



Administration Department  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 - (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

**AGENDA  
COMMON COUNCIL**

**Tuesday, August 20, 2019**

**To immediately follow the 6:30 p.m. Committee of the Whole Meeting  
Common Council Chambers, 224 East Jefferson Street**

Mayor Jeannie Hefty  
Susan Kott, Alderman, 1st District  
Theresa Meyer, Alderman, 1st District  
Bob Grandi, Alderman, 2nd District  
Ryan Heft, Alderman, 2nd District  
Steve Rauch, Alderman, 3rd District  
Jon Schultz, Council President, Alderman, 3rd District  
Thomas Preusker, Alderman, 4th District  
Todd Bauman, Alderman, 4th District

**Student Representatives:**  
Jack Schoepke, Student Representative (BHS)

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments**
4. **Chamber of Commerce Representative and Rescue Squad Representative**
5. **Approval of Minutes** (*T. Bauman*)
  - A. To approve the Common Council Minutes for August 6, 2019.
6. **Letters and Communications** - None
7. **Reports by Aldermanic Representatives and Department Heads**
8. **Reports** (*S. Kott*)
  - A. To approve Reports 1-2 as submitted.
9. **Payment of Prepays and Vouchers** (*T. Meyer*)
  - A. To approve the Prepaid and Voucher list for bills accrued through August 20, 2019:

Total Prepaid:	\$ 180,525.69
Total Vouchers:	\$ 261,448.81

Reimbursement-Tuition	\$ 607.50
<b>Grand Total:</b>	<b>\$ 442,582.00</b>

10. **Licenses**

- A. To approve Operator License Applications as presented. (B. Grandi)
- B. To approve the Denial of an Operator's License for Kayla Kathleen Copeland. (R. Heft)

11. **Special Events** - None

12. **Appointments and Nominations** (S. Rauch)

To approve the appointment of Jeff Milne to the Airport Committee to replace Rob Bach, term expires 12/1/2021.

13. **PUBLIC HEARINGS:**

- A. A Public Hearing to hear comments from the public regarding a text amendment to Ch. 315-74 of the Municipal Code regarding signs in the Historic Preservation District. (J. Schultz)

14. **RESOLUTIONS:** NONE

15. **ORDINANCES:** NONE

16. **MOTIONS:**

- A. **Motion 19-937** - To approve the 2020-2023 Union agreement between the City of Burlington and International Association of Firefighters, AFL-CIO, CIC on Behalf of Racine Firefighters, Local 321. (T. Preusker)

17. **ADJOURN INTO CLOSED SESSION** (T. Bauman)

**Wis. Stats 19.85(1)(e)** Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- A discussion regarding the Burlington Rescue Squad Service Agreement with the City of Burlington for providing Ambulatory Services.

18. **RECONVENE INTO OPEN SESSION** (S. Kott)

19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

- Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.

20. **ADJOURNMENT** (T. Meyer)

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*



**COMMON COUNCIL REGULAR**

**ITEM NUMBER 5A**

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**DATE:** August 20, 2019

**SUBJECT:** MEETING MINUTES - To approve the Common Council Minutes for August 6, 2019.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

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**BACKGROUND/HISTORY:**

The attached minutes are from the August 6, 2019 Common Council meeting.

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends approval of the attached minutes from the August 6, 2019 Common Council meeting.

**TIMING/IMPLEMENTATION:**

This item is scheduled for final consideration at the August 20, 2019 Common Council meeting.

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**Attachments**

CC Min

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**CITY OF BURLINGTON  
Common Council Minutes  
Jeannie Hefty, Mayor  
Diahn Halbach, City Clerk  
Tuesday, August 6, 2019**

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order at 7:09 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Tom Preusker, Alderman Todd Bauman. Excused: Alderman Jon Schultz and Alderman Bob Grandi,

Student Representatives - Present: None. Excused: Jack Schoepke (BHS)

Staff present: City Attorney John Bjelajac, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Fire Chief Alan Babe, Public Works Director Peter Riggs, Human Resource Director Jason Corbin, Building Inspector Gregory Guidry, and City Intern Nick Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - There were none.

5. **Approval of Minutes** - To approve the July 16, 2019 Common Council Minutes.  
Motion: Alderman Preusker. Second: Alderman Kott. With all in favor, the motion carried.

6. **Letters and Communications** - To approve Council Correspondence as submitted.  
Motion: Alderman Bauman. Second: Alderman Heft. With all in favor, the motion carried.

7. **Reports by Aldermanic Representatives and Department Heads**  
Alderman Rauch commented on the new Baseball 2000 sign that was installed at Beaumont Field.

8. **Reports** - To approve Reports 1-5 as submitted.  
Motion: Alderman Kott. Second: Alderman Meyer. With all in favor, the motion carried.

9. **Payment of Prepaids and Vouchers** - To approve the Prepaid and Vouchers list for bills accrued through August 6, 2019.  
Motion: Alderman Meyer. Second: Alderman Kott. Roll Call Vote: Aye - 6. Nay - 0. The motion carried.

10. **Licenses** - To approve Operator License Applications as submitted.  
Motion: Alderman Heft. Second: Alderman Rauch. With all in favor, the motion carried.

11. **Special Events** - To approve Special Event Permit Applications as submitted.  
Motion: Alderman Rauch. Second: Alderman Bauman.

Patrick Sullivan, Tall Tales Inc. and Nick Langhoff, Tessa Films were both available to answer questions regarding their events.

Alderman Rauch asked if the City donated \$5,000 to the Tall Tales Festival and if the police fees were being waived for this event. Alderman Kott confirmed the \$5,000 donation and Chief Anderson was not in attendance to answer the question regarding police fees.

With all in favor, the motion carried.

12. **Appointments and Nominations** - To approve the appointment of Stephen Plank, Burlington Area School District Superintendent to be appointed to the Library Board.

Motion: Alderman Preusker. Second: Alderman Heft. With all in favor, the motion carried.

13. **PUBLIC HEARINGS:** There was none.

14. **RESOLUTIONS:**

- A. **Resolution 4965(18)** - To approve the Bid Award Contract to PSG Construction, Inc. for the Riverside Park Improvement Project.  
Motion: Alderman Bauman. Second: Alderman Rauch. Roll Call Vote: Aye - 6. Nay - 0. The motion carried.

15. **ORDINANCES:** None

16. **MOTIONS:**

- A. **Motion 19-934** - To approve the City of Burlington's Tax Increment Financing (TIF) Guidelines.  
Motion: Alderman Kott. Second: Alderman Meyer. With all in favor, the motion carried.
- B. **Motion 19-935** - To consider approving a Certificate of Appropriateness for property located at 488 Milwaukee Avenue.  
Motion: Alderman Meyer. Second: Alderman Preusker.

Alderman Kott made a motion to amend Motion 19-935 as follows: To approve the Certificate of Appropriateness for property located at 488 Milwaukee Avenue contingent upon the following provisions being met: 1. The sills on the windows of both buildings being retained and if they find on the building on the first floor that they're not there, they were told they had to rebuild them. 2. The metal trim band on the one-story building should be retained if it's still there. 3. Bulkheads should be added under the large windows that they would like to have on the first floor of the 3-story building.

The motion to amend was seconded by Alderman Meyer. Aye - 5. Nay - 1 (Ald. Rauch). The motion to amend carried.

Roll Call Vote to approve the Motion as Amended: Aye - 5. Nay - 1 (Ald. Rauch). The amended motion carried.

- C. **Motion 19-936** - To consider approving a Certificate of Appropriateness for property located at 473 Milwaukee Avenue.  
Motion: Alderman Heft. Second: Alderman Bauman. Aye - 5. Nay - 1 (Ald. Rauch). The motion carried.

17. **ADJOURNMENT**  
Motion: Alderman Rauch. Second: Alderman Bauman. With all in favor, the motion carried and the meeting was adjourned at 7:28 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington



**DATE:** August 20, 2019

**SUBJECT:** REPORTS - To approve Reports 1-2 as submitted.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

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**BACKGROUND/HISTORY:**

Attached please find the following reports:

1. Plan Commission Minutes, 7-9-19
2. Committee of the Whole Minutes, 8-6-19

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends that Council approves the submitted reports.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the August 20, 2019 Common Council meeting.

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**Attachments**

Plan Minutes

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**Minutes**  
**City of Burlington Plan Commission**  
**July 9, 2019, 6:30 p.m.**

Alderman Bob Grandi called the Plan Commission meeting to order at 6:30 p.m. Roll call: Alderman Tom Preusker; Commissioners Chad Redman; Andy Tully; John Ekes; and Art Gardner were present. Mayor Jeannie Hefty was excused.

Alderman Grandi stated he would retain his right to vote.

**APPROVAL OF MINUTES**

Commissioner Redman moved, and Commissioner Gardner seconded to approve the minutes of June 11, 2019. All were in favor and the motion carried.

**LETTERS & COMMUNICATIONS**

None

**CITIZEN COMMENTS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**A. Consideration to recommend approval to the Common Council of an Extraterritorial Certified Survey Map application from Janice Flanagan, for property located between 920 and 1316 S. Teut Road in the Town of Burlington to subdivide lots, subject to Graef's memorandum to the Plan Commission.**

- Alderman Grandi opened this item for discussion.
- Tanya Fonesca, Graef, explained this property is close to City of Burlington's sewer and water, and informed the owner in the future they could annex into the city and hook-up to the sewer and water if they were interested. Art Naber, realtor, stated the owners are not interested in annexing or hooking up to City sewer and water.
- There were no further comments.

Commissioner Tully moved, and Commissioner Ekes seconded to recommend approval of an Extraterritorial Certifies Survey Map.

*All were in favor and the motion carried.*

**B. Consideration to approve a Site Plan application from Thomas Stelling for property located at 671 W. State Street to construct a new eye clinic facility, subject to Graef's and Kapur & Associates' memorandums to the Plan Commission.**

- Alderman Grandi opened this item for discussion.
- Tanya Fonesca, Graef, recommended the lighting plan be slightly revised to be zeroed out on the West side. Megan Watkins, Assistant City Administrator/Zoning Administrator, stated the annexation for this parcel was approved July 2, 2019.
- Commissioner Gardner commented there is already another eye care location, and asked if this facility is an additional location or is replacing the existing one. Mark Brower, owner, stated he plans on closing the other two offices and merge the practices into this new facility.
- Thomas Stelling, Stelling & Associates, explained the city engineer asked that the grading slope be lowered. The engineer made a comment on the report regarding the connection to city water, and the road will have to be cut to attach the sewer to the other side. Commissioner Tully asked if there was a need for a shared driveway with the neighboring properties. Mr. Stelling responded no, there will be a designated driveway from W. State Street to the back of the property. Alderman Preusker was concerned that the curb would be able to handle the drainage and flooding for adjacent properties. Mr. Stelling replied the city engineer was satisfied that there is a standard curb and gutter system, and the water would be going towards the back of the property. Mr. Stelling stated there would be less run-off than what currently exists today.
- There were no further comments.

Commissioner Gardner moved, and Alderman Preusker seconded to approve the Site Plan.

**C. Public Hearing to hear public comments regarding a Conditional Use application from Ajinder Pal Singh for property located at 501 S. Pine Street to operate truck rental services (U-Haul trucks).**

- Alderman Grandi opened the Public Hearing at 6:42 p.m.
- There were no comments.

Commissioner Redman moved, and Commissioner Gardner seconded to close the Public Hearing at 6:43 p.m.

*All were in favor and the motion carried.*

**D. Consideration to approve a Conditional Use and Site Plan application from Ajinder Pal Singh for property located at 501 S. Pine Street to provide truck rental services (U-Haul trucks), subject to Graef's memorandum to the Plan Commission.**

- Alderman Grandi opened this item for discussion.
- Ms. Fonesca explained this is an older site layout with some restraints. City staff has talked with the applicant about having the U-Haul trucks parked on the residential side with a fence between the station and the residential property, trash enclosure be supplied, general landscaping required, and removal of the unused phone booth. Ms. Fonesca further explained the fence may not work, since fuels trucks may not be able to maneuver around the fence.
- Ajinder Pal Singh stated the phone booth has been removed.
- Alderman Preusker questioned where the trucks will be parked and would like to see some type of barrier between the station and the residential property. Mr. Singh responded if there was a fence, in the winter there is no place to push the snow, plus no more than 2 or 3 trucks will be parked at one time. Garrett Moelk, U-Haul representative, mentioned he can restrict the size of the equipment and quantity of the trucks that come in. Mr. Singh stated he would prefer one truck facing the Pine Street side and two trucks on the Market Street side. Mr. Singh further stated his property is all concrete. Alderman Grandi asked if the Commissioners could put a 2-3 truck limit on the property. The Commissioners agreed that they could limit the number of trucks because of the size of the lot. Mr. Singh commented he would add landscaping, which would consist of planters.
- Commissioner Redman asked how people know where to return the trucks, if there are multiple locations, or if there are specific stalls for drop-offs. Mr. Moelk answered there is a designated traffic department to assign the drop-offs for the trucks.
- Megan Watkins, Assistant City Administrator/Zoning Administrator, stated currently Pine Street has four parking stalls, and State Street has five stalls.
- There were no further comments.

Commissioner Tully moved, and Alderman Preusker seconded to approve the Conditional Use and Site Plan to include a limit of three trucks at any time (two on Market Street side and one on Pine Street side), construct a dumpster enclosure within 90 days, enhance the landscaping on the residential side, no fence between the properties, and after hours drop-off to occur on the Pine Street side.

Commissioner Tully moved to amend, and Alderman Preusker seconded to approve the Conditional Use and Site Plan to include everything mentioned above, plus trucks dropped off after hours on Pine Street side shall be moved to Market Street side, and the Conditional Use shall be reviewed in one year.

The Commissioners agreed staff level can approve the trash enclosure, because of possible problems running into utilities.

*All were in favor and the motion carried.*

**ADJOURNMENT**

Alderman Preusker moved, and Commissioner Tully seconded to adjourn the meeting at 7:10 p.m.

*All were in favor and the motion carried.*

Recording Secretary

Kristine Anderson  
Administrative Assistant



DATE: August 20, 2019

SUBJECT: **PREPAID AND VOUCHERS** - To approve the Prepaid and Vouchers list for bills accrued through August 20, 2019.

