CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

AGENDA
HISTORIC PRESERVATION COMMISSION
THURSDAY, JUNE 27, 2019 at 5:30 P.M.

Common Council Chambers, 224 East Jefferson Street, Burlington, WI 53105

Darrel Eisenhardt, Chairman
Susan Kott, Aldermanic Representative
Frank Capra, Commissioner
Steve Wagner, Commissioner
Ken Morrison, Commissioner
Kevin O'Brien, Commissioner
Bernard Petersen, Commissioner

1. Call to order

2. Roll Call

3. Citizen Comments

4. Approval of minutes of May 23, 2019

5. Letters and Communications: None

6. Old Business: None

7. New Business:

   A. To consider approving a Certificate of Appropriateness application from Dustin & Molly Elsbury for property located at 164 E. Washington Street to make improvements to the façade on three sides.

   B. A Façade Grant Program application from Dustin & Molly Elsbury for property located at 164 E. Washington Street to make improvements to the façade on three sides.

      1. Motion for front façade
      2. Motion for side façade
      3. Motion for rear façade

8. Discussion items:

   A. Review of Façade Grant Funding Status.

9. Adjournment.

NOTE: Citizen Comments – each person will be allowed a maximum of (3) three minutes to speak.

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.

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HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
THURSDAY, MAY 23, 2019

The meeting was called to order by Chairman Darrel Eisenhardt at 5:30 p.m. Aldermanic Representative Susan Kott; Commissioners Frank Capra; Steve Wagner; Kevin O'Brien; and Bernard Petersen were present. Commissioner Ken Morrison was excused. Student Representatives Tyler Van Patten and Grace Lashbrook were excused. City Administrator Carina Walters was also present.

Chairman Eisenhardt welcomed Bernard Petersen as the new Commissioner.

CITIZEN COMMENTS
None

APPROVAL OF MINUTES
Commissioner Capra moved, and Aldermanic Representative Kott seconded to approve the minutes of April 25, 2019.

Judith Schulz, 533 Milwaukee Avenue, stated she wanted to correct the minutes in six different areas, and had distributed a list of these corrections.

Commissioner Capra amended his motion, and Aldermanic Representative Kott seconded to approve the minutes of April 25, 2019 to reflect that some corrections have been made, while the rest are on file at City Hall.

Carina Walters, City Administrator, explained to the Commissioners that meeting minutes are not verbatim, just a high level summary.

LETTERS AND COMMUNICATIONS
None

OLD BUSINES
None

NEW BUSINESS

A. To consider approving a Certificate of Appropriateness application from Wendy Lynch for property located at **401-409 N. Pine Street** to paint the northwest wall (Flippy's wall) in order to cover tar and existing paint.

- Chairman Eisenhardt introduced and opened this item for discussion.

- Tanya Fonesca, Graef explained the applicant would like to paint the masonry wall that faces Flippy's to hide the tar dripping down, however, the applicant shall seek professional mason to determine if the wall can be cleaned rather than painted. Ms. Fonesca stated she contacted a Preservation Architect at the State Historical Society that said painting was not suggested, and was confident the masonry could be cleaned. Ms. Fonesca further explained since the entire wall of Flippy's was not painted, it should reflect the historic look for the rest of the building.

- Commissioner Wagner stated by seeing the different step tar patterns on the wall, it indicates at one time there may have been a building there, and it tells stories of different historic times. Aldermanic Representative Kott commented by removing the tar it would keep the historic look for the rest of the building.

- Andrew Lynch, applicant, explained the tar on Flippy's wall is a mistake and has a less charming story to the building, and the only options would be is to do nothing, clean, or paint it. Commissioner Wagner responded the code mentions masonry cannot be painted if it has not been previously painted, especially for the front and rear, but not much is written for the side of a building. Commissioner O'Brien suggested may be the best thing is to try and clean it first.

- Gregory Guidry, Building Inspector, asked if the painting is approved would it include duct work. Mr. Lynch replied yes, the quotes included the duct work and windows frames.

- There were no further comments.

- Commissioner O'Brien moved, and Alderman Representative Kott seconded to recommended approval of the Certificate of Appropriateness application to try to clean the masonry, but if not, come back for HPC approval with a painting plan, and provide documentation showing that cleaning is not an option.

- All were in favor and the motion carried.

B. To consider approving a Sign Permit application from Wendy Lynch for property located at **413 N. Pine Street** to install a sign attached to the street-facing brick entry gate.

- Chairman Eisenhardt introduced and opened this item for discussion.

- Ms. Fonesca explained there were two design options for signage, which are both compliant, however, more information is requested for the lighting of the sign. Wendy Lynch, applicant, responded the lighting is already in the ground and is tilted with indirect lighting.

- Mr. Guidry questioned if the "1875" sign is going to be installed as proposed at a prior meeting. Ms. Lynch replied the sign is in really rough shape and is still hoping to incorporate that sign.

- There were no further comments.

- Aldermanic Representative Kott moved, and Commissioner Capra seconded to approve the installation of a sign.

- All were in favor and the motion carried.

C. To consider approving a Sign Permit application from Daniel Wilburth for property located at **549 N. Pine Street** to install a front window sign, a door sign, and a projecting hanging sign for The Rustic Barrel.

- Chairman Eisenhardt introduced and opened this item for discussion.

- Ms. Fonesca, explained in the code some areas mention that vinyl letters are not okay, and in other places there are okay. Staff is in the process of making corrections to the codes. The measurements of the proposed signage are compliant. Commissioner Wagner asked if the gable will be removed since there will be no signage on the gable. Ms. Fonesca replied the applicant has not applied for that at this time and did not have an answer.

- There were no further comments.

- Commissioner O'Brien moved, and Alderman Representative Kott seconded to approve a Sign Permit to install front window and door sign, and a projecting hanging sign.

- All were in favor and the motion carried.

D. To consider approving a Certificate of Appropriateness (COA) and Sign Permit application from Michael Kessler for property located at **160 E. Chestnut Street** to install a window sign, a door sign, and a façade wall sign for Kessler's Clock.

- Chairman Eisenhardt introduced and opened this item for discussion.

- Ms. Fonesca, explained clocks may not be a sign, but it is within the codes as signage board. Commissioner Capra asked if the gable would be removed instead of the signage or clock being installed. Commissioner Wagner stated it is a sign of a clock, and not a working clock. Chairman Eisenhardt questioned if the sign clock meets the ordinance. Ms. Fonesca answered yes, the sign clock would be on the existing sign band of the structure, which is allowed in the code, and assumes it is a flat board sign.

- Aldermanic Representative Kott stated a sample of the sign would be nice to see.

- Judith Schulz, 533 Milwaukee Avenue, suggested a projecting clock sign.

- Ms. Fonseca questioned if a bracket would be allowed to be installed on the gable. Ms. Fonesca clarified what she is hearing is that the window decals are approved, and to provide a suggestion of an alternative proposal of a bracket design for a 2-sided hanging clock made of higher quality material. Commissioner O'Brien was concerned if this suggestion could be given to the applicant. Ms. Fonesca stated no plastic signs or similar are allowed, but this is a vinyl sign.

- There were no further comments.

- Commissioner Petersen moved, and Commissioner O'Brien seconded to approve the Sign Permit for the window decal signage, but conditionally approve the sign clock using an approved material, and offer a suggestion to be put on a bracket.

- Alderman Representative Kott moved, and Commissioner O'Brien seconded to approve the Certificate of Appropriateness for the window decal signage, but conditionally approve the sign clock using an approved material, and offer a suggestion to be put on a bracket.

- All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status

- Chairman Eisenhardt introduced and opened this item for discussion.

- Chairman Eisenhardt stated 557 N. Pine Street was approved for the façade grant, and there are no more funds remaining in Round 7.

ADJOURNMENT

Aldermanic Representative Kott moved, and Commissioner Wagner seconded to adjourn the meeting at 6:26 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson
Administrative Assistant

CITY OF BURLINGTON

Building & Zoning Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1164 – (262) 763-3474 fax
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Historic Preservation Commission Item: 7A	**Date:** June 27, 2019
Submitted By: Gregory Guidry, Building Inspector	**Subject:** Certificate of Appropriateness for 164 E. Washington Street

Details:
Dustin & Molly Elsbury, applicant, is requesting approval of a Certificate of Appropriateness located at 164 E. Washington Street. The proposed project consists of:

Replacing the front windows, replace three doors, replace side windows, replace rear windows (all), remove and replace brick on the corner of the building where needed, paint the doors and all wood, rebuild the bulkhead, replace the lintel above and relocate the side door, and tuck-pointing where needed. The original proposal approved at the January 24, 2019 meeting will remain in place, with some adjustments from the new applicants.

- The windows will be Bronze Marvin Integrity Wood-ultrex
- Replacing the back windows instead of remaining boarded
- All 3 doors to be Simpson Wooden doors with ¾ glass (8' doors)
- Replacing the siding material on the Side Entry Doorway (on alley side of building) with brick for structural purposes
- Adding an exterior light by Side Entry Doorway
- Exterior paint color where needed will be Sherwin Williams Downing Stone

The conditional approval is based on: the applicants purchase front façade upper story window that feature the existing muntins, consider repairing the existing bulkhead and storefront windows, submit signage information prior to any installation, if lighting is part of this application, the applicants are requested to submit the lighting designs and specifications, consider restoring the original building cornice if possible.

Graef's, City Planner, whose memorandum is attached, recommends a conditional approval of this request, subject to conditions listed in the June 18, 2019 memorandum to the Commission.

Financial Remarks:
The applicant has applied for façade grants as seen in 7B 1, 2, & 3.

Executive Action:
This item is for consideration to approve the Certificate of Appropriateness at the June 27, 2019 Historic Preservation Commission meeting and be placed on the July 2, 2019 Committee of the Whole and Common Council meetings for consideration.

HPC

Burlington, WI. 53105

May 30, 2019

Dear HPC and City of Burlington,

I wish to withdraw my HPC grant at this time as I have sold the building and the buyer wants to apply for their own grant on the property.

Sincerely,

Brian Torgerson

One Honey Creek Corporate Center
125 South 84th Street, Suite 401
Milwaukee, WI 53214-1470
414 / 259 1500
414 / 259 0037 fax
www.graef-usa.com

GRāEF

collaborāte / formulāte / innovāte

MEMORANDUM

TO: Historic Preservation Commission
City of Burlington

FROM: GRAEF
Tanya Fonseca, AICP

DATE: June 18, 2019

SUBJECT: Review of Certificate of Appropriateness for 164 E. Washington Street

A. PURPOSE

Consider for approval a Certificate of Appropriateness application from Dustin and Molly Elsbury of Northern Prairie Development to do the following at 164 E. Washington Street:

1. Replace the front windows, replace three doors, replace side windows, replace rear windows (all), remove and replace brick on the corner of the building where needed, paint the doors and all wood, rebuild the bulkhead, replace the lintel above and relocate the side door, and tucking pointing where needed.

B. RECOMMENDATION

Based upon the review of submitted materials for 164 E. Washington Street, GRAEF recommends that the Historic Preservation Commission recommend to the Common Council the ***CONDITIONAL APPROVAL*** of the following:

a) Certificate of Appropriateness application from Dustin and Molly Eslbury for 164 E. Washington Street, Burlington, WI 53105, subject to the following considerations:

   i. The applicants purchase front façade upper story windows that feature the existing muntins
   ii. The applicants consider repairing the existing bulkhead or building a new bulkhead of the same dimensions
   iii. The applicants consider repairing the existing storefront windows or using new windows that are the same dimension of the existing windows
   iv. Prior to the installation of any signage, the applicant (or future tenant) shall submit a sign permit application for review by the Historic Preservation District.
   v. Applicants have not included information about lighting – it is assumed that lighting will not be installed, or will be reviewed at a later time. If lighting is part of this application, the applicants are requested to submit the lighting designs and specifications.

Beyond this application, applicant could consider the following:

i. Consider restoring the original building cornice if possible and of interest by the property owner.

C. TYPE & CHARACTER OF RENOVATIONS

Dustin and Molly Elsbury have submitted a Certificate of Appropriateness Application for 164 E. Washington Street. Their proposal outlines that the general proposal submitted by the former owner, Mr. Torgerson, at the January 24, 2019 Historic Preservation Commission meeting will remain in place, with some adjustments to add additional value and further rehabilitate the original character of the building. These improvements will bring this property back into code compliance and will make a great contribution to the Historic Preservation Overlay District in downtown Burlington.

The submitted application is to verify that the new owners of the building will be completing the work on the structure, and are therefore proposing to receive the façade grant funds directly. The proposal is a blend of preservation that focuses on the maintenance and repair of the existing historic materials and retention of the property's form, and the need to alter or add to the historic property to meet continuing or changing uses while retaining the property's historic character (https://www.nps.gov/tps/standards/four-treatments.htm). The proposed paint color is a verified Sherwin Williams Historic Paint Color.

