



**AGENDA  
COMMON COUNCIL**

**Tuesday, July 2, 2019**

**To immediately follow the 6:30 p.m. Committee of the Whole meeting  
Common Council Chambers, 224 East Jefferson Street**

Mayor Jeannie Hefty  
Susan Kott, Alderman, 1st District  
Theresa Meyer, Alderman, 1st District  
Bob Grandi, Alderman, 2nd District  
Ryan Heft, Alderman, 2nd District  
Steve Rauch, Alderman, 3rd District  
Jon Schultz, Council President, Alderman, 3rd District  
Thomas Preusker, Alderman, 4th District  
Todd Bauman, Alderman, 4th District

**Student Representatives:**  
Jack Schoepke, Student Representative (BHS)

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments**
4. **Chamber of Commerce Representative and Rescue Squad Representative**
5. **Approval of Minutes** (*S. Rauch*)
  - A. To approve the Common Council Minutes for June 18, 2019.
6. **Letters and Communications** - There are none.
7. **Reports by Aldermanic Representatives and Department Heads**
8. **Reports** (*J. Schultz*)
  - A. To approve Board Reports 1-5 as submitted.
9. **Payment of Prepaids and Vouchers** (*T. Preusker*)
  - A. To approve the Prepaid and Voucher list for bills accrued through July 2, 2019.

Total Prepaid:	\$ 183,258.24
Total Vouchers:	\$ 88,848.94
Total Reimbursements:	\$ 1,200.00
<b>Grand Total:</b>	<b>\$ 273,307.18</b>

10. **Licenses** (*T. Bauman*)
  - A. To approve Operator License Applications as submitted.
11. **Special Events** (*S. Kott*)
  - A. To approve the Special Event Permit Applications as submitted.
12. **Appointments and Nominations** - There are none.
13. **PUBLIC HEARINGS:** There are none.
14. **RESOLUTIONS:**
  - A. **Resolution 4961(14)** - To approve the purchase of a new patrol truck cab and chassis for the Department of Public Works from Lakeside International and body from Olson Trailer and Body for the total amount of \$206,517.00. (*T. Meyer*)
15. **ORDINANCES:**
  - A. **Ordinance 2049(15)** - To approve annexing territory of 0.84 acres for property located at W. State Street (002-03-19-31-032-000) in the Town of Burlington to the City of Burlington, Racine County, Wisconsin. (*B. Grandi*)
16. **MOTIONS:**
  - A. **Motion 19-932** - To consider approving a Certificate of Appropriateness for property located at 164 E. Washington Street.
17. **ADJOURN INTO CLOSED SESSION** (*S. Rauch*)  
**Wis. Stats 19.85(1)(e)** Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.  
  
- BRS update
18. **RECONVENE INTO OPEN SESSION** (*J. Schultz*)
19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**  
- Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.
20. **ADJOURNMENT** (*T. Preusker*)

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*



**COMMON COUNCIL REGULAR**

**ITEM NUMBER 5A**

---

**DATE:** July 2, 2019

**SUBJECT:** MEETING MINUTES - To approve the Common Council Minutes for June 18, 2019.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

---

**BACKGROUND/HISTORY:**

The attached minutes are from the June 18, 2019 Common Council meeting.

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends approval of the attached minutes from the June 18, 2019 Common Council meeting.

**TIMING/IMPLEMENTATION:**

This item is scheduled for final consideration at the July 2, 2019 Common Council meeting.

---

**Attachments**

CC Minutes

---



City Clerk  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 - (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

**CITY OF BURLINGTON  
Common Council Minutes  
Jeannie Hefty, Mayor  
Diahnn Halbach, City Clerk  
Tuesday, June 18, 2019**

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order at 6:44 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Student Representatives - Present: None. Excused: Jack Schoepke (BHS)

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Public Works Director Peter Riggs, Library Director Joe Davies and Intern Nick Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - There were none.

5. **Approval of Minutes** - Approval of the June 4, 2019 Common Council Meeting Minutes. Motion: Alderman Kott. Second: Alderman Meyer. With all in favor, the motion carried.

6. **Letters and Communications** - There were none.

7. **Reports by Aldermanic Representatives and Department Heads**

8. **Reports** - To approve Reports 1-3 as submitted. Motion: Alderman Meyer. Second: Alderman Heft. With all in favor, the motion carried.

9. **Payment of Prepaids and Vouchers** - To approve the Prepaid and Vouchers list for bills accrued through June 18, 2019.

Motion: Alderman Grandi. Second: Alderman Bauman. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

10. **Licenses**

A. To approve Operator and Liquor License Renewal Applications as presented. Motion: Alderman Heft. Second Alderman Kott. With all in favor, the motion carried.

- B. To approve a Taxi-cab renewal application submitted by Cynthia Hansen dba Cruzin Transportation. Motion: Alderman Rauch. Second: Alderman Heft. With all in favor, the motion carried.
11. **Special Events** - To approve the Special Event Permit Applications as submitted. Motion: Alderman Schultz. Second: Alderman Grandi. With all in favor, the motion carried.
12. **Appointments and Nominations** - There were none.
13. **PUBLIC HEARINGS:**  
At 6:56 p.m. Mayor Hefty called a Public Meeting to hear comments from the public regarding providing permanent zoning for property located on W. State Street as part of an annexation request by Linda and Larry Smith.
- Tom Wiemer, 816 Ridgemont Drive, addressed Council to voice his concerns regarding ongoing storm water issues with this property and wanted assurance that these issues would be fixed along with any development that occurs.
- There were no further comments. A motion was made by Alderman Preusker with a second by Alderman Grandi to close the public hearing. With all in favor, Mayor Hefty closed the public hearing at 6:58 p.m.
14. **RESOLUTIONS:**
- A. **Resolution 4959(12)** - To approve the 2018 Compliance Maintenance Annual Report (CMAR) for the Burlington Wastewater Utility. Motion: Alderman Bauman. Second: Alderman Meyer. With all in favor, the motion carried.
- B. **Resolution 4960(13)** - To approve the Award of Bids for the 2019 Street Improvement Program. Motion: Alderman Kott. Second: Alderman Bauman. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
15. **ORDINANCES:** There were none.
16. **MOTIONS:** There were none.
17. **ADJOURNMENT**  
Motion: Alderman Meyer. Second: Alderman Preusker. With all in favor, the motion carried and the meeting was adjourned at 6:59 p.m.

Minutes respectfully submitted by:

---

Diahnn C. Halbach  
City Clerk  
City of Burlington



**COMMON COUNCIL REGULAR**

**ITEM NUMBER 8A**

**DATE:** July 2, 2019

**SUBJECT:** REPORTS - To approve Board Reports 1-5 as submitted.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

**BACKGROUND/HISTORY:**

Attached please find the following reports:

1. Library Board Minutes, 4-30-19
2. Historic Preservation Commission Minutes, 5-23-19
3. Library Board Minutes, 5-28-19
4. Police and Fire Commission Minutes, 6-4-19
5. Committee of the Whole Minutes, 6-18-19

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends that Council approve the submitted reports.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the July 2, 2019 Common Council meeting.

**Attachments**

Library Minutes

HPC Minutes

Library Minutes

PFC Minutes

# Burlington Public Library

166 East Jefferson Street, Burlington, Wisconsin 53105

Phone: 262-342-1130 Fax: 262-342-1198



---

www.burlingtonlibrary.org

## Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, April 30, 2019 at 6:30 p.m. in the Burlington Public Library Upstairs Meeting Room.

Present: Smet, Barker  
Guard, Musgrave,

Savaglia, Preusker  
Absent: Bahr, Chaffee,

Also present: Davies, McCarthy, Larson  
Also absent: Frohmader student rep

- Savaglia called the meeting to order at 6:32 pm.
- Public Communication to the Board – None
- Minutes of the March 26, 2019 meeting, Preusker moved approval, Smet seconded. Motion passed.
- Smet moved and Barker seconded the motion to approve the April General Fund, Prepaid and Reimbursement Expenses of \$14,804.74 and April Trust Fund Expenses of \$1268.89 totaling \$16,073.63. Motion passed.

### Committee Reports: None

### Federated Library Report:

**Freegal Music acquisition through SHARE Consortium-** Freegal is a downloadable music service from your Library. The Share Consortium will be discussing this service at the next meeting. The service allows 3 downloads per week, per person. Many music listeners are moving away from CDs and toward streaming or downloading.

**New Wireless People Counter** - We have installed a new wireless people counter at the main entrance, however, the count between the old manual counter and the new wireless counter is very different. We will be working to configure settings to get an accurate count.

**National Library Week Events** – The Friends of the Library paid for an Ice Cream Social and donuts during the week and was well received. Many attendees filled out note cards expressing “Why I Love My Library”. Responses have been posted at the circulation desk.

### Director’s Report:

**Monthly Statistics Report** – Checkouts and E-book checkouts were up and program attendance was up.

**New Children’s Area furniture, funded by Donations in Memory of Anna Grana** – Memorial money was used to purchase 2 new tables on the Children’s side of the library. The new table height avoids having children stand on chairs to work. Barker suggested this may be a good story for the press and good publicity for the Library. Davies will contact The Standard Press to see if someone would like to do a story.

**Friends of the Library Booksale** - The dates have been set for this year's booksale – July 11, 12 and 13, 2019. Previously, we were sending our leftovers to Better World Books, they have contacted us to let us know they no longer want our leftovers. Davies is working with the Friends Group to find a solution.

### **Unfinished Business**

**Library Foundation filing** - Davies received paperwork back accepting our documents. We can now go forward with our 501(c)3 filing

### **New Business**

**Acknowledgment of Service for departing Library Board member** – This will be Megan Barker's last Library Board meeting after a 3 year term. Megan will be greatly missed.

**Addition of Emergency Operations Center responsibilities to Library Director job description** – After the flooding event, Library personnel were not involved in the recovery operation. Davies has been working with the Emergency Operation Committee on creating a manual of procedures. Davies requested the Library Director Job Description be updated to add this new responsibility to accurately describe the position. Davies will update the job description and bring it back to a future Library Board meeting for approval. Smet asked if a process was in place for who would step in if the Library Director was taken up with Emergency duties. Davies would check to be sure there is a process in place.

**Review of Strategic Planning Proposals and Designation of Consultant** – Davies had scheduled and recorded phone interviews with finalists chosen at the March 2019 meeting. Several Library board members were able to listen in. Discussion of the interviews followed citing various strengths and weaknesses of each proposal. Sarah Keister Armstrong was chosen as the consultant. Smet made a motion to accept the proposal from Armstrong, seconded by Preusker. Since accepting the proposal created a financial obligation (30% of project fee), the vote was a roll call vote. All library board members voted yes to the proposed consultant. Motion passed.

Motion to adjourn the meeting was made by Preusker, seconded by Musgrave, meeting adjourned at 7:59 pm. Our next meeting will be Tuesday, May 28 at 6:30 pm in the main floor meeting room at the Burlington Public Library.

Respectfully submitted,

  
Tom Preusker  
Aldermanic Representative



**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
THURSDAY, MAY 23, 2019**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:30 p.m. Aldermanic Representative Susan Kott; Commissioners Frank Capra; Steve Wagner; Kevin O'Brien; and Bernard Petersen were present. Commissioner Ken Morrison was excused. Student Representatives Tyler Van Patten and Grace Lashbrook were excused. City Administrator Carina Walters was also present.

Chairman Eisenhardt welcomed Bernard Petersen as the new Commissioner.

**CITIZEN COMMENTS**

None

**APPROVAL OF MINUTES**

Commissioner Capra moved, and Aldermanic Representative Kott seconded to approve the minutes of April 25, 2019.

Judith Schulz, 533 Milwaukee Avenue, stated she wanted to correct the minutes in six different areas, and had distributed a list of these corrections.

Commissioner Capra amended his motion, and Aldermanic Representative Kott seconded to approve the minutes of April 25, 2019 to reflect that some corrections have been made, while the rest are on file at City Hall.

Carina Walters, City Administrator, explained to the Commissioners that meeting minutes are not verbatim, just a high level summary.

**LETTERS AND COMMUNICATIONS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

- A. To consider approving a Certificate of Appropriateness application from Wendy Lynch for property located at **401-409 N. Pine Street** to paint the northwest wall (Flippy's wall) in order to cover tar and existing paint.
  - Chairman Eisenhardt introduced and opened this item for discussion.

- Tanya Fonesca, Graef explained the applicant would like to paint the masonry wall that faces Flippy's to hide the tar dripping down, however, the applicant shall seek professional mason to determine if the wall can be cleaned rather than painted. Ms. Fonesca stated she contacted a Preservation Architect at the State Historical Society that said painting was not suggested, and was confident the masonry could be cleaned. Ms. Fonesca further explained since the entire wall of Flippy's was not painted, it should reflect the historic look for the rest of the building.
- Commissioner Wagner stated by seeing the different step tar patterns on the wall, it indicates at one time there may have been a building there, and it tells stories of different historic times. Aldermanic Representative Kott commented by removing the tar it would keep the historic look for the rest of the building.
- Andrew Lynch, applicant, explained the tar on Flippy's wall is a mistake and has a less charming story to the building, and the only options would be is to do nothing, clean, or paint it. Commissioner Wagner responded the code mentions masonry cannot be painted if it has not been previously painted, especially for the front and rear, but not much is written for the side of a building. Commissioner O'Brien suggested may be the best thing is to try and clean it first.
- Gregory Guidry, Building Inspector, asked if the painting is approved would it include duct work. Mr. Lynch replied yes, the quotes included the duct work and windows frames.
- There were no further comments.
- Commissioner O'Brien moved, and Alderman Representative Kott seconded to recommended approval of the Certificate of Appropriateness application to try to clean the masonry, but if not, come back for HPC approval with a painting plan, and provide documentation showing that cleaning is not an option.
- All were in favor and the motion carried.

**B.** To consider approving a Sign Permit application from Wendy Lynch for property located at **413 N. Pine Street** to install a sign attached to the street-facing brick entry gate.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Ms. Fonesca explained there were two design options for signage, which are both compliant, however, more information is requested for the lighting of the sign. Wendy Lynch, applicant, responded the lighting is already in the ground and is tilted with indirect lighting.
- Mr. Guidry questioned if the "1875" sign is going to be installed as proposed at a prior meeting. Ms. Lynch replied the sign is in really rough shape and is still hoping to incorporate that sign.
- There were no further comments.

- Aldermanic Representative Kott moved, and Commissioner Capra seconded to approve the installation of a sign.
  - All were in favor and the motion carried.
- C. To consider approving a Sign Permit application from Daniel Wilburth for property located at **549 N. Pine Street** to install a front window sign, a door sign, and a projecting hanging sign for The Rustic Barrel.
- Chairman Eisenhardt introduced and opened this item for discussion.
  - Ms. Fonesca, explained in the code some areas mention that vinyl letters are not okay, and in other places there are okay. Staff is in the process of making corrections to the codes. The measurements of the proposed signage are compliant. Commissioner Wagner asked if the gable will be removed since there will be no signage on the gable. Ms. Fonesca replied the applicant has not applied for that at this time and did not have an answer.
  - There were no further comments.
  - Commissioner O'Brien moved, and Alderman Representative Kott seconded to approve a Sign Permit to install front window and door sign, and a projecting hanging sign.
  - All were in favor and the motion carried.
- D. To consider approving a Certificate of Appropriateness (COA) and Sign Permit application from Michael Kessler for property located at **160 E. Chestnut Street** to install a window sign, a door sign, and a façade wall sign for Kessler's Clock.
- Chairman Eisenhardt introduced and opened this item for discussion.
  - Ms. Fonesca, explained clocks may not be a sign, but it is within the codes as signage board. Commissioner Capra asked if the gable would be removed instead of the signage or clock being installed. Commissioner Wagner stated it is a sign of a clock, and not a working clock. Chairman Eisenhardt questioned if the sign clock meets the ordinance. Ms. Fonesca answered yes, the sign clock would be on the existing sign band of the structure, which is allowed in the code, and assumes it is a flat board sign.
  - Aldermanic Representative Kott stated a sample of the sign would be nice to see.
  - Judith Schulz, 533 Milwaukee Avenue, suggested a projecting clock sign.
  - Ms. Fonseca questioned if a bracket would be allowed to be installed on the gable. Ms. Fonesca clarified what she is hearing is that the window decals are approved, and to provide a suggestion of an alternative proposal of a bracket design for a 2-sided hanging clock made of

higher quality material. Commissioner O'Brien was concerned if this suggestion could be given to the applicant. Ms. Fonesca stated no plastic signs or similar are allowed, but this is a vinyl sign.

- There were no further comments.
- Commissioner Petersen moved, and Commissioner O'Brien seconded to approve the Sign Permit for the window decal signage, but conditionally approve the sign clock using an approved material, and offer a suggestion to be put on a bracket.
- Alderman Representative Kott moved, and Commissioner O'Brien seconded to approve the Certificate of Appropriateness for the window decal signage, but conditionally approve the sign clock using an approved material, and offer a suggestion to be put on a bracket.
- All were in favor and the motion carried.

## **DISCUSSION ITEMS**

### **A. Review of Façade Grant Funding Status**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt stated 557 N. Pine Street was approved for the façade grant, and there are no more funds remaining in Round 7.

## **ADJOURNMENT**

Aldermanic Representative Kott moved, and Commissioner Wagner seconded to adjourn the meeting at 6:26 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson  
Administrative Assistant

# Burlington Public Library

166 East Jefferson Street, Burlington, Wisconsin 53105

Phone: 262-342-1130 Fax: 262-342-1198

[www.burlingtonlibrary.org](http://www.burlingtonlibrary.org)



## Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, May 28, 2019 at 6:30 p.m. in the Burlington Public Library Upstairs Meeting Room.

Present: Smet, Larson  
Musgrave, Chaffee

Savaglia  
Absent: Preusker, Guard

Also present: Davies and McCarthy  
Also absent: Frohmader student rep

- Savaglia called the meeting to order at 6:34 pm.
- Election of Officers – Open for nominations were the positions of President, Vice-President and Secretary. Chaffee nominated Savaglia, Larson volunteered for Vice-President and Bahr volunteered for Secretary. A motion by Chaffee was made to accept the slate of officers, all present voted yes. Davies will send out Committee By-Laws for library board members to rate preference on which committee they wish to be on. Board members should send Davies their preference.
- Public Communication to the Board – None
- Trustee Training: Burlington Public Library Budget – Davies made a presentation explaining how Burlington Library is funded and how Chapter 43 of Wisconsin Statutes governs libraries. City funding is allocated by the City Council, County funding is reimbursing libraries for serving patrons with no library in their community. Chapter 43 outlines what a Library Board consists of and how many members from each county will be on the Board based on a formula. Davies also broke down expenses into a pie chart showing percentages, with the largest expense being Salaries and Benefits.
- Minutes of the April 23, 2019 meeting, Musgrave moved approval, Larson seconded. Motion passed.
- Smet moved and Chaffee seconded the motion to approve the May General Fund, Prepaid and Reimbursement Expenses of \$20,105.70 and May Trust Fund Expenses of \$33.80 totaling \$20,139.50. Motion passed.

### Committee Reports: None

### Federated Library Report:

**Lakeshores Library Marketing Campaign in September**-The Marketing Committee is working with other library systems in Wisconsin to post billboards and facebook posts promoting libraries. The goal is to increase library card signups.