SUBMITTED BY: Steven DeQuaker, Finance Director

**BACKGROUND/HISTORY:**

Attached please find the Prepaid and Voucher list for bills accrued through August 20, 2019:

Total Prepaid:	\$ 180,525.69
Total Vouchers:	\$ 261,448.81
Reimbursement-Tuition	\$ 607.50
<b>Grand Total:</b>	<b>\$ 442,582.00</b>

**BUDGET/FISCAL IMPACT:**

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$46,256.35 Johns Disposal Service - Contracted Garbage/Recycle
2. \$39,701.50 Ewald Motors of Oconomowoc LLC - 2019 Ram 3500 - DPW Vehicle #1
3. \$39,701.50 Ewald Motors of Oconomowoc LLC - 2019 Ram 3500 - DPW Vehicle #2
4. \$26,428.90 Stark Asphalt - 2018 Burlington Street & Sidewalk Project - Final
5. \$20,271.53 Ascent Aviation Group Inc - 100 Aviation Gasoline

**RECOMMENDATION:**

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$442,582.00.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the August 20, 2019 Common Council meeting.

**Attachments**

- Prepaid 08.02.19
- Prepaid 08.09.19
- Reimbursement-Tuition 08.01.19
- Vouchers 08.20.19

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>100444411000</b>						
100-444411-000 COURT FINES & COSTS	RACINE COUNTY TREASURER	Racine Co Jail Assessment	2019JULY	08/01/2019	1,427.00	08/02/2019
100-444411-000 COURT FINES & COSTS	RACINE COUNTY TREASURER	Racine Co Surcharge	2019JULY	08/01/2019	280.00	08/02/2019
100-444411-000 COURT FINES & COSTS	ST OF WISC CONTROLLER'S O	ST OF WI CONTROLLER OFFICE JULY	2019 JULY	08/01/2019	4,840.02	08/02/2019
Total 100444411000:					6,547.02	
<b>100454521001</b>						
100-454521-001 BOND FEES	RACINE COUNTY CLERK OF C	Crespo, Steven #19-8715	19-8715	08/02/2019	150.00	08/02/2019
Total 100454521001:					150.00	
<b>100454591000</b>						
100-454591-000 PARK DEPT	OUR SAVIOR LUTHERAN CHUR	REIMB-PARK SECURITY DEPOSIT	072219	07/22/2019	100.00	08/02/2019
100-454591-000 PARK DEPT	WASIK, LISA	REIMB-PARK SECURITY DEPOSIT	072219	07/22/2019	100.00	08/02/2019
100-454591-000 PARK DEPT	BRAUNINGER, CHRISTINE	REIMB-PARK SECURITY DEPOSIT	072219	07/22/2019	100.00	08/02/2019
100-454591-000 PARK DEPT	MONDRAGON, ELEAZAR	REIMB-PARK SECURITY DEPOSIT	072219	07/22/2019	100.00	08/02/2019
100-454591-000 PARK DEPT	PACKAGING CORPORATION O	REIMB-PARK SECURITY DEPOSIT	072219	07/22/2019	100.00	08/02/2019
Total 100454591000:					500.00	
<b>100515132220</b>						
100-515132-220 ADMIN - UTILITIES	WE ENERGIES	5843-033-004 (split)	5843033004JULY19	07/29/2019	368.55	08/02/2019
Total 100515132220:					368.55	
<b>100515132225</b>						
100-515132-225 ADMIN - TELEPHONE	AT & T	171-798-6300 001 (split)	0781009404	07/19/2019	336.79	08/02/2019
100-515132-225 ADMIN - TELEPHONE	VERIZON WIRELESS	VERIZON ADMIN 286396851-00001	9834681322	07/23/2019	86.91	08/02/2019
Total 100515132225:					423.70	
<b>100515141220</b>						
100-515141-220 FINANCE - UTILITY SERVIC	WE ENERGIES	5843-033-004 (split)	5843033004JULY19	07/29/2019	223.76	08/02/2019
Total 100515141220:					223.76	
<b>100515141225</b>						
100-515141-225 FINANCE - TELEPHONE	AT & T	171-798-6300 001 (split)	0781009404	07/19/2019	202.07	08/02/2019
100-515141-225 FINANCE - TELEPHONE	VERIZON WIRELESS	VERIZON FINANCE 286396851-00001	9834681322	07/23/2019	46.95	08/02/2019
Total 100515141225:					249.02	
<b>100515181225</b>						
100-515181-225 HR-Telephone	VERIZON WIRELESS	VERIZON HUMAN RESOURCE 286396851-00001	9834681322	07/23/2019	40.01	08/02/2019
Total 100515181225:					40.01	
<b>100525211220</b>						
100-525211-220 POLICE - UTILITY SERVICE	WE ENERGIES	1461-190-073	1461190073JULY19	07/28/2019	44.90	08/02/2019
100-525211-220 POLICE - UTILITY SERVICE	WE ENERGIES	5843-681-877	5843681877JULY19	07/29/2019	2,670.10	08/02/2019
Total 100525211220:					2,715.00	
<b>100525211225</b>						
100-525211-225 POLICE - TELEPHONE	AT & T	171-798-6300 001 (split)	0781009404	07/19/2019	538.85	08/02/2019
100-525211-225 POLICE - TELEPHONE	AT & T	057 736 7870 001	262767138907 19	07/21/2019	652.94	08/02/2019
100-525211-225 POLICE - TELEPHONE	VERIZON WIRELESS	VERIZON POLICE 286396851-00001	9834681322	07/23/2019	675.35	08/02/2019

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525211225:					1,867.14	
<b>100525211330</b>						
100-525211-330 POLICE - TRAVEL	ROMANO, ANTHONY	REIMBURSE-MILEAGE	072619	07/26/2019	83.22	08/02/2019
Total 100525211330:					83.22	
<b>100525220220</b>						
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8403-026-057	8403026057JULY19	07/23/2019	1,467.78	08/02/2019
Total 100525220220:					1,467.78	
<b>100525220225</b>						
100-525220-225 FIRE - TELEPHONE	VERIZON WIRELESS	VERIZON FIRE 286396851-00001	9834681322	07/23/2019	96.04	08/02/2019
Total 100525220225:					96.04	
<b>100525231219</b>						
100-525231-219 BLDG INSP - SEALER,WGH	WI DEPT OF AGRICULTURE	W & M Contract Inspection	115-0000012489	04/30/2019	6,400.00	08/02/2019
Total 100525231219:					6,400.00	
<b>100525231220</b>						
100-525231-220 BLDG INSP UTILITIES	WE ENERGIES	5843-033-004 (split)	5843033004JULY19	07/29/2019	65.82	08/02/2019
Total 100525231220:					65.82	
<b>100525231225</b>						
100-525231-225 BLDG INSP - TELEPHONE	VERIZON WIRELESS	VERIZON BLDG DEPARTMENT	9834681322	07/23/2019	55.01	08/02/2019
Total 100525231225:					55.01	
<b>100535321225</b>						
100-535321-225 STREETS - TELEPHONE	VERIZON WIRELESS	VERIZON STREET 286396851-00001	9834681322	07/23/2019	107.53	08/02/2019
Total 100535321225:					107.53	
<b>100535321261</b>						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0455-414-409	0455414409JULY19	07/22/2019	219.00	08/02/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4404-149-064	4404149064JULY19	07/22/2019	30.85	08/02/2019
Total 100535321261:					249.85	
<b>100535321298</b>						
100-535321-298 STREETS - CONTRACT SER	KAPUR & ASSOCIATES, INC.	2018 Burl City Streets 18.0109.01	97105	02/25/2019	503.00	08/02/2019
Total 100535321298:					503.00	
<b>100555551220</b>						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0435-566-939	0435566939JULY19	07/22/2019	57.15	08/02/2019
Total 100555551220:					57.15	
<b>100555551225</b>						
100-555551-225 PARKS - TELEPHONE	VERIZON WIRELESS	VERIZON PARK 286396851-00001	9834681322	07/23/2019	41.14	08/02/2019
Total 100555551225:					41.14	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>251555511220</b>						
251-555511-220 UTILITIES	WE ENERGIES	0810-148-657	0810148657JULY19	07/29/2019	1,452.77	08/02/2019
251-555511-220 UTILITIES	WE ENERGIES	5852-857-487	5852857487JULY19	07/28/2019	29.84	08/02/2019
Total 251555511220:					1,482.61	
<b>251555511225</b>						
251-555511-225 TELEPHONE	AT & T	171-798-6300 001 (split)	0781009404	07/19/2019	269.43	08/02/2019
Total 251555511225:					269.43	
<b>251555511312</b>						
251-555511-312 COMPUTER SUPPLIES	MOBILE BEACON	Mobile Beacon Renewal	2019-2020	08/01/2019	360.00	08/02/2019
Total 251555511312:					360.00	
<b>251555511327</b>						
251-555511-327 MATERIALS	PARRETT, COURTNEY	Book Purchases	072519	07/25/2019	277.50	08/02/2019
Total 251555511327:					277.50	
<b>251555511345</b>						
251-555511-345 PROGRAMS	ANDERS, CARL	Library Program	072019	08/01/2019	40.00	08/02/2019
251-555511-345 PROGRAMS	VAVROCH, JENNIFER	ESSENTIAL OILS PROGRAM	080119	08/01/2019	55.00	08/02/2019
251-555511-345 PROGRAMS	LEWIS, CHAD	Wisconsin's Most Haunted Locations	072219	07/22/2019	175.00	08/02/2019
251-555511-345 PROGRAMS	FERGUSON, SHANNON	PROGRAM	080119	08/01/2019	125.00	08/02/2019
251-555511-345 PROGRAMS	PRINGLE, MICHAEL	PROGRAM	071919	08/01/2019	50.00	08/02/2019
Total 251555511345:					445.00	
<b>470535321800</b>						
470-535321-800 Other Streets Projects	KAPUR & ASSOCIATES, INC.	2019 Burl Street Program 19.0065.01	97100	02/25/2019	10,162.49	08/02/2019
Total 470535321800:					10,162.49	
<b>621181000</b>						
621-181000 CONSTRUCTION IN PROGRESS	KAPUR & ASSOCIATES, INC.	2019 Burl Street Program 19.0065.01	97100	02/25/2019	2,512.36	08/02/2019
Total 621181000:					2,512.36	
<b>621575740220</b>						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	1887-026-576	1887026576JULY19	07/23/2019	15,135.54	08/02/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	3602-583-285	3602583285JULY19	07/22/2019	36.69	08/02/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4847-248-215	4847248215JULY19	07/25/2019	212.27	08/02/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4897-650-087	4897650087JULY19	07/25/2019	60.46	08/02/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6212-377-525	6212377525JULY19	07/26/2019	4,055.18	08/02/2019
Total 621575740220:					19,500.14	
<b>621575740222</b>						
621-575740-222 GAS	WE ENERGIES	0862-239-067	0862239067JULY19	07/25/2019	762.92	08/02/2019
621-575740-222 GAS	WE ENERGIES	2663-378-614	2663378614JULY19	07/25/2019	9.90	08/02/2019
621-575740-222 GAS	WE ENERGIES	3646-902-199	3646902199JULY19	07/25/2019	13.03	08/02/2019
Total 621575740222:					785.85	
<b>621575740225</b>						
621-575740-225 TELEPHONE	VERIZON WIRELESS	VERIZON WWTP 286396851-00001	9834681322	07/23/2019	67.94	08/02/2019

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 621575740225:					67.94	
<b>622501070000</b>						
622-501070-000 WORK IN PROGRESS	KAPUR & ASSOCIATES, INC.	2019 Burl Street Program 19.0065.01	97100	02/25/2019	547.65	08/02/2019
Total 622501070000:					547.65	
<b>622506220000</b>						
622-506220-000 POWER	WE ENERGIES	0882-547-355 (split)	0882547355JULY19	07/26/2019	4,043.63	08/02/2019
622-506220-000 POWER	WE ENERGIES	3267-293-366	3267293366JULY19	07/25/2019	571.83	08/02/2019
622-506220-000 POWER	WE ENERGIES	3457-108-505	3457108505JULY19	07/29/2019	4,617.75	08/02/2019
622-506220-000 POWER	WE ENERGIES	6271-254-861 (split)	6271254861JULY19	07/26/2019	2,466.26	08/02/2019
622-506220-000 POWER	WE ENERGIES	7255-465-187	7255465187JULY19	07/25/2019	170.22	08/02/2019
Total 622506220000:					11,869.69	
<b>622506230000</b>						
622-506230-000 SUPPLIES	WE ENERGIES	0882-547-355 (split)	0882547355JULY19	07/26/2019	11.07	08/02/2019
622-506230-000 SUPPLIES	WE ENERGIES	6271-254-861 (split)	6271254861JULY19	07/26/2019	9.90	08/02/2019
622-506230-000 SUPPLIES	WE ENERGIES	6499-874-589	6499874589JULY19	07/25/2019	14.24	08/02/2019
622-506230-000 SUPPLIES	WE ENERGIES	9259-879-303	9259879303JULY19	07/28/2019	10.56	08/02/2019
Total 622506230000:					45.77	
<b>622509210000</b>						
622-509210-000 OFFICE SUPPLY	VERIZON WIRELESS	VERIZON WATER DEPT	9834681322	07/23/2019	80.09	08/02/2019
Total 622509210000:					80.09	
<b>623575740200</b>						
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	620795	07/31/2019	16,879.00	08/02/2019
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	623250	07/26/2019	20,271.53	08/02/2019
Total 623575740200:					37,150.53	
Grand Totals:					107,767.79	

