPO   | EBC FINANCE                                    | 2627950          | 08/15/2019   | 2.50               | 08/23/2019 |
| Total 100515141153:                    |                           |  |                  |              | 2.50               |            |
| <b>100515141213</b>                    |                           |  |                  |              |                    |            |
| 100-515141-213 FINANCE - ACCTING AND A | UNITED STATES TREASURY    | FORM 720-V 2ND QTR                             | 2ND QTR 2016     | 08/22/2019   | 353.71             | 08/23/2019 |
| 100-515141-213 FINANCE - ACCTING AND A | UNITED STATES TREASURY    | #39-6005409-Period 06/30/18-Form 720           | CP220 081919     | 08/19/2019   | 120.72             | 08/23/2019 |
| Total 100515141213:                    |                           |  |                  |              | 474.43             |            |
| <b>100515141298</b>                    |                           |  |                  |              |                    |            |
| 100-515141-298 FINANCE - CONTRACT SER  | COTTINGHAM & BUTLER       | HR Manager; Deputy Clerk/Treasurer; Acct Clerk | 109892*          | 08/22/2019   | 25.00              | 08/23/2019 |
| Total 100515141298:                    |                           |  |                  |              | 25.00              |            |
| <b>100525211153</b>                    |                           |  |                  |              |                    |            |
| 100-525211-153 POLICE - EMP BENEFITS C | EMPLOYEE BENEFITS CORPO   | EBC POLICE                                     | 2627950          | 08/15/2019   | 12.50              | 08/23/2019 |
| Total 100525211153:                    |                           |  |                  |              | 12.50              |            |
| <b>100525211225</b>                    |                           |  |                  |              |                    |            |
| 100-525211-225 POLICE - TELEPHONE      | AT & T                    | 831-000-7991 401                               | 4145998401       | 08/11/2019   | 1,223.30           | 08/23/2019 |
| 100-525211-225 POLICE - TELEPHONE      | AT & T                    | 287278196495                                   | 87278196495X0813 | 08/05/2019   | 418.41             | 08/23/2019 |
| Total 100525211225:                    |                           |  |                  |              | 1,641.71           |            |
| <b>100525211533</b>                    |                           |  |                  |              |                    |            |
| 100-525211-533 POLICE - COPY MACHINE R | JAMES IMAGING SYSTEMS, IN | TOSHIBA- 4555C                                 | 25288616         | 08/05/2019   | 323.16             | 08/23/2019 |

| GL Account and Title                    | Vendor Name            | Description                  | Invoice Number     | Invoice Date | Net Invoice Amount | Date Paid  |
|---|------------------------|------------------------------|--------------------|--------------|--------------------|------------|
| Total 100525211533:                     |                        |                              |                    |              | 323.16             |            |
| <b>10052520225</b>                      |                        |                              |                    |              |                    |            |
| 100-525220-225 FIRE - TELEPHONE         | AT & T LONG DISTANCE   | AT & T LONG DISTANCE FIRE    | 829440291 08/19    | 08/04/2019   | 19.85              | 08/23/2019 |
| Total 10052520225:                      |                        |                              |                    |              | 19.85              |            |
| <b>10052520248</b>                      |                        |                              |                    |              |                    |            |
| 100-525220-248 FIRE - REPAIR MAINT BLDG | BURLINGTON GLASS, INC. | Name Plates                  | 177081             | 07/18/2019   | 100.00             | 08/23/2019 |
| 100-525220-248 FIRE - REPAIR MAINT BLDG | BURLINGTON GLASS, INC. | Engrave Plate                | 177349             | 06/11/2019   | 15.00              | 08/23/2019 |
| Total 10052520248:                      |                        |                              |                    |              | 115.00             |            |
| <b>100535321220</b>                     |                        |                              |                    |              |                    |            |
| 100-535321-220 STREETS - UTILITIES      | WE ENERGIES            | 0688-843-174                 | 0688843174AUG19    | 08/13/2019   | 390.13             | 08/23/2019 |
| 100-535321-220 STREETS - UTILITIES      | WE ENERGIES            | 7617-269-652                 | 7617269652JULY19   | 08/12/2019   | 42.36              | 08/23/2019 |
| Total 100535321220:                     |                        |                              |                    |              | 432.49             |            |
| <b>100535321225</b>                     |                        |                              |                    |              |                    |            |
| 100-535321-225 STREETS - TELEPHONE      | TDS                    | TDS DPW 262-539-3770 (SPLIT) | 262-539-3770 08/19 | 08/19/2019   | 95.86              | 08/23/2019 |
| Total 100535321225:                     |                        |                              |                    |              | 95.86              |            |
| <b>100535321261</b>                     |                        |                              |                    |              |                    |            |
| 100-535321-261 STREETS - LIGHTING       | WE ENERGIES            | 0088-492-988                 | 0088492988JULY19   | 08/11/2019   | 49.17              | 08/23/2019 |
| 100-535321-261 STREETS - LIGHTING       | WE ENERGIES            | 2019-198-266                 | 2019198266AUG19    | 08/13/2019   | 36.95              | 08/23/2019 |
| 100-535321-261 STREETS - LIGHTING       | WE ENERGIES            | 3073-922-427                 | 3073922427JULY19   | 08/11/2019   | 16.80              | 08/23/2019 |
| 100-535321-261 STREETS - LIGHTING       | WE ENERGIES            | 3277-994-067                 | 3277994067JULY19   | 08/12/2019   | 38.30              | 08/23/2019 |
| 100-535321-261 STREETS - LIGHTING       | WE ENERGIES            | 4067-122-145                 | 4067122145JULY19   | 08/09/2019   | 23.02              | 08/23/2019 |
| 100-535321-261 STREETS - LIGHTING       | WE ENERGIES            | 4440-397-780                 | 4440397780JULY19   | 08/12/2019   | 78.66              | 08/23/2019 |
| 100-535321-261 STREETS - LIGHTING       | WE ENERGIES            | 5639-265-567                 | 5639265567AUG19    | 08/12/2019   | 377.01             | 08/23/2019 |
| 100-535321-261 STREETS - LIGHTING       | WE ENERGIES            | 6438-309-692                 | 6438309692JULY19   | 08/14/2019   | 95.52              | 08/23/2019 |
| 100-535321-261 STREETS - LIGHTING       | WE ENERGIES            | 6838-102-431                 | 6838102431JULY19   | 08/13/2019   | 225.70             | 08/23/2019 |
| Total 100535321261:                     |                        |                              |                    |              | 941.13             |            |
| <b>10055551220</b>                      |                        |                              |                    |              |                    |            |
| 100-555551-220 PARKS - UTILITIES        | WE ENERGIES            | 0235-568-359                 | 0235568359JULY19   | 08/12/2019   | 129.66             | 08/23/2019 |
| 100-555551-220 PARKS - UTILITIES        | WE ENERGIES            | 1486-453-053                 | 1486453053JULY19   | 08/12/2019   | 18.00              | 08/23/2019 |
| 100-555551-220 PARKS - UTILITIES        | WE ENERGIES            | 2672-334-997                 | 2672334997JULY19   | 08/12/2019   | 217.39             | 08/23/2019 |
| 100-555551-220 PARKS - UTILITIES        | WE ENERGIES            | 3406-030-405                 | 3406030405JULY19   | 08/08/2019   | 27.81              | 08/23/2019 |
| 100-555551-220 PARKS - UTILITIES        | WE ENERGIES            | 3832-053-838                 | 3832053838JULY19   | 08/07/2019   | 17.46              | 08/23/2019 |
| 100-555551-220 PARKS - UTILITIES        | WE ENERGIES            | 4278-074-627                 | 4278074627AUG19    | 08/12/2019   | 30.78              | 08/23/2019 |
| 100-555551-220 PARKS - UTILITIES        | WE ENERGIES            | 4447-370-241                 | 4447370241JULY19   | 08/12/2019   | 56.56              | 08/23/2019 |
| 100-555551-220 PARKS - UTILITIES        | WE ENERGIES            | 4484-977-713                 | 4484977713AUG19    | 08/12/2019   | 71.07              | 08/23/2019 |
| 100-555551-220 PARKS - UTILITIES        | WE ENERGIES            | 4485-586-752                 | 4485586752JULY19   | 08/12/2019   | 61.33              | 08/23/2019 |
| 100-555551-220 PARKS - UTILITIES        | WE ENERGIES            | 5200-062-983                 | 5200062983JULY19   | 08/12/2019   | 16.80              | 08/23/2019 |
| 100-555551-220 PARKS - UTILITIES        | WE ENERGIES            | 5276-292-324                 | 5276292324JULY19   | 08/12/2019   | 19.76              | 08/23/2019 |
| 100-555551-220 PARKS - UTILITIES        | WE ENERGIES            | 7060-825-262                 | 7060825262JULY19   | 08/11/2019   | 86.66              | 08/23/2019 |
| Total 10055551220:                      |                        |                              |                    |              | 753.28             |            |
| <b>10055551225</b>                      |                        |                              |                    |              |                    |            |
| 100-555551-225 PARKS - TELEPHONE        | TDS                    | TDS DPW 262-539-3770 (SPLIT) | 262-539-3770 08/19 | 08/19/2019   | 47.94              | 08/23/2019 |
| Total 10055551225:                      |                        |                              |                    |              | 47.94              |            |

| GL Account and Title                   | Vendor Name                | Description                                    | Invoice Number     | Invoice Date | Net Invoice Amount | Date Paid  |
|--|----------------------------|--|--------------------|--------------|--------------------|------------|
| <b>100555561265</b>                    |                            |  |                    |              |                    |            |
| 100-555561-265 Parkway Tree Cost Share | REGNER, TIMOTHY            | PARKWAY TREE COST SHARE PROGRAM                | 082119             | 08/21/2019   | 44.47              | 08/23/2019 |
| Total 100555561265:                    |                            |  |                    |              | 44.47              |            |
| <b>251555511153</b>                    |                            |  |                    |              |                    |            |
| 251-555511-153 EMPLOYEE BENEFITS       | EMPLOYEE BENEFITS CORPO    | EBC LIBRARY                                    | 2627950            | 08/15/2019   | 12.50              | 08/23/2019 |
| Total 251555511153:                    |                            |  |                    |              | 12.50              |            |
| <b>251555511247</b>                    |                            |  |                    |              |                    |            |
| 251-555511-247 REPAIR,MAINTENANCE BUI  | DONERITE JANITORIAL SERV I | Library Janitorial Service                     | 3407               | 08/20/2019   | 1,310.00           | 08/23/2019 |
| Total 251555511247:                    |                            |  |                    |              | 1,310.00           |            |
| <b>251555511330</b>                    |                            |  |                    |              |                    |            |
| 251-555511-330 INSERVICE TRAINING/TRAV | PARRETT, COURTNEY          | Reimb-Mileage                                  | 082119             | 08/21/2019   | 31.55              | 08/23/2019 |
| 251-555511-330 INSERVICE TRAINING/TRAV | PUCCINI, JENNIFER          | Reimbursement - mileage                        | 082219             | 08/22/2019   | 31.90              | 08/23/2019 |
| Total 251555511330:                    |                            |  |                    |              | 63.45              |            |
| <b>251555511345</b>                    |                            |  |                    |              |                    |            |
| 251-555511-345 PROGRAMS                | PUCCINI, JENNIFER          | Reimbursement - Program Supplies               | 082019             | 08/20/2019   | 33.43              | 08/23/2019 |
| Total 251555511345:                    |                            |  |                    |              | 33.43              |            |
| <b>621575740153</b>                    |                            |  |                    |              |                    |            |
| 621-575740-153 EMPLOYEE BENEFITS       | EMPLOYEE BENEFITS CORPO    | EBC WWTP                                       | 2627950            | 08/15/2019   | 10.00              | 08/23/2019 |
| Total 621575740153:                    |                            |  |                    |              | 10.00              |            |
| <b>621575740220</b>                    |                            |  |                    |              |                    |            |
| 621-575740-220 WWTP-ELECTRIC           | WE ENERGIES                | 7672-906-685                                   | 7672906685JULY19   | 08/12/2019   | 240.89             | 08/23/2019 |
| 621-575740-220 WWTP-ELECTRIC           | WE ENERGIES                | 8098-971-449                                   | 8098971449JULY19   | 08/13/2019   | 38.54              | 08/23/2019 |
| 621-575740-220 WWTP-ELECTRIC           | WE ENERGIES                | 8635-875-051                                   | 8635875051JULY19   | 08/06/2019   | 52.66              | 08/23/2019 |
| Total 621575740220:                    |                            |  |                    |              | 332.09             |            |
| <b>621575740225</b>                    |                            |  |                    |              |                    |            |
| 621-575740-225 TELEPHONE               | TDS                        | TDS WWTP 262-539-3646                          | 262-539-3646 08/19 | 08/19/2019   | 193.10             | 08/23/2019 |
| 621-575740-225 TELEPHONE               | VERIZON WIRELESS           | SCADA WWTP Acct # 242013605-00001              | 9835750873         | 08/10/2019   | 42.14              | 08/23/2019 |
| Total 621575740225:                    |                            |  |                    |              | 235.24             |            |
| <b>621575740330</b>                    |                            |  |                    |              |                    |            |
| 621-575740-330 SEWER - INSRVC TRNG & T | WASTEWATER TRAINING SOLU   | Wastewater Training Solutions Amber Gerdman    | 082019             | 08/20/2019   | 165.00             | 08/23/2019 |
| 621-575740-330 SEWER - INSRVC TRNG & T | WASTEWATER TRAINING SOLU   | Wastewater Training Solutions Elizabeth McGhee | 082019             | 08/20/2019   | 165.00             | 08/23/2019 |
| Total 621575740330:                    |                            |  |                    |              | 330.00             |            |
| <b>622506250000</b>                    |                            |  |                    |              |                    |            |
| 622-506250-000 MAINTENANCE-SUPPLIES    | AMAZON.COM/GE MONEY        | 60457 8781 046912 8                            | 046912 08/19       | 08/10/2019   | 75.80              | 08/23/2019 |
| Total 622506250000:                    |                            |  |                    |              | 75.80              |            |
| <b>622509210000</b>                    |                            |  |                    |              |                    |            |
| 622-509210-000 OFFICE SUPPLY           | TDS                        | TDS DPW 262-539-3770 (SPLIT)                   | 262-539-3770 08/19 | 08/19/2019   | 95.86              | 08/23/2019 |
| 622-509210-000 OFFICE SUPPLY           | TIME WARNER CABLE          | Time Warner WWTP Acct # 715297601              | 715297601081519    | 08/15/2019   | 128.94             | 08/23/2019 |

| GL Account and Title    | Vendor Name | Description  | Invoice Number   | Invoice Date | Net Invoice Amount | Date Paid  |
|-------------------------|-------------|--------------|------------------|--------------|--------------------|------------|
| Total 622509210000:     |             |              |                  |              | 224.80             |            |
| <b>623575740220</b>     |             |              |                  |              |                    |            |
| 623-575740-220 ELECTRIC | WE ENERGIES | 6069-094-440 | 6069094440JULY19 | 08/12/2019   | 70.41              | 08/23/2019 |
| Total 623575740220:     |             |              |                  |              | 70.41              |            |
| Grand Totals:           |             |              |                  |              | 8,669.37           |            |