**Library Trustee Training Week in August** – Davies will send out details of live web sessions on various topics board members can listen in on and ask questions. All sessions are also recorded and can be viewed at a convenient time.

### Director's Report:

**Monthly Statistics Report** – The new upstairs meeting room is getting a lot of use and the public is to be pleased with the variety of programs.

**Q1 Financial Report**– Most expenditures were as expected. There are a few funds still showing little activity due to city hall not having posted updates which is usual for the first quarter when they are busy closing out the previous year and other invoices not arriving in time for the March meeting.

**Unfinished Business:** Bahr requested updates on:

**The DVD disk repair service.** Davies said there was not much interest so far. Another library contacted Davies to see if we could repair their disks.

**Is Flipster taking off?** Davies reported the online magazine service is not doing much better than the old platform.

**Is Canva being used?** There are at least 6 staff members creating posters for programming and everyone is finding the online software easy to use and share with others.

**Unique Collections on outstanding patron bills.** We are spending about as much as we are getting paid for or items are being returned. A summary of the six month trial will be reviewed in June or July when all the reporting is available.

**Library Landscaping** especially in the courtyard area. Several staff members have been voluntarily pulling weeds and we have had 1 student volunteer come for an hour to work. Davies has been trying to work with Public Works to get a plan for the courtyard area and try to get someone to keep up the landscaping on a regular basis. Discussions are ongoing. The Building and Grounds Committee might want to create a plan and break it out into several phases.

**Walmart Grant?** Have we sent a request yet? Is there something specific we want to ask for? Davies said the Foundation needs to have 501(c)3 status before applying and we are not quite there yet.

## **New Business**

### **Strategic Planning Updates**

**Impressions from Phone Conversations** – All Board members present said they had a good conversation with Sarah Keister-Armstrong, the consultant we hired to help us create a Strategic Plan for the Library. The Board discussed the sample Questionnaire the consultant sent and made a few suggestions.

- **Ask build up library questions first such as would you come to the library if it was upgraded?**
- **How does the community feel about the library? Even if they are not using the library?**
- **How do you think the library affects the community?**
- **Will there be surveys on paper in Spanish?**
- **Can the survey questions be put on BASD Community Happenings? What about sharing with St. Mary's, St. Charles and St. John's?**

Motion to adjourn the meeting was made by Smet, seconded by Musgrave, meeting adjourned at 8:01 pm. Our next meeting will be Tuesday, June 25 at 6:30 pm in the main floor meeting room at the Burlington Public Library.

Respectfully submitted,



Walter Bahr  
Secretary



CITY OF BURLINGTON

## POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105  
(262) 763-3717



### MINUTES

City of Burlington Police and Fire Commission  
Burlington Fire Department  
165 W. Washington Street, Burlington, Wisconsin  
June 4, 2019

**1. Call to Order:**

Commissioner Hintz called the meeting to order at 5:31 p.m.

**2. Roll Call:**

Commissioners in attendance Jeff Erickson, Chris Miller, Peter Hintz, Kevin Morrow, Mark McMullen, Fire Chief Alan Babe and Police Lieutenant Brian Zmudzinski.

**3. Public Comments:**

None.

**4. Approval of Minutes**

The minutes from the May 7, 2019 PFC meeting was approved on a motion to approve by Commissioner Morrow, seconded by Commissioner McMullen all ayes motion carried.

**5. Police Chief Business**

On a motion by Commissioner McMullen and seconded by Commissioner Morrow at 5:33pm all ayes carried the motion we convened into closed session pursuant to section 19.85 (1) (c) Wisconsin statutes for conducting employment, promotion, compensation, or performance evaluation data of any public employee over which this governmental body has jurisdiction or exercises responsibility.

On a motion by Commissioner Erickson and seconded by Commissioner McMullen we reconvened into open session at 5:52pm all ayes carried the motion.

On a motion by Commissioner Morrow and seconded by Commissioner McMullen, all ayes carried the motion of Police Officer Nick Aron being approved for advancement to Sergeant.

**6. Fire Chief's Report and Business**

On a motion by Commissioner Morrow and seconded by Commissioner McMullen at 5:53pm all ayes carried the motion we convened into closed session pursuant to section 19.85 (1) (c) Wisconsin statutes for conducting employment, promotion, compensation, or performance evaluation data of any public employee over which this governmental body has jurisdiction or exercises responsibility.

On a motion by Commissioner Erickson and seconded by Commissioner McMullen we reconvened into open session at 6:56pm all ayes carried the motion.

No action was taken on the items discussed in closed session.

**7. Police and Fire Commission Business**

On a motion by Chris Miller and seconded by Commissioner Morrow the following posts were awarded to the PFC Mark McMullen President, Peter Hintz Vice President, and Jeff Erickson Secretary all ayes carried the motion.

**8. Adjourn**

Motion by Commissioner Erickson to adjourn seconded by Commissioner Morrow, all ayes carried the motion at 7:00p.m.

Respectfully submitted,  
Commissioner Erickson, Secretary



DATE: July 2, 2019

SUBJECT: **PREPAID AND VOUCHERS** - To approve the Prepaid and Vouchers list for bills accrued through July 2, 2019.

SUBMITTED BY: Steven DeQuaker, Finance Director

**BACKGROUND/HISTORY:**

Attached please find the Prepaid and Voucher list for bills accrued through July 2, 2019

Total Prepaid:	\$ 183,258.24
Total Vouchers:	\$ 88,848.94
Total Reimbursements:	\$ 1,200.00
<b>Grand Total:</b>	<b>\$ 273,307.18</b>

**BUDGET/FISCAL IMPACT:**

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$45,966.25 Racine County - Racine County Communication Center-Dispatch Services - July - September 2019
2. \$24,036.50 Kapur & Associates - 2019 Burlington Street Program - April 28, 2019 - May 31, 2019
3. \$19,656.73 Ascent Aviation Group, Inc. - 100LL Aviation Gasoline
4. \$18,652.39 WE Energies - Street Lights - April 29, 2019 - May 29, 2019
5. \$16,829.72 Ascent Aviation Group, Inc - Jet A Fuel

**RECOMMENDATION:**

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$273,307.18.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the July 2, 2019 Common Council meeting.

**Attachments**

- Prepaid 06.14.19
- Prepaid 06.21.19
- Vouchers 07.02.19
- Reimbursement 06.17.19

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>100160000</b>						
100-160000 PREPAID EXPENDITURES	Mangold Insurance	Comm Umbrella-Pool Corp	454	06/04/2019	4,000.00	06/14/2019
Total 100160000:					4,000.00	
<b>100239007</b>						
100-239007 LIFE INSURANCE	SECURIAN FINANCIAL GROUP,	Policy No. 002832L July Billing	2019JULY	06/13/2019	1,981.09	06/14/2019
Total 100239007:					1,981.09	
<b>100454521001</b>						
100-454521-001 BOND FEES	KENOSHA CIRCUIT COURT	Brinkman, Adrian 18TR476/477/478/5247/5248	BRINKMAN, ADRIA	06/10/2019	887.90	06/14/2019
Total 100454521001:					887.90	
<b>100484847000</b>						
100-484847-000 Developer Reimbursement	SCHULTZ, SHERRY	REFUND-DEPOSIT FOR PLAN & ENGINEERING	061119	06/11/2019	120.00	06/14/2019
Total 100484847000:					120.00	
<b>100515121330</b>						
100-515121-330 MUNI COURT - INSRVC TRA	Tenhagen, Lisa	Travel Reimbursement	053019	05/31/2019	99.32	06/14/2019
Total 100515121330:					99.32	
<b>100515132225</b>						
100-515132-225 ADMIN - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291 06/19	06/04/2019	2.71	06/14/2019
100-515132-225 ADMIN - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347406 19	06/04/2019	23.32	06/14/2019
Total 100515132225:					26.03	
<b>100515132298</b>						
100-515132-298 ADMIN - CONTRACT SERVI	E-vergent.com, LLC	BUS WIRELESS MONTHLY ACCT 1610	B1610-109	06/06/2019	300.00	06/14/2019
Total 100515132298:					300.00	
<b>100515132310</b>						
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Amazon-Monitor Cable	5799 05/19	05/28/2019	6.99	06/14/2019
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Amazon-Cell Phone Charges	5799 05/19	05/28/2019	9.99	06/14/2019
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Amazon-Cell Phone Cases	5799 05/19	05/28/2019	19.66	06/14/2019
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Amazon-Cable	5799 05/19	05/28/2019	18.68	06/14/2019
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	EIG*-Constant Contact (ongoing)	5799 05/19	05/28/2019	5.00	06/14/2019
Total 100515132310:					60.32	
<b>100515132324</b>						
100-515132-324 ADMIN - MEMBERSHIP DUE	DINERS CLUB COMMERCIAL	DSPS-Inspector Cert.	0114 05/19	05/28/2019	40.80	06/14/2019
Total 100515132324:					40.80	
<b>100515132330</b>						
100-515132-330 ADMIN - INSVC TRAINING &	DINERS CLUB COMMERCIAL	WCMA Conference	5799 05/19	05/28/2019	631.00	06/14/2019
100-515132-330 ADMIN - INSVC TRAINING &	WATKINS, MEGAN	WCMA Conference Per Diem Cash Adv	061019	06/10/2019	20.00	06/14/2019
100-515132-330 ADMIN - INSVC TRAINING &	WALTERS, CARINA	WCMA Conference Per Diem Cash	061019	06/10/2019	20.00	06/14/2019
100-515132-330 ADMIN - INSVC TRAINING &	FAUST, NICK	Reimburse-Mileage	061019	06/10/2019	20.00	06/14/2019
Total 100515132330:					691.00	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100515132399						
100-515132-399 ADMIN - SUNDRY EXPENSE	DINERS CLUB COMMERCIAL	Walmart	5815 05/19	05/28/2019	49.12	06/14/2019
Total 100515132399:					49.12	
<b>100515140157</b>						
100-515140-157 Inservice Training	DINERS CLUB COMMERCIAL	WMCA Training	5914 05/19	05/28/2019	40.00	06/14/2019
Total 100515140157:					40.00	
<b>100515141225</b>						
100-515141-225 FINANCE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347406 19	06/04/2019	23.32	06/14/2019
Total 100515141225:					23.32	
<b>100515141310</b>						
100-515141-310 FINANCE - OFFICE SUPP/P	DINERS CLUB COMMERCIAL	Walmart	5815 05/19	05/28/2019	25.40	06/14/2019
Total 100515141310:					25.40	
<b>100515141330</b>						
100-515141-330 FINANCE - TRAVEL	DEQUAKER, STEVE	Reimbursement - Mileage	061019	06/10/2019	305.60	06/14/2019
Total 100515141330:					305.60	
<b>100515181310</b>						
100-515181-310 HR-Office Supplies/Postage	DINERS CLUB COMMERCIAL	Amazon-ID Badges	5799 05/19	05/28/2019	164.95	06/14/2019
100-515181-310 HR-Office Supplies/Postage	DINERS CLUB COMMERCIAL	Amazon-Cell Phone Cases	5799 05/19	05/28/2019	18.99	06/14/2019
100-515181-310 HR-Office Supplies/Postage	J.J. KELLER	Essentials of Emp Relations Manual	9103807954	03/11/2019	286.00	06/14/2019
Total 100515181310:					469.94	
<b>100515181330</b>						
100-515181-330 HR-Inservice Training & Trave	DINERS CLUB COMMERCIAL	SHRM-Strategies for Success	0066 05/19	05/28/2019	925.00	06/14/2019
Total 100515181330:					925.00	
<b>100525211160</b>						
100-525211-160 POLICE - WORKERS COMP	UNEMPLOYMENT INSURANCE	DWD-UI acct 692108-000-2	9573792	05/31/2019	632.88	06/14/2019
Total 100525211160:					632.88	
<b>100525211220</b>						
100-525211-220 POLICE - UTILITY SERVICE	WE ENERGIES	1461-190-073	1461190073MAY19	05/28/2019	174.91	06/14/2019
100-525211-220 POLICE - UTILITY SERVICE	WE ENERGIES	5843-681-877	5843681877MAY19	05/29/2019	1,992.81	06/14/2019
Total 100525211220:					2,167.72	
<b>100525211225</b>						
100-525211-225 POLICE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347406 19	06/04/2019	116.56	06/14/2019
Total 100525211225:					116.56	
<b>100525211240</b>						
100-525211-240 POLICE - FUEL, OIL	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Police Dept	869297630922	06/01/2019	3,456.84	06/14/2019
Total 100525211240:					3,456.84	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100525211244						
100-525211-244 POLICE - REPAIR & MAINT	DINERS CLUB COMMERCIAL	Walmart	5815 05/19	05/28/2019	5.96	06/14/2019
Total 100525211244:					5.96	
<b>100525211299</b>						
100-525211-299 POLICE - SUNDRY CONTRA	MERTEN'S AUTO SERVICE CE	MERTENS AUTO SERVICE POLICE TOWING	72912	04/24/2019	570.00	06/14/2019
Total 100525211299:					570.00	
<b>100525211310</b>						
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	State of Wis-Banks, Nathan	2208 05/19	05/28/2019	20.00	06/14/2019
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Walmart-Police Memorial	5815 05/19	05/28/2019	88.78	06/14/2019
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Walmart	5815 05/19	05/28/2019	9.84	06/14/2019
Total 100525211310:					118.62	
<b>100525211330</b>						
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	WMCA Training	2208 05/19	05/28/2019	164.00	06/14/2019
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Comfort Suites	2208 05/19	05/28/2019	410.00	06/14/2019
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Nicolet Coll-Jones	2208 05/19	05/28/2019	100.00	06/14/2019
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Cousins	2208 05/19	05/28/2019	10.86	06/14/2019
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Crossover	2208 05/19	05/28/2019	35.38	06/14/2019
Total 100525211330:					720.24	
<b>100525220157</b>						
100-525220-157 FIRE - INSERVICE TRAININ	DINERS CLUB COMMERCIAL	Amazon-Bungee Strap Fi	8038 05/19	05/28/2019	136.58	06/14/2019
100-525220-157 FIRE - INSERVICE TRAININ	DINERS CLUB COMMERCIAL	Cousins	8038 05/19	05/28/2019	126.06	06/14/2019
100-525220-157 FIRE - INSERVICE TRAININ	DINERS CLUB COMMERCIAL	Richters	8038 05/19	05/28/2019	36.36	06/14/2019
100-525220-157 FIRE - INSERVICE TRAININ	KARCZEWSKI, KACIE	REIMBURSEMENTAEMT-NATIONAL REGISTRY	060419	06/04/2019	115.00	06/14/2019
Total 100525220157:					414.00	
<b>100525220159</b>						
100-525220-159 FIRE - CLOTHING ALLOWA	CONWAY SHIELDS	FIRE DEPT - SUPPLIES	0433672-IN	01/08/2019	112.25	06/14/2019
Total 100525220159:					112.25	
<b>100525220220</b>						
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8419-416-558	8419416558MAY19	05/29/2019	12.55	06/14/2019
Total 100525220220:					12.55	
<b>100525220225</b>						
100-525220-225 FIRE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE FIRE	829440291 06/19	06/04/2019	29.74	06/14/2019
100-525220-225 FIRE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347406 19	06/04/2019	93.26	06/14/2019
Total 100525220225:					123.00	
<b>100525220240</b>						
100-525220-240 FIRE - FUEL, OIL, LUBRICA	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Fire Dept	869297630922	06/01/2019	688.00	06/14/2019
Total 100525220240:					688.00	
<b>100525220248</b>						
100-525220-248 FIRE - REPAIR MAINT BLDG	DINERS CLUB COMMERCIAL	Walgreens-Pictures	8038 05/19	05/28/2019	13.20	06/14/2019
100-525220-248 FIRE - REPAIR MAINT BLDG	DINERS CLUB COMMERCIAL	Nott Co-Regulator	8038 05/19	05/28/2019	343.76	06/14/2019

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525220248:					356.96	
<b>100525220296</b>						
100-525220-296 Emergency Medical	DINERS CLUB COMMERCIAL	Wis Surplus-Stair Chair	8038 05/19	05/28/2019	1,345.50	06/14/2019
Total 100525220296:					1,345.50	
<b>100525220310</b>						
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	Walmart-Candy	8038 05/19	05/28/2019	26.11	06/14/2019
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	TCC-Car Charger	8038 05/19	05/28/2019	115.59	06/14/2019
Total 100525220310:					141.70	
<b>100525231310</b>						
100-525231-310 BLDG INSP - OPERATING S	DINERS CLUB COMMERCIAL	Amazon-Cell Phone Cases	5799 05/19	05/28/2019	21.11	06/14/2019
Total 100525231310:					21.11	
<b>100525231372</b>						
100-525231-372 BLDG INSP - AUTO EXPENS	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Bldg Insp	869297630922	06/01/2019	30.48	06/14/2019
Total 100525231372:					30.48	
<b>100535321220</b>						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345MAY19	05/28/2019	731.18	06/14/2019
100-535321-220 STREETS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671MAY19	05/27/2019	125.32	06/14/2019
Total 100535321220:					856.50	
<b>100535321225</b>						
100-535321-225 STREETS - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347406 19	06/04/2019	46.63	06/14/2019
Total 100535321225:					46.63	
<b>100535321240</b>						
100-535321-240 STREETS - FUEL, OIL & LU	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Street Dept	869297630922	06/01/2019	2,335.85	06/14/2019
Total 100535321240:					2,335.85	
<b>100535321261</b>						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0818-594-802	0818594802MAY19	05/28/2019	17.33	06/14/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0819-473-268	0819473268MAY19	05/28/2019	57.16	06/14/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	2023-503-060	2023503060MAY19	05/28/2019	158.28	06/14/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4432-157-647	4432157647MAY19	05/29/2019	18,652.39	06/14/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5459-100-732	5459100732MAY19	05/29/2019	224.19	06/14/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5644-617-733	5644617733MAY19	05/28/2019	141.74	06/14/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5695-147-539	5695147539MAY19	05/28/2019	199.99	06/14/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6893-002-943	6893002943MAY19	05/24/2019	16.25	06/14/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7245-068-041	7245068041MA19	05/29/2019	156.37	06/14/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7467-500-426	7467500426MAY19	05/29/2019	240.23	06/14/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	8499-073-119	8499073119MAY19	05/29/2019	195.89	06/14/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	9418-285-345	9418285345MAY19	05/29/2019	80.47	06/14/2019
Total 100535321261:					20,140.29	
<b>100535321298</b>						
100-535321-298 STREETS - CONTRACT SER	DONERITE JANITORIAL SERV I	WWTP May Cleaning	3367	05/20/2019	368.00	06/14/2019

