



City Clerk  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 - (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

**CITY OF BURLINGTON**  
**Committee of the Whole Minutes**  
**Jeannie Hefty, Mayor**  
**Diahnn Halbach, City Clerk**  
**Tuesday, June 18, 2019**

1. **Call to Order - Roll Call**

Mayor Jeannie Hefty called the Committee of the Whole meeting to order at 6:30 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Student Representatives - Present: None. Excused: Jack Schoepke (BHS)

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Public Works Director Peter Riggs, Library Director Joe Davies and Intern Nick Faust.

2. **Citizen Comments** - There were none.

3. **Approval of Minutes** - To approve the June 4, 2019 Committee of the Whole Minutes.  
Motion: Alderman Preusker. Second: Alderman Kott. With all in favor, the motion carried.

4. **RESOLUTIONS:**

A. **Resolution 4960(13)** - To approve the Award of Bids for the 2019 Street Improvement Program.

Director Riggs stated that the Board of Public works met on June 6, 2019 and opened three bids for the 2019 Street Improvement Program which includes road repairs for West State Street from Elmwood Avenue to McHenry Street, Milwaukee Avenue from West State Street to Lewis Street, all of Foxtree Circle, the western end of Dale Drive, and driveway installation at the West State Street sanitary lift station; as well as 526 feet of sanitary sewer replacement on Milwaukee Avenue and replacement of eight lead water service lines within the State Street and Milwaukee Street portion of the project.

Riggs confirmed that after staff review, it was recommended that the bid be awarded to the lowest, most responsive bidder, Wanasek Corporation for the not-to-exceed amount of \$982,171. Riggs further stated that the project bid included an alternate item for road construction of West State Street from Oakland Avenue to Elmwood Avenue, however it was determined that these costs significantly exceeded the budget and therefore the alternate was not recommended. Riggs also confirmed that if the alternative was included, then Payne and Dolan, Inc. would have been the lowest bidder with the combined totals.

Alderman Preusker mentioned that during the 2019 Budget Workshops it was discussed that the City would plan to do one continuous mile of road repair each year and asked if the stretch on Milwaukee Avenue equaled one mile. Riggs responded that the repairs scheduled for Milwaukee Avenue is not a full linear mile of street, however it is a long continuous corridor along the entryway which will help a lot. Preusker then inquired about road repairs on Milwaukee Avenue by the railroad tracks and asked if CN will be conducting any improvements there. Riggs responded that he is unaware of any plans with CN to do repairs in that area however, he understands there is definitely a portion along that Milwaukee Street corridor that

needs repairs and will be considered along with the Pine Street corridor for future street improvements. Preusker then inquired about the infrastructure costs and wanted to make sure that the City is capturing these costs and allocating the proper funding in order to avoid the need to bond or borrow money for future projects.

Alderman Grandi asked Riggs how many lead service lines will remain after the eight are replaced. Riggs responded there are approximately 200-300 lead service lines in the entire community, roughly 10%, but did not have an exact number; however, will be replaced as street repairs and improvements are completed.

Alderman Grandi stated that the City bonded for \$1.3 million but the total project costs is \$1.186 million and asked what happens with the additional money. Director DeQuaker responded that the \$1.3 million includes the cost of the bond as well as Ehlers costs and other expenses, therefore the bond is sufficient in the amount of \$1.3 million.

Alderman Bauman inquired as to how many people opted to have their lead pipes replaced. Riggs responded that the City is replacing all publicly owned lead lines from the main to the stop box and it's the private property owner's responsibility to replace it from the stop box into the home if they so choose, but no information was available as to how many homeowners opted to replace lead lines during this project.

Alderman Grandi asked if there was an option for home or business owners to work with the contractor and coordinate replacement of their pipes while working on the city portion of the project. Riggs responded that it may occur and is not prohibited, however the City doesn't facilitate that communication with the property owner and cautioned about the gray area where the contractor works for the city versus the property owner.

5. **ORDINANCES:**

- A. **Ordinance 2049(15)** - To approve annexing territory of 0.84 acres for property located at W. State Street (002-03-19-31-032-000) in the Town of Burlington to the City of Burlington, Racine County, Wisconsin.

Director Watkins provided background history stating that the owners of this property has submitted a petition for direct annexation with the City of Burlington for the purpose of having access to Municipal water and sewer and that passage of this ordinance is the last step in the annexation process.

Alderman Bauman asked if this parcel would remain a parking lot or if there were future development plans. Watkins responded that there are plans to develop this parcel, which will be presented to Council at a future date.

6. **MOTIONS:** There were none.

7. **ADJOURNMENT**

Motion: Alderman Bauman. Second: Alderman Preusker. With all in favor, the motion carried and the meeting adjourned at 6:44 p.m.

Minutes respectfully submitted by:

---

Diahnn C. Halbach  
City Clerk  
City of Burlington