



**AGENDA
COMMON COUNCIL**

Tuesday, June 4, 2019

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Jeannie Hefty
Susan Kott, Alderman, 1st District
Theresa Meyer, Alderman, 1st District
Bob Grandi, Alderman, 2nd District
Ryan Heft, Alderman, 2nd District
Steve Rauch, Alderman, 3rd District
Jon Schultz, Council President, Alderman, 3rd District
Thomas Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

Student Representatives:

Jack Schoepke, Student Representative (BHS)
Morgan Tracy, Student Representative (BHS)

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments**
4. **Chamber of Commerce Representative and Rescue Squad Representative**
5. **Approval of Minutes** *(T. Preusker)*
 - A. To approve the Common Council Minutes for May 21, 2019.
6. **Letters and Communications** - There are none.
7. **Reports by Aldermanic Representatives and Department Heads**
8. **Reports** *(T. Bauman)*
 - A. Approval of Reports 1-6 as submitted.
9. **Payment of Prepays and Vouchers** *(S. Kott)*

A. To approve the Prepaid and Voucher list for bills accrued through June 4, 2019:

Total Prepaid:	\$ 47,371.36
Total Vouchers:	\$425,309.63
Grand Total:	<u>\$472,680.99</u>

10. **Licenses** (T. Meyer)

A. To approve Operator and Liquor License Renewal Applications as presented.

11. **Special Events** (B. Grandi)

A. To approve the Special Event Permit Applications as submitted.

12. **Appointments and Nominations** - There are none.

13. **PUBLIC HEARINGS:**

A. A Public Hearing to hear comments and concerns from the public regarding a taxicab renewal application submitted by Cynthia Hansen (dba Cruzin Transportation) to conduct business in the City of Burlington. (R. Heft)

14. **RESOLUTIONS:**

A. **Resolution 4955(8)** - To Approve the Transfer of Certain Real Property to Shawn and Jeanita Karnes at 357 Lewis Street. (S. Rauch)

B. **Resolution 4956(9)** - To Approve the purchase of three new services trucks for the Department of Public Works. (J. Schultz)

C. **Resolution 4958(11)** - To approve Contract Change Order Number Two with Butters Fetting Co, Inc. for a decrease in the contract in the amount of \$6,209.64. (T. Preusker)

15. **ORDINANCES:** There are none.

16. **MOTIONS:**

A. **Motion 19-930** - To consider conditional approval of a Certificate of Appropriateness for 401-409 N. Pine Street. (T. Bauman)

B. **Motion 19-931** - To approve an Airport Hangar Lease with Brian A. Onstad as trustee of the Brian A. Onstad and Mandy A. Onstad Revocable Trust for property located at Hanger 824 on Hotel Taxiway, Burlington Municipal Airport, Burlington, Wisconsin. (S. Kott)

17. **ADJOURNMENT** (T. Meyer)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



COMMON COUNCIL REGULAR

ITEM NUMBER 5A

DATE: June 4, 2019

SUBJECT: MEETING MINUTES - To approve the Common Council Minutes for May 21, 2019.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The attached minutes are from the May 21, 2019 Common Council meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the attached minutes from the May 21, 2019 Common Council meeting.

TIMING/IMPLEMENTATION:

This item is scheduled for final consideration at the June 4, 2019 Common Council meeting.

Attachments

CC Min



City Clerk
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 - (262) 763-3474 fax
www.burlington-wi.gov

**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, May 21, 2019**

1. **Call to Order / Roll Call**

President Jon Schultz called the Common Council meeting to order at 8:02 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: Mayor Jeannie Hefty.

Student Representatives - Present: Jack Schoepke (BHS). Excused: Morgan Tracy (BHS).

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Public Works Director Peter Riggs, Fire Chief Alan Babe, Police Chief Mark Anderson, Library Director Joe Davies and Intern Nick Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - There were none.

5. **Approval of Minutes** - To Approve the Common Council Meeting Minutes for May 7, 2019. Motion: Alderman Preusker. Second: Alderman Heft. With all in favor, the motion carried.

6. **Letters and Communications** - There were none.

7. **Reports by Aldermanic Representatives and Department Heads**

Alderman Rauch provided a Park Board update, stating that two new members were welcomed, Rose Dolatowski and Marilee Hoffman. Also, Patricia Hoffman was elected President and Marilee Hoffman was elected Secretary/Vice President.

Alderman Preusker thanked the Burlington High School Varsity Soccer team for cleaning up the Burlington Cemetery.

8. **Reports** - To Approve Reports 1-4 as submitted.

Motion: Alderman Bauman. Second: Alderman Kott. With all in favor the motion carried.

9. **Payment of Prepays and Vouchers** - To approve the Prepaid and Vouchers list for bills accrued through May 21, 2019.

Motion: Alderman Kott. Second: Alderman Meyer. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

10. **Licenses** - There were none.
11. **Special Events** - To Approve Three (3) Special Event Permit Applications as submitted.
Motion: Alderman Meyer. Second: Alderman Bauman. With all in favor, the motion carried.
12. **Appointments and Nominations** - To approve Appointments as submitted.
- Sarah Guard, reappointment to the Library Board. Term expires 5/1/2022.
- Bernard Petersen, appointment to the Historic Preservation Committee, to replace Dennis Tully.
Term expires 1/4/2022.

Motion: Alderman Grandi. Second Alderman Bauman. With all in favor, the motion carried.
13. **PUBLIC HEARINGS:** There were none.
14. **RESOLUTIONS:**
- A. **Resolution 4952(5)** - To accept A Unanimous Petition for Direct Annexation of 0.84 acres for property located at W. State Street (002-03-19-31-032-000) in the Town of Burlington, Racine County, Wisconsin.

Motion: Alderman Heft. Second: Alderman Kott. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
- B. **Resolution 4953(6)** - To consider approving a two-year contract for part-time building inspection services with Municipal Services, LLC.

Motion: Alderman Rauch. Second: Alderman Preusker. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
- C. **Resolution 4954(7)** - To consider approving the award of bid to Axon Enterprise, Inc. for five years in the amount of \$57,296.74 for eighteen body cameras, three six-bay docking stations, user licenses, and cloud storage for the City of Burlington Police Department.

Motion: Alderman Schultz. Second: Alderman Heft. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
- D. **Resolution 4957(10)** - To approve Conveying a Sanitary Sewer Easement from the City of Burlington to Integrated Lubricants/Applied Material Solutions (AMS) for City Property Located at 2100 S. Pine St, Parcel Number 51-206-02-19-09-002-110.

Alderman Bauman recused himself from voting.
Motion: Alderman Preusker. Second: Alderman Rauch.
Discussion: Peter Riggs stated he would provide an updated Exhibit C.
Alderman Preusker then moved to amend Resolution 4957(10) to include a new Exhibit C. Alderman Grandi seconded.
Roll Call Vote to approve the amendment: Aye - 7. Nay - 0. The motion carried.
Roll Call Vote to approve the resolution as amended: Aye - 7. Nay - 0. The motion carried.
15. **ORDINANCES:** There were none.
16. **MOTIONS:**

- A. **Motion 19-928** - To allow alcoholic beverage consumption on premise at the Burlington Senior Center.
Motion: Alderman Bauman. Second: Alderman Preusker. With all in favor, the motion carried.
- B. **Motion 19-929** - To consider the annual insurance renewal with Ansay & Associates, LLC.
Motion: Alderman Kott. Second: Alderman Bauman. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
17. **ADJOURN INTO CLOSED SESSION**
Wis. Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- An update regarding Burlington Rescue Squad
- Motion: Alderman Meyer. Second: Alderman Grandi. Roll Call Vote: Aye - 8. Nay - 0. The motion carried and the meeting adjourned into Closed Session at 8:17 p.m.
18. **RECONVENE INTO OPEN SESSION**
Motion: Alderman Grandi. Second: Alderman Preusker. With all in favor, the meeting reconvened into Open Session at 9:06 p.m.
19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**
No action was taken.
20. **ADJOURNMENT**
Motion: Alderman Heft. Second: Alderman Kott. With all in favor, the meeting adjourned at 9:06 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington



DATE: June 4, 2019

SUBJECT: REPORTS - Approval of Reports 1-6 as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Attached please find the following reports:

1. Zoning Board of Appeals, 7-11-18
2. Park Board Minutes, 4-18-19
3. Historic Preservation Minutes-Amended, 4-25-19
4. Airport Minutes, 4-25-19
5. Police Fire Commission Minutes, 5-7-19
6. Committee of the Whole, 5-21-19

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that Council approve the submitted reports.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the June 4, 2019 Common Council meeting.

Attachments

- ZBA Minutes
- Park Board Minutes
- HPC Minutes
- Airport Minutes
- PFC Minutes

City of Burlington
Zoning Board of Appeals

Minutes from meeting held Wednesday, July 11, 2018 at 5:30pm at the City of Burlington Fire Station

1. Call to order 5:51 pm
2. Roll call – members present:
 - a. John Lynch Jr
 - b. Suzanne Boutcher
 - c. Tom Steffy
 - d. Lee Verhagen
 - e. Bill SmitzOther Attendees: Gregory Guidry
John Bjelajac
3. Approval of Minutes from May 16, 2018
Motion made by Suzanne Boutcher, second by Tom Steffy – motion carried
4. Citizen comments – none – motion to close made by Tom Steffy, second by Bill Smitz – motion carried
5. Letter and Communications: None
6. Old Business : None
7. Public Hearing – regarding setback for proposed residential building located at 1501 Sara Court to allow a 12.5 setback instead of the standard 25 foot.
Neil Demant – 3D construction presented drawing and photos of proposal
Mike & Jackie Bever – Home Owners presented reasons for request
Motion made to close Public Hearing by Lee Verhagen, second by Suzanne Boutcher – motion carried 5:56 pm
8. New Business: consideration to approve the Zoning Variance Application from Neil Demant regarding the setback at 1501 Sara Court
Motion to Deny the Zoning request made by Lee Verhagen, second by Suzanne Boutcher – Unanimous vote – motion carried – request is denied
9. Adjourn: Motion made by Suzanne Boutcher, second by Bill Smitz – motion carried – meeting adjourned 6:20pm

Minutes prepared by Lee Verhagen



Department of Public Works

Street & Park Department
2200 S. Pine Street, Burlington, WI 53105
(262) 342-1181 – (262) 539-3773 fax
www.burlington-wi.gov

**CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, APRIL 18, 2019 6:30PM**

President Jennifer Amborn called the meeting to order at 6:30 PM.

Roll Call: Present: President Jennifer Amborn, Commissioners Jeff Schopp, Jason Ledbetter, Patricia Hoffman, and Aldermanic Representative Steve Rauch. Also present: Peter Riggs, Director of Public Works. Excused: Commissioner Clay Brandt, Park Foreman Aaron DeGrave.

Approval of February 21, 2019 Park Board Minutes: President Amborn entertained a motion to approve the February 21, 2019 Park Board Minutes. Motion to approve made Commission Hoffman. Seconded by Aldermanic Representative Rauch. All voted aye, motion carried.

Citizen Comments: None.

Aldermanic Report: Aldermanic Representative Rauch advised the board that the City Council had approved dogs in the parks with exceptions including no dogs on Chocolate Fest grounds or any playgrounds. Riggs noted that both he and Park Foreman, Aaron DeGrave, were working on obtaining new signage for the parks. Riggs advised that the dogs not allowed sign were in the process of being taken down. The trash receptacles for the dog waste would be located directly above the existing trash cans in efforts to promote proper disposal.

Aldermanic Representative Rauch also mentioned that he was contacted by a resident questioning if anything could be done with Beverly Jo Park. Riggs advised this issue has come up in the past with several options being brought up including a playground. Riggs stated it could be further explored and put on the May meeting for further discussion.

Baseball 2000 (BB2K) Report: No report. Commissioner Ledbetter advised he had been unable to attend due to work obligations but was planning on attending the meeting this Saturday, April 20, 2019.

Director of Public Works Report:

Riggs advised the board that Monday, April 22, 2019 was Earth Day and Lucky Star Restaurant had donated the purchase of a tree to be installed at Wagner Park.

Riggs also advised the board that Friday, April 27, 2019 was Arbor Day where City crews along with the 4th grade of Burlington Catholic School would be assisting in the planting of nine (9) trees flanking the Water Tower.

Riggs announced the Burlington Rotary would be doing their Rotary Round 2 planting at both Wehmhoff and Riverside installing 42 trees between the two parks. City crews also conducted a large brush removal from the north side of Wehmhoff. Riggs reminded the board that Rotary had successfully assisted in the installation of several trees at Echo Park last fall. The Round 2 planting is scheduled to occur the weekend of May 11 & 12 with a rain date of May 18 & 19. The goal would be to have all trees in and planted prior to Chocolate Fest.

New Business:

A. Discussion regarding an Eagle Scout Project at Wehmhoff Jucker Park.

Will Nazarkewich presented his Eagle Scout project proposal to the board. Nazarkewich advised his project included the installation of a wood Gaga Ball Pit at Wehmhoff Jucker Park as well as the installation of two benches for players and those watching to sit on.

Commissioner Schopp questioned what type of material would be used on the inside. Nazarkewich stated it would most likely be turf or a sand type of material.

Commissioner Hoffman questioned if there was enough room there for the pit and would flooding be an issue. Riggs stated that flooding is an issue at this park which does pose a concern for the installation of the pit.

Alderman Rauch questioned if the pit could be installed near the basketball court and possibly utilize the old volleyball court sand on the inside.

Discussion ensued regarding Wehmhoff would be the appropriate park for this type of equipment and if so could it be installed in the place of the former volleyball sand area using that sand for a base. Questions were also raised regarding if the boards used would be treated. Nazarkewich advised the boards would be treated and noted he was hoping to have it installed this summer. Riggs also voiced concerns regarding the continued maintenance of the site after installation.

President Amborn entertained a motion to recommend proceeding with the project and working with Riggs to verify an appropriate site and materials. Commissioner Schopp motioned and Commissioner Hoffman seconded to approve the motion. All were in favor and the motion carried.

Old Business:

A. Discussion regarding the Comprehensive Outdoor Recreation Plan (CORP) for 2020 – 2025.

Blake, Ayres & Associates, presented the plans for the CORP explaining its purpose was to conduct analysis of all City owned parkland and greenways every five years to continue grant eligibility. Blake noted included in the CORP was the Capital Improvement Plan which would provide the board with a forecast on how all projects would be carried out financially. Blake advised his intention was craft a survey to be submitted to City residents for input followed by focus groups sessions to gain public input in order to formulate the current plan for the City for the next five (5) years. Blake stated this process would be ongoing for the next 6 months with a final report ready for the board's approval by September / October 2019.

Blake went into further detail with the board regarding how the CORP document would be laid out.

- Chapter 1 – Introduction
- Chapter 2 – Inventory and Analysis
- Chapter 3 – 5 year Recommendations – this chapter will list the current issues & inventory and provide costs on how to repair/replace
- Chapter 4 - Implementation - the basic how to's of each project/grant information and a CIP table

Blake further explained included in the CORP documents would be an asset summary sheet for each area which would show what is done, what needs to be completed and/or what could be added to make it better.

B. Discussion regarding the Riverside Park improvements.

Blake reminded the board that the grant application he submitted to the DNR Stewardship awarded the City an \$80,000 matching grant to repair shoreline erosion issues, establish trailhead and connection, construction of a pavilion (matching Wehmhoff Jucker) and construction of a kayak and boat launch.

Blake presented several options for the boat launch to the board and requested they determine which was the most favorable to move forward with. The board discussed the options presented and brought up several items they wanted to see as part of the launch site including: a possible paved spot for boat drop off, ADA accessibility and sustainability to the area. Blake also questioned the board on options for the new pavilion. The basic structure will be the same as Wehmhoff Jucker; however, Blake proposed several other options including whether the board wanted the ceiling to be closed or open, 4 columns on the sides or 3 and whether or not to have power in each column.

Blake noted he would work with Riggs to get a good survey together for residents and welcomed any feedback from the board. Once the survey was complete and results compiled he would determine an appropriate time for a focus group / public meeting to share the results and determine how to incorporate that into the CORP plan.

Other Items: None.

There being no further items for discussion, President Amborn entertained a motion for adjournment. Motion to adjourn made by Commissioner Ledbetter. Seconded by Aldermanic Representative Rauch. All voted aye, and President Amborn adjourned the meeting at 8:05 PM.

Minutes submitted by:

Angela Hansen
Administrative Assistant - Department of Public Works



**HISTORIC PRESERVATION COMMISSION
AMENDED MEETING MINUTES
THURSDAY, APRIL 25, 2019**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:30 p.m. Aldermanic Representative Susan Kott; Commissioners Frank Capra; Ken Morrison; and Kevin O'Brien were present. Commissioner Steve Wagner and Dennis Tully were excused. Student Representatives Tyler Van Patten and Grace Lashbrook were excused.

CITIZEN COMMENTS

Wendy Lynch, 132 Duane Street, explained removing the tar marks on Flippy's wall, 401 N. Pine Street, is the same price as painting it. Ms. Lynch asked the Commissioners if they would allow the whole wall to be painted without going through the process, since there is a limited time offer on the price to paint. Tanya Fonesca, Graef, stated "Citizen Comments" is not for discussion, unless it is on the agenda. Commissioner O'Brien stated the Commissioners have made quick decisions in the past that were wrong choices, so did not want to rush with this decision.

Judith Schulz, 533 Milwaukee Avenue, stated that Preservation Racine is giving an award to 149 Edward Street and 233 Edward Street in Burlington for their buildings.

APPROVAL OF MINUTES

Aldermanic Representative Kott moved, and Commissioner Morrison seconded to approve the minutes of February 28, 2019.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

- A. To consider approving a Certificate of Appropriateness application from Teacher Place for property located at *533 Milwaukee Avenue* for the restoration to the front façade.
 - Chairman Eisenhardt introduced and opened this item for discussion.
 - Ms. Foneca stated the owner is proposing to repair and maintain the façade, repaint the wood, and make improvements on the signage. Ms. Fonseca further stated there was a typo in the memorandum where BDO board should be MDO board.
 - Ms. Schulz, owner, presented pictures and samples of the building before and after repairs that were done previously.

- Commissioner O'Brien explained that sometimes material cannot be used like it was in the past, so other material is required to be used. Chairman Eisenhardt asked what Fypon was. Ms. Fonesca answered it is like a polyurethane product that replicates the look of wood trim. The Commissioners questioned if the colors being proposed should not be approved, since they are not historic colors to begin with from 19 years ago. Ms. Schulz stated these colors were approved back in 2000, and the same colors are being used to re-paint.
 - Ms. Schulz commented that someone wrote incorrect information on her application.
 - Commissioner O'Brien asked Ms. Schulz if she had received any other quotes for the job. Ms. Schulz responded yes there were multiple bids, but was pleased with the work this company had done in the past.
 - There were no further comments.
 - Aldermanic Representative Kott moved, and Commissioner Capra seconded to approve the Certificate of Appropriateness to restore the front façade, provided the colors used are consistent with historic colors to match the existing colors.
 - All were in favor and the motion carried.
- B.** To consider approving a Certificate of Appropriateness application from Teacher Place for property located at *541 Milwaukee Avenue* for the restoration to the front façade.
- Chairman Eisenhardt introduced and opened this item for discussion.
 - Ms. Schulz shared a little history that the Grand Army of the Republic used to meet upstairs years ago.
 - Commissioner O'Brien questioned if 533 & 541 Milwaukee Avenue are non-profit businesses. Ms. Schulz replied yes they are non-profit and the 43rd year in Burlington.
 - There were no further comments.
 - Aldermanic Representative Kott moved, and Commissioner Capra seconded to approve the Certificate of Appropriateness to restore the front façade, provided the colors used are consistent with historic colors to match the existing colors.
 - All were in favor and the motion carried.
- C.** A Façade Grant Program application from Teacher Place for property located at *533 Milwaukee Avenue* for the restoration to the front façade.
- Chairman Eisenhardt introduced and opened this item for discussion.