The application outlines a few adjustments to the previously approved proposal from January 24, 2019 – see below – directly from the application:

- Windows to be Bronze Marvin Integrity Wood-ultrex
- Replacing the back windows instead of remaining boarded
- All 3 doors to be Simpson Wooden Doors with 3/4 glass (8' doors)
- Replacing the siding material on the Side Entry Doorway (on alley side of building) with brick for structural purposes
- Adding an exterior light by Side Entry Doorway
- Exterior paint color where needed will be Sherwin Williams Downing Stone

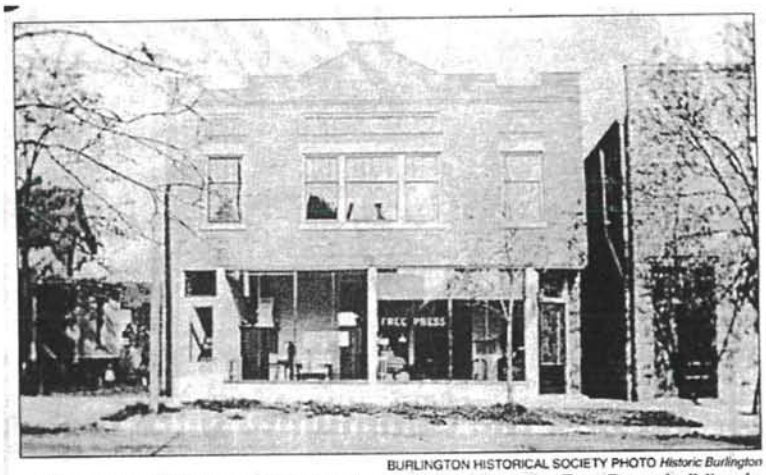
- **Front of Building**
  - Upper Facade Windows
    - Center Windows: 2- 3' x 6' double hung, 1 - 4' x 6' picture window
      - Marvin Integrity
      - Wood-ultrex
      - Bronze
    - Single Windows: 3' x 6' double hung
      - Marvin Integrity
      - Wood-ultrex
      - Bronze
  - Storefront Windows
    - 4 sets of Marvin Clad Ultimate Casement Picture windows with transom windows above

            - Bronze
        - Wood Trim
            - WindsorOne - exterior grade wood trim, pine
                - https://windsorone.com/products/trim-boards/
                - Painted Sherwin Williams Downing Stone
                - Paneling under windows to match Front door panel
    - Upstairs Entry Door
        - Simpson Wooden Door with 3/4 Glass
            - 8' Doors to match with storefront windows and paneling
            - Transom window above the door
        - Door and Trim Painted Sherwin Williams Downing Stone
            - Storefront Entry
                - Simpson Wooden Doors with 3/4 Glass
                - 8' Doors to match with storefront windows and paneling
                - Remove current air conditioner unit and install transom window above the door
                - Door and Trim Painted Sherwin Williams Downing Stone
            - Remove rusted metal awning base
            - Brick Facade needs minimal tuck pointing work

- **Side of Building (facing parking lot)**
    - All 6 windows 3' x 6' double hung
        - Marvin Integrity
        - Wood-ultrex
        - Bronze
    - Side Entryway: *Due to the major brick damage and structural instability in this corner of the building, we are proposing to add structural brick and block around the door.*
        - Replacing cracked lintel
        - Simpson Wooden Door with 3/4 Glass with transom above -"
        - Adding a light fixture above or next to door
        - Adding brick for structural support in place of the siding
        - Door and Trim Painted Sherwin Williams Downing Stone
    - Brick
        - Repair camber around boiler stack and the parapet
        - Extensive tuck pointing

- **Back of Building**
    - All 6 windows 3' x 6' double hung
        - Marvin Integrity
        - Wood-ultrex
        - Bronze
        - **Reclaiming the 2 downstairs windows that currently are covered*
        - **Replacing the damaged upstairs window*
    - Brick
        - Extensive Brick Repair
            - Tuck pointing
            - Removal and replacing of the broken/cracked bricks
            - Special attention to the corner of building near the electrical units

    - Install gutter
    - Reorganizing of the cables/wires on building, removing any unnecessary cables/wires
- Replacement of the Limestone Cap on 3 sides of building to better waterproof
- building
    - Metal drip cap (as seen on Mercantile building)
- <u>Alley Side of Building</u>
    - Brick
        - Extensive repair to the damaged upper area of building
        - Tuck pointing



BURLINGTON HISTORICAL SOCIETY PHOTO *Historic Burlington*

This view of Washington Street, looking north, shows the Free Press building in 1914 and a portion of Roesing & Haas Furniture Store (at right).

D. REVIEW OF PROPOSED REHABILITATION IN ACCORDANCE WITH THE CITY OF BURLINGTON'S HISTORIC PRESERVATION ORDINANCES & GUIDELINES

APPLICABLE REVIEW STANDARD	EVALUATION	COMMENTS
Required Application Materials		
Certificate of Appropriateness	Complete	
§ 315-42. HPO Historic Preservation Overlay District.		
A. District intent.	Met	*Per code, the Historic Preservation Overlay District is intended to:* 1) Provide for the protection and preservation of those structures whose historic or architectural interests are valuable contributions to the character and charm of the City or areas of the City. Such structures and areas are hereby deemed to represent a community asset justifying the public regulation of such structures and areas to ensure their preservation. 2) Protect the historic community character of such structures and districts whose historic or architectural interests are valuable contributions to the character and charm of the City or areas of the City. 3) Effect and accomplish the protection, enhancement, and perpetuation of improvements and of districts that represent or reflect elements of the City's cultural, social, economic, political, and architectural history. 4) Safeguard the City's historic and cultural heritage, as embodied and reflected in such historic structures and historic districts. 5) Stabilize and improve property values. 6) Foster civic pride in the beauty and noble accomplishments of the past. 7) Protect and enhance the City's attractions to residents, tourists, and visitors for education, pleasure, and general welfare. 8) Serve as a support and stimulus to business and industry. 9) Strengthen the economy of the City. This application and proposed improvements meets these intentions.

APPLICABLE REVIEW STANDARD	EVALUATION	COMMENTS
B. District standards.	Met	*Per code: District standards shall conform to those required in the underlying basic zoning district. In addition, the design guidelines as set forth in the publication titled "Burlington Historic Downtown Main Street District: Design Quality – Standards Guidelines," as amended, published by the Burlington Historic Downtown Main Street District, shall be used by the Historic Preservation Commission, Plan Commission, and Common Council as HPO District design standards and guidelines.* This application and the proposed improvements conform to the underlying B-2 Central Business District.
E. (2) Limitation on structural appearance changes. Basis for approval.	Met	*Per code: No alterations shall be permitted that would tend to destroy or seriously impair the particular character and quality of the HPO Historic Preservation Overlay District. No change or alteration (including painting) of an historic structure, historic site, or historic district shall be permitted which destroys, seriously impairs, or significantly alters its character in terms of its historical or architectural interest.* The applicants propose to rehabilitate this structure and its existing features as close as possible.

Burlington Historic Downtown Main Street District: Design Quality – Standards Guidelines (current version – update is still in process)		
Storefront (p. 7-8)	Met – some improvements to consider	*From the guidelines: Ideally, the basic storefront design should include: large windows with narrow framing members, a recessed entrance, an overhead transom, a storefront cornice, an exposed structural element of a horizontal sign panel at the top of the storefront cornice to separate it from· the upper facade, and low bulkheads at the base to protect the windows and act as a platform for window displays. The basic configuration can be constructed from traditional or contemporary materials.* *Key points to consider in storefront improvements:* o *The storefront should be composed almost entirely of glass. If glass is not appropriate for the business, consider ·the use of interior window treatment as a solution.* o *The entry should be maintained and restored in its original location and configuration. If the original entry has been changed, the new entry should be designed and placed considering traditional design themes and its relationship to the overall building facade and symmetry.* o *Transom windows that have been covered or blocked should be restored.* o *Storefront bulkheads should be restored or renovated.* o *Original elements such as cast iron columns, storefront cornices, entry door and lighting fixtures should be restored.* o *Lighting, signage and awnings should all be integrated into the overall design of the storefront.* Consideration should be given to maintaining the existing dimensions of the windows when improvements are made. The original storefront bulkheads could be replaced to mimic the existing dimensions and form – improved approved on January 24, 2019 differ slightly, however were deemed acceptable by the group in an effort to see improvements made on a long-neglected structure to address its deferred maintenance.

Storefront materials (p. 8-9)	Met	*From the guidelines: When designing a new storefront or renovating an existing storefront, the goal should be a transparent façade. Keeping the storefront materials simple and unobtrusive will help to achieve this goal. There is no need to introduce additional types of building materials to those that originally existed on the building. Utilization of existing materials is preferred whenever possible. Repairing those materials when not up to standards is more appropriate than replacing them. If replacement is necessary, quality materials and their consistent use throughout the building is necessary to achieve simplicity and uniformity in the design.* *Typical examples of materials and their location on the storefront:* o *Storefront Frame- wood, cast iron, anodized aluminum* o *Display Windows - clear untinted glass* o *Transom Windows - clear, tinted, stained or etched glass* o *Entrance Doors- wood or commercial aluminum with a large glass panel* o *Bulkheads- wood panels, polished stone, glass, tile or metal clad plywood panels* o *Storefront Cornice- wood, cast iron or sheet metal* o *Side Piers - same material as the upper facade (typically masonry).* The applicant is proposing to use the outlined materials above. Further consideration could be given to maintaining the original windows, as previously discussed.
Maintenance and repair (p. 10-11) Masonry, Water Cleaning, Pressurized Water Cleaning, Chemical Cleaning, Sandblast Cleaning, and Tuckpointing	Met	Applicant is working with a professional mason to repair the masonry of the structure – minimal to extensive tuckpointing depending on the condition of the brick masonry.

The Secretary of Interior's Standards for the Treatment of Historic Properties - Standards for Rehabilitation (https://www.nps.gov/tps/standards/four-treatments/treatment-rehabilitation.htm)		
Secretary of Interior's "Standards for Rehabilitation" – Standard 1	Met	*A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces and spatial relationships.* The proposal includes uses that are historically given (living quarters on the upper story) and complimentary – experiential retail on the ground floor (historically the ground floor has been a retail use). The applicants propose minimal change to the distinctive materials, features, spaces, and spatial relationships of the structure.
Secretary of Interior's "Standards for Rehabilitation" – Standard 2	Met – improvements to consider	*The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided.* The applicants propose to retain and preserve the historic character of the property. The applicant is proposing to use the prior proposal for window replacement by the previous property owner. HPC has approved these features. Given the property owner's interest in rehabilitating the structure, it is encouraged that the applicants consider restoring the original dimensions of the front façade storefront windows, with the shorter bulkhead – see the historic photos of different iterations of the façade and its features.
Secretary of Interior's "Standards for Rehabilitation" – Standard 5	Met – improvements to consider	*Distinctive materials, features, finishes and construction techniques or examples of craftsmanship that characterize a property will be preserved.* Distinctive materials or features that should be considered for further retention should include the muntins in the front façade upper story windows.

Secretary of Interior's "Standards for Rehabilitation" – Standard 6	Met – improvements to consider	*Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.* The applicant proposes to repair when possible, and replaced with similar features. While this application does not include a proposal to replace the original cornice of the building with one that matches the old in design and materials, it could be considered as a future improvement to the building, given the photographic documentation of the original façade.

$150 fee

City of Burlington
Application for the Certificate of Appropriateness

Per section § 315-42 of the HPO Historic Preservation Overlay District zoning ordinance, the following application must be completed when alterations in the architectural appearance of any structure within the HPO district is proposed.

Please provide the following:

1. Architectural plans, elevations, photographs, color samples and/or perspective drawings and sketches illustrating the design and character of all proposed alterations (except painting, see below) must be submitted. Said elevations and drawings shall indicate the location and placement of all auxiliary building equipment such as heating, ventilating, and/or air-conditioning equipment. These drawings are to be completed to a recognized architectural scale with the name of the project noted. Building plans shall be submitted with all detail drawn on each elevation. Plans drawn with partial building details indicated will be returned to the Applicant for redrafting.

   For alterations consisting of painting only, color samples and photographs shall be submitted indicating the areas to be painted.

2. Project Address: 164 E. Washington Street, Burlington, WI
3. Applicant Name: Dustin + Molly Elsbury, Northern Prairie Development
4. Owner Name: Same
5. Name of Tenant: _____
6. Name of Business: _____
7. What is (are) the existing use(s) of the building? residential + commercial
8. Telephone Number: 847-951-4330 Facsimile Number: _____
9. E-Mail Address: northernprairiebuilders@gmail.com
10. Applicant Mailing Address: 1509 Sara Ct. Burlington WI 53105
11. Does the applicant own the project building? _____ Yes _____ No under land contract sale
12. If no, please list owner's name and address: _____
13. Architect or engineer's name and address: _____
14. Date of submittal of plans: May 28, 2019
15. Scale of drawings noted on each drawing: _____
16. Building type, size and location: _____
17. Height of building: _____
18. Exterior material samples to be provided: _____

NOTE: Please supply material samples of all exterior alterations for the HPC meeting.