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

| GL Account and Title                         | Vendor Name                | Description                             | Invoice Number | Invoice Date | Net Invoice Amount | Date Paid |
|--|----------------------------|---|----------------|--------------|--------------------|-----------|
| <b>100515121248</b>                          |                            |   |                |              |                    |           |
| 100-515121-248 MUNI COURT - REP & MAIN       | DONERITE JANITORIAL SERV I | City Hall Split Muni Court              | 3404           | 08/20/2019   | 45.00              |           |
| Total 100515121248:                          |                            |   |                |              | 45.00              |           |
| <b>100515132248</b>                          |                            |   |                |              |                    |           |
| 100-515132-248 REPAIRS & MAINT BUILDIN       | DONERITE JANITORIAL SERV I | City Hall Split Admin                   | 3404           | 08/20/2019   | 270.00             |           |
| Total 100515132248:                          |                            |   |                |              | 270.00             |           |
| <b>100515132298</b>                          |                            |   |                |              |                    |           |
| 100-515132-298 ADMIN - CONTRACT SERVI        | NORTHERN ILLINOIS UNIVERSI | Intern-Sponsored Programs               | DB-G5B70336-13 | 08/16/2019   | 1,200.00           |           |
| Total 100515132298:                          |                            |   |                |              | 1,200.00           |           |
| <b>100515132310</b>                          |                            |   |                |              |                    |           |
| 100-515132-310 ADMIN - OFF SUPP-POSTA        | ALSCO                      | ALSCO DPW (split) Customer # 074780     | IMIL1475780    | 08/14/2019   | 2.97               |           |
| 100-515132-310 ADMIN - OFF SUPP-POSTA        | ALSCO                      | ALSCO DPW (split) Customer # 074780     | IMIL1478004    | 08/21/2019   | 2.97               |           |
| 100-515132-310 ADMIN - OFF SUPP-POSTA        | MENARDS                    | Supplies-Clerk                          | 00100          | 08/21/2019   | 22.38              |           |
| Total 100515132310:                          |                            |   |                |              | 28.32              |           |
| <b>100515132399</b>                          |                            |   |                |              |                    |           |
| 100-515132-399 ADMIN - SUNDRY EXPENSE        | RICHTER'S MARKETPLACE      | Richter's Marketplace - #1083 City Hall | 082219ADMIN    | 08/22/2019   | 5.85               |           |
| 100-515132-399 ADMIN - SUNDRY EXPENSE        | RICHTER'S MARKETPLACE      | Richter's Marketplace - #1083 City Hall | 082719ADMIN    | 08/27/2019   | 13.90              |           |
| Total 100515132399:                          |                            |   |                |              | 19.75              |           |
| <b>100515140248</b>                          |                            |   |                |              |                    |           |
| 100-515140-248 CLERK-REPAIRS & MAINT B       | DONERITE JANITORIAL SERV I | City Hall Split Clerk                   | 3404           | 08/20/2019   | 45.00              |           |
| Total 100515140248:                          |                            |   |                |              | 45.00              |           |
| <b>100515140399</b>                          |                            |   |                |              |                    |           |
| 100-515140-399 GENERAL CODE & MISC PU        | GENERAL CODE               | GENERAL CODE SUPPLEMENT NO 29           | PG000019291    | 08/05/2019   | 3,703.44           |           |
| Total 100515140399:                          |                            |   |                |              | 3,703.44           |           |
| <b>100515141248</b>                          |                            |   |                |              |                    |           |
| 100-515141-248 FINANCE - REP AND MAINT       | DONERITE JANITORIAL SERV I | City Hall Split Finance                 | 3404           | 08/20/2019   | 270.00             |           |
| Total 100515141248:                          |                            |   |                |              | 270.00             |           |
| <b>100515181298</b>                          |                            |   |                |              |                    |           |
| 100-515181-298 HR-Contract Services          | VONBRIESEN & ROPER, S.C.   | Labor & Employment (split)              | 294568         | 08/14/2019   | 140.25             |           |
| Total 100515181298:                          |                            |   |                |              | 140.25             |           |
| <b>100515181330</b>                          |                            |   |                |              |                    |           |
| 100-515181-330 HR-Inservice Training & Trave | AURORA MEDICAL GROUP       | Presentation                            | 071719         | 07/17/2019   | 100.00             |           |
| Total 100515181330:                          |                            |   |                |              | 100.00             |           |
| <b>100525211242</b>                          |                            |   |                |              |                    |           |
| 100-525211-242 POLICE - REPAIR/MTCE EQ       | LOIS TIRE SHOP,INC.        | 2019 Police Tire                        | 443120         | 08/13/2019   | 135.00             |           |
| 100-525211-242 POLICE - REPAIR/MTCE EQ       | WISCO AUTOMOTIVE           | V #902 MAINTENANCE SUPPLIES             | 2725           | 08/07/2019   | 130.41             |           |
| 100-525211-242 POLICE - REPAIR/MTCE EQ       | WISCO AUTOMOTIVE           | V #905 MAINTENANCE SUPPLIES             | 2854           | 08/19/2019   | 42.00              |           |

| GL Account and Title | Vendor Name   | Description                         | Invoice Number | Invoice Date | Net Invoice Amount | Date Paid |
|----------------------|---|-------------------------------------|----------------|--------------|--------------------|-----------|
| Total 100525211242:  |   |                                     |                |              | 307.41             |           |
| <b>100525211248</b>  |   |                                     |                |              |                    |           |
| 100-525211-248       | POLICE - REP & MAINT BUIL MENARDS                   | Supplies-Police Dept                | 99686          | 08/15/2019   | 4.29               |           |
| Total 100525211248:  |   |                                     |                |              | 4.29               |           |
| <b>100525211298</b>  |   |                                     |                |              |                    |           |
| 100-525211-298       | Racine County Contract VONBRIESEN & ROPER, S.C.     | Labor & Employment (split)          | 294568         | 08/14/2019   | 631.13             |           |
| Total 100525211298:  |   |                                     |                |              | 631.13             |           |
| <b>100525211299</b>  |   |                                     |                |              |                    |           |
| 100-525211-299       | POLICE - SUNDRY CONTRA DONERITE JANITORIAL SERVI    | DONERITE BILLING POLICE             | 3405           | 08/20/2019   | 675.00             |           |
| Total 100525211299:  |   |                                     |                |              | 675.00             |           |
| <b>100525211310</b>  |   |                                     |                |              |                    |           |
| 100-525211-310       | POLICE - OFF SUPP-POSTA REINEMANS, INC.             | Supplies-Police Dept                | 168107         | 08/15/2019   | 14.09              |           |
| 100-525211-310       | POLICE - OFF SUPP-POSTA REINEMANS, INC.             | Supplies-Police Dept                | 168441         | 08/22/2019   | 19.11              |           |
| 100-525211-310       | POLICE - OFF SUPP-POSTA RICHTER'S MARKETPLACE       | Richter's Marketplace - Police Dept | 081119PD       | 08/11/2019   | 12.84              |           |
| 100-525211-310       | POLICE - OFF SUPP-POSTA RICHTER'S MARKETPLACE       | Richter's Marketplace - Police Dept | 081519PD       | 08/15/2019   | 16.20              |           |
| 100-525211-310       | POLICE - OFF SUPP-POSTA RICHTER'S MARKETPLACE       | Richter's Marketplace - Police Dept | 082019PD       | 08/20/2019   | 5.85               |           |
| Total 100525211310:  |   |                                     |                |              | 68.09              |           |
| <b>100525211330</b>  |   |                                     |                |              |                    |           |
| 100-525211-330       | POLICE - TRAVEL VONBRIESEN & ROPER, S.C.            | Labor & Employment (split)          | 294568         | 08/14/2019   | 44.08              |           |
| Total 100525211330:  |   |                                     |                |              | 44.08              |           |
| <b>100525211381</b>  |   |                                     |                |              |                    |           |
| 100-525211-381       | POLICE - INVESTIGATIONS ACL LABORATORIES            | ACL LAB POLICE DEPT                 | 4616-20190728  | 08/13/2019   | 26.80              |           |
| Total 100525211381:  |   |                                     |                |              | 26.80              |           |
| <b>100525220242</b>  |   |                                     |                |              |                    |           |
| 100-525220-242       | FIRE - REPAIR & MAINT VE RENNERT'S FIRE EQUIP SERV, | 2019 Annual Pump Testing            | 41161          | 08/16/2019   | 1,649.40           |           |
| Total 100525220242:  |   |                                     |                |              | 1,649.40           |           |
| <b>100525220244</b>  |   |                                     |                |              |                    |           |
| 100-525220-244       | FIRE - REPAIR MAINT EQUI 5 ALARM                    | 5 Alarm Fire & Safety - Supplies    | 189180-1       | 08/14/2019   | 1,463.64           |           |
| 100-525220-244       | FIRE - REPAIR MAINT EQUI EMERGENCY MED. PRODUCTS    | Lifepak 500                         | 2093380        | 08/13/2019   | 249.99             |           |
| Total 100525220244:  |   |                                     |                |              | 1,713.63           |           |
| <b>100525220248</b>  |   |                                     |                |              |                    |           |
| 100-525220-248       | FIRE - REPAIR MAINT BLDG MENARDS                    | Supplies-Fire Dept                  | 00140          | 08/21/2019   | 44.17              |           |
| 100-525220-248       | FIRE - REPAIR MAINT BLDG MENARDS                    | Supplies-Fire Dept                  | 99780          | 08/16/2019   | 74.72              |           |
| Total 100525220248:  |   |                                     |                |              | 118.89             |           |
| <b>100525220298</b>  |   |                                     |                |              |                    |           |
| 100-525220-298       | FIRE- CONTRACT SERVICE VONBRIESEN & ROPER, S.C.     | Labor & Employment (split)          | 294568         | 08/14/2019   | 631.12             |           |
| Total 100525220298:  |   |                                     |                |              | 631.12             |           |