- The Commissioners discussed whether 533 & 541 Milwaukee Avenue is one building or two, because there is one tax parcel for both addresses. Ms. Schulz explained 19 years ago this body had encouraged two façade grants. Ms. Schulz further explained there are two water lines, but one tax parcel because State has jurisdiction approval over the building changes regarding fire doors. Ms. Fonesca stated the GIS map on Racine County shows one tax parcel with a tie line, which separates the building. Aldermanic Representative Kott asked if the building could be sold as two separate buildings. Ms. Schulz answered yes, plus there is a door way that connects the two buildings. Commissioner Morrison asked what has happened with similar façades. Chairman Eisenhardt responded multiple façade grants were given to similar properties.
- There were no further comments.
- Aldermanic Representative Kott moved, and Commissioner Capra seconded to approve the Façade Grant to restore the front façade.
- Roll call: Chairman Eisenhardt; Aldermanic Representative Kott; and Commissioners Capra; Morrison; and O'Brien.
- All were in favor and the motion carried.

Student Representative Grace Lashbrook arrived at 6:22 pm.

D. A Façade Grant Program application from Teacher Place for property located at *541 Milwaukee Avenue* for the restoration to the front façade.

- Chairman Eisenhardt introduced and opened this item for discussion.
- There were no comments.
- Aldermanic Representative Kott moved, and Commissioner Capra seconded to approve the Façade Grant to restore the front façade.
- Roll call: Chairman Eisenhardt; Aldermanic Representative Kott; and Commissioners Capra; Morrison; and O'Brien.
- All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status

- Chairman Eisenhardt introduced and opened this item for discussion.

- Chairman Eisenhardt asked how far along 557 N. Pine Street is with completing the façade repairs. Gregory Guidry, Building Inspector, replied the construction portion is completed, however, the owner ran into issues and found rotten wood, which is being replaced with a flat wood panel, as it was originally, instead of the raised design. The Commissioners questioned if a building permit has been issued for 164 E. Washington Street. Mr. Guidry answered no one has applied for one. Mr. Guidry stated the building is under contract, and the city has been told the same work that was approved would be done. Mr. Guidry further stated Brian Torgerson will be liable for any permits. Ms. Fonseca explained if the applicant wants any changes, they will need to propose those ideas.
- Aldermanic Representative Kott asked if anyone had been paid out last month. Chairman Eisenhardt responded no, but 164 E. Washington got approved for three façade grants.

Student Representative Tyler Van Patten arrived at 6:30 pm.

ADJOURNMENT

Commissioner Morrison moved, and Commissioner O'Brien seconded to adjourn the meeting at 6:32 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson
Administrative Assistant

Minutes

City of Burlington – Airport Committee
Burlington Municipal Airport
Burlington, WI

Date: April 25, 2019

Meeting was called to order at 6:05 pm by Chairman Jerry DeLay at the BUU Terminal Building.

Present: Alderman Ryan Heft
Annette Rule
David Uhen
Jerry DeLay
Excused: Gary Meisner
Rob Bach
Arlene Runkel

Motion was made by Annette Rule, seconded by Ryan Heft to approve the November 29, 2018 minutes as written. Motion carried.

Open Floor Audience comments: None

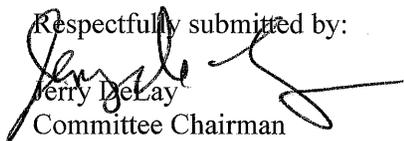
Airport Manager's Report:
Future five year strategy plan was discussed.

There being no further business, motion was made by Dave Uhen, seconded by Annette Rule, to adjourn the meeting. Motion carried.

Meeting was adjourned at 6:20 pm.

Next meeting date is May 23, at 6:00 pm.

Respectfully submitted by:


Jerry DeLay
Committee Chairman



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES

City of Burlington Police and Fire Commission
Burlington Fire Department
165 W. Washington Street, Burlington, Wisconsin
May 7, 2019

1. Call to Order:

Commissioner Hintz called the meeting to order at 5:32 p.m.

2. Roll Call:

Commissioners in attendance Peter Hintz, Kevin Morrow, Mark McMullen, Fire Chief Alan Babe and Police Chief Mark Anderson. Commissioner Jeff Erickson was absent.

3. Public Comments:

None.

4. Approval of Minutes

The minutes from the April 2, 2019 PFC meeting was approved on a motion to approve by Commissioner Morrow, seconded by Commissioner McMullen all ayes motion carried.

5. Fire Chief Business

None.

6. Police Chief Business

On a motion by Commissioner McMullen and seconded by Commissioner Morrow at 5:35pm all ayes carried the motion we convened into closed session pursuant to section 19.85 (1) (c) Wisconsin statutes for conducting employment, promotion, compensation, or performance evaluation data of any public employee over which this governmental body has jurisdiction or exercises responsibility.

On a motion by Commissioner Morrow and seconded by Commissioner McMullen we reconvened into open session at 5:50pm all ayes carried the motion.

No action was taken on items discussed in closed session.

7. Police and Fire Commission Business

None.

8. Adjourn

Motion by Commissioner McMullen to adjourn seconded by Commissioner Morrow, all ayes carried the motion at 5:52p.m.

Respectfully submitted,
Commissioner Erickson, Secretary



DATE: June 4, 2019

SUBJECT: **PREPAID AND VOUCHERS** - To approve the Prepaid and Vouchers list for bills accrued through June 4, 2019.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

Attached please find the Prepaid and Voucher list for bills accrued through June 4, 2019:

Total Prepaid:	\$ 47,371.36
Total Vouchers:	\$425,309.63
Grand Total:	<u>\$472,680.99</u>

BUDGET/FISCAL IMPACT:

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$382,320.00 EMC Insurance Co. - Commercial Insurance 05/15/2019 to 05/15/2020
2. \$ 25,879.99 Ascent Aviation Group Inc - 100LL Aviation Gasoline
3. \$ 7,996.40 Kapur & Associates - 2019 Burlington Streets Program 04/01/2019 to 04/27/2019
4. \$ 6,900.00 Breezy Hills Nursery Inc - Trees for Rotary
5. \$ 5,839.07 Mangold Insurance - General Liability-Pool Corp 05/03/2019 to 05/03/2020

RECOMMENDATION:

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$472,680.99.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the June 4, 2019 Common Council meeting.

Attachments

- Prepaid 05.17.19
- Prepaid 05.23.19
- Vouchers 06.04.19

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100160000						
100-160000 PREPAID EXPENDITURES	WEST BEND MUTUAL	ACCT #100018597200-COMM POOL	051619	05/16/2019	2,970.00	05/17/2019
100-160000 PREPAID EXPENDITURES	Mangold Insurance	Gen Liability-Pool Corp	385	05/13/2019	5,839.07	05/17/2019
100-160000 PREPAID EXPENDITURES	ACUITY INSURANCE	AUTO/PROPERTY - POOL CORP	ZC8978-7 2019	05/15/2019	813.00	05/17/2019
Total 100160000:					9,622.07	
100239006						
100-239006 LAW-VISION	SUPERIOR VISION INSURANCE	Policy No. 14150001 June Billing	267396	05/17/2019	608.23	05/17/2019
Total 100239006:					608.23	
100434312000						
100-434312-000 OPERATOR LICENSES	RICHTER'S MARKETPLACE	Refund-Operators License-Blank, Jacob	REFUND	05/16/2019	25.00	05/17/2019
Total 100434312000:					25.00	
100434321120						
100-434321-120 RESIDENTIAL BLDG PERMI	RICE, CHARLOTTE	REFUND-PERMIT APPLICATION	051319	05/15/2019	150.00	05/17/2019
Total 100434321120:					150.00	
100444412000						
100-444412-000 PARKING VIOLATIONS	ARENA, JACOB H	REMBURSE-PARKING CITATION DQ80DBC650	051419	05/15/2019	20.00	05/17/2019
Total 100444412000:					20.00	
100454521001						
100-454521-001 BOND FEES	WILLIAMS BAY POLICE DEPAR	Jackl, Anthony J Warrant #19016	19016	05/14/2019	149.20	05/17/2019
Total 100454521001:					149.20	
100454591000						
100-454591-000 PARK DEPT	FIBISH, SABRINA	SECURITY DEPOSIT REFUND	REFUND	05/15/2019	100.00	05/17/2019
Total 100454591000:					100.00	
100515121225						
100-515121-225 MUNI COURT - TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22739272	05/15/2019	60.69	05/17/2019
Total 100515121225:					60.69	
100515132153						
100-515132-153 ADMIN - EBC	EMPLOYEE BENEFITS CORPO	EBC ADMIN	2538173	05/15/2019	12.50	05/17/2019
Total 100515132153:					12.50	
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291 05/19	05/04/2019	16.60	05/17/2019
100-515132-225 ADMIN - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347405 201	05/04/2019	23.32	05/17/2019
Total 100515132225:					39.92	
100515132310						
100-515132-310 ADMIN - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES ADMIN OFFICE SUPPLIES	8054234774	05/04/2019	89.69	05/17/2019
Total 100515132310:					89.69	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100515141153						
100-515141-153 FINANCE - EMPLOYEE BEN	EMPLOYEE BENEFITS CORPO	EBC FINANCE	2538173	05/15/2019	2.50	05/17/2019
Total 100515141153:					2.50	
100515141225						
100-515141-225 FINANCE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347405 201	05/04/2019	23.32	05/17/2019
100-515141-225 FINANCE - TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22739272	05/15/2019	131.43	05/17/2019
Total 100515141225:					154.75	
100515141310						
100-515141-310 FINANCE - OFFICE SUPP/P	STAPLES BUSINESS ADVANTA	STAPLES CITY FINANCE SUPPLIES	8054234774	05/04/2019	23.10	05/17/2019
Total 100515141310:					23.10	
100515141330						
100-515141-330 FINANCE - TRAVEL	DEQUAKER, STEVE	Reimbursement-Meals	051419	05/14/2019	98.00	05/17/2019
Total 100515141330:					98.00	
100525211153						
100-525211-153 POLICE - EMP BENEFITS C	EMPLOYEE BENEFITS CORPO	EBC POLICE	2538173	05/15/2019	12.50	05/17/2019
Total 100525211153:					12.50	
100525211225						
100-525211-225 POLICE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347405 201	05/04/2019	116.56	05/17/2019
100-525211-225 POLICE - TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22739272	05/15/2019	186.40	05/17/2019
Total 100525211225:					302.96	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES POLICE DEPT	8054234774	05/04/2019	479.31	05/17/2019
Total 100525211310:					479.31	
100525220225						
100-525220-225 FIRE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE FIRE	829440291 05/19	05/04/2019	46.40	05/17/2019
100-525220-225 FIRE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347405 201	05/04/2019	93.26	05/17/2019
Total 100525220225:					139.66	
100525220244						
100-525220-244 FIRE - REPAIR MAINT EQUI	BAYCOM INC	Panel Knob	EQUIPINV_020214	05/14/2019	16.00	05/17/2019
Total 100525220244:					16.00	
100525220310						
100-525220-310 FIRE - OFFICE SUPPLIES	STAPLES BUSINESS ADVANTA	STAPLES FIRE DEPT SUPPLIES	8054234774	05/04/2019	10.40	05/17/2019
Total 100525220310:					10.40	
100525220389						
100-525220-389 FIRE - PROTECTIVE CLOTH	5 ALARM	5 Alarm Fire & Safety - Equipment	186544-1	05/08/2019	602.00	05/17/2019
Total 100525220389:					602.00	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100535321225						
100-535321-225 STREETS - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347405 201	05/04/2019	46.63	05/17/2019
Total 100535321225:					46.63	
100535321310						
100-535321-310 STREETS - OFF SUPP/POS	STAPLES BUSINESS ADVANTA	STAPLES STREET OFFICE SUPPLIES	8054234774	05/04/2019	298.63	05/17/2019
Total 100535321310:					298.63	
100535321350						
100-535321-350 STREETS - REP MAINT SUP	CULLIGAN OF BURLINGTON	CULLIGAN DPW ACCT # 19385673 (split)	221854	05/01/2019	23.04	05/17/2019
Total 100535321350:					23.04	
10055551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0635-112-551	0635112551APR19	05/05/2019	25.27	05/17/2019
Total 10055551220:					25.27	
10055551350						
100-555551-350 PARKS - REPAIR/MTCE SUP	CULLIGAN OF BURLINGTON	CULLIGAN DPW ACCT # 19385673 (split)	221854	05/01/2019	11.52	05/17/2019
100-555551-350 PARKS - REPAIR/MTCE SUP	RUNDLE-SPENCE	Toilet Repairs	S2756443.001	05/02/2019	52.36	05/17/2019
Total 10055551350:					63.88	
251555511153						
251-555551-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC LIBRARY	2538173	05/15/2019	12.50	05/17/2019
Total 251555511153:					12.50	
251555511225						
251-555551-225 TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22739272	05/15/2019	179.55	05/17/2019
Total 251555511225:					179.55	
251555511327						
251-555551-327 MATERIALS	USA TODAY	USA TODAY LIBRARY ACCT 4188826	0619USA	05/16/2019	339.99	05/17/2019
251-555551-327 MATERIALS	WT COX SUBSCRIPTIONS	WT Cox: Account Number 2060246	2060246 2019	05/13/2019	29.36	05/17/2019
Total 251555511327:					369.35	
251555511345						
251-555551-345 PROGRAMS	HAASE, SARAH	FEE FOR ZUMBA PROGRAM	051519	05/15/2019	50.00	05/17/2019
251-555551-345 PROGRAMS	PARRETT, COURTNEY	SUPPLIES-PROGRAM	051019	05/10/2019	113.93	05/17/2019
251-555551-345 PROGRAMS	MELCHI, JENNIFER	reimbursement - supplies	051119	05/13/2019	9.00	05/17/2019
251-555551-345 PROGRAMS	SKYBOUND CANINE ENTERTAI	TRICK DOG SHOW	081319	05/15/2019	300.00	05/17/2019
Total 251555511345:					472.93	
621575740153						
621-575740-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WWTP	2538173	05/15/2019	10.00	05/17/2019
Total 621575740153:					10.00	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6268-292-660	6268292660APR19	05/02/2019	43.26	05/17/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8635-875-051	8635875051APR19	05/07/2019	53.07	05/17/2019

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 621575740220:					96.33	
621575740249						
621-575740-249 LABORATORY	STAPLES BUSINESS ADVANTA	STAPLES WWTP OFFICE SUPPLIES	8054234774	05/04/2019	196.14	05/17/2019
Total 621575740249:					196.14	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	STAPLES BUSINESS ADVANTA	STAPLES WWTP OFFICE SUPPLIES	8054234774	05/04/2019	54.27	05/17/2019
Total 621575740310:					54.27	
622509210000						
622-509210-000 OFFICE SUPPLY	AT & T	262 763-3747 163 6 (split)	262763347405 201	05/04/2019	46.64	05/17/2019
Total 622509210000:					46.64	
622509330000						
622-509330-000 TRANSPORTATION-SUPPLI	CHICO'S, LLC	mower parts	8613	05/10/2019	91.80	05/17/2019
Total 622509330000:					91.80	
622509350000						
622-509350-000 GENERAL PLANT-SUPPLIE	CULLIGAN OF BURLINGTON	CULLIGAN DPW ACCT # 19385673 (split)	221854	05/01/2019	23.04	05/17/2019
Total 622509350000:					23.04	
623575740220						
623-575740-220 ELECTRIC	WE ENERGIES	3243-871-135	3243871135APR19	05/12/2019	119.44	05/17/2019
623-575740-220 ELECTRIC	WE ENERGIES	4066-688-457	4066688457APR19	05/12/2019	73.38	05/17/2019
623-575740-220 ELECTRIC	WE ENERGIES	4619-277-006	4619277006APR19	05/13/2019	445.73	05/17/2019
623-575740-220 ELECTRIC	WE ENERGIES	6280-861-972	6280861972APR19	05/13/2019	19.76	05/17/2019
623-575740-220 ELECTRIC	WE ENERGIES	6831-002-581	6831002581APR19	05/12/2019	31.98	05/17/2019
623-575740-220 ELECTRIC	WE ENERGIES	7460-654-921	7460654921APR19	05/13/2019	62.34	05/17/2019
623-575740-220 ELECTRIC	WE ENERGIES	8460-785-002	8460785002APR19	05/13/2019	30.50	05/17/2019
Total 623575740220:					783.13	
623575740225						
623-575740-225 TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347405 201	05/04/2019	69.95	05/17/2019
623-575740-225 TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22739272	05/15/2019	60.69	05/17/2019
Total 623575740225:					130.64	
Grand Totals:					15,642.25	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
----------------------	-------------	-------------	----------------	--------------	-----------------------	-----------

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T	287278196495	287278196495X051	05/05/2019	124.08	05/23/2019
Total 100515132225:					124.08	
100515141225						
100-515141-225 FINANCE - TELEPHONE	AT & T	287278196495	287278196495X051	05/05/2019	124.08	05/23/2019
Total 100515141225:					124.08	
100515161298						
100-515161-298 ATTORNEY - CONTRACT S	VONBRIESEN & ROPER, S.C.	Von Briesen & Roper - Labor & Employment	11794	05/13/2019	137.50	05/23/2019
Total 100515161298:					137.50	
100525211225						
100-525211-225 POLICE - TELEPHONE	AT & T	287278196495	287278196495X051	05/05/2019	165.45	05/23/2019
Total 100525211225:					165.45	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	MINUTEMAN PRESS OF BURLI	business cards-Police	38709	05/17/2019	49.00	05/23/2019
Total 100525211310:					49.00	
100525231310						
100-525231-310 BLDG INSP - OPERATING S	MINUTEMAN PRESS OF BURLI	business cards-Gregory Guidry	38709	05/17/2019	49.00	05/23/2019
Total 100525231310:					49.00	
100535321220						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	0688-843-174	0688843174MAY19	05/14/2019	397.57	05/23/2019
100-535321-220 STREETS - UTILITIES	WE ENERGIES	7617-269-652	7617269652APR19	05/13/2019	42.92	05/23/2019
Total 100535321220:					440.49	
100535321225						
100-535321-225 STREETS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 05/19	05/19/2019	89.61	05/23/2019
Total 100535321225:					89.61	
100535321261						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0088-492-988	0088492988APR19	05/12/2019	50.25	05/23/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	2019-198-266	2019198266MAY19	05/14/2019	41.93	05/23/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	3073-922-427	3073922427APR19	05/12/2019	17.33	05/23/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	3277-994-067	3277994067APR19	05/13/2019	48.77	05/23/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4067-122-145	4067122145APR19	05/10/2019	23.02	05/23/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5639-265-567	5639265567APR19	05/13/2019	305.42	05/23/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6438-309-692	6438309692APR19	05/15/2019	104.93	05/23/2019
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6838-102-431	6838102431APR19	05/14/2019	260.92	05/23/2019
Total 100535321261:					852.57	
100535321350						
100-535321-350 STREETS - REP MAINT SUP	SELL, CALVIN	REIMBURSE-ADDRESS MARKER	052219	05/22/2019	162.01	05/23/2019
Total 100535321350:					162.01	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
10055551220						
100-55551-220 PARKS - UTILITIES	WE ENERGIES	0235-568-359	0235568359APR19	05/13/2019	563.89	05/23/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	1486-453-053	1486453053APR19	05/13/2019	18.00	05/23/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	2672-334-997	2672334997APR19	05/13/2019	207.84	05/23/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	3406-030-405	3406030405APR19	05/12/2019	51.32	05/23/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	3832-053-838	3832053838APR19	05/08/2019	18.54	05/23/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	4278-074-627	4278074627MAY19	05/13/2019	40.45	05/23/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	4447-370-241	4447370241APR19	05/13/2019	40.98	05/23/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	4484-977-713	4484977713MAY19	05/13/2019	69.85	05/23/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	4485-586-752	4485586752APR19	05/13/2019	74.17	05/23/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	5200-062-983	5200062983APR19	05/13/2019	17.33	05/23/2019
100-55551-220 PARKS - UTILITIES	WE ENERGIES	5276-292-324	5276292324APR19	05/13/2019	22.17	05/23/2019
Total 10055551220:					1,124.54	
10055551225						
100-55551-225 PARKS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 05/19	05/19/2019	44.81	05/23/2019
Total 10055551225:					44.81	
25155511247						
251-55511-247 REPAIR,MAINTENANCE BUI	DONERITE JANITORIAL SERV I	Library Janitorial Service	3366	05/20/2019	1,310.00	05/23/2019
Total 25155511247:					1,310.00	
25155511345						
251-55511-345 PROGRAMS	ANDERS, MARY	SUPPLIES-PROGAM	052119	05/21/2019	12.00	05/23/2019
251-55511-345 PROGRAMS	HENNINGFELD, RON	CHEESEMAKING PROGRAM	052219	05/23/2019	50.00	05/23/2019
251-55511-345 PROGRAMS	VILLA, NATHAN	The Spice House Program	052119	05/21/2019	150.00	05/23/2019
Total 25155511345:					212.00	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	7672-906-685	7672906685APR19	05/13/2019	308.49	05/23/2019
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8098-971-449	8098971449APR19	05/14/2019	45.81	05/23/2019
Total 621575740220:					354.30	
621575740225						
621-575740-225 TELEPHONE	TDS	TDS WWTP 262-539-3646	262-539-3646 05/19	05/19/2019	190.02	05/23/2019
621-575740-225 TELEPHONE	VERIZON WIRELESS	SCADA WWTP Acct # 242013605-00001	9829814830	05/10/2019	29.64	05/23/2019
Total 621575740225:					219.66	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	MINUTEMAN PRESS OF BURLI	business cards-Donny Hefty	38709	05/17/2019	49.00	05/23/2019
Total 621575740310:					49.00	
622509210000						
622-509210-000 OFFICE SUPPLY	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 05/19	05/19/2019	89.61	05/23/2019
622-509210-000 OFFICE SUPPLY	AT & T	414 r24-8901 367 9	414R2489105	05/10/2019	68.95	05/23/2019
Total 622509210000:					158.56	
623575740200						
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	608212	05/16/2019	30,119.22	05/23/2019
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	609613	05/16/2019	25,879.99	05/23/2019
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	609620	05/16/2019	30,119.22-	05/23/2019