19. Proposed Start Date: June 1, 2019

20. Proposed Completion Date: November 30, 2019

21. Additional information may be requested to include, but not limited to, the following:

    A. Photographs from the site adjacent neighboring structures and/or property;
    B. Detailed drawings of decorative elements of the buildings and/or structure(s);
    C. Sectional building or site drawings drawn to recognized engineering or architectural scale.

NOTE: Please provide any and all information that will illustrate to the Commission the effect of the proposed change.

Property Owner

Print	Signature	Date
Dustin Elsbury	Dustin [illegible]	5/28/2019

Applicant

Print	Signature	Date
Dustin Elsbury	Dustin [illegible]	5/28/2019

STOP! Have you included the following with your application?

1. Color photographs of current building façade, including some view of the buildings on either side for context;
2. Architectural plans, elevations, and/or perspective drawings and sketches illustrating the design and character of all proposed alterations completed to a recognized architectural scale with the name of the project noted;
3. Historic photos of your building as it appeared in the past. You are encouraged to visit the Burlington Historical Society Museum at 232 North Perkins Blvd. for this information if your project includes façade renovations;
4. Material samples of all exterior alterations; i.e., color samples, siding. Only one sample per design element is required;
5. Nine copies of all supplemental information; i.e., drawings, renderings, elevations, photos/pictures, etc. that are not easily duplicated due to size or other restrictions.

If any of the above pertain to your project and are not included with your application, your application will be considered INCOMPLETE and will not be placed on the meeting agenda for discussion.

THANK YOU FOR YOUR COOPERATION!

NOTE: You are encouraged to attend said meeting to address any questions or concerns that the Commission members may have regarding your application.

164 E. Washington Street
Burlington WI 53105

Construction Proposal

The general proposals by Mr. Torgerson will be remaining in place. This proposal is to verify that we, as the new owners of the building, will be completing the work to the building. There are a few adjustments made as you will see below. We request that we will receive the Grant's that have been approved upon our completion of the work and we request that the 6 month deadline for the exterior completion to be restarted as of the date of our purchasing the building on May 31, 2019.

Adjustments we'd like to make to the approved proposal:

- Windows to be Bronze Marvin Integrity Wood-ultrex
- Replacing the back windows instead of remaining boarded
- All 3 doors to be Simpson Wooden Doors with ¾ glass (8' doors)
- Replacing the siding material on the Side Entry Doorway (on alley side of building) with brick for structural purposes
- Adding an exterior light by Side Entry Doorway
- Exterior paint color where needed will be Sherwin Williams Downing Stone

Exterior of Building

- Front of Building
  - Upper Facade Windows
    - Center Windows: 2 - 3' x 6' double hung, 1 - 4' x 6' picture window
      - Marvin Integrity
      - Wood-ultrex
      - Bronze
    - Single Windows: 3' x 6' double hung
      - Marvin Integrity
      - Wood-ultrex
      - Bronze
  - Storefront Windows
    - 4 sets of Marvin Clad Ultimate Casement Picture windows with transom windows above
      - Bronze
    - Wood Trim
      - WindsorOne - exterior grade wood trim, pine
        - https://windsorone.com/products/trim-boards/

            - Painted Sherwin Williams Downing Stone
            - Panelling under windows to match Front door panel
    - Upstairs Entry Door
        - <u>Simpson Wooden Door with ¾ Glass</u>
            - 8' Doors to match with storefront windows and paneling
            - Transom window above the door
        - Door and Trim Painted Sherwin Williams Downing Stone
    - Storefront Entry
        - Simpson Wooden Doors with ¾ Glass
            - 8' Doors to match with storefront windows and paneling
            - Remove current air conditioner unit and install transom window above the door
        - Door and Trim Painted Sherwin Williams Downing Stone
    - Remove rusted metal awning base
    - Brick Facade needs Minimal tuck pointing work
- Side of Building (facing parking lot)
    - All 6 windows 3' x 6' double hung
        - Marvin Integrity
        - Wood-ultrex
        - Bronze
    - Side Entryway : *Due to the major brick damage and structural instability in this corner of the building, we are proposing to add structural brick and block around the door.*
        - Replacing cracked lintel
        - Simpson Wooden Door with ¾ Glass with transom above 8'
        - Adding a light fixture above or next to door
        - Adding brick for structural support in place of the siding
        - Door and Trim Painted Sherwin Williams Downing Stone
    - Brick
        - Repair camber around boiler stack and the parapet
        - Extensive tuck pointing
- Back of Building
    - All 6 windows 3' x 6' double hung
        - Marvin Integrity
        - Wood-ultrex
        - Bronze
        - **Reclaiming the 2 downstairs windows that currently are covered*
        - **Replacing the damaged upstairs window*
    - Brick

        - Extensive Brick Repair
            - Tuck pointing
            - Removal and replacing of the broken/cracked bricks
            - Special attention to the corner of building near the electrical units
    - Install gutter
    - Reorganizing of the cables/wires on building, removing any unnecessary cables/wires
- Replacement of the Limestone Cap on 3 sides of building to better waterproof building
    - Metal drip cap (as seen on Mercantile building)
- <u>Alley Side of Building</u>
    - Brick
        - Extensive repair to the damaged upper area of building
        - Tuck pointing

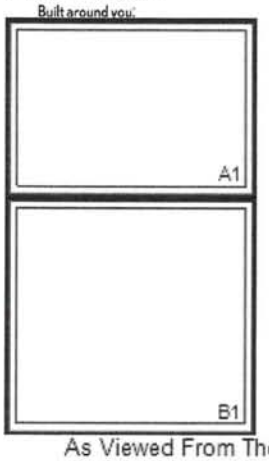
NORTHERN PRARIE
HOT YOGA
Quote Number: **XGFLT8Y**
Architectural Project Number:

LINE ITEM QUOTES

The following is a schedule of the windows and doors for this project. For additional unit details, please see Line Item Quotes. Additional charges, tax or Terms and Conditions may apply. Detail pricing is per unit.

Line #1 Qty: 4	Mark Unit:	Net Price: Ext. Net Price:	USD	2,429.00 9,716.00

MARVIN Windows and Doors
Built around you.



As Viewed From The Exterior

Entered As: RO
MO 68 1/2" X 110 1/2"
FS 68" X 110 1/4"
RO 69" X 110 3/4"

Bronze Clad Exterior
Primed Pine Interior 53.20
1W2H - Rectangle Assembly
Assembly Rough Opening
69" X 110 3/4"

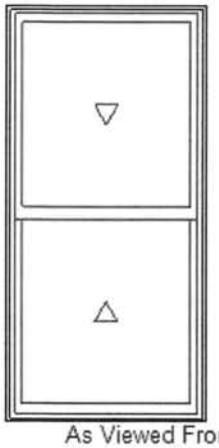
Unit: A1 ..... 871.50
Clad Ultimate Casement Picture
Basic Frame 68" X Call Number 48
Rough Opening 69" X 47 5/8"
Bronze Clad Sash Exterior
Primed Pine Sash Interior
IG - 3/4" - 1 Lite
Low E2 w/ Argon
Stainless Perimeter Bar
Ogee Interior Glazing Profile
Standard Bottom Rail
Black Weather Strip
Solid Wood Covers

Unit: B1 ..... 1,120.00
Clad Ultimate Casement Picture
Basic Frame 68" X Call Number 64
Rough Opening 69" X 63 5/8"
Bronze Clad Sash Exterior
Primed Pine Sash Interior
IG - 3/4" - 1 Lite 359.80
Tempered Low E2 w/ Argon
Stainless Perimeter Bar
Ogee Interior Glazing Profile
Standard Bottom Rail
Black Weather Strip
Solid Wood Covers
Standard Mull Charge 24.50
4 9/16" Jambs
Nailing Fin
*** Note: This configuration meets a minimum structural performance of DP 20 through either physical testing or calculations in accordance with AAMA 450 and building code requirements. Mull certification ratings may vary from individual unit certification ratings. Reference the mulling chapter of the ADM for additional information.
*** Note: Unit Availability and Price is Subject to Change

Line #2 Qty: 16	Mark Unit:	Net Price: Ext. Net Price:	USD	507.50 8,120.00

Integrity from MARVIN Windows and Doors
Built to perform.

Bronze Exterior
White Interior 42.00
Integrity Traditional Double Hung 443.80
Wood-Ultrex
CN 3672
Rough Opening 36 1/2" X 72 1/4"
Top Sash
IG - 1 Lite
Low E2 w/ Argon
Stainless Perimeter Bar
Bottom Sash
IG - 1 Lite
Low E2 w/ Argon
Stainless Perimeter Bar
White Interior Weather Strip Package



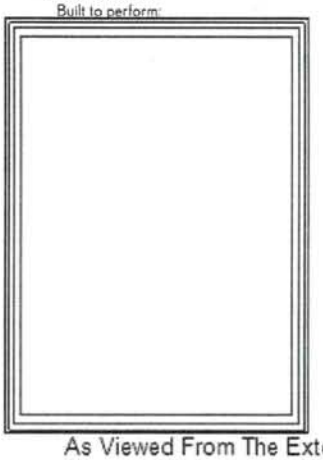
As Viewed From The Exterior

Entered As: CN
MO 36" X72"
CN 3672
FS 35 1/2" X71 3/4"
RO 36 1/2" X72 1/4"

White Sash Lock
Exterior Aluminum Screen 21.70
Bronze Surround
Charcoal Fiberglass Mesh
4 9/16" Jambs
Nailing Fin
*** Note: Unit Availability and Price is Subject to Change

Line #3 Qty: 1	Mark Unit:	Net Price: Ext. Net Price:	USD	641.20 641.20

Integrity from MARVIN Windows and Doors
Built to perform.



As Viewed From The Exterior

Entered As: CN
MO 54" X72"
CN 5472
FS 53 1/2" X71 3/4"
RO 54 1/2" X72 1/4"

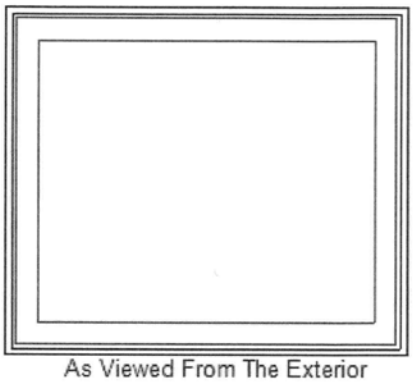
Bronze Exterior
White Interior 42.00
Integrity Traditional Double Hung Picture 599.20
Wood-Ultrex
CN 5472
Rough Opening 54 1/2" X72 1/4"
IG - 1 Lite
Low E2 w/ Argon
Stainless Perimeter Bar
4 9/16" Jambs
Nailing Fin
*** Note: Unit Availability and Price is Subject to Change

Line #4 Qty: 3	Mark Unit:	Net Price: Ext. Net Price:	USD	298.90 896.70

Integrity from MARVIN Windows and Doors
Built to perform.