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>100239007</b>						
100-239007 LIFE INSURANCE	SECURIAN FINANCIAL GROUP,	Policy No. 002832L Sept. Billing	2019SEPT	08/09/2019	2,008.19	08/09/2019
Total 100239007:					2,008.19	
<b>100434312000</b>						
100-434312-000 OPERATOR LICENSES	SINGH, PAWANVIR	REIMB-DUPLICATE OPERATOR'S LICENSE	REIMB 08/07/19	08/07/2019	25.00	08/09/2019
100-434312-000 OPERATOR LICENSES	STAMBORSKI, SHARISE	REIMB-OPERATORS LICENSE APPLICATION	080219	08/08/2019	18.00	08/09/2019
Total 100434312000:					43.00	
<b>100454591000</b>						
100-454591-000 PARK DEPT	VILLANUEVA, JUDITH	REIBM-PARK SECURITY DEPOSIT	080619	08/06/2019	100.00	08/09/2019
100-454591-000 PARK DEPT	OCAMPO, JESUS	REIMB-PARK SECURITY DEPOSIT	080619	08/06/2019	100.00	08/09/2019
100-454591-000 PARK DEPT	DURNFORD, STEVEN	REIMB-PARK SECURITY DEPOSIT	080619	08/06/2019	100.00	08/09/2019
100-454591-000 PARK DEPT	SCHILLING, CARMEN	REIMB-PARK SECURITY DEPOSIT	080619	08/06/2019	100.00	08/09/2019
100-454591-000 PARK DEPT	REICK, JANE	REIMB-PARK SECURITY DEPOSIT	080619	08/06/2019	100.00	08/09/2019
Total 100454591000:					500.00	
<b>100515121157</b>						
100-515121-157 MUNI COURT - TRAINING	WISCONSIN SUPREME COURT	Municipal Court Clerk Seminar	2019	08/08/2019	40.00	08/09/2019
Total 100515121157:					40.00	
<b>100515121225</b>						
100-515121-225 MUNI COURT - TELEPHONE	TIME WARNER CABLE	Acct # 089478701 (split)	089478701080119	08/01/2019	15.06	08/09/2019
Total 100515121225:					15.06	
<b>100515131225</b>						
100-515131-225 MAYOR-TELEPHONE	TIME WARNER CABLE	Acct # 089478701 (split)	089478701080119	08/01/2019	17.45	08/09/2019
Total 100515131225:					17.45	
<b>100515131330</b>						
100-515131-330 MAYOR-TRAVEL	DINERS CLUB COMMERCIAL	League of Wis Mun-Conf	5799 07/19	07/28/2019	190.00	08/09/2019
Total 100515131330:					190.00	
<b>100515132220</b>						
100-515132-220 ADMIN - UTILITIES	TIME WARNER CABLE	Acct # 089478701 (split)	089478701080119	08/01/2019	398.58	08/09/2019
Total 100515132220:					398.58	
<b>100515132225</b>						
100-515132-225 ADMIN - TELEPHONE	AT & T	262 767-1389 327 6	262767138907 201	07/28/2019	319.05	08/09/2019
Total 100515132225:					319.05	
<b>100515132298</b>						
100-515132-298 ADMIN - CONTRACT SERVI	AT & T	262 767-1904 046 8 (split)	262767190407 19	07/28/2019	241.12	08/09/2019
Total 100515132298:					241.12	
<b>100515132310</b>						
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	EIG*Contant Contract (ongoing)	5799 07/19	07/28/2019	5.00	08/09/2019

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100515132310:					5.00	
<b>100515132330</b>						
100-515132-330 ADMIN - INSVC TRAINING &	DINERS CLUB COMMERCIAL	Radisson-Tax Removal	5799 07/19	07/28/2019	66.42-	08/09/2019
Total 100515132330:					66.42-	
<b>100515132399</b>						
100-515132-399 ADMIN - SUNDRY EXPENSE	DINERS CLUB COMMERCIAL	Walmart	5815 07/19	07/28/2019	36.10	08/09/2019
Total 100515132399:					36.10	
<b>100515141220</b>						
100-515141-220 FINANCE - UTILITY SERVIC	TIME WARNER CABLE	Acct # 089478701 (split)	089478701080119	08/01/2019	169.52	08/09/2019
Total 100515141220:					169.52	
<b>100515141298</b>						
100-515141-298 FINANCE - CONTRACT SER	AT & T	262 767-1904 046 8 (split)	262767190407 19	07/28/2019	241.11	08/09/2019
Total 100515141298:					241.11	
<b>100515141310</b>						
100-515141-310 FINANCE - OFFICE SUPP/P	DINERS CLUB COMMERCIAL	Walmart-Coffee Maket	5864 07/19	07/28/2019	19.92	08/09/2019
Total 100515141310:					19.92	
<b>100515181220</b>						
100-515181-220 HR-UTILITY SERVICES	TIME WARNER CABLE	Acct # 089478701 (split)	089478701080119	08/01/2019	37.30	08/09/2019
Total 100515181220:					37.30	
<b>100515181330</b>						
100-515181-330 HR-Inservice Training & Trave	AURORA MEDICAL GROUP	Presentation 06/19/19	061919	06/19/2019	100.00	08/09/2019
Total 100515181330:					100.00	
<b>100515181390</b>						
100-515181-390 HR-Other Expenses	DINERS CLUB COMMERCIAL	Napoli-Prize	0066 07/19	07/28/2019	10.00	08/09/2019
Total 100515181390:					10.00	
<b>100525211160</b>						
100-525211-160 POLICE - WORKERS COMP	UNEMPLOYMENT INSURANCE	DWD-UI acct 692108-000-2	9662681	08/05/2019	692.80	08/09/2019
Total 100525211160:					692.80	
<b>100525211220</b>						
100-525211-220 POLICE - UTILITY SERVICE	TIME WARNER CABLE	Acct # 089478701 (split)	089478701080119	08/01/2019	797.41	08/09/2019
Total 100525211220:					797.41	
<b>100525211242</b>						
100-525211-242 POLICE - REPAIR/MTCE EQ	DINERS CLUB COMMERCIAL	Walmart	2208 07/19	07/28/2019	52.30	08/09/2019
Total 100525211242:					52.30	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>100525211310</b>						
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Walmart	5815 07/19	07/28/2019	29.40	08/09/2019
Total 100525211310:					29.40	
<b>100525211330</b>						
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Rice Signs	2208 07/19	07/28/2019	283.75	08/09/2019
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Chula Vista-S. Waselevich	2208 07/19	07/28/2019	109.00	08/09/2019
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Kalahari=Jeremy Krusemark	2208 07/19	07/28/2019	246.00	08/09/2019
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Lucky Star	5781 07/19	07/28/2019	116.39	08/09/2019
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Jimmy Johns	5781 07/19	07/28/2019	21.17	08/09/2019
Total 100525211330:					776.31	
<b>100525211381</b>						
100-525211-381 POLICE - INVESTIGATIONS	DINERS CLUB COMMERCIAL	wi dft ws2-Notary-M Anderson	5781 07/19	07/28/2019	20.00-	08/09/2019
Total 100525211381:					20.00-	
<b>100525220159</b>						
100-525220-159 FIRE - CLOTHING ALLOWA	DINERS CLUB COMMERCIAL	Hero 247-Brigade Polo	8038 07/19	07/28/2019	320.00	08/09/2019
Total 100525220159:					320.00	
<b>100525220211</b>						
100-525220-211 FIRE - PHYSICALS	DINERS CLUB COMMERCIAL	Amazon-Disposable Turbines	8038 07/19	07/28/2019	111.50	08/09/2019
Total 100525220211:					111.50	
<b>100525220220</b>						
100-525220-220 FIRE - UTILITY SERVICES	TIME WARNER CABLE	Acct # 089478701 (split)	089478701080119	08/01/2019	224.28	08/09/2019
Total 100525220220:					224.28	
<b>100525220244</b>						
100-525220-244 FIRE - REPAIR MAINT EQUI	DINERS CLUB COMMERCIAL	Amazon-Bungee Strap Fin	8038 07/19	07/28/2019	819.48	08/09/2019
100-525220-244 FIRE - REPAIR MAINT EQUI	DINERS CLUB COMMERCIAL	Amazon-Bodyguard Body Board	8038 07/19	07/28/2019	184.95	08/09/2019
Total 100525220244:					1,004.43	
<b>100525220248</b>						
100-525220-248 FIRE - REPAIR MAINT BLDG	DINERS CLUB COMMERCIAL	Amazon-Laminating Pouches	8038 07/19	07/28/2019	8.99	08/09/2019
Total 100525220248:					8.99	
<b>100525220296</b>						
100-525220-296 Emergency Medical	DINERS CLUB COMMERCIAL	Dunhams-Satcgek	8038 07/19	07/28/2019	23.64	08/09/2019
Total 100525220296:					23.64	
<b>100525220324</b>						
100-525220-324 FIRE - MEMBERSHIP & DUE	DINERS CLUB COMMERCIAL	Doozycards-Subscription	8038 07/19	07/28/2019	24.00	08/09/2019
Total 100525220324:					24.00	
<b>100525220389</b>						
100-525220-389 FIRE - PROTECTIVE CLOTH	DINERS CLUB COMMERCIAL	Fire Store-Helmet EMT Decals	8038 07/19	07/28/2019	20.96	08/09/2019

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525220389:					20.96	
<b>100525231220</b>						
100-525231-220 BLDG INSP UTILITIES	TIME WARNER CABLE	Acct # 089478701 (split)	089478701080119	08/01/2019	23.91	08/09/2019
Total 100525231220:					23.91	
<b>100535321220</b>						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345JULY19	07/26/2019	756.97	08/09/2019
100-535321-220 STREETS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671JULY19	07/25/2019	27.01	08/09/2019
100-535321-220 STREETS - UTILITIES	TIME WARNER CABLE	Acct # 089478701 (split)	089478701080119	08/01/2019	249.15	08/09/2019
Total 100535321220:					1,033.13	
<b>100535321261</b>						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0818-594-802	0818594802JULY19	07/26/2019	16.25	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0819-473-268	0819473268JULY19	07/28/2019	52.16	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0838-352-542	0838352542JULY19	07/25/2019	22.87	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0850-628-152	0850628152JULY19	07/25/2019	240.35	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	2023-503-060	2023503060JULY19	07/26/2019	135.69	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4432-157-647	4432157647JULY19	07/29/2019	18,652.39	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5043-084-318	5043084318JULY19	07/24/2019	27.83	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5406-087-899	5406087899JULY19	07/22/2019	4.30	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5459-100-732	5459100732JULY19	07/29/2019	225.12	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5465-979-181	5465979181JULY19	07/24/2019	57.64	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5644-617-733	5644617733JULY19	07/26/2019	134.22	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5695-147-539	5695147539JULY19	07/28/2019	158.48	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6893-002-943	6893002943JULY19	07/25/2019	16.25	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7245-068-041	7245068041JULY19	07/29/2019	155.18	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7255-756-558	7255756558JULY19	07/23/2019	21.00	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7467-500-426	7467500426JULY19	07/29/2019	246.94	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	8499-073-119	8499073119JULY19	07/29/2019	217.38	08/09/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	9418-285-345	9418285345JULY19	07/29/2019	85.45	08/09/2019
Total 100535321261:					20,469.50	
<b>100535321354</b>						
100-535321-354 STREETS-PARKNG STRUC	WE ENERGIES	7082-958-528	7082958528JULY19	07/29/2019	553.45	08/09/2019
Total 100535321354:					553.45	
<b>10055551220</b>						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	1269-762-568	1269762568JULY19	07/28/2019	34.40	08/09/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345JULY19	07/26/2019	378.49	08/09/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	2428-946-714	2428946714JULY19	07/29/2019	229.49	08/09/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3243-370-777	3243370777JULY19	07/30/2019	24.59	08/09/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3698-542-543	3698542543JULY19	07/29/2019	31.57	08/09/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	6211-699-899	6211699899JULY19	07/28/2019	45.01	08/09/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	6895-338-188	6895338188JULY19	07/29/2019	130.73	08/09/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671JULY19	07/25/2019	13.51	08/09/2019
100-555551-220 PARKS - UTILITIES	TIME WARNER CABLE	Acct # 089478701 (split)	089478701080119	08/01/2019	59.78	08/09/2019
Total 10055551220:					947.57	
<b>100555561265</b>						
100-555561-265 Parkway Tree Cost Share	KLINK, JAMES	REIMB-PARWAY TREE COST SHARE PROGRAM	080519	08/05/2019	197.48	08/09/2019

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100555561265:					197.48	
<b>100565639399</b>						
100-565639-399 ECONOMIC DEVELOPMENT	TALL TALES, INC	FESTIVAL AUG 9-10,2019	005	08/05/2019	5,000.00	08/09/2019
Total 100565639399:					5,000.00	
<b>100565641298</b>						
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	Glen at Stonegate Phase 3-Plan	97057	02/21/2019	535.00	08/09/2019
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	Cross Lutheran Church 18.0019.01	97058	02/25/2019	760.00	08/09/2019
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	Aldi Expansion 18.0019.01	97094	02/25/2019	130.00	08/09/2019
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	Schuette Daniels Garage 18.0019.01	97095	02/25/2019	165.00	08/09/2019
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	Circle Inc Expansion 18.0019.01	97096	02/25/2019	185.00	08/09/2019
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	488 Milwaukee Ave 18.0019.01	97097	02/25/2019	110.00	08/09/2019
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	2110 Milwaukee Ave 18.0019.01	97099	02/25/2019	165.00	08/09/2019
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	301 State St CSM 18.0019.01	97101	02/25/2019	190.00	08/09/2019
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	KW Precast Spring Valley Entrance 16.0385.01	97103	02/25/2019	112.00	08/09/2019
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	109 N Dodge St. 19.0139.01	97106	02/25/2019	112.00	08/09/2019
Total 100565641298:					2,464.00	
<b>251555511225</b>						
251-555511-225 TELEPHONE	DINERS CLUB COMMERCIAL	Google (ongoing)	3031 07/19	07/28/2019	66.66	08/09/2019
Total 251555511225:					66.66	
<b>251555511247</b>						
251-555511-247 REPAIR,MAINTENANCE BUI	DINERS CLUB COMMERCIAL	Displays2go-	6861 07/19	07/28/2019	80.89	08/09/2019
Total 251555511247:					80.89	
<b>251555511310</b>						
251-555511-310 OFFICE SUPPLIES, POSTA	DINERS CLUB COMMERCIAL	Library Survey	3031 07/19	07/28/2019	19.07	08/09/2019
251-555511-310 OFFICE SUPPLIES, POSTA	DINERS CLUB COMMERCIAL	Bake Sale Ad	3031 07/19	07/28/2019	30.93	08/09/2019
Total 251555511310:					50.00	
<b>251555511345</b>						
251-555511-345 PROGRAMS	SCHLITZ AUDUBON NATURE C	PROGRAM	1230	08/08/2019	100.00	08/09/2019
Total 251555511345:					100.00	
<b>453565616825</b>						
453-565616-825 2017 Kendall Street Project	Stark Asphalt	2017 Burl Steet & Sidewalk Project-Final Pymnt	61234	07/11/2019	26,428.90	08/09/2019
Total 453565616825:					26,428.90	
<b>621575740220</b>						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	0225-428-357 (split)	0225428357JULY19	07/31/2019	161.75	08/09/2019
Total 621575740220:					161.75	
<b>621575740222</b>						
621-575740-222 GAS	WE ENERGIES	0225-428-357 (split)	0225428357JULY19	07/31/2019	10.28	08/09/2019
Total 621575740222:					10.28	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>621575740225</b>						
621-575740-225 TELEPHONE	TIME WARNER CABLE	Acct # 089478701 (split)	089478701080119	08/01/2019	249.15	08/09/2019
Total 621575740225:					249.15	
<b>621575740310</b>						
621-575740-310 OFFICE SUPPLIES, POSTA	DINERS CLUB COMMERCIAL	Post Office	5849 07/19	07/28/2019	112.00	08/09/2019
Total 621575740310:					112.00	
<b>621575740371</b>						
621-575740-371 REG/PERMITS/OUTSIDE TE	DINERS CLUB COMMERCIAL	USEPA e-Manifest	5849 07/19	07/28/2019	1,050.00	08/09/2019
Total 621575740371:					1,050.00	
<b>622506220000</b>						
622-506220-000 POWER	WE ENERGIES	8682-353-384 (split)	8682353384JULY19	07/28/2019	4,222.08	08/09/2019
Total 622506220000:					4,222.08	
<b>622506230000</b>						
622-506230-000 SUPPLIES	WE ENERGIES	1438-804-919	1438804919JULY19	07/29/2019	10.56	08/09/2019
622-506230-000 SUPPLIES	WE ENERGIES	8682-353-384 (split)	8682353384JULY19	07/28/2019	10.56	08/09/2019
Total 622506230000:					21.12	
<b>622509210000</b>						
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	Acct # 089478701 (split)	089478701080119	08/01/2019	149.44	08/09/2019
Total 622509210000:					149.44	
<b>622509350000</b>						
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	1638-891-345 (split)	1638891345JULY19	07/26/2019	756.97	08/09/2019
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	8430-081-671 (split)	8430081671JULY19	07/25/2019	27.01	08/09/2019
Total 622509350000:					783.98	
<b>802484840000</b>						
802-484840-000 K-NINE UNIT	DINERS CLUB COMMERCIAL	SHel-Ray Pet Shalet	2208 07/19	07/28/2019	191.61	08/09/2019
Total 802484840000:					191.61	
Grand Totals:					<u>72,757.90</u>	