| GL Account and Title                   | Vendor Name               | Description                               | Invoice Number | Invoice Date | Net Invoice Amount | Date Paid |
|--|---------------------------|---|----------------|--------------|--------------------|-----------|
| <b>100525220310</b>                    |                           |   |                |              |                    |           |
| 100-525220-310 FIRE - OFFICE SUPPLIES  | JEFFERSON FIRE & SAFETY   | JEFFERSON FIRE & SAFETY FIRE DEPT SUPPLIE | IN108536       | 08/09/2019   | 49.00              |           |
| 100-525220-310 FIRE - OFFICE SUPPLIES  | REINEMANS, INC.           | supplies-Fire Dept                        | 166985         | 07/24/2019   | 12.56              |           |
| 100-525220-310 FIRE - OFFICE SUPPLIES  | FIRE ENGINEERING          | Renewal for Account # 267842              | 267842 2019    | 08/22/2019   | 24.00              |           |
| 100-525220-310 FIRE - OFFICE SUPPLIES  | FIRE ENGINEERING          | Renewal for Account # 272614              | 272614 2019    | 08/22/2019   | 24.00              |           |
| Total 100525220310:                    |                           |   |                |              | 109.56             |           |
| <b>100525220330</b>                    |                           |   |                |              |                    |           |
| 100-525220-330 FIRE - TRAVEL           | VONBRIESEN & ROPER, S.C.  | Labor & Employment (split)                | 294568         | 08/14/2019   | 44.08              |           |
| Total 100525220330:                    |                           |   |                |              | 44.08              |           |
| <b>100525231248</b>                    |                           |   |                |              |                    |           |
| 100-525231-248 BLDG INSP REP & MAINT B | DONERITE JANITORIAL SERVI | City Hall Split Bldg                      | 3404           | 08/20/2019   | 45.00              |           |
| Total 100525231248:                    |                           |   |                |              | 45.00              |           |
| <b>100535321157</b>                    |                           |   |                |              |                    |           |
| 100-535321-157 Inservice Training      | WI RURAL WATER ASSOCIATIO | WI Rural Consolidated Safety Training     | 3805           | 08/14/2019   | 214.60             |           |
| Total 100535321157:                    |                           |   |                |              | 214.60             |           |
| <b>100535321159</b>                    |                           |   |                |              |                    |           |
| 100-535321-159 STREETS - CLOTHING ALL  | ALSCO                     | ALSCO DPW (split) Customer # 074780       | IMIL1475780    | 08/14/2019   | 30.65              |           |
| 100-535321-159 STREETS - CLOTHING ALL  | ALSCO                     | ALSCO DPW (split) Customer # 074780       | IMIL1478004    | 08/21/2019   | 30.65              |           |
| Total 100535321159:                    |                           |   |                |              | 61.30              |           |
| <b>100535321242</b>                    |                           |   |                |              |                    |           |
| 100-535321-242 STREETS - REP MAINT VE  | BUMPER TO BUMPER BURLING  | #520 Halogen Capsule                      | I-363723       | 08/02/2019   | 2.85               |           |
| 100-535321-242 STREETS - REP MAINT VE  | BUMPER TO BUMPER BURLING  | #50 Blower Fan                            | I-364211       | 08/13/2019   | 10.56              |           |
| 100-535321-242 STREETS - REP MAINT VE  | BUMPER TO BUMPER BURLING  | #48 Gauge Cluster                         | I-364274       | 08/14/2019   | 129.95             |           |
| Total 100535321242:                    |                           |   |                |              | 143.36             |           |
| <b>100535321246</b>                    |                           |   |                |              |                    |           |
| 100-535321-246 STREETS - REP MAINT OFF | DIGICORP                  | DPW Aruba-Antenna                         | 329142         | 07/31/2019   | 316.25             |           |
| Total 100535321246:                    |                           |   |                |              | 316.25             |           |
| <b>100535321248</b>                    |                           |   |                |              |                    |           |
| 100-535321-248 STREETS REP & MAINT BL  | ALSCO                     | ALSCO DPW (split) Customer # 074781       | IMIL1478005    | 08/21/2019   | 13.61              |           |
| Total 100535321248:                    |                           |   |                |              | 13.61              |           |
| <b>100535321298</b>                    |                           |   |                |              |                    |           |
| 100-535321-298 STREETS - CONTRACT SER  | DONERITE JANITORIAL SERVI | WWTP August Cleaning                      | 3406           | 08/20/2019   | 368.00             |           |
| Total 100535321298:                    |                           |   |                |              | 368.00             |           |
| <b>100535321310</b>                    |                           |   |                |              |                    |           |
| 100-535321-310 STREETS - OFF SUPP/POS  | QUILL CORPORATION         | QUILL CORP DPW OFFICE SUPPLIES            | 9395258        | 08/12/2019   | 271.61             |           |
| 100-535321-310 STREETS - OFF SUPP/POS  | CANON FINANCIAL SERVICES, | Contrat No. WI#505ENT-M15-MFD (split)     | 20439516       | 08/13/2019   | 67.72              |           |
| 100-535321-310 STREETS - OFF SUPP/POS  | CANON FINANCIAL SERVICES, | Contract No. 3091 /505ENT-M15-MFDCopier   | 20439517       | 08/13/2019   | 5.59               |           |
| Total 100535321310:                    |                           |   |                |              | 344.92             |           |

| GL Account and Title | Vendor Name             | Description                | Invoice Number                            | Invoice Date | Net Invoice Amount | Date Paid |
|----------------------|-------------------------|----------------------------|---|--------------|--------------------|-----------|
| <b>100535321350</b>  |                         |                            |   |              |                    |           |
| 100-535321-350       | STREETS - REP MAINT SUP | ELKHORN CHEMICAL & PACKA   | DPW Supplies (split)                      | 613053-1     | 08/12/2019         | 65.00     |
| 100-535321-350       | STREETS - REP MAINT SUP | KIMBALL MIDWEST            | KIMBALL MIDWEST DPW ACCT #4249            | 7340242      | 08/15/2019         | 275.33    |
| 100-535321-350       | STREETS - REP MAINT SUP | MENARDS                    | Supplies-DPW                              | 99589        | 08/14/2019         | 14.85     |
| 100-535321-350       | STREETS - REP MAINT SUP | SHERWIN INDUSTRIES, INC.   | SHERWIN INDUSTRIES DPW SUPPLIES           | SO000117     | 08/19/2019         | 775.12    |
| Total 100535321350:  |                         |                            |   |              |                    | 1,130.30  |
| <b>100535321351</b>  |                         |                            |   |              |                    |           |
| 100-535321-351       | STREETS - MAINT CURB,G  | ASPHALT CONTRACTORS, INC   | LT Grade #5 9.5mm                         | 219278       | 08/03/2019         | 115.36    |
| 100-535321-351       | STREETS - MAINT CURB,G  | WANASEK CORPORATION        | Inlet Replacement-Dutton & Market         | 9983         | 08/14/2019         | 3,351.45  |
| Total 100535321351:  |                         |                            |   |              |                    | 3,466.81  |
| <b>100545411291</b>  |                         |                            |   |              |                    |           |
| 100-545411-291       | HEALTH OFFICER-CONTRA   | CENTRAL RACINE COUNTY HE   | Semi-Annual Billing Health Dept Operating | 20190114     | 08/14/2019         | 39,325.00 |
| Total 100545411291:  |                         |                            |   |              |                    | 39,325.00 |
| <b>100555551159</b>  |                         |                            |   |              |                    |           |
| 100-555551-159       | PARKS - CLOTHING        | ALSCO                      | ALSCO DPW (split) Customer # 074780       | IMIL1475780  | 08/14/2019         | 30.66     |
| 100-555551-159       | PARKS - CLOTHING        | ALSCO                      | ALSCO DPW (split) Customer # 074780       | IMIL1478004  | 08/21/2019         | 30.66     |
| Total 100555551159:  |                         |                            |   |              |                    | 61.32     |
| <b>100555551242</b>  |                         |                            |   |              |                    |           |
| 100-555551-242       | PARKS - REPAIR MAINT VE | BUMPER TO BUMPER BURLING   | #520 Halogen Capsule                      | I-363723     | 08/02/2019         | 2.84      |
| 100-555551-242       | PARKS - REPAIR MAINT VE | BUMPER TO BUMPER BURLING   | #50 Blower Fan                            | I-364211     | 08/13/2019         | 10.55     |
| 100-555551-242       | PARKS - REPAIR MAINT VE | BUMPER TO BUMPER BURLING   | #48 Gauge Cluster                         | I-364274     | 08/14/2019         | 129.95    |
| Total 100555551242:  |                         |                            |   |              |                    | 143.34    |
| <b>100555551246</b>  |                         |                            |   |              |                    |           |
| 100-555551-246       | PARKS - REPAIR MAINT OF | DIGICORP                   | DPW Aruba-Antenna                         | 329142       | 07/31/2019         | 316.25    |
| Total 100555551246:  |                         |                            |   |              |                    | 316.25    |
| <b>100555551248</b>  |                         |                            |   |              |                    |           |
| 100-555551-248       | PARKS - REPAIR MAINT BL | ALSCO                      | ALSCO DPW (split) Customer # 074781       | IMIL1478005  | 08/21/2019         | 6.80      |
| Total 100555551248:  |                         |                            |   |              |                    | 6.80      |
| <b>100555551265</b>  |                         |                            |   |              |                    |           |
| 100-555551-265       | PARKS - FESTIVAL EXPENS | MENARDS                    | Rodeo-DPW                                 | 99744        | 08/16/2019         | 26.66     |
| Total 100555551265:  |                         |                            |   |              |                    | 26.66     |
| <b>100555551298</b>  |                         |                            |   |              |                    |           |
| 100-555551-298       | PARKS - OUTSIDE SERVICE | DONERITE JANITORIAL SERV I | WWTP August Cleaning                      | 3406         | 08/20/2019         | 184.00    |
| 100-555551-298       | PARKS - OUTSIDE SERVICE | ABLE LOCKSMITH             | LOCKOUT&ADJUST-ECHO BATHROOM              | 639550       | 08/11/2019         | 70.00     |
| Total 100555551298:  |                         |                            |   |              |                    | 254.00    |
| <b>100555551310</b>  |                         |                            |   |              |                    |           |
| 100-555551-310       | PARKS - OFFICE SUPP, PO | QUILL CORPORATION          | QUILL CORP DPW OFFICE SUPPLIES            | 9395258      | 08/12/2019         | 271.61    |
| 100-555551-310       | PARKS - OFFICE SUPP, PO | CANON FINANCIAL SERVICES,  | Contrat No. WI#505ENT-M15-MFD (split)     | 20439516     | 08/13/2019         | 33.87     |
| 100-555551-310       | PARKS - OFFICE SUPP, PO | CANON FINANCIAL SERVICES,  | Contract No. 3091 /505ENT-M15-MFDCopier   | 20439517     | 08/13/2019         | 2.80      |

| GL Account and Title | Vendor Name              | Description                | Invoice Number                                     | Invoice Date | Net Invoice Amount | Date Paid |
|----------------------|--------------------------|----------------------------|--|--------------|--------------------|-----------|
| Total 100555551310:  |                          |                            |  |              | 308.28             |           |
| <b>100555551350</b>  |                          |                            |  |              |                    |           |
| 100-555551-350       | PARKS - REPAIR/MTCE SUP  | ELKHORN CHEMICAL & PACKA   | DPW Supplies (split)                               | 613053-1     | 08/12/2019         | 64.99     |
| 100-555551-350       | PARKS - REPAIR/MTCE SUP  | KIMBALL MIDWEST            | KIMBALL MIDWEST DPW ACCT #4249                     | 7340242      | 08/15/2019         | 275.33    |
| 100-555551-350       | PARKS - REPAIR/MTCE SUP  | MENARDS                    | Supplies-DPW                                       | 99511*       | 08/13/2019         | 11.56     |
| 100-555551-350       | PARKS - REPAIR/MTCE SUP  | MENARDS                    | Supplies-DPW                                       | 99589        | 08/14/2019         | 14.84     |
| 100-555551-350       | PARKS - REPAIR/MTCE SUP  | REINEMANS, INC.            | Supplies-DPW                                       | 168318       | 08/20/2019         | 7.19      |
| 100-555551-350       | PARKS - REPAIR/MTCE SUP  | BIG R OF BURLINGTON        | Supplies-DPW                                       | 884/25       | 08/20/2019         | 134.98    |
| Total 100555551350:  |                          |                            |  |              | 508.89             |           |
| <b>100555561298</b>  |                          |                            |  |              |                    |           |
| 100-555561-298       | FORESTRY-CONTRACT SE     | ARBOR FOREST PRODUCTS &    | Ash Milled   | 4434         | 08/03/2019         | 126.00    |
| 100-555561-298       | FORESTRY-CONTRACT SE     | STUMP GRINDING 4 LESS, LLC | ground multiple stumps                             | 3366         | 08/19/2019         | 5,089.50  |
| Total 100555561298:  |                          |                            |  |              | 5,215.50           |           |
| <b>100565639399</b>  |                          |                            |  |              |                    |           |
| 100-565639-399       | ECONOMIC DEVELOPMENT     | KAPUR & ASSOCIATES, INC.   | 1157 Milwaukee Ave 19.0139.01                      | 99100        | 08/12/2019         | 112.00    |
| Total 100565639399:  |                          |                            |  |              | 112.00             |           |
| <b>100565641298</b>  |                          |                            |  |              |                    |           |
| 100-565641-298       | PLAN COMM - CONTRACT S   | GRAEF                      | Project No: 2019-1005.00 Burl Ongoing Planning Ser | 0105002      | 08/19/2019         | 294.75    |
| 100-565641-298       | PLAN COMM - CONTRACT S   | GRAEF                      | Project No: 2019-1005.01 Plan Commission           | 0105003      | 08/19/2019         | 799.38    |
| 100-565641-298       | PLAN COMM - CONTRACT S   | GRAEF                      | Project No: 2019-1005.02 Historic Preservation Com | 0105004      | 08/19/2019         | 1,880.40  |
| 100-565641-298       | PLAN COMM - CONTRACT S   | GRAEF                      | Project No: 2019-1005.15 ETZ CSM-Flanagan: S. Te   | 0105005      | 08/19/2019         | 589.50    |
| 100-565641-298       | PLAN COMM - CONTRACT S   | GRAEF                      | Project No: 2019-1005.16 Stelling: 671 W State St. | 0105006      | 08/19/2019         | 655.00    |
| 100-565641-298       | PLAN COMM - CONTRACT S   | GRAEF                      | Project No: 2019-1005.17 Mobil: 501 S Pine St.     | 0105007      | 08/19/2019         | 720.50    |
| 100-565641-298       | PLAN COMM - CONTRACT S   | KAPUR & ASSOCIATES, INC.   | Glen at Stonegate Phase 3-Plan                     | 99090        | 08/12/2019         | 4,015.36  |
| 100-565641-298       | PLAN COMM - CONTRACT S   | KAPUR & ASSOCIATES, INC.   | BASD Improvements-Plan                             | 99223        | 08/23/2019         | 1,285.50  |
| 100-565641-298       | PLAN COMM - CONTRACT S   | KAPUR & ASSOCIATES, INC.   | FKC Burlington-Plan                                | 99224        | 08/23/2019         | 186.00    |
| 100-565641-298       | PLAN COMM - CONTRACT S   | KAPUR & ASSOCIATES, INC.   | Echo Lake Foods Addition-Plan                      | 99225        | 08/23/2019         | 744.00    |
| 100-565641-298       | PLAN COMM - CONTRACT S   | KAPUR & ASSOCIATES, INC.   | 671 State St. 19.0139.01                           | 99226        | 08/23/2019         | 657.50    |
| 100-565641-298       | PLAN COMM - CONTRACT S   | KAPUR & ASSOCIATES, INC.   | 400 S Pine St 19.0139.01                           | 99227        | 08/23/2019         | 186.00    |
| Total 100565641298:  |                          |                            |  |              | 12,013.89          |           |
| <b>251555511298</b>  |                          |                            |  |              |                    |           |
| 251-555511-298       | LIBRARY-CONTRACT SERVI   | ARBOR IMAGES, INC.         | natural mulch                                      | 62240BC      | 08/08/2019         | 192.00    |
| Total 251555511298:  |                          |                            |  |              | 192.00             |           |
| <b>470535321800</b>  |                          |                            |  |              |                    |           |
| 470-535321-800       | Other Streets Projects   | KAPUR & ASSOCIATES, INC.   | 2019 Burl Street Program 19.0065.01                | 99093        | 08/12/2019         | 11,548.07 |
| Total 470535321800:  |                          |                            |  |              | 11,548.07          |           |
| <b>501514900000</b>  |                          |                            |  |              |                    |           |
| 501-514900-000       | ADMINISTRATIVE EXPENSE   | DIRECTPATH                 | Monthly fee for Advocacy Serv Sept                 | AT43381      | 09/01/2019         | 165.00    |
| Total 501514900000:  |                          |                            |  |              | 165.00             |           |
| <b>621181000</b>     |                          |                            |  |              |                    |           |
| 621-181000           | CONSTRUCTION IN PROGRESS | KAPUR & ASSOCIATES, INC.   | 2019 Burl Street Program 19.0065.01                | 99093        | 08/12/2019         | 2,854.90  |