Bronze Exterior
White Interior 42.00
Integrity Awning - Stationary 256.90
Wood-Ultrex
CN 3327
Rough Opening 33" X27 5/8"
IG - 1 Lite
Low E2 w/ Argon
Stainless Perimeter Bar
4 9/16" Jambs
Nailing Fin
*** Note: Unit Availability and Price is Subject to Change

NORTHERN PRARIE
HOT YOGA
Quote Number: **XGFLT8Y**
Architectural Project Number:



As Viewed From The Exterior

Entered As: CN
MO 32 1/2" X 27 3/8"
CN 3327
FS 32" X 27 1/8"
RO 33" X 27 5/8"

Project Subtotal Net Price: USD	19,373.90
5.100% Sales Tax: USD	988.07
Project Total Net Price: USD	20,361.97

Burlington Lumber Company
140 Front Street - P. O. Box 550
Burlington, WI 53105

Estimate

Date	Estimate #
5/22/2019	5128

Estimate for:

NORTHERN PRAIRIE BUILDERS, LLC
1509 SARA COURT
BURLINGTON, WI 53105

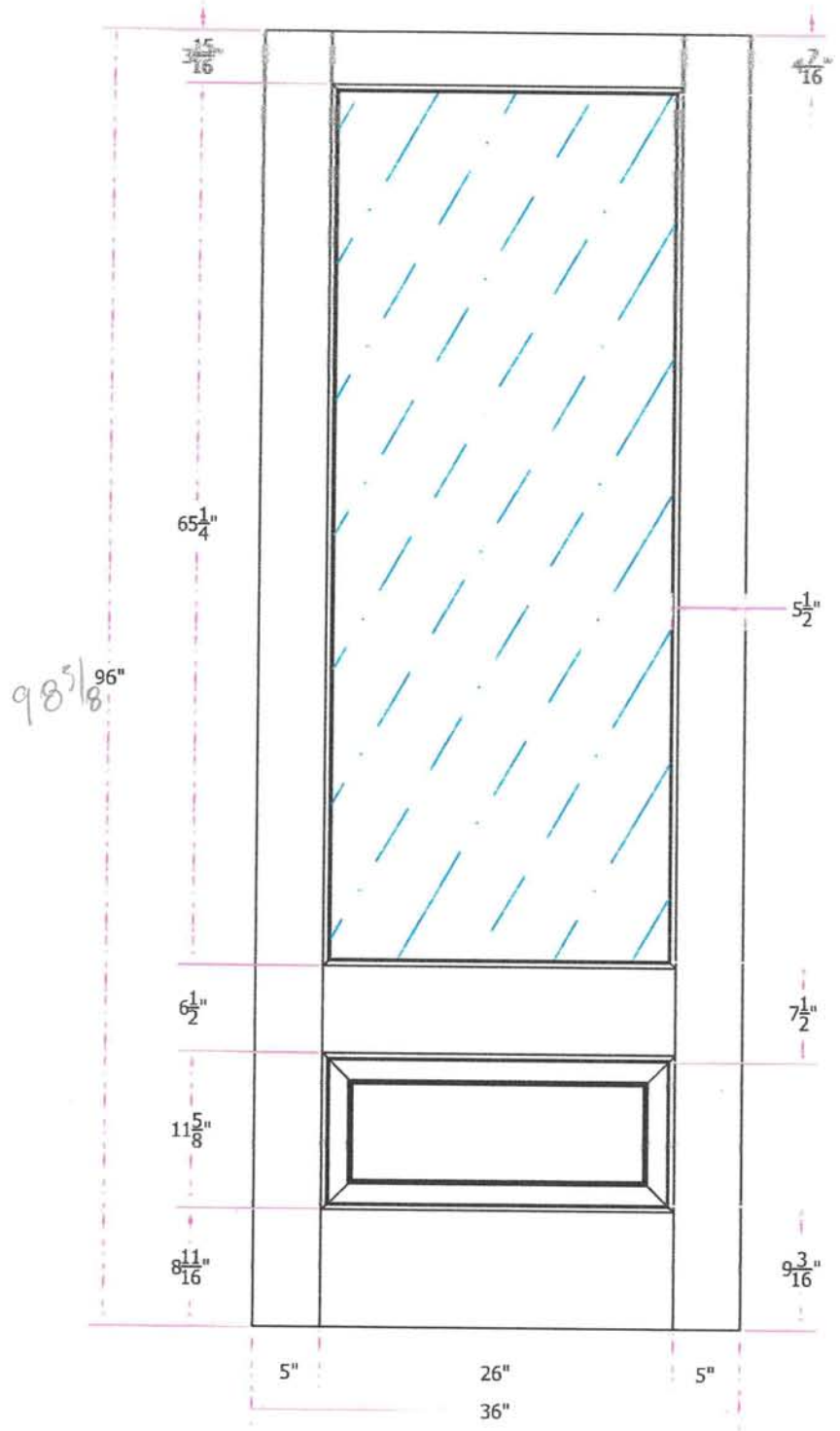
Rep	Job Name
	YOGA

Qty	Description	Cost	Total
2	3/0x8/0x1-3/4" Simpson #7501 Fir, with Clear IG glass, with protective film, with 5-1/2" Stiles, with 3/4" Flat Panel, with ovolo Sticking, with Water Barrier and Ultra Block, cartoned, Framesaver Frame 3/0X8/0 6-9/16, 3/0X8/0 Framesaver Brickmould, Mill Adjustable Sill 3/0X6-9/16, (4) 4X4 Ball Bearing US15 Satin Nickel Hinges	1,470.04	2,940.08T
1	3/0x8/0x1-3/4" Simpson #7501 Fir, with Clear IG glass, with protective film, with 5-1/2" Stiles, with 3/4" Flat Panel, with ovolo Sticking, with Water Barrier and Ultra Block, cartoned, Framesaver Frame 3/0X8/0 4-9/16, 3/0X8/0 Framesaver Brickmould, Mill Adjustable Sill 3/0X4-9/16, (4) 4X4 Ball Bearing US15 Satin Nickel Hinges	1,406.63	1,406.63T

Subtotal	$4,346.71
Sales Tax (5.1%)	$221.68
Total	$4,568.39

Phone #	Fax #
262-763-6676	262-763-9711

110 3/4
69



2 3/8 +

THIS DRAWING AND THE INFORMATION CONTAINED HEREIN IS THE PROPRIETARY TO SIMPSON DOOR COMPANY AND SHALL NOT BE REPRODUCED, COPIED OR DISCLOSED IN WHOLE OR PART, OR USED FOR MANUFACTURE OR FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN PERMISSION OF SIMPSON DOOR COMPANY.

