



**AGENDA
COMMON COUNCIL**

Tuesday, July 16, 2019

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Jeannie Hefty
Susan Kott, Alderman, 1st District
Theresa Meyer, Alderman, 1st District
Bob Grandi, Alderman, 2nd District
Ryan Heft, Alderman, 2nd District
Steve Rauch, Alderman, 3rd District
Jon Schultz, Council President, Alderman, 3rd District
Thomas Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

Student Representatives:
Jack Schoepke, Student Representative (BHS)

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments**
4. **Chamber of Commerce Representative and Rescue Squad Representative**
5. **Approval of Minutes** *(B. Grandi)*
 - A. To approve the July 2, 2019 Common Council Minutes.
6. **Letters and Communications** *(R. Heft)*
 - A. To accept Council Correspondence as submitted.
7. **Reports by Aldermanic Representatives and Department Heads**
8. **Reports** *(S. Rauch)*
 - A. To approve Reports 1-2 as submitted.
9. **Payment of Prepays and Vouchers** *(T. Preusker)*

A. To approve Prepaid and Voucher list for bills accrued through July 16, 2019:

Total Prepaid:	\$ 91,196.04
Total Vouchers:	\$ 206,697.82
Grand Total:	<u>\$ 297,893.86</u>

10. **Licenses** (S. Kott)

A. To approve Operator License Applications as submitted.

11. **Special Events** - There are none.

12. **Appointments and Nominations** (T. Meyer)

To appoint Corina Kretschmer to the Community Development Authority (CDA) to replace Jim Spieghelhoff. Term to expire November 1, 2019.

13. **PUBLIC HEARINGS:** There are none.

14. **RESOLUTIONS:**

A. **Resolution 4962(15)** - To consider approving an Extraterritorial Zoning Certified Survey Map for property located between 920 and 1316 S. Teut Road. (B. Grandi)

B. **Resolution 4963(16)** - To consider approving a Certified Survey Map for property located at 109-111 and 117 Schemmer Street. (R. Heft)

C. **Resolution 4964(17)** - To Accept the Dedication of Land for Public Right of Way Purposes for property located at 340 Dale Drive. (S. Rauch)

15. **ORDINANCES:**

A. **Ordinance 2050(16)** - To amend Chapter 187-7(E) of the City of Burlington Municipal Code, to eliminate the 4 liter limit of hard alcohol sales for retail stores holding a "Class B" liquor license. (T. Preusker)

16. **MOTIONS:**

A. **Motion 19-933** - To approve the 2020-2022 Union Agreement between the City of Burlington and the Labor Association of Wisconsin, Inc. on behalf of the Burlington Police Benevolent Association Local 218. (S. Kott)

17. **ADJOURNMENT** (T. Meyer)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



COMMON COUNCIL REGULAR

ITEM NUMBER 5A

DATE: July 16, 2019

SUBJECT: MEETING MINUTES - To approve the July 2, 2019 Common Council Minutes.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The attached minutes are from the July 2, 2019 Common Council meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the attached minutes from the July 2, 2019 Common Council meeting.

TIMING/IMPLEMENTATION:

This item is scheduled for final consideration at the July 16, 2019 Common Council meeting.

Attachments

CC Min



City Clerk
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 - (262) 763-3474 fax
www.burlington-wi.gov

**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, July 2, 2019**

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order at 6:58 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Student Representatives - Present: Jack Schoepke (BHS). Excused: None.

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Public Works Director Peter Riggs, Fire Chief Alan Babe and Intern Nick Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative**

Chamber Representative, Stephen Quist, provided an event update on behalf of the Chamber. Quist stated that the Chamber hosted the most recent Craft Beer Walk, which was successful and that upcoming events include Maxwell Street Days, scheduled for July 26-27, and the Annual Golf Outing scheduled in September.

5. **Approval of Minutes** - To approve the Common Council Minutes for June 18, 2019.

Motion: Alderman Rauch. Second: Alderman Kott. With all in favor, the motion carried.

6. **Letters and Communications** - There were none.

7. **Reports by Aldermanic Representatives and Department Heads**

- Mayor Hefty asked DPW Director Peter Riggs about the algae on Echo Lake. Riggs responded that they are in the process of trying to remedy the situation.

- Administrator Walters reminded everyone of the 4th of July Firemen's Dance and Fireworks.

8. **Reports** - To approve Board Reports 1-5 as submitted.

Motion: Alderman Schultz. Second: Alderman Meyer. With all in favor, the motion carried.

9. **Payment of Prepaids and Vouchers** - To approve the Prepaid and Voucher list for bills accrued through July 2, 2019.

Motion: Alderman Preusker. Second: Alderman Heft. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

10. **Licenses** - To approve Operator License Applications as submitted.
Motion: Alderman Bauman. Second: Alderman Grandi. With all in favor, the motion carried.
11. **Special Events** - To approve the Special Event Permit Applications as submitted.
Motion: Alderman Kott. Second: Alderman Preusker. With all in favor, the motion carried.
12. **Appointments and Nominations** - There were none.
13. **PUBLIC HEARINGS:** There were none.
14. **RESOLUTIONS:**
 - A. **Resolution 4961(14)** - To approve the purchase of a new patrol truck cab and chassis for the Department of Public Works from Lakeside International and body from Olson Trailer and Body for the total amount of \$206,517.00.
Motion: Alderman Meyer. Second: Alderman Kott. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
15. **ORDINANCES:**
 - A. **Ordinance 2049(15)** - To approve annexing territory of 0.84 acres for property located at W. State Street (002-03-19-31-032-000) in the Town of Burlington to the City of Burlington, Racine County, Wisconsin.
Motion: Alderman Grandi. Second: Alderman Rauch. With all in favor, the motion carried.
16. **MOTIONS:**
 - A. **Motion 19-932** - To consider approving a Certificate of Appropriateness for property located at 164 E. Washington Street.
Motion: Alderman Heft. Second: Alderman Preusker. With all in favor the motion carried.
17. **ADJOURN INTO CLOSED SESSION**
Wis. Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (BRS update)
Motion: Alderman Rauch. Second: Alderman Bauman. With all in favor, the motion carried and the meeting adjourned into closed session at 7:11 p.m.
18. **RECONVENE INTO OPEN SESSION**
Motion: Alderman Schultz. Second: Alderman Rauch. With all in favor, the meeting reconvened into open session at 8:00 p.m.
19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**
There was no action.
20. **ADJOURNMENT**
Motion: Alderman Preusker. Second: Alderman Grandi. With all in favor, the meeting adjourned at 8:00 pm.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington



DATE: July 16, 2019

SUBJECT: LETTERS AND COMMUNICATIONS - To accept Council Correspondence as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Attached please find the following communication:

- Email correspondence from Alderman Schultz dated June 19, 2019 regarding his absence from the July 16, 2019 Committee of the Whole and Common Council meetings.
- Email correspondence from Alderman Bauman dated July 7, 2019 regarding his absence from the July 16, 2019 Committee of the Whole and Common Council meetings.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that the Council accept this communication.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the July 16, 2019 Common Council meeting.

Attachments

Schultz Memo

Bauman Memo

Diahn Halbach

From: Carina Walters
Sent: Wednesday, June 19, 2019 4:06 PM
To: Diahn Halbach
Subject: Fwd: July 16 Council

Diahn,
See below.
Carina

Sent from my iPhone

Begin forwarded message:

From: Jon Schultz <jschultz@burlington-wi.gov>
Date: June 18, 2019 at 8:02:28 PM CDT
To: Carina Walters <cwalters@burlington-wi.gov>
Cc: Megan Watkins <Megan@burlington-wi.gov>
Subject: July 16 Council

Hi Carina and Megan,

I'll be out of town for the July 16 Council meeting.

Thanks,

Jon E. Schultz II
City Council President
Alderman, 3rd District, City of Burlington

Diahnn Halbach

From: Todd Bauman
Sent: Sunday, July 7, 2019 7:41 PM
To: Diahnn Halbach; Jeannie Hefty; Carina
Subject: July 16th

I have been temporarily moved to 2nd shift for a couple of weeks [REDACTED].
[REDACTED]. So I will not make the July 16th meetings.....

Todd



DATE: July 16, 2019

SUBJECT: REPORTS - To approve Reports 1-2 as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Attached please find the following reports:

1. Plan Commission Minutes, 6-11-19
2. Committee of the Whole Minutes, 7-2-19

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that Council approves the submitted reports.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the July 16, 2019 Common Council meeting.

Attachments

Plan Minutes



Minutes
City of Burlington Plan Commission
June 11, 2019, 6:30 p.m.

Mayor Jeannie Hefty called the Plan Commission meeting to order at 6:30 p.m. Roll call: Alderman Bob Grandi; Commissioners Chad Redman; John Ekes; and Art Gardner were present. Alderman Tom Preusker and Commissioner Andy Tully were excused.

APPROVAL OF MINUTES

Alderman Grandi moved, and Commissioner Ekes seconded to approve the minutes of May 14, 2019. All were in favor and the motion carried.

LETTERS & COMMUNICATIONS

None

CITIZEN COMMENTS

None

OLD BUSINESS

None

NEW BUSINESS

A. Consideration to recommend approval to the Common Council of an Ordinance to consider annexing territory located on West State Street in the Town of Burlington to be permanently zoned B-1, Neighborhood Business District.

- Mayor Hefty opened this item for discussion.
- Megan Watkins, Assistant City Administrator/Zoning Administrator, explained there is no formal address for this vacant site, which is across the street from Gooseberries. The applicant would like this annexation in order to have access to Municipal water and sewer, and Council accepted the petition at the May 21, 2019 meeting.
- There were no further comments.

Commissioner Ekes moved, and Alderman Grandi seconded to recommend approval of an Ordinance for an annexation.

All were in favor and the motion carried.

B. Public Hearing to hear public comments regarding a Conditional Use application from Linda Peterson and Tara Lois for property located at 940 S. Pine Street to operate a small party rental venue.

- Mayor Hefty opened the Public Hearing at 6:32 p.m.
- There were no comments.

Commissioner Ekes moved, and Alderman Redman seconded to close the Public Hearing at 6:33 p.m.

All were in favor and the motion carried.

C. Consideration to approve a Conditional Use application from Linda Peterson and Tara Lois for property located at 940 S. Pine Street to operate a small party rental venue, subject to Graef's memorandum to the Plan Commission.

- Mayor Hefty opened this item for discussion.
- Tanya Fonesca, Graef, explained a Conditional Use Permit is required to do this type of business. Ms. Fonseca stated a conditional approval was given on the review because of the parking needs and landscaping requirements not being met. This will be the Commissioners decision.
- Ms. Fonesca asked the applicant for more information regarding parking needs. Tara Lois, stated most people either car pool or drop off, and the business is mainly open on the weekends. Ms. Lois further stated their previous location behind Sugar Bean Café was smaller, and had no parking issues or complaints.
- Ms. Fonesca commented that the parking spaces should be striped, curb stops put in, and landscaping installed. Nancy Schvetz, owner, questioned where exactly should the landscape go. Ms. Fonesca stated the asphalt would be dug up and landscape placed in front of the building, next to the ramp. Commissioner Redman asked if any landscape was there now, and if not, maybe trees could be placed in the parkway instead of next to the building. Ms. Fonesca replied there is no current landscape, however, the Department of Public Works would have to verify if planting trees in the parkway was an option.
- Commissioner Ekes asked what the capacity for the building is. Ms. Lois replied she is waiting to hear from the Fire Department, but guessed 35-40 people. Commissioner Ekes was concerned about 40 people having only 14 parking spaces. Ms. Lois responded there is parking across the street, and will be asking Schneider Electric if their parking lot could be shared since that business is not open on weekends. Commissioner Gardner stated there were previous applicants for projects with parking issues, but they had no problems.
- There were no further comments.

Commissioner Ekes moved, and Alderman Grandi seconded to approve the Conditional Use.

All were in favor and the motion carried.

ADJOURNMENT

Commissioner Ekes moved, and Alderman Grandi seconded to adjourn the meeting at 6:47 p.m.

All were in favor and the motion carried.

Recording Secretary
Kristine Anderson
Administrative Assistant



DATE: July 16, 2019

SUBJECT: **PREPAID AND VOUCHERS** - To approve the Prepaid and Vouchers list for bills accrued through July 16, 2019.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

Attached please find the Prepaid and Voucher list for bills accrued through July 16, 2019:

Total Prepaid:	\$ 91,196.04
Total Vouchers:	\$ 206,697.82
Grand Total:	\$ 297,893.86

BUDGET/FISCAL IMPACT:

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$46,256.35 John's Disposal Service, Inc - Garbage and Recycling for June 2019
2. \$22,680.00 Accurate Appraisal LLC. - 2019 City of Burlington Assessment Services
- 3 \$18,652.39 WE Energies - Street Lights 05/29/19 to 06/28/19
4. \$16,746.18 WE Energies - Sewer Treatment Plant 05/22/19 to 06/22/19
5. \$13,377.15 Scherrer Construction Co., Inc. - Burlington Pool - Drain Tile at Deck Perimeter

RECOMMENDATION:

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$297,893.86.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the July 16, 2019 Common Council meeting.

Attachments

- Prepaid 06.28.19
- Prepaid 07.05.19
- Vouchers 07.16.19

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100454521001						
100-454521-001 BOND FEES	RACINE COUNTY CLERK OF C	Goble, Will J 19-6904 947.01(1)/968.075	19-6904	06/24/2019	150.00	06/28/2019
100-454521-001 BOND FEES	RACINE COUNTY CLERK OF C	Windler, George Case:19-7034/346.04	19-7034/346.04	06/26/2019	5,000.00	06/28/2019
Total 100454521001:					5,150.00	
100454591000						
100-454591-000 PARK DEPT	HEWITT, JAMES	REIMBURSE-PARK SECURITY DEPOSIT	062619	06/26/2019	100.00	06/28/2019
100-454591-000 PARK DEPT	GIETZEL, BRAD	REFUND-PARK SECURITY DEPOSIT	062619	06/26/2019	100.00	06/28/2019
100-454591-000 PARK DEPT	WILLEMS, HANNAH	REIMBURSE-PARK SECURITY DEPOSIT	062619	06/26/2019	100.00	06/28/2019
Total 100454591000:					300.00	
100484847000						
100-484847-000 Developer Reimbursement	OHM, THOMAS	REFUND-REVIEW DEPOSIT FEE	062519	06/25/2019	185.00	06/28/2019
Total 100484847000:					185.00	
100515132330						
100-515132-330 ADMIN - INSVC TRAINING &	WATKINS, MEGAN	Reimbursement - Mileage	062419	06/24/2019	243.60	06/28/2019
Total 100515132330:					243.60	
100515140330						
100-515140-330 CLERK - TRAINING & TRAV	HALBACH, DIAHNN	Reimbursement - Mileage	062719	06/27/2019	32.48	06/28/2019
Total 100515140330:					32.48	
100525220159						
100-525220-159 FIRE - CLOTHING ALLOWA	CONWAY SHIELDS	FIRE DEPT - SUPPLIES	0442858-IN	06/26/2019	28.50	06/28/2019
Total 100525220159:					28.50	
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8403-026-057	8403026057JUNE1	06/23/2019	1,041.81	06/28/2019
Total 100525220220:					1,041.81	
100525220296						
100-525220-296 Emergency Medical	Babe, Alan	Reimburse-Plano Stowaway-#931	062519	06/25/2019	21.00	06/28/2019
Total 100525220296:					21.00	
100535321261						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0455-414-409	0455414409JUNE1	06/20/2019	209.05	06/28/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4404-149-064	4404149064JUNE1	06/20/2019	31.31	06/28/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5043-084-318	5043084318JUNE1	06/24/2019	30.25	06/28/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5465-979-181	5465979181JUNE1	06/24/2019	63.55	06/28/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7255-756-558	7255756558JUNE1	06/23/2019	22.96	06/28/2019
Total 100535321261:					357.12	
100535321310						
100-535321-310 STREETS - OFF SUPP/POS	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	045088 06/19	06/10/2019	132.36	06/28/2019
Total 100535321310:					132.36	
10055551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0435-566-939	0435566939JUNE1	06/20/2019	58.36	06/28/2019

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 10055551220:					58.36	
10055551310						
100-55551-310 PARKS - OFFICE SUPP, PO	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	045088 06/19	06/10/2019	132.36	06/28/2019
Total 10055551310:					132.36	
10055561265						
100-555561-265 Parkway Tree Cost Share	EBBERS, MARK & MOLLY	REIMBURSEMENT-PARKWAY TREE COST	062419	06/24/2019	200.00	06/28/2019
Total 10055561265:					200.00	
100565639399						
100-565639-399 ECONOMIC DEVELOPMENT	ROGER BROOKS INTERNATIO	Letter of Understanding	190619-BLTBUR	06/19/2019	500.00	06/28/2019
Total 100565639399:					500.00	
621575740153						
621-575740-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	Health Care FSA	2567470	06/14/2019	708.22	06/28/2019
621-575740-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	Health Care FSA	2582136	06/25/2019	438.60	06/28/2019
Total 621575740153:					1,146.82	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	0469-455-267	0469455267JUNE1	06/19/2019	211.19	06/28/2019
Total 621575740220:					211.19	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	045088 06/19	06/10/2019	30.97	06/28/2019
Total 621575740310:					30.97	
622506500000						
622-506500-000 RESERVOIRS & SUPPLES	AMAZON.COM/GE MONEY	60457 8781 046912 8 (split)	046912 06/19	06/10/2019	42.86	06/28/2019
Total 622506500000:					42.86	
622506540000						
622-506540-000 HYDRANTS & SUPPLIES	CORE & MAIN LP	Core & Main - Water Dept	K648609	05/31/2019	462.56	06/28/2019
Total 622506540000:					462.56	
622509030000						
622-509030-000 OFFICE SUPPLIES	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	045088 06/19	06/10/2019	61.94	06/28/2019
Total 622509030000:					61.94	
622509210000						
622-509210-000 OFFICE SUPPLY	PETTY CASH WWTP	PETTY CASH WWTP POST OFFICE	2019 JUNE	06/27/2019	13.35	06/28/2019
622-509210-000 OFFICE SUPPLY	AMAZON.COM/GE MONEY	60457 8781 046912 8 (split)	046912 06/19	06/10/2019	33.48	06/28/2019
622-509210-000 OFFICE SUPPLY	AMAZON.COM/GE MONEY	60457 8781 046912 8 (split)	046912 06/19	06/10/2019	36.52	06/28/2019
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	Time Warner WWTP Acct # 715297601	715297601061519	06/15/2019	129.12	06/28/2019
Total 622509210000:					212.47	
622509230000						
622-509230-000 OUTSIDE SERVICES	WI DEPT OF NATURAL RESOU	2019 Water Use Fees, Owner #3471	WU81604	05/13/2019	125.00	06/28/2019

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 622509230000:					125.00	
623575740245						
623-575740-245	REPAIR,MAINTENANCE GR	F & W LANDSCAPE SPEC.	F & W LANDSCAPE AIRPORT CUTTING	362	06/01/2019	3,250.00 06/28/2019
Total 623575740245:					3,250.00	
Grand Totals:					13,926.40	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100444411000						
100-444411-000 COURT FINES & COSTS	RACINE COUNTY TREASURER	Racine Co Jail Assessment	2019JUNE	07/01/2019	1,615.00	07/05/2019
100-444411-000 COURT FINES & COSTS	RACINE COUNTY TREASURER	Racine Co Surcharge	2019JUNE	07/01/2019	406.80	07/05/2019
100-444411-000 COURT FINES & COSTS	ST OF WISC CONTROLLER'S O	ST OF WI CONTROLLER OFFICE JUNE	2019 JUNE	07/01/2019	6,137.76	07/05/2019
Total 100444411000:					8,159.56	
100454591000						
100-454591-000 PARK DEPT	CALWART, KIM	REIMBURSE-SECURITY DEPOSIT PARK	070319	07/03/2019	100.00	07/05/2019
100-454591-000 PARK DEPT	KISLEY, HEATHER	REIMBURSE-SECURITY DEPOSIT PARK	070319	07/03/2019	100.00	07/05/2019
100-454591-000 PARK DEPT	LINNEMAN, JODI	REIMBURSE-SECURITY DEPOSIT-PARK	070319	07/03/2019	100.00	07/05/2019
Total 100454591000:					300.00	
100515132220						
100-515132-220 ADMIN - UTILITIES	WE ENERGIES	5843-033-004 (split)	5843033004JUNE1	06/27/2019	315.65	07/05/2019
Total 100515132220:					315.65	
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T	171-798-6300 001 (split)	4058328406	06/19/2019	330.40	07/05/2019
100-515132-225 ADMIN - TELEPHONE	VERIZON WIRELESS	VERIZON ADMIN 286396851-00001	9832699495	06/23/2019	14.03-	07/05/2019
Total 100515132225:					316.37	
100515141157						
100-515141-157 FINANCE - INSERVICE TRAI	CIVIC SYSTEMS, LLC	Symposium - Stacey Martin	2019 MARTIN	07/03/2019	225.00	07/05/2019
100-515141-157 FINANCE - INSERVICE TRAI	CIVIC SYSTEMS, LLC	Symposium - Pat Solofra	2019 SOLOFRA	07/03/2019	225.00	07/05/2019
Total 100515141157:					450.00	
100515141220						
100-515141-220 FINANCE - UTILITY SERVIC	WE ENERGIES	5843-033-004 (split)	5843033004JUNE1	06/27/2019	191.64	07/05/2019
Total 100515141220:					191.64	
100515141225						
100-515141-225 FINANCE - TELEPHONE	AT & T	171-798-6300 001 (split)	4058328406	06/19/2019	197.24	07/05/2019
100-515141-225 FINANCE - TELEPHONE	VERIZON WIRELESS	VERIZON FINANCE 286396851-00001	9832699495	06/23/2019	46.49	07/05/2019
Total 100515141225:					243.73	
100515141330						
100-515141-330 FINANCE - TRAVEL	DEQUAKER, STEVE	Reimbursement - Mileage	2019 JUNE	06/26/2019	17.40	07/05/2019
Total 100515141330:					17.40	
100515181225						
100-515181-225 HR-Telephone	VERIZON WIRELESS	VERIZON HUMAN RESOURCE 286396851-00001	9832699495	06/23/2019	60.47-	07/05/2019
Total 100515181225:					60.47-	
100525211225						
100-525211-225 POLICE - TELEPHONE	AT & T	057 736 7870 001	26276713890619	06/21/2019	606.16	07/05/2019
100-525211-225 POLICE - TELEPHONE	AT & T	171-798-6300 001 (split)	4058328406	06/19/2019	530.12	07/05/2019
100-525211-225 POLICE - TELEPHONE	VERIZON WIRELESS	VERIZON POLICE 286396851-00001	9832699495	06/23/2019	811.89	07/05/2019
Total 100525211225:					1,948.17	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8419-416-558	8419416558JUNE1	06/27/2019	10.82	07/05/2019
Total 100525220220:					10.82	
100525220225						
100-525220-225 FIRE - TELEPHONE	VERIZON WIRELESS	VERIZON FIRE 286396851-00001	9832699495	06/23/2019	95.06	07/05/2019
Total 100525220225:					95.06	
100525231220						
100-525231-220 BLDG INSP UTILITIES	WE ENERGIES	5843-033-004 (split)	5843033004JUNE1	06/27/2019	56.37	07/05/2019
Total 100525231220:					56.37	
100525231225						
100-525231-225 BLDG INSP - TELEPHONE	VERIZON WIRELESS	VERIZON BLDG DEPARTMENT	9832699495	06/23/2019	45.47-	07/05/2019
Total 100525231225:					45.47-	
100535321220						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345JUNE1	06/26/2019	703.67	07/05/2019
100-535321-220 STREETS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671JUNE1	06/25/2019	80.80	07/05/2019
Total 100535321220:					784.47	
100535321225						
100-535321-225 STREETS - TELEPHONE	VERIZON WIRELESS	VERIZON STREET 286396851-00001	9832699495	06/23/2019	11.39	07/05/2019
Total 100535321225:					11.39	
100535321261						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0818-594-802	0818594802JUNE1	06/26/2019	15.51	07/05/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0819-473-268	0819473268JUNE1	06/26/2019	46.95	07/05/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0838-352-542	0838352542JUNE1	06/25/2019	23.71	07/05/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0850-628-152	0850628152JUNE1	06/25/2019	268.17	07/05/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	2023-503-060	2023503060JUNE1	06/26/2019	136.22	07/05/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4432-157-647	4432157647JUNE1	06/28/2019	18,652.39	07/05/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5406-087-899	5406087899JUNE1	06/20/2019	85.98	07/05/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5459-100-732	5459100732JUNE1	06/27/2019	193.27	07/05/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5644-617-733	5644617733JUNE1	06/26/2019	128.82	07/05/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5695-147-539	5695147539JUNE1	06/26/2019	150.69	07/05/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6893-002-943	6893002943JUNE1	06/25/2019	17.34	07/05/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7245-068-041	7245068041JUNE1	06/27/2019	138.50	07/05/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7467-500-426	7467500426JUNE1	06/27/2019	227.05	07/05/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	8499-073-119	8499073119JUNE1	06/27/2019	189.03	07/05/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	9418-285-345	9418285345JUNE1	06/27/2019	77.78	07/05/2019
Total 100535321261:					20,351.41	
100535321354						
100-535321-354 STREETS-PARKNG STRUC	WE ENERGIES	7082-958-528	7082958528JUNE1	06/27/2019	499.69	07/05/2019
Total 100535321354:					499.69	
10055551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	1269-762-568	1269762568JUNE1	06/26/2019	31.01	07/05/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345JUNE1	06/26/2019	351.84	07/05/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	2428-946-714	2428946714JUNE1	06/27/2019	230.41	07/05/2019

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100-555551-220 PARKS - UTILITIES	WE ENERGIES	3243-370-777	3243370777JUNE1	06/28/2019	26.59	07/05/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3698-542-543	3698542543JUNE1	06/27/2019	28.87	07/05/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	6211-699-899	6211699899JUNE1	06/26/2019	41.63	07/05/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	6895-338-188	6895338188JUNE1	06/27/2019	104.50	07/05/2019
100-555551-220 PARKS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671JUNE1	06/25/2019	40.39	07/05/2019
Total 100555551220:					855.24	
100555551225						
100-555551-225 PARKS - TELEPHONE	VERIZON WIRELESS	VERIZON PARK 286396851-00001	9832699495	06/23/2019	59.52-	07/05/2019
Total 100555551225:					59.52-	
251555511220						
251-555511-220 UTILITIES	WE ENERGIES	0810-148-657	0810148657JUNE1	06/27/2019	981.44	07/05/2019
251-555511-220 UTILITIES	WE ENERGIES	5852-857-487	5852857487JUNE1	06/26/2019	41.99	07/05/2019
Total 251555511220:					1,023.43	
251555511225						
251-555511-225 TELEPHONE	AT & T	171-798-6300 001 (split)	4058328406	06/19/2019	263.82	07/05/2019
Total 251555511225:					263.82	
251555511327						
251-555511-327 MATERIALS	JOURNAL TIMES	Renewal Acct. No. 130-00003762	130-00003762 2019	06/25/2019	560.00	07/05/2019
251-555511-327 MATERIALS	BEAVER DAM COMMUNITY LIB	Lost Property	062819	06/28/2019	17.00	07/05/2019
Total 251555511327:					577.00	
251555511345						
251-555511-345 PROGRAMS	SCHMIDT, JANE	Reimbursement - Library Crafts	062619	06/26/2019	46.42	07/05/2019
Total 251555511345:					46.42	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	1887-026-576	1887026576JUNE1	06/22/2019	16,746.18	07/05/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	3602-583-285	3602583285JUNE1	06/20/2019	92.69	07/05/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4847-248-215	4847248215JUNE1	06/25/2019	232.98	07/05/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4897-650-087	4897650087JUNE1	06/25/2019	65.42	07/05/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6212-377-525	6212377525JUNE1	06/26/2019	4,858.30	07/05/2019
Total 621575740220:					21,995.57	
621575740222						
621-575740-222 GAS	WE ENERGIES	0862-239-067	0862239067JUNE1	06/25/2019	1,411.36	07/05/2019
621-575740-222 GAS	WE ENERGIES	2663-378-614	2663378614JUNE1	06/25/2019	9.57	07/05/2019
621-575740-222 GAS	WE ENERGIES	3646-902-199	3646902199JUNE1	06/25/2019	15.35	07/05/2019
Total 621575740222:					1,436.28	
621575740225						
621-575740-225 TELEPHONE	VERIZON WIRELESS	VERIZON WWTP 286396851-00001	9832699495	06/23/2019	31.98-	07/05/2019
Total 621575740225:					31.98-	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	TIME WARNER CABLE	Time Warner WWTP Acct # 702658601	702658601061819	06/18/2019	124.94	07/05/2019

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Total 621575740310:					124.94	
622506220000						
622-506220-000 POWER	WE ENERGIES	0882-547-355 (split)	0882547355JUNE1	06/26/2019	4,075.19	07/05/2019
622-506220-000 POWER	WE ENERGIES	3267-293-366	3267293366JUNE1	06/25/2019	551.34	07/05/2019
622-506220-000 POWER	WE ENERGIES	3457-108-505	3457108505JUNE1	06/27/2019	4,232.87	07/05/2019
622-506220-000 POWER	WE ENERGIES	6271-254-861 (split)	6271254861JUNE1	06/26/2019	2,204.49	07/05/2019
622-506220-000 POWER	WE ENERGIES	7255-465-187	7255465187JUNE1	06/25/2019	148.19	07/05/2019
622-506220-000 POWER	WE ENERGIES	8682-353-384 (split)	8682353384JUNE1	06/27/2019	3,997.05	07/05/2019
Total 622506220000:					15,209.13	
622506230000						
622-506230-000 SUPPLIES	WE ENERGIES	0882-547-355 (split)	0882547355JUNE1	06/26/2019	11.49	07/05/2019
622-506230-000 SUPPLIES	WE ENERGIES	1438-804-919	1438804919JUNE1	06/27/2019	9.57	07/05/2019
622-506230-000 SUPPLIES	WE ENERGIES	6271-254-861 (split)	6271254861JUNE1	06/26/2019	9.57	07/05/2019
622-506230-000 SUPPLIES	WE ENERGIES	6499-874-589	6499874589JUNE1	06/26/2019	15.70	07/05/2019
622-506230-000 SUPPLIES	WE ENERGIES	8682-353-384 (split)	8682353384JUNE1	06/27/2019	9.57	07/05/2019
622-506230-000 SUPPLIES	WE ENERGIES	9259-879-303	9259879303JUNE1	06/26/2019	9.57	07/05/2019
Total 622506230000:					65.47	
622509210000						
622-509210-000 OFFICE SUPPLY	VERIZON WIRELESS	VERIZON WATER DEPT	9832699495	06/23/2019	120.87-	07/05/2019
Total 622509210000:					120.87-	
622509350000						
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	1638-891-345 (split)	1638891345JUNE1	06/26/2019	703.67	07/05/2019
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	8430-081-671 (split)	8430081671JUNE1	06/25/2019	80.80	07/05/2019
Total 622509350000:					784.47	
623575740242						
623-575740-242 REPAIR,MAINTENANCE EQ	WI DEPT OF TRANSPORTATIO	Project ID 39507514006	395-0000132521	06/04/2019	1,454.45	07/05/2019
Total 623575740242:					1,454.45	
Grand Totals:					77,269.64	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100484847000						
100-484847-000 Developer Reimbursement	KAPUR & ASSOCIATES, INC.	Mercantile Alley 18.0019.01	97999	05/13/2019	613.78	
100-484847-000 Developer Reimbursement	KAPUR & ASSOCIATES, INC.	Caseys Store 17.0095.01	98314	06/17/2019	186.00	
Total 100484847000:					799.78	
100515111247						
100-515111-247 Repairs & Maint Software	SWAGIT PRODUCTIONS, LLC	Video Streaming Services: June 2019	13243	06/30/2019	645.00	
Total 100515111247:					645.00	
100515111399						
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	CUP Hearing 501 S Pine St.	349391	06/20/2019	60.68	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legal - Open Book	350478	07/04/2019	29.41	
Total 100515111399:					90.09	
100515121225						
100-515121-225 MUNI COURT - TELEPHONE	TIME WARNER CABLE	Acct # 089478701 (split)	089478701070119	07/01/2019	15.06	
Total 100515121225:					15.06	
100515121310						
100-515121-310 MUNI COURT - OFFICE SUP	SHRED-IT USA LLC	Muni Court - Shredding	8127544546	06/22/2019	29.99	
Total 100515121310:					29.99	
100515131225						
100-515131-225 MAYOR-TELEPHONE	TIME WARNER CABLE	Acct # 089478701 (split)	089478701070119	07/01/2019	17.45	
Total 100515131225:					17.45	
100515132220						
100-515132-220 ADMIN - UTILITIES	BURLINGTON WATER DEPT.	2ND QTR2019 WATER UTILITY BILL(split)	2019 2ND QTR	07/08/2019	60.02	
100-515132-220 ADMIN - UTILITIES	TIME WARNER CABLE	Acct # 089478701 (split)	089478701070119	07/01/2019	398.58	
Total 100515132220:					458.60	
100515132241						
100-515132-241 ADMIN - REP & MAINT IT	DIGICORP	Email Filtering-(split)	328685	06/30/2019	30.75	
Total 100515132241:					30.75	
100515132310						
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1460190	06/26/2019	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1462460	07/03/2019	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	Office Copying Equipment, LTD	Sharp MX-5070N (split)	AR88708	06/28/2019	182.34	
100-515132-310 ADMIN - OFF SUPP-POSTA	SHRED-IT USA LLC	Admin - Shredding	8127544546	06/22/2019	29.99	
Total 100515132310:					218.27	
100515140310						
100-515140-310 CLERK - OFFICE SUPPLIES	SHRED-IT USA LLC	Clerk - Shredding	8127544546	06/22/2019	29.99	
Total 100515140310:					29.99	
100515141220						
100-515141-220 FINANCE - UTILITY SERVIC	BURLINGTON WATER DEPT.	2ND QTR2019 WATER UTILITY BILL(split)	2019 2ND QTR	07/08/2019	60.02	
100-515141-220 FINANCE - UTILITY SERVIC	TIME WARNER CABLE	Acct # 089478701 (split)	089478701070119	07/01/2019	169.52	

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Total 100515141220:					229.54	
100515141241						
100-515141-241 FINANCE - REP & MAINT IT	DIGICORP	Email Filtering-(split)	328685	06/30/2019	30.75	
Total 100515141241:					30.75	
100515141298						
100-515141-298 FINANCE - CONTRACT SER	CIVIC SYSTEMS, LLC	Semi-Annual Support Fees (split)	CVC17916	06/25/2019	2,812.34	
Total 100515141298:					2,812.34	
100515141310						
100-515141-310 FINANCE - OFFICE SUPP/P	Office Copying Equipment, LTD	Sharp MX-500IN Digital Color Imager (split)	AR88708	06/28/2019	51.89	
100-515141-310 FINANCE - OFFICE SUPP/P	SHRED-IT USA LLC	Finance - Shredding	8127544546	06/22/2019	29.99	
Total 100515141310:					81.88	
100515154298						
100-515154-298 ASSESSOR - CONTRACT S	ACCURATE APPRAISAL, LLC	Assessment Services Invoices	ACCAPP2019-2	06/25/2019	22,680.00	
Total 100515154298:					22,680.00	
100515161220						
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Cassie Hoffman Prosecution	16100-076D 16	06/30/2019	75.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Jeff Way-Revocation of CUP	16100-084D 12	06/30/2019	15.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	BMOP Expansion/TID	18100-013D 5	06/30/2019	150.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	US Cellular Tower	18100-090D 7	06/30/2019	195.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	General File - 2019	19100-000D 6	06/30/2019	945.00	
Total 100515161220:					1,380.00	
100515161272						
100-515161-272 ATTORNEY - MUNICIPAL C	BJELAJAC, JOHN M	Municipal Court General File - 2019	19100-099H	06/30/2019	4,245.00	
Total 100515161272:					4,245.00	
100515161298						
100-515161-298 ATTORNEY - CONTRACT S	BJELAJAC, JOHN M	Ketterhagen Road Dedication	15100-074D 5	06/30/2019	45.00	
Total 100515161298:					45.00	
100515181220						
100-515181-220 HR-UTILITY SERVICES	TIME WARNER CABLE	Acct # 089478701 (split)	089478701070119	07/01/2019	37.30	
Total 100515181220:					37.30	
100515181310						
100-515181-310 HR-Office Supplies/Postage	Office Copying Equipment, LTD	Sharp MX-500IN Digital Color Imager (split)	AR88708	06/28/2019	51.90	
Total 100515181310:					51.90	
100525211211						
100-525211-211 POLICE - PHYSICALS	ORGANIZATION DEVELOPMEN	ORGANIZATION DEVELOPMENT POLICE DEPT	12595	06/15/2019	675.00	
Total 100525211211:					675.00	

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100525211220						
100-525211-220 POLICE - UTILITY SERVICE	BURLINGTON WATER DEPT.	2ND QTR2019 WATER UTILITY BILL(split)	2019 2ND QTR	07/08/2019	694.54	
100-525211-220 POLICE - UTILITY SERVICE	TIME WARNER CABLE	Acct # 089478701 (split)	089478701070119	07/01/2019	797.41	
Total 100525211220:					1,491.95	
100525211240						
100-525211-240 POLICE - FUEL, OIL	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630	869297630927	07/01/2019	2,909.73	
Total 100525211240:					2,909.73	
100525211241						
100-525211-241 POLICE - REP & MAINT IT	DIGICORP	Email Filtering-(split)	328685	06/30/2019	30.75	
Total 100525211241:					30.75	
100525211242						
100-525211-242 POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #908 MAINTENANCE SUPPLIES	2259	06/24/2019	98.93	
100-525211-242 POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #903 MAINTENANCE SUPPLIES	2304	06/28/2019	98.84	
100-525211-242 POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #904 MAINTENANCE SUPPLIES	2305	06/28/2019	122.96	
100-525211-242 POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #905 MAINTENANCE SUPPLIES	2309	06/28/2019	20.99	
Total 100525211242:					341.72	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	MENARDS	Supplies-Police Dept	95739	06/23/2019	16.85	
100-525211-310 POLICE - OFF SUPP-POSTA	REINEMANS, INC.	Supplies-Police Dept	165444	06/25/2019	9.64	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	062719PD	06/27/2019	5.85	
100-525211-310 POLICE - OFF SUPP-POSTA	AMAZON CAPITAL SERVICES, I	Office Supplies	1QMR-9HWJ-H464	06/26/2019	51.57	
Total 100525211310:					83.91	
100525211330						
100-525211-330 POLICE - TRAVEL	WCTC	Acct #240707 Banks, Nathan	S0693083	06/26/2019	138.70	
Total 100525211330:					138.70	
100525211381						
100-525211-381 POLICE - INVESTIGATIONS	ULINE	Grocery Bag	109541161	06/13/2019	275.78	
Total 100525211381:					275.78	
100525211384						
100-525211-384 POLICE - CRIME PREVENTI	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	062119PD	06/21/2019	28.47	
Total 100525211384:					28.47	
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	BURLINGTON WATER DEPT.	2ND QTR2019 WATER UTILITY BILL(split)	2019 2ND QTR	07/08/2019	830.14	
100-525220-220 FIRE - UTILITY SERVICES	TIME WARNER CABLE	Acct # 079780001	079780001070119	07/01/2019	152.37	
100-525220-220 FIRE - UTILITY SERVICES	TIME WARNER CABLE	Acct # 089478701 (split)	089478701070119	07/01/2019	224.28	
Total 100525220220:					1,206.79	
100525220240						
100-525220-240 FIRE - FUEL, OIL, LUBRICA	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630	869297630927	07/01/2019	354.91	
Total 100525220240:					354.91	