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100535321298:					368.00	
<b>100535321310</b>						
100-535321-310	STREETS - OFF SUPP/POS	DINERS CLUB COMMERCIAL	Ebay-Cash Drawer	5864 05/19	05/14/2019	157.68 06/14/2019
100-535321-310	STREETS - OFF SUPP/POS	DINERS CLUB COMMERCIAL	Ebay-Cash Drawer	5864 05/19	05/14/2019	57.68- 06/14/2019
100-535321-310	STREETS - OFF SUPP/POS	TIME WARNER CABLE	Time Warner Water Acct #079820101 (split)	079820101060119	06/01/2019	35.47 06/14/2019
Total 100535321310:					135.47	
<b>100535321354</b>						
100-535321-354	STREETS-PARKNG STRUC	WE ENERGIES	7082-958-528	7082958528MAY19	05/29/2019	541.96 06/14/2019
Total 100535321354:					541.96	
<b>100555551220</b>						
100-555551-220	PARKS - UTILITIES	WE ENERGIES	1269-762-568	1269762568MAY19	05/28/2019	31.45 06/14/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345MAY19	05/28/2019	365.59 06/14/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	2428-946-714	2428946714MAY19	05/29/2019	282.11 06/14/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	3243-370-777	3243370777MAY19	05/30/2019	21.76 06/14/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	3698-542-543	3698542543MAY19	05/29/2019	29.55 06/14/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	6211-699-899	6211699899MAY19	05/28/2019	44.88 06/14/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	6895-338-188	6895338188MAY19	05/29/2019	114.21 06/14/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671MAY19	05/27/2019	62.67 06/14/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	8893-353-410	8893353410MAY19	06/03/2019	54.43 06/14/2019
100-555551-220	PARKS - UTILITIES	WE ENERGIES	9274-302-992	9274302992MAY19	06/03/2019	92.57 06/14/2019
Total 100555551220:					1,099.22	
<b>100555551240</b>						
100-555551-240	PARKS - FUEL, OIL, LUBRIC	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Parks Dept	869297630922	06/01/2019	935.55 06/14/2019
Total 100555551240:					935.55	
<b>100555551245</b>						
100-555551-245	CEMETERY GROUNDS & M	ASPHALT CONTRACTORS, INC	Paving-Burl Cemetery	19176	05/30/2019	4,641.67 06/14/2019
Total 100555551245:					4,641.67	
<b>100555551298</b>						
100-555551-298	PARKS - OUTSIDE SERVICE	DONERITE JANITORIAL SERV I	WWTP May Cleaning	3367	05/20/2019	184.00 06/14/2019
Total 100555551298:					184.00	
<b>100555551310</b>						
100-555551-310	PARKS - OFFICE SUPP, PO	TIME WARNER CABLE	Time Warner Water Acct #079820101 (split)	079820101060119	06/01/2019	35.47 06/14/2019
Total 100555551310:					35.47	
<b>100575710295</b>						
100-575710-295	CLEAN SWEEP	DINERS CLUB COMMERCIAL	Kwik Trip-Gift Cards Clean Sweep	3596 05/19	05/28/2019	100.00 06/14/2019
Total 100575710295:					100.00	
<b>251555511225</b>						
251-555511-225	TELEPHONE	DINERS CLUB COMMERCIAL	Google (ongoing)	3031 05/19	05/28/2019	66.66 06/14/2019
Total 251555511225:					66.66	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>25155511345</b>						
251-55511-345 PROGRAMS	DINERS CLUB COMMERCIAL	S&S Worldwide	6861 05/19	05/28/2019	36.37	06/14/2019
251-55511-345 PROGRAMS	DINERS CLUB COMMERCIAL	Oriental Trading	6861 05/19	05/28/2019	31.22	06/14/2019
251-55511-345 PROGRAMS	DINERS CLUB COMMERCIAL	Napoli Pizza	6861 05/19	05/28/2019	41.89	06/14/2019
251-55511-345 PROGRAMS	DINERS CLUB COMMERCIAL	DEMCO-Summer Program T-Shirts	6861 05/19	05/28/2019	185.59	06/14/2019
251-55511-345 PROGRAMS	MPLC	MPLC License	504220533	06/02/2019	117.23	06/14/2019
251-55511-345 PROGRAMS	VAVROCH, JENNIFER	ESSENTIAL OILS PROGRAM	060819	06/08/2019	75.00	06/14/2019
Total 25155511345:					487.30	
<b>465525220806</b>						
465-525220-806 FIRE COMMUNICATION EQ	RACINE COUNTY	Radio Upgrade Annual Payment 2019	2019	06/13/2019	13,668.13	06/14/2019
Total 465525220806:					13,668.13	
<b>621575740220</b>						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	0225-428-357 (split)	0225428357MAY19	05/31/2019	158.93	06/14/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6212-377-525	6212377525MAY19	05/28/2019	4,821.45	06/14/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6268-292-660	6268292660MAY19	06/03/2019	50.92	06/14/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8635-875-051	8635875051MAY19	06/06/2019	58.31	06/14/2019
Total 621575740220:					5,089.61	
<b>621575740222</b>						
621-575740-222 GAS	WE ENERGIES	0225-428-357 (split)	0225428357MAY19	05/31/2019	9.90	06/14/2019
Total 621575740222:					9.90	
<b>621575740225</b>						
621-575740-225 TELEPHONE	TIME WARNER CABLE	Time Warner Water Acct #079820101 (split)	079820101060119	06/01/2019	35.46	06/14/2019
Total 621575740225:					35.46	
<b>621575740240</b>						
621-575740-240 FUEL, OIL AND LUBRICANT	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 WWTP	869297630922	06/01/2019	1,111.63	06/14/2019
Total 621575740240:					1,111.63	
<b>621575740244</b>						
621-575740-244 REPAIRS,MAINT EQUIPMEN	DONERITE JANITORIAL SERV I	WWTP May Cleaning	3367	05/20/2019	1,080.00	06/14/2019
Total 621575740244:					1,080.00	
<b>621575740249</b>						
621-575740-249 LABORATORY	CULLIGAN OF BURLINGTON	CULLIGAN WWTP ACCT 500-08487456-8	2019JUNWWTP	05/31/2019	42.25	06/14/2019
Total 621575740249:					42.25	
<b>621575740298</b>						
621-575740-298 CONTRACT SERVICE	WI DNR-ENVIRONMENTAL FEE	WI DNR ENVIRONMENTAL FEES 252276640	252276640-2019-1	05/23/2019	1,500.00	06/14/2019
Total 621575740298:					1,500.00	
<b>621575740310</b>						
621-575740-310 OFFICE SUPPLIES, POSTA	DINERS CLUB COMMERCIAL	USPS/EMANIFEST	5849 05/19	05/28/2019	936.15	06/14/2019
Total 621575740310:					936.15	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
621575740330						
621-575740-330 SEWER - INSRVC TRNG & T	HEFTY, DONALD	Reimbursement-Travel/Meal	060619	06/06/2019	97.64	06/14/2019
Total 621575740330:					97.64	
<b>622506230000</b>						
622-506230-000 SUPPLIES	WE ENERGIES	1473-005-365	1473005365MAY19	06/02/2019	21.44	06/14/2019
Total 622506230000:					21.44	
<b>622506550158</b>						
622-506550-158 DELTA DENTAL	DELTA DENTAL OF WISCONSIN	LISA-WATER DEPT	1311475	05/31/2019	5.65	06/14/2019
Total 622506550158:					5.65	
<b>622509210000</b>						
622-509210-000 OFFICE SUPPLY	DINERS CLUB COMMERCIAL	USPS/EMANIFEST	5849 05/19	05/28/2019	70.00	06/14/2019
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	Time Warner Water Acct #079820101 (split)	079820101060119	06/01/2019	35.46	06/14/2019
622-509210-000 OFFICE SUPPLY	AT & T	262 763-3747 163 6 (split)	262763347406 19	06/04/2019	46.64	06/14/2019
Total 622509210000:					152.10	
<b>622509330000</b>						
622-509330-000 TRANSPORTATION-SUPPLI	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Water Dept	869297630922	06/01/2019	680.26	06/14/2019
Total 622509330000:					680.26	
<b>622509350000</b>						
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	1638-891-345 (split)	1638891345MAY19	05/28/2019	731.18	06/14/2019
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	8430-081-671 (split)	8430081671MAY19	05/27/2019	125.32	06/14/2019
622-509350-000 GENERAL PLANT-SUPPLIE	DONERITE JANITORIAL SERV I	WWTP May Cleaning	3367	05/20/2019	368.00	06/14/2019
Total 622509350000:					1,224.50	
<b>623575740200</b>						
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	612863	06/07/2019	19,656.73	06/14/2019
Total 623575740200:					19,656.73	
<b>623575740225</b>						
623-575740-225 TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347406 19	06/04/2019	69.95	06/14/2019
Total 623575740225:					69.95	
<b>623575740298</b>						
623-575740-298 CONTRACT SERVICES	CULLIGAN OF BURLINGTON	500-08374241-0 Burlington Municipal Airport	2019JUNAIR	05/31/2019	58.80	06/14/2019
623-575740-298 CONTRACT SERVICES	WI DNR-ENVIRONMENTAL FEE	WI DNR ENVIRONMENTAL FEES 252197000	252197000-2019-1	05/23/2019	130.00	06/14/2019
Total 623575740298:					188.80	
Grand Totals:					98,623.98	

---

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
----------------------	-------------	-------------	----------------	--------------	-----------------------	-----------

---

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>100239006</b>						
100-239006 LAW-VISION	SUPERIOR VISION INSURANCE	Policy No. 14150001 July Billing	277761	06/20/2019	608.23	06/21/2019
Total 100239006:					608.23	
<b>100434321000</b>						
100-434321-000 BUILDING PERMITS	VAN HOOK, KARI	REFUND-PROVISIONAL FEE	REIMBURSE	06/20/2019	15.00	06/21/2019
Total 100434321000:					15.00	
<b>100444412000</b>						
100-444412-000 PARKING VIOLATIONS	REYNOLDS, DONAVAN	REFUND-PARKING TICKET	061919	06/19/2019	20.00	06/21/2019
Total 100444412000:					20.00	
<b>100454521001</b>						
100-454521-001 BOND FEES	DEKALB COUNTY CIRCUIT CLE	Jackson, Jack R Case#W17M7338	W17M7338	06/17/2019	575.00	06/21/2019
Total 100454521001:					575.00	
<b>100454591000</b>						
100-454591-000 PARK DEPT	REINHOLZ, JASON & STEPHANI	REFUND-PARK SECURITY DEPOSIT	061819	06/18/2019	100.00	06/21/2019
100-454591-000 PARK DEPT	GUSTAFSON, MARK	REFUND-PARK SECURITY DEPOSIT	061819	06/18/2019	100.00	06/21/2019
100-454591-000 PARK DEPT	SUTKAY, CHAD	REFUND-PARK SECURITY DEPOSIT	061819	06/18/2019	100.00	06/21/2019
100-454591-000 PARK DEPT	POCKAT, KAY	REFUND-PARK SECURITY DEPOSIT	061819	06/18/2019	100.00	06/21/2019
100-454591-000 PARK DEPT	MILLER, AMBER	REFUND-PARK SECURITY DEPOSIT	061819	06/18/2019	100.00	06/21/2019
100-454591-000 PARK DEPT	STANKUS, BRIAN	REFUND-PARK SECURITY DEPOSIT	061819	06/18/2019	100.00	06/21/2019
100-454591-000 PARK DEPT	HENSIK, BARRET	REFUND-PARK SECURITY DEPOSIT	061819	06/18/2019	100.00	06/21/2019
100-454591-000 PARK DEPT	CLAUSEN, ALYSSA	REFUND-PARK SECURITY DEPOSIT	061819	06/18/2019	100.00	06/21/2019
Total 100454591000:					800.00	
<b>100515121225</b>						
100-515121-225 MUNI COURT - TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22759166	06/15/2019	60.69	06/21/2019
Total 100515121225:					60.69	
<b>100515132153</b>						
100-515132-153 ADMIN - EBC	EMPLOYEE BENEFITS CORPO	EBC ADMINISTRATION	2568823	06/15/2019	12.50	06/21/2019
Total 100515132153:					12.50	
<b>100515141153</b>						
100-515141-153 FINANCE - EMPLOYEE BEN	EMPLOYEE BENEFITS CORPO	EBC FINANCE	2568823	06/15/2019	2.50	06/21/2019
Total 100515141153:					2.50	
<b>100515141225</b>						
100-515141-225 FINANCE - TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22759166	06/15/2019	117.81	06/21/2019
Total 100515141225:					117.81	
<b>100525211153</b>						
100-525211-153 POLICE - EMP BENEFITS C	EMPLOYEE BENEFITS CORPO	EBC POLICE	2568823	06/15/2019	12.50	06/21/2019
Total 100525211153:					12.50	
<b>100525211225</b>						
100-525211-225 POLICE - TELEPHONE	AT & T	287278196495	28728196495X0613	06/05/2019	413.61	06/21/2019

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100-525211-225 POLICE - TELEPHONE	AT & T	831-000-7991 401	5905528404	06/11/2019	1,212.55	06/21/2019
100-525211-225 POLICE - TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22759166	06/15/2019	186.40	06/21/2019
Total 100525211225:					1,812.56	
<b>100525211298</b>						
100-525211-298 Racine County Contract	RACINE COUNTY	Racine County Communication Center Per Contract	3RD QTR 2019	06/13/2019	45,966.25	06/21/2019
Total 100525211298:					45,966.25	
<b>100525211310</b>						
100-525211-310 POLICE - OFF SUPP-POSTA	AMAZON CAPITAL SERVICES, I	Ribbon-Printer	1N47-4DKQ-1D1L	06/09/2019	109.85	06/21/2019
Total 100525211310:					109.85	
<b>100525211533</b>						
100-525211-533 POLICE - COPY MACHINE R	JAMES IMAGING SYSTEMS, IN	TOSHIBA- 4555C	24932611	06/05/2019	325.90	06/21/2019
Total 100525211533:					325.90	
<b>100525220220</b>						
100-525220-220 FIRE - UTILITY SERVICES	TIME WARNER CABLE	Acct # 079780001	79780001060119	06/01/2019	141.86	06/21/2019
Total 100525220220:					141.86	
<b>100525220247</b>						
100-525220-247 FIRE - REPAIR & MAINT BLD	BAYCOM INC	Baycom - Moible Install	PB1230	06/13/2019	2,365.00	06/21/2019
Total 100525220247:					2,365.00	
<b>100525220298</b>						
100-525220-298 FIRE- CONTRACT SERVICE	MALEK & ASSOCIATES CONSU	Plan Review for Circle Inc	6005	06/14/2019	470.00	06/21/2019
Total 100525220298:					470.00	
<b>100535321220</b>						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	0688-843-174	0688843174JUNE1	06/13/2019	357.25	06/21/2019
100-535321-220 STREETS - UTILITIES	WE ENERGIES	7617-269-652	7617269652MAY19	06/12/2019	41.78	06/21/2019
Total 100535321220:					399.03	
<b>100535321225</b>						
100-535321-225 STREETS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 06/19	06/19/2019	94.49	06/21/2019
Total 100535321225:					94.49	
<b>100535321261</b>						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0088-492-988	0088492988MAY19	06/11/2019	46.62	06/21/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	2019-198-266	2019198266JUNE1	06/13/2019	38.95	06/21/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	3073-922-427	3073922427MAY19	06/11/2019	16.25	06/21/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	3277-994-067	3277994067MAY19	06/12/2019	43.12	06/21/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4067-122-145	4067122145MAY19	06/11/2019	23.02	06/21/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5639-265-567	5639265567JUNE1	06/12/2019	409.07	06/21/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6438-309-692	6438309692MAY19	06/14/2019	98.87	06/21/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6838-102-431	6838102431MAY19	06/13/2019	236.99	06/21/2019
Total 100535321261:					912.89	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>10055551220</b>						
100-55551-220 PARKS - UTILITIES	WE ENERGIES	0235-568-359	0235568359MAY19	06/12/2019	724.58	06/21/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	0635-112-551	0635112551MAY19	06/04/2019	25.13	06/21/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	1486-453-053	1486453053MAY19	06/12/2019	18.00	06/21/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	2672-334-997	2672334997MAY19	06/12/2019	204.62	06/21/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	3406-030-405	3406030405MAY19	06/11/2019	38.70	06/21/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	3832-053-838	3832053838MAY19	06/07/2019	22.02	06/21/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	4278-074-627	4278074627JUNE1	06/12/2019	35.20	06/21/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	4447-370-241	4447370241MAY19	06/12/2019	50.78	06/21/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	4484-977-713	4484977713JUNE1	06/12/2019	68.77	06/21/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	4485-586-752	4485586752MAY19	06/12/2019	107.44	06/21/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	5200-062-983	5200062983MAY19	06/12/2019	16.25	06/21/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	5276-292-324	5276292324MAY19	06/12/2019	19.89	06/21/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	7060-825-262	7060825262MAY19	06/11/2019	44.82	06/21/2019
Total 10055551220:					1,376.20	
<b>10055551225</b>						
100-55551-225 PARKS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 06/19	06/19/2019	47.25	06/21/2019
Total 10055551225:					47.25	
<b>25155511153</b>						
251-55551-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC LIBRARY	2568823	06/15/2019	12.50	06/21/2019
Total 25155511153:					12.50	
<b>25155511225</b>						
251-55551-225 TELEPHONE	WI DEPT OF ADMINISTRATION	WI DEPT OF ADMIN TEACH LINE	505-000003791	06/13/2019	600.00	06/21/2019
251-55551-225 TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22759166	06/15/2019	61.17	06/21/2019
Total 25155511225:					661.17	
<b>25155511247</b>						
251-55551-247 REPAIR,MAINTENANCE BUI	DONERITE JANITORIAL SERV I	Library Janitorial Service	3379	06/19/2019	1,210.00	06/21/2019
Total 25155511247:					1,210.00	
<b>25155511327</b>						
251-55551-327 MATERIALS	SOUTHERN LAKES NEWSPAPE	Renewal Acct #11026	11026 RENEWAL 1	06/20/2019	65.00	06/21/2019
Total 25155511327:					65.00	
<b>25155511330</b>						
251-55551-330 INSERVICE TRAINING/TRAV	LEBAK, BARBARA	Reimbursement- Mileage	061819	06/18/2019	10.44	06/21/2019
Total 25155511330:					10.44	
<b>25155511345</b>						
251-55551-345 PROGRAMS	LEBAK, BARBARA	Reimbursements-Supplies	061819	06/18/2019	30.00	06/21/2019
251-55551-345 PROGRAMS	PARRETT, COURTNEY	Reimburse-Program Supplies	061719	06/17/2019	155.90	06/21/2019
Total 25155511345:					185.90	
<b>621575740153</b>						
621-575740-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WWTP	2568823	06/15/2019	10.00	06/21/2019
Total 621575740153:					10.00	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>621575740220</b>						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	7672-906-685	7672906685MAY19	06/12/2019	319.89	06/21/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8098-971-449	8098971449MAY19	06/13/2019	52.93	06/21/2019
Total 621575740220:					372.82	
<b>621575740225</b>						
621-575740-225 TELEPHONE	TDS	TDS WWTP 262-539-3646	262-539-3646 06/19	06/19/2019	190.02	06/21/2019
621-575740-225 TELEPHONE	VERIZON WIRELESS	SCADA WWTP Acct # 242013605-00001	9831790909	06/10/2019	34.64	06/21/2019
Total 621575740225:					224.66	
<b>622506220000</b>						
622-506220-000 POWER	WE ENERGIES	3076-628-864	3076628864MAY19	04/29/2019	5,606.20	06/21/2019
Total 622506220000:					5,606.20	
<b>622509210000</b>						
622-509210-000 OFFICE SUPPLY	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 06/19	06/19/2019	94.49	06/21/2019
622-509210-000 OFFICE SUPPLY	AT & T	414 r24-8901 367 9	414R24890106	06/10/2019	68.95	06/21/2019
Total 622509210000:					163.44	
<b>623575740200</b>						
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	JET A	614406	06/14/2019	16,829.72	06/21/2019
Total 623575740200:					16,829.72	
<b>623575740220</b>						
623-575740-220 ELECTRIC	WE ENERGIES	3243-871-135	3243871135MAY19	06/11/2019	99.28	06/21/2019
623-575740-220 ELECTRIC	WE ENERGIES	4066-688-457	4066688457MAY19	06/11/2019	25.70	06/21/2019
623-575740-220 ELECTRIC	WE ENERGIES	4619-277-006	4619277006MAY19	06/12/2019	409.13	06/21/2019
623-575740-220 ELECTRIC	WE ENERGIES	6069-094-440	6069094440MAY19	06/12/2019	153.16	06/21/2019
623-575740-220 ELECTRIC	WE ENERGIES	6280-861-972	6280861972MAY19	06/12/2019	18.94	06/21/2019
623-575740-220 ELECTRIC	WE ENERGIES	6831-002-581	6831002581MAY19	06/11/2019	33.04	06/21/2019
623-575740-220 ELECTRIC	WE ENERGIES	7460-654-921	7460654921MAY19	06/12/2019	54.28	06/21/2019
623-575740-220 ELECTRIC	WE ENERGIES	8460-785-002	8460785002MAY19	06/12/2019	27.68	06/21/2019
Total 623575740220:					821.21	
<b>623575740225</b>						
623-575740-225 TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22759166	06/15/2019	60.69	06/21/2019
Total 623575740225:					60.69	
<b>623575740510</b>						
623-575740-510 INSURANCE	ANSAY & ASSOCIATES	Airport Owners/Operator Liab Ins	042519	04/25/2019	2,155.00	06/21/2019
Total 623575740510:					2,155.00	
Grand Totals:					84,634.26	