| GL Account and Title                    | Vendor Name                | Description                      | Invoice Number | Invoice Date | Net Invoice Amount | Date Paid |
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| Total 621181000:                        |                            |                                  |                |              | 2,854.90           |           |
| <b>621575740159</b>                     |                            |                                  |                |              |                    |           |
| 621-575740-159 CLOTHING ALLOWANCE       | ALSCO                      | ALSCO WWTP (split) Cust # 012230 | IMIL1475782    | 08/14/2019   | 65.04              |           |
| Total 621575740159:                     |                            |                                  |                |              | 65.04              |           |
| <b>621575740244</b>                     |                            |                                  |                |              |                    |           |
| 621-575740-244 REPAIRS,MAINT EQUIPMEN   | ALSCO                      | ALSCO WWTP (split) Cust # 012230 | IMIL1475782    | 08/14/2019   | 9.40               |           |
| 621-575740-244 REPAIRS,MAINT EQUIPMEN   | ALSCO                      | ALSCO WWTP Cust # 012231 (split) | IMIL1475783    | 08/14/2019   | 134.97             |           |
| 621-575740-244 REPAIRS,MAINT EQUIPMEN   | RUNDLE-SPENCE              | Ball Valve                       | S2780749.001   | 08/08/2019   | 118.69             |           |
| 621-575740-244 REPAIRS,MAINT EQUIPMEN   | ELKHORN CHEMICAL & PACKA   | WWTP Supplies                    | 613052         | 08/09/2019   | 75.16              |           |
| 621-575740-244 REPAIRS,MAINT EQUIPMEN   | MENARDS                    | Supplies-WWTP                    | 99129          | 08/07/2019   | 74.97              |           |
| 621-575740-244 REPAIRS,MAINT EQUIPMEN   | DONERITE JANITORIAL SERV I | WWTP August Cleaning             | 3406           | 08/20/2019   | 1,080.00           |           |
| Total 621575740244:                     |                            |                                  |                |              | 1,493.19           |           |
| <b>621575740245</b>                     |                            |                                  |                |              |                    |           |
| 621-575740-245 GROUND IMPROVEMENTS      | MENARDS                    | Supplies-WWTP                    | 99129          | 08/07/2019   | 38.26              |           |
| Total 621575740245:                     |                            |                                  |                |              | 38.26              |           |
| <b>621575740246</b>                     |                            |                                  |                |              |                    |           |
| 621-575740-246 REPAIRS,MAINT OFF EQUIP  | DIGICORP                   | DPW Aruba-Antenna                | 329142         | 07/31/2019   | 316.24             |           |
| Total 621575740246:                     |                            |                                  |                |              | 316.24             |           |
| <b>621575740248</b>                     |                            |                                  |                |              |                    |           |
| 621-575740-248 PLANT OPERATION          | WELDERS SUPPLY COMPANY     | WELDERS SUPPLY- WWTP             | 10085937       | 07/31/2019   | 23.70              |           |
| Total 621575740248:                     |                            |                                  |                |              | 23.70              |           |
| <b>621575740249</b>                     |                            |                                  |                |              |                    |           |
| 621-575740-249 LABORATORY               | ALSCO                      | ALSCO WWTP Cust # 012231 (split) | IMIL1475783    | 08/14/2019   | 94.35              |           |
| 621-575740-249 LABORATORY               | ROUNDY'S , INC.            | Kroger WWTP                      | 0719064885     | 08/17/2019   | 113.76             |           |
| Total 621575740249:                     |                            |                                  |                |              | 208.11             |           |
| <b>621575740253</b>                     |                            |                                  |                |              |                    |           |
| 621-575740-253 PHOSPHATE REMOVAL        | KEMIRA WATER SOLUTIONS     | KEMIRA WATER SOLUTIONS WWTP      | 9017642903     | 08/07/2019   | 4,792.56           |           |
| Total 621575740253:                     |                            |                                  |                |              | 4,792.56           |           |
| <b>621575740310</b>                     |                            |                                  |                |              |                    |           |
| 621-575740-310 OFFICE SUPPLIES, POSTA   | QUILL CORPORATION          | QUILL CORP WWTP OFFICE SUPPLIES  | 9221631        | 08/05/2019   | 124.98             |           |
| Total 621575740310:                     |                            |                                  |                |              | 124.98             |           |
| <b>621575740353</b>                     |                            |                                  |                |              |                    |           |
| 621-575740-353 REPAIR & MAINT LIFT STAT | REVERE ELECTRIC SUPPLY C   | Timing Relay                     | S3924847.001   | 07/30/2019   | 140.65             |           |
| Total 621575740353:                     |                            |                                  |                |              | 140.65             |           |
| <b>621575740359</b>                     |                            |                                  |                |              |                    |           |
| 621-575740-359 SANITARY SEWER REPAIR,   | DIGGERS HOTLINE, INC       | DIGGERS HOTLINE-WWTP             | 190 7 42701    | 07/31/2019   | 97.60              |           |
| Total 621575740359:                     |                            |                                  |                |              | 97.60              |           |

| GL Account and Title                  | Vendor Name               | Description                             | Invoice Number | Invoice Date | Net Invoice Amount | Date Paid |
|---------------------------------------|---------------------------|---|----------------|--------------|--------------------|-----------|
| <b>621575740371</b>                   |                           |   |                |              |                    |           |
| 621-575740-371 REG/PERMITS/OUTSIDE TE | NORTHERN LAKE SERVICE, IN | NORTHERN LAKE SERVICE WWTP TESTING      | 361675         | 08/14/2019   | 311.50             |           |
| Total 621575740371:                   |                           |   |                |              | 311.50             |           |
| <b>621575740374</b>                   |                           |   |                |              |                    |           |
| 621-575740-374 SAFETY                 | WI RURAL WATER ASSOCIATIO | WI Rural Consolidated Safety Training   | 3805           | 08/14/2019   | 321.93             |           |
| Total 621575740374:                   |                           |   |                |              | 321.93             |           |
| <b>622501070000</b>                   |                           |   |                |              |                    |           |
| 622-501070-000 WORK IN PROGRESS       | KAPUR & ASSOCIATES, INC.  | 2019 Burl Street Program 19.0065.01     | 99093          | 08/12/2019   | 622.33             |           |
| Total 622501070000:                   |                           |   |                |              | 622.33             |           |
| <b>622506230000</b>                   |                           |   |                |              |                    |           |
| 622-506230-000 SUPPLIES               | CTW CORPORATION           | Repair: Chlorination Equipment          | 39345          | 08/16/2019   | 311.50             |           |
| Total 622506230000:                   |                           |   |                |              | 311.50             |           |
| <b>622506250000</b>                   |                           |   |                |              |                    |           |
| 622-506250-000 MAINTENANCE-SUPPLIES   | RUNDLE-SPENCE             | Ball Valve                              | S2780749.001   | 08/08/2019   | 59.30              |           |
| 622-506250-000 MAINTENANCE-SUPPLIES   | RUNDLE-SPENCE             | PVC Pipe Cutter                         | S2782109.001   | 08/13/2019   | 106.50             |           |
| Total 622506250000:                   |                           |   |                |              | 165.80             |           |
| <b>622506310000</b>                   |                           |   |                |              |                    |           |
| 622-506310-000 CHEMICALS              | COMPASS MINERALS AMERICA  | COARSE SOLAR SALT - BULK                | 482590         | 08/13/2019   | 4,399.16           |           |
| Total 622506310000:                   |                           |   |                |              | 4,399.16           |           |
| <b>622506320000</b>                   |                           |   |                |              |                    |           |
| 622-506320-000 OPERATION SUPLIES, EXP | NORTHERN LAKE SERVICE, IN | NORTHERN LAKE SERVICE TESTING           | 361264         | 08/07/2019   | 400.00             |           |
| Total 622506320000:                   |                           |   |                |              | 400.00             |           |
| <b>622506510000</b>                   |                           |   |                |              |                    |           |
| 622-506510-000 MAINS, WATER BREAKS-SU | DIGGERS HOTLINE, INC      | DIGGERS HOTLINE WATER DEPT              | 190 7 42701    | 07/31/2019   | 97.60              |           |
| Total 622506510000:                   |                           |   |                |              | 97.60              |           |
| <b>622506520000</b>                   |                           |   |                |              |                    |           |
| 622-506520-000 SERVICE-SUPPLIES       | WANASEK CORPORATION       | Water Repair-Front St.                  | 9925           | 08/12/2019   | 7,175.58           |           |
| Total 622506520000:                   |                           |   |                |              | 7,175.58           |           |
| <b>622509030000</b>                   |                           |   |                |              |                    |           |
| 622-509030-000 OFFICE SUPPLIES        | ALSCO                     | ALSCO DPW - Water Customer #025570      | IMIL1475781    | 08/14/2019   | 36.28              |           |
| Total 622509030000:                   |                           |   |                |              | 36.28              |           |
| <b>622509210000</b>                   |                           |   |                |              |                    |           |
| 622-509210-000 OFFICE SUPPLY          | QUILL CORPORATION         | QUILL CORP Water OFFICE SUPPLIES        | 9293179        | 08/07/2019   | 22.58              |           |
| 622-509210-000 OFFICE SUPPLY          | QUILL CORPORATION         | QUILL CORP Water OFFICE SUPPLIES        | 9296228        | 08/07/2019   | 77.43              |           |
| 622-509210-000 OFFICE SUPPLY          | CANON FINANCIAL SERVICES, | Contrat No. WI#505ENT-M15-MFD (split)   | 20439516       | 08/13/2019   | 67.72              |           |
| 622-509210-000 OFFICE SUPPLY          | CANON FINANCIAL SERVICES, | Contract No. 3091 /505ENT-M15-MFDCopier | 20439517       | 08/13/2019   | 5.59               |           |
| Total 622509210000:                   |                           |   |                |              | 173.32             |           |

| GL Account and Title                  | Vendor Name                | Description                           | Invoice Number | Invoice Date | Net Invoice Amount | Date Paid |
|---------------------------------------|----------------------------|---------------------------------------|----------------|--------------|--------------------|-----------|
| <b>622509250000</b>                   |                            |                                       |                |              |                    |           |
| 622-509250-000 EDUCATION-SUPPLIES     | WI RURAL WATER ASSOCIATIO  | WI Rural Consolidated Safety Training | 3805           | 08/14/2019   | 429.24             |           |
| Total 622509250000:                   |                            |                                       |                |              | 429.24             |           |
| <b>622509300000</b>                   |                            |                                       |                |              |                    |           |
| 622-509300-000 MISCELLANEOUS-SUPPLIE  | SOUTHERN LAKES NEWSPAPE    | Hydrant Flushing                      | 338492         | 08/13/2019   | 213.60             |           |
| 622-509300-000 MISCELLANEOUS-SUPPLIE  | SOUTHERN LAKES NEWSPAPE    | Hydrant Flushing                      | 345034         | 08/13/2019   | 216.00             |           |
| 622-509300-000 MISCELLANEOUS-SUPPLIE  | SOUTHERN LAKES NEWSPAPE    | Hydrant Flushing                      | 345036         | 08/13/2019   | 142.20             |           |
| Total 622509300000:                   |                            |                                       |                |              | 571.80             |           |
| <b>622509350000</b>                   |                            |                                       |                |              |                    |           |
| 622-509350-000 GENERAL PLANT-SUPPLIE  | ALSCO                      | ALSCO DPW (split) Customer # 074781   | IMIL1478005    | 08/21/2019   | 13.61              |           |
| 622-509350-000 GENERAL PLANT-SUPPLIE  | DONERITE JANITORIAL SERV I | WWTP August Cleaning                  | 3406           | 08/20/2019   | 368.00             |           |
| Total 622509350000:                   |                            |                                       |                |              | 381.61             |           |
| <b>623575740242</b>                   |                            |                                       |                |              |                    |           |
| 623-575740-242 REPAIR,MAINTENANCE EQ  | INTERSTATE PUMP & TANK LL  | SERVICE REPAIR AT AIRPORT             | 11268          | 08/20/2019   | 154.50             |           |
| 623-575740-242 REPAIR,MAINTENANCE EQ  | SPARLING CORPORATION       | Graphite                              | 60401          | 08/01/2019   | 282.02             |           |
| Total 623575740242:                   |                            |                                       |                |              | 436.52             |           |
| <b>623575740247</b>                   |                            |                                       |                |              |                    |           |
| 623-575740-247 REPAIR,MAINTENANCE BUI | MIDWEST IT SOLUTIONS       | CAMERA & EQUIPMENT                    | 4339           | 07/31/2019   | 1,092.50           |           |
| Total 623575740247:                   |                            |                                       |                |              | 1,092.50           |           |
| <b>623575740298</b>                   |                            |                                       |                |              |                    |           |
| 623-575740-298 CONTRACT SERVICES      | MEISNER, GARY              | MEISNER AIRPORT MANAGER SEPT BILLING  | 2019SEPT       | 08/31/2019   | 309.00             |           |
| Total 623575740298:                   |                            |                                       |                |              | 309.00             |           |
| Grand Totals:                         |                            |                                       |                |              | 115,537.29         |           |