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100525220242						
100-525220-242 FIRE - REPAIR & MAINT VE	Emergency Apparatus	V#920 - Rocker Switch	106821	06/19/2019	404.01	
100-525220-242 FIRE - REPAIR & MAINT VE	RELIANT FIRE APPARATUS, IN	parts V#920	119-21713	06/18/2019	383.78	
Total 100525220242:					787.79	
100525220244						
100-525220-244 FIRE - REPAIR MAINT EQUI	JEFFERSON FIRE & SAFETY	JEFFERSON FIRE & SAFETY FIRE DEPT SUPPLIE	IN107195	06/25/2019	884.00	
Total 100525220244:					884.00	
100525220248						
100-525220-248 FIRE - REPAIR MAINT BLDG	ALSCO	ALSCO - FIRE DEPT CUSTOMER #012470	IMIL1462452	07/03/2019	81.48	
100-525220-248 FIRE - REPAIR MAINT BLDG	AUTUMN SUPPLY	Fragrance Dispenser	12756	06/24/2019	42.06	
100-525220-248 FIRE - REPAIR MAINT BLDG	MENARDS	Supplies-Fire Dept	96134	06/28/2019	32.98	
100-525220-248 FIRE - REPAIR MAINT BLDG	MENARDS	Supplies-Fire Dept	96434	07/02/2019	50.65	
100-525220-248 FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	supplies-Fire Dept	165431	06/25/2019	14.38	
100-525220-248 FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	supplies-Fire Dept	165800	07/01/2019	4.31	
100-525220-248 FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	supplies-Fire Dept	165842	07/02/2019	14.19	
100-525220-248 FIRE - REPAIR MAINT BLDG	BUMPER TO BUMPER BURLING	shop supplies	1-361881	06/24/2019	31.48	
100-525220-248 FIRE - REPAIR MAINT BLDG	BUMPER TO BUMPER BURLING	Mini Bulb	1-361923	06/25/2019	3.98	
Total 100525220248:					275.51	
100525220296						
100-525220-296 Emergency Medical	LIFE-ASSIST INC	Flow-Safe II	926632	06/18/2019	266.95	
Total 100525220296:					266.95	
100525220310						
100-525220-310 FIRE - OFFICE SUPPLIES	Office Copying Equipment, LTD	Sharp MX-5070N (split)	AR88708	06/28/2019	10.00	
100-525220-310 FIRE - OFFICE SUPPLIES	REINEMANS, INC.	supplies-Fire Dept	165481	06/26/2019	10.93	
Total 100525220310:					20.93	
100525220324						
100-525220-324 FIRE - MEMBERSHIP & DUE	IAFC	Membership Dues	2019	06/26/2019	240.00	
Total 100525220324:					240.00	
100525220389						
100-525220-389 FIRE - PROTECTIVE CLOTH	LARK UNIFORM OUTFITTERS	Lark Uniform - Fire Dept	287829	06/26/2019	327.75	
Total 100525220389:					327.75	
100525231220						
100-525231-220 BLDG INSP UTILITIES	TIME WARNER CABLE	Acct # 089478701 (split)	089478701070119	07/01/2019	23.91	
Total 100525231220:					23.91	
100525231298						
100-525231-298 BLDG INSP - CONTRACT	MUNICIPAL SERVICES, LLC	MUNICIPAL SERVICES BLDG INSPECTIONS	201965	06/29/2019	199.50	
100-525231-298 BLDG INSP - CONTRACT	SAFEBUILT, LLC	Code Enforcement - Site Visits	0058806-IN	06/30/2019	880.00	
Total 100525231298:					1,079.50	
100525231310						
100-525231-310 BLDG INSP - OPERATING S	Office Copying Equipment, LTD	Sharp MX-5070N (split)	AR88708	06/28/2019	10.00	

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Total 100525231310:					10.00	
100525231372						
100-525231-372	BLDG INSP - AUTO EXPENS	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630	869297630927	07/01/2019	57.33
Total 100525231372:					57.33	
100535321159						
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1460190	06/26/2019	31.53
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1462460	07/03/2019	30.66
Total 100535321159:					62.19	
100535321220						
100-535321-220	STREETS - UTILITIES	BURLINGTON WATER DEPT.	2ND QTR2019 WATER UTILITY BILL(split)	2019 2ND QTR	07/08/2019	940.70
100-535321-220	STREETS - UTILITIES	TIME WARNER CABLE	Acct # 089478701 (split)	089478701070119	07/01/2019	249.15
Total 100535321220:					1,189.85	
100535321240						
100-535321-240	STREETS - FUEL, OIL & LU	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630	869297630927	07/01/2019	2,907.41
Total 100535321240:					2,907.41	
100535321244						
100-535321-244	STREETS - REP MAINT EQ	LOIS TIRE SHOP,INC.	#580-Tire Repair	441694	07/03/2019	27.00
100-535321-244	STREETS - REP MAINT EQ	MENARDS	Supplies-DPW	96508	07/03/2019	34.99
100-535321-244	STREETS - REP MAINT EQ	REINDERS INC	#107 Cup Scalp/Cartridge/Seal Kit	1789095-00	06/17/2019	64.98
100-535321-244	STREETS - REP MAINT EQ	REINDERS INC	#107 Cartridge-Seal Kit	1789095-01	06/18/2019	22.74
100-535321-244	STREETS - REP MAINT EQ	REINDERS INC	#107 Cartridge.	1789095-02	06/21/2019	244.43
100-535321-244	STREETS - REP MAINT EQ	BIG R OF BURLINGTON	Supplies-DPW	852/25	07/02/2019	31.49
Total 100535321244:					425.63	
100535321248						
100-535321-248	STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1460191	06/26/2019	13.61
Total 100535321248:					13.61	
100535321298						
100-535321-298	STREETS - CONTRACT SER	ASDA ENTERPRISES INC	Empty & Return	48924	07/01/2019	250.00
100-535321-298	STREETS - CONTRACT SER	VORPAGEL SERVICE INC.	DPW-Service AC	44539	06/24/2019	384.72
100-535321-298	STREETS - CONTRACT SER	KAPUR & ASSOCIATES, INC.	CN Railroad Expansion 18.0019.01	98299	06/17/2019	846.34
100-535321-298	STREETS - CONTRACT SER	ACTIVE ALARM COMPANY, INC	Hosting Fee - 3 months	120144	07/01/2019	105.00
Total 100535321298:					1,586.06	
100535321310						
100-535321-310	STREETS - OFF SUPP/POS	RICHTER'S MARKETPLACE	Richter's Marketplace - DPW(split)	070219DPW	07/01/2019	5.00
Total 100535321310:					5.00	
100535321350						
100-535321-350	STREETS - REP MAINT SUP	CULLIGAN OF BURLINGTON	500-19385673-8 (split)	2019JUNEDPW	06/30/2019	20.16
100-535321-350	STREETS - REP MAINT SUP	MENARDS	Mailbox Replacement-672 W State St.	95814	06/24/2019	31.99
100-535321-350	STREETS - REP MAINT SUP	REINDERS INC	Shop Supplies	1790001-00	06/21/2019	145.70
100-535321-350	STREETS - REP MAINT SUP	REINEMANS, INC.	Supplies-DPW	165204	06/21/2019	23.03
100-535321-350	STREETS - REP MAINT SUP	ZEP SALES & SERVICE	ZEP DPW SUPPLIES (split)	9004345338	06/18/2019	204.47

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100-535321-350 STREETS - REP MAINT SUP	FASTENAL COMPANY	Fastenal- parts	WIBUR40079	06/18/2019	172.11	
100-535321-350 STREETS - REP MAINT SUP	GROVE OUTDOOR POWER LLC	Belt-V-Shop	16125	06/20/2019	26.49	
Total 100535321350:					623.95	
100535321354						
100-535321-354 STREETS-PARKNG STRUC	BURLINGTON WATER DEPT.	2ND QTR2019 WATER UTILITY BILL(split)	2019 2ND QTR	07/08/2019	240.00	
Total 100535321354:					240.00	
100545430298						
100-545430-298 ANIMAL SHELTER	WISCONSIN HUMANE SOCIETY	ANIMAL SHELTER CONTRACT	1463	07/01/2019	570.41	
Total 100545430298:					570.41	
100555514399						
100-555514-399 Senior Citizens Donation City	BURLINGTON WATER DEPT.	2ND QTR2019 WATER UTILITY BILL(split)	2019 2ND QTR	07/08/2019	148.29	
Total 100555514399:					148.29	
100555551159						
100-555551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1460190	06/26/2019	31.53	
100-555551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1462460	07/03/2019	30.65	
Total 100555551159:					62.18	
100555551220						
100-555551-220 PARKS - UTILITIES	BURLINGTON WATER DEPT.	2ND QTR2019 WATER UTILITY BILL(split)	2019 2ND QTR	07/08/2019	1,855.83	
100-555551-220 PARKS - UTILITIES	TIME WARNER CABLE	Acct # 089478701 (split)	089478701070119	07/01/2019	59.78	
Total 100555551220:					1,915.61	
100555551240						
100-555551-240 PARKS - FUEL, OIL, LUBRIC	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630	869297630927	07/01/2019	1,144.86	
Total 100555551240:					1,144.86	
100555551244						
100-555551-244 PARKS - REPAIR MAINT EQ	LOIS TIRE SHOP,INC.	#580-Tire Repair	441694	07/03/2019	27.00	
100-555551-244 PARKS - REPAIR MAINT EQ	MENARDS	Supplies-DPW	96508	07/03/2019	34.99	
100-555551-244 PARKS - REPAIR MAINT EQ	REINDERS INC	#107 Cup Scalp/Cartridge/Seal Kit	1789095-00	06/17/2019	64.99	
100-555551-244 PARKS - REPAIR MAINT EQ	REINDERS INC	#107 Cartridge-Seal Kit	1789095-01	06/18/2019	22.74	
100-555551-244 PARKS - REPAIR MAINT EQ	REINDERS INC	#107 Cartridge.	1789095-02	06/21/2019	244.43	
100-555551-244 PARKS - REPAIR MAINT EQ	BIG R OF BURLINGTON	Supplies-DPW	852/25	07/02/2019	31.49	
Total 100555551244:					425.64	
100555551248						
100-555551-248 PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1460191	06/26/2019	6.80	
Total 100555551248:					6.80	
100555551298						
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY DOG PARK TOILET RENTAL	A-180077	06/24/2019	90.00	
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY COMPOST SITE	A-180079	06/24/2019	100.00	
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL RIVERSIDE PARK	A-180547	07/02/2019	180.00	
100-555551-298 PARKS - OUTSIDE SERVICE	VORPAGEL SERVICE INC.	DPW-Service AC	44539	06/24/2019	192.35	

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Total 100555551298:					562.35	
100555551310						
100-555551-310	PARKS - OFFICE SUPP, PO RICHTER'S MARKETPLACE	Richter's Marketplace - DPW(split)	070219DPW	07/01/2019	4.98	
Total 100555551310:					4.98	
100555551350						
100-555551-350	PARKS - REPAIR/MTCE SUP CULLIGAN OF BURLINGTON	500-19385673-8 (split)	2019JUNEDPW	06/30/2019	10.08	
100-555551-350	PARKS - REPAIR/MTCE SUP ELKHORN CHEMICAL & PACKA	DPW Supplies (split)	612008	06/28/2019	227.31	
100-555551-350	PARKS - REPAIR/MTCE SUP ELKHORN CHEMICAL & PACKA	Bath Tissue-Echo Park	612094	06/28/2019	65.77	
100-555551-350	PARKS - REPAIR/MTCE SUP REINDERS INC	Shop Supplies	1790001-00	06/21/2019	145.70	
100-555551-350	PARKS - REPAIR/MTCE SUP REINEMANS, INC.	Supplies-DPW	165204	06/21/2019	23.03	
100-555551-350	PARKS - REPAIR/MTCE SUP ZEP SALES & SERVICE	ZEP DPW SUPPLIES (split)	9004345338	06/18/2019	204.47	
100-555551-350	PARKS - REPAIR/MTCE SUP FASTENAL COMPANY	Fastenal- parts	WIBUR40079	06/18/2019	172.11	
100-555551-350	PARKS - REPAIR/MTCE SUP GROVE OUTDOOR POWER LLC	Belt-V-Shop	16125	06/20/2019	26.49	
Total 100555551350:					874.96	
100555561298						
100-555561-298	FORESTRY-CONTRACT SE STUMP GRINDING 4 LESS, LLC	ground multiple stumps	3234	07/01/2019	4,693.50	
Total 100555561298:					4,693.50	
100565641310						
100-565641-310	PLAN COMM - SUPPLIES, P Office Copying Equipment, LTD	Sharp MX-5070N (split)	AR88708	06/28/2019	20.00	
Total 100565641310:					20.00	
100575710297						
100-575710-297	GARBAGE- CONTRACT SVC JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/RECYCLE	305239	06/25/2019	13,076.00	
100-575710-297	GARBAGE- CONTRACT SVC JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/RECYCLE	307267	06/28/2019	212.00	
Total 100575710297:					13,288.00	
100575710298						
100-575710-298	GARBAGE - CONTRACT SV JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/GARBAGE	305239	06/25/2019	33,180.35	
100-575710-298	GARBAGE - CONTRACT SV JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/GARBAGE	307267	06/28/2019	371.00	
Total 100575710298:					33,551.35	
251454572000						
251-454572-000	LIBRARY FINES	UNIQUE MANAGEMENT SERVI Collection Co.	554143	06/01/2019	53.70	
Total 251454572000:					53.70	
251555511220						
251-555511-220	UITILITIES	BURLINGTON WATER DEPT.	2ND QTR2019 WATER UTILITY BILL(split)	2019 2ND QTR	07/08/2019	264.14
Total 251555511220:					264.14	
251555511247						
251-555511-247	REPAIR,MAINTENANCE BUI ELKHORN CHEMICAL & PACKA	Library Supplies	611688	06/01/2019	20.00	
251-555511-247	REPAIR,MAINTENANCE BUI MENARDS	Supplies-Library	94836	06/01/2019	43.74	
251-555511-247	REPAIR,MAINTENANCE BUI MENARDS	Supplies-Library	94927	06/01/2019	402.13	
251-555511-247	REPAIR,MAINTENANCE BUI REINEMANS, INC.	Building Supplies	165095	06/01/2019	2.80	

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Total 251555511247:					468.67	
251555511310						
251-555511-310 OFFICE SUPPLIES, POSTA	DEMCO	Tech Services Supplies	6629807	06/01/2019	100.51	
251-555511-310 OFFICE SUPPLIES, POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Library	052819	06/01/2019	26.49	
251-555511-310 OFFICE SUPPLIES, POSTA	STAPLES BUSINESS ADVANTA	STAPLES LIBRARY SUPPLIES	371530	06/01/2019	64.64	
Total 251555511310:					191.64	
251555511318						
251-555511-318 AUTOMATION	AMAZON.COM/GE MONEY	Cable & DVD Supplies	0619AMAZ1	06/01/2019	42.96	
251-555511-318 AUTOMATION	AMAZON.COM/GE MONEY	wireless rechargeable Battery	0619AMAZ2	06/01/2019	24.99	
Total 251555511318:					67.95	
251555511327						
251-555511-327 MATERIALS	BAKER & TAYLOR	Library Materials	2034603971	06/01/2019	1,840.34	
251-555511-327 MATERIALS	BAKER & TAYLOR	Children's Material	2034612249	06/01/2019	637.70	
251-555511-327 MATERIALS	BAKER & TAYLOR ENTERTAIN	DVD's	H36225470	06/01/2019	108.66	
251-555511-327 MATERIALS	CENTER POINT LARGE PRINT	Large Print Material	1693928	06/01/2019	427.52	
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	DVD's	97419496	06/01/2019	89.97	
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	children's DVD's	97427657	06/01/2019	236.90	
251-555511-327 MATERIALS	TASTE OF HOME	TASTE OF HOME COOKBOOKS	0619ST1	06/01/2019	10.00	
251-555511-327 MATERIALS	BAKER & TAYLOR - AUDIOBOO	Audiobooks	2034552782	06/01/2019	26.34	
Total 251555511327:					3,377.43	
453565616823						
453-565616-823 2017 Pool Construction Proje	SCHERRER CONSTRUCTION C	Pool Drain Tile	4944	06/27/2019	13,377.15	
453-565616-823 2017 Pool Construction Proje	SCHERRER CONSTRUCTION C	Pool Park Drainage	4945	06/27/2019	8,947.75	
Total 453565616823:					22,324.90	
465555551804						
465-555551-804 PARKS CAPITAL OUTLAY P	GROVE OUTDOOR POWER LLC	21" Kaw/Back pack	16124	06/20/2019	1,449.00	
Total 465555551804:					1,449.00	
621575740159						
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1460193	06/26/2019	68.90	
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1462462	07/03/2019	65.04	
Total 621575740159:					133.94	
621575740221						
621-575740-221 WATER	BURLINGTON WATER DEPT.	2ND QTR2019 WATER UTILITY BILL(split)	2019 2ND QTR	07/08/2019	8,364.26	
Total 621575740221:					8,364.26	
621575740225						
621-575740-225 TELEPHONE	TIME WARNER CABLE	Acct # 089478701 (split)	089478701070119	07/01/2019	249.15	
Total 621575740225:					249.15	
621575740240						
621-575740-240 FUEL, OIL AND LUBRICANT	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630	869297630927	07/01/2019	992.19	