---

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
----------------------	-------------	-------------	----------------	--------------	-----------------------	-----------

---

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>100484847000</b>						
100-484847-000 Developer Reimbursement	KAPUR & ASSOCIATES, INC.	FKC Burlington-Plan	98330	06/17/2019	168.00	
100-484847-000 Developer Reimbursement	KAPUR & ASSOCIATES, INC.	BASD Improvements-Plan	98357	06/19/2019	1,904.00	
100-484847-000 Developer Reimbursement	KAPUR & ASSOCIATES, INC.	Echo Lake Foods Addition-Plan	98362	06/19/2019	168.00	
Total 100484847000:					2,240.00	
<b>100515111313</b>						
100-515111-313 CITY COUNCIL - PRINTING	LIGHTHOUSE COMMUNICATIO	City of Burlington Quarterly Newsleeter	1110619	06/12/2019	1,968.77	
100-515111-313 CITY COUNCIL - PRINTING	LIGHTHOUSE COMMUNICATIO	Mailing Services for Quarterly Newsletter	1110619	06/12/2019	824.66	
Total 100515111313:					2,793.43	
<b>100515111399</b>						
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legal - Liquor License App	348260	06/06/2019	15.82	
Total 100515111399:					15.82	
<b>100515121248</b>						
100-515121-248 MUNI COURT - REP & MAIN	REINEMANS, INC.	Fin/HR/Muni Bathroom	164231	06/04/2019	2.80	
100-515121-248 MUNI COURT - REP & MAIN	DONERITE JANITORIAL SERV I	City Hall Split Muni Court	3376	06/18/2019	40.00	
Total 100515121248:					42.80	
<b>100515121344</b>						
100-515121-344 MUNI COURT - JANITOR SU	MENARDS	Supplies-City Hall (split)	93455	05/24/2019	1.30	
100-515121-344 MUNI COURT - JANITOR SU	MENARDS	Supplies-City Hall (split)	94283	06/04/2019	1.20	
Total 100515121344:					2.50	
<b>100515132248</b>						
100-515132-248 REPAIRS & MAINT BUILDIN	DONERITE JANITORIAL SERV I	City Hall Split Admin	3376	06/18/2019	240.00	
Total 100515132248:					240.00	
<b>100515132298</b>						
100-515132-298 ADMIN - CONTRACT SERVI	NORTHERN ILLINOIS UNIVERSI	Intern-Sponsored Programs	DB-G5B70336-11	06/16/2019	1,200.00	
Total 100515132298:					1,200.00	
<b>100515132310</b>						
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1455697	06/12/2019	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1457929	06/19/2019	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	BEST STAMPS	engraved name plates	356278	06/13/2019	11.00	
Total 100515132310:					16.94	
<b>100515132344</b>						
100-515132-344 ADMIN - JANITOR SUPPLIE	MENARDS	Supplies-City Hall (split)	93455	05/24/2019	15.33	
100-515132-344 ADMIN - JANITOR SUPPLIE	MENARDS	Supplies-City Hall (split)	94283	06/04/2019	14.17	
Total 100515132344:					29.50	
<b>100515132399</b>						
100-515132-399 ADMIN - SUNDRY EXPENSE	RICHTER'S MARKETPLACE	Richter's Marketplace - City Hall	061819CH	06/18/2019	5.85	
Total 100515132399:					5.85	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>100515140248</b>						
100-515140-248 CLERK-REPAIRS & MAINT B	DONERITE JANITORIAL SERV I	City Hall Split Clerk	3376	06/18/2019	40.00	
Total 100515140248:					40.00	
<b>100515140344</b>						
100-515140-344 CLERK - JANITOR SUPPLIE	MENARDS	Supplies-City Hall (split)	93455	05/24/2019	1.30	
100-515140-344 CLERK - JANITOR SUPPLIE	MENARDS	Supplies-City Hall (split)	94283	06/04/2019	1.20	
Total 100515140344:					2.50	
<b>100515141248</b>						
100-515141-248 FINANCE - REP AND MAINT	REINEMANS, INC.	Fin/HR/Muni Bathroom	164231	06/04/2019	8.39	
100-515141-248 FINANCE - REP AND MAINT	DONERITE JANITORIAL SERV I	City Hall Split Finance	3376	06/18/2019	240.00	
Total 100515141248:					248.39	
<b>100515141344</b>						
100-515141-344 FINANCE - JANITOR SUPPLI	MENARDS	Supplies-City Hall (split)	93455	05/24/2019	8.05	
100-515141-344 FINANCE - JANITOR SUPPLI	MENARDS	Supplies-City Hall (split)	94283	06/04/2019	7.45	
Total 100515141344:					15.50	
<b>100515161298</b>						
100-515161-298 ATTORNEY - CONTRACT S	VONBRIESEN & ROPER, S.C.	Von Briesen & Roper - General	11834	06/15/2019	137.50	
100-515161-298 ATTORNEY - CONTRACT S	VONBRIESEN & ROPER, S.C.	Von Briesen & Roper - Labor & Employment	11835	06/15/2019	385.00	
Total 100515161298:					522.50	
<b>100515181248</b>						
100-515181-248 HR-Repairs & Maint Building	REINEMANS, INC.	Fin/HR/Muni Bathroom	164231	06/04/2019	2.80	
Total 100515181248:					2.80	
<b>100515181310</b>						
100-515181-310 HR-Office Supplies/Postage	J.J. KELLER	ELP FED & WI ENG SUB 1 YR	9104071776	06/11/2019	361.69	
Total 100515181310:					361.69	
<b>100525211211</b>						
100-525211-211 POLICE - PHYSICALS	AURORA HEALTH CARE	Acct #600003827 Beilke, Brian	175209250	06/05/2019	235.00	
Total 100525211211:					235.00	
<b>100525211242</b>						
100-525211-242 POLICE - REPAIR/MTCE EQ	REINEMANS, INC.	Supplies-Police Dept	164738	06/13/2019	11.04	
Total 100525211242:					11.04	
<b>100525211248</b>						
100-525211-248 POLICE - REP & MAINT BUIL	MENARDS	Supplies-Police Dept	94910	06/12/2019	55.96	
Total 100525211248:					55.96	
<b>100525211299</b>						
100-525211-299 POLICE - SUNDRY CONTRA	DONERITE JANITORIAL SERV I	DONERITE BILLING POLICE	3377	06/18/2019	600.00	
Total 100525211299:					600.00	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>100525211310</b>						
100-525211-310 POLICE - OFF SUPP-POSTA	BEST STAMPS	engraved name plates	356278	06/13/2019	51.25	
100-525211-310 POLICE - OFF SUPP-POSTA	GOOSEBERRIES	Catering	97297	05/02/2019	1,082.89	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	061319PD	06/13/2019	19.83	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	061919PD	06/19/2019	12.84	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	062019PD	06/20/2019	4.04	
Total 100525211310:					1,170.85	
<b>100525211330</b>						
100-525211-330 POLICE - TRAVEL	FORCE CONCEPTS, INC	Documenting Training-Barrows, Matthew	19026A	05/13/2019	349.00	
100-525211-330 POLICE - TRAVEL	FORCE CONCEPTS, INC	Documenting Training-Hayes, Dan	19026B	05/13/2019	349.00	
Total 100525211330:					698.00	
<b>100525211381</b>						
100-525211-381 POLICE - INVESTIGATIONS	INTOXIMETERS, INC.	INTOXIMETERS POLICE DEPT SUPPLIES	630423	06/13/2019	102.85	
100-525211-381 POLICE - INVESTIGATIONS	SIRCHIE FINGER PRINT LAB	SIRCHIE POLICE DEPT	0403872-IN	06/10/2019	134.58	
100-525211-381 POLICE - INVESTIGATIONS	ACL LABORATORIES	ACL LAB POLICE DEPT	4682 20190608	06/08/2019	26.80	
100-525211-381 POLICE - INVESTIGATIONS	ACL LABORATORIES	ACL LAB POLICE DEPT	6683 20190604	06/04/2019	26.80	
100-525211-381 POLICE - INVESTIGATIONS	ACL LABORATORIES	ACL LAB 317L1018554 POLICE DEPT	8554-20190518	06/11/2019	26.80	
Total 100525211381:					317.83	
<b>100525211384</b>						
100-525211-384 POLICE - CRIME PREVENTI	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	060519PD	06/05/2019	275.67	
Total 100525211384:					275.67	
<b>100525220242</b>						
100-525220-242 FIRE - REPAIR & MAINT VE	LOIS TIRE SHOP,INC.	#925-Tire Valve Extension	440509	06/10/2019	13.95	
100-525220-242 FIRE - REPAIR & MAINT VE	REINEMANS, INC.	supplies-Fire Dept	164549	06/10/2019	2.51	
100-525220-242 FIRE - REPAIR & MAINT VE	REINEMANS, INC.	supplies-Fire Dept	164639	06/11/2019	43.96	
100-525220-242 FIRE - REPAIR & MAINT VE	BUMPER TO BUMPER BURLING	Wipers Blades/Anti-freeze	1-361160	06/10/2019	32.10	
Total 100525220242:					92.52	
<b>100525220244</b>						
100-525220-244 FIRE - REPAIR MAINT EQUI	CONWAY SHIELDS	6" Shield	0442319-IN	06/14/2019	100.00	
Total 100525220244:					100.00	
<b>100525220248</b>						
100-525220-248 FIRE - REPAIR MAINT BLDG	AUTUMN SUPPLY	bath tissue	12727	06/05/2019	92.03	
100-525220-248 FIRE - REPAIR MAINT BLDG	AUTUMN SUPPLY	Autumn Supply - cleaning supplies	12742	06/17/2019	466.24	
100-525220-248 FIRE - REPAIR MAINT BLDG	MENARDS	Supplies-Fire Dept	95027	06/13/2019	45.60	
100-525220-248 FIRE - REPAIR MAINT BLDG	MENARDS	Supplies-Fire Dept	95314	06/17/2019	26.74	
100-525220-248 FIRE - REPAIR MAINT BLDG	CARROT-TOP INDUSTRIES, INC	CARROT TOP INDUSTRIES FLAG PURCHASE DP	42685200	05/16/2019	73.08	
100-525220-248 FIRE - REPAIR MAINT BLDG	BUMPER TO BUMPER BURLING	Wipers Blades/Anti-freeze	1-361160	06/10/2019	51.96	
Total 100525220248:					755.65	
<b>100525220296</b>						
100-525220-296 Emergency Medical	EMERGENCY MED. PRODUCTS	EMP Fire Dept Supplies	2077206	06/05/2019	269.95	
100-525220-296 Emergency Medical	EMERGENCY MED. PRODUCTS	EMP Fire Dept Supplies	2077750	06/07/2019	313.22	
100-525220-296 Emergency Medical	EMERGENCY MED. PRODUCTS	EMP Fire Dept Supplies	2077812	06/07/2019	109.99	
100-525220-296 Emergency Medical	EMERGENCY MED. PRODUCTS	EMP Fire Dept Supplies	2078870	06/12/2019	237.98	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525220296:					931.14	
<b>100525220310</b>						
100-525220-310 FIRE - OFFICE SUPPLIES	BEST STAMPS	engraved name plates	356278	06/13/2019	51.25	
100-525220-310 FIRE - OFFICE SUPPLIES	REINEMANS, INC.	supplies-Fire Dept	164639	06/11/2019	38.23	
100-525220-310 FIRE - OFFICE SUPPLIES	SOUTHERN LAKES NEWSPAPE	Renewal for Acct. No. 86718	86718 RENEWAL 1	06/24/2019	36.00	
Total 100525220310:					125.48	
<b>100525231248</b>						
100-525231-248 BLDG INSP REP & MAINT B	DONERITE JANITORIAL SERV I	City Hall Split Bldg	3376	06/18/2019	40.00	
Total 100525231248:					40.00	
<b>100535321159</b>						
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1455697	06/12/2019	32.45	
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1457929	06/19/2019	30.65	
Total 100535321159:					63.10	
<b>100535321211</b>						
100-535321-211 STREETS - PHYSICALS	AURORA HEALTH CARE	Acct #600003826 Weidert, William R	175617798	06/06/2019	106.00	
Total 100535321211:					106.00	
<b>100535321242</b>						
100-535321-242 STREETS - REP MAINT VE	JX ENTERPRISES INC	JX Peterbilt - Parts Unit 517	1274607P	06/10/2019	282.48	
100-535321-242 STREETS - REP MAINT VE	IBD, LLC	#609&516 Battery	110158999	06/20/2019	175.43	
Total 100535321242:					457.91	
<b>100535321244</b>						
100-535321-244 STREETS - REP MAINT EQ	LOIS TIRE SHOP,INC.	2019 Frontend Loader-Tire Repair	440486	06/10/2019	134.00	
100-535321-244 STREETS - REP MAINT EQ	SHERWIN INDUSTRIES, INC.	SHERWIN INDUSTRIES DPW SUPPLIES	SO000024	06/24/2019	106.50	
100-535321-244 STREETS - REP MAINT EQ	IBD, LLC	#609&516 Battery	110158999	06/20/2019	175.43	
Total 100535321244:					415.93	
<b>100535321248</b>						
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1455697	06/12/2019	25.33	
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1455698	06/12/2019	13.61	
Total 100535321248:					38.94	
<b>100535321298</b>						
100-535321-298 STREETS - CONTRACT SER	ORKIN COMMERCIAL SERVICE	ORKIN PEST CONTROL DPW	180615414	05/28/2019	12.52	
100-535321-298 STREETS - CONTRACT SER	TAPCO	Service Work - Signal	1638887	06/05/2019	1,987.20	
100-535321-298 STREETS - CONTRACT SER	KAPUR & ASSOCIATES, INC.	18.0109.01 2018 Burlington Streets (split)	98298	06/17/2019	837.00	
100-535321-298 STREETS - CONTRACT SER	DONERITE JANITORIAL SERV I	DONERITE BILLING DPW (split)	3375	06/18/2019	328.00	
Total 100535321298:					3,164.72	
<b>100535321310</b>						
100-535321-310 STREETS - OFF SUPP/POS	QUILL CORPORATION	Quill - Office Supplies (split)	7979889	06/11/2019	15.00	
100-535321-310 STREETS - OFF SUPP/POS	CANON FINANCIAL SERVICES,	Contrat No. W#505ENT-M15-MFD (split)	20216484	06/12/2019	140.69	
100-535321-310 STREETS - OFF SUPP/POS	CANON FINANCIAL SERVICES,	Contract No. 3091 /505ENT-M15-MFDCopier	20216485	06/12/2019	5.59	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100535321310:					161.28	
<b>100535321350</b>						
100-535321-350	STREETS - REP MAINT SUP	ELKHORN CHEMICAL & PACKA	DPW Supplies (split)	611535	06/07/2019	120.00
100-535321-350	STREETS - REP MAINT SUP	MENARDS	Supplies-DPW	94748	06/10/2019	12.42
Total 100535321350:					132.42	
<b>100535321351</b>						
100-535321-351	STREETS - MAINT CURB,G	ASPHALT CONTRACTORS, INC	cold patch	219109	05/31/2019	604.20
Total 100535321351:					604.20	
<b>100535321374</b>						
100-535321-374	STREETS -EMERGENCY G	EMERGENCY COMMUNICATIO	Annual Maintenance for Sirens	2842	06/18/2019	1,388.00
Total 100535321374:					1,388.00	
<b>100555551159</b>						
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1455697	06/12/2019	32.44
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1457929	06/19/2019	30.66
100-555551-159	PARKS - CLOTHING	OLSEN SAFETY EQUIP. COR.	Hi-Vis Clothing	0366721-IN	06/12/2019	675.22
Total 100555551159:					738.32	
<b>100555551211</b>						
100-555551-211	PARKS - PHYSICALS	AURORA HEALTH CARE	Acct #600003826 McDermit, Benjamin	174896810	05/13/2019	106.00
100-555551-211	PARKS - PHYSICALS	AURORA HEALTH CARE	Acct #600003826 Regner, Tyler	175082801	05/21/2019	106.00
100-555551-211	PARKS - PHYSICALS	AURORA HEALTH CARE	Acct #600003826 Strommen, Tucker Donovan	175094338	05/23/2019	106.00
100-555551-211	PARKS - PHYSICALS	AURORA HEALTH CARE	Acct #600003826 Peterson, Robert	175151852	05/22/2019	106.00
100-555551-211	PARKS - PHYSICALS	AURORA HEALTH CARE	Acct #600003826 Miller, Jack	175203135	05/22/2019	106.00
100-555551-211	PARKS - PHYSICALS	AURORA HEALTH CARE	Acct #600003826 Pella, Riley	175419991	06/04/2019	106.00
100-555551-211	PARKS - PHYSICALS	AURORA HEALTH CARE	Acct #600003826 Adamek, Kevin	175478597	05/30/2019	106.00
100-555551-211	PARKS - PHYSICALS	AURORA HEALTH CARE	Acct #600003826 Smolik, James	175678718	06/07/2019	106.00
100-555551-211	PARKS - PHYSICALS	AURORA HEALTH CARE	Acct #600003826 Tully, Callahan	175702970	05/20/2019	106.00
Total 100555551211:					954.00	
<b>100555551242</b>						
100-555551-242	PARKS - REPAIR MAINT VE	JX ENTERPRISES INC	JX Peterbilt - Parts Unit 517	1274607P	06/10/2019	282.47
100-555551-242	PARKS - REPAIR MAINT VE	IBD, LLC	#609&516 Battery	110158999	06/20/2019	175.43
Total 100555551242:					457.90	
<b>100555551244</b>						
100-555551-244	PARKS - REPAIR MAINT EQ	LOIS TIRE SHOP,INC.	2019 Frontend Loader-Tire Repair	440486	06/10/2019	134.00
100-555551-244	PARKS - REPAIR MAINT EQ	MIKE'S REPAIR SERVICE	MIKES REPAIR TORO	49823	06/07/2019	250.00
100-555551-244	PARKS - REPAIR MAINT EQ	IBD, LLC	#609&516 Battery	110158999	06/20/2019	175.41
Total 100555551244:					559.41	
<b>100555551248</b>						
100-555551-248	PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1455697	06/12/2019	12.66
100-555551-248	PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1455698	06/12/2019	6.80
Total 100555551248:					19.46	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>10055551298</b>						
100-55551-298	PARKS - OUTSIDE SERVICE	DONERITE JANITORIAL SERV I	DONERITE BILLING DPW (split)	3375	06/18/2019	164.00
Total 10055551298:						164.00
<b>10055551310</b>						
100-55551-310	PARKS - OFFICE SUPP, PO	QUILL CORPORATION	Quill - Office Supplies (split)	7979889	06/11/2019	14.99
100-55551-310	PARKS - OFFICE SUPP, PO	CANON FINANCIAL SERVICES,	Contrat No. WI#505ENT-M15-MFD (split)	20216484	06/12/2019	70.34
100-55551-310	PARKS - OFFICE SUPP, PO	CANON FINANCIAL SERVICES,	Contract No. 3091 /505ENT-M15-MFDCopier	20216485	06/12/2019	2.80
Total 10055551310:						88.13
<b>10055551350</b>						
100-55551-350	PARKS - REPAIR/MTCE SUP	ELKHORN CHEMICAL & PACKA	DPW Supplies (split)	611535	06/07/2019	863.79
100-55551-350	PARKS - REPAIR/MTCE SUP	MENARDS	Supplies-DPW	94186	06/03/2019	41.34
100-55551-350	PARKS - REPAIR/MTCE SUP	MENARDS	Supplies-DPW	94748	06/10/2019	12.42
100-55551-350	PARKS - REPAIR/MTCE SUP	REINDERS INC	Park supplies	2912800	06/07/2019	363.46
100-55551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Wagner Park-Repairs	164616	06/11/2019	29.99
100-55551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Wehmhoff Park-Repairs	164694	06/12/2019	2.75
100-55551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Wehmhoff Park-Repairs	164724	06/13/2019	23.09
100-55551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies-DPW	165042	06/18/2019	7.72
100-55551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Bushnell-Bathroom Repairs	165158	06/20/2019	14.39
100-55551-350	PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	#107 Fuel Gauge	1-361233	06/11/2019	23.49
100-55551-350	PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	#107 Add-A-Line	1-361399	06/14/2019	14.19
100-55551-350	PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	#107 Air Filter	1-361414	06/14/2019	10.84
Total 10055551350:						1,407.47
<b>100565641298</b>						
100-565641-298	PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.01 Plan Commission	0103843	06/07/2019	970.09
100-565641-298	PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.02 Historic Preservation Com	0103845	06/07/2019	2,171.67
100-565641-298	PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.12 CUP Hecketsweiler	0104113	06/20/2019	317.75
100-565641-298	PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.11 CUP - Ohm 140 E Chestnu	0104115	06/20/2019	285.00
100-565641-298	PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.10 Burlington Area School Dis	0104116	06/20/2019	1,628.25
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	GIS-General	98304	06/17/2019	164.00
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	BMOP Expansion Planning	98313	06/17/2019	332.00
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	241 E Jefferson St-Utility	98318	06/17/2019	93.00
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	Glen at Stonegate Phase 3-Plan	98326	06/17/2019	7,235.60
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	111 Industrial Dr.-Utility	98328	06/17/2019	200.00
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	Lewis Street Description-General	98358	06/19/2019	332.50
Total 100565641298:						13,729.86
<b>100575710299</b>						
100-575710-299	GARBAGE- CNTRCT SVCS	KAPUR & ASSOCIATES, INC.	19.0183.01 Burlington Landfill 2019-2020	98274	06/17/2019	2,556.00
Total 100575710299:						2,556.00
<b>470535321800</b>						
470-535321-800	Other Streets Projects	KAPUR & ASSOCIATES, INC.	19.0065.01 2019 Burlington Streets Program	98305	06/17/2019	18,473.86
Total 470535321800:						18,473.86
<b>501514900000</b>						
501-514900-000	ADMINISTRATIVE EXPENSE	DIRECTPATH	Monthly fee for Advocacy Serv - Juy	AT42905	07/01/2019	162.00
Total 501514900000:						162.00