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

Employee Number	Name	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	21-05 GEN REIMB5 Emp Amt	21-01 MISC REIMB Emp Amt	Total Amount
100041362	RICE, WILLIAM T.	.00	.00	.00	.00	607.50	607.50
Grand Totals:		1	.00	.00	.00	607.50	607.50

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>10051511247</b>						
100-515111-247 Repairs & Maint Software	SWAGIT PRODUCTIONS, LLC	Video Streaming Services: July 2019	13348	07/31/2019	645.00	
Total 10051511247:					645.00	
<b>10051511399</b>						
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	CUP Hearing 400 S Pine St.	351936	07/25/2019	60.68	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legal - Signs in the Historic Preservation District	352541	08/01/2019	65.10	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	BOR Notice	353154	08/08/2019	68.93	
Total 10051511399:					194.71	
<b>100515121248</b>						
100-515121-248 MUNI COURT - REP & MAIN	VORPAGEL SERVICE INC.	Cooling Service per agreement	44701	07/31/2019	69.35	
Total 100515121248:					69.35	
<b>100515132248</b>						
100-515132-248 REPAIRS & MAINT BUILDIN	VORPAGEL SERVICE INC.	Cooling Service per agreement	44701	07/31/2019	818.36	
Total 100515132248:					818.36	
<b>100515132298</b>						
100-515132-298 ADMIN - CONTRACT SERVI	E-vergent.com, LLC	BUS WIRELESS MONTHLY ACCT 1610	B1610-111	08/07/2019	300.00	
Total 100515132298:					300.00	
<b>100515132310</b>						
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1471384	07/31/2019	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1473575	08/07/2019	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	Office Copying Equipment, LTD	Sharp MX-5070N (split)	AR91139	07/31/2019	114.16	
100-515132-310 ADMIN - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES ADMIN OFFICE SUPPLIES	8055255999	08/03/2019	138.80	
Total 100515132310:					258.90	
<b>100515132399</b>						
100-515132-399 ADMIN - SUNDRY EXPENSE	RICHTER'S MARKETPLACE	Richter's Marketplace - #1083 City Hall	080719ADMIN	08/07/2019	5.85	
Total 100515132399:					5.85	
<b>100515140248</b>						
100-515140-248 CLERK-REPAIRS & MAINT B	VORPAGEL SERVICE INC.	Cooling Service per agreement	44701	07/31/2019	69.35	
Total 100515140248:					69.35	
<b>100515141248</b>						
100-515141-248 FINANCE - REP AND MAINT	VORPAGEL SERVICE INC.	Cooling Service per agreement	44701	07/31/2019	429.99	
Total 100515141248:					429.99	
<b>100515141310</b>						
100-515141-310 FINANCE - OFFICE SUPP/P	Office Copying Equipment, LTD	Sharp MX-500IN Digital Color Imager (split)	AR91139	07/31/2019	33.13	
Total 100515141310:					33.13	
<b>100515141312</b>						
100-515141-312 FINANCE - COMP SUPPLIES	DIGICORP	Cat 6 Patch Cord	329086	07/31/2019	5.65	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100515141312:					5.65	
<b>100515141510</b>						
100-515141-510 FINANCE - INSURANCE BO	CNA SURETY	WI Treasurer/Budget Officers- Bond	71458825 2019	08/05/2019	1,300.00	
Total 100515141510:					1,300.00	
<b>100515161220</b>						
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Browns Lake Sanitary Sewer Agreement	17100-067D 3	07/31/2019	1,950.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Pool Corp Agreement	17100-069D 3	07/31/2019	150.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	General File - 2019	19100-000D 7	07/31/2019	1,335.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Branding Committee	19100-044D 1	07/31/2019	45.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Rescue Waiver Form	19100-046D 1	07/31/2019	405.00	
Total 100515161220:					3,885.00	
<b>100515161272</b>						
100-515161-272 ATTORNEY - MUNICIPAL C	BJELAJAC, JOHN M	Municipal Court General File - 2019	19100-099H 7	07/31/2019	4,530.00	
Total 100515161272:					4,530.00	
<b>100515161298</b>						
100-515161-298 ATTORNEY - CONTRACT S	BJELAJAC, JOHN M	Ketterhagen Road Dedication	15100-074D 7	07/31/2019	90.00	
Total 100515161298:					90.00	
<b>100515181310</b>						
100-515181-310 HR-Office Supplies/Postage	Office Copying Equipment, LTD	Sharp MX-500IN Digital Color Imager (split)	AR91139	07/31/2019	33.13	
Total 100515181310:					33.13	
<b>100525211239</b>						
100-525211-239 POLICE - EQUIPMENT NON	STREICHER'S	Supplies	11379172	07/24/2019	420.00	
100-525211-239 POLICE - EQUIPMENT NON	APPLIED CONCEPTS, INC.	APPLIED CONCEPTS POLICE SUPPLIES PARTS	351966	07/31/2019	94.00	
Total 100525211239:					514.00	
<b>100525211242</b>						
100-525211-242 POLICE - REPAIR/MTCE EQ	LOIS TIRE SHOP, INC.	#906-Tires	443315	08/06/2019	747.00	
100-525211-242 POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #905 MAINTENANCE SUPPLIES	2552	07/23/2019	98.93	
100-525211-242 POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #906 MAINTENANCE SUPPLIES	2555	07/25/2019	20.99	
100-525211-242 POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #908 MAINTENANCE SUPPLIES	2680	08/02/2019	40.93	
Total 100525211242:					907.85	
<b>100525211244</b>						
100-525211-244 POLICE - REPAIR & MAINT	AMAZON CAPITAL SERVICES, I	Battery	19Q1-FPQH-DV3N	08/01/2019	174.49	
100-525211-244 POLICE - REPAIR & MAINT	AMAZON CAPITAL SERVICES, I	Digital Cameras	1CRG-6LRT-F6PL	08/01/2019	484.72	
Total 100525211244:					659.21	
<b>100525211248</b>						
100-525211-248 POLICE - REP & MAINT BUIL	MENARDS	Supplies-Police Dept	97510	07/17/2019	13.17	
100-525211-248 POLICE - REP & MAINT BUIL	REINEMANS, INC.	Supplies-Police Dept	166979	07/24/2019	6.70	
100-525211-248 POLICE - REP & MAINT BUIL	REINEMANS, INC.	Supplies-Police Dept	167617	08/06/2019	8.62	
100-525211-248 POLICE - REP & MAINT BUIL	REINEMANS, INC.	Supplies-Police Dept	167747	08/08/2019	8.08	
100-525211-248 POLICE - REP & MAINT BUIL	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX POLICE	42494	07/30/2019	62.50	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525211248:					99.07	
<b>100525211310</b>						
100-525211-310	POLICE - OFF SUPP-POSTA	MENARDS	Supplies-Police Dept	98180	07/26/2019	13.97
100-525211-310	POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	072619PD	07/26/2019	5.85
100-525211-310	POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - #1012 Police Dept	080319PD	08/03/2019	14.34
100-525211-310	POLICE - OFF SUPP-POSTA	MINUTEMAN PRESS OF BURLI	Red Tags	39583	08/05/2019	57.06
100-525211-310	POLICE - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES POLICE DEPT	7222206589	07/30/2019	27.54
100-525211-310	POLICE - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES POLICE DEPT	8055255999	08/03/2019	573.98
Total 100525211310:					637.66	
<b>100525211381</b>						
100-525211-381	POLICE - INVESTIGATIONS	LANGUAGE LINE SERVICES, IN	OVER-THE -PHONE INTERPRETATION	4623549	07/31/2019	131.97
100-525211-381	POLICE - INVESTIGATIONS	DASH MEDICAL GLOVES, INC	DASH MEDICAL GLOVES POLICE	INV1160923	07/29/2019	72.90
100-525211-381	POLICE - INVESTIGATIONS	ACL LABORATORIES	ACL LAB POLICE DEPT	8421-20190628	07/25/2019	26.80
100-525211-381	POLICE - INVESTIGATIONS	TransUnion Risk & Alternative Dat	Account ID: 777966 July Billing	2019JULY	08/01/2019	100.00
Total 100525211381:					331.67	
<b>100525220157</b>						
100-525220-157	FIRE - INSERVICE TRAININ	FROEDTERT SOUTH	BLS Healthcare Provider Course Roster	062719	07/23/2019	3.00
Total 100525220157:					3.00	
<b>100525220242</b>						
100-525220-242	FIRE - REPAIR & MAINT VE	MERTEN'S AUTO SERVICE CE	Repairs - 1998 Ford F250	73968	08/01/2019	123.65
100-525220-242	FIRE - REPAIR & MAINT VE	MERTEN'S AUTO SERVICE CE	Repairs - 1998 Ford F250	74016	08/06/2019	258.54
100-525220-242	FIRE - REPAIR & MAINT VE	BUMPER TO BUMPER BURLING	#925 Lamp	I-363504	07/29/2019	21.04
Total 100525220242:					403.23	
<b>100525220244</b>						
100-525220-244	FIRE - REPAIR MAINT EQUI	JEFFERSON FIRE & SAFETY	JEFFERSON FIRE & SAFETY FIRE DEPT SUPPLIE	IN107867	07/23/2019	1,404.00
100-525220-244	FIRE - REPAIR MAINT EQUI	JEFFERSON FIRE & SAFETY	JEFFERSON FIRE & SAFETY FIRE DEPT	IN108113	07/29/2019	933.90
Total 100525220244:					2,337.90	
<b>100525220248</b>						
100-525220-248	FIRE - REPAIR MAINT BLDG	ALSCO	ALSCO - FIRE DEPT CUSTOMER #012470	IMIL1471376	07/31/2019	81.48
100-525220-248	FIRE - REPAIR MAINT BLDG	MENARDS	Supplies-Fire Dept	98154	07/25/2019	23.40
100-525220-248	FIRE - REPAIR MAINT BLDG	MENARDS	Supplies-Fire Dept	98456	07/29/2019	87.92
100-525220-248	FIRE - REPAIR MAINT BLDG	MENARDS	Supplies-Fire Dept	98459	07/29/2019	19.08
100-525220-248	FIRE - REPAIR MAINT BLDG	MENARDS	Supplies-Fire Dept	98870	08/03/2019	6.97
100-525220-248	FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	supplies-Fire Dept	167105	07/26/2019	6.95
100-525220-248	FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	supplies-Fire Dept	167366	08/01/2019	35.98
100-525220-248	FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	supplies-Fire Dept	167373	08/01/2019	43.88
100-525220-248	FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	supplies-Fire Dept	167404	08/01/2019	99.85
100-525220-248	FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	supplies-Fire Dept	167405	08/01/2019	27.98
100-525220-248	FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	supplies-Fire Dept	167724	08/07/2019	17.52
100-525220-248	FIRE - REPAIR MAINT BLDG	BUMPER TO BUMPER BURLING	shop supplies	I-363505	07/29/2019	42.98
100-525220-248	FIRE - REPAIR MAINT BLDG	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX FIRE	42497	07/30/2019	159.20
100-525220-248	FIRE - REPAIR MAINT BLDG	SODA BLASTING ON THE MOV	Media Blast Antique Fire Hose Reel	186	07/30/2019	1,000.00
Total 100525220248:					1,615.03	
<b>100525220274</b>						
100-525220-274	2% Dues Expenditure	JEFFERSON FIRE & SAFETY	JEFFERSON FIRE & SAFETY FIRE DEPT	IN108285	07/31/2019	2,338.74