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Total 621575740240:					992.19	
621575740241						
621-575740-241	REPAIRS & MAINT IT	DIGICORP	Email Filtering-(split)	328685	06/30/2019	15.38
Total 621575740241:					15.38	
621575740242						
621-575740-242	REPAIR,MAINTENANCE VE	LOIS TIRE SHOP,INC.	2017 Kenworth-Tires	440906	06/18/2019	4,313.38
Total 621575740242:					4,313.38	
621575740244						
621-575740-244	REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1460193	06/26/2019	9.40
621-575740-244	REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1462462	07/03/2019	9.40
621-575740-244	REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1462463	07/03/2019	134.97
621-575740-244	REPAIRS,MAINT EQUIPMEN	ELKHORN CHEMICAL & PACKA	WWTP Supplies	612097	06/28/2019	189.31
621-575740-244	REPAIRS,MAINT EQUIPMEN	MENARDS	Supplies-WWTP	95450	06/19/2019	9.68
621-575740-244	REPAIRS,MAINT EQUIPMEN	MENARDS	Supplies-WWTP	96413	07/02/2019	19.41
621-575740-244	REPAIRS,MAINT EQUIPMEN	REINEMANS, INC.	Supplies-WWTP	165516	06/26/2019	20.22
621-575740-244	REPAIRS,MAINT EQUIPMEN	TRACTOR SUPPLY CREDIT PLA	TRACTOR SUPPLY 6035301200098372 WWTP CH	200426999	06/07/2019	69.99
621-575740-244	REPAIRS,MAINT EQUIPMEN	WELDERS SUPPLY COMPANY	WELDERS SUPPLY- WWTP	10079933	06/28/2019	23.70
Total 621575740244:					486.08	
621575740245						
621-575740-245	GROUND IMPROVEMENTS	ARBOR IMAGES, INC.	Arbor Images - Playground Mix	62203BC	06/21/2019	504.00
Total 621575740245:					504.00	
621575740246						
621-575740-246	REPAIRS,MAINT OFF EQUIP	ENERGENECS, INC.	Hach Support	0038223-IN	06/27/2019	2,300.00
Total 621575740246:					2,300.00	
621575740248						
621-575740-248	PLANT OPERATION	MENARDS	Supplies-WWTP	95450	06/19/2019	140.28
621-575740-248	PLANT OPERATION	YSI INCORPORATED, A XYLEM	WWTP - cleaning solution	790780	06/27/2019	119.00
Total 621575740248:					259.28	
621575740249						
621-575740-249	LABORATORY	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1462463	07/03/2019	94.35
621-575740-249	LABORATORY	CULLIGAN OF BURLINGTON	deionization rental service	2019JULYWWTP	06/30/2019	42.25
621-575740-249	LABORATORY	NCL OF WISCONSIN, INC	LAB SUPPLIES	424917	06/21/2019	704.70
621-575740-249	LABORATORY	ROUNDY'S , INC.	Water-Lab	0519058005	06/22/2019	113.76
Total 621575740249:					955.06	
621575740252						
621-575740-252	MANHOLE REPAIR	WANASEK CORPORATION	Manhole Repair Lewis & Origen	9806	06/26/2019	2,103.86
Total 621575740252:					2,103.86	
621575740298						
621-575740-298	CONTRACT SERVICE	CIVIC SYSTEMS, LLC	Semi-Annual Support Fees (split)	CVC17916	06/25/2019	2,812.33

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Total 621575740298:					2,812.33	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	BEAR GRAPHICS, INC.	Utility Bill	824724	06/19/2019	393.40	
621-575740-310 OFFICE SUPPLIES, POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - DPW(split)	070219DPW	07/01/2019	5.00	
621-575740-310 OFFICE SUPPLIES, POSTA	TLM SOLUTIONS, INC	Time Cards	13906	06/24/2019	74.22	
621-575740-310 OFFICE SUPPLIES, POSTA	TLM SOLUTIONS, INC	service to Model BX-1500	13917	06/27/2019	149.00	
Total 621575740310:					621.62	
621575740353						
621-575740-353 REPAIR & MAINT LIFT STAT	MENARDS	Supplies-WWTP	95979	06/26/2019	139.99	
621-575740-353 REPAIR & MAINT LIFT STAT	EVOQUA WATER TECHNOLOGI	WWTP BIOXIDE	904047358	06/18/2019	740.00	
Total 621575740353:					879.99	
622501505000						
622-501505-000 HYDRANT INVENTORY-MAT	CORE & MAIN LP	Core & Main - Water Dept	K673053	06/26/2019	3,342.80	
Total 622501505000:					3,342.80	
622506230000						
622-506230-000 SUPPLIES	MENARDS	Supplies-Water	95957	06/26/2019	63.34	
Total 622506230000:					63.34	
622506250000						
622-506250-000 MAINTENANCE-SUPPLIES	GRAINGER	#10 Radium Flange Gasket	9219010783	06/27/2019	21.16	
622-506250-000 MAINTENANCE-SUPPLIES	THERMA-STOR LLC	Dehumidifier	3014893 RI	06/25/2019	157.87	
622-506250-000 MAINTENANCE-SUPPLIES	STARNET TECHNOLOGIES	#9 REPAIRS	0091159-IN	06/24/2019	408.50	
Total 622506250000:					587.53	
622506510000						
622-506510-000 MAINS, WATER BREAKS-SU	WANASEK CORPORATION	Water Repair-Freds	9814	06/27/2019	6,725.42	
622-506510-000 MAINS, WATER BREAKS-SU	WANASEK CORPORATION	Watermain Repair - Paul & Midwood	9817	06/27/2019	2,079.58	
622-506510-000 MAINS, WATER BREAKS-SU	WANASEK CORPORATION	Watermain Repair -Milwaukee Ave	9818	06/27/2019	2,468.31	
622-506510-000 MAINS, WATER BREAKS-SU	WANASEK CORPORATION	Water Repair-Walnut St.	9819	06/27/2019	1,826.75	
622-506510-000 MAINS, WATER BREAKS-SU	WANASEK CORPORATION	Water Repair-Tower/Kendrick	9820	06/27/2019	2,615.47	
Total 622506510000:					15,715.53	
622506520000						
622-506520-000 SERVICE-SUPPLIES	WANASEK CORPORATION	Water Repair-Cedar Dr.	9816	06/27/2019	6,085.25	
622-506520-000 SERVICE-SUPPLIES	WANASEK CORPORATION	Water Repair-Jennifer St.	9821	06/27/2019	1,189.40	
Total 622506520000:					7,274.65	
622506530000						
622-506530-000 METERS, REPAIRS & TESTI	BADGER METER, INC.	Beacon Monthly MBL Hosting Serv	80035495	06/28/2019	192.50	
622-506530-000 METERS, REPAIRS & TESTI	JCH WATER METER TESTING	Test 4 Large Water Meters	21025	07/01/2019	5,865.00	
Total 622506530000:					6,057.50	
622506540000						
622-506540-000 HYDRANTS & SUPPLIES	MENARDS	Hydrant Maint	96123	06/28/2019	17.54	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 622506540000:					17.54	
622509030000						
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1460192	06/26/2019	36.28	
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1462461	07/03/2019	36.28	
Total 622509030000:					72.56	
622509210000						
622-509210-000 OFFICE SUPPLY	BEAR GRAPHICS, INC.	Utility Bill	824724	06/19/2019	393.40	
622-509210-000 OFFICE SUPPLY	MIDWEST METER INC	Antenna-Tablet	0112386-IN	06/24/2019	431.42	
622-509210-000 OFFICE SUPPLY	RICHTER'S MARKETPLACE	Richter's Marketplace - DPW(split)	070219DPW	07/01/2019	5.00	
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	Acct # 089478701 (split)	089478701070119	07/01/2019	149.44	
Total 622509210000:					979.26	
622509230000						
622-509230-000 OUTSIDE SERVICES	DIGICORP	Email Filtering-(split)	328685	06/30/2019	15.37	
622-509230-000 OUTSIDE SERVICES	CIVIC SYSTEMS, LLC	Semi-Annual Support Fees (split)	CVC17916	06/25/2019	2,812.33	
622-509230-000 OUTSIDE SERVICES	M.E. SIMPSON COMPANY, INC	M.E. SIMPSON HYD FIRE HYDRANT FLOW-TESTS	33686	06/30/2019	395.00	
Total 622509230000:					3,222.70	
622509260000						
622-509260-000 EMPLOYEE REIMBURSEME	CIVIC SYSTEMS, LLC	New Employee Training	CVC18271	06/28/2019	2,674.43	
Total 622509260000:					2,674.43	
622509330000						
622-509330-000 TRANSPORTATION-SUPPLI	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630	869297630927	07/01/2019	720.84	
Total 622509330000:					720.84	
622509350000						
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1460191	06/26/2019	13.61	
622-509350-000 GENERAL PLANT-SUPPLIE	CULLIGAN OF BURLINGTON	500-19385673-8 (split)	2019JUNEDPW	06/30/2019	20.16	
622-509350-000 GENERAL PLANT-SUPPLIE	VORPAGEL SERVICE INC.	DPW-Service AC	44539	06/24/2019	384.72	
Total 622509350000:					418.49	
623575740245						
623-575740-245 REPAIR,MAINTENANCE GR	F & W LANDSCAPE SPEC.	F & W LANDSCAPE AIRPORT CUTTING	380	07/01/2019	2,600.00	
Total 623575740245:					2,600.00	
Grand Totals:					206,697.82	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
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Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____



DATE: July 16, 2019

SUBJECT: LICENSES - To approve Operator License Applications as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Operator’s License Applications Operator’s licenses (aka Bartender’s License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class “A” beer, Class “B” beer, “Class B” intoxicating liquor, and “Class A” intoxicating liquor and “Class C” wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

The following individuals have submitted an Operator's License application and have been approved by the Burlington Police Department:

- Alby, Julie (renewal)
- Carlson, Kyle (renewal)
- Chelsea, Tina (renewal)
- Dentice, Macy (new)
- Eslyn, Tammy (new)
- Jauregui, Rose (renewal)
- Marczyk, Walentyna (renewal)
- Meisner, Jason (renewal)
- Nawrocke, Kristina (renewal)
- Read, Brian (renewal)
- Schacht, Breanna (renewal)
- Schwuchow, Kelsey (renewal)
- Spuda, Spencer (renewal)

BUDGET/FISCAL IMPACT:

Applicants are charged an administrative fee of which a portion of the funds are applied towards background checks performed by the police department. Liquor license fees for businesses are calculated on a case by case basis depending on the type of license applied for (noted above).

RECOMMENDATION:

Staff recommends that Council approves the submitted applications.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the July 16, 2019 Common Council meeting.



DATE: July 16, 2019

SUBJECT: **RESOLUTION 4962(15)** - To consider approving an Extraterritorial Zoning Certified Survey Map for property located between 920 and 1316 S. Teut Road.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

As part of the City’s Extraterritorial Plat Approval Jurisdiction Area, which includes any area within 1.5 miles of the City of Burlington, all divisions and subdivisions of land shall be reviewed by the Plan Commission and Common Council. The purpose of this is to enable the City to extend regulations to adjacent land that could affect quality of life within the city. The Extraterritorial Zoning District (ETZ) represents a city’s potential growth boundary, both with respect to its future tax base and municipal service area.

This Certified Survey Map has been submitted for review by Janice Flanagan for property located between 920 and 1316 S. Teut Road in the Town of Burlington. The applicant would like to subdivide their property. The intent of the applicants is to create three lots, and leave the northeast corner of the property as un-platted to accommodate the driveway of the property to the northeast, and at 920 S. Teut Road. Proposed Lot 1 will be 2.94 acres, Proposed Lot 2 will be 3.12 acres, and Proposed Lot 3 will be 3.68 acres. The materials submitted by the applicant do not indicate any plans for future buildings or structures.

The Town of Burlington Planning and Zoning Committee approved this CSM at their June 13, 2019, meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

The Plan Commission and City Staff recommend approval of this ETZ Certified Survey Map request.

TIMING/IMPLEMENTATION:

This item is for discussion at the July 16, 2019, Committee of the Whole meeting and for final consideration at the Common Council meeting the same night.

Attachments

RES 4962(15) ETZ COA Teut Rd
ETZ CSM

**A RESOLUTION APPROVING A CERTIFIED SURVEY MAP FOR JANICE FLANAGAN FOR
PROPERTY LOCATED AT S. TEUT ROAD IN THE TOWN OF BURLINGTON, WITHIN THE
CITY'S EXTRATERRITORIAL PLAT JURISDICTION**

WHEREAS, the Plan Commission of the City of Burlington has reviewed a certified survey map shown hereon, proposed and submitted by Janice Flanagan for property located at S. Teut Road in the Town of Burlington; for property described as:

BEING PART OF THE NORHTWEST ¼ OF THE SOUTHEAST ¼ OF SECTION 21, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN IN THE TOWNSHIIP OF BURLINGTON, RACINE COUNTY, WISCONSIN AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE SOUTH ¼ CORNER OF SAID SECTION 21, THENCE NORTH 02°01'18" WEST ALONG THE WEST LINE OF SAID SOUTHEAST ¼ SECTION 1480.23 FEET TO THE PLACE OF BEGINNING OF THIS DESCRIPTION; THENCE CONTINUE NORTH 02°01'18" WEST ALONG SAID WEST LINE 1116.97 FEET; THENCE NORTH 88°25'15" EAST 179.39 FEET; THENCESOUTH 66°43'23" EAST 377.05 FEET TO A POINT OF CURVATURE; THENCE SOUTHEASTERLY 174.61 FEET ALONG THE ARC OF SAID CURVE; BEING A CURVE TO THE RIGHT, HAVING A RADIUS OF 620.50 FEET AND WHOSE LONG CHORD BEARS SOUTH 58°39'41" EAST 174.03 FEET; THENCE SOUTH 41°10'47" WEST 249.97 FEET; THENCE SOUTH49°45'27" EAST 95.01 FEET TO A POINT ON THE NORTHWESTERLY LINE OF TEUT ROAD; THENCE SOUTH 41°10'47" WEST ALONG SAID NORTHWESTERLY LINE 535.94 FEET TO A POINT OF CURVATURE; THENCE SOUTHWESTERLY 297.43 ALONG SAID NORTHWESTERLY LINE BEING THE ARC OF SAID CURVE, BEING A CURVE TO THE LEFT, HAVING A RADIUS OF 5760.49 FEET AND WHOSE LONG CHORD BEARS SOUTH 39°42'02" WEST 297.40 FEET TO THE PLACE OF BEGINNING. CONTAINING 9.74 ACRES OF LAND MORE OF LESS.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, Racine County and Walworth County, State of Wisconsin, that the attached certified survey map prepared on May 9, 2019 by Robert J. Wetzel, WLS, is hereby approved.

BE IT FURTHER RESOLVED that the City Clerk shall forward a copy of this resolution to the Town of Burlington Clerk, 32288 Bushnell Road, Burlington, WI 53105; Julie Anderson, Director, Racine County Planning and Development, 14200 Washington Ave., Sturtevant, WI 53177; and Walworth County Land Use and Resource Management, 100 W. Walworth PO Box 1001, Elkhorn, WI 53121.

Introduced: July 16, 2019
Adopted: July 16, 2019

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk

CERTIFIED SURVEY MAP NO. _____.

BEING PART OF THE NORTHWEST 1/4 OF
THE SOUTHEAST 1/4 OF SECTION 21, TOWN-
SHIP 3 NORTH, RANGE 19 EAST OF THE
FOURTH PRINCIPAL MERIDIAN IN THE
TOWNSHIP OF BURLINGTON, COUNTY OF
RACINE AND STATE OF WISCONSIN.

OWNER: JANICE FLANAGAN, et al.
334 RIDGEWOOD AVENUE
GLEN ELLYN, IL 60137

PREPARED BY: B.W. SURVEYING, INC.
412 N. PINE STREET
BURLINGTON, WI 53105
JOB NO. 9620-CSM

LEGAL DESCRIPTION:

BEING PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 21, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN IN THE TOWNSHIP OF BURLINGTON, RACINE COUNTY, WISCONSIN AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE SOUTH 1/4 CORNER OF SAID SECTION 21, THENCE NORTH 02°01'18" WEST ALONG THE WEST LINE OF SAID SOUTHEAST 1/4 SECTION 1480.23 FEET TO THE PLACE OF BEGINNING OF THIS DESCRIPTION; THENCE CONTINUE NORTH 02°01'18" WEST ALONG SAID WEST LINE 1116.97 FEET; THENCE NORTH 88°25'15" EAST 179.39 FEET; THENCE SOUTH 66°43'23" EAST 377.05 FEET TO A POINT OF CURVATURE; THENCE SOUTHEASTERLY 174.61 FEET ALONG THE ARC OF SAID CURVE, BEING A CURVE TO THE RIGHT, HAVING A RADIUS OF 620.50 FEET AND WHOSE LONG CHORD BEARS SOUTH 58°39'41" EAST 174.03 FEET; THENCE SOUTH 41°10'47" WEST 249.97 FEET; THENCE SOUTH 49°45'27" EAST 95.01 FEET TO A POINT ON THE NORTHWESTERLY LINE OF TEUT ROAD; THENCE SOUTH 41°10'47" WEST ALONG SAID NORTHWESTERLY LINE 535.94 FEET TO A POINT OF CURVATURE; THENCE SOUTHWESTERLY 297.43 ALONG SAID NORTHWESTERLY LINE BEING THE ARC OF SAID CURVE, BEING A CURVE TO THE LEFT, HAVING A RADIUS OF 5760.49 FEET AND WHOSE LONG CHORD BEARS SOUTH 39°42'02" WEST 297.40 FEET TO THE PLACE OF BEGINNING. CONTAINING 9.74 ACRES OF LAND MORE OR LESS.

SURVEYOR'S CERTIFICATE:

I, ROBERT J. WETZEL, DO HEREBY CERTIFY THAT AT THE DIRECTION OF JANICE FLANAGAN, GEORGE PAGURKO, SUSAN GILLAND, ANNETTE TAPAK, STEPHEN J. VASEK, TAYLOR S. VASEK AND STEPHANIE L. LAMBRECHT (FORMERLY STEPHANIE L. VASEK), I HAVE SURVEYED THE LAND DESCRIBED HEREON AND THAT THE MAP SHOWN IS A CORRECT REPRESENTATION OF ALL LOT LINES AND THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES, TOWN OF BURLINGTON LAND DIVISION ORDINANCE AND THE CITY OF BURLINGTON SUBDIVISION OF LAND ORDINANCE.

DATED THIS 9TH DAY OF MAY, 2019

ROBERT J. WETZEL

S-1778

BEING PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 21, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN IN THE TOWNSHIP OF BURLINGTON, COUNTY OF RACINE COUNTY AND STATE OF WISCONSIN.

OWNER'S CERTIFICATE:

WE, JANICE FLANAGAN, GEORGE PAGURKO, SUSAN GILLAND, ANNETTE TAPAK, STEPHEN J. VASEK, TAYLOR S. VASEK AND STEPHANIE L. LAMBRECHT (FORMERLY STEPHANIE L. VASEK) AS OWNERS, HEREBY CERTIFY THAT WE CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, AND MAPPED AS REPRESENTED HEREON.

DATED THIS _____ DAY OF _____, 201

STEPHEN J. VASEK POWER OF ATTORNEY ANNETTE TAPAK ATTORNEY-IN-FACT

STATE OF _____)
COUNTY)SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 201 , THE ABOVE NAMED STEPHEN J. VASEK AS POWER OF ATTORNEY, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC
MY COMMISSION EXPIRES:

STATE OF _____)
COUNTY)SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 201 , THE ABOVE NAMED ANNETTE TAPAK AS ATTORNEY IN FACT, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC
MY COMMISSION EXPIRES:

TOWN OF BURLINGTON TOWN BOARD APPROVAL:

THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE TOWN OF BURLINGTON TOWN BOARD ON THIS _____ DAY OF _____, 201 .

RALPH RICE TOWN CHAIRMAN _____
ADELHEID STREIF TOWN CLERK

CITY OF BURLINGTON APPROVAL (EXTRATERRITORIAL):

THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE CITY OF BURLINGTON COMMON COUNCIL ON THIS _____ DAY OF _____, 201 .