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
621181000						
621-181000 CONSTRUCTION IN PROGRESS	KAPUR & ASSOCIATES, INC.	19.0065.01 2019 Burlington Streets Program	98305	06/17/2019	995.56	
Total 621181000:					995.56	
<b>621575740159</b>						
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1455700	06/12/2019	65.04	
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1457931	06/19/2019	65.04	
621-575740-159 CLOTHING ALLOWANCE	OLSEN SAFETY EQUIP. COR.	Hi-Vis Clothing	0366721-IN	06/12/2019	82.37	
Total 621575740159:					212.45	
<b>621575740211</b>						
621-575740-211 MEDICAL PHYSICALS	AURORA HEALTH CARE	Acct #600003826 Bubner, Boone	175271345	05/29/2019	106.00	
Total 621575740211:					106.00	
<b>621575740240</b>						
621-575740-240 FUEL, OIL AND LUBRICANT	BUMPER TO BUMPER BURLING	Lawn Equipment-Oil&Filters	1-361632	06/19/2019	43.00	
Total 621575740240:					43.00	
<b>621575740244</b>						
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1455700	06/12/2019	9.40	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1457931	06/19/2019	9.40	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1457932	06/19/2019	134.97	
621-575740-244 REPAIRS,MAINT EQUIPMEN	REINEMANS, INC.	Supplies-WWTP	164728	06/13/2019	4.40	
621-575740-244 REPAIRS,MAINT EQUIPMEN	DONERITE JANITORIAL SERV I	DONERITE BILLING WWTP (split)	3375	06/18/2019	960.00	
Total 621575740244:					1,118.17	
<b>621575740245</b>						
621-575740-245 GROUND IMPROVEMENTS	MENARDS	Supplies-WWTP	95555	06/20/2019	42.99	
Total 621575740245:					42.99	
<b>621575740248</b>						
621-575740-248 PLANT OPERATION	ENERGENECS, INC.	ENERGENECS INC WWTP SCREEN BAGS	0038089-IN	06/06/2019	594.42	
621-575740-248 PLANT OPERATION	MENARDS	Supplies-WWTP	94843	06/11/2019	72.30	
621-575740-248 PLANT OPERATION	WATERFORD OIL COMPANY, IN	Grease	296929	06/05/2019	31.54	
Total 621575740248:					698.26	
<b>621575740249</b>						
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1457932	06/19/2019	94.35	
Total 621575740249:					94.35	
<b>621575740353</b>						
621-575740-353 REPAIR & MAINT LIFT STAT	A TO Z REFRIGERATION	Main LS Air Handling Unit	1070	06/08/2019	1,122.45	
Total 621575740353:					1,122.45	
<b>622501070000</b>						
622-501070-000 WORK IN PROGRESS	KAPUR & ASSOCIATES, INC.	19.0065.01 2019 Burlington Streets Program	98305	06/17/2019	4,567.08	
Total 622501070000:					4,567.08	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>622506230000</b>						
622-506230-000 SUPPLIES	WELDERS SUPPLY COMPANY	300 CF Reconstituted Air	10077009	06/13/2019	53.53	
622-506230-000 SUPPLIES	WILLIAM/REID, LTD	WILLIAM/REID LTD PUMP HOUSING	56451	05/28/2019	152.55	
622-506230-000 SUPPLIES	CTW CORPORATION	Repair: Chlorination Equipment	39240	06/04/2019	1,080.00	
Total 622506230000:					1,286.08	
<b>622506250000</b>						
622-506250-000 MAINTENANCE-SUPPLIES	MENARDS	Supplies-Water	94830	06/11/2019	18.76	
Total 622506250000:					18.76	
<b>622506310000</b>						
622-506310-000 CHEMICALS	HAWKINS, INC	LPC-4	4507296	05/29/2019	665.55	
622-506310-000 CHEMICALS	HAWKINS, INC	Chlorine & LPC-4 & Tonkazorb	4520806	06/18/2019	3,987.95	
Total 622506310000:					4,653.50	
<b>622506500000</b>						
622-506500-000 RESERVOIRS & SUPPLES	MENARDS	Supplies-Water	93775	05/28/2019	3.75	
Total 622506500000:					3.75	
<b>622506510000</b>						
622-506510-000 MAINS, WATER BREAKS-SU	MENARDS	Supplies-Water	93775	05/28/2019	19.37	
Total 622506510000:					19.37	
<b>622506530000</b>						
622-506530-000 METERS, REPAIRS & TESTI	MIDWEST METER INC	Trimble T10 Tablet w/wi-fi	0112086-IN	06/11/2019	4,495.00	
Total 622506530000:					4,495.00	
<b>622506540000</b>						
622-506540-000 HYDRANTS & SUPPLIES	BUMPER TO BUMPER BURLING	Hydrolic Supplies	1-361231	06/11/2019	25.88	
622-506540-000 HYDRANTS & SUPPLIES	BUMPER TO BUMPER BURLING	Hydrolic Supplies	1-361652	06/19/2019	107.88	
Total 622506540000:					133.76	
<b>622509030000</b>						
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1455699	06/12/2019	36.28	
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1457930	06/19/2019	36.28	
622-509030-000 OFFICE SUPPLIES	OLSEN SAFETY EQUIP. COR.	Hi-Vis Clothing	0366721-IN	06/12/2019	82.37	
Total 622509030000:					154.93	
<b>622509210000</b>						
622-509210-000 OFFICE SUPPLY	BEAR GRAPHICS, INC.	BEAR GRAPHICS ENVELOPE #10	823930	05/31/2019	301.55	
622-509210-000 OFFICE SUPPLY	QUILL CORPORATION	Toner	7778783	06/03/2019	126.99	
622-509210-000 OFFICE SUPPLY	QUILL CORPORATION	Toner	7779365	06/03/2019	216.99	
622-509210-000 OFFICE SUPPLY	QUILL CORPORATION	Quill - Office Supplies (split)	7979889	06/11/2019	24.78	
622-509210-000 OFFICE SUPPLY	CANON FINANCIAL SERVICES,	Contrat No. WI#505ENT-M15-MFD (split)	20216484	06/12/2019	140.69	
622-509210-000 OFFICE SUPPLY	CANON FINANCIAL SERVICES,	Contract No. 3091 /505ENT-M15-MFDCopier	20216485	06/12/2019	5.59	
Total 622509210000:					816.59	
<b>622509230000</b>						
622-509230-000 OUTSIDE SERVICES	MUNICIPAL SERVICES, LLC	MUNICIPAL SERVICES INSPECTIONS	201952	06/01/2019	527.25	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 622509230000:					527.25	
<b>622509260000</b>						
622-509260-000 EMPLOYEE REIMBURSEME	AURORA HEALTH CARE	Acct #600003826 Bauman, Samantha	175060746	05/17/2019	106.00	
Total 622509260000:					106.00	
<b>622509300000</b>						
622-509300-000 MISCELLANEOUS-SUPPLIE	SOUTHERN LAKES NEWSPAPE	Legals - CCR	348718	06/13/2019	345.10	
Total 622509300000:					345.10	
<b>622509330000</b>						
622-509330-000 TRANSPORTATION-SUPPLI	CHICO'S, LLC	mower parts	9334	06/10/2019	57.00	
622-509330-000 TRANSPORTATION-SUPPLI	K&M WELDING AND FABRICATI	Alum Trailer-Tie Downs	1856	06/01/2019	85.00	
Total 622509330000:					142.00	
<b>622509350000</b>						
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1455697	06/12/2019	25.33	
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1455698	06/12/2019	13.61	
622-509350-000 GENERAL PLANT-SUPPLIE	REINEMANS, INC.	Supplies-Water	164412	06/07/2019	8.97	
622-509350-000 GENERAL PLANT-SUPPLIE	DONERITE JANITORIAL SERV I	DONERITE BILLING WWTP (split)	3375	06/18/2019	328.00	
Total 622509350000:					375.91	
<b>623575740242</b>						
623-575740-242 REPAIR,MAINTENANCE EQ	METCO	METCO AIRPORT - Aircraft Nozzle	179797	06/19/2019	700.27	
623-575740-242 REPAIR,MAINTENANCE EQ	BURLINGTON DEVELOPMENT	Repairs/Maintenance	2019JUNE	06/01/2019	186.11	
Total 623575740242:					886.38	
<b>623575740298</b>						
623-575740-298 CONTRACT SERVICES	MEISNER, GARY	MEISNER AIRPORT MANAGER JULY BILLING	2019JULY	07/01/2019	319.30	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	TIME WARNER	2019JUNE	06/01/2019	366.84	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	Pat's Sanitary Service	2019JUNE	06/01/2019	35.97	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	Outside Service - Cleaning	2019JUNE	06/01/2019	144.44	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	pest control services	2019JUNE	06/01/2019	55.00	
Total 623575740298:					921.55	
<b>623575740310</b>						
623-575740-310 OPERATING SUPPLIES	BURLINGTON DEVELOPMENT	ALSCO-Entryway Mats	2019JUNE	06/01/2019	34.89	
623-575740-310 OPERATING SUPPLIES	BURLINGTON DEVELOPMENT	Ink-Pilots Printer	2019JUNE	06/01/2019	40.14	
Total 623575740310:					75.03	
<b>820454590000</b>						
820-454590-000 PARK DEVELOPMENT FEE	AYRES ASSOCIATES	Project 52-0620.02 Riverside Park Improvements	180666	05/31/2019	4,668.00	
Total 820454590000:					4,668.00	
<b>820555551298</b>						
820-555551-298 CONTRACT SERVICES	AYRES ASSOCIATES	Project 52-0620.01 CORP for 2020-2025	180665	05/31/2019	1,187.40	
Total 820555551298:					1,187.40	

---

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
----------------------	-------------	-------------	----------------	--------------	-----------------------	-----------

---

Grand Totals: 88,848.94

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

Employee Number	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	23-00 TRAVL REIM Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amount
100081279	PUCCHINI, JENNIFER L.	1,200.00	.00	.00	.00	.00	.00	1,200.00
Grand Totals:		1	1,200.00	.00	.00	.00	.00	1,200.00



DATE: July 2, 2019

SUBJECT: **LICENSES** - To approve Operator License Applications as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

**BACKGROUND/HISTORY:**

**Operator’s License Applications** Operator’s licenses (aka Bartender’s License) shall be issued to individuals 18 years of age or over whom do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class “A” beer, Class “B” beer, “Class B” intoxicating liquor, and “Class A” intoxicating liquor and “Class C” wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

The following individuals have submitted an Operator's License application and have been approved by the Burlington Police Department:

Bilitz, Patricia Anne (renewal)	Casiano, Pascual (renewal)
Galstad, Abby (renewal)	Graham, Charles (new)
Hoeppner, Kassi (renewal)	Hoffman, Patricia (new)
Jung, Kimberly (renewal)	Kelly, Laura (renewal)
Kufar, Kya (renewal)	LaFleur, Geoff (renewal)
Olalde, Kayla (renewal)	Pries, Brittany (renewal)
Raczka, Desdeni (new)	Robinson, Crystal (renewal)
Singh, Pawanvir (renewal)	Soeth, Lorin (new)
Wenzel, Kristin (renewal)	Wesly, Edward (new)
Whitford, Amanda (renewal)	Zavaleta, Olga (renewal)

**BUDGET/FISCAL IMPACT:**

Applicants are charged an administrative fee of which a portion of the funds are applied towards background checks performed by the police department.

**RECOMMENDATION:**

Staff recommends that Council approves the submitted applications.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the July 2, 2019 Common Council meeting.



**DATE:** July 2, 2019

**SUBJECT:** SPECIAL EVENTS - To approve the Special Event Permit Applications as submitted.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

---

**BACKGROUND/HISTORY:**

A Special Event Permit is required for any planned extraordinary occurrence on the public right-of-way or public premises, including but not limited to parades, processions, bicycle or foot races, and festivals. Prior to Council approval, applications must be approved by the Police Department, Fire Department, Department of Public Works, Building Inspection, and Health Department if food is being served.

The following application(s) have been submitted for approval of a Special Event Permit:

Organization: The Hope Foundation for Nora Lawton

Event: Through Nora's Eyes 5K Run/Walk

Date: September 28, 2019

Location: Riverside Park and Bike Trail

Time: 10 a.m. to 12 p.m.

Expected Attendance: 75-100

Notes: There are no police fees as the run route is located on the bike trail and does not require police assistance.

Organization: The Hope Foundation for Nora Lawton

Event: Through Nora's Eyes Benefit

Date: September 28, 2019

Location: Echo Park

Time: 10 a.m. to 7 p.m.

Expected Attendance: 200

**BUDGET/FISCAL IMPACT:**

There is no fee to apply for a Special Event Permit, however, the applicant shall pay a fee based on a rate as set by the Common Council per man-hour for City services as determined in the application review and approval process. These costs will be assessed on an individual basis and billed directly to the applicant by the corresponding department.

**RECOMMENDATION:**

Staff recommends that Council approves the Special Event applications as submitted.

**TIMING/IMPLEMENTATION:**

This item is scheduled for final consideration at the July 2, 2019 Common Council meeting.

---

**Attachments**

Through Nora's Eyes Benefit

Through Nora's Eyes 5K

---

# CITY OF BURLINGTON

## SPECIAL EVENT PERMIT APPLICATION

Date of Application: 9-24-19

Permit Number: \_\_\_\_\_

### SUMMARY OF EVENT

Event Title: Through Nora's Eyes Date of Event: 9/28/19

Event Location: Echo Park

Nature of Event:  Festival  Parade  Bike Race/Ride  Foot Race/Run  March/Processional  
 Rally  Circus  Demonstration  Other: Benefit

**Site Plan Requirement:** All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

**Certificate of Insurance** must be attached before permit can be issued. - *Will provide Cert in June*

Description of Event: Describe what you are planning so that reviewing officials can determine whether city services will be needed.

We will be holding our 3rd annual benefit for the Through Nora's Eyes foundation. The event will have kid games/activities, Raffles, Music, food, beverages, a beer tasting event and bag-o tournament. We plan to start around 10 and go until 6pm

Anticipated Attendance (participants, staff, vendors, crowd, etc.): 200

Is this a multi-day event?  Yes  No If so, how many days? \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### EVENT ORGANIZER INFORMATION

Applicant Name: Erik Goslawski

Group Represented: Through Nora's Eyes

Address: 5950 Bonns Trail

Phone: 262-210-9893 Email: erikgoslawski@gmail.com

Person In Charge of Event: Lara Shepherdson

On-Site Contact: Erik Goslawski On-Site Phone: 262-210-9893

Billing Address: 5950 Bonns trail

**DETAILED EVENT INFORMATION**

Event Set Up Date: 9/28/19 Time: 10-7

Start Time For Event: 10 am a.m./p.m. End Time For Event: 6 pm a.m./p.m.