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525220274:					2,338.74	
<b>100525220296</b>						
100-525220-296	Emergency Medical	EMERGENCY MED. PRODUCTS	EMP Fire Dept Supplies	2088682	07/25/2019	81.18
100-525220-296	Emergency Medical	EMERGENCY MED. PRODUCTS	EMP Fire Dept Supplies	2089576	07/30/2019	96.78
Total 100525220296:					177.96	
<b>100525220310</b>						
100-525220-310	FIRE - OFFICE SUPPLIES	Office Copying Equipment, LTD	Sharp MX-5070N (split)	AR91139	07/31/2019	22.79
100-525220-310	FIRE - OFFICE SUPPLIES	REINEMANS, INC.	supplies-Fire Dept	167724	08/07/2019	17.59
100-525220-310	FIRE - OFFICE SUPPLIES	STAPLES BUSINESS ADVANTA	STAPLES OFFICE SUPPLIES	8055255999	08/03/2019	35.64
Total 100525220310:					76.02	
<b>100525220389</b>						
100-525220-389	FIRE - PROTECTIVE CLOTH	5 ALARM	helmets	188593-1	07/30/2019	602.00
100-525220-389	FIRE - PROTECTIVE CLOTH	GALLS, LLC	GALLS INC FIRE DEPT SUPPLIES	013233092	07/18/2019	310.87
Total 100525220389:					912.87	
<b>100525231298</b>						
100-525231-298	BLDG INSP - CONTRACT	MUNICIPAL SERVICES, LLC	MUNICIPAL SERVICES- INSPECTIONS	201974	08/01/2019	3,719.25
100-525231-298	BLDG INSP - CONTRACT	SAFEBUILT, LLC	Code Enforcement - Site Visits	0059447-IN	07/31/2019	880.00
Total 100525231298:					4,599.25	
<b>100535321159</b>						
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1471384	07/31/2019	30.66
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1473575	08/07/2019	32.45
100-535321-159	STREETS - CLOTHING ALL	OLSEN SAFETY EQUIP. COR.	OLSEN SAFETY EQUIPMENT DPW (split)	0367276-IN	07/02/2019	405.34
Total 100535321159:					468.45	
<b>100535321242</b>						
100-535321-242	STREETS - REP MAINT VE	REINEMANS, INC.	Supplies-DPW	167398	08/01/2019	4.99
100-535321-242	STREETS - REP MAINT VE	BUMPER TO BUMPER BURLING	#49 Oil	I-362967	07/18/2019	16.17
100-535321-242	STREETS - REP MAINT VE	BUMPER TO BUMPER BURLING	#510 Hex Union-Poly Arm	I-363700	08/02/2019	8.68
Total 100535321242:					29.84	
<b>100535321248</b>						
100-535321-248	STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1473575	08/07/2019	31.66
100-535321-248	STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1473576	08/07/2019	13.61
Total 100535321248:					45.27	
<b>100535321261</b>						
100-535321-261	STREETS - LIGHTING	OUTDOOR LIGHTING CONST IN	Repair - State & Main	8507	07/13/2019	4,111.75
Total 100535321261:					4,111.75	
<b>100535321298</b>						
100-535321-298	STREETS - CONTRACT SER	SOUTHERN LAKES NEWSPAPE	Renewal for Acct. No. 13557	13557 2019	08/06/2019	18.00
100-535321-298	STREETS - CONTRACT SER	KAPUR & ASSOCIATES, INC.	CN Railroad Expansion 18.0019.01	97104	02/25/2019	1,400.78
100-535321-298	STREETS - CONTRACT SER	BUREAU OF CORRECTIONAL E	Signs	294979	07/26/2019	22.85

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100535321298:					1,441.63	
<b>100535321310</b>						
100-535321-310	STREETS - OFF SUPP/POS	RICHTER'S MARKETPLACE	Richter's Marketplace - DPW(split)	080619DPW	08/06/2019	7.54
Total 100535321310:					7.54	
<b>100535321324</b>						
100-535321-324	STREETS - MEMBERSHIP D	AMERICAN PUBLIC WORKS AS	APWA DPW MEMBERSHIP	122677 2019	07/10/2019	355.00
Total 100535321324:					355.00	
<b>100535321350</b>						
100-535321-350	STREETS - REP MAINT SUP	ELKHORN CHEMICAL & PACKA	Bath Tissue	612094-1	07/03/2019	94.45
100-535321-350	STREETS - REP MAINT SUP	MENARDS	Supplies-DPW	98737	08/02/2019	37.49
100-535321-350	STREETS - REP MAINT SUP	REINEMANS, INC.	Supplies-DPW	166589	07/17/2019	19.79
100-535321-350	STREETS - REP MAINT SUP	SHERWIN INDUSTRIES, INC.	Tack in Pails	SS080609	07/31/2019	36.00
100-535321-350	STREETS - REP MAINT SUP	ZEP SALES & SERVICE	ZEP DPW SUPPLIES (split)	9004374761	06/28/2019	84.47
100-535321-350	STREETS - REP MAINT SUP	IBD, LLC	31-MHD	110159397	07/24/2019	359.85
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	shop supplies	I-362553	07/10/2019	49.75
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	shop supplies	I-362558	07/10/2019	49.75
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	shop supplies	I-362969	07/18/2019	32.34
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	shop supplies	I-363701	08/02/2019	2.49
Total 100535321350:					766.38	
<b>100535321351</b>						
100-535321-351	STREETS - MAINT CURB,G	MENARDS	Supplies-DPW	98447	07/29/2019	25.94
100-535321-351	STREETS - MAINT CURB,G	MENARDS	Supplies-DPW	98592	07/31/2019	69.49
100-535321-351	STREETS - MAINT CURB,G	CRETEX MATERIALS INC	Cretex materials #1 ASSHTO #67	173325	08/03/2019	166.36
Total 100535321351:					261.79	
<b>100535321352</b>						
100-535321-352	STREETS - REP MAINT STO	MENARDS	Stormsewer Repair	96917	07/09/2019	17.94
Total 100535321352:					17.94	
<b>100545430298</b>						
100-545430-298	ANIMAL SHELTER	WISCONSIN HUMANE SOCIETY	ANIMAL SHELTER CONTRACT JULY	1491	08/01/2019	570.41
Total 100545430298:					570.41	
<b>100555551159</b>						
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1471384	07/31/2019	30.65
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1473575	08/07/2019	32.44
100-555551-159	PARKS - CLOTHING	OLSEN SAFETY EQUIP. COR.	OLSEN SAFETY EQUIPMENT DPW (split)	0367276-IN	07/02/2019	405.34
Total 100555551159:					468.43	
<b>100555551242</b>						
100-555551-242	PARKS - REPAIR MAINT VE	REINEMANS, INC.	Supplies-DPW	167398	08/01/2019	4.99
100-555551-242	PARKS - REPAIR MAINT VE	BUMPER TO BUMPER BURLING	#49 Oil	I-362967	07/18/2019	16.17
100-555551-242	PARKS - REPAIR MAINT VE	BUMPER TO BUMPER BURLING	#510 Hex Union-Poly Arm	I-363700	08/02/2019	8.68
Total 100555551242:					29.84	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>10055551244</b>						
100-55551-244 PARKS - REPAIR MAINT EQ	REINEMANS, INC.	Supplies-DPW	166589	07/17/2019	7.79	
Total 10055551244:					7.79	
<b>10055551248</b>						
100-55551-248 PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1473575	08/07/2019	31.66	
100-55551-248 PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1473576	08/07/2019	6.80	
Total 10055551248:					38.46	
<b>10055551298</b>						
100-55551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY DOG PARK TOILET RENTAL	A-181881	07/19/2019	90.00	
100-55551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY COMPOST SITE	A-181883	07/19/2019	100.00	
100-55551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL RIVERSIDE PARK	A-182195	07/30/2019	180.00	
100-55551-298 PARKS - OUTSIDE SERVICE	SOUTHERN LAKES NEWSPAPE	Renewal for Acct. No. 13557	13557 2019	08/06/2019	18.00	
Total 10055551298:					388.00	
<b>10055551310</b>						
100-55551-310 PARKS - OFFICE SUPP, PO	RICHTER'S MARKETPLACE	Richter's Marketplace - DPW(split)	080619DPW	08/06/2019	7.54	
Total 10055551310:					7.54	
<b>10055551350</b>						
100-55551-350 PARKS - REPAIR/MTCE SUP	ASPHALT CONTRACTORS, INC	LT Grade #5 9.5mm	219253	07/27/2019	140.00	
100-55551-350 PARKS - REPAIR/MTCE SUP	ELKHORN CHEMICAL & PACKA	Bath Tissue	612094-1	07/03/2019	94.46	
100-55551-350 PARKS - REPAIR/MTCE SUP	ELKHORN CHEMICAL & PACKA	Hand Soap	612733	07/24/2019	125.94	
100-55551-350 PARKS - REPAIR/MTCE SUP	ELKHORN CHEMICAL & PACKA	DPW Supplies (split)	613053	08/02/2019	296.39	
100-55551-350 PARKS - REPAIR/MTCE SUP	MENARDS	Supplies-DPW	98737	08/02/2019	37.49	
100-55551-350 PARKS - REPAIR/MTCE SUP	REVERE ELECTRIC SUPPLY C	Streetlight Bulbs	S3892612.001	06/26/2019	194.67	
100-55551-350 PARKS - REPAIR/MTCE SUP	REINDERS INC	Echo Shorelines	2912800-01	07/03/2019	60.94	
100-55551-350 PARKS - REPAIR/MTCE SUP	REINDERS INC	Park supplies	2913998-00	07/17/2019	11.40	
100-55551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies-DPW	166078	07/08/2019	17.97	
100-55551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies-DPW	166083	07/08/2019	42.26	
100-55551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies-DPW	166135	07/09/2019	28.79	
100-55551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies-DPW	166589	07/17/2019	19.79	
100-55551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Park Attendant Tools	166606	07/17/2019	15.27	
100-55551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies-DPW	167043	07/25/2019	9.89	
100-55551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies-DPW	167172	07/29/2019	11.69	
100-55551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Echo Park Benches	167547	08/05/2019	41.32	
100-55551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Echo Park Benches	167562	08/05/2019	1.00	
100-55551-350 PARKS - REPAIR/MTCE SUP	ZEP SALES & SERVICE	ZEP DPW SUPPLIES (split)	9004374761	06/28/2019	84.47	
100-55551-350 PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	shop supplies	I-362553	07/10/2019	49.75	
100-55551-350 PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	shop supplies	I-362558	07/10/2019	49.75	
100-55551-350 PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	shop supplies	I-362969	07/18/2019	32.34	
100-55551-350 PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	shop supplies	I-363701	08/02/2019	2.50	
100-55551-350 PARKS - REPAIR/MTCE SUP	OTTO PAAP CO, INC	Otto Paap - Park Dept parts	137518	07/10/2019	506.98	
100-55551-350 PARKS - REPAIR/MTCE SUP	GROVE OUTDOOR POWER LLC	Blower	16484	07/15/2019	58.46	
Total 10055551350:					1,873.94	
<b>10055561298</b>						
100-555561-298 FORESTRY-CONTRACT SE	BREEZY HILL NURSERY INC.	BREEZY HILL NURSERY DPW	I-226515	07/24/2019	144.00	
100-555561-298 FORESTRY-CONTRACT SE	BREEZY HILL NURSERY INC.	BREEZY HILL NURSERY DPW	I-226706	07/30/2019	585.00	
100-555561-298 FORESTRY-CONTRACT SE	STUMP GRINDING 4 LESS, LLC	ground multiple stumps	3257	07/08/2019	121.50	
100-555561-298 FORESTRY-CONTRACT SE	BUSY B'S GARDEN CENTER, LL	Downtown flowers	INV0051	06/03/2019	952.50	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100555561298:					1,803.00	
<b>100575710297</b>						
100-575710-297	GARBAGE- CONTRACT SVC	JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/RECYCLE	318927	07/25/2019	13,076.00
100-575710-297	GARBAGE- CONTRACT SVC	JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/RECYCLE	320337	07/31/2019	212.00
Total 100575710297:					13,288.00	
<b>100575710298</b>						
100-575710-298	GARBAGE - CONTRACT SV	JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/GARBAGE	318927	07/25/2019	33,180.35
100-575710-298	GARBAGE - CONTRACT SV	JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/GARBAGE	320337	07/31/2019	371.00
Total 100575710298:					33,551.35	
<b>100575710299</b>						
100-575710-299	GARBAGE- CNTRCT SVCS	KAPUR & ASSOCIATES, INC.	Burlington Landfill 2019-2020 19.0183.01	98731	07/22/2019	1,880.00
Total 100575710299:					1,880.00	
<b>251555511298</b>						
251-555511-298	LIBRARY-CONTRACT SERVI	BREEZY HILL NURSERY INC.	BREEZY HILL NURSERY DPW	I-226706	07/30/2019	420.00
Total 251555511298:					420.00	
<b>465535321805</b>						
465-535321-805	DPW CAPITAL OUTLAY VEH	Ewald Motors of Oconomowoc LL	2019 Ram 3500	14703	08/05/2019	39,701.50
465-535321-805	DPW CAPITAL OUTLAY VEH	Ewald Motors of Oconomowoc LL	2019 Ram 3500	14714	08/05/2019	39,701.50
Total 465535321805:					79,403.00	
<b>465555551804</b>						
465-555551-804	PARKS CAPITAL OUTLAY P	GROVE OUTDOOR POWER LLC	Blower	16484	07/15/2019	519.00
Total 465555551804:					519.00	
<b>621181000</b>						
621-181000	CONSTRUCTION IN PROGRESS	ENERGENECS, INC.	ENERGENECS INC SERVICE CALL- WWTP	0038413-IN	07/29/2019	9,400.00
Total 621181000:					9,400.00	
<b>621575740159</b>						
621-575740-159	CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1471386	07/31/2019	65.04
621-575740-159	CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1473578	08/07/2019	65.04
Total 621575740159:					130.08	
<b>621575740244</b>						
621-575740-244	REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1471386	07/31/2019	9.40
621-575740-244	REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1471387	07/31/2019	134.97
621-575740-244	REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1473578	08/07/2019	9.40
621-575740-244	REPAIRS,MAINT EQUIPMEN	REINEMANS, INC.	Supplies-WWTP	167396	08/01/2019	12.13
621-575740-244	REPAIRS,MAINT EQUIPMEN	BUMPER TO BUMPER BURLING	Screen Compactor-Gear Oil	I-363044	07/19/2019	285.00
Total 621575740244:					450.90	
<b>621575740248</b>						
621-575740-248	PLANT OPERATION	YSI INCORPORATED, A XYLEM	WWTP - cleaning solution	793326	07/22/2019	55.49
621-575740-248	PLANT OPERATION	BUMPER TO BUMPER BURLING	JD Generator-Battery	I-363265	07/24/2019	139.90