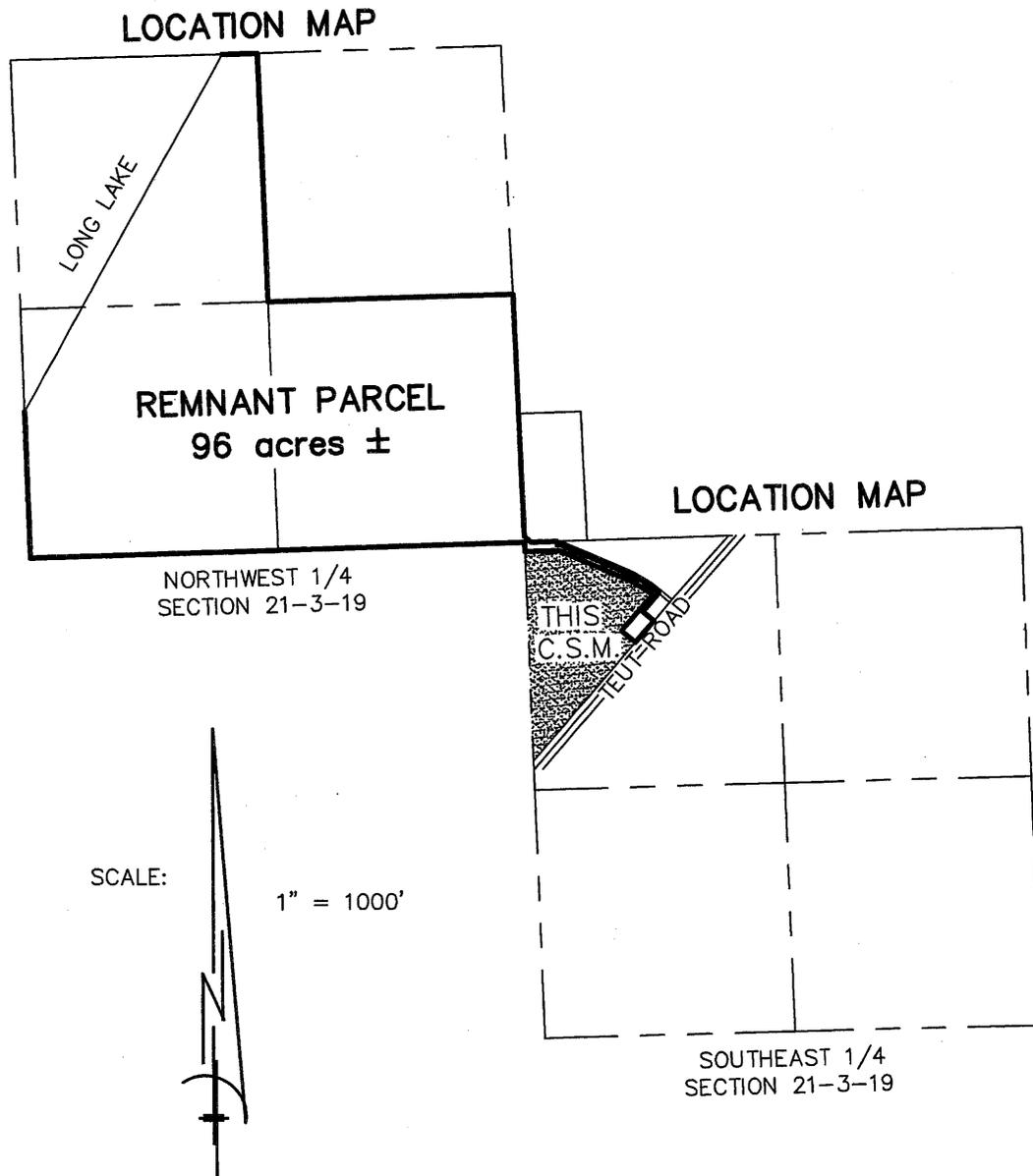
JEANNIE HEFTY MAYOR _____
DIAHNN HALBACH CLERK

DATED THIS 9TH DAY OF MAY, 2019

CERTIFIED SURVEY MAP NO. _____

BEING PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 21, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN.

PART OF TAX PARCEL NO. 002-03-19-21-023-000



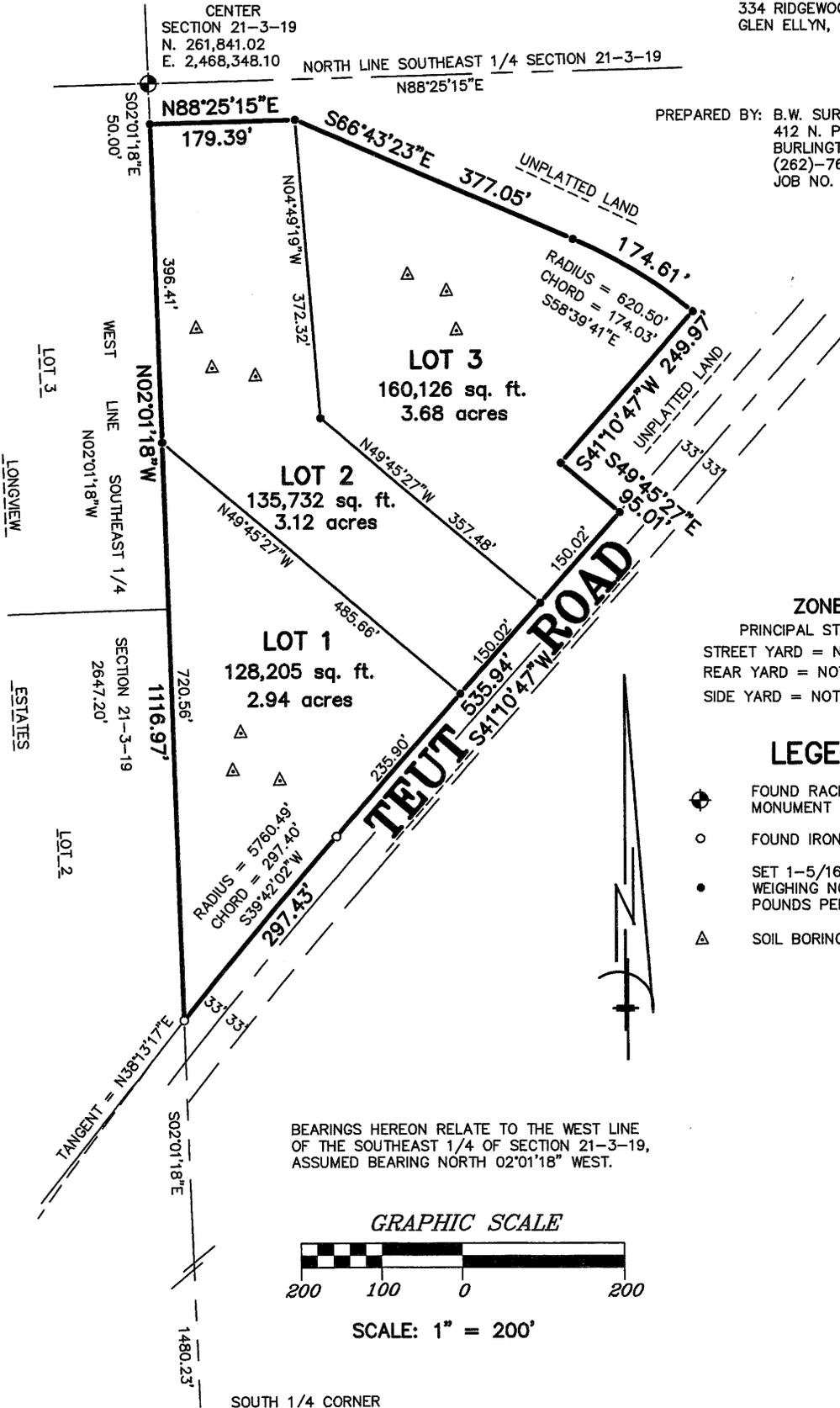
CERTIFIED SURVEY MAP NO. _____

BEING PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 21, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN.

PART OF TAX PARCEL NO. 002-03-19-21-023-000

PREPARED FOR: JANICE FLANAGAN, et al.
334 RIDGEWOOD AVENUE
GLEN ELLYN, IL 60137

PREPARED BY: B.W. SURVEYING, INC.
412 N. PINE STREET
BURLINGTON, WI 53105
(262)-767-0225
JOB NO. 9620-CSM





DATE: July 16, 2019

SUBJECT: RESOLUTION 4963(16) - To consider approving a Certified Survey Map for property located at 109-111 and 117 Schemmer Street.

SUBMITTED BY: Megan Watkins, Assistant City Administrator | Zoning Administrator

BACKGROUND/HISTORY:

On February 20, 2019 via Resolution 4929(31), the Council approved a Certified Survey Map (CSM) from Thomas and Marjorie Vos for property located at 109-111 Schemmer Street and 117 Schemmer Street. This CSM, drafted by Robert J. Wetzel, WLS, reconfigured two parcels into three properties. After the CSM was recording by the Register of Deeds, it was determined there was a Scribner’s error on the original document.

Mr. Wetzel amended the CSM by adding 4-foot wide triangle from Lot C to northwest corner of Lot 2. This slice of land is also owned by Mr. Vos and was omitted from the original CSM. Mr. Wetzel explained he cannot do a correction affidavit as the original boundary of the map had been changed by Racine County Real Estate Description.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommend approval of this Certified Survey Map.

TIMING/IMPLEMENTATION:

This item is for discussion at the July 16, 2019 Committee of the Whole meeting and for final consideration at the Common Council meeting the same night.

Attachments

- Res 4963(16) CSM Schemmer Street
- CSM
- Change to original CSM

RESOLUTION NO. 4963(16)
Introduced by: Committee of the Whole

A RESOLUTION APPROVING A REVISED CERTIFIED SURVEY MAP IN THE CITY OF BURLINGTON FOR PROPERTY LOCATED AT 109-111 AND 117 SCHEMMER STREET

WHEREAS, the Plan Commission of the City of Burlington has reviewed a Certified Survey Map (CSM) for property described as:

BEING A REDIVISION OF LOTS 1, 2 AND 3 OF CERTIFIED SURVEY MAP NO. 3340, RECORDED AS DOCUMENT NO. 2515167 OF LOTS B, E AND PART OF LOT C OF SCHEMMER'S ADDITION AS RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS IN AND FOR RACINE COUNTY, WISCONSIN AND BEING LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 32, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN, CITY OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE WEST 1/4 CORNER OF SAID SECTION 32; THENCE NORTH 88°43'52" EAST ALONG THE NORTH LINE OF SAID SOUTHWEST 1/4 SECTION 857.24 FEET; THENCE SOUTH 00°55'03" WEST (RECORDED AS SOUTH 2°20' WEST) 74.76 FEET TO A POINT OF INTERSECTION OF THE SOUTH LINE OF MILWAUKEE AVENUE AND THE WEST LINE OF SCHEMMER STREET AND THE PLACE OF BEGINNING OF THIS DESCRIPTION; THENCE CONTINUE SOUTH 00°55'03" WEST (RECORDED AS SOUTH 2°20' WEST) ALONG SAID WEST LINE OF SCHEMMER STREET 191.30 FEET; THENCE SOUTH 12°51'49" WEST (RECORDED AS SOUTH 14°18' WEST) ALONG SAID WEST LINE 14.00 FEET; THENCE NORTH 79°43'01" WEST 187.50 FEET; THENCE NORTH 05°43'01" WEST 14.68 FEET (RECORDED AS NORTH 14°18' WEST 15 FEET); THENCE SOUTH 89°41'41" EAST 64.00 FEET; THENCE NORTH 00°48'46" EAST (RECORDED AS NORTH 2°20' EAST) 30.00 FEET; THENCE SOUTH 85°36'00" EAST 62.81 FEET (RECORDED AS SOUTH 83°20' EAST 63 FEET) THENCE NORTH 00°22'12" WEST 112.53 FEET (RECORDED AS NORTH 1°09' EAST 112.99 FEET) TO A POINT ON THE SOUTH LINE OF MILWAUKEE AVENUE; THENCE NORTH 73°30'24" EAST 68.62 FEET (RECORDED AS NORTH 75° EAST 65.95 FEET) ALONG SAID SOUTH LINE TO THE PLACE OF BEGINNING. CONTAINING 0.39 ACRES OF LAND MORE OR LESS.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, Racine County, State of Wisconsin, that the attached CSM prepared on June 27, 2019 by Robert J. Wetzel, WLS, is hereby approved.

BE IT FURTHER RESOLVED that the City Clerk record said CSM with the Racine County Register of Deeds and provide a copy of the recorded CSM to the Planning and Development Director, Julie Anderson, of Racine County Planning and Development, located at 14200 Washington Ave., Sturtevant, WI 53177.

Introduced: July 16, 2019
Adopted: July 16, 2019

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk

CERTIFIED SURVEY MAP NO. _____.

BEING A REDIVISION OF LOTS 1, 2 AND 3 OF CERTIFIED SURVEY MAP NO. 3340, RECORDED AS DOCUMENT NO. 2515167 OF LOTS B, E AND PART OF LOT C OF SCHEMMER'S ADDITION AS RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS IN AND FOR RACINE COUNTY, WISCONSIN AND BEING LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 32, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN, CITY OF BURLINGTON, COUNTY OF RACINE, AND STATE OF WISCONSIN.

OWNERS: THOMAS R. AND MARJORIE C. VOS
124 KINGS COURT
BURLINGTON, WI 53105

KEVIN S. BIRD
2903 S. BROWNS LAKE DR.
BURLINGTON, WI 53105

PREPARED BY: B.W. SURVEYING, INC.
412 N. PINE STREET
BURLINGTON, WI 53105
JOB NO. 9646-CSM

LEGAL DESCRIPTION:

BEING A REDIVISION OF LOTS 1, 2 AND 3 OF CERTIFIED SURVEY MAP NO. 3340, RECORDED AS DOCUMENT NO. 2515167 OF LOTS B, E AND PART OF LOT C OF SCHEMMER'S ADDITION AS RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS IN AND FOR RACINE COUNTY, WISCONSIN AND BEING LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 32, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN, CITY OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE WEST 1/4 CORNER OF SAID SECTION 32; THENCE NORTH 88°43'52" EAST ALONG THE NORTH LINE OF SAID SOUTHWEST 1/4 SECTION 857.24 FEET; THENCE SOUTH 00°55'03" WEST (RECORDED AS SOUTH 2°20' WEST) 74.76 FEET TO A POINT OF INTERSECTION OF THE SOUTH LINE OF MILWAUKEE AVENUE AND THE WEST LINE OF SCHEMMER STREET AND THE PLACE OF BEGINNING OF THIS DESCRIPTION; THENCE CONTINUE SOUTH 00°55'03" WEST (RECORDED AS SOUTH 2°20' WEST) ALONG SAID WEST LINE OF SCHEMMER STREET 191.30 FEET; THENCE SOUTH 12°51'49" WEST (RECORDED AS SOUTH 14°18' WEST) ALONG SAID WEST LINE 14.00 FEET; THENCE NORTH 79°43'01" WEST 187.50 FEET; THENCE NORTH 05°43'01" WEST 14.68 FEET (RECORDED AS NORTH 14°18' WEST 15 FEET); THENCE SOUTH 89°41'41" EAST 64.00 FEET; THENCE NORTH 00°48'46" EAST (RECORDED AS NORTH 2°20' EAST) 30.00 FEET; THENCE SOUTH 85°36'00" EAST 62.81 FEET (RECORDED AS SOUTH 83°20' EAST 63 FEET) THENCE NORTH 00°22'12" WEST 112.53 FEET (RECORDED AS NORTH 1°09' EAST 112.99 FEET) TO A POINT ON THE SOUTH LINE OF MILWAUKEE AVENUE; THENCE NORTH 73°30'24" EAST 68.62 FEET (RECORDED AS NORTH 75° EAST 65.95 FEET) ALONG SAID SOUTH LINE TO THE PLACE OF BEGINNING. CONTAINING 0.39 ACRES OF LAND MORE OR LESS.

SURVEYOR'S CERTIFICATE:

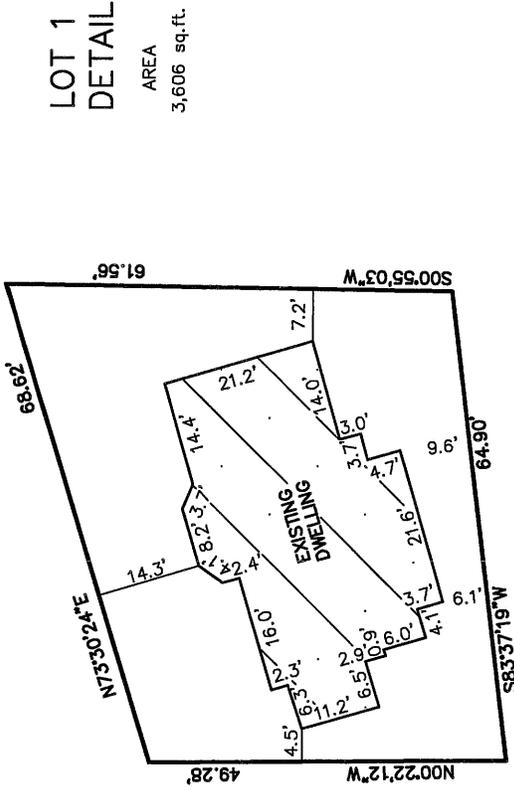
I, ROBERT J. WETZEL, DO HEREBY CERTIFY THAT AT THE DIRECTION OF THOMAS R. AND MARJORIE C. VOS, I HAVE SURVEYED THE LAND DESCRIBED HEREON AND THAT THE MAP SHOWN IS A CORRECT REPRESENTATION OF ALL LOT LINES AND THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES.

DATED THIS 27TH DAY OF JUNE, 2019.

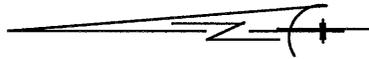
ROBERT J. WETZEL S-1778

CERTIFIED SURVEY MAP NO. _____

BEING A REDIVISION OF LOTS 1, 2 AND 3 OF CERTIFIED SURVEY MAP NO. 3340, RECORDED AS DOCUMENT NO. 2515167 OF LOTS B, E AND PART OF LOT C OF SCHEMMER'S ADDITION AS RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS IN AND FOR RACINE COUNTY, WISCONSIN AND BEING LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 32, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN, CITY OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN.



LOT 1
DETAIL
AREA
3,606 sq.ft.



SCALE 1" = 20'



SHEET 3 OF 6

ROBERT J. WEITZEL S-1778
JUNE 27, 2019

CERTIFIED SURVEY MAP NO. _____.

BEING A REDIVISION OF LOTS 1, 2 AND 3 OF CERTIFIED SURVEY MAP NO. 3340, RECORDED AS DOCUMENT NO. 2515167 OF LOTS B, E AND PART OF LOT C OF SCHEMMER'S ADDITION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS IN AND FOR RACINE COUNTY, WISCONSIN AND BEING LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 32, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN, CITY OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN.

OWNER'S CERTIFICATE:

WE, THOMAS R. VOS, MARJORIE C. VOS AND KEVIN S. BIRD, AS OWNERS HEREBY CERTIFY THAT WE CAUSED THE LAND DESCRIBED ON THIS PLAT TO BE SURVEYED, DIVIDED, AND MAPPED AS REPRESENTED HEREON.

DATED THIS _____ DAY OF _____, 2019.

THOMAS R. VOS

MARJORIE C. VOS

KEVIN S. BIRD

**STATE OF WISCONSIN)
COUNTY OF RACINE) ss**

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2019, THE ABOVE NAMED THOMAS R. AND MARJORIE C. VOS, TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC
COUNTY OF RACINE, STATE OF WISCONSIN
MY COMMISSION EXPIRES:

**STATE OF WISCONSIN)
COUNTY OF RACINE) ss**

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2019, THE ABOVE NAMED KEVIN S. BIRD, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC
COUNTY OF RACINE, STATE OF WISCONSIN
MY COMMISSION EXPIRES:

CITY OF BURLINGTON COMMON COUNCIL APPROVAL:

THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE CITY OF BURLINGTON COMMON COUNCIL ON THIS _____ DAY OF _____, 2019.

JEANNIE HEFTY

MAYOR

DIAHNN HALBACH

CITY CLERK

DATED THIS 27TH DAY OF JUNE, 2019.

ROBERT J. WETZEL

S-1778

SHEET 6 OF 6

CERTIFIED SURVEY MAP NO. _____

BEING A DIVISION OF LOTS B AND E OF SCHEMMER'S ADDITION AS RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS IN AND FOR RACINE COUNTY, WISCONSIN AND BEING LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 32, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN, CITY OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN.