Alcohol Being Served\*?  Yes  No Licensed Agent: Erik Goslawski

*\*An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.*

Are Park Reservations Necessary?  Yes  No

*\*Park reservations must be made via the Department of Public Works. Please call 262-342-1181 for more information.*

Barricades Needed\*?  Yes  No Amount Needed & Locations: \_\_\_\_\_

*\*This may result in a fee*

Will A Temporary Structure or Tent Be On-Site?  Yes  No Does the Tent have Sidewalls?  Yes  No

Police Services Requested\*?  Yes  No

Hours & Dates Police Services Needed: \_\_\_\_\_

*\*This may result in a fee*

Trash Receptacles Needed\*?  Yes  No Amount Needed & Locations 10

*\*This may result in a fee*

Person(s) Responsible for Clean Up After the Event: Erik G, Lara S.

Picnic Tables Needed\*?  Yes  No Amount Needed & Locations we will contact Aaron

*\*This may result in a fee*

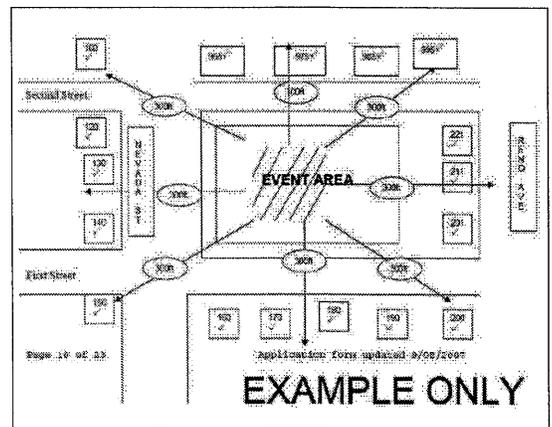
Will Your Event Involve Live Performances, Loud Speakers or a DJ\*?  Yes  No

*\*Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.*

**IMPACTED NEIGHBOR NOTIFICATION**

The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event. Notification shall include the following information:

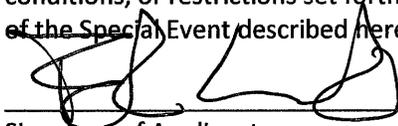
- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking



**AFFIDAVIT OF APPLICANT**

---

I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.

  
\_\_\_\_\_  
Signature of Applicant

5-24-19  
\_\_\_\_\_  
Date of Signature

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Signature

10x20 tent  
somewhere in  
this area if  
there is  
inclement  
weather





CITY OF BURLINGTON STAFF USE ONLY

**POLICE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Police Hours Required: 0

Estimated Fee for Police Service: \_\_\_\_\_

Reviewed By: MSA

Date: 6/3/19 via email

Comments and/or Stipulations for Event:

**PUBLIC WORKS DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Police Hours Required: \_\_\_\_\_

Estimated Fee for DPW Service: \_\_\_\_\_

Reviewed By: P.R.

Date: 6/13/19 via email

Comments and/or Stipulations for Event:

**FIRE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Police Hours Required: \_\_\_\_\_

Estimated Fee for BFD Service: \_\_\_\_\_

Reviewed By: AB

Date: 6/15/19 via email

Comments and/or Stipulations for Event:

**BUILDING INSPECTION REVIEW**

Approval Recommended:  YES  NO

Police Hours Required: \_\_\_\_\_

Estimated Fee for Bldg. Insp. Service: \_\_\_\_\_

Reviewed By: AG

Date: 6/15/19 via email

Comments and/or Stipulations for Event:

**HEALTH OFFICER REVIEW**

Approval Recommended:  YES  NO

Police Hours Required: \_\_\_\_\_

Estimated Fee for Health Service: \_\_\_\_\_

Reviewed By: Keith Anderson

Date: 6/3/19 via email

Comments and/or Stipulations for Event:

City Council Meeting Date: 6-18-19

City Council Approval Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Notes: Emailed to Staff on 5/31/19

# CITY OF BURLINGTON

## SPECIAL EVENT PERMIT APPLICATION

Date of Application: 5-24-19

Permit Number: \_\_\_\_\_

### SUMMARY OF EVENT

Event Title: Through Nora's Eyes-5k Date of Event: 9/28/19

Event Location: Riverside Park and bike trail

Nature of Event:  Festival  Parade  Bike Race/Ride  Foot Race/Run  March/Processional  
 Rally  Circus  Demonstration  Other: \_\_\_\_\_

**Site Plan Requirement:** All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

**Certificate of Insurance** must be attached before permit can be issued. *- will provide Cert in June*

Description of Event: Describe what you are planning so that reviewing officials can determine whether city services will be needed.

We will be holding our 3rd annual 5k race that will be associated with the benefit to be held later at Echo park. The race will start by the riverside pavilion, travel down to the bike path out 1.5 miles (approximately by TSC), turn around and come back where the race started. We will ensure there will be no traffic at the end of Congress St. where there is parking along the grass.

Anticipated Attendance (participants, staff, vendors, crowd, etc.): 75-100

Is this a multi-day event?  Yes  No

If so, how many days? \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### EVENT ORGANIZER INFORMATION

Applicant Name: Erik Goslawski

Group Represented: Through Nora's Eyes

Address: 5950 Bonns Trail

Phone: 262-210-9893 Email: erikgoslawski@gmail.com

Person In Charge of Event: Erik Goslawski

On-Site Contact: Erik Goslawski On-Site Phone: 262-210-9893

Billing Address: 5950 Bonns trail

**DETAILED EVENT INFORMATION**

Event Set Up Date: 9/28/19 Time: 10-12

Start Time For Event: 10 am a.m./p.m. End Time For Event: 12 pm a.m./p.m.

Alcohol Being Served\*?  Yes  No Licensed Agent: \_\_\_\_\_

*\*An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.*

Are Park Reservations Necessary?  Yes  No

*\*Park reservations must be made via the Department of Public Works. Please call 262-342-1181 for more information.*

Barricades Needed\*?  Yes  No Amount Needed & Locations: \_\_\_\_\_

*\*This may result in a fee*

Will A Temporary Structure or Tent Be On-Site?  Yes  No Does the Tent have Sidewalls?  Yes  No

Police Services Requested\*?  Yes  No

Hours & Dates Police Services Needed: \_\_\_\_\_

*\*This may result in a fee*

Trash Receptacles Needed\*?  Yes  No Amount Needed & Locations 4

*\*This may result in a fee*

Person(s) Responsible for Clean Up After the Event: Erik G

Picnic Tables Needed\*?  Yes  No Amount Needed & Locations \_\_\_\_\_

*\*This may result in a fee*

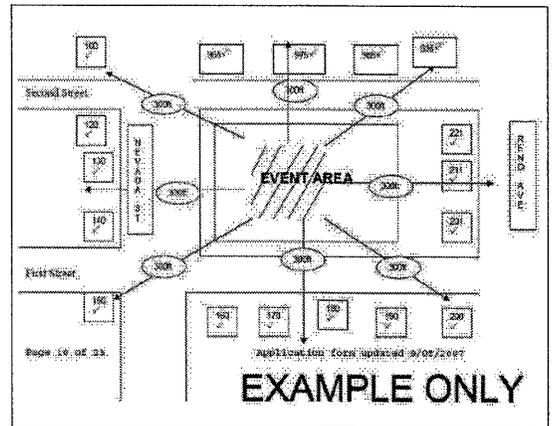
Will Your Event Involve Live Performances, Loud Speakers or a DJ\*?  Yes  No

*\*Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.*

**IMPACTED NEIGHBOR NOTIFICATION**

The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event. Notification shall include the following information:

- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking



**AFFIDAVIT OF APPLICANT**

---

I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.

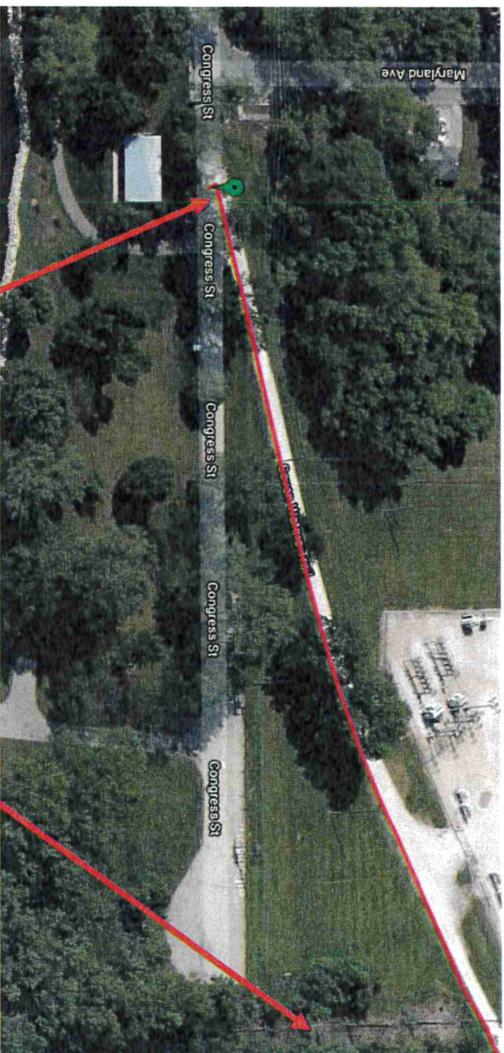
  
\_\_\_\_\_  
Signature of Applicant

5-24-19  
\_\_\_\_\_  
Date of Signature

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Signature



Race route planned to start outside Riverside Pavilion. It will travel down the bike path for 1.55 miles and then runners will need to turn around with finish at start line. Two water stations are planned along the route

Note: actual route will differ from plotted map due to new bike path entrance moved to end of Congress St.

Website Info: <http://www.noraseyes.com/>  
<http://www.noraseyes.com/register/>



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>BWO-Cates Ins Serv, LLC</b> 565 Milwaukee Ave Ste 2C Burlington, WI 53105	CONTACT NAME: <b>Timothy A Cates</b>	INSURER(S) AFFORDING COVERAGE <b>WEST BEND MUTUAL</b>	NAIC #
	PHONE (A/C, No, Ext): <b>262-757-6107</b>		FAX (A/C, No): <b>262-757-8190</b>
	E-MAIL ADDRESS: <b>Tim@bwoinsurance.com</b>		
INSURED <b>Through Nora's Eyes</b> PO Box 282 Burlington, WI 53105	INSURER A:	<b>WEST BEND MUTUAL</b>	
	INSURER B:	<b>West Bend Mutual</b>	
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

**COVERAGES** CERTIFICATE NUMBER: 00000000-10394 REVISION NUMBER: 2

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		A627008 00	09/28/2019	09/29/2019	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>Excluded</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COM/OP AGG \$ <b>2,000,000</b>
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Liquor Liability			A627024 00	09/28/2019	09/29/2019	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
City of Burlington is named as Additional Insured on the policy

**CERTIFICATE HOLDER****CANCELLATION**

City of Burlington 300 N. Pine St. Burlington, WI 53105	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  (TAC)

CITY OF BURLINGTON STAFF USE ONLY

**POLICE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Police Hours Required: \_\_\_\_\_

Estimated Fee for Police Service: \_\_\_\_\_

Reviewed By: MA.

Date: 6/3/19 via email

Comments and/or Stipulations for Event:

*A 5K route does not require police services, so there is no fee.*

**PUBLIC WORKS DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Police Hours Required: \_\_\_\_\_

Estimated Fee for DPW Service: \_\_\_\_\_

Reviewed By: P.R.

Date: 6/13/19 via email

Comments and/or Stipulations for Event:

**FIRE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Police Hours Required: \_\_\_\_\_

Estimated Fee for BFD Service: \_\_\_\_\_

Reviewed By: AB.

Date: 6/10/19 via email

Comments and/or Stipulations for Event:

**BUILDING INSPECTION REVIEW**

Approval Recommended:  YES  NO

Police Hours Required: \_\_\_\_\_

Estimated Fee for Bldg. Insp. Service: \_\_\_\_\_

Reviewed By: GG

Date: 6/10/19 via email

Comments and/or Stipulations for Event:

**HEALTH OFFICER REVIEW**

Approval Recommended:  YES  NO

Police Hours Required: \_\_\_\_\_

Estimated Fee for Health Service: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Date: 6/3/19 via email

Comments and/or Stipulations for Event:

City Council Meeting Date: 6-18-19

City Council Approval Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Notes: Emailed to staff 5-31-19



**DATE:** July 2, 2019

**SUBJECT: RESOLUTION 4961(14)** - To approve the purchase of a new patrol truck cab and chassis for the Department of Public Works from Lakeside International and body from Olson Trailer and Body for the total amount of \$206,517.00.

**SUBMITTED BY:** Peter Riggs, Director of Public Works

**BACKGROUND/HISTORY:**

The 2019 budget contains funding for the replacement of one patrol/plow truck (truck #520) in Department of Public Works fleet. Truck #520 is a 1991 Mack and is the oldest vehicle in the fleet. Maintenance expenses are increasing and part availability is becoming problematic. The truck is 28 years old, parts are hard to find due to its age. The 5-year repair maintenance expense history for this vehicle totals \$13,812, an average of \$2,762 per year. Maintenance expenses for 2019 YTD are \$3,266. This truck is used in winter weather response and is configured to hold the leaf vacuum unit. The estimate to replace this unit was \$190,000.00 and included the purchase of cab & chassis, dump body, plow, salter, spray at the spinner wet kit, and controller.

Staff sourced three quotes for the cab & chassis. Lakeside International is the low cost option and is recommended by staff. Below, is a listing of all cab and chassis quotes:

- Lakeside International: \$99,527.00
- JX Peterbilt: \$99,791.09
- Wisconsin Kenworth: \$106,717.00

Staff was able to obtain two quotes for the body work to include: dump body, front and wing plow, salter, wet kit, and hydraulic controller. Olson Trailer and Body is the low cost option and is recommended by staff. Below, is a listing of all body quotes:

- Olson Trailer and Body: \$106,990.00
- Monroe Truck Equipment: \$108,144.00

The total purchase price for this truck is \$206,517.00. This exceeds the budgeted amount of \$190,000.00 by \$16,517.00 (8.7%) due to uncertainty in estimation and unexpected fluctuation in the market with steel prices.

Vendernet was explored as a purchasing option. However, Vendernet has not had a contract for this class of truck for several years. Staff at Vendernet said they are exploring a purchasing contract for this class of truck in the future, but they have no firm commitment at this time.

**BUDGET/FISCAL IMPACT:**

The 2019 Budget included \$190,000.00 in the equipment replacement fund for the replacement of truck #520. The recommended purchase has a total cost of \$206,517.00, which is \$16,517.00 greater than the budgeted amount. Estimation always includes an amount of uncertainty. The estimate for truck #520 was created over a year ago and would not have accounted for changes in the market, such as steel price fluctuation.

Staff recommends deferring the 2019 scheduled replacement of the ball diamond rake (\$24,000) in order to temporarily offset the overage in the equipment replacement fund. The ball diamond rake was scheduled for replacement based on its expected useful life, but it is performing well and has not needed major repair. In 2018 staff deferred the replacement of the large snow blower (\$154,000.00) as well. These deferrals provide time for more critical purchases to occur, but do not eliminate the need to eventually replace the equipment unless program changes allow for the elimination of the equipment.

**RECOMMENDATION:**

Staff recommends Council approving the purchase of a new patrol truck cab and chassis from Lakeside International and body from Olson Trailer and Body for the total amount of \$206,517.00.

**TIMING/IMPLEMENTATION:**

This item is presented for discussion at the July 2, 2019 Committee of the Whole meeting. Due to ordering deadlines it is also scheduled for final consideration at the same night Common Council meeting.

---

**Attachments**

DPW Truck Purchase

---

**A RESOLUTION APPROVING THE PURCHASE OF A NEW PATROL TRUCK FOR THE CITY OF BURLINGTON DEPARTMENT OF PUBLIC WORKS TO LAKESIDE INTERNATIONAL, LLC AND OLSON TRAILER AND BODY, LLC FOR TOTAL AMOUNT OF \$206,517.**

**WHEREAS**, on June 1, 2004 the Common Council did approve Resolution 3812(18), a Resolution Adopting a Purchasing Policy for the City of Burlington; and,

**WHEREAS**, the Purchasing Policy requires that all non-construction related Budget Items requiring expenditures of \$15,000 or more to be reviewed and pre-approved by the Common Council; and,

**WHEREAS**, the Council may direct, at its discretion, that the item is to be bid in the same manner as construction contracts, or that it is to be combined with or included in another governmental bid, but shall not be required to do so; and,

**WHEREAS**, the City of Burlington Department of Public Works sourced comparable quotes from multiple vendors for a new patrol truck; and,

**WHEREAS**, Lakeside International, LLC submitted the lowest cost quote for the cab and chassis of the vehicle for \$99,527; and,

**WHEREAS**, Olson Trailer and Body, LLC submitted the lowest cost quote for the body of the vehicle for \$106,990; and,

**WHEREAS**, Department of Public Works has determined the cab and chassis provided by Lakeside International, LLC and the body provided by Olson Trailer and Body, LLC will satisfy the department's needs; and,

**WHEREAS**, the purchase of a cab and chassis from Lakeside International, LLC and body from Olson Body and Trailer, LLC for the total amount of \$206,517 has been recommended by the Director of Public Works.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington that purchase of the aforementioned vehicle is hereby approved for the total amount of \$206,517.

Introduced: July 2, 2019

Adopted: July 2, 2019

\_\_\_\_\_  
Jeannie Hefty, Mayor

Attest:

\_\_\_\_\_  
Diahn Halbach, City Clerk



**DATE:** July 2, 2019

**SUBJECT: ORDINANCE 2049(15)** - To approve annexing territory of 0.84 acres for property located at W. State Street (002-03-19-31-032-000) in the Town of Burlington to the City of Burlington, Racine County, Wisconsin.

**SUBMITTED BY:** Megan Watkins, Assistant City Administrator | Zoning Administrator

---

**BACKGROUND/HISTORY:**

Larry and Linda Smith, owners, have submitted a petition for direct annexation for property located on W. State Street. This parcel is contiguous and across the street from Gooseberries Fresh Food Market. The property petitioned for annexation will consist of .84 acres and will be permanently zoned B-1, Neighborhood Business District. The applicant is requesting this annexation in order to have access to Municipal water and sewer.

The passage of this ordinance is the final step in the annexation process. The Plan Commission recommended approval of the annexation with permanent zoning of B-1, Neighborhood Business District at its June 11, 2019 meeting. Additionally, the Department of Administration has found this annexation in the public interest per Wis.Stat. 66.0217(6), as indicated in the attached letter.