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 623575740200:					25,879.99	
623575740220						
623-575740-220 ELECTRIC	WE ENERGIES	6069-094-440	6069094440APR19	05/13/2019	182.46	05/23/2019
Total 623575740220:					182.46	
Grand Totals:					31,729.11	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100160000						
100-160000 PREPAID EXPENDITURES	EMC INSURANCE COMPANY	EMC Commercial Acct 5X90433	D-9640047	05/20/2019	382,320.00	
Total 100160000:					382,320.00	
100515121248						
100-515121-248 MUNI COURT - REP & MAIN	DONERITE JANITORIAL SERV I	City Hall Split Muni Court	3368	05/20/2019	45.00	
Total 100515121248:					45.00	
100515121310						
100-515121-310 MUNI COURT - OFFICE SUP	MINUTEMAN PRESS OF BURLI	envelopes-Muni Court	38726	05/20/2019	170.17	
Total 100515121310:					170.17	
100515132248						
100-515132-248 REPAIRS & MAINT BUILDIN	MENARDS	Paint and Supplies-Meg office	92830	05/16/2019	38.72	
100-515132-248 REPAIRS & MAINT BUILDIN	REINEMANS, INC.	Paint & Supplies-Meg office	163203	05/16/2019	1.49	
100-515132-248 REPAIRS & MAINT BUILDIN	REINEMANS, INC.	Paint & Supplies-Meg office	163236	05/16/2019	42.28	
100-515132-248 REPAIRS & MAINT BUILDIN	REINEMANS, INC.	Paint & Supplies-Meg office	163531	05/21/2019	37.99	
100-515132-248 REPAIRS & MAINT BUILDIN	VORPAGEL SERVICE INC.	Rpr AC-Downstairs City Hall	44504	04/30/2019	486.63	
100-515132-248 REPAIRS & MAINT BUILDIN	DONERITE JANITORIAL SERV I	City Hall Split Admin	3368	05/20/2019	270.00	
Total 100515132248:					877.11	
100515132310						
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1432909	04/03/2019	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1444322	05/08/2019	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1446608	05/15/2019	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1448851	05/22/2019	2.97	
Total 100515132310:					11.88	
100515132399						
100-515132-399 ADMIN - SUNDRY EXPENSE	RICHTER'S MARKETPLACE	Richter's Marketplace - #1083 City Hall	051719CH	05/17/2019	5.85	
Total 100515132399:					5.85	
100515140248						
100-515140-248 CLERK-REPAIRS & MAINT B	VORPAGEL SERVICE INC.	Rpr AC-Downstairs City Hall	44504	04/30/2019	486.63	
100-515140-248 CLERK-REPAIRS & MAINT B	DONERITE JANITORIAL SERV I	City Hall Split Clerk	3368	05/20/2019	45.00	
Total 100515140248:					531.63	
100515141248						
100-515141-248 FINANCE - REP AND MAINT	DONERITE JANITORIAL SERV I	City Hall Split Finance	3368	05/20/2019	270.00	
Total 100515141248:					270.00	
100525211159						
100-525211-159 POLICE - CLOTHING ALLO	GALLS, LLC	GALLS INC POLICE DEPT SUPPLIES	BC0832618	05/06/2019	1,972.85	
Total 100525211159:					1,972.85	
100525211211						
100-525211-211 POLICE - PHYSICALS	AURORA HEALTH CARE	Acct #600003827 Dennis, Matthew C	173698291*	04/10/2019	61.00	
Total 100525211211:					61.00	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100525211242						
100-525211-242 POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #906 MAINTENANCE SUPPLIES	1934	05/17/2019	98.93	
100-525211-242 POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #907 MAINTENANCE SUPPLIES	1935	05/17/2019	98.93	
Total 100525211242:					197.86	
100525211299						
100-525211-299 POLICE - SUNDRY CONTRA	DONERITE JANITORIAL SERV I	DONERITE BILLING POLICE	3369	05/20/2019	675.00	
Total 100525211299:					675.00	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	MENARDS	Supplies-Police Dept	93456	05/24/2019	8.99	
100-525211-310 POLICE - OFF SUPP-POSTA	GOOSEBERRIES	Police Memorial	382189-07	05/15/2019	1,151.11	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - #1012 Police Dept	051419PD	05/14/2019	5.85	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - #1012 Police Dept	052319PD	05/23/2019	15.34	
Total 100525211310:					1,181.29	
100525211330						
100-525211-330 POLICE - TRAVEL	FROEDTERT SOUTH	BLS Healthcare Provider e-card distributed	050919	05/09/2019	69.00	
Total 100525211330:					69.00	
100525211344						
100-525211-344 POLICE - JANITOR SUPPLIE	MENARDS	Supplies-Police Dept	92751	05/15/2019	41.55	
100-525211-344 POLICE - JANITOR SUPPLIE	REINEMANS, INC.	Supplies-Police Dept	163916	05/28/2019	3.41	
Total 100525211344:					44.96	
100525211347						
100-525211-347 POLICE - FIREARM SUPP/R	VILLAGE OF MOUNT PLEASAN	Range Rental	6029	04/30/2019	270.00	
Total 100525211347:					270.00	
100525211381						
100-525211-381 POLICE - INVESTIGATIONS	CIOX HEALTH	Medical Records Request - Smth, Brandon	274462689	05/16/2019	27.30	
Total 100525211381:					27.30	
100525220157						
100-525220-157 FIRE - INSERVICE TRAININ	GATEWAY - KENOSHA CAMPU	0158976 City of Burlington Fire Dept	24605	05/20/2019	1,524.64	
Total 100525220157:					1,524.64	
100525220244						
100-525220-244 FIRE - REPAIR MAINT EQUI	ATLAS OUTFITTERS	Purest Duffel	13721	05/03/2019	384.25	
Total 100525220244:					384.25	
100525220248						
100-525220-248 FIRE - REPAIR MAINT BLDG	MENARDS	Supplies-Fire Dept	93042	05/19/2019	56.23	
100-525220-248 FIRE - REPAIR MAINT BLDG	MENARDS	Supplies-Fire Dept	93147	05/20/2019	20.94	
100-525220-248 FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	supplies-Fire Dept	163518	05/21/2019	4.31	
100-525220-248 FIRE - REPAIR MAINT BLDG	BURLINGTON GLASS, INC.	Plexiglass	176877	05/20/2019	240.00	
Total 100525220248:					321.48	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100525220296						
100-525220-296 Emergency Medical	MENARDS	Supplies-Fire Dept	93147	05/20/2019	119.19	
100-525220-296 Emergency Medical	EMERGENCY MED. PRODUCTS	EMP Fire Dept Supplies	2071950	05/13/2019	4,381.87	
100-525220-296 Emergency Medical	EMERGENCY MED. PRODUCTS	EMP Fire Dept Supplies	2072264	05/14/2019	341.84	
100-525220-296 Emergency Medical	EMERGENCY MED. PRODUCTS	EMP Fire Dept Supplies	2072470	05/15/2019	67.39	
Total 100525220296:					4,910.29	
100525231248						
100-525231-248 BLDG INSP REP & MAINT B	VORPAGEL SERVICE INC.	Rpr AC-Downstairs City Hall	44504	04/30/2019	486.63	
100-525231-248 BLDG INSP REP & MAINT B	DONERITE JANITORIAL SERV I	City Hall Split Bldg	3368	05/20/2019	45.00	
Total 100525231248:					531.63	
100535321157						
100-535321-157 Inservice Training	WI RURAL WATER ASSOCIATIO	Consolidated Safety (split)	3703	05/09/2019	152.94	
Total 100535321157:					152.94	
100535321159						
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1432909	04/03/2019	34.69	
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1444322	05/08/2019	30.65	
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1446608	05/15/2019	32.45	
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1448851	05/22/2019	30.66	
Total 100535321159:					128.45	
100535321242						
100-535321-242 STREETS - REP MAINT VE	BUMPER TO BUMPER BURLING	#55 Knock Sensor	I-359668	05/09/2019	8.45	
Total 100535321242:					8.45	
100535321244						
100-535321-244 STREETS - REP MAINT EQ	BUMPER TO BUMPER BURLING	#603 Air Filter	I-359482	05/06/2019	7.98	
Total 100535321244:					7.98	
100535321248						
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1446608	05/15/2019	31.66	
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1446609	05/15/2019	13.61	
Total 100535321248:					45.27	
100535321310						
100-535321-310 STREETS - OFF SUPP/POS	MINUTEMAN PRESS OF BURLI	Blueprints-DPW	38586	05/09/2019	10.00	
100-535321-310 STREETS - OFF SUPP/POS	CANON FINANCIAL SERVICES,	Contrat No. WI#505ENT-M15-MFD (split)	20104322	05/13/2019	46.20	
100-535321-310 STREETS - OFF SUPP/POS	CANON FINANCIAL SERVICES,	Contract No. 3091 /505ENT-M15-MFDCopier	20104323	05/13/2019	5.59	
Total 100535321310:					61.79	
100535321350						
100-535321-350 STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	shop supplies	I-359455	05/06/2019	89.93	
100-535321-350 STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	shop supplies	I-359655	05/09/2019	26.14	
Total 100535321350:					116.07	
10055551157						
100-555551-157 Inservice Training	WI RURAL WATER ASSOCIATIO	Consolidated Safety (split)	3703	05/09/2019	76.47	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100555551157:					76.47	
100555551159						
100-555551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	1444322	05/08/2019	27.00-	
100-555551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1432909	04/03/2019	34.69	
100-555551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1444322	05/08/2019	57.66	
100-555551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1446608	05/15/2019	32.45	
100-555551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1448851	05/22/2019	30.65	
Total 100555551159:					128.45	
100555551242						
100-555551-242 PARKS - REPAIR MAINT VE	BUMPER TO BUMPER BURLING	#55 Knock Sensor	I-359668	05/09/2019	8.44	
Total 100555551242:					8.44	
100555551244						
100-555551-244 PARKS - REPAIR MAINT EQ	BUMPER TO BUMPER BURLING	#603 Air Filter	I-359482	05/06/2019	7.97	
Total 100555551244:					7.97	
100555551248						
100-555551-248 PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1446608	05/15/2019	31.65	
100-555551-248 PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1446609	05/15/2019	6.80	
Total 100555551248:					38.45	
100555551310						
100-555551-310 PARKS - OFFICE SUPP, PO	CANON FINANCIAL SERVICES,	Contrat No. WI#505ENT-M15-MFD (split)	20104322	05/13/2019	23.10	
100-555551-310 PARKS - OFFICE SUPP, PO	CANON FINANCIAL SERVICES,	Contract No. 3091 /505ENT-M15-MFDCopier	20104323	05/13/2019	2.80	
Total 100555551310:					25.90	
100555551350						
100-555551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies-DPW	162813	05/09/2019	26.99	
100-555551-350 PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	shop supplies	I-359455	05/06/2019	89.92	
100-555551-350 PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	shop supplies	I-359655	05/09/2019	26.13	
Total 100555551350:					143.04	
100555561298						
100-555561-298 FORESTRY-CONTRACT SE	BREEZY HILL NURSERY INC.	Trees for Rotary Event	I-223035	05/06/2019	6,900.00	
100-555561-298 FORESTRY-CONTRACT SE	STUMP GRINDING 4 LESS, LLC	ground out stumps	3110	05/13/2019	114.00	
Total 100555561298:					7,014.00	
100565641298						
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.02 Historic Preservation Com	0103534	05/17/2019	3,382.41	
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.06 6136 Brever Rd.	0103535	05/17/2019	430.50	
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.07 29929 Plank Rd	0103536	05/17/2019	404.50	
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.08 732 S Kane St.	0103537	05/17/2019	586.50	
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.09 1157 Milwaukee Ave	0103538	05/17/2019	749.25	
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2019-1005.13 Schaefer Farm Devel. Revi	0103539	05/17/2019	1,107.00	
Total 100565641298:					6,660.16	
470535321800						
470-535321-800 Other Streets Projects	KAPUR & ASSOCIATES, INC.	19.0065.01 2019 Burlington Streets Program	97943	05/08/2019	7,996.40	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 470535321800:					7,996.40	
501514900000						
501-514900-000 ADMINISTRATIVE EXPENSE	DIRECTPATH	Monthly fee for Advocacy Serv June	AT42669	06/01/2019	165.00	
Total 501514900000:					165.00	
621181000						
621-181000 CONSTRUCTION IN PROGRESS	KAPUR & ASSOCIATES, INC.	19.0065.01 2019 Burlington Streets Program	97943	05/08/2019	3,172.48	
Total 621181000:					3,172.48	
621575740159						
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1444324	05/08/2019	76.89	
Total 621575740159:					76.89	
621575740240						
621-575740-240 FUEL, OIL AND LUBRICANT	BUMPER TO BUMPER BURLING	Montana Tractor-Oil	I-359513	05/07/2019	40.00	
621-575740-240 FUEL, OIL AND LUBRICANT	BUMPER TO BUMPER BURLING	Montana Tractor-Oil	I-359593	05/08/2019	18.76	
Total 621575740240:					58.76	
621575740242						
621-575740-242 REPAIR, MAINTENANCE VE	BUMPER TO BUMPER BURLING	Lawn Equipment-Drain Plug	I-359530	05/07/2019	4.90	
Total 621575740242:					4.90	
621575740244						
621-575740-244 REPAIRS, MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	1439753*	04/24/2019	59.54	
621-575740-244 REPAIRS, MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1444324	05/08/2019	9.40	
621-575740-244 REPAIRS, MAINT EQUIPMEN	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1444325	05/08/2019	134.97	
621-575740-244 REPAIRS, MAINT EQUIPMEN	REINEMANS, INC.	Supplies-WWTP	162681	05/07/2019	8.78	
Total 621575740244:					212.69	
621575740249						
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1444325	05/08/2019	94.35	
Total 621575740249:					94.35	
621575740353						
621-575740-353 REPAIR & MAINT LIFT STAT	EVOQUA WATER TECHNOLOGI	SIEMENS WWTP BIOXIDE	903998388	05/07/2019	681.86	
Total 621575740353:					681.86	
621575740371						
621-575740-371 REG/PERMITS/OUTSIDE TE	NORTHERN LAKE SERVICE, IN	NORTHERN LAKE SERVICE WWTP TESTING	354913	05/09/2019	311.50	
Total 621575740371:					311.50	
621575740374						
621-575740-374 SAFETY	WI RURAL WATER ASSOCIATIO	Consolidated Safety (split)	3703	05/09/2019	152.94	
Total 621575740374:					152.94	
622506230000						
622-506230-000 SUPPLIES	MENARDS	Supplies-Water	92051	05/06/2019	9.16	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 622506230000:					9.16	
622509030000						
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1444323	05/08/2019	36.28	
Total 622509030000:					36.28	
622509210000						
622-509210-000 OFFICE SUPPLY	CANON FINANCIAL SERVICES,	Contrat No. WI#505ENT-M15-MFD (split)	20104322	05/13/2019	46.20	
622-509210-000 OFFICE SUPPLY	CANON FINANCIAL SERVICES,	Contract No. 3091 /505ENT-M15-MFDCopier	20104323	05/13/2019	5.59	
Total 622509210000:					51.79	
622509250000						
622-509250-000 EDUCATION-SUPPLIES	WI RURAL WATER ASSOCIATIO	Consolidated Safety (split)	3703	05/09/2019	152.94	
Total 622509250000:					152.94	
622509350000						
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1446609	05/15/2019	13.61	
Total 622509350000:					13.61	
623575740247						
623-575740-247 REPAIR,MAINTENANCE BUI	GARLAND COMPANY INC	Green-Lock Adh & Sealant	CI-GUS0156690	05/10/2019	322.11	
623-575740-247 REPAIR,MAINTENANCE BUI	VIKING PRODUCTS GROUP INC	Single Ply Primer	CI-VKG0018289	05/10/2019	34.95	
Total 623575740247:					357.06	
623575740298						
623-575740-298 CONTRACT SERVICES	MEISNER, GARY	MEISNER AIRPORT MANAGER JUNE BILLING	2019JUNE	06/01/2019	309.00	
Total 623575740298:					309.00	
802484842000						
802-484842-000 MISCELLANEOUS DONATIO	WORLDWIDE, LTD	Labels-City of Burl Police Patch	1495	05/15/2019	200.00	
802-484842-000 MISCELLANEOUS DONATIO	WORLDWIDE, LTD	Stickers Burl Police Badge	1504	05/16/2019	225.00	
Total 802484842000:					425.00	
Grand Totals:					425,309.63	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____



DATE: June 4, 2019

SUBJECT: **LICENSES** - To approve Operator and Liquor License Renewal Applications as presented.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Attached please find the following reports:

1. **Operator's License Applications** SEE ATTACHED LIST

Operator's licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over whom do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class "A" beer, Class "B" beer, "Class B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

2. **Liquor License Renewals for 2019-2020** SEE ATTACHED LIST

- Class "A" Beer and "Class A" Liquor/Wine licenses are unlimited and are sold to retail businesses for consumption off the licensed premise. The Class "A" Beer license costs \$100 and the "Class A" Liquor/Wine license costs \$600 annually.
- Class "B" Beer, "Class C" Wine licenses are unlimited and are sold to businesses for both on and off consumption of the licensed premise. This license costs \$100 per year.
- "Class B" Liquor Licenses are limited per State Statute. This license authorizes the retail sale of liquor both on and off the licensed premise. The City of Burlington has 22 regular "Class B" Liquor Licenses, of which all have been issued. This license costs \$600 per year.
- "Class B" Reserve Liquor Licenses are limited per State Statute but can be purchased from qualifying municipalities. This license also authorizes the retail sale of liquor both on and off the licensed premise, however costs a minimum of \$10,000 to purchase, with an annual renewing cost of \$600. The City of Burlington has one (1) Reserve License and recently acquired two (2) additional Reserve Licenses from the Town of Spring Prairie and the Town of Burlington for a total of three (3), of which two have been issued.

Per Wisconsin State Statute 125.12(3), once a liquor license has been issued, authorities may only refuse to renew a license if a sworn written complaint has been filed with the clerk of the municipality alleging one or more violations about a person holding a license issued under this chapter by the municipality. In addition, prior to the time of renewal, the municipal governing body or a duly authorized committee of a city council shall notify the licensee in writing of the municipality's intention not to renew the license and provide the licensee with an opportunity for a hearing.

Also, for your information, the City has one remaining "Class B" Reserve Liquor license available for the cost of \$12,500.

BUDGET/FISCAL IMPACT:

Applicants are charged an administrative fee of which a portion of the funds are applied towards background checks performed by the police department. Liquor license fees for businesses are calculated on a case by case basis depending on the type of license applied for (noted above).

RECOMMENDATION:

Staff recommends that Council approves the submitted reports.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the June 4, 2019 Common Council meeting.