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 621575740248:					195.39	
<b>621575740249</b>						
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1471387	07/31/2019	94.35	
621-575740-249 LABORATORY	IDEXX LABORATORIES	IDEXX SUPPLIES WWTP	3050764066	07/23/2019	1,561.64	
621-575740-249 LABORATORY	NCL OF WISCONSIN, INC	NCL OF WISCONSIN CHEMICALS WWTP	426334	07/23/2019	448.24	
Total 621575740249:					2,104.23	
<b>621575740298</b>						
621-575740-298 CONTRACT SERVICE	BAXTER & WOODMAN, INC.	170146.31 Phosphous Compliance Alternatives	0207310	07/19/2019	2,878.75	
Total 621575740298:					2,878.75	
<b>621575740310</b>						
621-575740-310 OFFICE SUPPLIES, POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - WWTP	072219WWTP	07/22/2019	16.98	
621-575740-310 OFFICE SUPPLIES, POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - DPW(split)	080619DPW	08/06/2019	7.54	
621-575740-310 OFFICE SUPPLIES, POSTA	CANON SOLUTIONS AMERICA,	Copier - WWTP Serial FRU35325	4030049770	08/01/2019	207.27	
Total 621575740310:					231.79	
<b>621575740359</b>						
621-575740-359 SANITARY SEWER REPAIR,	DIGGERS HOTLINE, INC	DIGGERS HOTLINE 42701	190642701 PP2	06/30/2019	551.20	
Total 621575740359:					551.20	
<b>621575740371</b>						
621-575740-371 REG/PERMITS/OUTSIDE TE	NORTHERN LAKE SERVICE, IN	3rd Qtr Sludge/WW testing	360921	08/01/2019	267.00	
Total 621575740371:					267.00	
<b>621575740374</b>						
621-575740-374 SAFETY	GALETON	GLOVES	2503422	07/31/2019	147.00	
Total 621575740374:					147.00	
<b>621575740375</b>						
621-575740-375 TV & SEAL SANITARY SEW	GREAT LAKES TV SEAL, INC	2019 Sanitary Sewer Inspection	19589073119	07/31/2019	15,765.02	
Total 621575740375:					15,765.02	
<b>622503460000</b>						
622-503460-000 METERS & LABOR	MIDWEST METER INC	Midwest Meter - Meters	0113178-IN	07/22/2019	15,180.00	
622-503460-000 METERS & LABOR	MIDWEST METER INC	Midwest Meter - Meters	0113196-IN	07/22/2019	780.00	
622-503460-000 METERS & LABOR	MIDWEST METER INC	Midwest Meter - Meters	0113605-IN	08/05/2019	12,666.66	
Total 622503460000:					28,626.66	
<b>622506250000</b>						
622-506250-000 MAINTENANCE-SUPPLIES	RUNDLE-SPENCE	PVC Pipe Cutter	S2777733.001	07/29/2019	106.50	
622-506250-000 MAINTENANCE-SUPPLIES	MENARDS	Supplies-Water	98113	07/25/2019	15.65	
622-506250-000 MAINTENANCE-SUPPLIES	REINEMANS, INC.	Painting Supplies-Well Sites	167017	07/25/2019	20.22	
622-506250-000 MAINTENANCE-SUPPLIES	REINEMANS, INC.	Supplies-Water	167375	08/01/2019	3.00	
622-506250-000 MAINTENANCE-SUPPLIES	CTW CORPORATION	CTW CORPORATION WELL #11 REPAIR	39313	07/29/2019	332.50	
622-506250-000 MAINTENANCE-SUPPLIES	KOCH KUTS	KOCK KUTS SPRING APPLICATION	CLIP25229	07/31/2019	900.00	
622-506250-000 MAINTENANCE-SUPPLIES	NORMAN EQUIPMENT COMPA	HMO TREATMENT-VALVES	934693268	07/23/2019	749.93	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 622506250000:					2,127.80	
<b>622506310000</b>						
622-506310-000 CHEMICALS	HAWKINS, INC	LPC-4	4552015	08/01/2019	706.33	
Total 622506310000:					706.33	
<b>622506510000</b>						
622-506510-000 MAINS, WATER BREAKS-SU	WANASEK CORPORATION	Water Repair-State St	9862	07/17/2019	3,998.93	
622-506510-000 MAINS, WATER BREAKS-SU	DIGGERS HOTLINE, INC	DIGGERS HOTLINE 42701	190642701 PP2	06/30/2019	551.20	
Total 622506510000:					4,550.13	
<b>622506530000</b>						
622-506530-000 METERS, REPAIRS & TESTI	BADGER METER, INC.	Beacon Monthly MBL Hosting Serv	80036698	07/31/2019	192.50	
Total 622506530000:					192.50	
<b>622506540000</b>						
622-506540-000 HYDRANTS & SUPPLIES	WANASEK CORPORATION	Hydrant Replacement-Kohls	9902	08/02/2019	3,025.28	
Total 622506540000:					3,025.28	
<b>622509030000</b>						
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1471385	07/31/2019	36.28	
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1473577	08/07/2019	36.28	
Total 622509030000:					72.56	
<b>622509210000</b>						
622-509210-000 OFFICE SUPPLY	RICHTER'S MARKETPLACE	Richter's Marketplace - DPW(split)	080619DPW	08/06/2019	7.54	
Total 622509210000:					7.54	
<b>622509350000</b>						
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1473576	08/07/2019	13.61	
Total 622509350000:					13.61	
<b>623575740242</b>						
623-575740-242 REPAIR,MAINTENANCE EQ	BURLINGTON DEVELOPMENT	Mobile Airband Transformer & Antenna	2019AUGUST	08/01/2019	940.00	
Total 623575740242:					940.00	
<b>623575740245</b>						
623-575740-245 REPAIR,MAINTENANCE GR	F & W LANDSCAPE SPEC.	F & W LANDSCAPE AIRPORT CUTTING	392	08/01/2019	2,600.00	
623-575740-245 REPAIR,MAINTENANCE GR	BURLINGTON DEVELOPMENT	Lawn Mowing	2019AUGUST	08/01/2019	86.25	
623-575740-245 REPAIR,MAINTENANCE GR	BURLINGTON DEVELOPMENT	Weed Spraying	2019AUGUST	08/01/2019	90.00	
623-575740-245 REPAIR,MAINTENANCE GR	BURLINGTON DEVELOPMENT	Use of UTV	2019AUGUST	08/01/2019	120.00	
Total 623575740245:					2,896.25	
<b>623575740247</b>						
623-575740-247 REPAIR,MAINTENANCE BUI	BURLINGTON DEVELOPMENT	Adams Electric-Cat6 Cables	030846	08/02/2019	2,075.00	
Total 623575740247:					2,075.00	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>623575740298</b>						
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	TIME WARNER	2019AUGUST	08/01/2019	366.84	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	Pat's Sanitary Service	2019AUGUST	08/01/2019	35.97	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	Outside Service - Cleaning	2019AUGUST	08/01/2019	144.44	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	pest control services	2019AUGUST	08/01/2019	55.00	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	ALSCO-Entryway Mats	2019AUGUST	08/01/2019	34.89	
623-575740-298 CONTRACT SERVICES	AIRNAV, LLC	AIRNAV, LLC BURLINGTON AIRPORT LISTING	1985856	07/29/2019	103.00	
Total 623575740298:					740.14	
<b>623575740310</b>						
623-575740-310 OPERATING SUPPLIES	LANDMARK SERVICES COOPE	Landmark - Airport - Fuel Oil	1222	07/25/2019	419.22	
Total 623575740310:					419.22	
<b>820454590000</b>						
820-454590-000 PARK DEVELOPMENT FEE	AYRES ASSOCIATES	Project 52-0620.02 Riverside Park Improvements	181263	07/01/2019	9,336.00	
Total 820454590000:					9,336.00	
<b>820555551298</b>						
820-555551-298 CONTRACT SERVICES	AYRES ASSOCIATES	Project 52-0620.01 CORP for 2020-2025	181261	07/01/2019	1,781.10	
820-555551-298 CONTRACT SERVICES	AYRES ASSOCIATES	Project 52-0620.01 CORP for 2020-2025	181812	08/06/2019	1,781.10	
Total 820555551298:					3,562.20	
Grand Totals:					261,448.81	

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_



**DATE:** August 20, 2019

**SUBJECT:** LICENSES - To approve Operator License Applications as presented.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

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**BACKGROUND/HISTORY:**

**Operator's License Applications** Operator's licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class "A" beer, Class "B" beer, "Class B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

The following individuals have submitted an Operator's License application and have been approved by the Burlington Police Department:

1. Collins, Susan Marie (renewal)
2. Copelan, Kayla Kathleen (new)
3. Moll, Kysa (new)
4. Nimmer, Samantha (new)
5. Patel, Bhaveshkumar (new)
6. Ruisch, Jonathan (renewal)
7. Spencer, Christopher (renewal)

**BUDGET/FISCAL IMPACT:**

Applicants are charged an administrative fee of which a portion of the funds are applied towards background checks performed by the police department. Liquor license fees for businesses are calculated on a case by case basis depending on the type of license applied for (noted above).

**RECOMMENDATION:**

Staff recommends that Council approves the submitted applications.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the August 20, 2019 Common Council meeting.

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**DATE:** August 20, 2019

**SUBJECT: LICENSES** - To approve the Denial of an Operator's License for Kayla Kathleen Copeland.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

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**BACKGROUND/HISTORY:**

The City of Burlington Police Department is responsible for reviewing and recommending to the Common Council "approval" or "denial" of Operator's Licenses.

**Denial of License Applications**

Upon review of the application and background check by the City of Burlington Police Department, it is recommended to Council, not to approve the application for an operator's license to sell and/or serve fermented malt beverages and intoxicating liquors, based on Wisconsin State Statute 125.04(5)(b) related to licensing requirements specifies:

“Criminal offenders. No license or permit related to alcohol beverages, subject to §111.321, 111.322 and 111.335, may be issued under this chapter to any person who has habitually been a law offender or has been convicted of a felony unless the person has been duly pardoned.”

The application is being recommended for denial because the applicant, Sharise N. Stamborski, has been identified as a felony offender.

Ms. Stamborski has been notified via certified mail of the recommendation to Council to deny her application at this evening's Common Council meeting. A copy of the letter is attached for your review. Also, confidential information pertaining to the applicant's background has been distributed prior to this evening's meeting.

**BUDGET/FISCAL IMPACT:**

Applicants are charged an administrative fee of which a portion of the funds are applied towards background checks performed by the police department.

**RECOMMENDATION:**

Staff recommends that Council approves the Denial of an Operator's License.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the August 20, 2019 Common Council meeting.

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**Attachments**

Denial Letter

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CITY OF BURLINGTON

City Clerk's Office  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

Thursday, August 8, 2019

Ms. Sharise N. Stamborski  
480 Sunset Drive, Apt. 2  
Burlington, WI 53105

Subject: Denial of Operator's License

Dear Ms. Stamborski,

Upon review of your application and background check by the City of Burlington Police Department, it will be recommended to Council at the August 20, 2019 Common Council meeting, not to approve your application for a license to sell and/or serve fermented malt beverages and intoxicating liquors, based on Wisconsin State Statute 125.04(5)(b) that relate to licensing requirements, which specifies:

“Criminal offenders. No license or permit related to alcohol beverages, subject to §111.321, 111.322 and 111.335, may be issued under this chapter to any person who has habitually been a law offender or has been convicted of a felony unless the person has been duly pardoned.”

Your application is being denied because you have been identified as a felony offender. If you have any questions regarding this matter please contact Chief Mark Anderson at 262-342-1100. You will be refunded what was paid toward the Operator's License application, minus any fees and costs incurred to the City to process your background check.

Sincerely,

Diahnn Halbach  
City Clerk  
City of Burlington

Cc: Attorney John Bjelajac, Burlington City Attorney  
Mark Anderson, Burlington Chief of Police



**DATE:** August 20, 2019

**SUBJECT: PUBLIC HEARING** - To hear comments from the public regarding a text amendment to Ch. 315-74 of the Municipal Code regarding signs in the Historic Preservation District.

**SUBMITTED BY:** Megan Watkins, Assistant City Administrator | Zoning Administrator

**BACKGROUND/HISTORY:**

The Historic Preservation Commission has held a number of workshops recently in an effort to explore the Historic Preservation Overlay District sign code, as well as the guidelines for Certificates of Appropriateness. Through these discussions, the following amendments were made to Chapter 315-74 of the Municipal Code:

- All references to Historic Preservation District have been changed to “HPO District”
- 315-74B(1) – Added “Awning signs should be limited to the valance only”
- 315-74B(2) – Added language referencing signs visible from the windows or entries, attached and detached are counted as total allowable signage
- 315-74B(3) – changed “sign board” to “sign band”
- 315-74B(4) – Increased the allowable amount of signage from three signs to four signs. Signs displaying hours of operation are not included in this total
- 315-74D – Cleaned up the language, kept the intent of this section
- 315-74F – Added language to allow for logo or company colors outside of the HPO color palette as allowable
- 315-74G – Added this item to allow street-facing corner buildings on a sign on each street-facing façade.
- 315-74H – Added this item to allow for signage in the alleyway for delivery identification

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

For public comment only.

**TIMING/IMPLEMENTATION:**

This item is scheduled for the August 20, 2019 Common Council meeting.

**Attachments**

Public Hearing Notice

STATE OF WISCONSIN

COUNTY OF RACINE

The Common Council in and for the City of Burlington

**NOTICE OF PUBLIC HEARING  
FOR AMENDING THE CODE OF THE CITY OF BURLINGTON**

To Whom It May Concern:

**NOTICE** is hereby given that the Common Council of the City of Burlington proposes to amend sections of Chapter 315 of the Municipal Code as follows:

- Chapter 315-74 - Section 315-74 of the City of Burlington Code of Municipal Ordinances, entitled "Signs in the Historic Preservation District", is deleted and recreated in its entirety.

Chapter 315 of the Municipal Code of the City of Burlington shall be amended as necessary to reflect these changes. All other provisions as contained in Chapter 315 of the Municipal Code of the City of Burlington shall continue and in full force and effect.

**NOTICE IS FURTHER GIVEN** that a Public Hearing on the above matter will be held by the Common Council in the Council Chambers at the Police Department, 224 East Jefferson St., Burlington on:

**TUESDAY, AUGUST 20, 2019 DURING THE MEETING OF THE COMMON COUNCIL SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY THEREAFTER**

to hear any persons objecting to, or in support thereof, on the above mentioned matter.

Dated at Burlington, Wisconsin, this 29th day of August 2019

Diahm Halbach, City Clerk

*Published in the Burlington Standard Press  
August 1 and 8, 2019*



**DATE:** August 20, 2019

**SUBJECT:** **MOTION 19-937** - To approve the 2020-2023 Union agreement between the City of Burlington and International Association of Firefighters, AFL-CIO, CIC on Behalf of Racine Firefighters, Local 321.