Revisions

Rev. #	Description	Date	by Whom

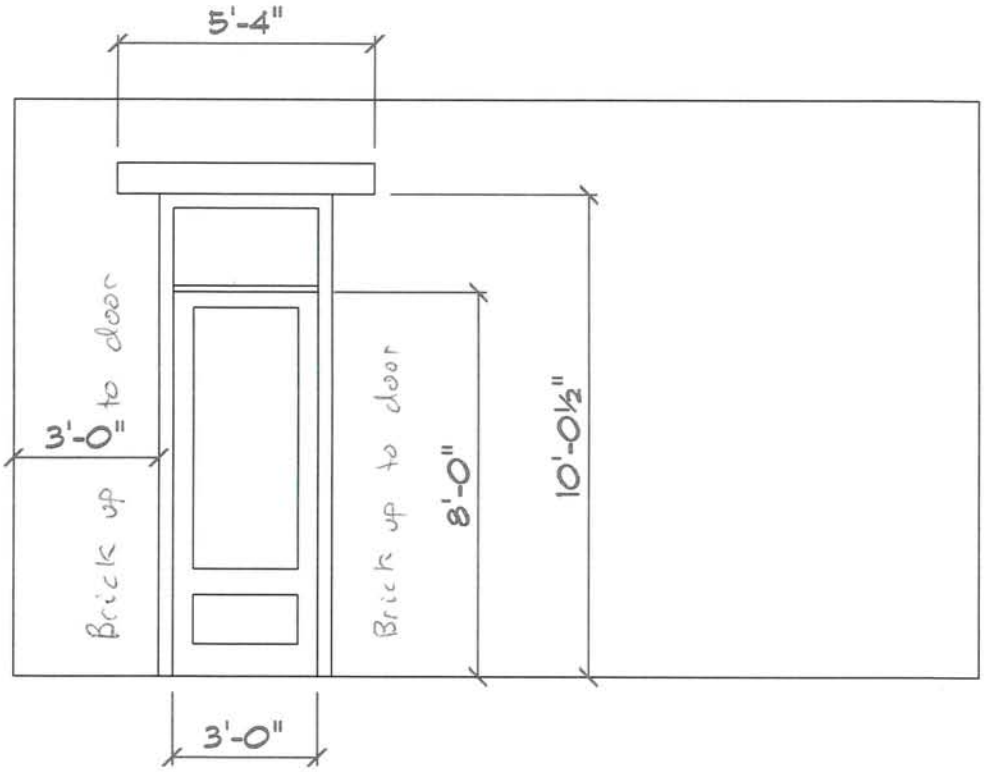
TITLE 7501 3/0 x 8/0 Customer Layout

DRAWING NO. D-7501-300-800-0700

LAYOUT	SCALE	BORE PATTERN #
88	NTS	7000

DRAWN BY:	DATE
J. Decker	04/30/2008

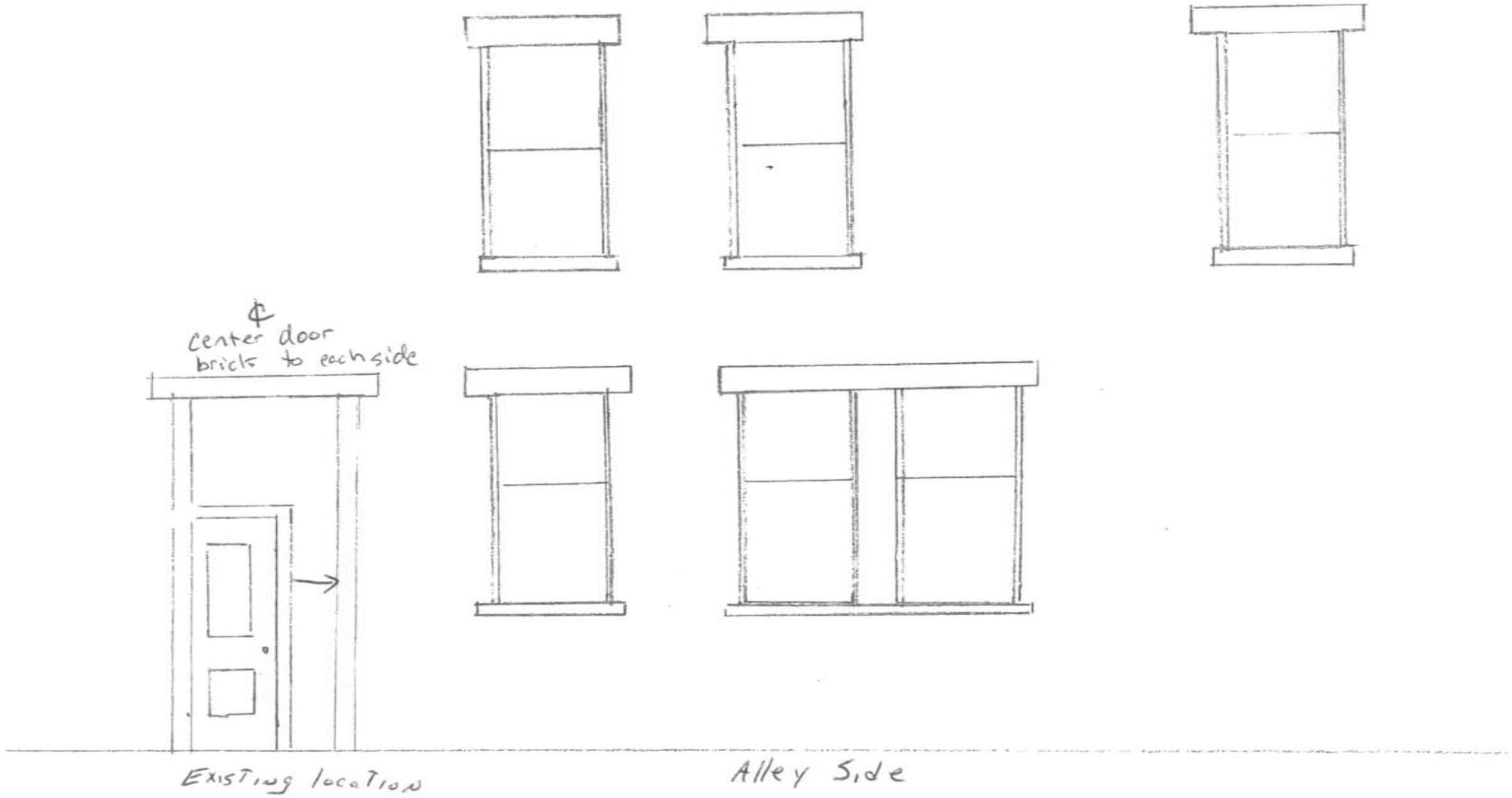
Simpson®

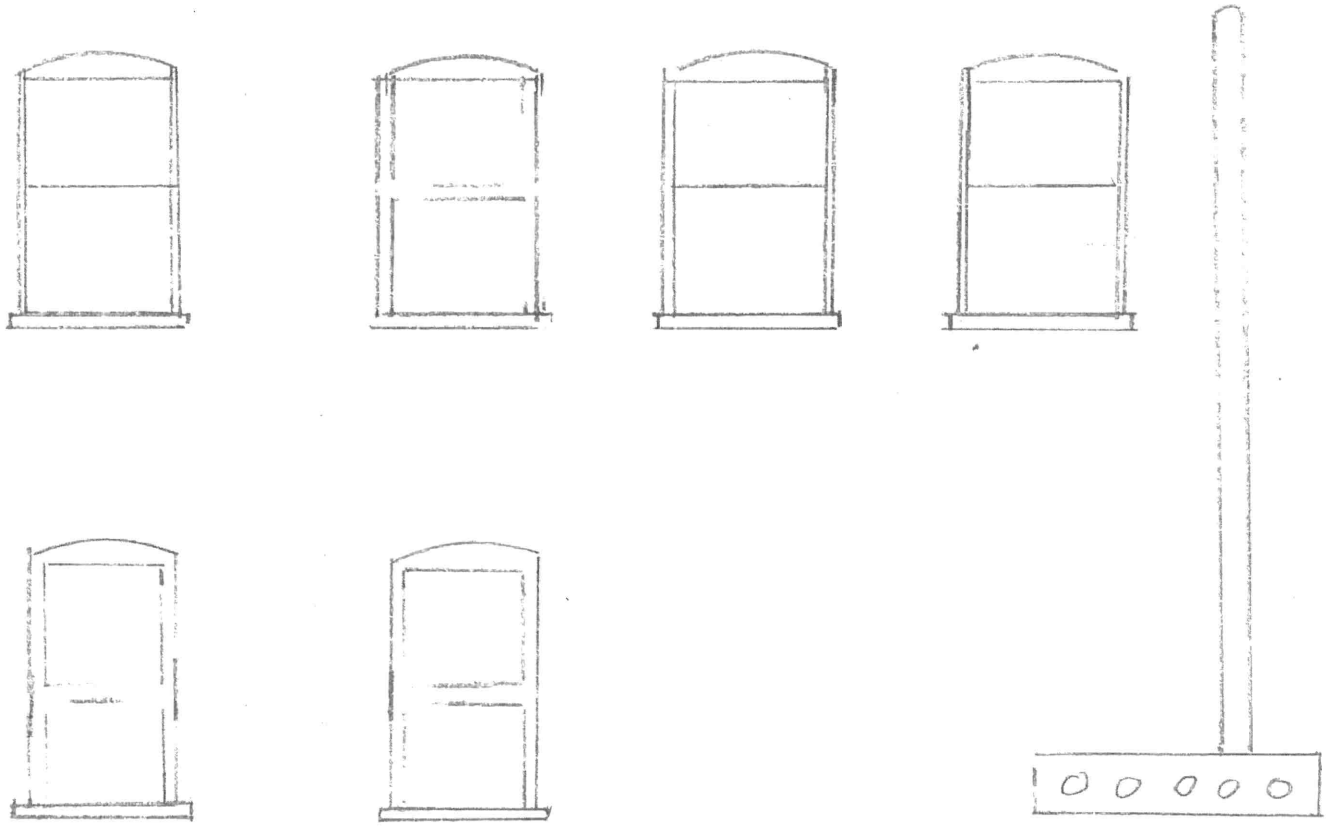


proposed

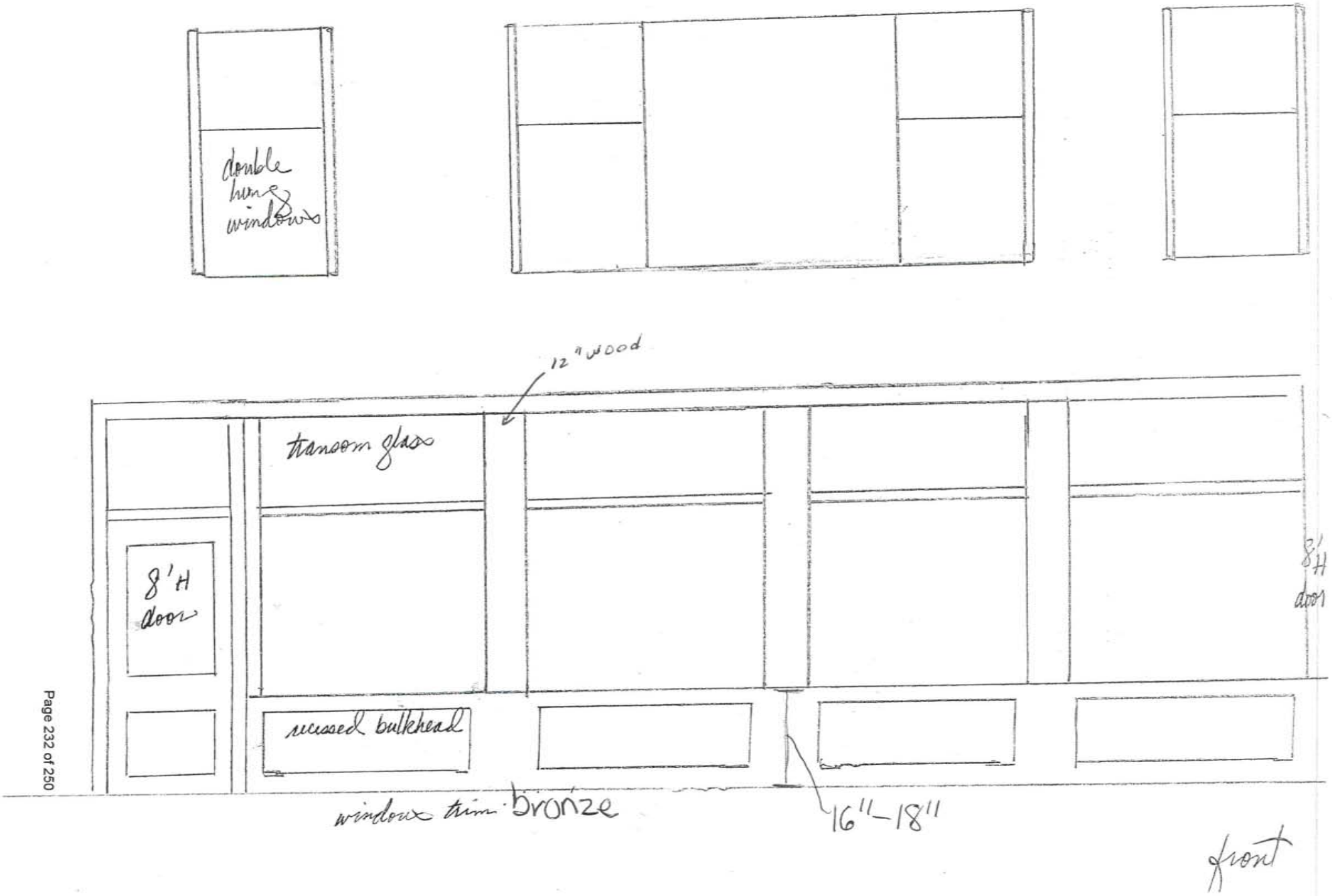
* see existing photo - Alley side

- fix lintel to prevent further sag in brick
- Add structural "block" behind brick to prevent further sag and "sure up" corner of building


℄
center door
brick to each side
Existing location
Alley Side



Back Urb Garden Side


double hung windows
12" wood
transom glass
8'H door
recessed bulkhead
window trim bronze
16"–18"
8'H door
front

Proposal

EHLEN
MASONRY & CONCRETE

8151 MCHENRY ST. • BURLINGTON, WI 53105 • (262) 539-2664 • OWNER: STEVE EHLEN

PROPOSAL SUBMITTED TO: Dustin Elsbury	PHONE	DATE 5/8/19
STREET Northern Prairie Builders	JOB NAME	
CITY, STATE AND ZIP CODE Burlington Wi	JOB LOCATION 425 E. Washington St. Burlington	

We hereby submit specifications and estimates for: Refurbish Masonry Building walls

Remove Damaged & Deteriorated Brick & Mortar
Replace w/ Matching Brick & Mortar
Tuckpoint Bad & Missing Joints
Refinish Existing Concrete Window Sills
Misc. Rebuilding Areas Ect...

Estimated Labor & Material Price for North, West & South Sides
Aprox "$22,000"
"East Side to be Evaluated at Later Date"

Does not include additional price for work around side entrance
Thanks.

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of: Twenty Two Thousand " dollars ($ 22,000).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control Owner to carry fire, wind damage and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: [signature]

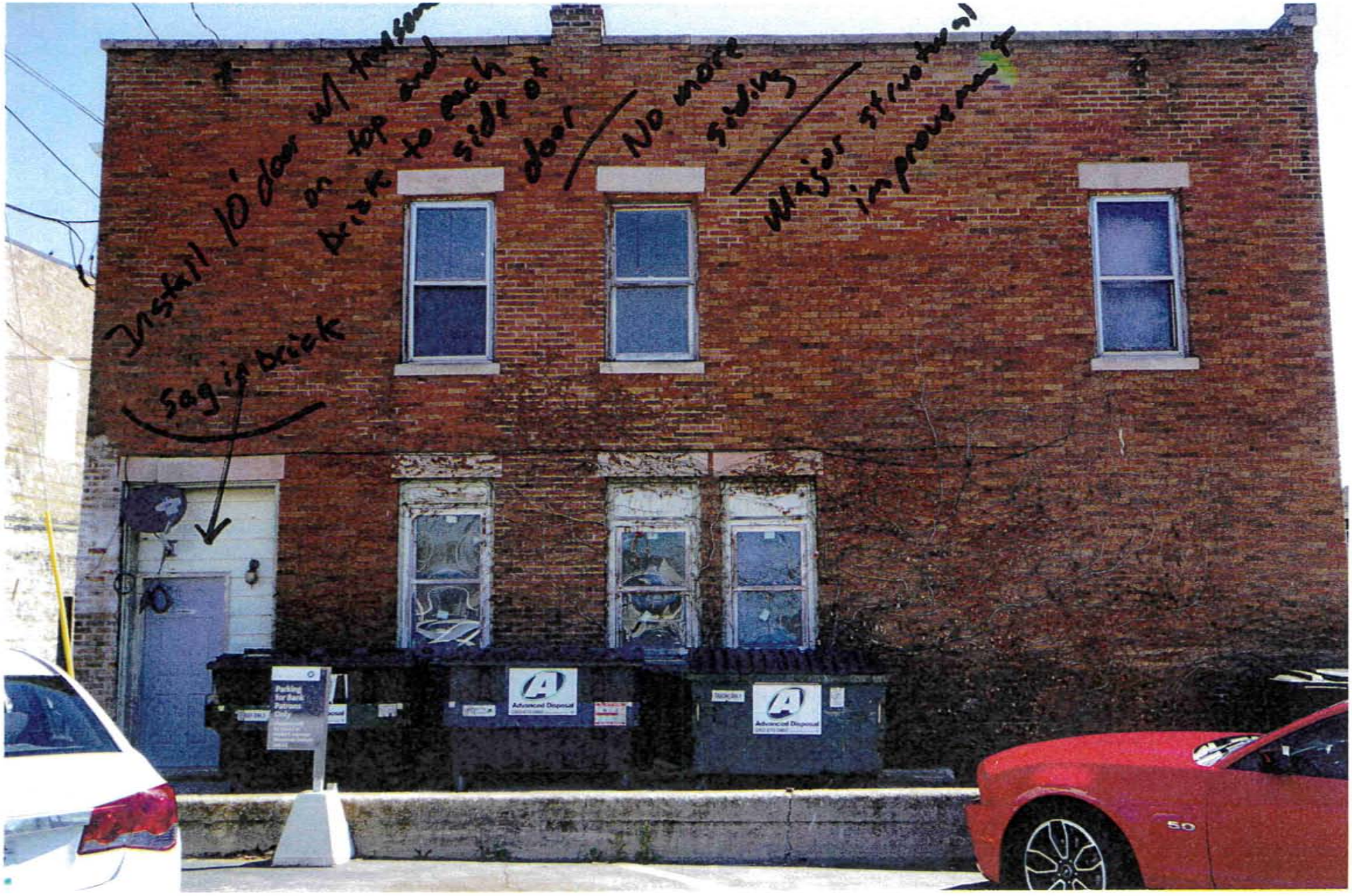
Note—This proposal may be withdrawn by us if not accepted within _____ days.