Attachments

Operator Licenses

2019-2020 Liquor License Renewals

2019-2020 OPERATOR LICENSE RENEWAL APPLICATIONS

<u>Last Name</u>	<u>First Name</u>	<u>Middle</u>	<u>EMPLOYER</u>
Altmeyer	Nicole	Angela	Kwik Trip
Anderson	Kristine	Marie	Lucky Star
Andrews	Nicole	Elizabeth	The Rivalry
Appenzeller	Brian	Earl	Town & Country Lanes
Appenzeller	Mary	Tania	Town & Country Lanes
Arndt	Wendy	A.	Pick n Save
Baer	Ashley	Lynn	Kwik Trip
Bales	Anna		Kwik Trip
Bayer	Darlene	Regna	Kwik Trip
Behnke	Sarah	Jean	Bubba's
Beix	Timothy	James	Lion's
Bieneman	Lee	Ann	Chris's USA
Blank	Jacob		Richter's
Blizard	Roberta	Leigh	Rice's Liquor
Bolz	Courtney	Nicole	Charcoal Grill
Bose	Lisa	Lynn	Charcoal Grill
Briggs	Bert	E.	Town & Country Lanes
Brinkman	Adrian	M.	Casey's
Bronder	Tanya	Lee	John's Main Event
Brumley	Kim	M.	Kwik Trip
Budnik	Kathryn	L.	Kwik Trip
Burk	Deanie	Marie	Log Cabin
Busch	Sara	Jean	Charcoal Grill
Button	Molly	Rebecca	Haylofters
Calvino	Jacob	Simon	Walmart
Carlson	Dawn	Marie	Walmart
Carlson	Larry	Andrew	Browns Lake Golf Course
Carlson-Meyer	Briana	Marie	Lucky Star
Carstens	Cassandra	Elaine	Casey's
Cass	Meghan	Christine	Mercantile Hall
Chagnard	Cameron	Christopher	Walmart
Chiapusio	Maria	Ann	Rivalry
Clarey	Patti	Jo	Walmart
Clark	Amanda	Maree	Kwik Trip
Clemmons	Angela	M.	Ryan's Railroad and Express
Cogdill	Jenny	Lynn	Walmart
Cook	Joshua	Robert	Kwik Trip
Corbett	Sandra	Lynn	Gabby's
Cowick	Jeremy	Kenneth	Richter's
Craig	Kayleigh	Marie	Coffeehouse
Crandall	Cody	Christopher	Kwik Trip
Curtiss	Terri	L.	Jasleen Mobil and Sunny's
Daceno-Dobbs	Alycia	Marie	Coffeehouse/Liar's Club
Dalzell	William	R.	Charcoal Grill
DePatis	Amanda	N	John's Main Event
Dietz	Joseph	Mitchell	Town & Country Lanes
Dong	Jiachuan		Kira Asian
Dorrington	Catherine	Melissa	John's Main Event
Downey	Erica	Ruth	Charcoal Grill
Dunham	Jessica	Lynn	Pick n Save
Dutkiewicz	Alana	Kay	Walmart
Dziadosz	Cayla	Sue	Gooseberries / Drink Inc.
Dziekan	Madeline	Marie	Pine Street Café
Edgell	Jennifer	Anne	Ryan's Railroad
Edwards	Lori		Jasleen Mobil
Enright	Kimberly	Marie	Town & Country Lanes

2019-2020 OPERATOR LICENSE RENEWAL APPLICATIONS

Escobar	Tasha	Mae	Zumpano's
Evon	Janet	Marie	Fairway Café
Fejedelem	Marlo	Marie	Pick n Save
Fernandez	Scott	Joseph	Richter's
Fisher	Shannon	Leia	Pick n Save
Flores-Garcia	Nallely		Los Corrales
Franks	Sabrina	Lynn	Kwik Trip
Gauger	Darci	Anna	Therapy
Giovanni	Dylan	Thomas	Walmart
Goldschmidt	Elizabeth	Margaret	Rice's Liquor
Gross	Susan	C.	Kwik Trip
Guenther	Cheryl	Ann	Rivalry
Hallett	Staci	Lynn	Rice's Liquor
Hamilton	Amanda	Leigh	Pick n Save
Hanrahan	Amanda	Carrie	Lucky Mojo's
Hanssen	Taylor	Jane	Therapy
Harris	Christine	Mychele	Log Cabin
Harvey	Donna	Marie	Kwik Trip
Heath	Vicky	Lynn	Lucky Mojo's
Hedrington	Katherine	Margaret	Pick n Save
Heft	Stephanie	Anna	Mercantile Hall
Henrichs	Barry	John	Richter's
Herolt	Christopher	James	Richter's
Herrera	Juan	M.	Los Corrales
Hesse	Taylor	Ann	n/a
Hodge	Tamera	Jo	Kwik Trip
Holbek	Cotie	Jeromy	Town & Country Lanes
Holm	Julie	Angela	Pick n Save
Horn	Rachel	Carole	Walgreens
Jensen-Weiss	Cathlene	Ann	Gooseberries
Jiang	Qinghua		Kira Asian
Johnson	Yvonne	Marie	Bubba's
Kaminski	Daniel	James	Gooseberries
Kaur	Harpreet		Quick Mart
Keller	Brittany	Lynne	Rugan's
Kelly	Colleen	Elizabeth	Lucky Mojo's
Kessler	Jake	Derek	Town & Country Lanes
Ketterhagen	Kyle	Aaron	Town & Country Lanes
Kieffer	Melissa	Marie	Kwik Trip
King	Gabriel	Robert	Veteran's Terrace
Kirk	Stephanie	Kathleen	Charcoal Grill
Klei	Karol		Walmart
Kling	Kevin	Robert	Gooseberries
Kling	Nichole	Lynn	Gooseberries
Klunk	Sarah	Ann	Charcoal Grill
Koch	John	Hugo	Richter's
Koldeway	Rosalie	Ellen	Walgreens
Kosirog	Kevin	M.	Casey's
Krause	Tyler Lynn	Marie	Walmart
Kringer	Anthony	Stephan	Gooseberries
Krueger	Ross	Alan	Kwik Trip
Kulick	Christina	Jean	Kwik Trip
Kumm	Kerri	Jane	Rugan's
Kuzniar	Jeffrey	Michael	Town & Country Lanes
Lamp	Brittany	Nicole	Walmart
Lee	Joe	K.	Charcoal Grill
Leverenz	Shelly	Loreen	n/a

2019-2020 OPERATOR LICENSE RENEWAL APPLICATIONS

Libby	Leslie	Ann	Kwik Trip
Licht	Megan	Kay	Pick n Save
Limbach	Danielle	Nicole	Charcoal Grill
Lois	Corrine	Marie	Town & Country Lanes
Ludtke	Elizabeth	Matilda	Pick n Save
Lynch	Andrew	Paul	Mercantile Hall
Lynch	Wendy	Sue	Mercantile Hall
Maasch	Ann	Marie	Walgreens
Macea	Neosys		Super Taco Moys
MacLean	Patti	Ann	Casey's
Madden	Aileen	Marie	Mercantile Hall
Manley	Laureen	Elizabeth	Pick n Save
Manthei	Ronald	S.	Rivalry
Martin	Donna	Mae	Gooseberries
Marzetti	Mercede	Bianca	Bubba's
Mathison	Jessica	Ann	Gooseberries
Matula	Mary	Anne	Pick n Save
Mayer	Jessica	Ann	Lucky Mojo's
McAnally	Christopher	Lee	Sunny's, Ryan's Railroad
McCarthy	Patricica	E.	Fred's
McClain	Jacklyn	Rae	Walmart
McCourt	Jon	Patrick	Walmart
McFarlan	Allison	Ory	Veteran's Terrace
McRae	Pamela	Rae	Therapy
Melahn	Kyle	Daniel	Rice's Liquor
Merten, Jr.	John	R.	Lion's
Metzger	Bradley	William	Walgreens
Milatz	Dave	Mark	Bubba's / Gabby's
Milatz	William	Warren	Gabby's
Miller	Abigail	Marie	Gabby's
Miller	Ethan	Austin	Plaza Theater
Minadeo	Justin	Allen	Gooseberries
Minnich-Wiechert	Reka	Mae	Gabby's
Molle	Jennifer	Susan	Kwik Trip
Moran	Kandy	R.	Bubba's
Morrical	Meghan	Sue	Casey's
Morris	Brett	Robert	Fairway Café
Najera	Emma		Los Corrales
Nelson	Charis	Marie	Walgreens
Ney	Kenneth	John	Pick n Save
Nielsen	Margaret	R.	Pick n Save
Paro	Chloe	Adeline	Lucky Mojo's
Pearce	Mary	E.	Therapy & Rivalry
Pedone	Vincenza	Nella	Napoli's
Peterson	Peter	James	Rivalry
Petruszczak	Tyler	Aaron	Walmart
Pierce	Aleksander	William	Walmart
Pieters	Mark	R.	Lion's
Pinter	Michael	William	Fred's
Popp	Vincent	James	John's Main Event
Pospichal	Evin	Michael	Ayra's BP
Potter	Hayley	Anne	Coffee House
Prailes	Mary	Catherine	Ryan's Railroad
Punzel	Alexis	Haley	Kwik Trip
Quaid	Travis	Wayne	Lucky Star
Reed	Carol	J.	Burlington Farmer's Market
Rehberg	Lee	O.	Walmart

2019-2020 OPERATOR LICENSE RENEWAL APPLICATIONS

Remer	Nicole	Marie	Therapy
Reynolds	Kelly	Marie	Richter's
Rhodes	Jacob		Gooseberries
Rich	Heather	Marie	Kwik Trip
Richter	Krystal	Ann	Rivalry
Richter	Scott	James	Kwik Trip
Richter	Scott	Lawrence	Richter's
Richter-Huber	Susan	Marie	Richter's
Richveis	Richard	Hugo	Lion's
Riemer	Gerald	K.	Town & Country Lanes
Riemer	Theresa	Jo	Town & Country Lanes
Rintz	Paul	Thomas	Gooseberries
Robinson	Hannah	Christine	Rugan's
Rohner	David	R.	Chris's USA
Rynders	Brooke	Ashley	Lucky Star
Samborski	Melissa	Marie	Rugan's
Schiller	Sandra	K.	Log Cabin
Schindler	Steven	Francis	Kwik Trip
Schlitz	Lynda	Mary	Town & Country Lanes
Schouten	Jessica	Ann	Kwik Trip
Schroeder	Megan		Walgreens
Sieler	Sherry	Lynn	Coffeehouse
Simaite	Ingrida		Lucky Star
Simonson	Rebecca	Lynn	Kwik Trip
Singh	Ajinder		Jasleen Mobil
Singh	Amrik		Express Gas Station
Singh	Gurpreet		Ryan's Railroad
Singh	Manjit		Express, Sunny's, Ryan's
Singh	Navjot		Express
Singh	Satpal		Express
Skinner	Shyanne	Elizibeth	Gooseberries
Skrundz	Vincent	Nels	Richter's
Slater	Jaylin	Paige	Walmart
Sorenson	Karen	Leslie	Casey's
Spencer	Christopher	Glenn	Town & Country Lanes
Spencer	Janice	Marie	Pick n Save
Spiegelhoff	Michael	Scott	Gooseberries / Drink Inc.
Squire	Kenneth	George	Gooseberries
St. John	Melanie	Lynn	Walgreens
Stardy	Melissa	Ann	Town & Country Lanes
Stark	Todd	A.	Chris's USA
Steffanus	Melissa	Ginny	Pick n Save
Steller	Devin	James	Casey's
Stephens	Melissa	Rosanne	Walmart
Stone-Busch	Julie	Michele	Fred's
Taylor	John	Marshall	Napoli's
Thomas	Tricia	Marie	Rivalry
Thomsen	Rebecca	Marie	Coffeehouse
Thornton	Benjamin	Frank	Kwik Trip
Tobias	Hannah	M.	Gooseberries
Tollers	Valerie	Ann	BP Arya's
Toney	Drew	Patrick	Walmart
Tyler	Tami	Kathleen	Kwik Trip
Uhlenhake	Dorothy	Mary	Gooseberries
Umnus	Shantel	Marie	Kwik Trip
Vandehay	Noelle	Ann Marie	Coffeehouse
Vanwinkle	Savana	Rain	Walgreens

2019-2020 OPERATOR LICENSE RENEWAL APPLICATIONS

Villarreal	Alexandra	Rae	Kwik Trip
Vogelsang	Janet	T.	Town & Country Lanes
Vyvyan-Kunz	Vikki	M.	n/a
Waite	Emily	Marie	Gooseberries
Waite	Juli	Lyn	Gooseberries
Waldmer	Kyle	Peter	Walmart
Walker	Adam	Keith	Walgreens
Washington	Kodirico	Tyshaun	Pick n Save
Wawrzyniak	Megan	Lynn	Gooseberries
Weaver	Nathan	Allan	Pick n Save
Weber, Jr.	Jacob	Charles	Walmart
Wendricks	Brandie	Beth	Pick n Save
Wessel	Marion		Casey's
White	James	T.	Rugan's
Wiemer	Thomas	J.	Gooseberries
Wiroll	Sydney	Christine	Pick n Save
Wright	Aylah	Grace	Lucky Star
Zaremba	Wendi	Sue	Town & Country Lanes

Notices were published in the May 30, 2019 Standard Press

NOTICE IS HEREBY GIVEN, that the following applications have been filed with the city clerk to deal in intoxicating and fermented malt beverages:

COMBINATION "CLASS A"

Name: Aldi Inc.
Trade Name: Aldi, #83
Address: 2009 Lynch Way
Agent: Wendy Zirbel
Address: 1233 240th Avenue, Kansasville, WI 53139

Name: 500 State Street LLC
Trade Name: Ayra's BP
Address: 500 E. State Street
Agent: Chirag Ajmeri
Address: 2714 4 ½ Mile Rd., Racine, WI 53402

Name: Casey's Marketing Company
Trade Name: Casey's General Store, #3748
Address: 100 S. Dodge Street
Agent: Heidi Marcyes
Address: 10235 Tavern Road, Soldiers Grove, WI54655

Name: SA Enterprises LLC
Trade Name: Express Gas Station
Address: 364 Milwaukee Avenue
Agent: Amrik Singh
Address: 602 Mink Ranch Road, Burlington, WI 53105

Name: Jasleen Enterprises, LLC
Trade Name: Jasleen Mobil Mart
Address: 501 S. Pine Street
Agent: Ajinder Pal Singh
Address: 7585 S. Barbian Court, Franklin, WI 53132

Name: Kwik Trip, Inc.
Trade Name: Kwik Trip #401
Address: 500 Falcon Ridge Drive
Agent: Ross Alan Krueger
Address: 209B N. Washington St., Burlington 53105

Name: Kwik Trip, Inc.
Trade Name: Kwik Trip #462
Address: 1164 South Pine Street
Agent: Treasha Lynn Warren
Address: 806 West Court Street, Elkhorn, WI 53121

Name: Ultra Mart Foods, LLC
Trade Name: Pick N Save, #6414
Address: 1008 Milwaukee Avenue
Agent: Camdon C. Roach
Address: 2432 Springdale Road, Apt. 204

Name: Pritpawan Enterprise, LLC
Trade Name: Quick Mart Mobil
Address: 656 McHenry Street
Agent: Avtar Singh
Address: 708 13th Avenue, Union Grove, WI 53182

Name: Marly, LLC
Trade Name: Rice's Liquor
Address: 681 Milwaukee Avenue
Agent: Jim G. Jante
Address: 29746 Plank Road, Burlington, WI 53105

Name: Richter Foods - Burlington Inc.
Trade Name: Richter's Marketplace
Address: 156 S. Pine Street
Agent: Lawrence Richter
Address: 12017 333rd Avenue, Twin Lakes, WI 53181

Name: Anna's Enterprises, LLC
Trade Name: Ryan's Railroad Station
Address: 233 N. Pine Street
Agent: Jatinder Kaur
Address: 602 Mink Ranch Road, Burlington, WI 53105

Name: Sunny Liquor & Wine, LLC
Trade Name: Sunny Liquor & Wine
Address: 216 N. Main Street
Agent: Amrik Singh
Address: 602 Mink Ranch Road, Burlington, WI 53105

Name: Walgreen Corporation
Trade Name: Walgreens #10584
Address: 680 Milwaukee Avenue
Agent: Bradley Metzger
Address: S94 W12552 Cottontail Ct., Muskego, WI 53150

Name: Wal-Mart Stores East, LP
Trade Name: Walmart #3488
Address: 1901 Milwaukee Avenue
Agent: Rebecca A. Edwards
Address: 66 Shirley Street, Fort Atkinson, WI 53538

CLASS "B" FERMENTED MALT BEVERAGES / "CLASS C" WINE

Name: Haylofters, Inc.
Trade Name: The Haylofters
Address: 109 Main Street
Agent: Julie M. Stone-Busch
Address: 416 Herman Street, Burlington

Name: Kira Asian Bistro, Inc.
Trade Name: New Kira Asian Bistro
Address: 208 S. Pine Street
Agent: Jia Chuan Dong
Address: 1324 Serena Lane, Burlington, WI 53105

Name: Plaza Media LLC
Trade Name: Plaza Theater
Address: 448 Milwaukee Avenue
Agent: Shad Branen
Address: 1464 Devon Road, Burlington, WI 53105

COMBINATION "CLASS B"

Name: BJ Wentker LLC
Trade Name: BJ Wentker
Address: 230 Milwaukee Avenue
Agent: Brian Torgerson
Address: 964 State Highway 11, Burlington, WI 53105

Name: The Char-Grill, Inc.
Trade Name: Charcoal Grill & Rotisserie
Address: 580 N. Milwaukee Avenue
Agent: Jeffrey Marsh
Address: 14102 Marina Drive, Sturtevant, WI 58177

Name: Goldschmidt & Neu
Trade Name: Chris' USA
Address: 724 Milwaukee Avenue
Agent: Christine Neu
Address: 613 Annecy Park Circle, Waterford, WI 53185

Name: 492 Pine Coffeehouse, LLC
Trade Name: The Coffee House @ Chestnut & Pine
Address: 492 N. Pine Street
Agent: Carly Hurley
Address: 3298 E. Gauer Circle, Milwaukee, WI 53207

Name: Fairway Cafe, Inc.
Trade Name: Browns Lake Golf Course
Address: 932 Brown's Lake Drive
Agent: Peter James Eitel
Address: 305 Jonsue Lane, Racine, WI 53402

Name: Fred's Parkview Inc.
Trade Name: Fred's World Best Burgers
Address: 596 N. Pine Street
Agent: Benjamin Mabson
Address: 203 S. Front Street, Rochester, WI

Name: D & S Restaurant Ltd.
Trade Name: Gabby's Palace
Address: 356 North Pine Street
Agent: David Corbett
Address: 2405 Maple Road, Burlington 53105

Name: Puntillo Enterprises, Inc.
Trade Name: John's Main Event
Address: 556 North Pine Street
Agent: John Puntillo
Address: 3004 Knollcrest Drive, Burlington 53105

Name: Lois & Lois LLC
Trade Name: Log Cabin Tavern
Address: 233 West Jefferson Street
Agent: Tara Nicole Kromm
Address: 3013 Circle Drive, Burlington 53105

Name: Los Compadres Mexican Restaurant LT
Trade Name: Los Compadres
Address: 725 Milwaukee Avenue
Agent: Bertha Benitez
Address: 125 East Market Street, Burlington 53105

Name: Sonlife Enterprises, LLC
Trade Name: Lucky Mojos
Address: 460 North Pine Street
Agent: Benjamin Barels
Address: 754 Willow Bend Drive, Waterford 53185

Name: Lucky Star Restaurant LLC
Trade Name: Lucky Star
Address: 864 Milwaukee Avenue
Agent: Eleasar Estrada
Address: 2222 30th Avenue, Kenosha, WI 53144

Name: Napoli, Inc.
Trade Name: Napoli Pizza
Address: 132 N. Pine Street
Agent: Simone Pedone
Address: 3903 Cunningham Rd., Kansasville, WI 53139

Name: GKA, LLC
Trade Name: Pine Street Cafe
Address: 141 N. Pine Street
Agent: Maria D. Macias
Address: 1301 Marion Street, Lake Geneva 53147

Name: Super Tacos Moy, LLC
Trade Name: Super Tacos Moy
Address: 140 W. Chestnut Street
Agent: Moises Medina Carillo
Address: 305 Joan Street, Burlington, WI 53105

Name: The Rivalry, LLC
Trade Name: The Rivalry
Address: 232 N. Main Street
Agent: Brenda Anderson
Address: 3220 45th Street Lot 111, Burlington 53105

Name: HLL, LLC
Trade Name: Therapy
Address: 117 West Chestnut Street
Agent: Larry Hudson
Address: 6611 Wheatland Road, Burlington 53105

Name: Towne & Country Lanes Inc.
Trade Name: Towne & Country Lanes Inc.
Address: 264 S. Pine Street
Agent: Merrill M. Draper
Address: 33426 Bassett Rd., Bassett, WI 53101

Name: Memorial Terrace Management Group
Trade Name: Veteran's Terrace
Address: 589 Milwaukee Avenue
Agent: Elizabeth Reetz
Address: 333 South Perkins Blvd., Burlington, WI 53105

Name: R. Zumpano, LLC
Trade Name: Zumpano's Ristorante
Address: 180 E. Chestnut Street
Agent: Ralph Zumpano Jr.
Address: 1611 216 Avenue, Union Grove, WI 53182

COMBINATION "CLASS B" RESERVE

Name: Bubba's Brickyard LLC
Trade Name: Bubba's Brickyard
Address: 217 N. Pine Street
Agent: Jeremy Bauman
Address: 809 Echo Drive, Burlington WI 53105

Name: Spiegelhoff Super Food Market, LLC
Trade Name: Gooseberries Fresh Food Market
Address: 690 W. State Street
Agent: Kathleen Spiegelhoff
Address: 3201 S. Browns Lake Drive, Burlington, WI 53105

Name: Mercantile Hall, LLC
Trade Name: Mercantile Hall
Address: 425 N. Pine Street
Agent: Wendy Lynch
Address: 132 Duane Street, Burlington, WI 53105

Diahnn C. Halbach, City Clerk
City of Burlington
Racine and Walworth Counties

Dated: May 30, 2019



DATE: June 4, 2019

SUBJECT: SPECIAL EVENTS - To approve the Special Event Permit Applications as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

A Special Event Permit is required for any planned extraordinary occurrence on the public right-of-way or public premises, including but not limited to parades, processions, bicycle or foot races, and festivals. Prior to Council approval, applications must be approved by the Police Department, Fire Department, Department of Public Works, Building Inspection, and Health Department if food is being served.