**SUBMITTED BY:** Alan Babe, Fire Chief

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**BACKGROUND/HISTORY:**

The Fire Department became an official union in April of 2015. The first agreement between the City of Burlington and the International Association of Firefighters, AFL-CIO, CIC Racine Firefighters, Local 321 expires on December 31, 2019. City Staff and the Association have been exchanging proposals for a three-year contract in since May of 2019. The City and Union have reached a ratified agreement. Staff will outline the changes from the existing contract.

**BUDGET/FISCAL IMPACT:**

The agreement between the City of Burlington and the International Association of Firefighters, AFL-CIO, CIC Racine Firefighters, Local 321 is for three years effective January 1, 2020 – December 31, 2023.

**RECOMMENDATION:**

Staff recommends approval of this agreement.

**TIMING/IMPLEMENTATION:**

This item is for discussion at the August 6, 2019 Committee of the Whole meeting and is scheduled for the August 20, 2019 Common Council meeting for final consideration.

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**Attachments**

Labor Agreement

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***AGREEMENT***

**BETWEEN**

***CITY OF BURLINGTON***

**AND**

**INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS,  
AFL-CIO, CIC  
ON BEHALF OF  
RACINE FIREFIGHTERS, LOCAL 321**

**Effective Date: January 1, 2020**

**Expiration Date: December 31, 2023**

## **Article I - Recognition**

**Section 1.01:** This written agreement shall be entered into by and between the City of Burlington hereinafter referred to as the “Employer” and the International Association of Fire Fighters, AFL-CIO, CIC, hereinafter referred to as the “Association,” for and on behalf of its affiliate Racine Firefighters Local 321. The Employer recognizes the Association as the sole and exclusive bargaining agent for all regular full-time fire fighters/EMTs employed by the City of Burlington, excluding supervisors, volunteers, paid on-call employees, confidential, and managerial employees, as their representative.

**Section 1.02.** A reference to “Employee” in this Agreement shall mean a member of the Association.

## **Article II - Duration**

**Section 2.01:** This Agreement shall be in effect as of January 1, 2020, and remain in full force and effect through December 31, 2023. Either party wishing to commence negotiations for a successor Agreement in the last year of the Agreement shall notify the other party in writing not later than June 1. Thereafter, the parties shall establish a date to mutually exchange proposals.

## **Article III – NO STRIKE**

**Section 3.01:** The Association agrees not to engage in or condone any illegal job action.

- A. **Strike Prohibited:** The “Strike” as used herein shall be interpreted broadly to include the failure with other to report for duty, any concerted absence, any concerted stoppage of work, any concerted slow-down, sit-down, sick-out, refusal to work, work interruption, work stoppage, call-in, or failure in whole or in part to carry out the full, faithful and proper performance of the duties of employment, and without the lawful approval of the superior. The term” Strike,” as used herein, also means in any manner interfering with the operation of the City for the purpose of inducing, influencing, or coercing, the recognition of any employee organization or a change in the conditions or compensations or the rights, privileges, or obligations of employment or in sympathy with others for any purpose. All orders will be obeyed.
- B. Neither the Association or any of its officers, agents or these employees will instigate, promote, encourage, sponsor, engage in or condone any strike,

concerted work stoppage, sympathy strike, any other intentional interruption of work slowdown, or picketing, except for informational picketing, during the term of this Agreement and until a successor Agreement is ratified by both parties.

**Section 3.02:** Upon notification by the Employer to the Association that certain of its members are engaged in a violation of this provision the Association shall immediately in writing order such members to return to work, provide the Employer with a copy of such an order and the responsible official from the Association shall publicly order them to return to work. In the event that a strike or other violation not authorized by the Association occurs, the Association agrees to take all reasonably effective and affirmative action to secure the member's return to work as promptly as possible. The City hereby notifies the employees and Association of its belief that participation in a strike constitutes grounds for the employee's removal from employment.

#### **Article IV – AMENDMENTS AND SAVINGS CLAUSE**

**Section 4.01** This Agreement may not be amended except by the mutual consent of the parties in writing.

**Section 4.02** If any section of this Agreement or any addenda thereto as it relates to matters under the exclusive control of the City should be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any section should be restrained by such tribunal, the remainder of this Agreement and addenda shall not be affected thereby, and the parties shall enter into immediate collective bargaining negotiations for the purpose of arriving at a mutually satisfactory replacement for such section.

#### **Article V – CONDITIONS OF AGREEMENT**

**Section 5.01** The terms and provisions herein contained constitutes the only and entire Agreement between the parties and supersedes all previous communications, representations, or agreements, either verbal or written, between the parties hereto.

**Section 5.02** Any mutual agreements or understandings which are reached during the term of this Agreement shall be reduced to writing. Mutual waivers of any breach, term or condition of this Agreement by the parties shall not constitute a precedent in the future enforcement of all its terms and conditions.

**Section 5.03** Nothing contained in this Article shall preclude the parties entering into negotiations regarding contract provisions to become effective after the expiration date of this Agreement.

#### **Article VI – EMPLOYEE CLASSIFICATIONS**

**Section 6.01– Regular Full-time Employee:** A regular full-time firefighter is an employee who is designated by the City as a regular full-time employee and who is appointed by the Chief and approved by the Police & Fire Commission. Only regular full-time firefighters/EMTs are covered under and subject to the terms of this Agreement.

#### **Article VII – Fair Share / Dues Deduction**

**Section 7.01 - Membership:** Membership in the Association is not compulsory. An employee may join the Association and maintain membership therein consistent with its constitution and by-laws. No employee will be denied membership because of race, color, creed, sexual orientation or other legally protected status.

**Section 7.02:** The Association will represent all of the employees in the bargaining unit, members and non-members, fairly and equally, and therefore, if permitted by law, all employees shall pay their proportionate share of the costs of the collective bargaining process and contract administration as certified by the Association. The Association agrees that it will only certify such fair share amounts as authorized by law.

**Section 7.03:** The parties agree that on each paycheck of every month the City may deduct from the earnings of the Employees, the amount of money certified by the Association as being the fair share uniformly required of all employees, or, in the alternative, the Association may seek payment directly from the Employees. Changes in the amount of fair share to be deducted shall be certified by the Association thirty (30) days before the effective date of the change. New employees shall be required to pay fair share in the month following thirty (30) calendar days of employment.

**Section 7.04:** The City shall be held harmless for any actions filed against the City for complying with this Article and shall not be liable to the Association, employees, or any party by reason of the requirements of this Article for the remittance or payment of any sum other than that constituting actual fair share deductions from employees' wages earned. The Association shall indemnify the City for any costs, expenses, legal fees, damages, and any other amounts

incurred by the City, and such amounts shall be paid or reimbursed to the City promptly upon request by the City.

**Section 7.05:** The Association shall provide employees who are not members of the Association with a fair process to allow those employees to enforce their individual rights under this Article and the fair share process to the extent required by state or federal law. The costs of this process shall be borne by the Association and Employee and the Association shall reimburse or pay for any costs incurred by the City.

**Section 7.06:** The Employer may deduct monthly dues from the paychecks of employees who individually sign voluntary check-off authorization forms supplied by the Association and as acceptable to the City. The authorization shall automatically renew itself for successive years unless the employee gives thirty (30) days written notice to the City and the Association of the employee's desire to change the amount or revoke the dues deduction at the end of such thirty (30) day period or at the end of such year. The employer may deduct the appropriate amount from each pay period of each employee requesting such deduction following receipt of the above enumerated authorization.

**Article VIII- Wages**

The wages for all employees covered by this Agreement as identified below:

Rate increase summary for each year:

- 2020 – 2.25%
- 2021 – 2.25%
- 2022 – 2.25%
- 2023 – 2.75%

5 year pay schedule:

	<b>Year</b>	2.25%	2.25%	2.25%	2.25%	2.25%
<b>Steps</b>		Step 1	Step 2	Step 3	Step 4	Step 5
Firefighter Engineer and EMS	<b>2020</b>	\$49,887.30	\$54,128.89	\$58,370.48	\$62,612.06	\$66,853.75
	<b>2021</b>	\$51,009.77	\$55,346.79	\$59,683.81	\$64,020.83	\$68,357.96
	<b>2022</b>	\$52,157.49	\$56,592.09	\$61,026.70	\$65,461.30	\$69,896.01
*2.75%	<b>2023</b>	\$53,591.82	\$58,148.38	\$62,704.93	\$67,261.49	\$71,818.15

The following schedule will apply only to Dan Fallon:

<b>Year</b>	2.25%	
<b>2020</b>	\$68,260.39	
<b>2021</b>	\$69,796.25	
<b>2022</b>	\$71,366.67	
<b>2023</b>	\$73,329.25	*2.75%

### **Article IX- Hours of Work**

**Section 9.01 - Hours:** The scheduled work hours for all members of the Association shall be set by the Chief. The City may transfer Employees to different work shifts. An employee may be required to attend training outside the employee's scheduled shift. Full-time employees working a 56 hour schedule shall be regularly scheduled, with the exception of a designated Fire Inspector, for twenty four (24) hours on duty and forty eight (48) hours off duty, for an average of fifty six (56) hours per week, with shifts starting normally at 7:30 a.m. and subject to modification by or with authorization of the Chief.

For employees working a 40-hour schedule, the employee will be scheduled by the Chief and the Chief may flex the employee's hours to maintain a forty hour schedule. The employee will be paid for hours worked above 40 each week at the rate of pay of the employee's salary divided by 2912 hours and overtime pay will be paid based on a blended rate as determined by the work period in Article X. The employee must use the equivalent of 1.4 hours for each hour of vacation leave and other paid leave used or paid out, except compensatory time, sick leave and funeral leave which is used hour for hour.

### **Article X- Overtime Compensation Pay**

**Section 10.01:** In 2016, if the total of all hours worked by an Employee in carrying out the duties assigned to that Employee exceeds one hundred fifty nine hours per 21-day work period, then such hours worked in excess of 159 hours shall be considered overtime and shall be paid at one and one-half (1-1/2) times the regular hourly rate of pay as defined in Article VIII; providing, however, that any contractual overtime worked or earned after 159 hours worked shall still only be paid at time and one half the regular rate. For the first work period beginning in 2017 and thereafter, if the total of all hours worked by an Employee in carrying out the duties assigned to that Employee exceeds two hundred twelve hours per 28-day work period, then such

hours worked in excess of 212 hours shall be considered overtime and shall be paid at one and one-half (1-1/2) times the regular hourly rate of pay as defined in Article VIII; providing, however, that any contractual overtime worked or earned after 212 hours worked shall still only be paid at time and one half the regular rate. Any overtime worked must be approved by the Chief. Effective the first pay period in January 2017, when called in and reporting for duty while during off-duty time, the employee shall receive one hour of pay at time and one-half and pay for hours worked after one hour at time and one half. Flexed time, additional scheduled work time by a forty hour employee for a given week, and training time is considered on duty time and is not subject to this call-in provision.

**Section 10.02:** Compensatory time off credit may be taken in lieu of pay for overtime hours worked. The choice of compensatory time credit or pay must be made by an employee during the pay period that overtime is worked. Compensatory time off which is accrued in a calendar year, but not used, shall be carried over to the following calendar year. Any request for use of compensatory time off must be made fifteen days prior to the date it is to be taken unless otherwise authorized by the Chief. Requests must be in writing, and authorization to use compensatory time may only be granted in writing and in the discretion of the City. Such consent and approval shall not be unreasonably withheld. The maximum accumulated compensatory time which may be accrued or used in any calendar year shall be 120 hours and is payable by the City at any time. Employees with vacation time coming shall be given priority over employees requesting compensatory time off. For compensatory time off requests made 30 days or less in advance, incurring overtime, holidays, hunting seasons, City festivals, inability to schedule a qualified paid on premises employee, and other unforeseen legitimate circumstances, shall serve as grounds to deny the request to use compensatory time. For compensatory time off requests made 31 days or more in advance, inability to schedule a qualified paid on premises employee or other unforeseen legitimate circumstances shall serve as grounds to deny the request to use compensatory time, and such requests will not be denied within 48 hours of the use of such compensatory time absent unforeseen legitimate circumstances.

### **Article XI- Pay Days**

**Section 11.01:** Employees shall be paid biweekly according to the normal payroll practices of the City.

**Article XII- Insurance**

**Section 12.01:** If the Employer offers a health, vision, or dental insurance plan, then regular full-time employees participating in the plan must pay the insurance premium portion designated by prevailing City practices. For eligible full-time employees, the City shall contribute 90% of the premium for dental and health insurance and up to \$5.00 per month toward vision coverage.

**Section 12.02** – The Employer agrees to pay the full premium for Wisconsin Public Employer’s Group Life Insurance Programs for eligible employees in the amount equal to one thousand dollars (\$1,000.00) of insurance for each one thousand dollars (\$1,000.00) of base salary rounded to the next highest one thousand dollars (\$1,000.00). Employees may also have made available to them the option of purchasing additional life insurance as well as spouse and dependent coverage at the employee’s expense.

**Section 12.03** Section 125 Plan: The Employer shall provide a Section 125 Plan in accordance with the Federal I.R.S. code, for employee insurance payments by payroll deduction, for those employees wishing to utilize such plan in paying their portion of the insurance premiums, as well as deducting additional dollars for qualified expenses by payroll deduction.

**Article XIII- Vacations**

**Section 13.01:** Employees may be entitled to accrue vacation time as follows. Such vacations shall be taken whenever time is allotted for the same by the Chief.

56 Hours	Earned after 1 year of full-time service
112 hours	After 2 years of full-time service
168 hours	After 5 years of full-time service
224 hours	After 10 years of full-time service
224 hours plus 11.2 hours per year for each year of service from 21 to 25 years	After 21 years of full-time service to 25 years of service
280 hours	26 years of full-time service

Because vacation time is to promote rest and relaxation, employees must use vacation during the calendar year. Unused vacation has no cash value and will not be paid out. While employees shall make every effort to use their vacation, in the event an employee is unable to use their vacation during the calendar year, they shall be allowed to carry over a maximum of 40 hours for

forty (40) hour employees and 56 hours for fifty-six (56) hour employees which must be used during the first quarter of the following year.

#### **Article XIV- Casual Time**

**Section 14.01:** An Employee working the full year may be entitled to one eight-hour block of casual time to be taken by at the sole discretion of the City. In the event an Employee does not take casual time, it shall be paid at the rate of eight straight time hours to said Employee.