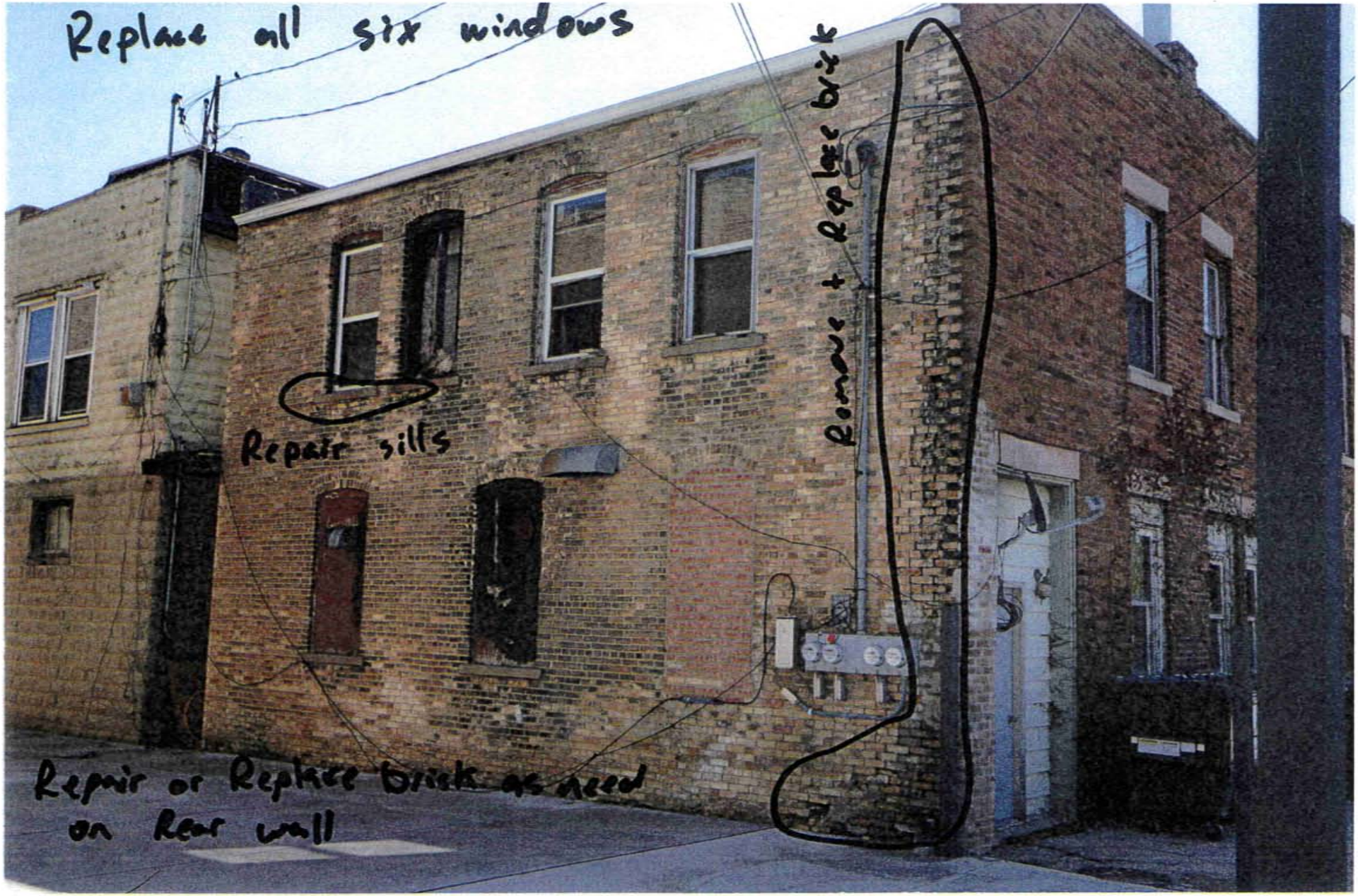
Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

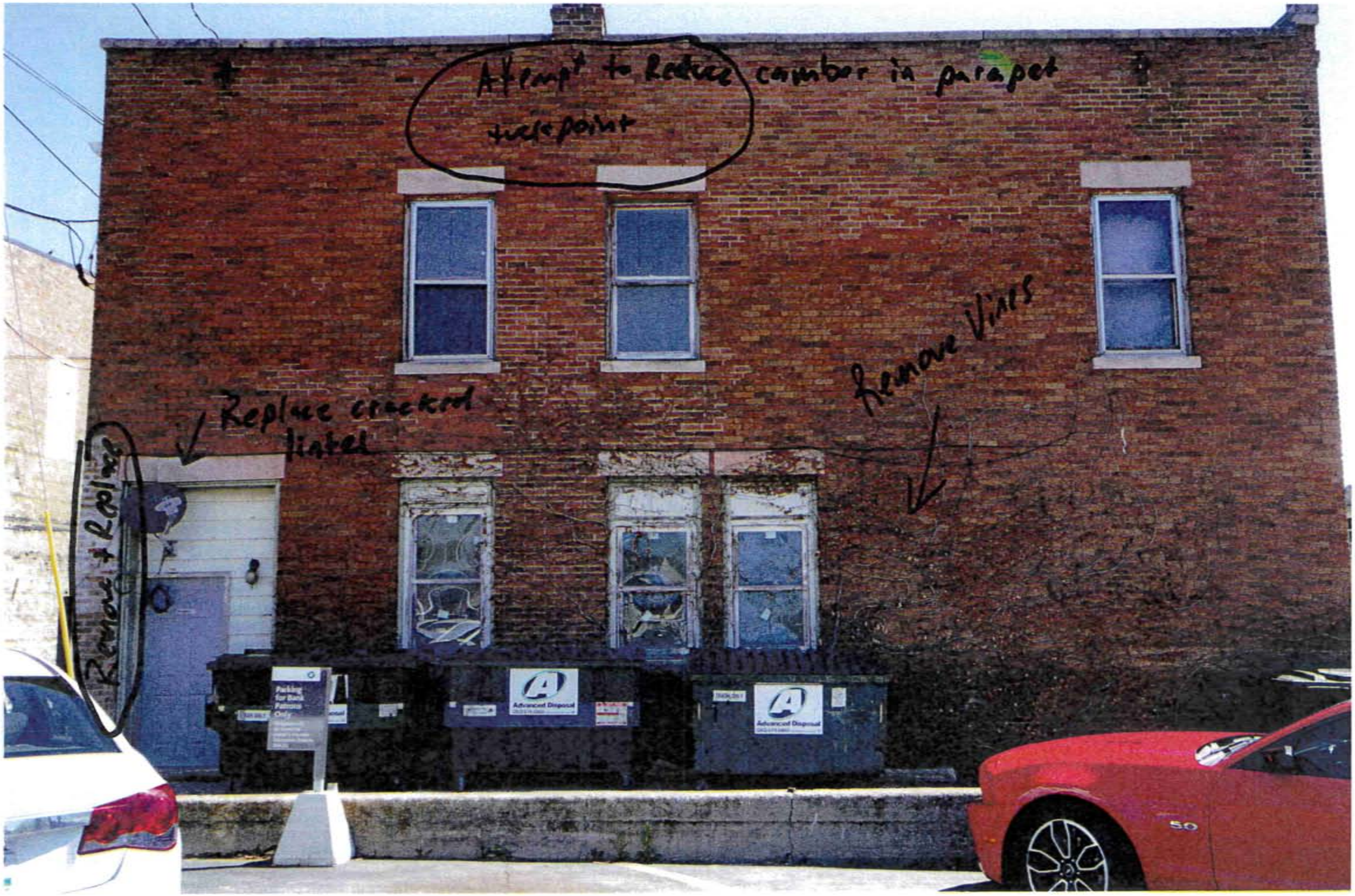
Signature: _____

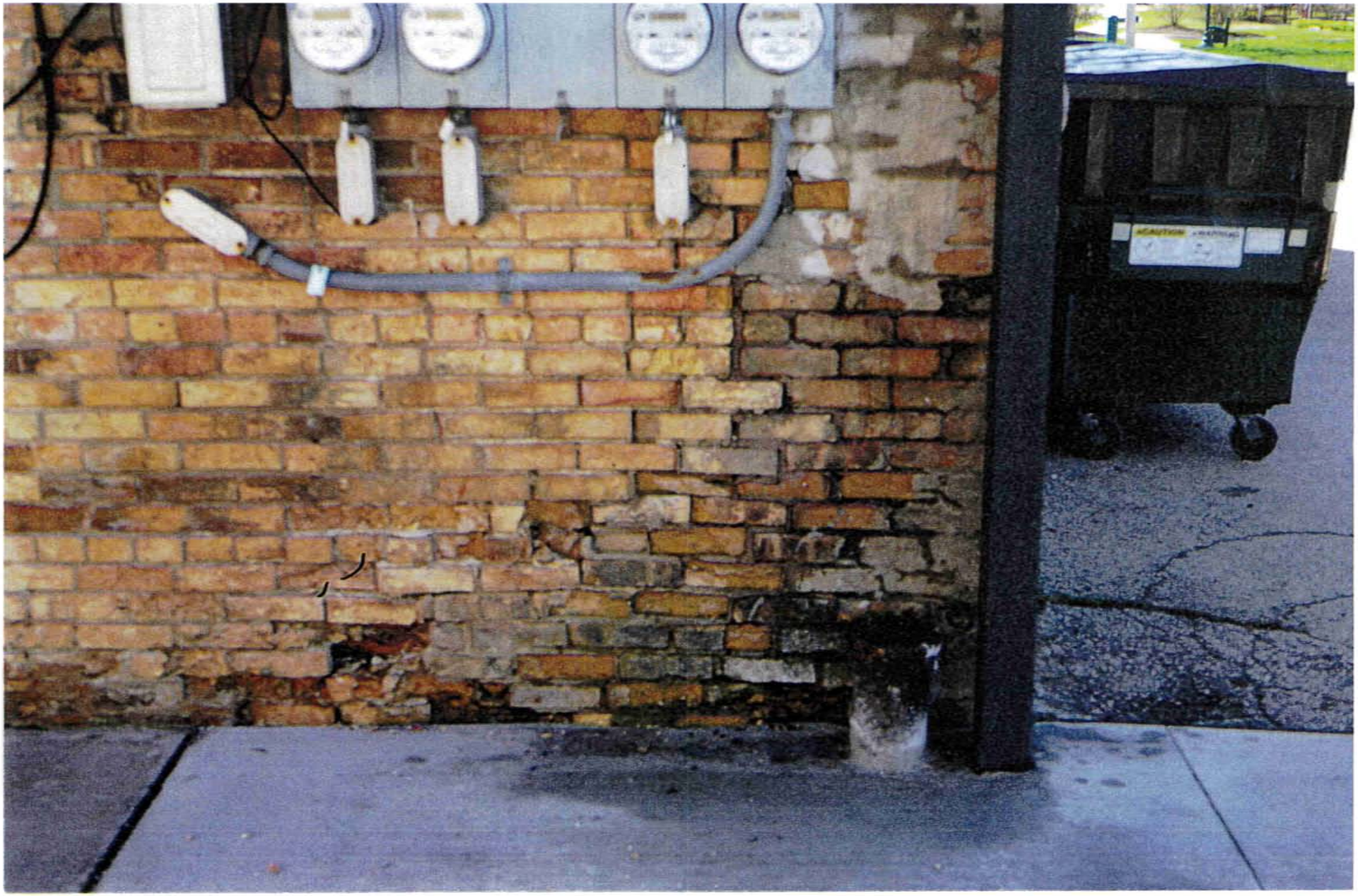
Date of Acceptance: _____

Signature: _____


Install 10' door w/ transom on top and brick to each side of door
No more siding
Major structural improvement
Sag in brick
Parking for Bank Patrons Only
Advanced Disposal
Advanced Disposal


Replace all six windows
Remove + replace brick
Repair sills
Repair or Replace brick as need
on Rear wall


Attempt to Reduce camber in parapet
tuckpoint
Replace cracked lintel
Remove Vines
Remove + Replace
Parking for Bank Patrons Only
Advanced Disposal
Advanced Disposal



Remove
164
BEAR
JEFF ERICKSON
262-206-9920

CITY OF BURLINGTON

Building & Zoning Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1164 – (262) 763-3474 fax
www.burlington-wi.gov

Historic Preservation Commission Item: 7B 1, 2, 3	**Date:** June 27, 2019
Submitted By: Megan Watkins, Assistant City Administrator/Zoning Administrator	**Subject:** Façade Grant Application for 164 E. Washington Street – front, side, and rear façade

Details:
Dustin & Molly Elsbury is requesting approval of a Façade Grant Application located at 164 E. Washington Street. The proposed project consists of:

Replacing the front windows, replace three doors, replace side windows, replace rear windows (all), remove and replace brick on the corner of the building where needed, paint the doors and all wood, rebuild the bulkhead, replace the lintel above and relocate the side door, and tuck-pointing where needed. The original proposal approved at the January 24, 2019 meeting will remain in place, with some adjustments from the new applicants.

- The windows will be Bronze Marvin Integrity Wood-ultrex
- Replacing the back windows instead of remaining boarded
- All 3 doors to be Simpson Wooden doors with ¾ glass (8' doors)
- Replacing the siding material on the Side Entry Doorway (on alley side of building) with brick for structural purposes
- Adding an exterior light by Side Entry Doorway
- Exterior paint color where needed will be Sherwin Williams Downing Stone

The conditional approval is based on: the applicants purchase front façade upper story window that feature the existing muntins, consider repairing the existing bulkhead and storefront windows, submit signage information prior to any installation, if lighting is part of this application, the applicants are requested to submit the lighting designs and specifications, consider restoring the original building cornice if possible.

If the HPC approves this application, staff recommends that the approval be <u>contingent</u> on satisfying the recommendations in Graef's memo and the following contingencies:

- Applicant will provide invoices and/or receipts and lien waivers to the HPC to ensure compliance with the original application.
- If the project is not completed and if the façade grant is not disbursed within twelve months, the HPC reserves the right to rescind the allotted grant amount.