The following application(s) have been submitted for approval of a Special Event Permit:

Organization: LifeBridge Church

Event: Scavenger Hunt

Date: June 15, 2019

Location: Gathering and Ice Cream Social at Wehmhoff Jucker Park. Scavenger Hunt to Downtown Shops.

Time: 12 p.m. - 4:30 p.m.

Expected Attendance: 100

Notes: Proceeds go to support Love Inc.

Organization: B-Town Sounds

Event: B-Town Sounds

Date: Every other Thursday beginning 6/13/2019 through 9/5/2019

Location: Echo Park

Time: 5 p.m. to 9 p.m.

Expected Attendance: 300-500

Notes: Free Summer Concert Series with grilled items and beverages for purchase

Organization: Rugan's

Event: Summer Wine Walk

Date: June 29, 2019

Location: Downtown Businesses / Check-in at Wehmhoff Square Park.

Time: 1:00 p.m. to 5:00 p.m.

Expected Attendance: 250

Notes: 15 Downtown Businesses to participate

BUDGET/FISCAL IMPACT:

There is no fee to apply for a Special Event Permit, however, the applicant shall pay a fee based on a rate as set by the Common Council per man-hour for City services as determined in the application review and approval process. These costs will be assessed on an individual basis and billed directly to the applicant by the corresponding department.

RECOMMENDATION:

Staff recommends that Council approve the Special Event applications as submitted.

TIMING/IMPLEMENTATION:

This item is scheduled for final consideration at the June 4, 2019 Common Council meeting.

Attachments

B-Town Sounds

Scavenger Hunt

Summer Wine Walk



*Emailed Dept Heads 5-22-19
Council Meeting 6-4-19*
CITY OF BURLINGTON

Special Event Permit Application

Date of Application: 5/14/19 Permit Number: _____

SUMMARY OF EVENT

Event Title: B-Town Sounds Date of Event: 6/13, 6/27, 7/11, 7/25,
Event Location: ECHO PARK 8/8, 8/22 & 9/5
Nature of Event: Festival Parade Bike Race/Ride Foot Race/Run March/Processional
 Rally Circus Demonstration Other: Concert Series

Site Plan Requirement: All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

Certificate of Insurance must be attached before permit can be issued.

Description of Event: Describe what you are planning so that reviewing officials can determine whether city services will be needed.

Free Summer concert series with grilled items & beverages for purchase.

Anticipated Attendance (participants, staff, vendors, crowd, etc.): 300-500

Is this a multi-day event? Yes No If so, how many days? 7 Days total
Start Date: 6/13 End Date: 9/5

EVENT ORGANIZER INFORMATION

Applicant Name: JIM JANTE
Group Represented: B-TOWN SOUNDS
Address: 681 Milwaukee Ave. Burlington, WI 53105
Phone: 262-210-9510 Email: btownsoundsburlington@gmail
Person In Charge of Event: JIM JANTE
On-Site Contact: JIM On-Site Phone: 262-210-9510
Billing Address: SAME AS ABOVE

DETAILED EVENT INFORMATION

Event Set Up Date: 6/12/19 Time: 2pm

Start Time For Event: 5:30/6:30 event a.m./p.m. End Time For Event: 8:30/9 a.m./p.m.

Alcohol Being Served*? Yes No Licensed Agent: Jim Jante
 *An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.

Barricades Needed*? Yes No Amount Needed & Locations: _____
 *This may result in a fee

Will A Temporary Structure or Tent Be On-Site? Yes No (occasionally) Does the Tent have Sidewalls? Yes No

Police Services Requested*? Yes No

Hours & Dates Police Services Needed: _____
 *This may result in a fee

Trash Receptacles Needed*? Yes No Amount Needed & Locations _____
 *This may result in a fee

Person(s) Responsible for Clean Up After the Event: BTown Sounds / Jim Jante

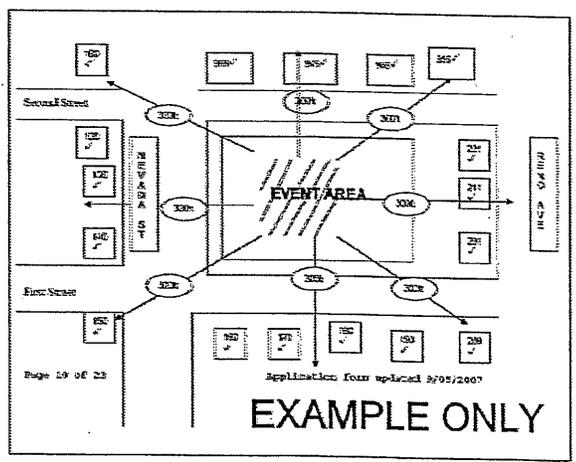
Picnic Tables Needed*? Yes No Amount Needed & Locations _____
 *This may result in a fee

Will Your Event Involve Live Performances, Loud Speakers or a DJ*? Yes No
 *Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.

IMPACTED NEIGHBOR NOTIFICATION

The following businesses are impacted by the upcoming event:

- GAZEBO
- LACE
- Alcohol / Grill
- PAVILLION
- PARK



*Emailed Dept Heads 5-22-19
Council Mtg 6-4-19*

CITY OF BURLINGTON

SPECIAL EVENT PERMIT APPLICATION

Date of Application: 5/22/2019

Permit Number: _____

SUMMARY OF EVENT

Event Title: Scavenger Hunt Date of Event: 6/15/2019

Event Location: Wehmhoff Jucker Park

Nature of Event: Festival Parade Bike Race/Ride Foot Race/Run March/Processional
 Rally Circus Demonstration Other: Scavenger Hunt

Site Plan Requirement: All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

Certificate of Insurance must be attached before permit can be issued.

Description of Event: Describe what you are planning so that reviewing officials can determine whether city services will be needed.

Gathering ice cream social at Wehmhoff Jucker Park. Scavenger hunt to downtown shops.

Anticipated Attendance (participants, staff, vendors, crowd, etc.): 100

Is this a multi-day event? Yes No If so, how many days? _____

Start Date: _____ End Date: _____

EVENT ORGANIZER INFORMATION

Applicant Name: Jon Thorngate

Group Represented: LifeBridge Church

Address: 457 Milwaukee Ave.

Phone: 2622157887 Email: jon@lifebridge.church

Person In Charge of Event: Jon Thorngate

On-Site Contact: Jon Thorngate On-Site Phone: 2622157887

Billing Address: PO Box 28, Burlington WI 53105

DETAILED EVENT INFORMATION

Event Set Up Date: 6/15 Time: 12 pm

Start Time For Event: 2:30 pm a.m./p.m. End Time For Event: 4:30pm a.m./p.m.

Alcohol Being Served*? Yes No Licensed Agent: _____

**An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.*

Are Park Reservations Necessary? Yes No

**Park reservations must be made via the Department of Public Works. Please call 262-342-1181 for more information.*

Barricades Needed*? Yes No Amount Needed & Locations: _____

**This may result in a fee*

Will A Temporary Structure or Tent Be On-Site? Yes No Does the Tent have Sidewalls? Yes No

Police Services Requested*? Yes No

Hours & Dates Police Services Needed: _____

**This may result in a fee*

Trash Receptacles Needed*? Yes No Amount Needed & Locations _____

**This may result in a fee*

Person(s) Responsible for Clean Up After the Event: Jon Thorngate

Picnic Tables Needed*? Yes No Amount Needed & Locations _____

**This may result in a fee*

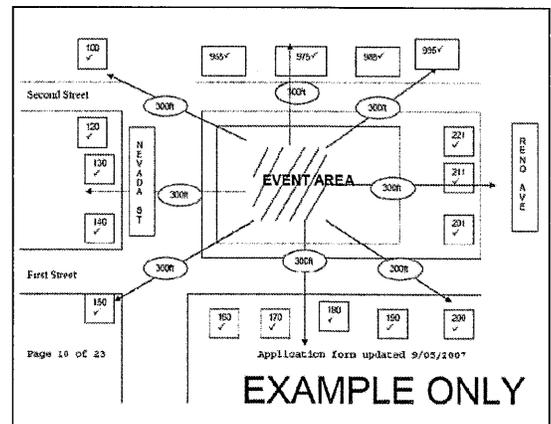
Will Your Event Involve Live Performances, Loud Speakers or a DJ*? Yes No

**Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.*

IMPACTED NEIGHBOR NOTIFICATION

The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event. Notification shall include the following information:

- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking



AFFIDAVIT OF APPLICANT

I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.



Signature of Applicant

5/22/2019

Date of Signature

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.



Signature of Applicant

5/22/2019

Date of Signature

Emailed Opt dead 5-22-19
Council approval 6-4-19

CITY OF BURLINGTON

SPECIAL EVENT PERMIT APPLICATION

Date of Application: 5-6-19

Permit Number: _____

SUMMARY OF EVENT

Event Title: SUMMER WINE WALK Date of Event: JUNE 29, 2019

Event Location: DOWNTOWN BURLINGTON

Nature of Event: Festival Parade Bike Race/Ride Foot Race/Run March/Processional
 Rally Circus Demonstration Other: WINE WALK

Site Plan Requirement: All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

Certificate of Insurance must be attached before permit can be issued.

Description of Event: Describe what you are planning so that reviewing officials can determine whether city services will be needed.

Wine walk and shopping in downtown Burlington - Check in at Wehmhoff Sq.

Anticipated Attendance (participants, staff, vendors, crowd, etc.): 250

Is this a multi-day event? Yes No

If so, how many days? _____

Start Date: _____ End Date: _____

EVENT ORGANIZER INFORMATION

Applicant Name: NICOLE HAYES

Group Represented: Rugans

Address: 597 N. PINE ST, BURLINGTON WI

Phone: C: 262-220-3841 Email: NLHAYES@RUGANS.COM

Person In Charge of Event: NICOLE HAYES

On-Site Contact: NICOLE HAYES On-Site Phone: 262 220 3841

Billing Address: 2314 Anna Ave. Twin Lakes WI 53181

DETAILED EVENT INFORMATION

Event Set Up Date: June 29, 2019 Time: 12:00

Start Time For Event: 1:00 pm a.m./p.m. End Time For Event: 5:00 pm a.m./p.m.

Alcohol Being Served*? Yes No Licensed Agent: various servers - see list
 *An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.

Are Park Reservations Necessary? Yes No
 *Park reservations must be made via the Department of Public Works. Please call 262-342-1181 for more information.

Barricades Needed*? Yes No Amount Needed & Locations: _____
 *This may result in a fee

Will A Temporary Structure or Tent Be On-Site? Yes No Does the Tent have Sidewalls? Yes No

Police Services Requested*? Yes No

Hours & Dates Police Services Needed: _____
 *This may result in a fee

Trash Receptacles Needed*? Yes No Amount Needed & Locations _____
 *This may result in a fee

Person(s) Responsible for Clean Up After the Event: Jim & Nicole Hayes

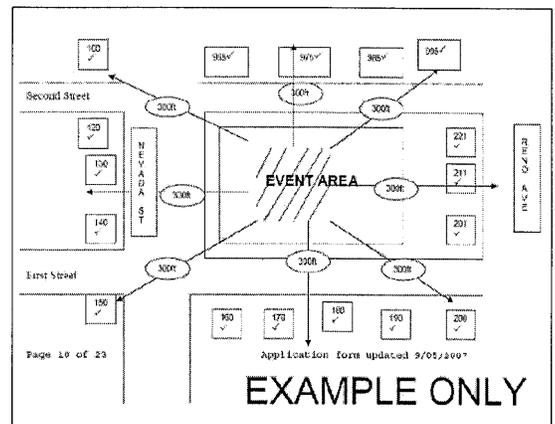
Picnic Tables Needed*? Yes No Amount Needed & Locations _____
 *This may result in a fee

Will Your Event Involve Live Performances, Loud Speakers or a DJ*? Yes No
 *Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.

IMPACTED NEIGHBOR NOTIFICATION

The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event. Notification shall include the following information:

- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking



AFFIDAVIT OF APPLICANT

I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.



Signature of Applicant

5-6-19

Date of Signature

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.



Signature of Applicant

5-6-19

Date of Signature



DATE: June 4, 2019

SUBJECT: RESOLUTION 4955(8) - To Approve the Transfer of Certain Real Property to Shawn and Jeanita Karnes at 357 Lewis Street.

SUBMITTED BY: Megan Watkins, Assistant City Administrator | Zoning Administrator

BACKGROUND/HISTORY:

Shawn Karnes approached staff in April 2019 regarding a long term discrepancy on his property deed at 357 Lewis Street. This property is adjacent to Devor Park. Historically, the deed was accurate from 1891 to 1939. From 1939 to present, a long string of erroneous errors occurred on several deeds and property transfers for 357 Lewis Street. A Chain of Title has been attached for your convenience.

In 1971, the City purchased property adjacent the Park property for one dollar from Helen Choquette. The parcel was essentially the shape of a triangle. At some point between 1982 and 2010, this parcel picked up a rectangular 25-foot by 107-foot piece of property in addition to the triangle piece in error. Documentation as to exactly when or why this error occurred has not been located. Historically, however, the 25-foot by 107-foot piece was originally part of the Karnes property at 357 Lewis Street.

The City and Mr. Karnes would like to transfer the 25-foot by 107-foot piece back to 357 Lewis Street by way of a Quitclaim Deed to make the parcel whole again. This parcel will go back on the City's tax roll. As part of these past transfer errors, there will be no monetary exchanges with this deed and this transfer will not impact the Burlington Community Aquatic Center property.

BUDGET/FISCAL IMPACT:

There are no financial exchanges with this transaction.

RECOMMENDATION:

Staff recommends the transfer of this piece of property to Shawn and Jeanita Karnes via a Quit Claim Deed.

TIMING/IMPLEMENTATION:

This item is for discussion at the May 21, 2019, Committee of the Whole meeting and scheduled for final consideration at the June 4, 2019, Common Council meeting.

Attachments

- Res. 4955(8)
- Quitclaim Deed
- Map
- Chain of Title

**A RESOLUTION TRANSFERRING CERTAIN REAL PROPERTY TO SHAWN R. AND
JEANITA M KARNES AT 357 LEWIS STREET**

WHEREAS, the City of Burlington owns certain real property located along Park Avenue and identified by property identification no. 206-03-19-31-200-440 (“Real Property”); and;

WHEREAS, the City desires to transfer the portion of the Real Property depicted on Exhibit “A” attached hereto and incorporated herein to Shawn R. and Jeanita M. Karnes at 357 Lewis Street, 206-03-19-32-581-730.

WHEREAS, the transfer (i) only involves a small segment of land having little or no value, (ii) which is of no use to the City of Burlington, and (iii) the transfer itself will help cure decades of prior erroneous legal descriptions involving the land.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington as follows:

Section 1. The City hereby transfers the Real Property to the Shawn R. and Jeanita M. Karnes pursuant to the Quitclaim Deed attached hereto and incorporated herein as Exhibit “B” (the “Quitclaim”).

Section 2. The Deed shall be recorded with the Racine County Register of Deeds.

Section 3. This Resolution shall be in full force and effect upon passage.

Introduced: May 21, 2019
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk

Exhibit "A"

Part of Lot 16 in Block 3, Weiler's Addition located in Northwest 1/4 of the Northwest 1/4 of Section 32, Town 3 North, Range 19 East, City of Burlington, Racine County State of Wisconsin, more particularly described as follow: Commence at the most Northerly corner of Lot 5, Block 14 of Perkins West Addition; thence South 58°10' East, 133.00 feet to Parke Avenue as shown on Survey #66091 by Ignatius Robers; thence continue South 58°10' East, 53.37 feet; thence South 36°41' West, 6.25 feet along the back of a concrete curb; thence South 33°38' West, 184.14 feet along the back of said curb; thence South 58°10' East 13.51 feet to the most Northerly corner of Lot 21, Block 3 of Weiler's Addition as changed and enlarged and the point of beginning; thence North 33°28'30" East, 25.01 feet to the south line of Lot 2, in Block 14 of Perkins West Addition; thence South 58°10' East along said south line, 89.81 feet; thence South 31°52' West 25.00 feet to the northeast corner of afore said Lot 21, Block 3 of Weiler's Addition; thence North 58°10' West along the north line of said Lot 21, 90.51 feet to the point of beginning. Said parcel contains 2,254 square feet (0.052 acres), more or less.

QUIT CLAIM DEED

Document Number _____

This Deed, made between The City of Burlington, a municipal corporation, Grantor, and Shawn R. Karnes and Jeanita M. Karnes, husband and wife, Grantee.

Grantor quit claims to Grantee the following described real estate in Racine County, State of Wisconsin (if more space is needed, please attach addendum):

(See attached description of real estate)

Together with all appurtenant rights, title and interests.

Recording Area

Name and Return Address

Shawn and Jeanita Karnes

357 Lewis Street

Burlington, WI 53105

206-03-19-32-581-730

Parcel Identification Number (PIN)

This is not homestead property.

Date this _____ day of _____, 2019.

* _____

*Jeannie Hefty, Mayor of City of Burlington

* _____

*Diahnn Halbach, Clerk of City of Burlington

AUTHENTICATION

Signature(s) _____ authenticated this _____ day of _____, _____.

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
Racine County)

* _____
TITLE: MEMBER STATE BAR OF WISCONSIN
(If not, _____ authorized by § 706.06, Wis. Stats.)

Personally came before me this _____ day of _____, 2019
the above named Jeannie Hefty and Diahnn Halbach to me known to
be the person s who executed the foregoing instrument and
acknowledged the same.