(2642.19')
2641.63'
N88°43'52"E
NORTH LINE SOUTHWEST 1/4 SECTION 32-3-19
857.24'

WEST 1/4 CORNER SECTION 32-3-19
N. 251,109.23
E. 2,460,753.09

1784.39' CENTER SECTION 32-3-19
N. 251,187.74
E. 2,463,395.56

ZONED: B-2
PRINCIPAL STRUCTURE SETBACKS
STREET YARD = NO MINIMUM
REAR YARD = NO MINIMUM
SIDE YARD = NO MINIMUM

PREPARED FOR: THOMAS R. AND MARJORIE C. VOS
124 KINGS COURT
BURLINGTON, WI 53105

PREPARED BY: B.W. SURVEYING, INC.
412 N. PINE STREET
BURLINGTON, WI 53105
(262)-767-0225
JOB NO. 9548-CSM

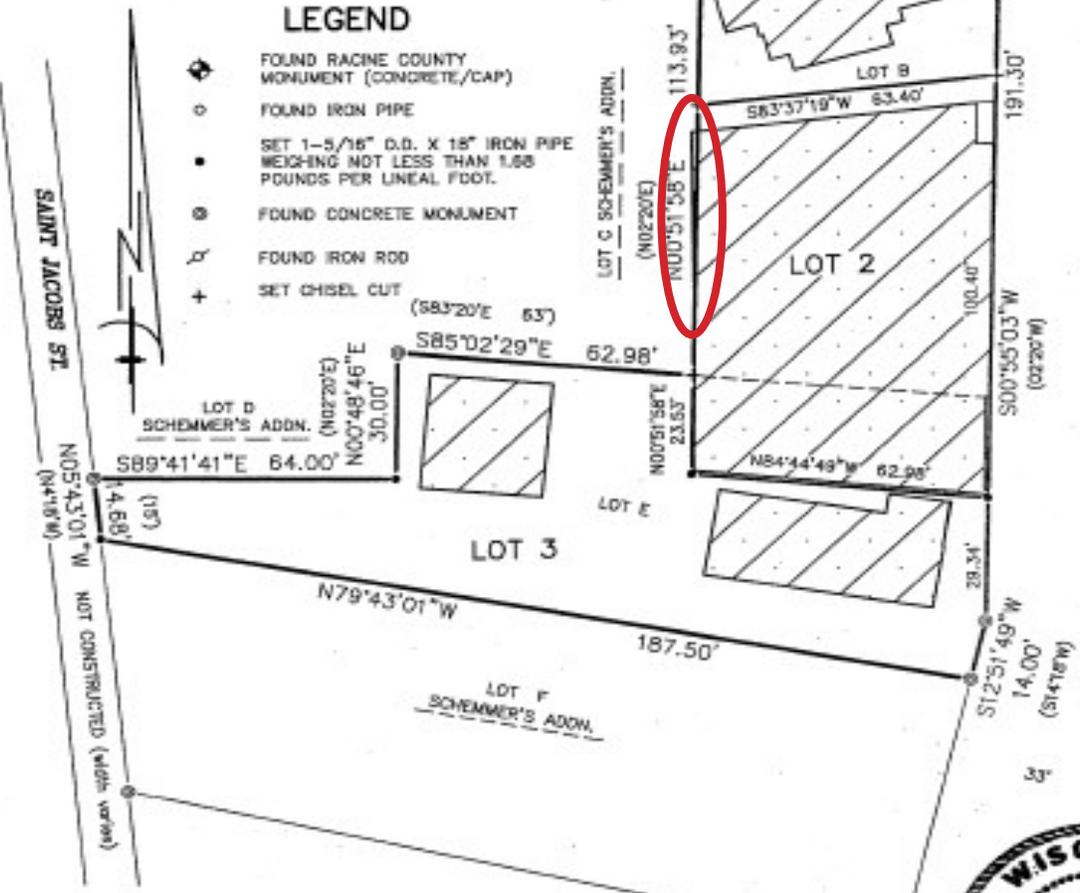
MILWAUKEE AVENUE

SCHEMMER STREET

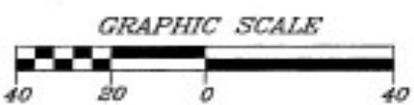
SAINTE JACOBS ST.

LEGEND

- ◆ FOUND RACINE COUNTY MONUMENT (CONCRETE/CAP)
- FOUND IRON PIPE
- SET 1-5/16" O.D. X 18" IRON PIPE WEIGHING NOT LESS THAN 1.68 POUNDS PER LINEAL FOOT.
- ⊙ FOUND CONCRETE MONUMENT
- ⚡ FOUND IRON ROD
- + SET CHISEL CUT



BEARINGS HEREON RELATE TO THE NORTH LINE OF THE SOUTHWEST 1/4 OF SECTION 32-3-19, ASSUMED BEARING NORTH 88°43'52" EAST.



Robert J. Wetzel
ROBERT J. WETZEL S-1778
JULY 23, 2018 REV.: JAN. 9, 2019



DATE: July 16, 2019

SUBJECT: RESOLUTION 4964(17) - To accept the dedication of land for public right-of-way purposes for property located at 340 Dale Drive.

SUBMITTED BY: Peter Riggs, Director of Public Works

BACKGROUND/HISTORY:

The City's public right of way for Dale Drive ends short of a paved turn-around that is located on private property. The turn-around, located on property owned by Dale and Nancy Ketterhagen at 340 Dale Drive, has the appearance of a public road and functionally motorists have used it as such. Trash collection, mail/package delivery, and other vehicles use this turn around when providing services to the residents of the 300 block of Dale Drive. Provision of these services would be more difficult and require backing of large trucks, if the turn around was not available. Pavement conditions on the turn-around have deteriorated and failed in multiple locations. The owners of the property have reached out to the City and offered to deed the turn-around to the City in exchange for the City performing maintenance on the roadway.

This item was discussed during the resurfacing of Dale Drive in 2014. An agreement was unable to be completed in time to include the turn-around in the paving project at that time. The Ketterhagens have made minor temporary repairs to the pavement since that time.

BUDGET/FISCAL IMPACT:

There is no direct cost to the City to acquire this right of way.

The portion of the 2019 road improvement program attributed to this project is \$22,826. This project is funded through borrowing along with the rest of the 2019 road improvement program.

RECOMMENDATION:

Staff recommends the Council approve the resolution to accept the dedication of land at the western end of Dale Dr.

TIMING/IMPLEMENTATION:

This item is presented for discussion at the July 16, 2019 Committee of the Whole meeting and is also scheduled for final consideration at the same night Common Council meeting. Expedited approval is requested to avoid delay of the 2019 road program.

Attachments

RES 4964(17) Ketterhagen Quit Claim
Quit Claim Deed - Dale Dr

RESOLUTION NO. 4964(17)
Introduced by: Committee of the Whole

**A RESOLUTION TO ACCEPT THE DEDICATION OF LAND FOR PUBLIC RIGHT OF WAY
PURPOSES**

WHEREAS, Ketterhagen Living Trust Dale M. and Nancy is currently under ownership of the following deeded parcel of land; 206-02-19-05-015-000 as referenced on Exhibit A attached to this resolution,

WHEREAS, Dale and Nancy Ketterhagen have petitioned the City of Burlington to accept dedication of said lands as public right of way for street improvements, utility improvements and maintenance. The Parcel 206-02-19-05-015-000 is at the West terminus of Dale Drive.

WHEREAS, it has been determined by the City of Burlington said described area shall be dedicated to the Public for Public Road and utility Purposes and all the Parcel as described shall be dedicated to the Public for Road and utility Purposes, at the West terminus of Dale Drive

NOW, THEREFORE, BE IT RESOLVED that the City of Burlington accepts the Quit Claim Deed of the said land described above and attached to this Resolution as Exhibit A and furthermore authorizes the Common Council to execute the appropriate documents involved in this matter.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized and directed to execute this agreement on behalf of the City.

Introduced: July 16, 2019
Adopted: July 16, 2019

Jeannie Hefty, Mayor

Attested:

Diahn Halbach, City Clerk

State Bar of Wisconsin Form 3-2003
QUIT CLAIM DEED

Document Number

Document Name

THIS DEED, made between Ketterhagen Living Trust
Dale M. and Nancy
 _____ ("Grantor," whether one or more),
 and City of Burlington
 _____ ("Grantee," whether one or more).

Grantor quit claims to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in RACINE County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

Part of SE 1/4 of the NE 1/4 of Section 5, Township 2 North, Range 19 East, City of Burlington, Racine County, Wisconsin, more particularly described as: Beginning at the northwest corner of Lot 6, Block 3, Beverly-Jo Estates First addition subdivision; thence, South 89'37"50" West along a westerly extension of the south line of Dale Drive, 46.65 feet; thence, North 0'22"10" West, 66.00 feet to the Westerly extension of the North line of Dale Drive; thence, North 89'37"50" East along said North Line, 59.43 feet to the southwest corner of Lot 23, Block 2, of said subdivision; thence, South 10'35"27" West, along the west line of said subdivision, 67.23 feet to the point of the beginning. Said parcels contains, 0.080 acres, more or less.

Recording Area

Name and Return Address

206-02-19-05-015-000

Parcel Identification Number (PIN)

This is not homestead property.
 (is) (is not)

Dated 7/1/19

Dale M. Ketterhagen (SEAL)
 * Dale M. Ketterhagen

Nancy Ketterhagen (SEAL)
 * Nancy Ketterhagen

 * (SEAL)

 * (SEAL)

AUTHENTICATION

Signature(s) _____
 authenticated on _____

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
 _____ COUNTY)

*
 TITLE: MEMBER STATE BAR OF WISCONSIN
 (If not, _____
 authorized by Wis. Stat. § 706.06)

Personally came before me on _____,
 the above-named Dale M. Ketterhagen and
Nancy Ketterhagen
 to me known to be the person(s) who executed the foregoing
 instrument and acknowledged the same.

THIS INSTRUMENT DRAFTED BY:

*
 Notary Public, State of Wisconsin
 My Commission (is permanent) (expires: _____)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

AN: 3260030900

PARTIAL RELEASE OF
MORTGAGE

WHEREAS, On June 06, 2016, Dale M Ketterhagen And Nancy Ketterhagen Husband and Wife, as trustees of the Dale M Ketterhagen and Nancy Ketterhagen Living Trust dated April 7, 2010, duly executed a mortgage to Associated Bank, N.A. to secure the payment of the sum of \$215,000.00, which said mortgage was on June 10, 2016, duly recorded in the office of the Register of Deeds, in and for Racine County, in the State of Wisconsin, of Records, Document No. 2436708, and which said mortgage covered, with other property, the premises hereinafter described; and whereas Associated Bank, N.A. the present owner and holder of said mortgage has been requested to release from the lien of said mortgage, the property hereinafter described;

NOW, therefore, in consideration of \$1,412.80, to it paid by borrower the said Associated Bank, N.A. hereby releases from lien and the operation of said mortgage the following portion of said mortgage premises, to-wit: that certain parcel of land lying and being in the County of Racine, and State of Wisconsin, known and described as follows, viz:

See attached Exhibit A for the legal description, and a diagram of the real property affected by this Release. This Release is being given to allow the Trust to dedicate the released property to the City of Burlington, Wisconsin, for roadway purposes.

The said Associated Bank, N.A. retains its lien upon the balance of the premises (not heretofore released) described in said mortgage to secure the principal sum unpaid, to-wit: \$191,055.89, with all interest on the same remaining unpaid, according to the terms and conditions of said mortgage.

In Witness Whereof, the said Nancy Suchon, VP, Default Services Manager, at Stevens Point, Wisconsin and its corporate seal to be hereunto affixed, on June 26, 2019.

Return to:
ASSOCIATED BANK, N.A.
ASSET RECOVERY MS 7712
1305 MAIN ST
STEVENS POINT, WI 54481

PART OF TAX KEY: 206-02-19-05-015-000

SIGNED AND SEALED IN PRESENCE OF

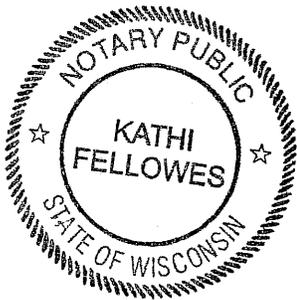
ASSOCIATED BANK, N.A.
CORPORATE NAME

Nancy Suchon
Nancy Suchon, VP, Default Services Manager, As
Authorized Agent

STATE OF WISCONSIN
PORTAGE COUNTY

PERSONALLY, came before me, this June 26, 2019, Nancy Suchon, VP, Default Services Manager, authorized agent for Associated Bank, N.A. to me known to be the person who executed the foregoing instrument, and to me known to be such VP, Default Services Manager, and acknowledge that she executed the foregoing instrument as such authorized agent, by its authority.

THIS INSTRUMENT DRAFTED BY
ASSET RECOVERY DEPARTMENT
Nathan Schnell



Kathi Fellowes
Kathi Fellowes
Notary Public, State of Wisconsin
My Commission Exp: 4/14/2023

EXHIBIT A

RIGHT OF WAY DEDICATION AND DESCRIPTION

AREA TO DEDICATE TO PUBLIC ROADWAY

Part of the SE 1/4 of the NE 1/4 of Section 5, Township 2 North, Range 19 East, City of Burlington, Racine County, Wisconsin, more particularly described as:

Beginning at the northwest corner of Lot 6, Block 3, Beverly-Jo Estates First Addition subdivision; thence, South 89°37'50" West along a westerly extension of the south line of Dale Drive, 46.65 feet; thence, North 0°22'10" West, 66.00 feet to the westerly extension of the north line of Dale Drive; thence, North 89°37'50" East along said north line, 59.43 feet to the southwest corner of Lot 23, Block 2, of said subdivision; thence, South 10°35'27" West, along the west line of said subdivision, 67.23 feet to the point of beginning.
Said parcels contains, 0.080 acres, more or less.

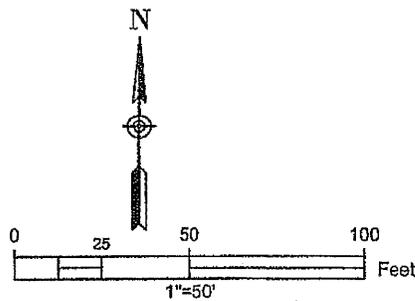
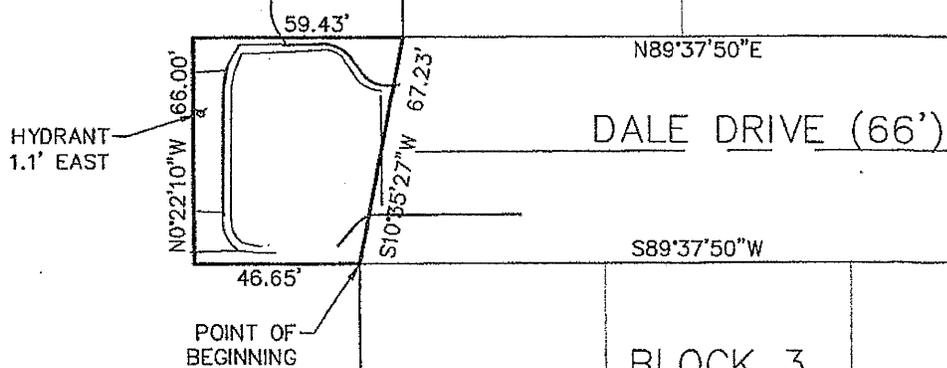
BEVERLY-JO ESTATES
FIRST ADDITION

23

22

21

BLOCK 2



BLOCK 3

6

5

4

NOTE: BEARINGS BASED UPON THE WISCONSIN COUNTY COORDINATE SYSTEM (RACINE COUNTY).



KETTERHAGEN TRUST
340 DALE DRIVE
BURLINGTON, WI 53105
TAX ID 206-02-19-05-015-000

DRAWN BY:	CLS
CHECKED:	GRS
APPROVED:	GRS

REVISIONS:	DATE: 4/09/2019
	SCALE: 1" = 50'
	SHEET NUMBER:
	1 of 1

D:\RACINE_CO\BURLINGTON_CITY\GOV\190065_2019_BURLINGTON_STREET_PROGRAM\SURVEY\EXHIBITS\DWG\DALEDRIVE_RDV-EXHIBIT.DWG



DATE: July 16, 2019

SUBJECT: **ORDINANCE 2050(16)** - To amend Chapter 187-7(E) of the City of Burlington Municipal Code, to eliminate the 4 liter limit of hard alcohol sales for retail stores holding a "Class B" liquor license.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The City of Burlington has adopted and incorporated into its Municipal Code, Wisconsin State Statute Chapter 125, Alcohol Beverages, and therefore must amend our code in order to stay current with any State changes. A retailer with a "Class B" liquor license was limited to selling no more than four liters of hard alcohol to a single customer in any one transaction. There is no limit on beer or wine sales. On June 24, 2019, Governor Evers signed into law a bill that removes this 4 liter limit, allowing unlimited quantities to be sold in a single transaction.

Chapter 187-7(E) of the City of Burlington Municipal Code currently states and proposes to be amended as follows:

E. Retail "Class B" liquor license. A retail "Class B" liquor license shall permit its holder to sell liquor in original packages or containers in multiples ~~not to exceed four liters at any one time~~ **in any quantity** to be consumed off the licensed premises. Wine may be sold in original packages or otherwise in any quantity to be consumed off the premises. See § 125.51(3), Wis. Stats.

Most retail stores, which are usually grocery stores, convenience stores, and gas stations, have a "Class A" license, which does not allow for on-site consumption of alcohol except for very small samples; however, they have no limits on how much hard alcohol can be sold at a time. A "Class B" license, which is usually issued to bars and restaurants, allows for consumption for both on and off-site premise, but limits the quantity of hard liquor that can be sold. Some liquor and grocery stores, such as Gooseberries Fresh Food Market, now hold a "Class B" license, and have been impacted by this 4 liter limit restriction. It has also made it inconvenient for the consumer.

BUDGET/FISCAL IMPACT:

There is no budget/fiscal impact.

RECOMMENDATION:

Staff recommends approval of this text amendment as it is merely a housekeeping item.

TIMING/IMPLEMENTATION:

This item is for discussion at the July 16, 2019 Committee of the Whole meeting and due to timing with State compliancy, is scheduled for final consideration at the same evening Common Council meeting.

Attachments

ORD 2050(16) Text Amendment to remove 4 liter liquor limit

**Ordinance Number:
Introduced by the Committee of the Whole**

AN ORDINANCE TO AMEND SECTION 187-7(E), CLASSES OF LICENSES AND FEES.

The Common Council of the City of Burlington do ordain as follows:

Section 1. Section 187-7(E), Classes of licenses and fees, is hereby amended to eliminate the limit on hard alcohol sales at retail stores holding a "Class B" liquor license.

- E.** Retail "Class B" liquor license. A retail "Class B" liquor license shall permit its holder to sell liquor in original packages or containers in multiples in any quantity to be consumed off the licensed premises. Wine may be sold in original packages or otherwise in any quantity to be consumed off the premises. See § 125.51(3), Wis. Stats.

Section 2. This ordinance shall take effect and be in full force after its passage and publication as required by law.

Introduced: July 16, 2019

Adopted:

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk



DATE: July 16, 2019

SUBJECT: MOTION 19-933 - To approve the 2020-2022 Union Agreement between the City of Burlington and the Labor Association of Wisconsin, Inc. on behalf of the Burlington Police Benevolent Association Local 218.

SUBMITTED BY: Mark Anderson, Police Chief

BACKGROUND/HISTORY:

The agreement between the City of Burlington and the Labor Association of Wisconsin, Inc. on behalf of the Burlington Police Benevolent Association Local 218 expires on December 31, 2019. City Staff and the Association have been mutually exchanging proposals for a three-year contract in April, May, and June 2019 and have reached tentative agreements. This evening staff will provide changes from the current contract.