Financial Remarks:
The estimated project cost at 164 E. Washington Street for the front façade is $27,037.25, the side façade is $16,692.81, and the rear façade is $14,850.30. If the Façade Grant is approved by the HPC the grant for each façade should not exceed $5,000. The remaining available façade grant balance would be $13,630.57.

Executive Action:
This item is for consideration to approve the Façade Grant Program at the June 27, 2019 Historic Preservation Commission meeting.

HPC

Burlington, WI. 53105

May 30, 2019

Dear HPC and City of Burlington,

I wish to withdraw my HPC grant at this time as I have sold the building and the buyer wants to apply for their own grant on the property.

Sincerely,

Brian Torgerson

CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

FAÇADE GRANT STAFF MEMORANDUM
CITY OF BURLINGTON HISTORIC PRESERVATION COMMISSION

Date: June 6, 2019

Applicant Address & Name: Dustin and Molly Elsbury – 164 E. Washington Street (front façade)

Project Overview/ Applicant's Request:	**Submitted**
Front facade improvements including windows, window trim, doors and tuckpointing. **Staff Comments:** COA is scheduled for consideration at the June 27, 2019 HPC meeting	**YES** ■ **NO** ☐
Application Checklist for Staff Review:	
1. COA application received and/or sign permit application received and/or approved by HPC **Staff Comments:** *COA has been received and has yet to be reviewed/approved by the HPC*	**YES** ■ **NO** ☐
2. Are there eligible project uses per the Façade Grant Policy? **Staff Comments:** *See City Planner's memorandum for the COA application recommendations*	**YES** ■ **NO** ☐
3. Qualified contractor bid documents and all cost breakdowns by category such as masonry repair, window replacement, etc. **Staff Comments:** *Total estimated cost for front facade: $27,037.25* *(50% = $13,518.63) Allowed up to $5,000 for front facade grant.*	**YES** ■ **NO** ☐
4. Status of City owed taxes, payments and fees **Staff Comments:** *Utility bill paid in full; Real Estate Taxes paid in full*	**See Contingencies**
Staff Recommendation (contingencies listed):	

Should the HPC deem appropriate, the applicant could be eligible for a façade grant in the amount not to exceed $5000. Staff suggests that approval be contingent on satisfying the following contingencies:

- *Satisfy any recommendations in City Planner's memo for the COA as indicated by the HPC.*
- *Applicant will provide invoices and/or receipts and lien waivers to the HPC to ensure compliance with the original application.*
- *Applicant will wait to perform this work until Common Council takes final action on approval.*
- *Applicant will obtain all required permits and the Building Inspector will monitor the project and must provide final approval prior to grant reimbursement.*
- *All taxes, payments, fees owed to the City by the applicant must be paid prior to reimbursement of grant funds.*

If the project is not completed and if the façade grant is not disbursed within one year, the HPC reserves the right to rescind the allotted grant amount.

Estimate

Northern Prairie Builders
1509 Sara Ct
Burlington, WI 53105

Name/Address
164 E Washington Front of Building

Date	Estimate No.	Project
05/31/19	2	

Item	Description	Quantity	Cost	Total
Window Package	Marvin Window Package		13,647.23	13,647.23
Door Package	Simpson 8' doors w/ tran soms		3,090.02	3,090.02
Masonry	General tuckpointing, minor whole brick repair		2,000.00	2,000.00
Subcontracting Cost	Remove and replace window labor		4,800.00	4,800.00
Painting	Paint trim boards and doors		2,500.00	2,500.00
Material Fee	Trim and Rough Framing Material		1,000.00	1,000.00
			Total	$27,037.25

Official Use Only
Date Received 5/28/19
Application No._____

City of Burlington

Historic District Façade Improvement Grant Application

Project Address: 164 E. Washington Street, Burlington, WI

Applicant Name: Dustin + Molly Elsbury, Northern Prairie Developme

Owner Name: Dustin Elsbury

Name of Business: _____

Telephone Number: 847-951-4330 Facsimile Number: _____

E-Mail Address: northernprairiebuilders@gmail.com

Applicant Mailing Address: 1509 Sara Ct. Burlington WI 53105

Does the applicant own the project building? ____ Yes ____ No under a land contract sale

If the answer to the above question is no, please attach a letter from the owner expressing approval of the project proposal.

Will you be using the services of an architect or engineer? ____ Yes X No

If yes, list your architect or engineer of preference: _____

Description of Project: _____

Estimated Project Cost (include quotes/bid for proposed work): _____

Attach qualified contractor bid documents and all cost breakdowns by category such as masonry repair, window replacement, etc.

Proposed start date: June 1, 2019

Proposed completion date: November 30, 2019

What is (are) the existing use(s) of the building? residential + commercial

Will this project proposal cause a change in the building's use? No

If so, please explain. _____

Do you intend to apply for the Historic Preservation Tax Credit on this project? ____ Yes ____ No

As a part of this application, if your project includes any improvement with the exception of only signage, you must complete the attached "Application for the Certificate of Appropriateness".

Signature of Applicant

Dustin Elsbury
Print Name

Signature of Property Owner

Dustin Elsbury
Print Name

APPLICANTS WHO DEVIATE FROM THE APPROVED APPLICATION WILL BE DISQUALIFIED FROM THIS GRANT PROGRAM.

Proposal

EHLEN
MASONRY & CONCRETE

8151 MCHENRY ST. • BURLINGTON, WI 53105 • (262) 539-2664 • OWNER: STEVE EHLEN

PROPOSAL SUBMITTED TO: Dustin Elsbury	PHONE	DATE 5/8/19
STREET Northern Prairie Builders	JOB NAME	
CITY, STATE AND ZIP CODE Burlington Wi	JOB LOCATION 425 E. Washington St. Burlington	

We hereby submit specifications and estimates for: Refurbish Masonry Building walls

Remove Damaged & Deteriorated Brick & Mortar
Replace w/ Matching Brick & Mortar
Tuckpoint Bad & Missing Joints
Refinish Existing Concrete Window Sills
Misc. Rebuilding Areas Ect...

Estimated Labor & Material Price for North, West & South Sides
Aprox "$22,000"
"East Side to be Evaluated at Later Date"

Does not include additional price for work around side entrance
Thanks.

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of: Twenty Two Thousand — dollars ($ 22,000 —).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control Owner to carry fire, wind damage and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: _____

Note—This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____

Signature: _____

Burlington Lumber Company
140 Front Street - P. O. Box 550
Burlington, WI 53105

Estimate

Date	Estimate #
5/22/2019	5128

Estimate for:

NORTHERN PRAIRIE BUILDERS, LLC
1509 SARA COURT
BURLINGTON, WI 53105

Rep	Job Name
	YOGA

Qty	Description	Cost	Total
2	3/0x8/0x1-3/4" Simpson #7501 Fir, with Clear IG glass, with protective film, with 5-1/2" Stiles, with 3/4" Flat Panel, with ovolo Sticking, with Water Barrier and Ultra Block, cartoned, Framesaver Frame 3/0X8/0 6-9/16, 3/0X8/0 Framesaver Brickmould, Mill Adjustable Sill 3/0X6-9/16, (4) 4X4 Ball Bearing US15 Satin Nickel Hinges	1,470.04	2,940.08T
1	3/0x8/0x1-3/4" Simpson #7501 Fir, with Clear IG glass, with protective film, with 5-1/2" Stiles, with 3/4" Flat Panel, with ovolo Sticking, with Water Barrier and Ultra Block, cartoned, Framesaver Frame 3/0X8/0 4-9/16, 3/0X8/0 Framesaver Brickmould, Mill Adjustable Sill 3/0X4-9/16, (4) 4X4 Ball Bearing US15 Satin Nickel Hinges	1,406.63	1,406.63T

Subtotal	$4,346.71
Sales Tax (5.1%)	$221.68
Total	$4,568.39

Phone #	Fax #
262-763-6676	262-763-9711

NORTHERN PRARIE
HOT YOGA
Quote Number: **XGFLT8Y**
Architectural Project Number:

UNIT SUMMARY

The following is a schedule of the windows and doors for this project. For additional unit details, please see Line Item Quotes.
Additional charges, tax or Terms and Conditions may apply. Detail pricing is per unit.

NUMBER OF LINES: 4 TOTAL UNIT QTY: 24 EXT NET PRICE: USD 19,373.90

LINE	MARK UNIT	BRAND	ITEM	NET PRICE	QTY	EXTENDED NET PRICE
1		Marvin	Clad Marvin Assembly RO 69" X 110 3/4" Entered as RO 69" X 110 3/4"	2,429.00	4	9,716.00
2		Integrity	Wood-Ultrex Traditional Double Hung CN 3672 RO 36 1/2" X 72 1/4" Entered as CN 3672	507.50	16	8,120.00
3		Integrity	Wood-Ultrex Traditional Double Hung Picture CN 5472 RO 54 1/2" X 72 1/4" Entered as CN 5472	641.20	1	641.20
4		Integrity	Wood-Ultrex Awning CN 3327 RO 33" X 27 5/8" Entered as CN 3327	298.90	3	896.70

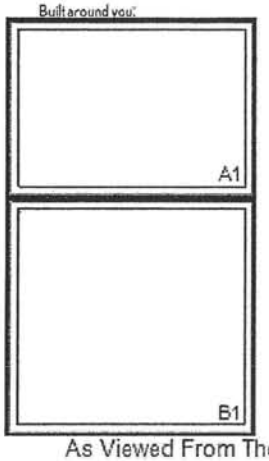
NORTHERN PRARIE
HOT YOGA
Quote Number: **XGFLT8Y**
Architectural Project Number:

LINE ITEM QUOTES

The following is a schedule of the windows and doors for this project. For additional unit details, please see Line Item Quotes. Additional charges, tax or Terms and Conditions may apply. Detail pricing is per unit.

Line #1 Qty: 4	Mark Unit:	Net Price: Ext. Net Price:	USD	2,429.00 9,716.00

MARVIN Windows and Doors
Built around you.



As Viewed From The Exterior

Entered As: RO
MO 68 1/2" X 110 1/2"
FS 68" X 110 1/4"
RO 69" X 110 3/4"

Bronze Clad Exterior
Primed Pine Interior 53.20
1W2H - Rectangle Assembly
Assembly Rough Opening
69" X 110 3/4"

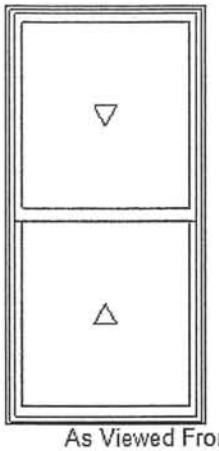
Unit: A1 ..... 871.50
Clad Ultimate Casement Picture
Basic Frame 68" X Call Number 48
Rough Opening 69" X 47 5/8"
Bronze Clad Sash Exterior
Primed Pine Sash Interior
IG - 3/4" - 1 Lite
Low E2 w/ Argon
Stainless Perimeter Bar
Ogee Interior Glazing Profile
Standard Bottom Rail
Black Weather Strip
Solid Wood Covers

Unit: B1 ..... 1,120.00
Clad Ultimate Casement Picture
Basic Frame 68" X Call Number 64
Rough Opening 69" X 63 5/8"
Bronze Clad Sash Exterior
Primed Pine Sash Interior
IG - 3/4" - 1 Lite 359.80
Tempered Low E2 w/ Argon
Stainless Perimeter Bar
Ogee Interior Glazing Profile
Standard Bottom Rail
Black Weather Strip
Solid Wood Covers
Standard Mull Charge 24.50
4 9/16" Jambs
Nailing Fin
*** Note: This configuration meets a minimum structural performance of DP 20 through either physical testing or calculations in accordance with AAMA 450 and building code requirements. Mull certification ratings may vary from individual unit certification ratings. Reference the mulling chapter of the ADM for additional information.
*** Note: Unit Availability and Price is Subject to Change

Line #2 Qty: 16	Mark Unit:	Net Price: Ext. Net Price:	USD	507.50 8,120.00

Integrity from MARVIN Windows and Doors
Built to perform.