THIS INSTRUMENT WAS DRAFTED BY
Attorney John M. Bjelajac

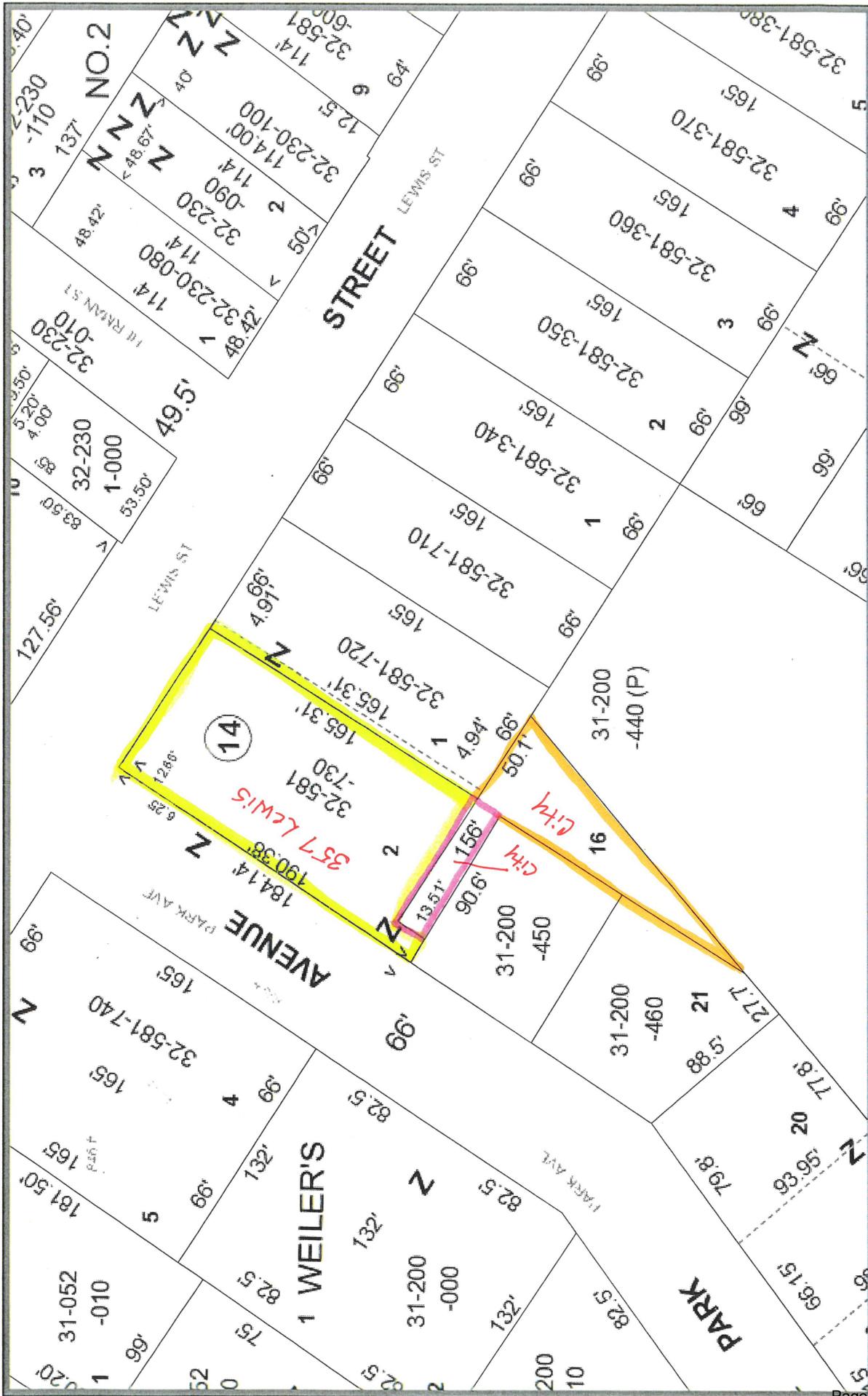
* _____
Notary Public, State of Wisconsin
My Commission is permanent. (If not, state expiration date: _____,
_____.)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

*Names of persons signing in any capacity must be typed or printed below their signature.

Exhibit "A"

Part of Lot 16 in Block 3, Weiler's Addition located in Northwest 1/4 of the Northwest 1/4 of Section 32, Town 3 North, Range 19 East, City of Burlington, Racine County State of Wisconsin, more particularly described as follow: Commence at the most Northerly corner of Lot 5, Block 14 of Perkins West Addition; thence South 58°10' East, 133.00 feet to Parke Avenue as shown on Survey #66091 by Ignatius Robers; thence continue South 58°10' East, 53.37 feet; thence South 36°41' West, 6.25 feet along the back of a concrete curb; thence South 33°38' West, 184.14 feet along the back of said curb; thence South 58°10' East 13.51 feet to the most Northerly corner of Lot 21, Block 3 of Weiler's Addition as changed and enlarged and the point of beginning; thence North 33°28'30" East, 25.01 feet to the south line of Lot 2, in Block 14 of Perkins West Addition; thence South 58°10' East along said south line, 89.81 feet; thence South 31°52' West 25.00 feet to the northeast corner of afore said Lot 21, Block 3 of Weiler's Addition; thence North 58°10' West along the north line of said Lot 21, 90.51 feet to the point of beginning. Said parcel contains 2,254 square feet (0.052 acres), more or less.



July 25, 2018

1:1,200
0 0.01 0.02 0.03 mi
0 0.01 0.02 0.04 km

Quarter Quarter Section Tax Parcels Municipal Boundaries
Quarter Section Parcel Tie Lines Water lines
Sections Text Related Lines Waterbody

Racine County, SEWRPC, Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, ArcGIS WebApp Builder

Chain of Title

357 Lewis Street, Burlington WI 53105

TAX ID: 206-03-19-32-581-730

Doc.	Date	Doc Type	Vol.	Pg.	Owner	Transfer To	Purpose	Notes
1	Dec 1891	D	89	441	Nick Weiler	Henry Zimmerman	Establish Homestead	Part of Lots 2,3, Block 14 Perkins West Addn.
2	Apr 1892	D	90	110	Nick Weiler	Henry Zimmerman	Establish Homestead	Part of Lot 2,3, Block 14 Perkins West Addn. Also Part of Lot 16 Block 3 Weilers Addn.
3	Jan 1939	D	350	89	H. Zimmerman descendants	Louis Zimmerman	Transfer estate to son.	Incorrect legal description. Only Lot 2 is described.
4	Feb 1971	O	1077	595	L. Zimmerman Estate	Ruth Peterson	Transfer estate to daughter	Transfer of property through a Will/ county Judge. Incorrect description carried forward.
5	Jan 1974	D	1210	245	Ruth Peterson	Theodore Hegeman	Sale of property	Incorrect description carried forward.
6	May 1978	D	1435	203	Theodore Hegeman	Eugene Hegemann	Sale of property	Incorrect description carried forward.
7	May 1983	QCD	1676	718	City of Burlington	Eugene Hegemann	Clarify property	Established property adjacent to Park Ave.. Hereafter referred to as Parcel 2. Reference made to Survey by John Degan dated 1/5/82.
8	May 1983	QCD	1676	853	Eugene Hegemann	City of Burlington	Forfeit 3' wide strip of Park Ave frontage	Incorrect street dedication previously had property extending into road. Reference made to Survey by John Degan 1/5/82.
9	June 1983	QCD	1679	131	Dennis Kelly	Eugene Hegemann	Clarifying boundaries of lands	This deed has the only accurate description of the property since DOC 1&2. References made to Survey by John Degan 1/5/82

Chain of Title

357 Lewis Street, Burlington WI 53105

TAX ID: 206-03-19-32-581-730

Doc.	Date	Doc Type	Vol.	Pg.	Owner	Transfer To	Purpose	Notes
10	June 1983	QCD	1679	132	Eugene Hegemann	Dennis Kelly	Clarifying boundaries of lands.	A 4' wide strip of land along lot line with Perkins West Addn Lot 1&2 block 14. Reference made to John Degan survey 1/5/82.
11	June 1988`	D	1917	622	Eugene Hegemann	Paul & Patti Bowman.	Sale of property.	Incorrect legal description. Describes two parcels. Parcel 1 only describes Lot 2, block 14, forgetting lot 3. Parcel 2 describes only the clarification in Doc #7, not the rest of the property. This error omits most of the land the house and garage reside on (in lot 3), as well as a portion of land on the Southern edge. Reference is made however to John Degan survey dated 1/5/82.
12	Mar 1992	O	2140	433	Paul Bowman	Patti Bowman	Divorce	Incorrect legal description identical to Doc 11. Reference made to survey by John Degan 1/5/82
13	Aug 1999	D	2948	462-464	Patti Bowman	George Koenig	Sale of property	Incorrect legal description identical to Doc 11. Reference made to survey by John Degan 1/5/82
14	Jan 2002	D	3338	915	George Koenig	Christopher Lafave	Sale of property	Incorrect legal description identical to Doc 11. Reference made to survey by John Degan 1/5/82
15	Oct 2004	D	Document # 1996215		Christopher Lafave	Shawn Karnes	Sale of property.	Incorrect legal description identical to Doc 11. Reference made to John Degan 1/5/82.



DATE: June 4, 2019

SUBJECT: RESOLUTION 4956(9) - To Approve the purchase of three new services trucks for the Department of Public Works.

SUBMITTED BY: Peter Riggs, Director of Public Works

BACKGROUND/HISTORY:

The 2019 budget contained funding for the replacement of three pick up trucks within the Department of Public Works fleet: truck #509, #510, and #77.

Truck #509 and #510

Truck 509 and 510 are both 2008 GMC 3500 diesel 1-ton dump trucks assigned to Streets and Parks. These vehicles are heavily used in snow plowing operations and are the main fleet vehicles utilized during the growing season. The 2019 budget estimated the replacement cost of these vehicles at \$63,000 each. This vehicle is purchased in two pieces: cab & chassis and then the body. The body portion includes items such as plow, plow controller, lighting, dump body, and slide-in v-body salter. Previous units have been outfitted with tail gate salt spreaders. This style of spreader is problematic for alley and parking lot applications as they tend to cast salt to the side of the vehicle instead of directly below it. In narrow alleys this results in salt landing off the pavement which wastes material, damages landscaping, and does not help achieve melting. The switch to a slide-in v-body spreader will result in easier winter fleet turn out and greatly improve our ability to spread salt in alley and parking lot applications.

Staff recommends purchasing 2019 Dodge 3500 diesel 4x4 cab & chassis off of the State of Wisconsin VendorNet contract. VendorNet is a clearing house of competitively bid State contracts that other jurisdictions may purchase from. VendorNet typically includes options for Chevy, Ford, and Dodge light duty trucks. However, the comparable 2019 Chevy and Ford trucks are not available due to supply shortages and retooling of the Chevy model. The Dodge option is still satisfactory. Ewald Automotive Group holds the VendorNet contract for the 2019 Dodge cab & chassis. The purchase price is \$39,627 per unit.

Staff sourced four quotes for the required body work. R.A. Adams is the low cost option and is recommended by staff. Below, is a listing of all body quotes received.

- R.A. Adams Enterprises: \$23,190
- Casper's Truck Equipment: \$24,375
- Madison Truck Equipment: \$24,706
- Monroe Truck Equipment: \$26,468

The total purchase price for truck #509 and #510 is \$62,817 each. This price is \$183 less than the budgeted amount.

Truck #77

Truck #77 is a 2006 Chevy Colorado Crew Cab assigned to the Wastewater Utility. The vehicle is used as a general service truck for the wastewater utility. The crew-cab allows for economical transport of multiple staff to routine trainings required to maintain WDNR operator certification. The vehicle lacks the ability to tow generators and other heavy equipment which limits its usefulness in the fleet and it tends to be under utilized as a result. The 2019 budget contains \$44,000 in funding for the replacement of truck #77.

Staff recommends purchasing a 2019 Ford F-250 Crew Cab off of the State of Wisconsin VendorNet contract. Unlike the F-350 and GMC 3500, the Ford F-250 Crew Cab is available for purchase off of the VendorNet contract. Like all VendorNet contracts, this contract was competitively sourced. Ewald Automotive Group also

holds the VendorNet contract for Ford F-250. The purchase price is \$32,214.

BUDGET/FISCAL IMPACT:

The 2019 Budget includes \$126,000 in the equipment replacement fund for the purchase of truck #509 and #510. The recommended purchases have a total cost of \$125,634, which is \$366 less than the budgeted amount.

The 2019 Wastewater Utility capital budget includes \$44,000 for the purchase of truck #77. The recommended purchase has a total cost of \$32,214, which is \$11,786 less than the budgeted amount.

The total purchase price of all three vehicles is \$157,848, which is \$12,152 less than the budgeted amount of \$170,000. This is approximately 7% less than budgeted.

RECOMMENDATION:

Staff recommends Council approving the purchase of three new service trucks from Ewald Automotive Group in the amount of \$157,848.

TIMING/IMPLEMENTATION:

This item is scheduled for discussion at the May 21, 2019 Committee of the Whole meeting. It is scheduled for final consideration at the June 4, 2019 meeting of the Common Council.

Attachments

Res 4956(9) DPW Truck Purchases
Ewald RAM Quote
Ewald F-250 Quote
RA Adams Body Quote
Casper Body Quote
Madison Body Quote
Monroe Body Quote

A RESOLUTION APPROVING THE AWARD OF BID FOR THREE NEW SERVICE TRUCKS FOR THE CITY OF BURLINGTON DEPARTMENT OF PUBLIC WORKS TO EWALD AUTOMOTIVE GROUP FOR THE TOTAL AMOUNT OF \$157,848

WHEREAS, on June 1, 2004 the Common Council did approve Resolution 3812(18), a Resolution Adopting a Purchasing Policy for the City of Burlington; and,

WHEREAS, the Purchasing Policy requires that all non-construction related Budget Items requiring expenditures of \$15,000 or more to be reviewed and pre-approved by the Common Council; and,

WHEREAS, the Council may direct, at its discretion, that the item is to be bid in the same manner as construction contracts, or that it is to be combined with or included in another governmental bid, but shall not be required to do so; and,

WHEREAS, the Wisconsin Department of Administration has competitively bid contracts for the procurement of light duty trucks and made such contracts available for cooperative purchasing by municipalities; and,

WHEREAS, Ewald Automotive Group has been awarded a cooperative purchasing contract by the State of Wisconsin for light duty trucks; and,

WHEREAS, the City of Burlington Department of Public Works is scheduled to replace three service trucks with funds included in the 2019 budget; and,

WHEREAS, Department of Public Works has determined that trucks provided under the State of Wisconsin contract with Ewald Automotive Group will meet the needs and specifications of the Department; and,

WHEREAS, the purchase of three service trucks from Ewald Automotive Group, for the total amount of \$157,848 has been recommended by the Director of Public Works.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that purchase of the aforementioned vehicles is hereby approved for the total amount of \$157,848.

Introduced: May 21, 2019

Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

City of Burlington DPW

Prepared For: Donny Hefty

262.971.2907

dhefty@burlington-wi.gov

Burlington 2019 Ram 3500 Chassis Cab (DD8L63) Tradesman 4WD Reg Cab 60 CA 1435 WB





Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Burlington 2019 Ram 3500 Chassis Cab (DD8L63) Tradesman 4WD Reg Cab 60 CA 1435 WB

Quote Worksheet

	MSRP
Base Price	\$37,350.00
Dest Charge	\$1,695.00
Total Options	\$13,240.00
Subtotal	\$52,285.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$12,658.00)
Subtotal Discount	(\$12,658.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$39,627.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$39,627.00

Comments:

2019 Ram 3500 Regular Cab 4wd C&C 60 CA to your specs as detailed. Registration fees are not included. Delivery can be anticipated 90-120 days from receipt of order.

Final order date 6/27/19.

Dealer Signature / Date

Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8279. Data Updated: May 6, 2019 10:00:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Burlington 2019 Ram 3500 Chassis Cab (DD8L63) Tradesman 4WD Reg Cab 60 CA 1435 WB

Standard Equipment

Mechanical

Engine: 6.4L V8 Heavy Duty HEMI (STD)
Transmission: 8-Speed Auto 8HP75-LCV (STD)
4.10 Axle Ratio (STD)
GVWR: 11,000 lbs (STD)
50 State Emissions
Transmission w/Driver Selectable Mode, Sequential Shift Control and Oil Cooler
Manual Transfer Case
Part-Time Four-Wheel Drive
730CCA Maintenance-Free Battery w/Run Down Protection
180 Amp Alternator
102 mph Maximum Speed
Towing Equipment -inc: Harness and Trailer Sway Control
4990# Maximum Payload
HD Shock Absorbers
Front Anti-Roll Bar and Rear HD Anti-Roll Bar
Hydraulic Power-Assist Steering
52 Gal. Fuel Tank
Single Stainless Steel Exhaust
Auto Locking Hubs
Multi-Link Front Suspension w/Coil Springs
Leaf Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs
Upfitter Switches
Mechanical Limited Slip Differential

Exterior

Wheels: 18" x 8" Steel (STD)
Tires: LT275/70R18E BSW On/Off Road (STD)
Center Hub
Black Front Bumper w/2 Tow Hooks

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8279. Data Updated: May 6, 2019 10:00:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Burlington 2019 Ram 3500 Chassis Cab (DD8L63) Tradesman 4WD Reg Cab 60 CA 1435 WB

Exterior

Black Side Windows Trim and Black Front Windshield Trim

Black Door Handles

Black Manual Side Mirrors w/Convex Spotter and Manual Folding

Manual Extendable Trailer Style Mirrors

Fixed Rear Window

Light Tinted Glass

Variable Intermittent Wipers

Galvanized Steel/Aluminum Panels

Front License Plate Bracket

Fully Automatic Aero-Composite Daytime Running Headlamps w/Delay-Off

Cab Clearance Lights

Entertainment

Radio w/Seek-Scan, Clock, Aux Audio Input Jack, Radio Data System and External Memory Control

Radio: Uconnect 3.0

4 Speakers

Streaming Audio

Integrated Roof Antenna

Interior

40-20-40 Bench Folding Driver Seat w/4 Way Direction Control -inc: Manual Fore/Aft and Adjustable Headrest

Driver Seat

Manual Adjust 4-Way Driver Seat

40-20-40 Bench Folding Passenger Seat w/4 Way Direction Control -inc: Manual Fore/Aft and Adjustable Headrest

Passenger Seat

Manual Adjust 4-Way Front Passenger Seat

Manual Tilt Steering Column

Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Tachometer, Oil Temperature, Engine Hour Meter and Trip Odometer

Proximity Key For Push Button Start Only

Cruise Control w/Steering Wheel Controls

Manual Air Conditioning

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8279. Data Updated: May 6, 2019 10:00:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Burlington 2019 Ram 3500 Chassis Cab (DD8L63) Tradesman 4WD Reg Cab 60 CA 1435 WB

Interior

- HVAC -inc: Underseat Ducts
- Interior Trim -inc: Deluxe Sound Insulation, Metal-Look Instrument Panel Insert and Chrome/Metal-Look Interior Accents
- Full Cloth Headliner
- Urethane Gear Shift Knob
- HD Vinyl 40/20/40 Split Bench Seat
- Day-Night Rearview Mirror
- Passenger Visor Vanity Mirror
- 2 12V DC Power Outlets
- Full Vinyl/Rubber Floor Covering
- Integrated Voice Command w/Bluetooth
- USB Host Flip
- Instrument Panel Bin, Dashboard Storage, Driver And Passenger Door Bins
- Manual 1st Row Windows
- Delayed Accessory Power
- Systems Monitor
- Redundant Digital Speedometer
- Analog Display
- Seats w/Vinyl Back Material
- Manual Adjustable Front Head Restraints
- 40/20/40 Split Bench Seat
- Front Armrest w/Cupholders
- Sentry Key Engine Immobilizer

Safety-Mechanical

- Electronic Stability Control (ESC)
- ABS And Driveline Traction Control

Safety-Exterior

- Side Impact Beams

Safety-Interior

- Dual Stage Driver And Passenger Seat-Mounted Side Airbags

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8279. Data Updated: May 6, 2019 10:00:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Burlington 2019 Ram 3500 Chassis Cab (DD8L63) Tradesman 4WD Reg Cab 60 CA 1435 WB

Safety-Interior

Dual Stage Driver And Passenger Front Airbags

Airbag Occupancy Sensor

Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters and Pretensioners

WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Corrosion Years: 5

Corrosion Miles/km: 100,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 100,000

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8279. Data Updated: May 6, 2019 10:00:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Burlington 2019 Ram 3500 Chassis Cab (DD8L63) Tradesman 4WD Reg Cab 60 CA 1435 WB

Selected Model and Options

MODEL		
CODE	MODEL	MSRP
DD8L63	2019 Ram 3500 Chassis Cab Tradesman 4WD Reg Cab 60" CA 143.5" WB	\$37,350.00

COLORS		
CODE	DESCRIPTION	MSRP
PW7	Bright White Clearcoat	\$0.00

CPOS PKG		
CODE	DESCRIPTION	MSRP
2YA	Quick Order Package 2YA Tradesman -inc: Engine: 6.7L I6 Cummins Turbo Diesel, Transmission: 6-Speed Auto Aisin AS69RC HD, Rear Dome Lamp, Matte Black Grille Upper/Lower Appliques, Halogen Quad Headlamps, Door Sill Scuff Pads, Glove Box, Map/Courtesy Lamp	\$0.00

ADDITIONAL EQUIPMENT - PACKAGE		
CODE	DESCRIPTION	MSRP
A61	Tradesman Level 1 Equipment Group -inc: Speed Sensitive Power Locks, Satin Chrome Interior Door Handles, Exterior Mirrors w/Supplemental Signals, Upgraded Door Trim Panels, Exterior Mirrors Courtesy Lamps, Exterior Mirrors w/Heating Element, Front 1-Touch Down Power Windows, Mirror Running Lights, Overhead Console, Remote Keyless Entry, Overhead Cupholder Lamp, Power Black Trailer Tow Mirrors	\$895.00
AHD	Heavy Duty Snow Plow Prep Group -inc: Transfer Case Skid Plate Shield, 220 Amp Alternator	\$295.00
WLA	Dual Rear Wheels -inc: Bright Wheel Skins, Bulb Out Detection Defeat for LED, Tires: LT235/80R17E BSW All-Season, 205mm HD Front Axle, Wheels: 17" x 6" Argent Steel, 11.50" Dual Wheels Rear Axle	\$1,295.00

ADDITIONAL EQUIPMENT - MECHANICAL		
CODE	DESCRIPTION	MSRP
BAJ	220 Amp Alternator	Inc.
XEF	Transfer Case Skid Plate Shield	Inc.
XF7	Dual Alternators Rated At 440 Amps -inc: 220 Amp Alternator	\$395.00
XHC	Trailer Brake Control	\$295.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8279. Data Updated: May 6, 2019 10:00:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Burlington 2019 Ram 3500 Chassis Cab (DD8L63) Tradesman 4WD Reg Cab 60 CA 1435 WB

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
DM8	Add 4.10 Axle Ratio	\$145.00
LAY	LED Taillamps	\$95.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
XAW	Rear Backup Alarm	\$145.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
DF2	Transmission: 6-Speed Auto Aisin AS69RC HD	\$1,600.00

CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
DI-1	Delivery from Oconomowoc to Burlington	\$40.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
DMF	4.10 Axle Ratio (STD)	\$0.00

ENGINE

CODE	DESCRIPTION	MSRP
ETN	Engine: 6.7L I6 Cummins Turbo Diesel -inc: Selective Catalytic Reduction (Urea), Dual 730 Amp Maintenance Free Batteries, Cummins Turbo Diesel Badge, Current Generation Engine Controller, Smart Diesel Exhaust Brake, Supplemental Heater, GVWR: 12,000 lbs, RAM Active Air, B-20 Bio Diesel Capability, 3.73 Axle Ratio	\$7,745.00

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
PW7	Bright White Clearcoat	\$0.00

TIRES

CODE	DESCRIPTION	MSRP
TV2	Tires: LT235/80R17E BSW All-Season	Inc.