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_



**DATE:** September 3, 2019

**SUBJECT:** LICENSES - To approve Operator License Applications as submitted.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

---

**BACKGROUND/HISTORY:**

**Operator's License Applications** Operator's licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class "A" beer, Class "B" beer, "Class B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

The following individuals have submitted an Operator's License application and have been approved by the Burlington Police Department:

1. Estrada, Everett (new)
2. Kolczaski, Ryan (new)
3. Kravontka, Linzie (new)
4. McAuliffe, Sarah (renewal)
5. Owens, Janelle (new)
6. Puglisi, Kayla (renewal)
7. Umnus, Kayla (renewal)
8. Weinreber, Alisha (renewal)
9. Wotjak, Laura (new)

**BUDGET/FISCAL IMPACT:**

Applicants are charged an administrative fee of which a portion of the funds are applied towards background checks performed by the police department. Liquor license fees for businesses are calculated on a case by case basis depending on the type of license applied for (noted above).

**RECOMMENDATION:**

Staff recommends that Council approves the submitted applications.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the September 3, 2019 Common Council meeting.

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**DATE:** September 3, 2019

**SUBJECT:** LICENSES - To approve the Denial of an Operator's License for Sharise N. Stamborski.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

**BACKGROUND/HISTORY:**

The City of Burlington Police Department is responsible for reviewing and recommending to the Common Council "approval" or "denial" of Operator's Licenses.

**Denial of License Applications**

Upon review of the application and background check by the City of Burlington Police Department, it is recommended to Council, not to approve the application for an operator's license to sell and/or serve fermented malt beverages and intoxicating liquors, based on Wisconsin State Statute 125.04(5)(b) related to licensing requirements specifies:

“Criminal offenders. No license or permit related to alcohol beverages, subject to §111.321, 111.322 and 111.335, may be issued under this chapter to any person who has habitually been a law offender or has been convicted of a felony unless the person has been duly pardoned.”

The application is being recommended for denial because the applicant, Sharise N. Stamborski, has been identified as a felony offender.

Ms. Stamborski has been notified via certified mail of the recommendation to Council to deny her application at this evening's Common Council meeting. A copy of the letter is attached for your review. Also, confidential information pertaining to the applicant's background has been distributed prior to this evening's meeting.

**BUDGET/FISCAL IMPACT:**

Applicants are charged an administrative fee of which a portion of the funds are applied towards background checks performed by the police department.

**RECOMMENDATION:**

Staff recommends that Council approves the Denial of an Operator's License.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the September 3, 2019 Common Council meeting.

**Attachments**

Denial Letter



CITY OF BURLINGTON

City Clerk's Office  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

Thursday, August 8, 2019

Ms. Sharise N. Stamborski  
480 Sunset Drive, Apt. 2  
Burlington, WI 53105

Subject: Denial of Operator's License

Dear Ms. Stamborski,

Upon review of your application and background check by the City of Burlington Police Department, it will be recommended to Council at the August 20, 2019 Common Council meeting, not to approve your application for a license to sell and/or serve fermented malt beverages and intoxicating liquors, based on Wisconsin State Statute 125.04(5)(b) that relate to licensing requirements, which specifies:

“Criminal offenders. No license or permit related to alcohol beverages, subject to §111.321, 111.322 and 111.335, may be issued under this chapter to any person who has habitually been a law offender or has been convicted of a felony unless the person has been duly pardoned.”

Your application is being denied because you have been identified as a felony offender. If you have any questions regarding this matter please contact Chief Mark Anderson at 262-342-1100. You will be refunded what was paid toward the Operator's License application, minus any fees and costs incurred to the City to process your background check.

Sincerely,

Diahnn Halbach  
City Clerk  
City of Burlington

Cc: Attorney John Bjelajac, Burlington City Attorney  
Mark Anderson, Burlington Chief of Police



**DATE:** September 3, 2019

**SUBJECT:** SPECIAL EVENTS - To approve the Special Event Permit Applications as submitted.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

**BACKGROUND/HISTORY:**

A Special Event Permit is required for any planned extraordinary occurrence on the public right-of-way or public premises, including but not limited to parades, processions, bicycle or foot races, and festivals. Prior to Council approval, applications must be approved by the Police Department, Fire Department, Department of Public Works, Building Inspection, and Health Department if food is being served.

The following application(s) have been submitted for approval of a Special Event Permit:

Organization: Thrivent Financial  
Event: Thrivent Financial Generosity Days  
Date: Saturday, September 7, 2019  
Location: Wehmhoff Square Park and around Burlington  
Time: 7:30 a.m. to 1:30 p.m.  
Expected Attendance: 100

Organization: Thrivent Financial  
Event: Burlington Turkey Trot  
Date: Thursday, November 28, 2019  
Location: Burlington High School. Route is the Wagner Memorial Route  
Time: 7:00 a.m. to 10:30 a.m.  
Expected Attendance: 1000  
Notes: Police services for this event is estimated at \$1200.

**BUDGET/FISCAL IMPACT:**

There is no fee to apply for a Special Event Permit, however, the applicant shall pay a fee based on a rate as set by the Common Council per man-hour for City services as determined in the application review and approval process. These costs will be assessed on an individual basis and billed directly to the applicant by the corresponding department.

**RECOMMENDATION:**

Staff recommends that Council approves the Special Event applications as submitted.

**TIMING/IMPLEMENTATION:**

This item is scheduled for final consideration at the September 3, 2019 Common Council meeting.

---

**Attachments**

Generosity Days Permit Application  
Turkey Trot Permit Application

---

# CITY OF BURLINGTON

## SPECIAL EVENT PERMIT APPLICATION

For Office Use Only

Date of Application: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Sent for Staff Review: \_\_\_\_\_

Council Meeting: \_\_\_\_\_

### SUMMARY OF EVENT

Event Title: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Event Location: \_\_\_\_\_

Nature of Event:  Festival  Parade  Bike Race/Ride  Foot Race/Run  March/Processional  
 Rally  Circus  Demonstration  Other: \_\_\_\_\_

**Site Plan Requirement:** All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

**Certificate of Insurance:** The City of Burlington must be listed as the Certificate Holder and as additionally insured. If alcohol is being served, Liquor Liability coverage must also be included.

*(Minimum Liability Limits, unless otherwise specified: General Liability: \$1,000,000 per Occurrence, \$2,000,000 Aggregate; Automobile: \$1,000,000 Combined Single limits; Umbrella Liability: \$1,000,000; Workers Compensation: State Minimum)*

**Description of Event:** Describe what you are planning so that reviewing officials can determine whether city services will be needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Anticipated Attendance (participants, staff, vendors, crowd, etc.): \_\_\_\_\_

Is this a multi-day event?  Yes  No

If so, how many days? \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### EVENT ORGANIZER INFORMATION

Applicant Name: \_\_\_\_\_

Group Represented: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Person In Charge of Event: \_\_\_\_\_

On-Site Contact: \_\_\_\_\_ On-Site Phone: \_\_\_\_\_

Billing Address: \_\_\_\_\_

## DETAILED EVENT INFORMATION

Event Set Up Date: \_\_\_\_\_ Time: \_\_\_\_\_

Start Time For Event: \_\_\_\_\_ a.m./p.m. End Time For Event: \_\_\_\_\_ a.m./p.m.

Alcohol Being Served\*?  Yes  No Licensed Agent: \_\_\_\_\_

\*An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.

Are Park Reservations Necessary?  Yes  No

\*Park reservations must be made via the Department of Public Works. Please call 262-342-1181 for more information.

Barricades Needed\*?  Yes  No Amount Needed & Locations: \_\_\_\_\_

\*This may result in a fee

Will A Temporary Structure or Tent Be On-Site?  Yes  No Does the Tent have Sidewalls?  Yes  No

Police Services Requested\*?  Yes  No

Hours & Dates Police Services Needed: \_\_\_\_\_

\*This may result in a fee

Trash Receptacles Needed\*?  Yes  No Amount Needed & Locations \_\_\_\_\_

\*This may result in a fee

Person(s) Responsible for Clean Up After the Event: \_\_\_\_\_

Picnic Tables Needed\*?  Yes  No Amount Needed & Locations \_\_\_\_\_

\*This may result in a fee

Will Your Event Involve Live Performances, Loud Speakers or a DJ\*?  Yes  No

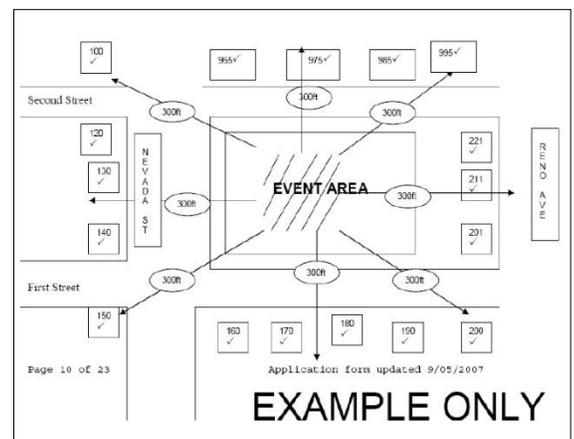
\*Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.

## IMPACTED NEIGHBOR NOTIFICATION

The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event.

Notification shall include the following information:

- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking



## AFFIDAVIT OF APPLICANT

---

I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Signature

**CITY OF BURLINGTON STAFF USE ONLY**

**POLICE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO  
Police Hours Required: \_\_\_\_\_  
Estimated Fee for Police Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

**PUBLIC WORKS DEPARTMENT REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for DPW Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

**FIRE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for BFD Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

**BUILDING INSPECTION REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for Bldg. Insp. Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

**HEALTH OFFICER REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for Health Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

City Council Meeting Date: \_\_\_\_\_

City Council Approval Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Notes: \_\_\_\_\_

# CITY OF BURLINGTON

## SPECIAL EVENT PERMIT APPLICATION

For Office Use Only

Date of Application: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Sent for Staff Review: \_\_\_\_\_

Council Meeting: \_\_\_\_\_

### SUMMARY OF EVENT

Event Title: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Event Location: \_\_\_\_\_

Nature of Event:  Festival  Parade  Bike Race/Ride  Foot Race/Run  March/Processional  
 Rally  Circus  Demonstration  Other: \_\_\_\_\_

**Site Plan Requirement:** All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

**Certificate of Insurance:** The City of Burlington must be listed as the Certificate Holder and as additionally insured. If alcohol is being served, Liquor Liability coverage must also be included.

*(Minimum Liability Limits, unless otherwise specified: General Liability: \$1,000,000 per Occurrence, \$2,000,000 Aggregate; Automobile: \$1,000,000 Combined Single limits; Umbrella Liability: \$1,000,000; Workers Compensation: State Minimum)*

**Description of Event:** Describe what you are planning so that reviewing officials can determine whether city services will be needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Anticipated Attendance (participants, staff, vendors, crowd, etc.): \_\_\_\_\_

Is this a multi-day event?  Yes  No

If so, how many days? \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### EVENT ORGANIZER INFORMATION

Applicant Name: \_\_\_\_\_

Group Represented: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Person In Charge of Event: \_\_\_\_\_

On-Site Contact: \_\_\_\_\_ On-Site Phone: \_\_\_\_\_

Billing Address: \_\_\_\_\_

## DETAILED EVENT INFORMATION

Event Set Up Date: \_\_\_\_\_ Time: \_\_\_\_\_

Start Time For Event: \_\_\_\_\_ a.m./p.m. End Time For Event: \_\_\_\_\_ a.m./p.m.

Alcohol Being Served\*?  Yes  No Licensed Agent: \_\_\_\_\_

\*An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.