Bronze Exterior
White Interior 42.00
Integrity Traditional Double Hung 443.80
Wood-Ultrex
ON 3672
Rough Opening 36 1/2" X 72 1/4"
Top Sash
IG - 1 Lite
Low E2 w/ Argon
Stainless Perimeter Bar
Bottom Sash
IG - 1 Lite
Low E2 w/ Argon
Stainless Perimeter Bar
White Interior Weather Strip Package



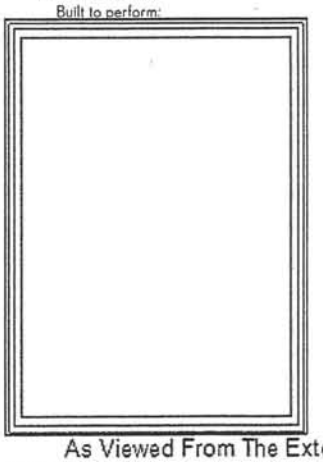
As Viewed From The Exterior

Entered As: CN
MO 36" X72"
CN 3672
FS 35 1/2" X71 3/4"
RO 36 1/2" X72 1/4"

White Sash Lock
Exterior Aluminum Screen 21.70
Bronze Surround
Charcoal Fiberglass Mesh
4 9/16" Jambs
Nailing Fin
***Note: Unit Availability and Price is Subject to Change

Line #3 Qty: 1	Mark Unit:	Net Price: Ext. Net Price:	USD	641.20 641.20

Integrity from MARVIN Windows and Doors
Built to perform:



As Viewed From The Exterior

Entered As: CN
MO 54" X72"
CN 5472
FS 53 1/2" X71 3/4"
RO 54 1/2" X72 1/4"

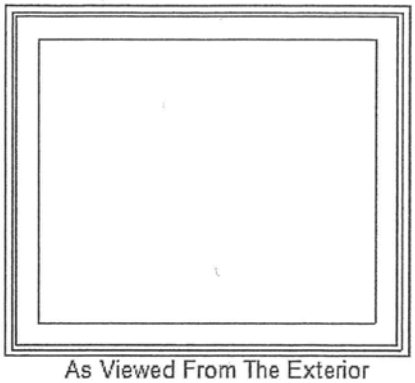
Bronze Exterior
White Interior 42.00
Integrity Traditional Double Hung Picture 599.20
Wood-Ultrex
CN 5472
Rough Opening 54 1/2" X72 1/4"
IG - 1 Lite
Low E2 w/ Argon
Stainless Perimeter Bar
4 9/16" Jambs
Nailing Fin
***Note: Unit Availability and Price is Subject to Change

Line #4 Qty: 3	Mark Unit:	Net Price: Ext. Net Price:	USD	298.90 896.70

Integrity from MARVIN Windows and Doors
Built to perform:

Bronze Exterior
White Interior 42.00
Integrity Awning - Stationary 256.90
Wood-Ultrex
CN 3327
Rough Opening 33" X27 5/8"
IG - 1 Lite
Low E2 w/ Argon
Stainless Perimeter Bar
4 9/16" Jambs
Nailing Fin
***Note: Unit Availability and Price is Subject to Change

NORTHERN PRARIE
HOT YOGA
Quote Number: **XGFLT8Y**
Architectural Project Number:



As Viewed From The Exterior

Entered As: CN
MO 32 1/2" X 27 3/8"
CN 3327
FS 32" X 27 1/8"
RO 33" X 27 5/8"

Project Subtotal Net Price: USD	19,373.90
5.100% Sales Tax: USD	988.07
Project Total Net Price: USD	20,361.97

CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

FAÇADE GRANT STAFF MEMORANDUM
CITY OF BURLINGTON HISTORIC PRESERVATION COMMISSION

Date: June 6, 2019

Applicant Address & Name: Dustin and Molly Elsbury – 164 E. Washington Street (side façade)

Project Overview/ Applicant's Request:	**Submitted**
Front facade improvements including windows, window trim, doors, paint and tuckpointing. **Staff Comments:** COA is scheduled for consideration at the June 27, 2019 HPC meeting	**YES** ■ **NO** ☐
Application Checklist for Staff Review:	
1. COA application received and/or sign permit application received and/or approved by HPC **Staff Comments:** *COA has been received and has yet to be reviewed/approved by the HPC*	**YES** ■ **NO** ☐
2. Are there eligible project uses per the Façade Grant Policy? **Staff Comments:** *See City Planner's memorandum for the COA application recommendations*	**YES** ■ **NO** ☐
3. Qualified contractor bid documents and all cost breakdowns by category such as masonry repair, window replacement, etc. **Staff Comments:** *Total estimated cost for front facade: $16,692.81* *(50% = $8,346.41) Allowed up to $5,000 for front facade grant.*	**YES** ■ **NO** ☐
4. Status of City owed taxes, payments and fees **Staff Comments:** *Utility bill paid in full; Real Estate Taxes paid in full*	**See Contingencies**
Staff Recommendation (contingencies listed):	

Should the HPC deem appropriate, the applicant could be eligible for a façade grant in the amount not to exceed $5000. Staff suggests that approval be contingent on satisfying the following contingencies:

- *Satisfy any recommendations in City Planner's memo for the COA as indicated by the HPC.*
- *Applicant will provide invoices and/or receipts and lien waivers to the HPC to ensure compliance with the original application.*
- *Applicant will wait to perform this work until Common Council takes final action on approval.*
- *Applicant will obtain all required permits and the Building Inspector will monitor the project and must provide final approval prior to grant reimbursement.*
- *All taxes, payments, fees owed to the City by the applicant must be paid prior to reimbursement of grant funds.*

If the project is not completed and if the façade grant is not disbursed within one year, the HPC reserves the right to rescind the allotted grant amount.

Estimate

Northern Prairie Builders
1509 Sara Ct
Burlington, WI 53105

Name/Address
164 E Washington Parking Lot Side of Building

Date	Estimate No.	Project
05/31/19	3	

Item	Description	Quantity	Cost	Total
Window Package	Marvin Window Package		3,514.44	3,514.44
Door Package	Simpson 8' Door w/ transom		1,478.37	1,478.37
Subcontracting Cost	Remove and Replace windows and door		1,200.00	1,200.00
Masonry	Extensive Brick replacement and rebuidling of corner of building and around door. General Tuckpointing		10,000.00	10,000.00
Painting	Paint door and trim		500.00	500.00
			Total	$16,692.81

CITY OF BURLINGTON

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FAÇADE GRANT STAFF MEMORANDUM
CITY OF BURLINGTON HISTORIC PRESERVATION COMMISSION

Date: June 6, 2019

Applicant Address & Name: Dustin and Molly Elsbury – 164 E. Washington Street (rear façade)

Project Overview/ Applicant's Request:	**Submitted**
Front facade improvements including windows, gutter and tuckpointing. **Staff Comments:** COA is scheduled for consideration at the June 27, 2019 HPC meeting	**YES** ■ **NO** ☐
Application Checklist for Staff Review:	
1. COA application received and/or sign permit application received and/or approved by HPC **Staff Comments:** *COA has been received and has yet to be reviewed/approved by the HPC*	**YES** ■ **NO** ☐
2. Are there eligible project uses per the Façade Grant Policy? **Staff Comments:** *See City Planner's memorandum for the COA application recommendations*	**YES** ■ **NO** ☐
3. Qualified contractor bid documents and all cost breakdowns by category such as masonry repair, window replacement, etc. **Staff Comments:** *Total estimated cost for front facade: $14,850.30* *(50% = $7,425.15) Allowed up to $5,000 for front facade grant.*	**YES** ■ **NO** ☐
4. Status of City owed taxes, payments and fees **Staff Comments:** *Utility bill paid in full; Real Estate Taxes paid in full*	**See Contingencies**
Staff Recommendation (contingencies listed):	

Should the HPC deem appropriate, the applicant could be eligible for a façade grant in the amount not to exceed $5000. Staff suggests that approval be contingent on satisfying the following contingencies:

- *Satisfy any recommendations in City Planner's memo for the COA as indicated by the HPC.*
- *Applicant will provide invoices and/or receipts and lien waivers to the HPC to ensure compliance with the original application.*
- *Applicant will wait to perform this work until Common Council takes final action on approval.*
- *Applicant will obtain all required permits and the Building Inspector will monitor the project and must provide final approval prior to grant reimbursement.*
- *All taxes, payments, fees owed to the City by the applicant must be paid prior to reimbursement of grant funds.*

If the project is not completed and if the façade grant is not disbursed within one year, the HPC reserves the right to rescind the allotted grant amount.

Estimate

Northern Prairie Builders
1509 Sara Ct
Burlington, WI 53105

Name/Address
164 E Washington Rear of Building

Date	Estimate No.	Project
05/31/19	4	

Item	Description	Quantity	Cost	Total
Window Package	Marvin window package (all six windows)		3,200.30	3,200.30
Masonry	Extensive brick replacement and rebuilding of corner.		10,000.00	10,000.00
Subcontracting Cost	Installl new gutter across rear roof line		450.00	450.00
Subcontracting Cost	Remove and Replace window labor		1,200.00	1,200.00
			Total	$14,850.30

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Historic Preservation Commission Item: 8A	**Date: June 27, 2019**
Submitted By: Megan Watkins, Assistant City Administrator/Zoning Administrator	**Subject: Façade Grant Funding**

Details
Attached please find the Façade Grant Funding report for Round 9 dated June 7, 2019 which has been funded with $10,000. Round 8 dated June 18, 2019 with a balance of $13,630.57.

Executive Action:
This item is for discussion only at the June 27, 2019 Historic Preservation Commission meeting.

Burlington HPC - Façade Grant Funding, Round #9 - $10,000

Applicant Name/Company	Property Address	Total Improvement Amount	Grant Amount Approved for Funding	Notes	Approved Date	Expiration Date	Funded	Amount Funded	Date Paid

Obligated Funds:	**$ 10,000.00**
Total Distributed to Date	**$0.00**
Pending	**$0.00**
Actual Balance Remaining: $50,000 Less Total Disbursed and Pending =	**$ 10,000.00**

Updated: **6/7/2019**

NOTES:

(a)Total Round 8 funding includes: $50,000 allotment (2018)

** LuAnne Clark (401 N. Pine) received funds from Round 7 and Round 8 for full approved grant amount

**Rear façade at 572 N. Pine not approved by HPC Response Team. Front was approved 11/8/18 and front funds disbursed. Holding rear façade funds until completion

Burlington HPC - Façade Grant Funding, Round #8 - $50,000

Applicant Name/Company	Property Address	Total Improvement Amount Proposed	Grant Amount Approved for Funding	Notes	Approved Date	Expiration Date	Funded	Amount Funded	Date Paid
LuAnne Clark	401 N. Pine Street (south side)	$4,793.00	$2,396.50	**	12/28/2017	12/28/2018	Yes	$ 319.04	1/29/2018
Itzin's Shoes & Repair	420, 428, & 436 N. Pine St.	$14,000.00	$7,000.00		7/26/2018	7/26/2019	Yes	$6,825.39	11/29/2018
Al Strelbecki	572 N. Pine St. (front & rear)	$8,450.00	$4,225.00	**	5/24/2018	5/24/2019	*Rear pending*	$ 3,380.00	11/8/2018
Brian Torgerson	164 E. Washington St. (front)	$18,875.51	~~$5,000.00~~	Council approved 6 months	1/29/2019	8/31/2019	*Recinded by applicant*	*Recinded by applicant*	*Recinded by applicant*
Brian Torgerson	164 E. Washington St. (side)	$9,241.51	~~$4,620.76~~	Council approved 6 months	1/29/2019	8/31/2019	*Recinded by applicant*	*Recinded by applicant*	*Recinded by applicant*
Brian Torgerson	164 E. Washington St. (rear)	$9,400.00	~~$4,700.00~~	Council approved 6 months	1/29/2019	8/31/2019	*Recinded by applicant*	*Recinded by applicant*	*Recinded by applicant*
Teacher Place	533 Milwaukee Ave.	$16,061.00	$5,000.00		5/23/2019	5/23/2020	*Pending*	*Pending*	*Pending*
Teacher Place	541 Milwaukee Ave.	$11,182.00	$5,000.00		5/23/2019	5/23/2020	*Pending*	*Pending*	*Pending*
Dustin & Molly Elsbury	164 E. Washington St. (front)	$27,037.25	$5,000.00		*Pending*	*Pending*	*Pending*	*Pending*	*Pending*
Dustin & Molly Elsbury	164 E. Washington St. (side)	$16,692.81	$5,000.00		*Pending*	*Pending*	*Pending*	*Pending*	*Pending*
Dustin & Molly Elsbury	164 E. Washington St. (rear)	$14,850.30	$5,000.00		*Pending*	*Pending*	*Pending*	*Pending*	*Pending*

Obligated Funds:	**$ 50,000.00**
Total Distributed to Date	**$10,524.43**
Pending	**$25,845.00**
Actual Balance Remaining: $50,000 Less Total Disbursed and Pending =	**$ 13,630.57**

Updated: **6/18/2019**

NOTES:

(a)Total Round 8 funding includes: $50,000 allotment (2018)

** LuAnne Clark (401 N. Pine) received funds from Round 7 and Round 8 for full approved grant amount

**Rear façade at 572 N. Pine not approved by HPC Response Team. Front was approved 11/8/18 and front funds disbursed. Holding rear façade funds ($845) until completion