**BUDGET/FISCAL IMPACT:**

The 2018 Town of Burlington property tax amount for the parcel was \$735.72. In the event that this land is annexed to the City, then pursuant to Wis. Stat. ss. 66.1105(4)(gm)1 the City of Burlington pledges to pay the Town of Burlington an amount equal to the property taxes levied on the territory that is being annexed for a term of five years.

**RECOMMENDATION:**

Staff recommends acceptance of the Unanimous Petition for Direct Annexation from Larry and Linda Smith.

**TIMING/IMPLEMENTATION:**

This item is for discussion at the June 18, 2019, Committee of the Whole meeting and scheduled for final consideration at the July 2, 2019, Common Council meeting.

---

**Attachments**

ORD 2049(15) State Street Annexation  
Annexation Petition  
Map  
Letter from DOA

---

**AN ORDINANCE ANNEXING TERRITORY OF 0.844 ACRES ON WEST STATE  
STREET (002-03-19-31-032-000)  
IN THE TOWN OF BURLINGTON, RACINE COUNTY, WISCONSIN**

The Common Council of the City of Burlington, Wisconsin, do ordain as follows:

**SECTION 1.** Territory Annexed. In accordance with §66.021 of the Wisconsin Statutes and the petition for direct annexation by unanimous approval filed with the City Clerk on the 22nd day of April, 2019, the following described territory having a population of zero (0) and located in the Town of Burlington, Racine County, Wisconsin, is annexed to the City of Burlington, Wisconsin:

**Town of Burlington Tax Key Number: 51-002-03-19-31-032-000**  
**Population Total – 0 (0 electors)**

That part of the Southwest ¼ of Section 31, Township 3 North, Range 19 East, bounded as follows: Beginning at a concrete monument located in the center of said Section 31; run thence South 01°44' East 967.52 feet to a point. Said point marks the place of beginning of parcel of land hereinafter described; run thence South 01°44' East 294.44 feet; thence South 88°21' West 127.00 feet; thence North 03°27' West 269.37 feet; thence North 77°50' East, 137.40 feet to the place of beginning. Containing 0.844 acres of land more or less. Said land being in the Town of Burlington, County of Racine, State of Wisconsin. Said land contains 0.844 acres.

**SECTION 2.** Effect of Annexation. From and after the date of this ordinance, the territory described in Section 1 shall be a part of the City of Burlington for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Burlington.

**SECTION 3.** Zoning Classification. Upon recommendation of the Planning Commission, the territory annexed to the City of Burlington by this ordinance is zoned B-1, Neighborhood Business District.

**SECTION 4.** Ward Designation. The territory described in Section 1 of this ordinance is hereby made part of the fifth ward of the City of Burlington, subject to the ordinances, rules and regulations of the City of Burlington governing wards. The population of the property is zero (zero electors).

**SECTION 5.** Pursuant to section 60-4 of the Code of the City of Burlington, the property set forth in Section 1 shall be added to the official map of the City of Burlington, upon the recommendation of the Plan Commission at its June 11, 2019 meeting and the public hearing held by the Common Council at its June 18, 2019 meeting.

**SECTION 6.** Payment to Town. Pursuant to Wis. Stat. ss. 66.1105(4)(gm)1, the City of Burlington pledges to pay the Town of Burlington an amount equal to the property taxes levied on the territory that is being annexed for a term of five years.

**SECTION 7.** Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

**SECTION 8.** It is further ordained that the Clerk shall cause this Ordinance to be published as a Class 1 notice. The Clerk shall also perform the filing requirements of Wis. Stat. s. 66.0223(1).

**SECTION 9.** Effective Date. This ordinance shall take effect upon passage, public hearing and publication as provided by law.

Introduced: June 18, 2019  
Adopted:

---

Jeannie Hefty, Mayor

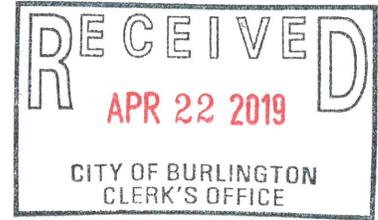
Attest:

---

Diahnn Halbach, City Clerk

4-22-19

City Clerk Diahnn Halbach  
300 N Pine Street  
Burlington WI 53105



**RE: Annexation of 0.844 acres of Property from the Town of Burlington to the City of Burlington**

Dear Ms. Halbach,

In accordance with Section 66.0225, Wis. Stats., I respectfully submit for your information the enclosed Petition for Direct Annexation by Unanimous Consent filed with the City of Burlington Racine County by Smith Rev Trust Larry A & Linda (property owner) to annex real property located in the Town of Burlington to the City of Burlington.

The Petitioner requests to have the property zoned B-1, Neighborhood Business District, at the time of annexation.

Per Wis. Stats. copies of this notice are provided to:

Clerk Town of Burlington  
Clerk City of Burlington

If you have any questions in regard to this letter or the enclosed petition, please call the undersigned at 262-745-7857.

Sincerely,

*Larry A Smith Trustee*  
*Linda J. Smith, Trustee*

Encl:

Copy of Request for Annexation Review Application WI DOA  
Copy of Petition for Direct Annexation by Unanimous Consent

4-22-19

Town Clerk Adelheid Streif  
32288 Bushnell Road  
Burlington WI 53105

**RE: Annexation of 0.844 acres of Property from the Town of Burlington to the City of Burlington**

Dear Ms. Streif,

In accordance with Section 66.0225, Wis. Stats., I respectfully submit for your information the enclosed Petition for Direct Annexation by Unanimous Consent filed with the City of Burlington Racine County by Smith Rev Trust Larry A & Linda (property owner) to annex real property located in the Town of Burlington to the City of Burlington.

The Petitioner requests to have the property zoned B-1, Neighborhood Business District, at the time of annexation.

Per Wis. Stats. copies of this notice are provided to:

Clerk Town of Burlington  
Clerk City of Burlington

If you have any questions in regard to this letter or the enclosed petition, please call the undersigned at 262-745-7857.

Sincerely,

*Larry A Smith Trustee*  
*Linda J. Smith, Trustee*

Encl:

Copy of Request for Annexation Review Application WI DOA  
Copy of Petition for Direct Annexation by Unanimous Consent

**PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL**

BY UNANIMOUS CONSENT OF PROPERTY OWNERS OF TERRITORY LOCATED IN THE TOWN OF BURLINGTON RACINE COUNTY WISCONSIN TO THE CITY OF BURLINGTON RACINE COUNTY WISCONSIN PURSUANT TO SECTION 66.0217 WIS STATS.

THIS PETITION of Smith Rev Trust Larry A & Linda (property owner) hereinafter referred to as Petitioners as the owner of record of real property in the territory sought to be annexed do respectfully state represent and show to the City of Burlington as follows:

1. The Petitioners are the owner of record of the real property in the territory sought to be annexed which property is located contiguous to the City of Burlington in the Town of Burlington Racine County Wisconsin and legally described in Exhibit A herein after Subject Territory.
2. The Petitioners respectfully request all of the Subject Territory contiguous to the City of Burlington Racine County Wisconsin and currently in the Town of Burlington Racine County Wisconsin be annexed to the City of Burlington.
3. Attached hereto as Exhibit B and incorporated herein by reference is a scale map of the subject Territory sought to be annexed.
4. There are 0 electors residing in the Subject Territory sought to be annexed hereunder.
5. The current population of the Subject Territory sought to be annexed hereunder is 0.
6. The Subject Territory is presently zoned B5 Highway Business District by the Town of Burlington pursuant to the Town of Burlington and Racine County Ordinance.
7. The Petitioner believes this Petition and the Subject Territory sought to be annexed hereunder meets all legal requirements for annexation and such annexation is in the public interest.

As provided bylaw this Petition Exhibit A Legal Description of Lands to be Annexed and Exhibit B Scaled Annexation map will be filed with the Clerk of the City of Burlington Racine County Wisconsin and also with the Clerk of the Town of Burlington Racine County Wisconsin.

**EXHIBIT C: PURPOSE OF ANNEXATION**

**Petitioner's Name and Address**

Smith Rev Trust Larry A & Linda  
1319 Lance Drive  
Twin Lakes, WI 53181

**Tax Key Number: 002-03-19-31-032-000**

**Intent**

**The intent of this petition is to connect to municipal sewer and water services.**

**Number of Electors: 0**

**Approximate Value:** Land \$95,000    Improvements \$0

**Present Land Use:**      Undeveloped 100%      Commercial 0%      Industrial 0%  
                                 Residential 0%      Recreational 0%

**Anticipated Land Use:** Undeveloped 0%      Commercial 100%      Industrial 0%  
                                 Residential 0%      Recreational 0%

We, the undersigned, constituting all of the owners of the real property, and all of the electors residing in, the following territory of the Town of Burlington, Racine County, Wisconsin, lying contiguous with the City of Burlington to annex the territory described below and shown on the attached scale map to the City of Burlington, Racine County, Wisconsin.

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.

Signature of Petitioner	Date of Signing	Owner/Elector	Address or Description of Property
1. <i>Conrad Smith Trustee</i>	<i>4-18-2019</i>	<i>Trustee</i>	<i>002-03-19-31-032-000</i>
2. <i>Janice L. Smith</i>	<i>4-18-2019</i>	<i>Trustee</i>	<i>002-03-19-31-032-000</i>

**EXHIBIT A: LEGAL DESCRIPTION OF LAND TO BE ANNEXED**

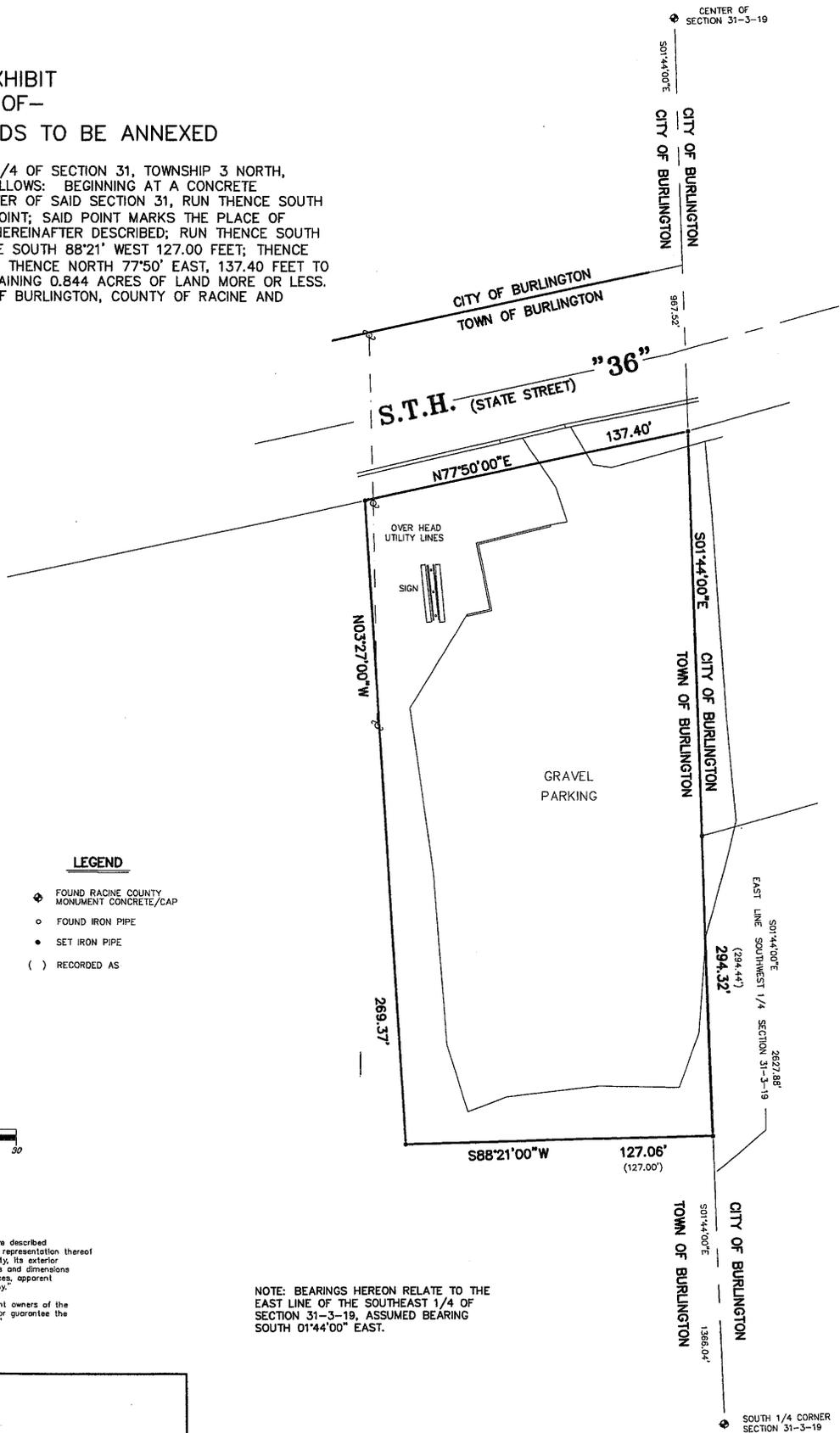
That part of the Southwest  $\frac{1}{4}$  of Section 31, Township 3 North, Range 19 East, bounded as follows: Beginning at a concrete monument located in the center of said Section 31; run thence South  $01^{\circ} 44'$  East 967.52 feet to a point. Said point marks the place of beginning of parcel of land hereinafter described; run thence South  $01^{\circ} 44'$  East 294.44 feet; thence South  $88^{\circ} 21'$  West 127.00 feet; thence North  $03^{\circ} 27'$  West 269.37 feet; thence North  $77^{\circ} 50'$  East, 137.40 feet to the place of beginning. Containing 0.844 acres of land more or less. Said land being in the Town of Burlington, County of Racine, State of Wisconsin.

**EXHIBIT B: PLAT OF SURVEY**

EXHIBIT  
-OF-  
PROPOSED LANDS TO BE ANNEXED

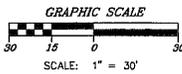
THAT PART OF THE SOUTHWEST 1/4 OF SECTION 31, TOWNSHIP 3 NORTH, RANGE 19 EAST, BOUNDED AS FOLLOWS: BEGINNING AT A CONCRETE MONUMENT LOCATED IN THE CENTER OF SAID SECTION 31, RUN THENCE SOUTH 01°44' EAST 967.52 FEET TO A POINT; SAID POINT MARKS THE PLACE OF BEGINNING OF PARCEL OF LAND HEREINAFTER DESCRIBED; RUN THENCE SOUTH 01°44' EAST 294.44 FEET; THENCE SOUTH 88°21' WEST 127.00 FEET; THENCE NORTH 03°27' WEST 269.37 FEET; THENCE NORTH 77°50' EAST, 137.40 FEET TO THE PLACE OF BEGINNING. CONTAINING 0.844 ACRES OF LAND MORE OR LESS. SAID LAND BEING IN THE TOWN OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN.

SURVEY FOR: MARK BROWER



**LEGEND**

- ◆ FOUND RACINE COUNTY MONUMENT CONCRETE/CAP
- FOUND IRON PIPE
- SET IRON PIPE
- ( ) RECORDED AS



I hereby certify that I have surveyed the above described property and that the above map is a correct representation thereof and shows the size and location of the property, its exterior boundaries, the location of all visible structures and dimensions of all principal buildings thereon, boundary fences, apparent easements, roadways and encroachments, if any."

"This survey is made for the use of the present owners of the property, and those who purchase, mortgage, or guarantee the title thereto within one year from date hereof."

NOTE: BEARINGS HEREON RELATE TO THE EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 31-3-19, ASSUMED BEARING SOUTH 01°44'00" EAST.



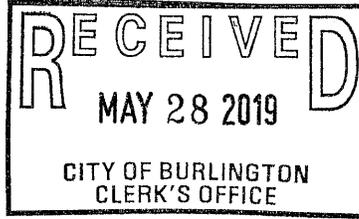
**B.W. SURVEYING, INC.**

412 N. PINE STREET  
BURLINGTON, WI 53105  
(262)-767-0225

DRAWN BY:	bw	REVISED:	APRIL 17, 2019
CHECKED BY:	rw/dw	DATE:	APRIL 4, 2019
JOB NO.:	9827	DRAWING NO.:	9827d1
		Page 68 of 87 <sup>1</sup>	







TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

May 08, 2019

PETITION FILE NO. 14210

DIAHNN HALBACH, CLERK  
CITY OF BURLINGTON  
300 N PINE ST  
BURLINGTON, WI 53105-1435

ADELHEID STREIF, CLERK  
TOWN OF BURLINGTON  
32288 BUSHNELL RD  
BURLINGTON, WI 53105-9426

Subject: SMITH REVOCABLE TRUST ANNEXATION

The proposed annexation submitted to our office on April 25, 2019, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF BURLINGTON**, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14210 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2284>  
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

A handwritten signature in black ink, appearing to read "Erich Schmidtke".

Erich Schmidtke, Municipal Boundary Review

cc: petitioner



**DATE:** July 2, 2019

**SUBJECT:** MOTION 19-932 - To consider approving a Certificate of Appropriateness for property located at 164 E. Washington Street.

**SUBMITTED BY:** Gregory Guidry, Building Inspector

**BACKGROUND/HISTORY:**

According to Ch. 315-42E(1), the Common Council must approve any alteration including architectural appearance. Alterations include any exterior change (including painting), addition to, or demolition of any part or all of the exterior of a structure within the HPO District. In determining such approval, the Common Council shall take into consideration the recommendation of the Historic Preservation Committee (HPC).

164 E. Washington (Homestyle Launderette), was previously owned by Brian Torgerson. You may recall the HPC and Common Council approved a Certificate of Appropriateness (COA) in February 2019; however, due to selling the property to the current owners, Torgerson withdrew his awarded facade grant. Dustin & Molly Elsbury purchased the property at 164 E. Washington Street at the end of May.

The Elsbury's are proposing to replace the front windows, replace three doors, replace side windows, replace rear windows (all), remove and replace brick on the corner of the building where needed, paint the doors and all wood, rebuild the bulkhead, replace the lintel above and relocate the side door, and tuck-pointing where needed.

- The windows will be Bronze Marvin Integrity Wood-ultrex
- Replacing the back windows instead of remaining boarded
- All 3 doors to be Simpson Wooden doors with ¾ glass (8' doors)
- Replacing the siding material on the Side Entry Doorway (on alley side of building) with brick for structural purposes
- Adding an exterior light by Side Entry Doorway
- Exterior paint color where needed will be Sherwin Williams Downing Stone

**BUDGET/FISCAL IMPACT:**

The owner was awarded three Façade Grants for this project in the amount of \$5,000 for each side (front, side, and rear - for a total of \$15,000) at the June 27, 2019 Historical Preservation Committee (HPC) meeting. All other costs associated with this project will be paid by the property owner.

**RECOMMENDATION:**

The Historic Preservation Commission (HPC) unanimously recommended approval of the Certificate of Appropriateness Application at their June 27, 2019 meeting, contingent on including the front façade upper story window that features the existing muntins, and submit signage and lighting information.

**TIMING/IMPLEMENTATION:**

This item is for discussion at the July 2, 2019 Committee of the Whole meeting and per common practice is scheduled for final consideration at the Common Council meeting the same evening.

**Attachments**

COA 164 E. Washington St.