Are Park Reservations Necessary?  Yes  No

\*Park reservations must be made via the Department of Public Works. Please call 262-342-1181 for more information.

Barricades Needed\*?  Yes  No Amount Needed & Locations: \_\_\_\_\_

\*This may result in a fee

Will A Temporary Structure or Tent Be On-Site?  Yes  No Does the Tent have Sidewalls?  Yes  No

Police Services Requested\*?  Yes  No

Hours & Dates Police Services Needed: \_\_\_\_\_

\*This may result in a fee

Trash Receptacles Needed\*?  Yes  No Amount Needed & Locations \_\_\_\_\_

\*This may result in a fee

Person(s) Responsible for Clean Up After the Event: \_\_\_\_\_

Picnic Tables Needed\*?  Yes  No Amount Needed & Locations \_\_\_\_\_

\*This may result in a fee

Will Your Event Involve Live Performances, Loud Speakers or a DJ\*?  Yes  No

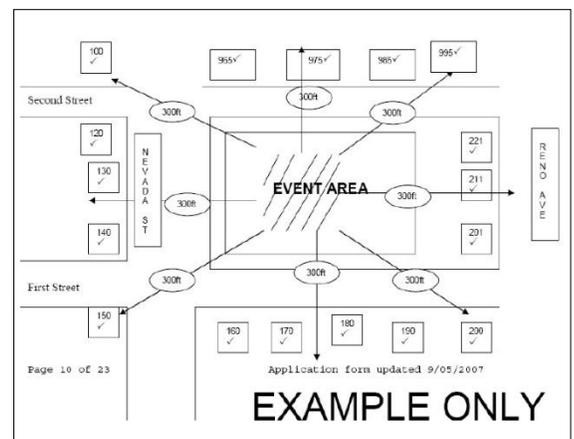
\*Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.

## IMPACTED NEIGHBOR NOTIFICATION

The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event.

Notification shall include the following information:

- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking



## AFFIDAVIT OF APPLICANT

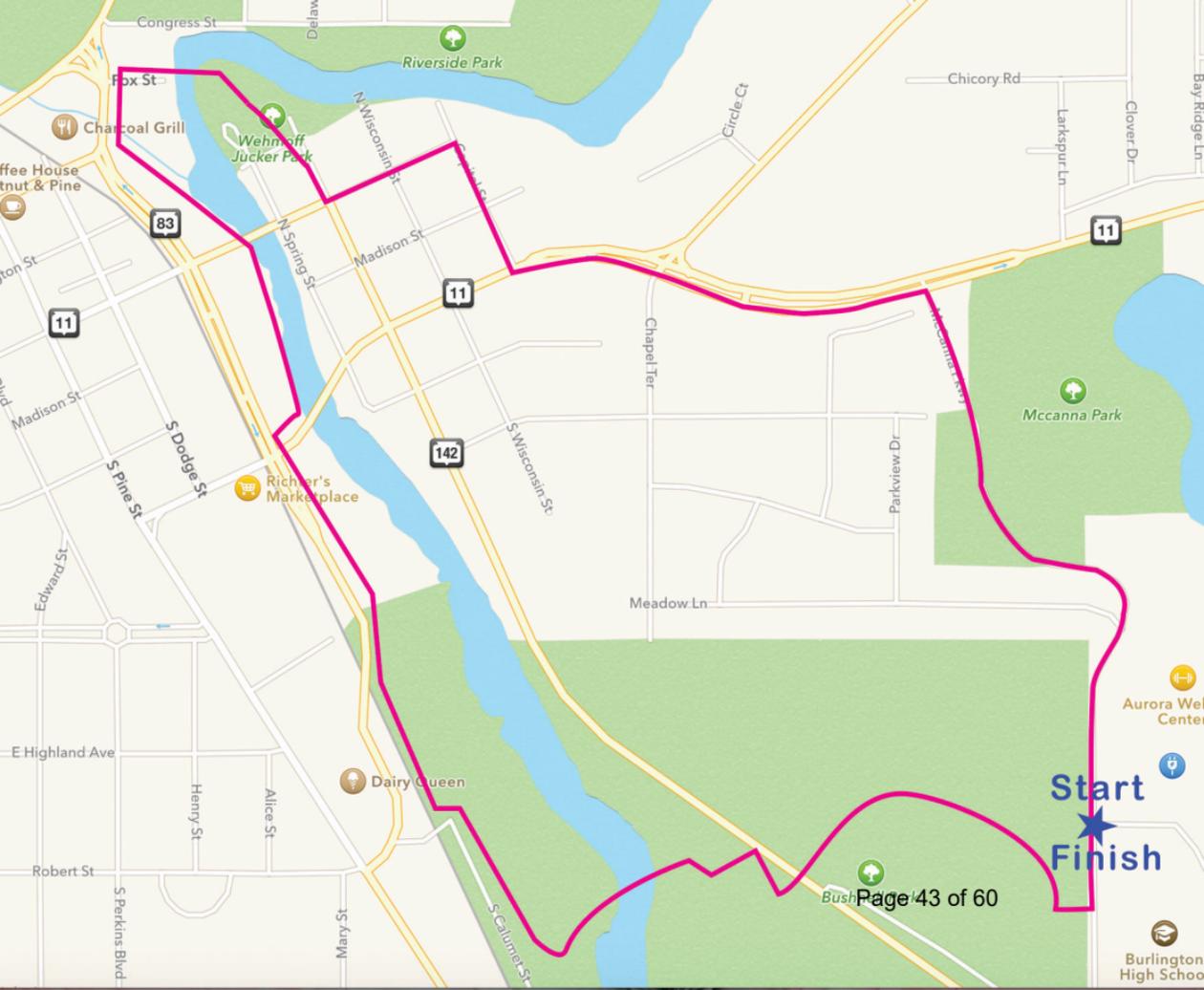
---

I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Signature



Start  
Finish

**CITY OF BURLINGTON STAFF USE ONLY**

**POLICE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO  
Police Hours Required: \_\_\_\_\_  
Estimated Fee for Police Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

**PUBLIC WORKS DEPARTMENT REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for DPW Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

**FIRE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for BFD Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

**BUILDING INSPECTION REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for Bldg. Insp. Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

**HEALTH OFFICER REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for Health Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

City Council Meeting Date: \_\_\_\_\_

City Council Approval Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Notes: \_\_\_\_\_



**DATE:** September 3, 2019

**SUBJECT:** RESOLUTION 4966(19) - To approve a reduction in the Letter of Credit for the roadway, sanitary sewer, water main and storm sewer utility infrastructure improvements for the Glen at Stonegate Subdivision, Addition II.

**SUBMITTED BY:** Megan Watkins, Assistant City Administrator | Zoning Administrator

**BACKGROUND/HISTORY:**

On March 5, 2019, the Council approved a Development Agreement and Final Plat for Stonegate Subdivision, Addition II with Birchwood Realty, LLC. As part of this agreement, an irrevocable letter of credit in the amount of \$1,037,411.55 was required, which is equal to 115% of the City Engineer's estimate of the total cost of installation of public construction.

Nancy Washburn, on behalf of Birchwood Realty, LLC has requested a reduction to the letter of credit for Stonegate Subdivision, Addition II. The developer is requesting a reduction of \$608,787.00 to have a remaining balance of \$428,624.55, which includes the 115% required contingency of public infrastructure yet to be completed.

Kapur, City Engineer, has provided construction management with the project over the last few months. They have reviewed the letter of credit reduction request and recommend approval of the request. Lien Waivers have been provided for the complete reduction amount and were included as part of this request. The reduction to the letter of credit does not constitute an acceptance of utilities or roadway. All public infrastructure will be accepted upon completion of the project, which includes all testing, receipt of as-built drawings, and final approval of all punch list items.

**BUDGET/FISCAL IMPACT:**

The developer is requesting a reduction of \$608,787.00 from the original amount of \$1,037,411.55 to have a remaining balance of \$428,624.55, which includes the 115% required contingency of public infrastructure yet to be completed.

**RECOMMENDATION:**

The City Engineer and staff recommend approval of the reduction to the letter of credit.

**TIMING/IMPLEMENTATION:**

This item was discussed at the August 20, 2019 Committee of the Whole meeting and scheduled for final consideration at the September 3, 2019 Common Council meeting.

**Attachments**

- RES 4966(19) Letter of Credit
- Kapur's Recommendation
- Request from Birchwood Realty, LLC

**A RESOLUTION APPROVING A REDUCTION IN THE LETTER OF CREDIT FOR THE ROADWAY, SANITARY SEWER, WATER MAIN AND STORM SEWER UTILITY INFRASTRUCTURE IMPROVEMENTS FOR THE GLEN AT STONEGATE SUBDIVISION, ADDITION II**

**WHEREAS**, inspection and testing of these roadway and utility installations was completed on or before August 5, 2019: and

**WHEREAS**, the City Engineer has recommended a reduction in the Letter of Credit for The Glen at Stonegate Subdivision's roadway, sanitary sewer, water main and storm sewer utilities; and,

**WHEREAS**, the remaining Letter of Credit, in the amount of \$428,624.55, will be retained until further release by the City and is sufficient to cover the remaining infrastructure improvements; and,

**WHEREAS**, the developer, Birchwood Realty, LLC, will remain responsible to complete repairs to the infrastructure and, for completion of punch list items, as required by the Engineer until full and formal acceptance of the project by the City Council; and,

**WHEREAS**, the developer, Birchwood Realty, LLC, will be responsible for providing as-built information for all utility locates and be responsible for utility locations until as-built plans are provided and approved by the City Engineer.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Common Council of the City of Burlington that the aforementioned reduction in the Letter of Credit is approved.

Introduced: August 20, 2019  
Adopted:

\_\_\_\_\_  
Jeannie Hefty, Mayor

Attest:

\_\_\_\_\_  
Diahn Halbach, City Clerk

---

## Memo to the City of Burlington

**To:** Megan Watkins, Assistant City Administrator      **Date:** August 5, 2019  
**From:** Greg Governatori  
**CC:** Carina Walters, John Bjelajac, Peter Riggs, Mike Timmers  
**Subject:** Reduction of Letter of Credit Draw #1 – Glen at Stonegate Addition #2

---

Dear Ms. Megan Watkins:

As requested by Birchwood Realty, LLC a review of materials for a reduction of the letter of credit has been complete. The work included in the request has been complete, reviewed and verified By Kapur. The amount of work and payment completed for the Glen at Stonegate addition #2 as provided in the letter of credit reduction request materials is recommended for approval. The letter of credit for the Glen at Stonegate addition #2 may be reduced by the amount of **\$608,787.00**, retaining a balance of **\$428,624.55** which includes the 115% contingency requirement per the development agreement.

Lien Waivers have been provided for the complete reduction amount and were included as part of this request.

This letter is for notification of reduction of letter of credit and not constitute an acceptance of utilities or roadway. All public infrastructure will be accepted upon completion of the project, all testing, receipt of as-built drawings, and final approval of all punch list items.

Please contact me if you have any questions concerning the above issue.

Sincerely,  
Kapur & Associates, Inc.

A handwritten signature in black ink that reads "Gregory I Governatori".

Gregory Governatori, P.E.  
Associate

August 2, 2019

Ms. Megan Watkins  
Assistant City Administrator  
City of Burlington  
300 N. Pine Street  
Burlington, WI 53105

Re: Glen at Stonegate – LLOC Reduction

Dear Ms. Watkins:

Pursuant to the terms of our Development Agreement, Birchwood Realty, LLC is requesting reduction in the LLOC on file with the City.

Enclosed are Lein Waivers from Reesman Excavating showing payment from 3 draws. Based on those pay requests and your LLOC Breakdown we are requesting reduction as follows:

- 1) Road Work: Reduce from \$326,417.00 to \$291,717.00
- 2) Sanitary Sewer: Reduce from \$236,610.00 to \$25,000.00 to reflect adjustments for paving
- 3) Watermain: Reduce from \$240,145.00 to \$40,000.00 to reflect adjustments & finish after paving.
- 4) Storm Sewer: Reduce from \$98,925.00 to \$16,000.00 to reflect final adjustments & catch basins. Inlet protection remain in Road Work

Total Reduction of items 1-4 is \$529,380 leaving a balance of \$372,717.00

Total Reduction from \$1,037,411.55 to \$428,624.55 which includes 15% Contingency.

Also attached is a copy of the LLOC breakdown with the **items remaining** highlighted.

Please keep in mind we are not asking for Acceptance of the Utilities as part of this, just LLOC Reductions.

Thank you for your prompt attention to this request. Please advise as to next steps or anything we are missing.

