



City Clerk  
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**CITY OF BURLINGTON  
Common Council Minutes  
Jeannie Hefty, Mayor  
Diahnn Halbach, City Clerk  
Tuesday, June 4, 2019**

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order at 6:54 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Student Representatives - Present: Jack Schoepke (BHS). Excused: None.

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, Library Director Joe Davies and Intern Nick Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative**

5. **Meeting Minutes** - Approval of the May 21, Common Council Meeting Minutes. Motion: Preusker. Second: Bauman. With all in favor, the motion carried.

6. **Letters and Communications** - There were none.

7. **Reports by Aldermanic Representatives and Department Heads**

Mayor Hefty recognized Alderman Preusker for going above and beyond the call of duty during the Memorial Day Parade. Mayor explained that they had run out of candy bars earlier than they expected, so Preusker took it upon himself to run back to City Hall during the parade to get more candy bars.

Alderman Rauch commented that he attended the Joint Development Workshop on Thursday May 30, 2019 and asked if this topic could be included as a discussion item on an upcoming Committee of the Whole meeting.

Alderman Grandi inquired if more hours could be added to the City's compost site. Riggs responded that it is something they are looking into.

Alderman Rauch asked for an update on the Milwaukee Avenue street program. Riggs responded that there is a bid opening on Thursday, June 6, 2019 at 9 a.m. at the Department of Public Works.

Alderman Bauman asked Alderman Grandi for a pool membership update. Alderman Grandi responded that pool memberships have far exceeded last year's numbers.

8. **Reports** - Approval of Reports 1-6 as submitted.  
Motion: Alderman Bauman. Second: Alderman Rauch. With all in favor, the motion carried.
9. **Payment of Prepaids and Vouchers** - To approve the Prepaid and Voucher list for bills accrued through June 4, 2019.  
Motion: Alderman Kott. Second: Alderman Meyer. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
10. **Licenses** - To approve Operator and Liquor License Renewal Applications as presented.  
Motion: Alderman Meyer. Second: Alderman Grandi. With all in favor, the motion carried.
11. **Special Events** - To approve the Special Event Permit Applications as submitted.  
Motion: Alderman Grandi. Second: Alderman Heft. With all in favor, the motion carried.
12. **Appointments and Nominations** - There were none.
13. **PUBLIC HEARINGS:**  
Mayor Hefty opened a Public Hearing at 7:08 p.m. to hear comments and concerns from the public regarding a taxicab renewal application submitted by Cynthia Hansen (dba Cruzin Transportation) to conduct business in the City of Burlington.  
  
There were no comments. A motion was made by Alderman Heft with a second by Alderman Preusker to close the public hearing. With all in favor, Mayor Hefty closed the public hearing at 7:09 p.m.
14. **RESOLUTIONS:**
  - A. **Resolution 4955(8)** - To Approve the Transfer of Certain Real Property to Shawn and Jeanita Karnes at 357 Lewis Street.  
  
Motion: Alderman Rauch. Second: Alderman Bauman. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
  - B. **Resolution 4956(9)** - To Approve the purchase of three new services trucks for the Department of Public Works.  
  
Motion: Alderman Schultz. Second: Alderman Preusker. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
  - C. **Resolution 4958(11)** - To approve Contract Change Order Number Two with Butters Fetting Co, Inc. for a decrease in the contract in the amount of \$6,209.64.  
  
Motion: Alderman Preusker. Second: Alderman Heft. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
15. **ORDINANCES:** There were none.
16. **MOTIONS:**

- A. **Motion 19-930** - To consider conditional approval of a Certificate of Appropriateness for 401-409 N. Pine Street.

This item was pulled from the agenda. No action was taken.

- B. **Motion 19-931** - To approve an Airport Hangar Lease with Brian A. Onstad as trustee of the Brian A. Onstad and Mandy A. Onstad Revocable Trust for property located at Hanger 824 on Hotel Taxiway, Burlington Municipal Airport, Burlington, Wisconsin.

Motion: Alderman Kott. Second: Alderman Meyer. With all in favor, the motion carried.

17. **ADJOURNMENT**

Motion: Alderman Meyer. Second: Alderman Schultz. With all in favor, the meeting was adjourned at 7:12 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington