



**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
THURSDAY, MAY 23, 2019**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:30 p.m. Aldermanic Representative Susan Kott; Commissioners Frank Capra; Steve Wagner; Kevin O'Brien; and Bernard Petersen were present. Commissioner Ken Morrison was excused. Student Representatives Tyler Van Patten and Grace Lashbrook were excused. City Administrator Carina Walters was also present.

Chairman Eisenhardt welcomed Bernard Petersen as the new Commissioner.

**CITIZEN COMMENTS**

None

**APPROVAL OF MINUTES**

Commissioner Capra moved, and Aldermanic Representative Kott seconded to approve the minutes of April 25, 2019.

Judith Schulz, 533 Milwaukee Avenue, stated she wanted to correct the minutes in six different areas, and had distributed a list of these corrections.

Commissioner Capra amended his motion, and Aldermanic Representative Kott seconded to approve the minutes of April 25, 2019 to reflect that some corrections have been made, while the rest are on file at City Hall.

Carina Walters, City Administrator, explained to the Commissioners that meeting minutes are not verbatim, just a high level summary.

**LETTERS AND COMMUNICATIONS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

- A. To consider approving a Certificate of Appropriateness application from Wendy Lynch for property located at **401-409 N. Pine Street** to paint the northwest wall (Flippy's wall) in order to cover tar and existing paint.
  - Chairman Eisenhardt introduced and opened this item for discussion.

- Tanya Fonesca, Graef explained the applicant would like to paint the masonry wall that faces Flippy's to hide the tar dripping down, however, the applicant shall seek professional mason to determine if the wall can be cleaned rather than painted. Ms. Fonesca stated she contacted a Preservation Architect at the State Historical Society that said painting was not suggested, and was confident the masonry could be cleaned. Ms. Fonesca further explained since the entire wall of Flippy's was not painted, it should reflect the historic look for the rest of the building.
- Commissioner Wagner stated by seeing the different step tar patterns on the wall, it indicates at one time there may have been a building there, and it tells stories of different historic times. Aldermanic Representative Kott commented by removing the tar it would keep the historic look for the rest of the building.
- Andrew Lynch, applicant, explained the tar on Flippy's wall is a mistake and has a less charming story to the building, and the only options would be is to do nothing, clean, or paint it. Commissioner Wagner responded the code mentions masonry cannot be painted if it has not been previously painted, especially for the front and rear, but not much is written for the side of a building. Commissioner O'Brien suggested may be the best thing is to try and clean it first.
- Gregory Guidry, Building Inspector, asked if the painting is approved would it include duct work. Mr. Lynch replied yes, the quotes included the duct work and windows frames.
- There were no further comments.
- Commissioner O'Brien moved, and Alderman Representative Kott seconded to recommended approval of the Certificate of Appropriateness application to try to clean the masonry, but if not, come back for HPC approval with a painting plan, and provide documentation showing that cleaning is not an option.
- All were in favor and the motion carried.

**B.** To consider approving a Sign Permit application from Wendy Lynch for property located at **413 N. Pine Street** to install a sign attached to the street-facing brick entry gate.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Ms. Fonesca explained there were two design options for signage, which are both compliant, however, more information is requested for the lighting of the sign. Wendy Lynch, applicant, responded the lighting is already in the ground and is tilted with indirect lighting.
- Mr. Guidry questioned if the "1875" sign is going to be installed as proposed at a prior meeting. Ms. Lynch replied the sign is in really rough shape and is still hoping to incorporate that sign.
- There were no further comments.

- Aldermanic Representative Kott moved, and Commissioner Capra seconded to approve the installation of a sign.
  - All were in favor and the motion carried.
- C. To consider approving a Sign Permit application from Daniel Wilburth for property located at **549 N. Pine Street** to install a front window sign, a door sign, and a projecting hanging sign for The Rustic Barrel.
- Chairman Eisenhardt introduced and opened this item for discussion.
  - Ms. Fonesca, explained in the code some areas mention that vinyl letters are not okay, and in other places there are okay. Staff is in the process of making corrections to the codes. The measurements of the proposed signage are compliant. Commissioner Wagner asked if the gable will be removed since there will be no signage on the gable. Ms. Fonesca replied the applicant has not applied for that at this time and did not have an answer.
  - There were no further comments.
  - Commissioner O'Brien moved, and Alderman Representative Kott seconded to approve a Sign Permit to install front window and door sign, and a projecting hanging sign.
  - All were in favor and the motion carried.
- D. To consider approving a Certificate of Appropriateness (COA) and Sign Permit application from Michael Kessler for property located at **160 E. Chestnut Street** to install a window sign, a door sign, and a façade wall sign for Kessler's Clock.
- Chairman Eisenhardt introduced and opened this item for discussion.
  - Ms. Fonesca, explained clocks may not be a sign, but it is within the codes as signage board. Commissioner Capra asked if the gable would be removed instead of the signage or clock being installed. Commissioner Wagner stated it is a sign of a clock, and not a working clock. Chairman Eisenhardt questioned if the sign clock meets the ordinance. Ms. Fonesca answered yes, the sign clock would be on the existing sign band of the structure, which is allowed in the code, and assumes it is a flat board sign.
  - Aldermanic Representative Kott stated a sample of the sign would be nice to see.
  - Judith Schulz, 533 Milwaukee Avenue, suggested a projecting clock sign.
  - Ms. Fonseca questioned if a bracket would be allowed to be installed on the gable. Ms. Fonesca clarified what she is hearing is that the window decals are approved, and to provide a suggestion of an alternative proposal of a bracket design for a 2-sided hanging clock made of

higher quality material. Commissioner O'Brien was concerned if this suggestion could be given to the applicant. Ms. Fonesca stated no plastic signs or similar are allowed, but this is a vinyl sign.

- There were no further comments.
- Commissioner Petersen moved, and Commissioner O'Brien seconded to approve the Sign Permit for the window decal signage, but conditionally approve the sign clock using an approved material, and offer a suggestion to be put on a bracket.
- Alderman Representative Kott moved, and Commissioner O'Brien seconded to approve the Certificate of Appropriateness for the window decal signage, but conditionally approve the sign clock using an approved material, and offer a suggestion to be put on a bracket.
- All were in favor and the motion carried.

## **DISCUSSION ITEMS**

### **A. Review of Façade Grant Funding Status**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt stated 557 N. Pine Street was approved for the façade grant, and there are no more funds remaining in Round 7.

## **ADJOURNMENT**

Aldermanic Representative Kott moved, and Commissioner Wagner seconded to adjourn the meeting at 6:26 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson  
Administrative Assistant