#### **Article XV - Uniform Allowance**

**Section 15.01:** The Employer may provide an employee an annual uniform allowance to be used for new and replacement items as determined by the City in an amount not to exceed seven hundred fifty dollars (\$750.00) per year. The uniform allowance is paid and earned in two parts: first, after the Employee is employed and works from January 1 through June 30, and second, after the Employee is employed and works from July 1 through December 31.

**Section 15.02:** Newly hired Employees may be provided with uniform items as specified by the City. Any new employee who voluntarily leaves employment during the first thirty months of full-time employment shall be obligated to repay the City for the amount of the full uniform and the uniform allowance on a monthly prorated basis based on full months worked during the thirty-month period. The amount owed may be withheld from the employee's paychecks to the extent permitted by law.

#### **Article XVI- Holiday Pay**

**Section 16.01:** Forty (40) hour Full-time employees working a full year will receive up to 88 hours pay and prorated for those working less than a full year based on the passage of the following holidays during the time worked and based on the amount of 8 hours per holiday: New Year's Day; Martin Luther King Jr. Birthday; Spring Holiday, Memorial Day; Fourth of July; Labor Day; Thanksgiving Day; Day after Thanksgiving; Christmas Eve Day; Christmas Day; and New Year's Eve Day.

Fifty-six (56) hour Full-time employees working a full year will receive up to 123.2 hours time off and prorated for those working less than a full year based on the passage of the

following holidays during the time worked and based on the amount of 11.2 hours per holiday: New Year's Day; Martin Luther King Jr. Birthday; Spring Holiday; Memorial Day; Fourth of July; Labor Day; Thanksgiving Day; Day after Thanksgiving; Christmas Eve Day; Christmas Day; and New Year's Eve Day.

Any unused holiday time will be paid on the first paycheck in December.

### **Article XVII- Sick Leave and Funeral Leave**

**Section 17.01 - Sick Leave:** Employees who have completed thirty (30) calendar days of service may earn sick leave at the rate of 8 hours per month worked to a maximum of 96 hours per year for a 40 hour week employee, and 11.2 hours per month worked for a 24 hour per shift employee to a maximum of 134.4 hours per year. The City shall loan new full-time employees up to 24 sick leave hours upon the commencement of their employment to be used after 30 days of service. All loaned sick leave shall be paid back to the City as those hours are earned by the employee during the first three months of employment or as deducted from the employee's paycheck if his or her employment ends prior to the pay back period.

**Section 17.02:** An employee may accumulate sick leave hours up to a maximum of 1680 hours. In the event an employee dies or retires while in full-time employment of the City and begins collecting his or her full WRS retirement benefits, and has accumulated sick leave credits at that time, the Employer shall pay to the employee or the employee's estate, a sum equal to the credits earned times fifty dollars (\$50.00) per credit. If an employee retires from full-time employment with the City, begins collecting his or her full WRS retirement benefits, is under the age of Medicare eligibility and chooses to continue coverage under the Health, Dental and/or Vision insurance plans, then the retiree can decide to have their accrued unused sick leave credits be paid for at the rate of seventy five dollars (\$75.00) per credit toward payment of continuing insurance at the current rates to the extent permitted by the insurance plans. If the retiree cancels the insurance plans or fails to participate before the payout amount is used up, then there will be no payment of the balance. One credit is equal to 11.2 hours of sick leave, and no partial credits exist. When an employee retires they need to decide if they want their sick leave credits paid out to them or if they want the credits directed toward insurance payments. The employee cannot be paid out both ways. The employee and his or her estate are responsible for all income tax consequences associated with his or her election and should consult with a tax advisor.

**Section 17.03:** Sick leave credits may be drawn upon by an employee for the purposes indicated only to the extent of his/her accumulated sick leave credits, and the Employer's responsibility to an employee hereunder shall be limited to the extent of such an employee's accumulated sick leave credits. Sick leave may only be used when the employee is too sick or injured to engage in any meaningful activity or when allowed by City policy for use for sick or injured children. The City may require verification of the need for leave at any time.

**Section 17.04 - Funeral Leave:** Each employee shall receive not more than 24 hours leave at the employee's regular rate of pay in case of death in the employee's immediate family to attend the service for the family member. The immediate family is defined as spouse, mother, stepmother, father, step-father, sister, brother, son, step-son, daughter, step-daughter, mother-in-law, father-in-law, employee's grandparent, spouse's grandparent, spouse's brothers and sisters, or grandchildren of the employee.

### **Article XVIII- Contributions to the Wisconsin Retirement System**

**Section 18.01:** An eligible employee as determined by Department of Employee Trust Funds shall pay the full amount of the employee's contribution as required by the Wisconsin Retirement System.

### **Article XIX- Other Departmental Rules, Regulations and Practices**

**Section 19.01:** The rules, regulations and practices as published by the Department and City shall be followed by the employees to the extent they do not conflict with any specific provision of this Agreement or violate any state or federal law.

### **Article XX - Grievance Procedure**

**Section 20.01:** The Association or an Employee covered under this Agreement may be the grievant. A grievance shall be defined as a dispute concerning the interpretation or application of a provision of this agreement. All disciplinary matters within the jurisdiction of the Police and Fire Commission under Wisconsin Statute Section 62.13(5) shall not be subject to the provisions of this Article or any other dispute resolution process.

**Step 1.** The grievant shall present the grievance orally to the Chief and may be accompanied by an Association representative.

- Step 2.** If the grievance is not settled at the first step, it shall be reduced to writing and presented to the Chief within ten business days of the date the employee knew or should have known of the event giving rise to the grievance. The Chief shall furnish the grievant and the Association with a written answer to the grievance within ten business days.
- Step 3.** If the grievance is not settled in Step 2, the grievance shall be submitted to the City Administrator within ten business days from the time the Chief was to have submitted his answer. The City Administrator shall discuss the grievance with the employee and the Association representative. Following said conference, the City Administrator shall respond within ten business days in writing.
- Step 4.** In the event a satisfactory settlement cannot be reached between the parties in Step 3, the matter in dispute shall be submitted to the Wisconsin Employment Relations Commission (WERC) for settlement. The WERC shall provide the parties with a panel of five staff arbitrators to strike from for hearing the dispute. The Association shall exercise the first strike. Any cost related to the appointment of the arbitrator shall be split between the parties. The cost of a transcript shall be divided equally by the Employer and the Association. Any other expenses that are incurred as a direct result of one of the parties shall be paid by the party initiating the expense. The arbitrator shall have no power to and shall neither add to, detract from, nor modify the language of this Agreement in arriving at a determination of any issue presented that is proper for final and binding arbitration. The grievance arbitrator shall have no authority to grant wage increases. The arbitrator shall expressly confine to the precise issue(s) submitted for arbitration and shall have no authority to determine any other issue not so submitted or to submit observations or declarations of opinion which are not directly essential in reaching the determination. In any arbitration award, no right of management shall in any manner be taken away from the Employer, nor shall such right be limited or modified in any respect excepting only to the extent that this Agreement clearly and explicitly expresses an intent and agreement to divest the

Employer of such right. The decision of the arbitrator within the limits of authority shall be final and binding on the parties and both parties reserve their statutory rights to challenge an arbitration award. Time frames in this article may be extended or waived by mutual agreement of the parties. The Association or employee's failure to meet timeframes in this Agreement shall be deemed a waiver of the grievance and the dispute, including the facts on which the grievance was based and similar facts arising as to that same or analogous issue. The City's failure to process the grievance at an applicable step shall cause the grievance to move forward to the next step.

### **Article XXI - Probation**

**Section 21.01:** Employees shall be required to serve a twelve month probationary period. The Chief may extend the probationary period for up to six (6) months. During the term of the probationary period, the employee may be disciplined or discharged for any lawful reason or no reason, and without recourse to the grievance procedure, the Police & Fire Commission, or in any other forum or process between the parties or as provided by the City.

### **Article XXII- Management Rights**

**Section 22.01:** Except as otherwise provided herein, management of the operations and direction of the work force, including the right to hire and the right to suspend, discipline, or discharge, and the right to transfer, promote or relieve employees from duty because of lack of work, or other legitimate reasons, to assign volunteers to perform duties, establish and make effective reasonable rules of conduct, to assign employees to work hours or assignment, to contract for goods and services, are vested exclusively in the Employer, together with all other functions of management.

### **Article XXIII- Miscellaneous**

**Section 23.01: Seniority.** Seniority for the purposes of this Agreement shall be defined as follows:

A. **Department Seniority:** Department seniority shall be defined as the length of continuous service as a regular employee since the employee's hiring date, regardless of the classification the member was initially hired at.

B. Classification Seniority: Classification seniority shall be defined as the length of continuous service in a full-time job classification.

C. Continuous Service: Continuous service shall be defined as the duration of employment not broken any period of absence except as follows: Time spent on military leaves of absence, time lost because of duty connected disabilities, time spent on authorized state or federal FMLA leave, and City approved paid leaves of absence.

D. Hiring Date Seniority: All employees hired on the same day shall have department and classification seniority according to ranking on the entrance examination. If more than one employee is hired or promoted to a particular rank on the same day, classification seniority shall be determined by ranking on the list.

E. List of Employees: The City shall submit to the Association, a list of employees in the Fire Department arranged in order of their specific seniority. Said lists shall be submitted to the Association once per year.

F. Loss of Seniority: Seniority, continuous service, and the employment relationship shall be broken and terminated if an employee:

1. resigns;
2. is discharged;
3. is absent from work for two (2) consecutive work days without notification to the City, unless unable to notify the City for a valid reason;
4. fails to report to work within fourteen (14) calendar days after having been recalled from layoff;
5. fails to report for work at the termination of an authorized leave of absence;
6. accepts other employment without permission while on authorized leave of absence;
7. works for another employer without notification while on authorized leave of absence; or retires.

G. Employees shall be laid off and recalled in accordance with Section 62.13(5)(m), WI Stats.

### **Section 23.02: Trade of Duty**

A. Shift trades shall be permitted with the consent and approval of the Chief or the Chief's designee. Such consent and approval shall not be unreasonably withheld. Shift trades must be made sufficiently in advance so as not to impair the operations of the department. It will be the responsibility of the employees who utilize the time trade system to repay the shift trade within twelve (12) months. The employees and the City shall keep a record of all time trades. Shift trades shall be allowed under the following conditions:

1. The maximum number of consecutive hours an employee may work is 48 hours, except in cases of an emergency call-back or as authorized by the Chief.

2. Trade time should not be less than four hours and the employees must have the trade approved by the Chief, such approval shall not be unreasonably denied.

3. Open-ended trades are allowed, however the City is held harmless and the affected employees must seek recourse from the trading partner and not the City. In the case of separation from employment of one of the employees involved in a trade, it will be the responsibility of the employee that is leaving the employment of the City to repay any trades that are owed and due any other employee.

4. The City shall not incur any additional cost, including overtime, which accrues solely from the exchange of work hours.

5. For payroll purposes, the full-time employee scheduled to work shall be paid for the shift. The employee who agrees to substitute for the scheduled employee's shift shall not be paid for hours worked on that shift.

6. Employees recognize that the time trade arrangement is an obligation between the employees and it shall be the responsibility of the individuals involved in the trade to see that they respectively fulfill such obligation. If an employee fulfilling a trade is unable to fulfill the trade, then that employee's applicable paid time off bank shall be deducted for the trade time which shall revert to the City or the City may require the trade time to be worked as owed time.

**Section 23.03: Additional Compensation.**

A. Mileage Reimbursement: Mileage reimbursement will only be paid if use of the personal vehicle is authorized to be used for official departmental use in accordance with the City's Policy.

B. Travel: When a member is assigned to training or a school outside of the Racine County area, appropriate consideration shall be given to the distance and time involved and the mode of transportation used. Approved travel time outside the Racine County area when the employee is driving is paid at straight time.

C. Tuition Reimbursement: Employees will be allowed to participate in the City's Tuition Reimbursement Program to the extent budgeted and approved by the Chief and City Administrator and subject to any repayment obligations established by the City.

D. Gym Reimbursement. Employees will be allowed to participate in the City's Gym Reimbursement Program.

E. Sick Leave Donation: Employees will be allowed to participate in the City's Sick Leave Donation Program.

F. Longevity: Full-time employees with more than five years of full-time service are eligible for longevity pay for their length of service as follows:

- After 5 years of service – the employee will receive an additional \$.05 per hour worked
- After 10 years of service – the employee will receive an additional \$.10 per hour worked
- After 15 years of service – the employee will receive an additional \$.30 per hour worked

#### **Section 23.04: Association Business**

A. Leaves for Association Business: A union officer may utilize accumulated compensatory overtime or vacation allowance for Association business, providing in respect to the use of compensatory overtime or vacation allowance is authorized by the Chief. Association business may include and be limited to Association business meetings, conferences and conventions. A union officer desiring to use accumulated compensatory time or vacation allowance for Association business shall make prior application for such use to the Chief.

B. Bargaining and Grievance Meetings: Up to one union officer serving as a member of the bargaining or grievance committee of the Association may have leave from duty without deduction from pay, after advance notice to the Chief, and if the Chief determines that such absence from duty will not endanger fire services, to participate in meetings with the City. The officer on duty participating in such meetings shall be in readiness for recall and return to active duty upon order.

C. Bulletin Board: The City agrees to provide bulletin boards for the Union's use for purposes of publishing materials involving collective bargaining and for Association

meetings and conferences. Any material posted on the board that violates this section or city policy shall be removed.

**Section 23.05**

To ensure the ability of the City of Burlington Fire Department to provide adequate services with the increasing demand of its growing service base, the City will require any new firefighters to have the following minimum qualifications:

1.) A-EMT

Paid Fire Department personnel are required to attend a minimum of 16 out of 24 monthly officer meetings and general drills; failure to attain minimum attendance will result in progressive disciplinary action at the discretion of the Fire Chief. Attendance at required meetings and training will count as hours worked when calculating overtime.

For all current firefighters, A-EMT certification must be achieved successfully by June 30, 2021. All costs of training and testing for current employees to achieve A-EMT certification will be paid for by the City of Burlington Fire Department. In the event of testing failure all subsequent costs for training and testing will be the responsibility of the employee until successful completion, at which time testing costs (only) for the passing grade will be reimbursed to employee.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**FOR THE CITY OF BURLINGTON**

**FOR IAFF AND LOCAL 321**

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