164 E. Washington Street  
Burlington WI 53105

## Construction Proposal

The general proposals by Mr. Torgerson will be remaining in place. This proposal is to verify that we, as the new owners of the building, will be completing the work to the building. There are a few adjustments made as you will see below. We request that we will receive the Grant's that have been approved upon our completion of the work and we request that the 6 month deadline for the exterior completion to be restarted as of the date of our purchasing the building on May 31, 2019.

Adjustments we'd like to make to the approved proposal:

- Windows to be Bronze Marvin Integrity Wood-ultrex
- Replacing the back windows instead of remaining boarded
- All 3 doors to be Simpson Wooden Doors with  $\frac{3}{4}$  glass (8' doors)
- Replacing the siding material on the Side Entry Doorway (on alley side of building) with brick for structural purposes
- Adding an exterior light by Side Entry Doorway
- Exterior paint color where needed will be Sherwin Williams Downing Stone

### Exterior of Building

- Front of Building
  - Upper Facade Windows
    - Center Windows: 2 - 3' x 6' double hung, 1 - 4' x 6' picture window
      - Marvin Integrity
      - Wood-ultrex
      - Bronze
    - Single Windows: 3' x 6' double hung
      - Marvin Integrity
      - Wood-ultrex
      - Bronze
  - Storefront Windows
    - 4 sets of Marvin Clad Ultimate Casement Picture windows with transom windows above
      - Bronze
    - Wood Trim
      - WindsorOne - exterior grade wood trim, pine
        - <https://windsorone.com/products/trim-boards/>

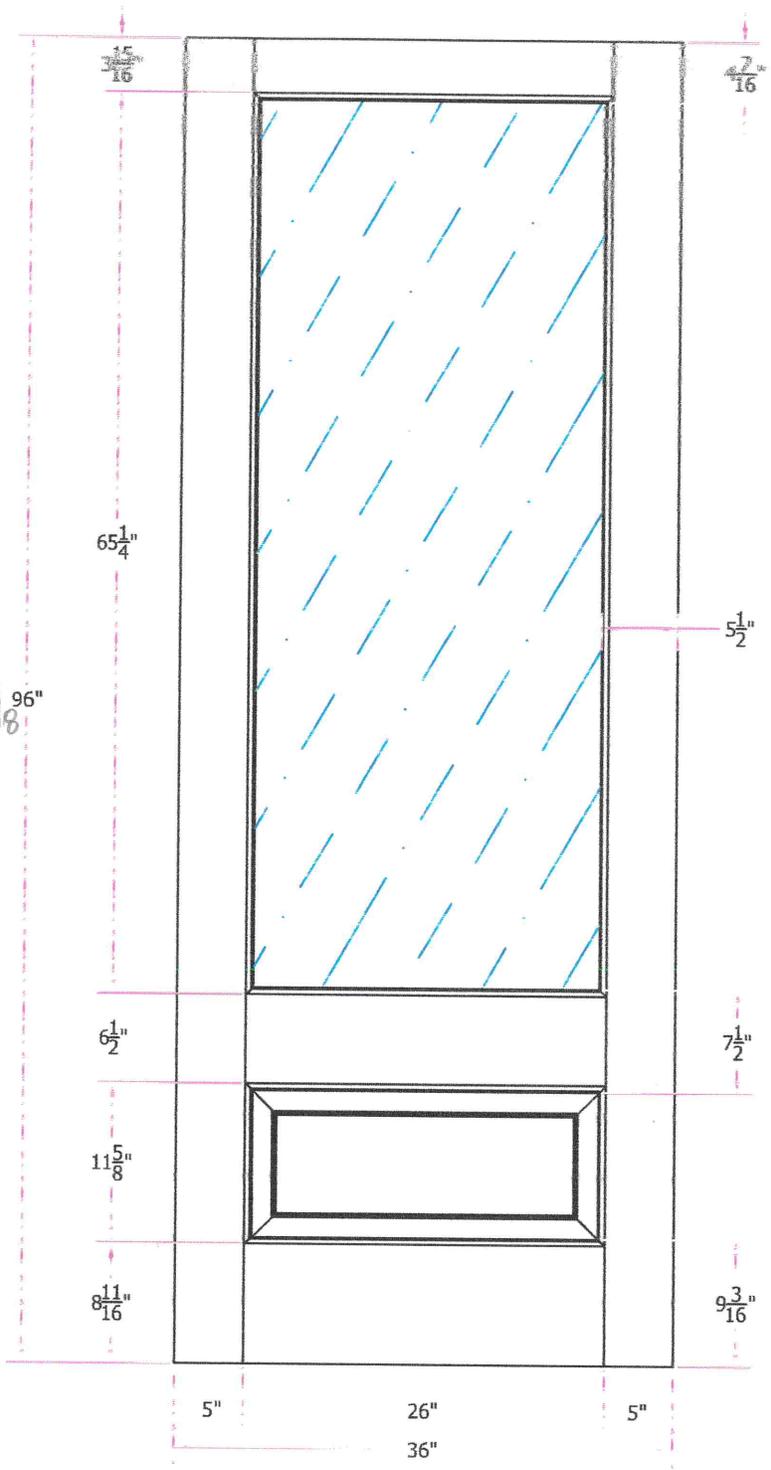
- Painted Sherwin Williams Downing Stone
    - Panelling under windows to match Front door panel
  - Upstairs Entry Door
    - Simpson Wooden Door with ¾ Glass
      - 8' Doors to match with storefront windows and paneling
      - Transom window above the door
    - Door and Trim Painted Sherwin Williams Downing Stone
  - Storefront Entry
    - Simpson Wooden Doors with ¾ Glass
      - 8' Doors to match with storefront windows and paneling
      - Remove current air conditioner unit and install transom window above the door
    - Door and Trim Painted Sherwin Williams Downing Stone
  - Remove rusted metal awning base
  - Brick Facade needs Minimal tuck pointing work
- Side of Building (facing parking lot)
  - All 6 windows 3' x 6' double hung
    - Marvin Integrity
    - Wood-ultrex
    - Bronze
  - Side Entryway : *Due to the major brick damage and structural instability in this corner of the building, we are proposing to add structural brick and block around the door.*
    - Replacing cracked lintel
    - Simpson Wooden Door with ¾ Glass with transom above 8'
    - Adding a light fixture above or next to door
    - Adding brick for structural support in place of the siding
    - Door and Trim Painted Sherwin Williams Downing Stone
  - Brick
    - Repair camber around boiler stack and the parapet
    - Extensive tuck pointing
- Back of Building
  - All 6 windows 3' x 6' double hung
    - Marvin Integrity
    - Wood-ultrex
    - Bronze
    - *\*Reclaiming the 2 downstairs windows that currently are covered*
    - *\*Replacing the damaged upstairs window*
  - Brick

- Extensive Brick Repair
  - Tuck pointing
  - Removal and replacing of the broken/cracked bricks
  - Special attention to the corner of building near the electrical units
- Install gutter
- Reorganizing of the cables/wires on building, removing any unnecessary cables/wires
- Replacement of the Limestone Cap on 3 sides of building to better waterproof building
  - Metal drip cap (as seen on Mercantile building)
- Alley Side of Building
  - Brick
    - Extensive repair to the damaged upper area of building
    - Tuck pointing

110 3/4  
69

98 5/8 96"

2 3/0 +



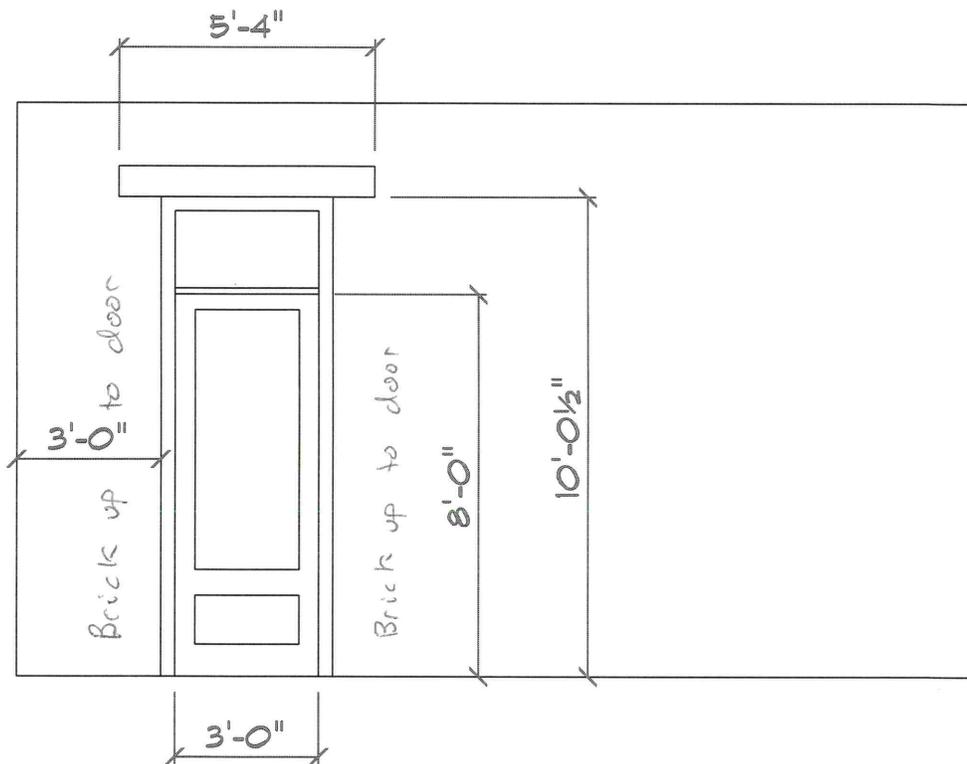
THIS DRAWING AND THE INFORMATION CONTAINED HEREIN IS THE PROPRIETARY TO SIMPSON DOOR COMPANY AND SHALL NOT BE REPRODUCED, COPIED OR DISCLOSED IN WHOLE OR PART, OR USED FOR MANUFACTURE OR FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN PERMISSION OF SIMPSON DOOR COMPANY.

Revisions

Rev. #	Description	Date	by Whom

TITLE 7501 3/0 x 8/0 Customer Layout			
DRAWING NO. D-7501-300-800-0700			
LAYOUT 00	SCALE NTS	BORE PATTERN # 7009	
DRAWN BY: J. Decker		DATE 04/30/2008	

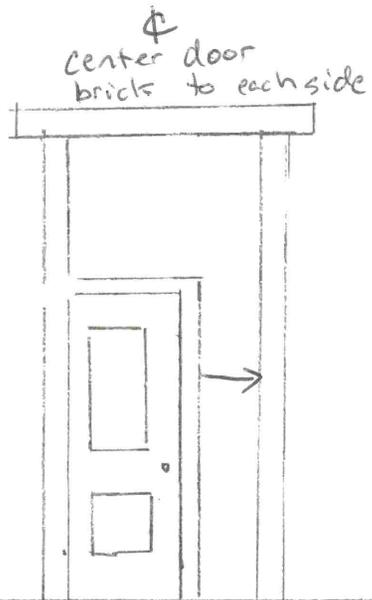




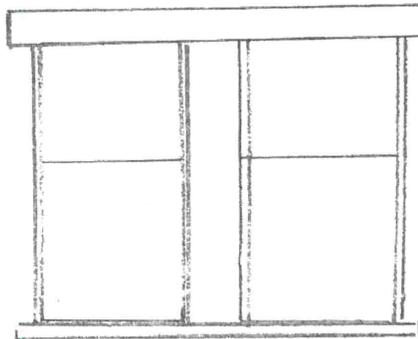
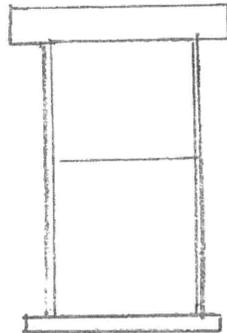
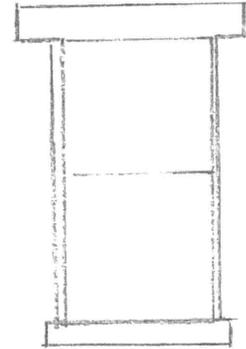
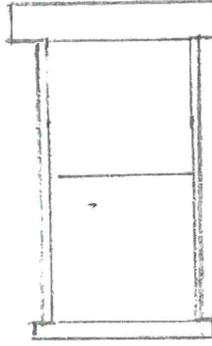
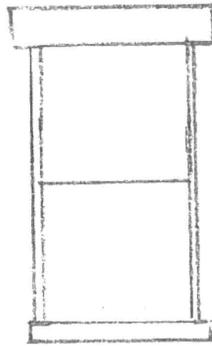
Proposed

\* see existing photo - Alley side

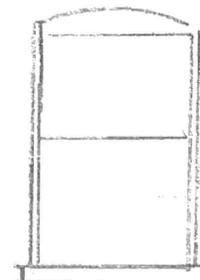
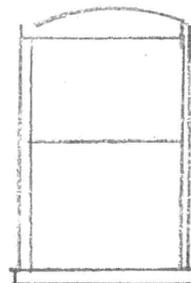
- fix lintel to prevent further sag in brick
- Add structural "block" behind brick to prevent further sag and "square up" corner of building



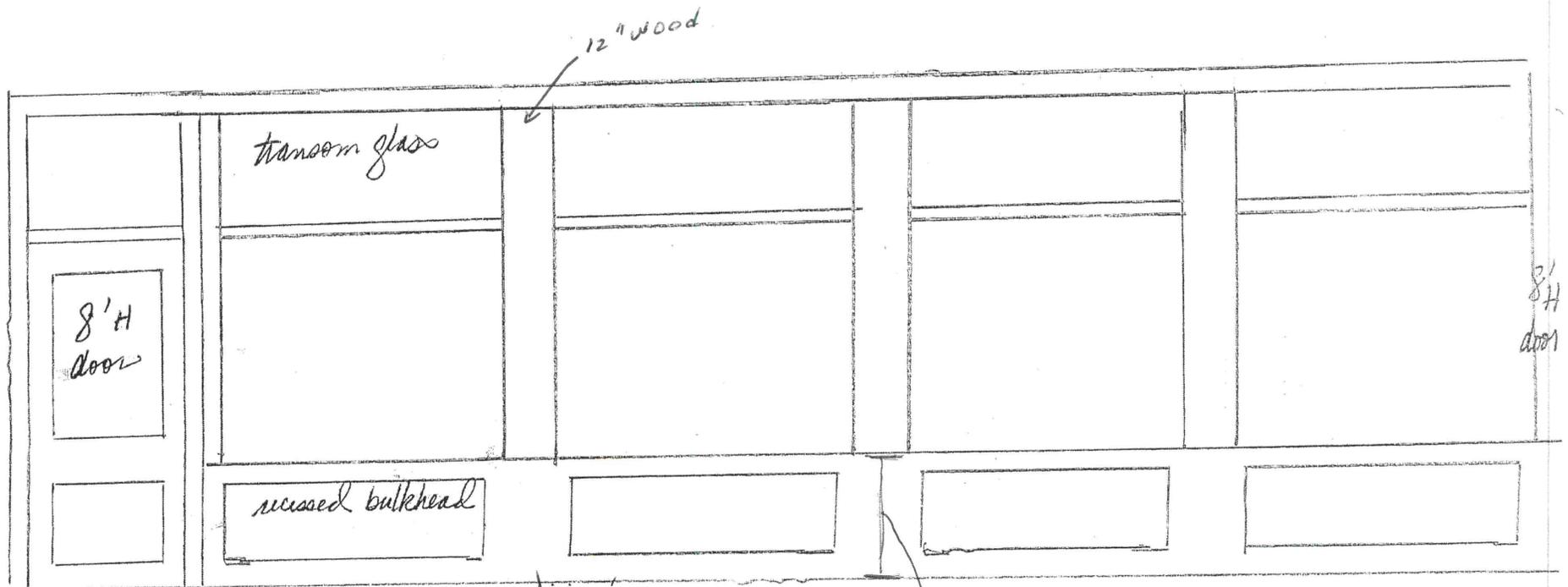
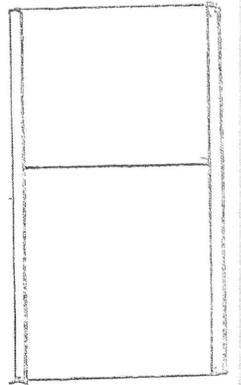
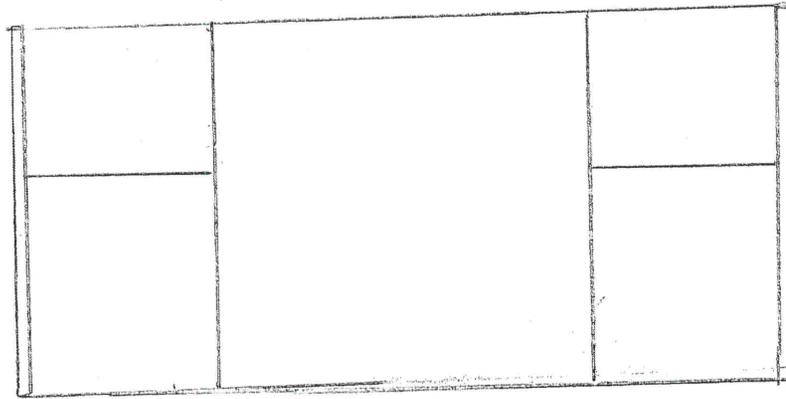
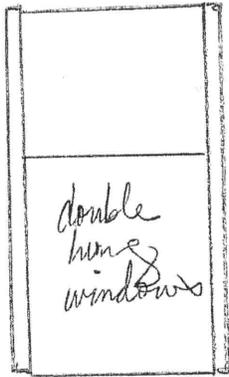
EXISTING location



Alley Side



Back Urb Garden Side



8' H door

window trim bronze

16" - 18"

# Proposal



8151 MCHENRY ST. • BURLINGTON, WI 53105 • (262) 539-2664 • OWNER: STEVE EHLEN

PROPOSAL SUBMITTED TO: <u>DUSTIN ELSBURY</u>	PHONE	DATE <u>5/8/19</u>
STREET <u>NORTHERN PRAIRIE BUILDERS</u>	JOB NAME	
CITY, STATE AND ZIP CODE <u>BURLINGTON WI</u>	JOB LOCATION <u>425 E. WASHINGTON ST. BURLINGTON</u>	

We hereby submit specifications and estimates for: REFURBISH MASONRY BUILDING WALLS

- REMOVE DAMAGED & DETERIORATED BRICK & MORTAR
- REPLACE W/ MATCHING BRICK & MORTAR
- TALKPOINT BAD & MISSING JOINTS
- REFINISH EXISTING CONCRETE WINDOW SILLS
- MISC. REBUILDING AREAS ECT...

ESTIMATED LABOR & MATERIAL PRICE FOR NORTH, WEST & SOUTH SIDES  
APROX \$22,000  
"EAST SIDE TO BE EVALUATED AT LATER DATE"

Does not include additional price for work  
around side entrance  
THANKS.

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:  
Twenty Two Thousand dollars (\$ 22,000 ).  
 Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control Owner to carry fire, wind damage and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: 

Note—This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_



Replace all six windows

Repair sills

Remove + Replace brick

Repair or Replace brick as need  
on Rear wall