BUDGET/FISCAL IMPACT:

This agreement with the Burlington Police Benevolent Association Local 218 is for three years, January 1, 2020 - December 31, 2022.

RECOMMENDATION:

Staff recommends approval of the agreement.

TIMING/IMPLEMENTATION:

This item is for discussion at the July 16, 2019 Committee of the Whole meeting and due to timing is scheduled for final consideration at the same evening Common Council meeting.

Attachments

2020-2022 Labor Agreement

AGREEMENT

BETWEEN

CITY OF BURLINGTON

AND

THE LABOR ASSOCIATION OF WISCONSIN, INC

FOR AND ON BEHALF OF THE

***BURLINGTON POLICE BENEVOLENT ASSOCIATION
LOCAL 218***

Effective Date: January 1, 2020

Expiration Date: December 31, 2022

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1 **Article I- Recognition**

2 **Section 1.01:** This written agreement shall be entered into by and between the City of
3 Burlington hereinafter referred to as the “Employer” and the Labor Association of Wisconsin, Inc.
4 hereinafter referred to as the “Association,” for and on behalf of its affiliate local, the Burlington
5 Police Benevolent Association, Local 218. The Employer recognizes the Association as the sole
6 and exclusive bargaining agent for all regular part-time and regular full-time employees of the
7 City of Burlington Police Department with the powers of arrest, excluding supervisory,
8 confidential, and managerial employees. Any reference to “Employee” in this Agreement shall
9 mean a member of the Burlington Police Benevolent Association represented by the Labor
10 Association of Wisconsin, Inc.

11 **Article II - Duration**

12 **Section 2.01:** This Agreement shall be in effect as of January 1, 2020, and remain in full
13 force and effect through December 31, 2022. Either party wishing to commence negotiations for
14 a successor Agreement in the last year of the Agreement shall notify the other party in writing
15 not later than June 1. Thereafter, the parties shall establish a date to mutually exchange
16 proposals.

17 **Article III - Dues Deduction**

18 **Section 3.01 - Membership:** Membership in the Association is not compulsory. An
19 employee may join the Association and maintain membership therein consistent with its
20 constitution and by-laws. No employee will be denied membership because of race, color, creed,
21 or sexual orientation.

22 **Section 3.02:**

23 **Section 3.03:**

24 **Section 3.04:** The Employer shall be held harmless for any actions filed against the City
25 for complying with this Article and shall not be liable to the Association, employees, or any party
26 by reason of the requirements of this Article for the remittance or payment of any sum other
27 than that constituting actual fair share deductions from employees’ wages earned.

28 **Section 3.05:**

Section 3.06: The Employer agrees to deduct monthly dues from one paycheck of the month of employees who individually sign voluntary checkoff authorization forms supplied by the Association which shall include the following statement:

I the undersigned, hereby authorize the City to deduct Association dues from my wages each and every month and direct that such amount so deducted be sent to the Labor Association of Wisconsin, Inc. for and on my behalf. The authorization shall be irrevocable and shall automatically renew itself for successive years unless I give thirty (30) days written notice to the City and the Association of my desire to change the amount or revoke the dues deduction at the end of such thirty (30) day period or at the end of such year.

Name _____ Date _____
 Witness _____ Date _____

The employer agrees to deduct the appropriate amount from each pay period of each employee requesting such deduction following receipt of the above enumerated statement and shall remit the total of such deductions to the Labor Association of Wisconsin, Inc. within ten (10) days of the date such deductions were made with a list of the names that the deductions have been deducted from.

Article IV - Wages

Section 4.01 – Wages: The wages for all employees covered by this Agreement shall be as follows:

		Effective 1/1/2020 (2.5%)		Effective 1/1/2021 (2.5%)	
Classification		Hourly	Annual	Hourly	Annual
Patrol Officer Recruit	Start	\$27.32	\$54,530.72	\$28.00	\$55,888.00
Patrol Officer Third Class	6 Mo Step	\$31.00	\$61,876.00	\$31.78	\$63,432.88
Patrol Officer Second Class	2-year step	\$31.83	\$63,532.68	\$32.63	\$65,129.48
Patrol Officer First Class	3-year step	\$34.12	\$68,103.52	\$34.97	\$69,800.12
	5-year step	\$34.81	\$69,480.76	\$35.68	\$71,217.28
Part-time Officers		\$22.89		\$23.46	
Investigator		\$35.50	\$70,858.00	\$36.39	\$72,634.44

		Effective 1/1/2022 (2.5%)	
Classification		Hourly	Annual
Patrol Officer Recruit	Start	\$28.70	\$57,285.20
Patrol Officer Third Class	6 Mo Step	\$32.57	\$65,009.72
Patrol Officer Second Class	2-year step	\$33.44	\$66,746.24
Patrol Officer First Class	3-year step	\$35.85	\$71,556.60
	5-year step	\$36.57	\$72,993.72
Part-time Officers		\$24.05	
Investigator		\$37.30	\$74,450.80

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The SRO wage rate will be the same hourly wage as the investigator rate of pay only during hours worked by the SRO during the school term.

Section 4.02: Employees shall receive one half hour of compensatory time off for performing the duties of an Instructor/Trainer for the entire assigned time of a training session and/or serving as a Field Training Officer for an entire shift.

Article V - Hours of Work

Section 5.01 - Hours: The parties agree to implement a schedule change on a trial basis beginning January 1, 2020 and ending on December 31, 2020, unless the parties agree to continue the 8.75-hour (1,996 hours per year) schedule beyond December 31, 2020. The parties agree to meet on or about October 31, 2020, to determine if both parties wish to extend the 8.75-hour schedule past December 31, 2020. If either party wishes to terminate the 8.75-hour schedule, the schedule will revert back to the 8.25-hour (2,008 hours per year) schedule. If a schedule is needed in 2020, there shall be a required sixty (60) day written notice on when the change shall become effective. The normally scheduled shift for all members of the Association shall be five (5) consecutive working days followed by three (3) consecutive off days and then repeating the cycle. The normal workday shall consist of eight and three-quarter (8.75) consecutive hours. The normally scheduled shift for the Investigator shall be five (5) consecutive working days followed by two (2) consecutive off days followed by two (2) consecutive and then repeating the cycle Monday through Friday. The normal workday shall consist of eight (8) consecutive hours. The Investigator shall receive compensatory time off to keep his overall yearly

1 hours at the same amount as the patrol officers, which is currently one thousand nine hundred
2 and ninety-six (1,996)hours per year.

3 **Section 5.02 - Shifts:** Effective the first date of the Agreement, and each January 1st
4 thereafter, each patrol officer shall be assigned to one of the following regular shifts on a steady
5 basis:

- 6 A. First Shift 5:30 a.m. to 2:15 p.m.
- 7 B. Second Shift 1:30 p.m. to 10:15 p.m.
- 8 C. Third Shift 9:30 p.m. to 6:15 a.m.
- 9 D. Fourth Shift 7:00 p.m. to 3:45 a.m.
- 10 E. Investigator 11:00 a.m. to 7:00 p.m., however the Chief of Police, or his
11 designee, may alter these hours based on the needs of the
12 Department as it relates to investigatory needs.
- 13 F. Swing shifts 7:00 p.m. to 3:45 a.m.
14 1:30 p.m. to 10:15 p.m.
15 Three (3) days on 4th shift followed by two (2) days on 2nd
16 shift followed by three (3) days off, and repeating.

17 **Section 5.03:** Each Patrol Officer shall be assigned to one of the above regular shifts with
18 the officers having the right of choosing their shift on the basis of seniority.

19 **Section 5.04:** For purposes of application to other provisions of this Agreement, an
20 employee’s regular hourly rate of pay shall be understood to mean that figure arrived at by
21 dividing the total of his annual wages, as set forth in Article IV - Wages, and any longevity
22 increment paid to him pursuant to Article VI - Longevity below, by one thousand nine hundred
23 ninety-six (1,996) hours.

24 **Section 5.05:** The Department shall be allowed to temporarily transfer officers to
25 different work shifts as needed to provide proper protection of citizens.

26 **Section 5.06:** Each employee of the department covered by this Agreement who is
27 scheduled to attend departmental in-house training or departmental in-house meetings shall be
28 paid for straight time for the initial two (2) hours of such time scheduled in any one (1) calendar
29 month provided that the provisions of this Section shall not require an employee to work more

1 than eighty-seven and one-half (87.5) hours in any sixteen (16) day work period without overtime
2 compensation at time and one-half (1-1/2x) his/her hourly rate of pay. The two (2) hour straight
3 time provision shall not accumulate from one month to the next, and if the Department does not
4 schedule the aforementioned training/meetings in a given month, the employee shall be forgiven
5 the two (2) hour straight time requirement for that month.

6 Article VI - Longevity

7 Section 6.01: The following longevity increments shall be paid to an employee in addition
8 to his wages as provided in the scale set forth above under Article IV - Wages.

- 9 A. One hundred four dollars (\$104) per year after five (5) years of service.
- 10 B. Two hundred eight dollars (\$208) per year after ten (10) years of service.
- 11 C. Three hundred twelve dollars (\$312) per year after fifteen (15) years of
12 service.

13 The above amounts will not be paid in cash, but instead may be placed, tax-free, into a
14 Section 5.01(c)9 account which may be established by the Burlington Police Benevolent
15 Association, Local 218 for the benefit of its members, (or into the HSA account provided in
16 Article IX of this Agreement.) **Note: Currently, the longevity payout for any persons after five
17 (5) years of service is \$120 per year and persons receiving \$120 per year effective 1/1/03 shall
18 be grandfathered.**

19 Article VII– Overtime Compensation Pay

20 Section 7.01: If the total of all hours worked by a Patrol Officer in carrying out the duties
21 assigned to him exceeds eight and three-quarters (8.75) hours per day or exceeds one thousand
22 nine hundred and ninety-six (1,996) hours per year, (excluding, however, up to two (2) hours per
23 month for departmental in-house training or in-house departmental meetings for which full
24 compensation is provided for above under Article V), such hours in excess of eight and three-
25 quarters (8.75) hours per day or such hours in excess of one thousand nine hundred and ninety-
26 six (1,996) hours per year shall be considered overtime and shall be paid for at one and one-half
27 (1-1/2) times the Patrol Officer’s regular hourly rate of pay as defined in Article IV; providing,
28 however, that all such additional hours which are required by the Chief of Police involving court

1 time, conferences with the City Attorney, and training and educational activities, shall be paid at
2 one and one-half (1-1/2) time the Patrol Officer's regular hourly rate of pay as defined in Article
3 IV.

4 Where the City orders an employee to attend training or schedules State or Federal
5 Mandated Training with fourteen (14) calendar days' notice, the employer shall have the right to
6 modify an employee's scheduled hours of work on a previously scheduled workday to
7 accommodate that training. Should that training be scheduled on a regularly scheduled off day,
8 the City, employee and Association president may mutually agree to allow that employee to take
9 a regularly scheduled day off from the five-day groups immediately contiguous to the day on
10 which the training has been mandated, or receive pay or compensatory time off shall apply to
11 the exercise of that option. For non-mandatory training, the Association president, employee,
12 and representative of the City shall discuss the appropriate rate of pay for employees attending
13 such non-mandatory training.

14 For non-mandatory training, employees will be compensated at straight time for all travel
15 time. For mandatory training, employees shall receive compensation at the rate of time and one-
16 half for all travel time. All travel time compensation shall be in the form of compensatory time
17 off

18 **Section 7.02:** For this section, all overtime required to be worked by a Patrol Officer prior
19 to or beyond his/her regular eight and three-quarters (8.75) hour per day shift shall be by
20 seniority upon that shift as outlined in Article XIX. The senior Patrol Officer shall have the elective
21 availability to work the overtime or if the senior Patrol Officer doesn't wish to work the overtime,
22 then he/she may pass his/her elective availability to the next lower Patrol Officer who shall then
23 have the overtime or he/she may pass the overtime to the next lower person. The Department
24 shall contact employees by seniority to fill vacant shifts. The first option is to fill the entire vacant
25 shift. If no employee volunteers for the entire shift, the Department shall split the shift. If no
26 employee volunteers to fill the split shifts, then the Department shall order the least senior
27 employee to fill the entire vacant shift or the remaining open split shift. Employees on a paid day
28 off, cannot be ordered in. Employees who volunteer to work the entire shift shall be awarded
29 the overtime over an employee volunteering to work a split shift regardless of seniority. There

1 shall be no bumping of overtime by a more senior officer with less than three (3) hours prior to
2 the start of the shift. Exceptions will be permitted when an officer is needed to complete a duty
3 that he/she is directly involved in. This section shall not apply in cases of emergency. No
4 employee shall be compelled or allowed to work more than thirteen (13) consecutive hours
5 except by mutual agreement between the employee and the Chief or designee.

6 **Section 7.03:** Whenever an employee is called in to duty outside of his/her normally
7 assigned shift, he/she shall be entitled to a minimum of two (2) hours at time and one-half (1/2)
8 even though a lesser amount of time is actually worked. Provided, however, this two (2) hours
9 minimum shall not apply to the two (2) hours worked immediately prior to the start of his/her
10 regularly assigned shift. In this case, time and one-half (1-1/2) will be paid for the actual time
11 worked. Furthermore, the two (2) hour minimum will not apply to any hours worked immediately
12 contiguous to the end of the normal shift. In this case, time and one-half (1-1/2) will be paid for
13 all actual time worked.

14 **Section 7.04:** Whenever an employee is required to work overtime on a Sunday, he/she
15 shall be entitled to double time.

16 **Section 7.05:** Each Patrol Officer shall receive payment for all overtime hours worked in
17 connection with his/her paycheck on the next successive paycheck following the overtime
18 worked.

19 **Section 7.06:** In the event a Patrol Officer desires to take a casual day as set forth in
20 Article XI as a compensation day or otherwise earned and available to him/her on any other basis,
21 he/she shall first give at least fifteen (15) days' notice to the department head of such request
22 before the requested day. The Department shall have seven (7) days thereafter to select and
23 give notice to another Patrol Officer that he/she must work the duty of the Patrol Officer taking
24 compensation time. There shall be no overtime payment for the replacement officer unless he
25 exceeds eight and three-quarter (8.75) hours duty time per calendar day, and in that event,
26 he/she shall be paid time and one-half (1-1/2) for time which exceeds eight and three-quarter
27 (8.75) hours per calendar day.

28 **Section 7.07:** There shall not be more than one Patrol Officer permitted a compensation
29 day per day pursuant to this Article or pursuant to a requested casual day under Article XI; and

1 in the event more than one Patrol Officer shall request a compensation day per day, the most
2 senior Patrol Officer shall receive preference and any further Patrol Officer permitted a
3 compensation day shall be to suit the convenience and efficiency of the Department; however,
4 such additional compensation days shall not be unreasonably denied by the Department.

5 **Section 7.08:** In the absence of the regularly assigned Shift Commander, the officer
6 assigned as “Acting Shift Commander” for a period of one (1) hour or more, shall be compensated
7 at a rate of pay equal to that of a Police Sergeant. Such compensation shall be paid each pay day,
8 and shall reflect the differential between his regular pay and the pay which he received in the
9 higher grade of rank. When an officer is temporarily assigned for one (1) regularly scheduled
10 work week, or more, as an Investigator, other than for training purposes, that officer shall be
11 compensated at the regular rate of pay received by an Investigator.

12 **Article VIII - Pay Days**

13 **Section 8.01:** Employees shall be paid bi-weekly. If any such regular payday hereunder
14 falls on a holiday, employees shall receive their paychecks on the day before such holiday.

15 **Article IX- Insurance**

16 **Section 9.01:** For eligible full-time employees, the City may offer the following insurance:

17 A. Hospital and surgical care insurance, dental insurance, and vision
18 insurance covering such employees and their dependents as described in the documents on file
19 with the City Administrator’s Office.

20 Effective as of January 1, 2020, the City shall contribute eighty-eight-point four percent
21 (88.4%) of the monthly premium rate for family and single coverage under Plan C. The employee’s
22 contributions to Plan C shall be the remaining eleven-point six percent (11.6%). Effective as of
23 January 1, 2021, the City shall contribute eighty-eight percent (88.0%) of the monthly premium
24 rate for family and single coverage under Plan C. The employee’s contributions to Plan C shall be
25 the remaining twelve percent (12.0%).

26 Effective as of January 1, 2020, the City will pay ninety-two percent (92%) of the premium
27 for an HSA plan. The employee’s contributions shall be the remaining eight percent (8%).
28 Effective as of January 1, 2021, the City will pay ninety percent (90%) of the premium for an HSA

1 plan. The employee's contributions shall be the remaining ten percent (10%). Effective as of
2 January 1, 2022, the City will pay eighty-eight percent (88%) of the premium for an HSA plan. The
3 employee's contributions shall be the remaining twelve percent (12%).

4 The employer agrees to pay up to the following contributions toward the monthly dental
5 insurance premium for the family, limited family and single plans.

6	Family Plan:	\$81.89 per month
7	Limited Family Plan	\$51.13 per month
8	Single Plan:	\$29.31 per month

9 Effective January 1, 2002, the City shall pay an amount equal to the 2001 contribution
10 toward the monthly dental insurance premium for the family, limited family and single plans as
11 effective January 1, 2001. In addition, the City shall pay one-half of any cost above and beyond
12 the 2001 contribution during the Collective Bargaining Agreement between the City and the
13 Association. The employees shall pay one-half of the remaining cost of any cost above and
14 beyond the 2001 contribution during the Collective Bargaining Agreement between the City and
15 the Association. However, the employee contribution will not, in any event, exceed ten percent
16 (10%) of the overall monthly premium cost for the monthly dental insurance premium.

17 B. The Employer agrees to pay the full cost of the Vision Insurance premium,
18 or the premium for equivalent coverage, for the single plan, not to exceed five dollars (\$5.00) per
19 month. Employees shall also have the option to participate in the family plan; however, they
20 shall be required to pay the difference between the single plan premium and the family plan
21 premium, which may be done through payroll deduction.

22 C. The Employer agrees to pay the full premium for the Wisconsin Public
23 Employer's Group Life Insurance Program for all employees in the amount equal to one thousand
24 dollars (\$1,000.00) of insurance for each one thousand dollars (\$1,000.00) of base salary,
25 rounded off to the next highest one thousand dollars (\$1,000.00). Employees shall also have
26 made available to them the option of purchasing additional life insurance as well as spouse and
27 dependent coverage at the employee's expense.

28 D. The Employer shall also procure and maintain in force during the calendar
29 year stated above for the benefit of all employees employed in the Employer's Police

1 Department, a Police Professional Liability Insurance Policy. It is hereby expressly agreed that
2 the city shall pay any and all deductibles provided for under said insurance policy.

3 **Section 9.02- Section 125 Plan:** Effective 1-1-98, the Employer agrees to initiate a
4 Section 125 Plan in accordance with the Federal I.R.S. code, for employee insurance payments by
5 payroll deduction, for those employees wishing to utilize such plan in paying their portion of the
6 insurance premiums.

7 **Article X - Vacations**

8 **Section 10.01:** All employees shall be entitled to vacations with pay as follows:

9 Up to five (5) 8.75-hour days of vacation prorated during the employee's first year
10 of service.

11 Five (5) days of vacation after one (1) year of service.

12 Ten (10) days of vacation after two (2) years of service.

13 Twelve (12) days of vacation after four (4) years of service.

14 Fifteen (15) days of vacation after five (5) years of service.

15 Eighteen (18) days of vacation after nine (9) years of service.

16 Twenty (20) days of vacation after ten (10) years of service.

17 Twenty-one (21) days of vacation after eighteen (18) years of service.

18 Twenty-two (22) days of vacation after twenty-one (21) years of service.

19 Twenty-three (23) days of vacation after twenty-two (22) years of service.

20 Twenty-four (24) days of vacation after twenty-three (23) years of service.

21 Twenty-five (25) days of vacation after twenty-four (24) years of service.

22 **Section 10.02:** Such vacations shall be taken whenever time is allotted for same by
23 department head. Vacation selections shall be selected consistent with seniority based on a
24 blended system. Investigators shall select their vacation(s) within the Investigative Bureau and
25 such vacation selection(s) shall not impact on the Patrol Division vacation selections, or vice
26 versa.