Respectfully submitted,

Nancy Washburn  
Land Development Administration, SP

Cc: Mike Timmers, Kapur & Associates  
Birchwood Realty, LLC  
Peter Riggs, City of Burlington, Director of Public Works



*Exhibit to reduction request*

*8/2/2019*

~~7/30/2018~~

*Item left in after reduction*

**Glen at Stonegate Addition II - Estimate for LOC**  
City of Burlington, Racine County, Wisconsin

| <b>Road Work</b>                                 |   |      |          | LOC Amt - Engineer's Est |                   |
|--|---|------|----------|--------------------------|-------------------|
| Item No.   | Item Description                                  | Unit | Bid Qty. | Bid Unit \$              | Bid Total \$      |
|  | Clearing/grubbing                                 | SY   | 1000     | \$ 3.50                  | \$ 3,500.00       |
|  | Strip and Stockpile Topsoil                       | CY   | 2400     | \$ 4.50                  | \$ 10,800.00      |
|  | Excavation Common                                 | CY   | 2400     | \$ 6.50                  | \$ 15,600.00      |
|  | 10" Base Aggregate Dense 1 1/4-Inch               | TN   | 4010     | \$ 13.00                 | \$ 52,130.00      |
|  | 1.75" HMA Pavement Type 3LT 58-28 S               | TN   | 600      | \$ 68.00                 | \$ 40,800.00      |
|  | 2.25" HMA Pavement Type 4LT 58-28 S               | TN   | 780      | \$ 68.00                 | \$ 53,040.00      |
|  | Concrete Curb & Gutter 30-Inch Type D             | LF   | 3260     | \$ 15.50                 | \$ 50,530.00      |
|  | Concrete Sidewalk 4-Inch                          | SF   | 14670    | \$ 5.10                  | \$ 74,817.00      |
|  | Silt Fence  | LF   | 2400     | \$ 2.00                  | \$ 4,800.00       |
|  | Inlet Protection (Type C)                         | EACH | 8        | \$ 75.00                 | \$ 600.00         |
|  | Landscaping Trees                                 | EACH | 66       | \$ 300.00                | \$ 19,800.00      |
| <b>SUBTOTAL - Road Work</b>                      |   |      |          | <b>\$</b>                | <b>326,417.00</b> |
| <b>Sanitary Sewer</b>                            |   |      |          | LOC Amt - Engineer's Est |                   |
| Item No.   | Item Description                                  | Unit | Bid Qty. | Bid Unit \$              | Bid Total \$      |
|  | 10" PVC SDR 35 Sanitary Sewer (Granular)          | LF   | 1616     | \$ 85.00                 | \$ 137,360.00     |
|  | 6" PVC SDR 35 Sanitary Lateral (30 EA)            | LF   | 980      | \$ 65.00                 | \$ 63,700.00      |
|  | Sanitary MH Cover R-1661                          | EACH | 9        | \$ 375.00                | \$ 3,375.00       |
|  | 48" Dia Sanitary MH (9 EA)                        | VF   | 99       | \$ 325.00                | \$ 32,175.00      |
| <b>\$ 25,000 adjustments SUBTOTAL - Sanitary</b> |   |      |          | <b>\$</b>                | <b>236,610.00</b> |
| <b>Watermain</b>                                 |   |      |          | LOC Amt - Engineer's Est |                   |
| Item No.   | Item Description                                  | Unit | Bid Qty. | Bid Unit \$              | Bid Total \$      |
|  | Connect to Existing 8" Watermain                  | EACH | 2        | \$ 2,400.00              | \$ 4,800.00       |
|  | 8" PVC C-900, DR-18 Watermain (Granular Backfill) | LF   | 1808     | \$ 65.00                 | \$ 117,520.00     |
|  | Tracer Wire Access Box                            | EACH | 2        | \$ 150.00                | \$ 300.00         |
|  | Curb Boxes  | EACH | 31       | \$ 800.00                | \$ 24,800.00      |
|  | 1 1/4" Copper Type "K" Water Lateral              | LF   | 900      | \$ 52.00                 | \$ 46,800.00      |
|  | 1 1/4" water Service Brass Sets                   | EACH | 31       | \$ 475.00                | \$ 14,725.00      |
|  | 8" Gate Valve                                     | EACH | 2        | \$ 1,800.00              | \$ 3,600.00       |
|  | Hydrant Assembly                                  | EACH | 4        | \$ 5,300.00              | \$ 21,200.00      |
|  | 6" DI CL-53 Hydrant Lead                          | LF   | 40       | \$ 110.00                | \$ 4,400.00       |
|  | Watermain Testing/Flushing                        | LS   | 1        | \$ 2,000.00              | \$ 2,000.00       |
| <b>Final adjustments SUBTOTAL - Water</b>        |   |      |          | <b>\$</b>                | <b>240,145.00</b> |

| Storm Sewer                                |                                  |      |          | LOC Amt - Engineer's Est |              |
|--|----------------------------------|------|----------|--------------------------|--------------|
| Item No.                                   | Item Description                 | Unit | Bid Qty. | Bid Unit \$              | Bid Total \$ |
|  | 19x30-Inch(18"x 28.5" Arch Pipe) | LF   | 108      | \$ 75.00                 | \$ 8,100.00  |
|  | 24" RCP CL III Storm Sewer       | LF   | 485      | \$ 60.00                 | \$ 29,100.00 |
|  | 12" RCP CL V Storm Sewer         | LF   | 81       | \$ 55.00                 | \$ 4,455.00  |
|  | 15" RCP CL IV Storm Sewer        | LF   | 334      | \$ 50.00                 | \$ 16,700.00 |
|  | 24" RCP FES w/ Grate             | EACH | 1        | \$ 2,500.00              | \$ 2,500.00  |
|  | 60" Dia Storm MH                 | EACH | 2        | \$ 3,100.00              | \$ 6,200.00  |
|  | 48" Dia Storm MH                 | EACH | 5        | \$ 2,300.00              | \$ 11,500.00 |
|  | Manhole Cover R-2561             | EACH | 7        | \$ 575.00                | \$ 4,025.00  |
|  | Inlet Cover Type H (2'x3')       | EACH | 7        | \$ 535.00                | \$ 3,745.00  |
|  | 2'x3' Catch Basin                | EACH | 7        | \$ 1,800.00              | \$ 12,600.00 |
| <i>\$final adj</i> 16,000 SUBTOTAL - Storm |                                  |      |          | \$                       | 98,925.00    |
| SUBTOTAL                                   |                                  |      |          | \$                       | 902,097.00   |
| 15% Contingency per Developer's Agreement  |                                  |      |          | \$                       | 135,314.55   |
| TOTAL - LOC                                |                                  |      |          | \$                       | 1,037,411.55 |

$\$ 372,717.00$  Bal  
 $+ 55,907.55$  15%  


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 $\$ 428,624.55$  remaining  
 LLOC  
 Bal.

Conditional Release

Date: 7/26/2019

Upon receipt by the undersigned of a check from Birchwood Realty LLC in the sum of: \$295,096.53

payable to: Reesman's Excavating & Grading and when the check has been properly endorsed and

paid by the bank upon which it is drawn, this document shall become effective to release any construction lien, stop notice, or

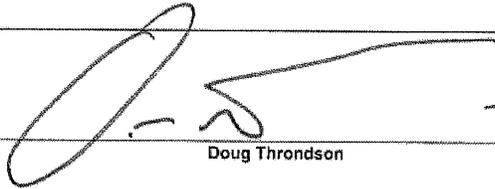
bond right the undersigned has on the job of: The Glen at Stonegate Addition #2 located at:

Stonegate Road and Ravenswood Road, Burlington, WI

This release covers a progress payment to the undersigned for all labor, services, equipment or material furnished to the owner through 6/30/2019

only and does not cover any retentions retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under a written change order which has been fully execute by the parties prior to the release date are covered by this release unless specifically reserced by the claimant in this release. This release of any contractor's lien, stop notice, or bond right shall not otherwise affect the contrac rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract undersigned to recover compensation for furnished labor, services, equipment or material was not compensated by the progress payment.

Before any recipient of this document relies on it, the party should verify evidence of payment to the undersigned.

  
Doug Thronson

7/26/19

CFO

Michelle M. Anderson

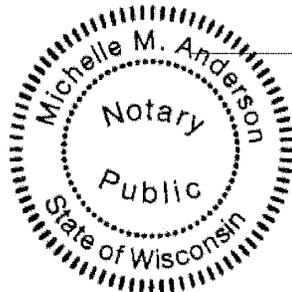
Notary Public Signature

Michelle M. Anderson

Printed Name

Reesman Excavating & Grading  
28815 Bushnell Road  
Burlington, WI 53105  
262 539 2124

08/10/2020  
Commission Expires



Conditional Release

Date: 7/9/2019

Upon receipt by the undersigned of a check from Birchwood Realty LLC in the sum of: \$228,912.03

payable to: Reesman's Excavating & Grading and when the check has been properly endorsed and

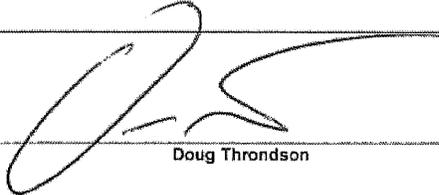
paid by the bank upon which it is drawn, this document shall become effective to release any construction lien, stop notice, or bond right the undersigned has on the job of: The Glen at Stonegate Addition #2 located at:

Stonegate Road and Ravenswood Road, Burlington, WI

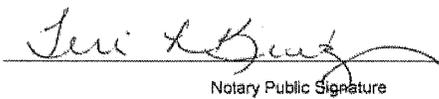
This release covers a progress payment to the undersigned for all labor, services, equipment or material furnished to the owner through 5/31/2019

only and does not cover any retentions retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under a written change order which has been fully execute by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in this release. This release of any contractor's lien, stop notice, or bond right shall not otherwise affect the contrac rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract undersigned to recover compensation for furnished labor, services, equipment or material was not compensated by the progress payment.

Before any recipient of this document relies on it, the party should verify evidence of payment to the undersigned.

  
Doug Thronson

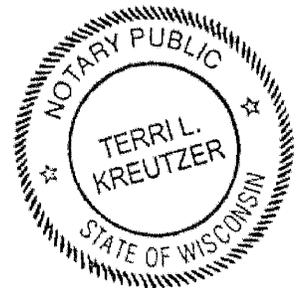
CFO

  
Notary Public Signature

TERRI L. Kreutzer  
Printed Name

January 23, 2021  
Commission Expires

Reesman Excavating & Grading  
28815 Bushnell Road  
Burlington, WI 53105  
262 539 2124



Partial Waiver and Conditional Release

Date: 5/21/2019

Upon receipt by the undersigned of a check from Birchwood Realty LLC in the sum of: \$ 81,101.99

payable to: Reesman's Excavating & Grading and when the check has been properly endorsed and

paid by the bank upon which it is drawn, this document shall become effective to release any construction lien, stop notice, or

bond right the undersigned has on the job of: The Glen at Stonegate Addition #2 located at:

Stonegate Road and Ravenswood Road, Burlington, WI

This release covers a progress payment to the undersigned for all labor, services, equipment or material furnished to the owner through 4/30/2019

only and does not cover any retentions retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under a written change order which has been fully execute by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in this release. This release of any contractor's lien, stop notice, or bond right shall not otherwise affect the contrac rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract undersigned to recover compensation for furnished labor, services, equipment or material was not compensated by the progress payment.

Before any recipient of this document relies on it, the party should verify evidence of payment to the undersigned.

*[Handwritten Signature]*  
Michael Church

3

Vice President

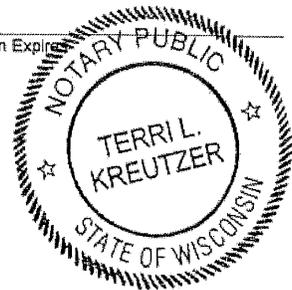
*[Handwritten Signature]*  
Notary Public Signature

Terri L. Kreutzer  
Printed Name

1/23/21

Commission Expires

Reesman Excavating & Grading  
28815 Bushnell Road  
Burlington, WI 53105  
262 539 2124





**DATE:** September 3, 2019

**SUBJECT:** ORDINANCE 2051(17) - To amend Chapter 315-74, "Signs in the Historic Preservation Overlay (HPO) District" of the Code of the City of Burlington.

**SUBMITTED BY:** Megan Watkins, Assistant City Administrator | Zoning Administrator

**BACKGROUND/HISTORY:**

The Historic Preservation Commission has held a number of workshops in an effort to explore the Historic Preservation Overlay District sign code, as well as the guidelines for Certificates of Appropriateness. Through these discussions, the following amendments were made to Chapter 315-74 of the Municipal Code:

- All references to Historic Preservation District have been changed to "HPO District"
- 315-74B(1) – Added "Awning signs should be limited to the valance only"
- 315-74B(2) – Added language referencing signs visible from the windows or entries, attached and detached are counted as total allowable signage
- 315-74B(3) – changed "sign board" to "sign band"
- 315-74B(4) – Increased the allowable amount of signage from three signs to four signs. Signs displaying hours of operation are not included in this total
- 315-74D – Cleaned up the language, kept the intent of this section
- 315-74F – Added language to allow for logo or company colors outside of the HPO color palette as allowable
- 315-74G – Added this item to allow street-facing corner buildings on a sign on each street-facing façade
- 315-74H – Added this item to allow for signage in the alleyway for delivery identification

The Historic Preservation Commission approved these changes to Ch. 315-74 at their July 25, 2019 meeting.

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

The HPC and Staff recommends approval of this text amendment to Chapter 315-74, Signs in the Historic Preservation Overlay District.

**TIMING/IMPLEMENTATION:**

This item was discussed at the August 20, 2019 Committee of the Whole meeting, and is scheduled for the September 3, 2019 Common Council meeting for final consideration. A Public Hearing for this ordinance was held at the August 20, 2019 Common Council meeting.