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8279. Data Updated: May 6, 2019 10:00:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Burlington 2019 Ram 3500 Chassis Cab (DD8L63) Tradesman 4WD Reg Cab 60 CA 1435 WB

SEAT TYPE

CODE	DESCRIPTION	MSRP
V9X9	Black, Cloth 40/20/40 Bench Seat -inc: 4 Way Front Headrests	\$295.00

WHEELS

CODE	DESCRIPTION	MSRP
WFU	Wheels: 17" x 6" Argent Steel	Inc.

GVWR

CODE	DESCRIPTION	MSRP
Z8M	GVWR: 14,000 lbs	\$0.00

Options Total **\$13,240.00**

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8279. Data Updated: May 6, 2019 10:00:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Burlington 2019 Ram 3500 Chassis Cab (DD8L63) Tradesman 4WD Reg Cab 60 CA 1435 WB

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$37,350.00
Total Options	\$13,240.00
Vehicle Subtotal	\$50,590.00
Destination Charge	\$1,695.00
Grand Total	\$52,285.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8279. Data Updated: May 6, 2019 10:00:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

City of Burlington DPW

Prepared For: Donny Hefty

262.539.3646

dhefty@burlington-wi.gov

[Fleet] 2019 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box





Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2019 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box

Quote Worksheet

	MSRP
Base Price	\$39,545.00
Dest Charge	\$1,595.00
Total Options	\$5,050.00
Subtotal	\$46,190.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$13,976.00)
Subtotal Discount	(\$13,976.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$32,214.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$32,214.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8231. Data Updated: Apr 30, 2019 10:17:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2019 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box

Comments:

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8231. Data Updated: Apr 30, 2019 10:17:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2019 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box

2019 Ford F250 Crew Cab 4wd to your specs as detailed. Registration fees are not included. Delivery can be anticipated 90-120 days from receipt of your order.

Final order date 8/2/19.

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8231. Data Updated: Apr 30, 2019 10:17:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2019 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box

Dealer Signature / Date

Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8231. Data Updated: Apr 30, 2019 10:17:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2019 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box

Standard Equipment

Mechanical

- Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel -inc: Flex-Fuel badge on fleet orders only (STD)
- Transmission: TorqShift-G 6-Spd Auto w/SelectShift (STD)
- 3.73 Axle Ratio (STD)
- 50-State Emissions System
- Transmission w/Oil Cooler
- Electronic Transfer Case
- Part-Time Four-Wheel Drive
- 72-Amp/Hr 650CCA Maintenance-Free Battery w/Run Down Protection
- 157 Amp Alternator
- Class V Towing Equipment -inc: Harness, Hitch and Trailer Sway Control
- 3480# Maximum Payload
- GVWR: 10,000 lb Payload Package
- HD Shock Absorbers
- Front Anti-Roll Bar
- Firm Suspension
- Hydraulic Power-Assist Steering
- 34 Gal. Fuel Tank
- Single Stainless Steel Exhaust
- Auto Locking Hubs
- Front Suspension w/Coil Springs
- Leaf Rear Suspension w/Leaf Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Exterior

- Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)
- Tires: LT245/75Rx17E BSW A/S (4) (STD)
- Regular Box Style
- Steel Spare Wheel
- Full-Size Spare Tire Stored Underbody w/Crankdown
- Clearcoat Paint

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8231. Data Updated: Apr 30, 2019 10:17:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2019 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box

Exterior

Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
Black Rear Step Bumper
Black Side Windows Trim and Black Front Windshield Trim
Black Door Handles
Black Manual Side Mirrors w/Manual Folding
Manual Extendable Trailer Style Mirrors
Fixed Rear Window
Light Tinted Glass
Variable Intermittent Wipers
Aluminum Panels
Black Grille
Front License Plate Bracket
Tailgate Rear Cargo Access
Manual Tailgate/Rear Door Lock
Fully Automatic Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
Cargo Lamp w/High Mount Stop Light

Entertainment

Radio: AM/FM Stereo -inc: digital clock and 4 speakers
Fixed Antenna
1 LCD Monitor In The Front

Interior

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
Manual Rear Windows
Manual Air Conditioning
HVAC -inc: Underseat Ducts
Illuminated Locking Glove Box

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8231. Data Updated: Apr 30, 2019 10:17:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2019 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box

Interior

Interior Trim -inc: Chrome Interior Accents

Full Cloth Headliner

Urethane Gear Shift Knob

HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar

Day-Night Rearview Mirror

Passenger Visor Vanity Mirror

2 12V DC Power Outlets

Full Overhead Console w/Storage and 2 12V DC Power Outlets

Fade-To-Off Interior Lighting

Front And Rear Map Lights

Full Vinyl/Rubber Floor Covering

Underhood And Pickup Cargo Box Lights

Instrument Panel Bin and Covered Dashboard Storage

Manual 1st Row Windows

Systems Monitor

Trip Computer

Outside Temp Gauge

Analog Display

Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints

Securilock Anti-Theft Ignition (pats) Engine Immobilizer

Air Filtration

Safety-Mechanical

Electronic Stability Control (ESC) And Roll Stability Control (RSC)

ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Tire Specific Low Tire Pressure Warning

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8231. Data Updated: Apr 30, 2019 10:17:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2019 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box

Safety-Interior

Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute

Safety Canopy System Curtain 1st And 2nd Row Airbags

Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point and Height Adjusters

Dual Stage Driver And Passenger Front Airbags

Back-Up Camera

WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Corrosion Years: 5

Corrosion Miles/km: Unlimited

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8231. Data Updated: Apr 30, 2019 10:17:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2019 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box

Selected Model and Options

MODEL		
CODE	MODEL	MSRP
W2B	2019 Ford Super Duty F-250 SRW XL 4WD Crew Cab 6.75' Box	\$39,545.00

COLORS		
CODE	DESCRIPTION	MSRP
Z1	Oxford White	\$0.00

ADDITIONAL EQUIPMENT - PACKAGE		
CODE	DESCRIPTION	MSRP
17F	XL Decor Group -inc: Bright Chrome Hub Covers & Center Ornaments, Chrome Front Bumper, Chrome Rear Step Bumper	\$220.00
473	Snow Plow Prep Package -inc: computer selected springs for snowplow application, NOTE 1: Restrictions apply; see Supplemental Reference or Body Builders Layout Book for details, NOTE 2: May result in deterioration of ride quality when vehicle is not equipped w/snowplow, Extra Heavy-Duty 200 Amp Alternator	\$185.00
90L	Power Equipment Group -inc: Deletes passenger-side lock cylinder, upgraded door trim panel, Accessory Delay, Advanced Security Pack, SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors, Power Locks, Remote Keyless Entry, Manual Telescoping/Folding Trailer Tow Mirrors, power heated glass, heated convex spotter mirror and integrated clearance lights and turn signal indicators, Power Front & Rear Seat Windows, 1-touch up/down driver/passenger window, Power Tailgate Lock	\$1,125.00

ADDITIONAL EQUIPMENT - EXTERIOR		
CODE	DESCRIPTION	MSRP
18B	Platform Running Boards	\$445.00
43B	Fixed Rear-Window w/Defrost	\$60.00
66L	LED Box Lighting -inc: LED Center High-Mounted Stop Lamp (CHMSL)	\$60.00
76C	Exterior Backup Alarm (Pre-Installed) -inc: Custom accessory	\$140.00
85S	Tough Bed Spray-In Bedliner -inc: tailgate-guard, black box bed tie-down hooks and black bed attachment bolts	\$595.00
924	Privacy Glass	\$30.00
942	Daytime Running Lamps (DRL) -inc: The non-controllable 942 Daytime Running Lamps (DRL) replace the standard Daytime Running Lamps (DRL) on/off cluster controllable	\$45.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8231. Data Updated: Apr 30, 2019 10:17:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2019 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
41P	Transfer Case & Fuel Tank Skid Plates	\$100.00
52B	Trailer Brake Controller -inc: Verified to be compatible w/select electric over hydraulic brakes, smart trailer tow connector	\$270.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
525	Steering Wheel-Mounted Cruise Control	\$235.00
66S	Upfitter Switches (6) -inc: Located in overhead console	\$165.00

ADDITIONAL EQUIPMENT - ENTERTAINMENT

CODE	DESCRIPTION	MSRP
585	Radio: AM/FM Stereo/MP3 -inc: 6 speakers, SYNC Communications & Entertainment System, enhanced voice recognition w/911 Assist, 4.2" LCD center stack screen, AppLink, 1 smart-charging USB port and steering wheel audio controls	\$550.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
1S	Medium Earth Gray, Cloth 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar	\$315.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44S	Transmission: TorqShift-G 6-Spd Auto w/SelectShift (STD)	\$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
600A	Order Code 600A	\$0.00

WHEELS

CODE	DESCRIPTION	MSRP
64A	Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)	\$0.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8231. Data Updated: Apr 30, 2019 10:17:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2019 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box

ENGINE

CODE	DESCRIPTION	MSRP
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel -inc: Flex-Fuel badge on fleet orders only (STD)	\$0.00

CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
DI-1	4 Keys total	\$70.00
DI-2	Delivery from Hartford Ford to Burlington, WI	\$50.00

TIRES

CODE	DESCRIPTION	MSRP
TD8	Tires: LT245/75Rx17E BSW A/S (4) (STD)	\$0.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
X3E	Electronic-Locking w/3.73 Axle Ratio	\$390.00

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
Z1	Oxford White	\$0.00

Options Total		\$5,050.00
----------------------	--	-------------------

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8231. Data Updated: Apr 30, 2019 10:17:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2019 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$39,545.00
Total Options	\$5,050.00
Vehicle Subtotal	\$44,595.00
Destination Charge	\$1,595.00
Grand Total	\$46,190.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8231. Data Updated: Apr 30, 2019 10:17:00 PM PDT.



TRAILERS • HITCHES • TRUCK EQUIPMENT
 2600 WEST ROUTE 120 McHENRY, ILLINOIS 60051-4563
 (815) 385-2600 FAX (815) 385-6684

Quote ID: Q14055

Quote Date: 3/13/2019

Quote Valid Until: 4/12/2019

Page 1 of 2

Sold to Customer: 113387
 Nontaxable Misc. Cash Due
 , IL

Contact:

Ship to Customer:
 BURLINGTON DPW
 BURLINGTON, WI

Contact: RYAN VOS
Phone: (262) 492-8017
Email: RVOS@BURLINGTON-WI.GOV

Salesperson: Steve Gould

Part Number	Description	Quantity	Unit Price	Amount
PCS-9-3DS	Airflo Dump Body 9'/17" Drop	1 EA	\$8,500.00	\$8,500.00
HITCHCUSTOMRECEIVER	Hitch Custom Built Receiver	1 EA	\$350.00	\$350.00
LABOR104	Hitch Installation	1 EA	\$300.00	\$300.00
50-77-001	Recepticle 7-Way Car End Plast	1 EA	\$100.00	\$100.00
FSMPS600-AA	Strobe Micropulse Sur Mt:Amber	4 EA	\$175.00	\$700.00
FS454101HL-02	Light Bar Led Perm Mount Econ	1 EA	\$261.30	\$261.30
FS210883	Bracket, Self-Leveling	1 EA	\$376.35	\$376.35
85850	Western Blade Asy Wide Out XL Generation 2	1 EA	\$7,150.00	\$7,150.00
81989	Western Deflector Kit - Wideout XL	1 EA	\$344.10	\$344.10
81985	Western Back Drag Edge W-O XI	1 EA	\$208.30	\$208.30
99031-1	Western Striker 8' 2.0yd Elect	1 EA	\$4,900.00	\$4,900.00

Sub Total:	\$23,190.05
Discount:	
Sales Tax:	\$0.00
Grand Total:	\$23,190.05

Customer must fill out the information below before the order can be processed...

Accepted by:	
Date:	
P.O. Number:	

* Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.

Comments:

9' AIRFLO DUMP BODY
 17" DROP SIDES
 ELE/HYD HOIST
 BACKUP ALARM
 PAINTED BLACK

RECEIVER HITCH
 7 PIN RV PLUG



TRAILERS • HITCHES • TRUCK EQUIPMENT
2600 WEST ROUTE 120 McHENRY, ILLINOIS 60051-4563
(815) 385-2600 FAX (815) 385-6684

QUOTE

Quote ID: Q14055

Quote Date: 3/13/2019

Quote Valid Until: 4/12/2019

Page 2 of 2

FEDERAL SIGNAL SURFACE MOUNTED AMBER LED 4-CORNER STROBES
WIRED TO SWITCH IN CAB

FEDERAL SIGNAL LOW PROFILE AMBER LED STROBE LIGHT BAR
MOUNTED CENTER OF CAB PROTECTOR ON SELF-LEVELING MOUNT
WIRED TO SWITCH IN CAB

8'6" - 11' WESTERN WIDEOUT GEN2 STEEL BLADE PLOW
JOYSTICK CONTROLLER
RUBBER DEFLECTOR
BACKDRAG EDGE

8' WESTERN STAINLESS STEEL STRIKER V-BOX SPREADER
2 CUYDS
ELECTRIC MOTORS
CONTROLLER IN CAB

INSTALLED

MUNI DISCOUNT INCLUDED FOR PLOW & SPREADER

THIS QUOTE IS FOR BUDGET NUMBERS - NO TRUCK INFORMATION GIVEN



Appleton 700 Randolph Drive Appleton, WI 54913 Phone: (920) 687-1111 Fax: (920) 687-1122	Milwaukee 12655 W. Silver Spring Rd Butler, WI 53007 Phone: (262) 544-5404 Fax: (800) 261-0383	Wausau 5300 Stewart Ave Wausau, WI 54401 Phone: (715) 298-4288 Fax: (800) 261-0383
---	---	---

Account: City of Burlington
 Name: Ryan
 Address: _____

Date: 3-21-2019
 Email: rvos@burlington-wi.gov
 Phone: (262) 492-8017
 Note: 60" CA

**** Sales Quotation ****

1. Knapheide KDBF912 Dump Body

- A. Knapheide 9' dump body with 96" outside width, and 90" inside width
- B. 12" fixed sides
- C. Formed two piece construction with seamless outer 12 gauge panel and one piece 10 gauge inner wall
- D. Pockets on top of sides for extension (cheater) boards
- E. One piece 10 gauge high tensile steel two bend top rail "dirt shedding", 2-1/4" wide with 1-1/2" return flange
- F. Long sills are 7" trapezoidal style, full length of body, with internal anti-corrosion coating
- G. Two piece 7 gauge high tensile steel floor, full center seam welded, cross-memberless understructure
- H. 18" high double acting 10 gauge high tensile steel tailgate with spreader chains and lever actuated quick release top pins
- I. Grease zerks at all critical pivot joints
- J. Top hinge member is 1-1/4" diameter "quick-release"
- K. Lower latch hardware is overhead hook type latch with 1-1/8" inch diameter pin, 3/4" thick latch.
- L. Tailgate release is positive locking with dump handle at left front corner of body
- M. Fully boxed corner posts and full width reinforcement rib for added rigidity
- N. Rear corner posts equipped with return hook for optional tarp
- O. Standard, LED clearance, marker and RID lights provided to meet FMVSS 108,
- P. 100% fully solid welded construction
- Q. Integrated Cab Protector mounting pockets,
- R. KCP-025S21A 10 gauge Tapered quarter cab protector with punched window, removable design painted Black
- S. Prime paint: body is completely immersed in a 12 stage electrodeposition gray epoxy prime paint system featuring a zinc phosphate pre-coat, sealer, and oven cured. Bodies are thoroughly undercoated for additional corrosion protection
- T. Body and cab guard will painted Knapheide Black
- U. Back up alarm
- V. Installed

2. Additional Equipment:

- A. Buyers hitch plate with 2" receiver tube, d-rings, and 7RV trailer plug
- B. Western 9' Stainless Steel Striker V-Box salter Electric
- C. Four (4) d-rings mounted in dump body floor for strapping down salter
- D. Installed

Total: \$17,513.00



Optional Equipment:

- A. Western MVP3 8'6" Steel V-Plow Installed **Add: \$5,889.00**
- B. Western Wide-Out 8'-10' Winged plow Installed **Add: \$6,862.00**

All Sales Tax and FET Tax will be added

Submitted by: *Tony Myslicki* Quote firm 30 days Terms: Net 30

By signing below, I agree that I have read, understood, and will comply with the terms of this quote.