27 **Section 10.03:** Whenever the services of an employee are terminated by death, layoff
28 discharge, or quit prior to his anniversary date, he or his legal representative shall be given a
29 proportionate share of his vacation pay computed as follows: his years of employment shall be

1 computed through the following anniversary date and he would have been entitled had he
2 continued his employment through such anniversary date, for each calendar month of service
3 since his last anniversary date, including the last calendar month in which he has worked any
4 portion thereof. An employee who leaves employment prior to his/her one (1) year anniversary
5 date shall have no accrued vacation.

6 **Section 10.04:** In the event a Patrol Officer desires to change his selected and allocated
7 vacation periods, he must provide to the department at least thirty (30) days' notice of such
8 requested change and such change will be allowed only if: 1) it is in conformity with the rules,
9 regulations and practices of the Police Department; and, 2) such change does not cause
10 cancellation or removal of a vacation of a Patrol Officer already scheduled unless said change is
11 agreed to by Patrol Officer affected.

12 **Section 10.05:** The provisions of this Article shall be administered in conformity with the
13 departmental rules, regulations and practices of the Police Department.

14 **Article XI - Casual Day**

15 **Section 11.01:** All employees shall be entitled to one (1) casual day to be taken by a Patrol
16 Officer, after requested to the Department and at the sole discretion of the Department. In the
17 event a Patrol Officer does not take a casual day, it shall be paid at the rate of eight and three-
18 quarters (8.75) straight time hours on the first pay period in December to said Patrol Officer.

19 **Article XII - Uniform Allowance**

20 **Section 12.01:** The Employer shall pay to each employee a uniform allowance as shown
21 below in semi-annual payments in connection with their first paychecks in the months of July and
22 December of each year: Effective 1/1/20; Sixty-two and 50/100 dollars (\$62.50) per month, not
23 to exceed seven hundred and fifty dollars (\$750.00) per year. Effective 1/1/21; Sixty-four and
24 58/100 dollars (\$64.58) per month, not to exceed seven hundred and seventy-five dollars
25 (\$775.00) per year. Effective 1/1/22; Sixty-six and 67/100 dollars (\$66.77) per month, not to
26 exceed eight hundred dollars (\$800.00) per year.

1 If an employee is required to work overtime or is called in to work on a holiday outside of
2 the employee's regularly assigned shift, the employee shall be entitled to double time for all time
3 worked in cash or compensatory time off, at the employee's option.

4 Holiday hours shall be defined as commencing at 12.01 a.m. and running consecutively
5 for twenty-four (24) hours, provided however, any shift which has the majority of its hours within
6 the twenty-four (24) hour time frame shall be considered as a holiday work shift and all hours
7 worked on the shift will be entitled to the compensation enumerated above. None of the hours
8 on a shift falling partially on a holiday which has the majority of the hours outside the twenty-
9 four (24) hour time frame will be treated as holiday pay.

10 **Section 13.02:** The holidays included under this section shall be as follows; New Year's
11 Day; Martin Luther King Jr. Birthday; Spring Holiday; Memorial Day; Fourth of July; Labor Day;
12 Thanksgiving Day; Day after Thanksgiving; Christmas Eve Day; Christmas Day; and New Year's Eve
13 Day.

14 **Section 13.03:** Full-time employees shall receive 87.50 hours of pay or holiday time
15 off. Proration would apply to newly hired employees, employees on an unpaid leave of absence
16 during the year, and employees who have left full-time employment as a law enforcement officer
17 with the City during the year. The year for determining the number of days the employee was
18 employed shall be based from the date the prior year's payment was made to employees. For
19 example, an employee working from December 15, 2008 (the hypothetical payout date for 2008)
20 through June 14, 2009 and who had 45 unpaid work days and accompanying days from an unpaid
21 leave of absence (from March 1 through April 14) would receive pay at the following calculation:
22 $137 \text{ days paid and accompanying days off divided by } 365 \text{ days} = .375 \text{ multiplied by } 87.50 = 32.81$
23 hours of holiday pay. Any unused holiday time will be paid on the first paycheck in December.

24 **Article XIV - Sick Leave and Funeral Leave**

25 **Section 14.01 - Sick Leave:** All full-time employees who have completed thirty (30)
26 calendar days of service shall earn sick leave credits at the rate of one (1) 8.75-hour day per
27 month or a total of twelve (12) days per year. The City shall loan new full-time employees up to
28 three sick leave days upon the commencement of their employment to be used after 30 days of
29 service. All loaned sick leave days shall be paid back to the City as those days are earned by the

1 employee during the first four months of employment or as deducted from the employee's
2 paycheck if his or her employment ends prior to the payback period.

3 **Section 14.02:** An employee may accumulate sick leave credits until a maximum of one
4 hundred eighty (180) days has been reached. Once an employee reaches the maximum
5 accumulation of 180 days, every additional day earned shall result in an employee receiving one
6 (1) additional hour into his/her compensatory time account. A day of sick leave shall have a value,
7 when used for absences occasioned by bona fide illness, injury or funeral travel leave, of eight
8 and three-quarter (8.75) hours per day at the employee's then regular hourly rate of pay, usable
9 for any day on which the employee was regularly assigned to duty or on such days to which he
10 would have been regularly assigned to duty, but for his continued absence.

11 **Section 14.03:** Sick leave credits may be drawn upon by an employee for the purposes
12 indicated only to the extent of his/her accumulated sick leave credits, and the Employer's
13 responsibility to an employee hereunder shall be limited to the extent of such an employee's
14 accumulated sick leave credits. Employees using more than six (6) sick leave days in a twelve (12)
15 month period may be required to submit a doctor's excuse as verification of sick leave.

16 **Section 14.04:** Effective January 1, 2020, for all employees hired on or before December
17 31, 2019, in the event an employee shall die or retire as defined by WRS eligibility, while in the
18 employment of the Employer, and shall have accumulated sick leave credits at that time, the
19 Employer shall pay to the employee or the employee's estate, a sum equal to the credits earned
20 times seventy-five dollars (\$75.00) per credit.

21 For employees hired on or after January 1, 2020, in the event an employee shall die or
22 retire as defined by WRS eligibility while in the employment of the Employer, and shall have
23 accumulated sick leave credits at that time, the Employer shall pay to the employee or the
24 employee's estate, the following:

- 25 • After Fifteen (15) years of continuous service as a full-time City employee:
26 Seventy-five dollars (\$75.00) per credit;
- 27 • After Ten (10) years of continuous service as a full-time City employee:
28 Fifty (\$50.00) dollars per sick leave credit;
- 29 • After Five (5) of continuous service as a full-time City employee:

1 Twenty-five (\$25.00) dollars per sick leave credit.

2 Retirement benefits for all employees cease upon eligibility for Medicare benefits.

3 **Section 14.05 - Funeral Leave:** Each full-time employee shall receive not more than three
4 (3) days of eight and three quarter (8.75)hours per day at the employee’s regular rate of pay in
5 case of death in the employee’s immediate family. The immediate family is defined as spouse,
6 parent, step-parent, siblings, step-siblings, son-in-law, daughter-in-law, children, step-children,
7 grandparents, spouse’s parents, spouse’s grandparents, spouse’s brothers and sisters, or
8 grandchildren.

9 **Section 14.06:** The Employer will also grant to each employee pay for lost time for not
10 more than an additional three (3) days travel time at eight and three quarter (8.75)hours per day
11 at the employee’s regular hourly rate of pay in the event the death of any of the foregoing
12 members of their immediate family occurs outside of Racine, Kenosha, Walworth, Milwaukee
13 and Waukesha counties; any such payment to the employee shall, however, be dependent upon
14 the employee having accumulated sick leave credits against which such payment may be
15 charged; in the event the employee then has no such sick leave credits, the Employer shall be
16 under no obligation to make such payment; and in the event the employee has insufficient sick
17 leave credits, the Employer’s obligation hereunder shall be limited to the extent of such
18 employee’s chargeable accumulated sick leave credit.

19 **Section 14.07 - Job Related Illness or Injury:** In the event that an employee incurs a
20 compensable job connected illness or injury occasioning continuing total disability, the Employer
21 shall pay to such employee for a period of not more than eight (8) months during such continuing
22 disability, and while such employee is receiving worker’s compensation benefits in connection
23 with the same, and amount equal to the difference between said weekly benefits and such
24 employee’s regular weekly wages based on a one thousand nine hundred ninety-nine (1,996)
25 hour work year. And in the event such disability arising from such job connected illness or injury
26 shall continue compensable after the end of such eight (8) month period, the Employer shall
27 continue to make up such difference by such payments to him, providing however, that any such
28 continued payments shall be dependent upon the employee then having accumulated sick leave
29 credits against which such continued payments may be charged; in the event the employee then

1 has no such sick leave credits or exhausts the same, the Employer shall be under no obligation to
2 make such continued payments.

3 **Article XV - Contributions to the Wisconsin Retirement System**

4 **Section 15.01:** All employees participating in and covered by the Wisconsin Retirement
5 System shall continue to make the contributions to such fund required of them pursuant to the
6 applicable Wisconsin Statute, subject only to the following.

7 **Section 15.02:** An eligible employee initially employed after July 1, 2011, shall pay the
8 full amount of the employee's contribution as required by the Wisconsin Retirement System.
9 Effective January 1, 2013, eligible employees initially employed prior to July 1, 2011 shall
10 contribute the employee's contribution as follows:

11 July 1, 2016: 7.0%

12 **Article XVI- Court Appearance and Conferences**

13 **Section 16.01:** Court appearances by employees in civil and/or criminal cases arising from
14 the performance of assigned duties shall be considered as duty time and such time shall be paid
15 for in accordance with the provisions of this article. In the event an employee is required to make
16 such an appearance at a time when he is not regularly scheduled for duty, he shall be paid for all
17 such time spent but in any event not less than two (2) hours in connection with any such
18 appearance, unless such time so spent is consecutively prior or subsequent to his regular
19 schedule of hours.

20 **Section 16.02:** Conferences of employees with the City Attorney arising from the
21 performance of assigned duties shall likewise be considered as duty time and such time shall be
22 paid for in accordance with the provisions of this article; in the event that such a conference is
23 required at a time when the employee is not regularly scheduled for duty, he shall be paid only
24 for the time actually spent in such conference.

25 **Article XVII - Other Departmental Rules, Regulations and Practices**

26 **Section 17.01:** The rules, regulations and practices as published by the Department shall
27 be followed to the extent they do not conflict with any specific provision of this agreement or
28 violate any state or federal law.

1 **Article XVIII - Grievance Procedure**

2 **Section 18.01:** The Association or an employee covered under this Agreement may be a
3 grievant. A grievance shall be defined as the interpretation or application of any provision of this
4 agreement. All disciplinary matters shall be subject solely to the jurisdiction of the Police and
5 Fire Commission, and shall not be subject to the provisions of this Article.

6 **Step 1.** The grievant shall present the grievance orally to the Police Chief and may be
7 accompanied by an Association representative.

8 **Step 2.** If the grievance is not settled at the first step, it shall be reduced to writing and
9 presented to the Police Chief within ten (10) working days of the date the
10 employee knew or should have known of the event giving rise to the grievance.
11 The Chief shall furnish the grievant and the Association with a written answer
12 to the grievance within (10) working days.

13 **Step 3.** If the grievance is not settled in Step 2, the grievance shall be submitted to the
14 City Administrator within ten (10) working days from the time the Department
15 Head was to have submitted his answer. The City Administrator shall discuss
16 the grievance with the employee, and the Association representative if the
17 employee so desires. Following said conference, the City Administrator shall
18 respond within ten (10) working days in writing.

19 **Step 4.** In the event a satisfactory settlement cannot be reached between the parties
20 in Step 3, the matter in dispute shall be submitted to the Wisconsin
21 Employment Relations Commission (WERC) for settlement. The WERC shall
22 appoint an arbitrator from a member of its staff to resolve the dispute. Any
23 cost related to the appointment of the arbitrator shall be paid by the
24 Association. The cost of a transcript shall be divided equally by the Employer
25 and the Association. Any other expenses that are incurred as a direct result of
26 one of the parties shall be paid by the party initiating the expense. The
27 arbitrator shall have no power to add to, subtract from, or modify any terms
28 of this Agreement, and the arbitrator's decision shall be final and binding on
29 the parties. All reference to days in this article shall mean Monday through

1 Friday excluding Saturdays, Sundays, and holidays. Time frames in this article
2 may be extended or waived by mutual agreement of the parties.

3 **Article XIX - Seniority**

4 **Section 19.01:** Seniority shall be determined by the employee's length of service as a
5 Patrol Officer in the Department. Time spent in the Armed Forces on military leaves of absence,
6 and other authorized leaves not to exceed one (1) year, and time lost because of duty connected
7 disability, shall be included.

8 **Section 19.02:** An up-to-date seniority list showing the names, length of service, dates,
9 and departmental assignments and rank shall be maintained for inspection by members.

10 **Section 19.03:** An employee shall forfeit his seniority rights only for the following
11 reasons:

- 12 1. He resigns.
- 13 2. He is dismissed and not reinstated.
- 14 3. He retires on regular service retirement.

15 **Section 19.04:** The City of Burlington is in accord with the principle that seniority should
16 be a factor in filling job openings, provided the employee is fully qualified as objectively tested
17 by the Department.

18 **Section 19.05:** The choice of vacations and furloughs shall be by seniority consistent with
19 the efficient operation of the Department.

20 **Section 19.06:** Vacation selections for Patrol Officers covered by this Agreement shall be
21 selected consistent with seniority.

22 **Section 19.07:** Effective 1-1-03, employees who are part of the bargaining unit and leave
23 the bargaining unit for a period of time due to promotion and subsequently return to the
24 bargaining unit shall have their departmental seniority for all time worked in the police
25 department be used for all benefits except overtime selection and shift selection. The seniority
26 for overtime selection and shift selection shall be that amount of time which the employee spent
27 in the bargaining unit, but shall not include any time outside of the bargaining unit.

28 **Section 19.08:** Any sworn officer hired as a police officer as a lateral hire may receive a
29 starting annual salary and a vacation allowance commensurate with their years of experience as

1 a sworn law enforcement officer. Those hired as a police officer under this section will begin to
2 earn seniority rights and privileges on the date of hire with the City of Burlington Police
3 Department. All other provisions of this agreement apply as written.

4 **Article XX - Compensatory Time Off**

5 **Section 20.01:** Compensatory time off credit may be taken in lieu of pay for overtime
6 hours worked. The choice of compensatory time credit or pay must be made by an employee
7 during the pay period that overtime is worked. The granting of such compensatory time off shall
8 be subject to the necessary work and efficient operation required of the departments.
9 Compensatory time off which is accrued in a calendar year, but not used, shall be carried over to
10 the following calendar year. Any request for use of compensatory time off will be made by Friday
11 prior to the week it is to be taken. Requests must be in writing and approved with a copy to the
12 employee. The maximum accumulated compensatory time which may be accrued or used in any
13 calendar year shall be fifteen (15) days. Employees with vacation time coming shall be given
14 priority over employees entitled to compensatory time off.

15 **Article XXI - Probation**

16 **Section 21.01:** Full time Patrol Officers shall be required to serve an eighteen (18) month
17 probationary period, or 2,994 hours if they have part-time Patrol Officer experience with the city.

18 **Article XXII - Part-Time Employees**

19 **Section 22.01:** Part-time employees who are covered under this Agreement shall be
20 provided the following benefits.

21 1. Seniority: Seniority for part-time employees shall accrue based on
22 the number of hours they work and using the formula of one thousand nine hundred and ninety-
23 six (1,996) hours as equals one (1) year. Part-time employees who become full-time employees
24 shall receive credit for all of their time worked as a part-time employee provided that there is no
25 break in service and shall have an adjusted starting date so that they will receive credit for their
26 part-time employment for purposed of the number of vacation days accrued, and the amount of
27 longevity that they are eligible for. Seniority for shift selection shall start as of the date they
28 become full-time.

1 2. Part-time employees shall also have seniority within the
2 classification of part-time Patrol officer.

3 3. Part-time officers shall receive overtime for any hours worked that
4 exceed eight and three-quarters (8.75) consecutive hours in any work day, or eighty-seven and
5 and one-half (87.5)hours in any bi-weekly pay period.

6 4. A part-time officer shall be on probation for two thousand nine
7 hundred and ninety-four (2,994)hours. After they have worked two thousand nine hundred and
8 ninety-four (2,994)hours it shall be presumed that they are off probation. The part-time officer
9 who becomes a full-time officer shall not be required to serve another probationary period.

10 5. The only other provisions of this contract which apply to part-time
11 employees are as follows:

12 Article III - Dues Deduction

13 Article IV - Wages

14 Article VIII - Pay Days

15 Article XII - Uniform Allowance

16 Article XV - Contributions to the Wisconsin Retirement System

17 Article XVIII - Grievance Procedure

18 **Article XXIII- Education Incentive**

19 **Section 23.01:** Full time officers pursuing an undergraduate or graduate degree in
20 Criminal Justice or Police Science may elect to enroll in the tuition reimbursement program.
21 Under such program, the employee shall submit a request for tuition reimbursement prior to
22 September 1 of the calendar year prior to when the course will be taken. If the City approves
23 such request, the City agrees to reimburse the employee for tuition payments in the amount of
24 three hundred dollars (\$300) per credit hour. The City will reimburse an employee in any one (1)
25 calendar year no more than two thousand seven hundred (\$2,700.00) dollars in tuition
26 reimbursement. Further, in the event an employee receives a grade of "A" 100% of the
27 reimbursement amount shall be provided; a grade of "B" shall require 75% reimbursement;
28 grades of "C" or below will not be entitled to reimbursement.

1 Officers who participate in the tuition reimbursement program and leave the City's
2 employment with three (3) years after receiving reimbursement shall reimburse the City on the
3 following schedule:

4	0-12 months	100%
5	13-24 months	75%
6	25-36 months	50%

7 Reimbursement will be made out of any final paycheck provided by the City to the
8 employee after resignation from employment is announced unless such checks are insufficient
9 for such reimbursement. In that event, reimbursement shall be made in three equal annual
10 installments, the first installment due six months after the date the officer left employment.

11 **Article XXIV - Management Rights**

12 **Section 24.01:** Except as otherwise provided herein, management of the operations and
13 direction of the work force, including the right to hire and the right to suspend, discipline, or
14 discharge for just cause, and the right to transfer, promote or relieve employees from duty
15 because of lack of work, or other legitimate reasons, the right to establish and make effective
16 reasonable rules of conduct and the assignment of employees to a job, are vested exclusively in
17 the Employer, together with all other functions of management, with the understanding that
18 such rights of management will not be used for the purpose of discrimination against any
19 employee, and such management rights shall not contravene any of the provisions of this
20 Agreement.

21 **Article XXV - Entire Agreement**

22 **Section 25.01:** This contract constitutes the entire Agreement between the parties and
23 shall only be amended in writing by mutual Consent of the parties.

24 Signed this ____ day of _____, 20__.

25
26 **FOR THE CITY OF BURLINGTON**

26 **FOR THE BURLINGTON POLICE**
27 **BENEVOLENT ASSOCIATION**

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