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**Attachments**

Ord. 2051(17)

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**AN ORDINANCE TO AMEND CHAPTER 315-74, "SIGNS IN HISTORIC PRESERVATION OVERLAY (HPO) DISTRICT" OF THE CODE OF THE CITY OF BURLINGTON**

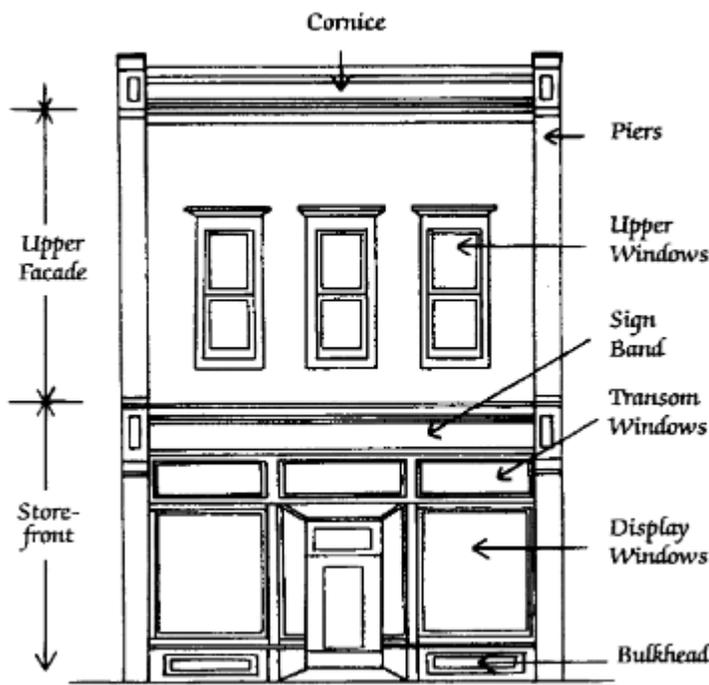
I. Chapter 315-74 of the Code of the City of Burlington, Racine County, Wisconsin, "Street Façade Signs in HPO Historic Preservation Overlay District" is hereby amended as follows:

In addition to the requirements set forth in other sections of this chapter, signs located in the HPO District shall also conform to the additional standards indicated below. Where conflicts exist between the standards set forth in other sections of this chapter and this section, the standards set forth in this section shall prevail in the HPO District.

A. Signs prohibited in the HPO District. In addition to those signs prohibited in all zoning districts as set forth in § 315-65 of this chapter, the following signs shall be prohibited in the HPO District:

(1) Freestanding signs prohibited. No freestanding signs shall be permitted in the HPO District. Notwithstanding the prohibition of sandwich signs set forth in § 315-65, one freestanding sandwich sign not exceeding a maximum of six square feet per sign face may be permitted per business in the HPO District when such sign does not constitute a public safety or traffic hazard as determined by the Zoning Administrator.

(2) Plastic formed facade signs prohibited. No plastic formed signs or signs formed from plastic-like materials shall be permitted in the HPO District unless such materials simulate historic signage.



B. Wall, fascia (including transoms), and awning signs.

(1) Placement of wall, fascia (including transoms), and awning signs. All wall, fascia (including transoms), and awning signs shall be placed below the upper edge of the traditional building sign band as indicated below. No wall, fascia, or awning signage shall be

allowed to be located above the upper edge of the traditional building sign band. (See Subsection C for the allowance of projecting and hanging signs). Awning signs should be limited to the valance only.

(2) Maximum signage area. The total maximum cumulative signage area of all signage placed upon the street-facing facade (including all wall, fascia, awning signs and interior signs visible from the display windows and entries) of a building (not including freestanding sandwich signs, or projecting and overhanging signs placed above the upper edge of the building sign band) shall not exceed 15% of the total area of that portion of the first floor street-facing facade which lies below the upper edge of the building sign band. Gilded, vinyl, painted letters or other business signage placed on the inside or outside (attached and detached) of storefront display windows shall be counted towards the total maximum cumulative signage area.

(3) Maximum signage lettering. The maximum size of letters on a wall or fascia sign shall be no greater than 12 inches in height and cover no more than 60% of the sign band or window upon which the letters are placed.

(4) Maximum number of wall, fascia (including transoms), and awning signs. The total maximum number of all wall, fascia (including transoms), and awning signs placed upon the street-facing facade of a building shall not exceed four signs. Gilded, vinyl, painted letters or other business signage placed on the inside or outside (attached or detached) of storefront display windows shall be counted towards the maximum number of wall, fascia (including transoms), and awning signs. Hours of operation shall not be included in these calculations as they are not considered business signage.

(5) Wall and fascia (including transoms) sign placement not to visually obscure architectural details. No wall sign or fascia (including transoms) shall be placed so as to visually obscure architectural details which are important to the historic character of the HPO District and the building upon which such wall or fascia sign is placed.

C. Projecting and hanging signs. Projecting and hanging signs are allowed in the HPO District to extend only over public rights-of-way occupied by pedestrian sidewalks subject to the following:

(1) Minimum and maximum height of a projecting and hanging sign. All such projecting or hanging signs in the HPO District shall be elevated a minimum height of eight feet. Projecting or hanging signs may be placed above the sign band; however, no projecting or hanging sign shall extend above the top edge of the largest second story window.

(2) Limitation of the extension of a projecting and hanging sign. Any such projecting or hanging sign in the HPO District shall not project more than five feet from the surface of its supporting building. All such projecting signs in the HPO District shall not be permitted to extend closer than two feet to any public street curb or pavement or to any public alley curb or pavement.

(3) Placement of projecting and hanging signs. All projecting and hanging signs in the HPO District shall be placed perpendicular to the building facade and not flush with the building facade.

(4) Maximum area of a projecting and hanging sign. The maximum cumulative permitted area allowed for all projecting or hanging signs on a structure in the HPO District shall not exceed 7% of the upper building facade area. The upper building facade area shall be determined by multiplying the width of the upper building facade by its height (height as measured from the upper edge of the sign band to the upper edge of the cornice).

(5) Limitation of the number of projecting and hanging signs. The total number of projecting signs allowed a structure in the HPO District shall be one sign per business.

D. Illumination of signs. Non-flashing, illuminated signs shall be permitted in the HPO District. If signs are illuminated, said signs shall be externally illuminated and subject to the provisions of §315-70E of this chapter. No electronic message signs shall be installed in the HPO District.

E. Limitations on types of window signs (including transom windows). All window business signs (including transom windows) in the HPO District shall be gilded, painted, vinyl, etched glass, or leaded glass letters placed on the inside or outside of storefront display windows. Product and/or company logo signs are allowed on the inside of storefront display windows.

F. Signage color. All signage shall be of a color which is compatible and complementary with the color of the building construction materials found in the HPO District. Company or organizational logos with colors outside of the HPO color palette are allowed.

G. Signage for corner buildings. If a structure in the downtown district is on a corner and therefore has two street-facing facades, consideration to a second sign will be given. The sign dimension can mirror what is allowable on the primary side, if the second side is equal to or larger in size than the primary façade and existing signage. If the secondary façade is shorter, signage must be proportional to the primary façade signage, based on the width of the structure.

H. Alleyway signage for deliveries. Signage in the alleyway to identify businesses for deliveries and staff access are permitted. Alleyway signs shall not exceed 2 foot by 4 foot or eight total square feet in size.

II. It is further ordained that the application of this ordinance shall be effective after its passage and publication as required by law.

III. All other language as contained in Chapter 315 of the Municipal Code of the City of Burlington shall remain without change and in full force and effect.

Introduced: August 20, 2019

Adopted:

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Jeannie Hefty, Mayor

Attest:

---

Diahnn Halbach, City Clerk



**DATE:** September 3, 2019

**SUBJECT:** MOTION 19-938 - To consider approving a Certificate of Appropriateness for property located at 160 E. Chestnut Street.

**SUBMITTED BY:** Gregory Guidry, Building Inspector

**BACKGROUND/HISTORY:**

According to Ch. 315-42E(1), the Common Council must approve any alteration including architectural appearance. Alterations include any exterior change (including painting), addition to, or demolition of any part or all of the exterior of a structure within the HPO District. In determining such approval, the Common Council shall take into consideration the recommendation of the Historic Preservation Committee.

Craig Faust, owner, is requesting approval of a Certificate of Appropriateness located at 160 E. Chestnut Street. The proposed project consists of:

- Re-painting the front façade as a maintenance project. The owner proposes to paint the main façade, front door, and the upstairs apartment door Toasted Almond (MEN7124-2), labeled A. The trim and window trim are proposed to be painted Rank Mink (MEN7100-5), labeled B. These colors are of historic color in nature, and were the same colors approved for property located at 525 Milwaukee Avenue at the March 23, 2017 Historic Preservation Committee meeting.

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

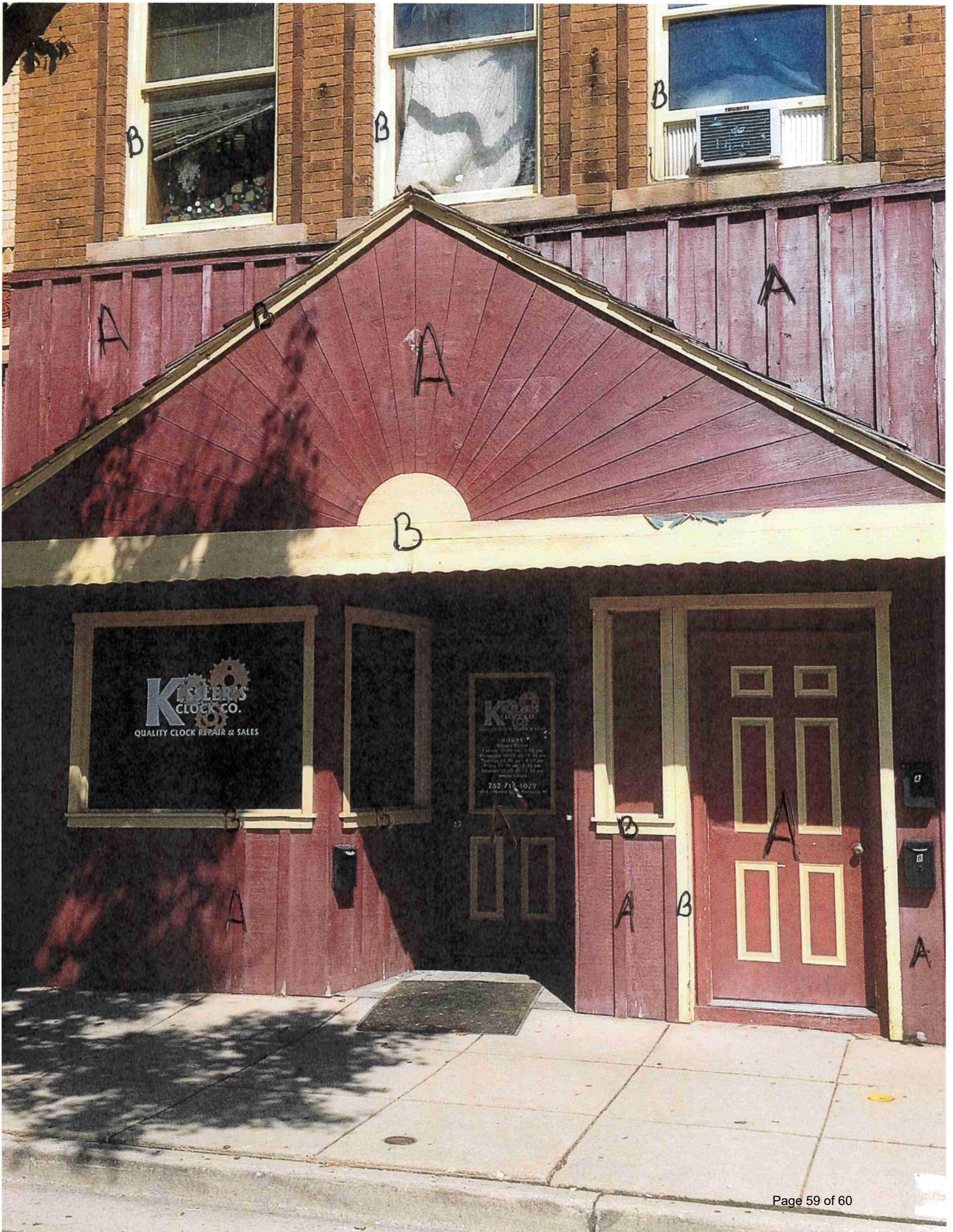
The Historic Preservation Commission (HPC) unanimously recommended approval of the Certificate of Appropriateness Application at their August 22, 2019 meeting.

**TIMING/IMPLEMENTATION:**

This item is for discussion at the September 3, 2019 Committee of the Whole meeting and per common practice is scheduled for final consideration at the Common Council meeting the same evening.

**Attachments**

160 E. Chestnut St.



B

B

B

A

B

A

A

B

**KISLE'S**  
CLOCK CO.  
QUALITY CLOCK REPAIR & SALES

**KISLE'S**  
CLOCK CO.  
QUALITY CLOCK REPAIR & SALES  
HOURS:  
Monday - Friday 9:00 am - 5:00 pm  
Saturday 10:00 am - 4:00 pm  
Sunday 12:00 pm - 4:00 pm  
262.717.4029  
244 E. Chestnut St., Madison, WI

A

A

B

A

A

20e

20e

25d

25d

Linen Ruffle  
MEN7100-1

Colonial White  
MEN7124-1

Indian Muslin  
MEN7100-2

Toasted Almond  
MEN7124-2

A

Casual Elegance  
MEN7100-3

Dusty Trail  
MEN7124-3

Thumper  
MEN7100-4

Stony Creek  
MEN7124-4

Ranch Mink  
MEN7100-5

B

Rain Barrel  
MEN7124-5

Fudge Truffle  
MEN7100-6

Olive Wood  
MEN7124-6