Quote accepted by: _____

Title: _____ Date Accepted: _____ PO# _____

Thank You for the opportunity to submit our quote for your consideration



A Complete Line
Of
Truck Equipment

2410 S. Stoughton Road
Madison, WI 53716-2898

Telephone (608) 222-5591
Wisconsin (800) 259-7453
FAX (608) 222-3644

To: **City of Burlington**
Address: 2200 S. Pine Street
City: Burlington, WI 53105
Attention: **Ryan**
Telephone #:
Fax #:

Date: 03/26/19
Delivery:
Dealer:
P. O. #:

Terms: **NET ON DELIVERY, unless specified**

Quantity	QUOTE GOOD FOR 30 DAYS			PRICE EACH
One	9' x 96" Crysteel E-TIP Dump Body with 2/3 yard capacity, 16" Sides, 22" rear Rigid Sides Crossmemberless Understructure, with Rust proofed Long Sills 10 Ga. Steel 10 GA. Tailgate, & Front 12 Ga. Sides Double hinged tailgate, 1/4 Integral cab shield Quick release upper tailgate pins Finish painted, one color White or Black (Same Price), single stage enamel. Factory Undercoated			
One	Crysteel 510 DA electric/hydraulic subframe scissors hoist with sub-frame & hinge, tank, double acting cylinder Mounted with body prop, body raise light, back up alarm			
One	Safety Package Federal Signal LED Mini Hi Lighter on Cab Guard LED Alternating Amber Ovals in Boxes on Rear Corner posts LED Mini Alternating Flashing Lights in Grill 1/2" Buyers rear Hitch Plate with 2" Receiver Tube & D-Rings 2" Receiver 7 Way RV Plug Back up Alarm			
The quoted price includes ONLY what is described above. It is your responsibility to review the specifications.				
Chassis Make	CA:	Trans:	Subtotal	
Customer Signature and Date	Salesman		Tax 5.5%	
			F.E.T. 12%	
	Kurt Schadewalt		TOTAL	



A Complete Line
Of
Truck Equipment

2410 S. Stoughton Road
Madison, WI 53716-2898
Telephone (608) 222-5591
Wisconsin (800) 259-7453
FAX (608) 222-3644

To: **City of Burlington**
Address: 2200 S. Pine Street
City: Burlington, WI 53105
Attention: **Ryan**
Telephone #:
Fax #:

Date: 03/26/19
Delivery:
Dealer:
P. O. #:

Terms: **NET ON DELIVERY, unless specified**

Quantity	QUOTE GOOD FOR 30 DAYS		PRICE EACH
One	WESTERN 8' 6" -11' "WideOut XL" Snow Plow: UltraMount quick attach/detach mounting system FloStat hydraulic system with power angling NightHawk halogen headlights with integral turn signals CabCommand hand-held control. end markers provided standard. Western Chain Lift System Pivot Bar (Allows Plow to Oscillate over uneven surfaces)		
One	Western Striker V Box Spreader 8' L Stainless Steel Construction 12 Volt Electric Drive with Dual Electric Motors Top Screens Inverted V 2 Cubic Yard Capacity Dual Electric Motor Control 15 1/2" Spinner Dual Swing Away Chute, (Easy Access for Maintenance or Material unloading)		
OPTION	Installed FOB Madison, WI	TOTAL	\$24,706.00
	Western Flap For Wideout Plow	ADD	\$414.00
	Western Shoes for Wideout Plow	ADD	\$234.00
The quoted price includes ONLY what is described above. It is your responsibility to review the specifications.			
Chassis Make	CA:	Trans:	Subtotal
Customer Signature and Date	Salesman		Tax 5.5%
	Kurt Schadewalt		F.E.T. 12%
			TOTAL



Monroe Truck Equipment
 1151 W Main Avenue
 DePere, WI 54115
 Ph./Fax: 920-347-4189/920-336-8118
www.MonroeTruck.com



QUOTATION
2CHK000408

Job Order #:
Quote Date: 3/18/2019
Quote valid until: 4/17/2019
Terms: C.O.D.
Salesperson: HAWKINS, MAX (MUNI)
Quoted by: Clayton Kraft
Email: ckraft@monroetruck.com

Customer: CITY OF BURLINGTON **Contact:** _____ **Dealer Code:** _____
 _____ **Phone:** _____ **Fax:** _____ **Sourcewell Member #:** _____
 , WI **Email:** _____ **P.O. Number:** _____

Re-Assign (Required for all pool units): Fleet Retail

MSO/MCO (ONLY check if legally required): MSO MCO

Accepted by: _____ **Date:** _____

Customer must fill out all information above before the order can be processed.

Chassis Information

Year: 2019	Make: FORD	Model: F-450	Chassis Color:	Cab Type: REGULAR
Single/Dual: DRW	CA: 60.0	CT: -1.0	Wheelbase: 145.0	Engine: DIESEL
			F.O. Number #:	Vin:

Comments:

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
MTE-ZEE 9', MILD STEEL, 3-4 YD CAPACITY, RIGID SIDE, DUMP BODY	
- 10 GA. FLOOR, SIDES & ENDS, 16" H DOUBLE WALL SIDES, 22" H TAILGATE	
- 50,000 PSI YIELD STRENGTH STEEL CONSTRUCTION	
- HEAVY DUTY FRONT BULKHEAD WITH TAPERED LASER CUT WINDOW & INTEGRAL 12" TAPERED CAB SHIELD (GM MEDIUM-DUTY BODY TO HAVE FULL-WIDTH SQUARE CAB SHIELD IN LIEU OF TAPERED)	
- INTERNAL DIRT SHEDDING TOP RAILS & TAILGATE	
- WESTERN-STYLE UNDERSTRUCTURE WITH 10 GAUGE LONG-MEMBERS	
- SINGLE-LEVER RELEASE, QUICK DROP TAILGATE	
- (2) UNDERBODY TIE LOOPS	
- L.E.D. FMVSS108 LIGHTS & REFLECTORS	
- RUBBER REAR FLAPS	
- 100% DURABLE POWDER COATED BLACK, WHITE, OR RED	
DOUBLE ACTING ELECTRIC HOIST	
1/2" CUSTOM PINTLE PLATE	
- 2-1/2" WELD-ON RECEIVER TUBE WITH 2" INSERT	
TRAILER RECEPTACLE - 7 WAY RV	
BACKUP ALARM	
STOP/TURN/TAIL LIGHTS: L.E.D. FLUSH-MOUNT FOR REAR POSTS ON MTEZ	
STROBE LIGHT: WHELEN, L.E.D., 2-CORNER (A) STROBE	
- (2) MOUNTED IN FRONT GRILLE AREA	
- (1) MOUNTED ON EACH REAR PILLAR	
STROBE LIGHT: WHELEN, L.E.D. LIGHT-BAR, AMBER, PERM.	
- MOUNTED ON CAB SHIELD WITH SELF LEVEL BRACKET	
8' BOSS EXT STEEL EXPANDABLE BLADE SNOWPLOW	
- SMARTSHIELD	
- TOUCH-BUTTON EXPANDABLE WING FROM 8'-10'	
- RT3 STANDARD UNDERCARRIAGE	
- SL3 L.E.D. LIGHTING W/ ICE SHIELD TECHNOLOGY	
- ENCLOSED HYDRAULICS	
- CHAINLESS HYDRAULIC CYLINDER LIFTING SYSTEM	
- FULL MOLDBOARD TRIP DESIGN	

Description	Amount
- ADJUSTABLE TRIP SPRINGS	
- INSTALLED	
- TWO-YEAR LIMITED WARRANTY	
 RUBBER SNOW DEFLECTOR	
 BOSS 9' V-BOX AUGER SPREADER	
- CORROSION RESISTANT DOUBLE WALL POLY HOPPER W/ 3 CUBIC YARDS OF CAPACITY	
- VCP TARP W/ INTEGRAL TIE-DOWNS	
- HOPPER TIE-DOWN KIT	
- 6" MILD STEEL HELICAL AUGER	
- 1/2 HP FULLY SEALED STAINLESS STEEL MOTOR	
- FULLY ADJUSTABLE 14.5" POLYURETHANE SPINNER W/ 2'-40' SPREADING WIDTH	
- STAINLESS STEEL TROUGH	
- LCD DUAL VARIABLE SPEED MOTOR CONTROL W/ BLAST BUTTON & OVERLOAD PROTECTION	
- DUAL VARIABLE SPEED VIBRATORS	
- INVERTED V BAFFLE	
- POLY ADJUSTABLE DEFLECTOR	
- TOP SCREEN	
- REMOTE LIGHT SWITCH & REAR-MOUNTED DUMP SWITCH	
- DUAL WORK LIGHTS & CENTER HIGH MOUNT STOP LIGHT	
- TWO-YEAR LIMITED WARRANTY	
	Quote Total: \$26,468.00

Additional Options:

Description	Amount	Add to quote? Yes / No
-------------	--------	---------------------------

Notes:

- ◆ Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- ◆ Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- ◆ State and Federal taxes will be added where applicable. **Out-of-state municipal entities may be subject to Wisconsin sales tax.**
- ◆ Restocking fees may be applicable for cancelled orders.
- ◆ MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.



DATE: June 4, 2019

SUBJECT: **RESOLUTION 4958(11)** - To approve Contract Change Order Number Two with Butters Fetting Co, Inc. for a decrease in the contract in the amount of \$6,209.64.

SUBMITTED BY: Peter Riggs, Director of Public Works

BACKGROUND/HISTORY:

The Well #11 Radium Removal project is complete. The well is online and meeting all necessary water quality parameters as expected. Butters-Fetting was contracted to perform the project for an amount not to exceed \$847,500. Previously, the Common Council approved Change Order #1 in the amount of \$19,928.70 to cover additional paving, painting, and cash allowances to complete the project.

During the course of actions necessary to close out the project and secure reimbursement for the Clean Water Fund loan, Wisconsin Department of Natural Resources (WDNR) staff disputed a series of charges and documentation for the project. Specifically, WDNR disputes the cash allowance provided in Change Order #1, the Use of American Iron and Steel documentation, and chain link fencing. The total of these disputes amounts to \$6,209.64 which WDNR will not disperse to the City. These disputed items were the compliance responsibility of the City's contractor, Butters-Fetting. Thus, the City's recourse is to seek a change order reduction to the total contract.

BUDGET/FISCAL IMPACT:

Change Order #1 increased the contract amount for the project from \$847,500 to \$867,428.70. Change Order #2 reduces the contract amount from \$867,428.70 to \$861,219.06.

The total project cost remains under the loan amount of \$1,054,675.00.

RECOMMENDATION:

Staff recommends approval of Change Order #2.

TIMING/IMPLEMENTATION:

This item is presented for discussion at the June 4, 2019 Committee of the Whole meeting and final consideration the same night at the Common Council Meeting. This item has been scheduled for initial and final consideration on the same night due to a need to expedite close out of the project.

Attachments

Res 4958(11)

Change Order #2

**A RESOLUTION APPROVING CONTRACT CHANGE ORDER NUMBER TWO
WITH BUTTERS FETTING CO, INC. FOR A DECREASE IN THE CONTRACT IN
THE AMOUNT OF \$6,209.64**

WHEREAS, Resolution 4833(52) approved the award of the bid to Butters-Fetting Co, Inc. for the Well #11 Radium Compliance Improvement Project for the Lump Sum Bid of \$847,500; and,

WHEREAS, the City of Burlington entered into a contract with Butters-Fetting Co, Inc. for said improvements; and,

WHEREAS, the original contract was increased through change order number one and adopted resolution 4940(42) in the amount of \$19,928.70; and,

WHEREAS, during the course of evaluation of disbursement request number 5 by the Wisconsin Department of Natural Resources (WI-DNR) in the amount of \$52,467.26 which included change order number one, it was determined that a reduction change was necessary to the portions of the project including a Cash Allowance, Use of American Iron and Steel (UAIS) and chain link fencing; and,

WHEREAS, the City of Burlington, Baxter & Woodman, Inc. and Butters-Fetting Co, Inc. received this notification from the WI-DNR requesting a reduction in the Contract in the amount of \$6,209.64 as described in the attachment and part of this resolution; and,

WHEREAS, said Change Order Number Two for a reduction amount of \$6,209.64 has been recommended for approval by the Engineer (Baxter & Woodman, Inc.) and the Director of Public Works; and,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that Change Order Number Two is hereby approved for a decrease in the amount of \$6,209.64.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute Change Order Number One on behalf of the City.

Introduced: June 4, 2019
Adopted: June 4, 2019

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk

CHANGE ORDER NO. 2

PROJECT: Well 11 Radium Compliance Improvements

DATE OF ISSUANCE: May 16, 2019

OWNER: City of Burlington
300 N. Pine Street
Burlington, WI 53105

ENGINEER: Baxter & Woodman, Inc.
256 South Pine Street
Burlington, WI 53105

CONTRACTOR: Butters-Fettig Co. Inc.
1669 S. 1st Street,
Milwaukee, WI 53204-2999

ENGINEER's Project No. 140318.60

Description:

Contract reduction matching the amount deemed not suitable for the Safe Drinking Water Loan Program due to failure to meet American Iron and Steel documentation requirements and mark-up on the cash allowance. See the attached email from the WDNR Construction Engineer.

CHANGE IN CONTRACT PRICE:

Original Contract Price: \$847,500.00

Previous Change Orders:
No. - to No. 1 \$19,928.70

Current Contract Price: \$867,428.70

Net Decrease of this Change Order: \$6,209.64

Contract Price with this Change Order: \$861,219.06

CHANGE IN CONTRACT TIME:

Original Contract Time:
Substantial Completion: February 25, 2018
Completion: March 27, 2018

Change from previous Change Orders: None

Current Contract Time:
Substantial Completion: February 25, 2018
Completion: March 27, 2018

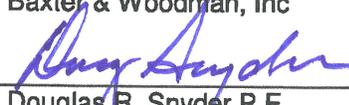
Net increase of this Change Order: None

Contract Time with this Change Order:
Substantial Completion: February 25, 2018
Completion: March 27, 2018

PREPARED BY:

Baxter & Woodman, Inc

By


Douglas R. Snyder P.E.
Project Manager

APPROVED:

City of Burlington, WI

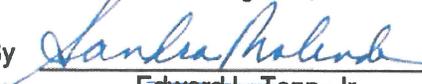
By


Jeanie Hefty
Mayor

ACCEPTED:

Butters-Fettig Co., Inc.

By


Edward L. Tonn, Jr.
President


Sandra Molenda
Corp. Secretary

Douglas R. Snyder

From: Fuja, Francis G - DNR <Francis.Fuja@wisconsin.gov>
Sent: Monday, April 29, 2019 3:04 PM
To: DeQuaker, Steven J - MUN
Cc: Douglas R. Snyder; Dave Ruffalo; priggs@burlington-wi.gov; Leizinger, Kimberly A - DNR; Ritchie, Jim M - DNR
Subject: Final Inspection for Burlington SDWLP 5475-03 Well No. 11 Radium Compliance Improvements
Attachments: Use of American Iron and Steel Requirements for the Burlington Softener project - SDWPL 5475-03.msg

Steven:

The final inspection for the above-referenced project has been completed. The Environmental Loan Final Inspection Screen has been revised accordingly.

The following discussion items will affect the final loan reimbursement payout:

- A) Change Order No. 1 was submitted by email on 03/21/2019. Requested backup cost documentation was submitted by separate email from Peter Riggs on 3/21/2019. The requested change order amount was \$19,928.70. Based upon an evaluation of these submittals, it was determined that the 5% mark-up (\$19.64) on the difference in the SPEC SECTION 01 21 13 CASH ALLOWANCES was not eligible for loan reimbursement. [NOTE: Reference Part 1.2A of the SPEC SECTION 01 21 13.] As shown below is a screen shot of the Environmental Loan Change Order Screen for this project:

Item Number	Rebudget Type	Contract Number	Contractor	Description	Total
1	CHG_ORD	BUTTERS	BUTTERS-FETTING CO	1) cash allowances used for submittal exchange, water se	

- B) A Use of American Iron & Steel (UAIS) compliance document was submitted by the general contractor on 4/23/2019. This was amended by the general contractor by submitting an attachment .pdf by email on 4/23/2019. I have reviewed this document and have the following comments:
+The SPEC SECTION 03 30 00 Part 2.2 REINFORCEMENT submittal does not comply with the certification requirements designated by the 03/20/2014 USEPA final guidance memorandum. A previous email (see attachment) was sent to Dave Ruffalo [with a cc to Doug Snyder] – indicating that this document was not valid as a certification letter. The value of the rebar associated with this project was reported to be \$4690 [based upon an 01/21/2019 email from Joe Ehlen [Sherrer Construction] to Dave Ruffalo]. Based upon Part 3.06 of the Financial Assistance Agreement (dated 06/27/2017), my recommendation to the loan reimbursement specialist is that this amount (\$4690) should be deducted from the final loan reimbursement payout.
- C) Note that fencing and fence tubing is included as a construction material in Item No. 21 (see Page 8) of the 03/20/2014 USEPA final guidance memorandum. This was not included in the Based upon the SPEC SECTION 32 31 13 CHAIN LINK FENCES AND GATES, I have estimated the value of the fencing materials at \$1500. Based upon Part 3.06 of the Financial Assistance Agreement (dated 06/27/2017), my recommendation to the loan reimbursement specialist is that this amount (\$1500) should be deducted from the final loan reimbursement payout.

Please contact me if you have any questions.

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate my customer service.

Francis G. Fuja, P.E.
Construction Management Engineer – Environmental Loan Section
Wisconsin Department of Natural Resources
2300 N. Dr. Martin Luther King Jr. Drive
Milwaukee, WI 53212
Cell Phone: 414-303-1711
francis.fuja@wisconsin.gov





DATE: June 4, 2019

SUBJECT: MOTION 19-930 - To consider conditional approval of a Certificate of Appropriateness for 401-409 N. Pine Street.

SUBMITTED BY: Gregory Guidry, Building Inspector

BACKGROUND/HISTORY:

According to Ch. 315-42E(1), the Common Council must approve any alteration including architectural appearance. Alterations include any exterior change (including painting), addition to, or demolition of any part or all of the exterior of a structure within the HPO District. In determining such approval, the Common Council shall take into consideration the recommendation of the Historic Preservation Committee.

Wendy Lynch, applicant, is requesting approval of a Certificate of Appropriateness located at 401-409 N. Pine Street. The proposed project consists of:

- The painting of the northwest exterior wall (Flippy’s wall) in order to cover tar and existing paint. This wall faces into The Urb Garden. The northwest wall is currently in a condition that requires some maintenance due to fire damage. The wall has tar drips, soot stains, in addition to some existing paint outlining the former building. This paint is light yellow and pink, in color, however, the rusticated concrete block on all other sides of this structure are not painted. The applicant is working to renovate this space to be used as an outdoor space connected to Mercantile Hall for weddings and events, and would like to improve the appearance of this wall.

It is recommended that the following options be considered:

- 1) The applicant hires a mason that is knowledgeable of and qualified to perform masonry cleaning.
- 2) If cleaning is ruled out by this mason professional, it is requested that this be documented and that an appropriate alternative plan be presented. If the recommendation is painted, a painting plan that includes the cleaning, sealing and priming process as appropriate shall be detailed and shared.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

The Historic Preservation Commission (HPC) unanimously recommended conditional approval of the Certificate of Appropriateness application at their May 23, 2019 meeting to first clean the masonry, but if not, come back for HPC approval with a painting plan, and provide documentation showing that cleaning is not an option.

TIMING/IMPLEMENTATION:

This item is for discussion at the June 4, 2019 Committee of the Whole meeting and per common practice is scheduled for final consideration at the Common Council meeting the same evening

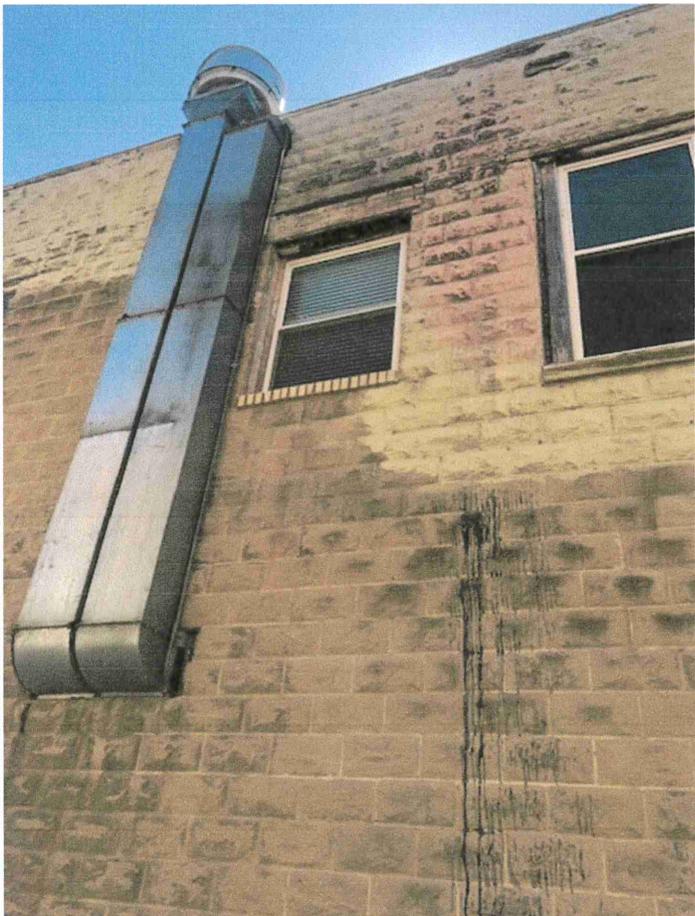
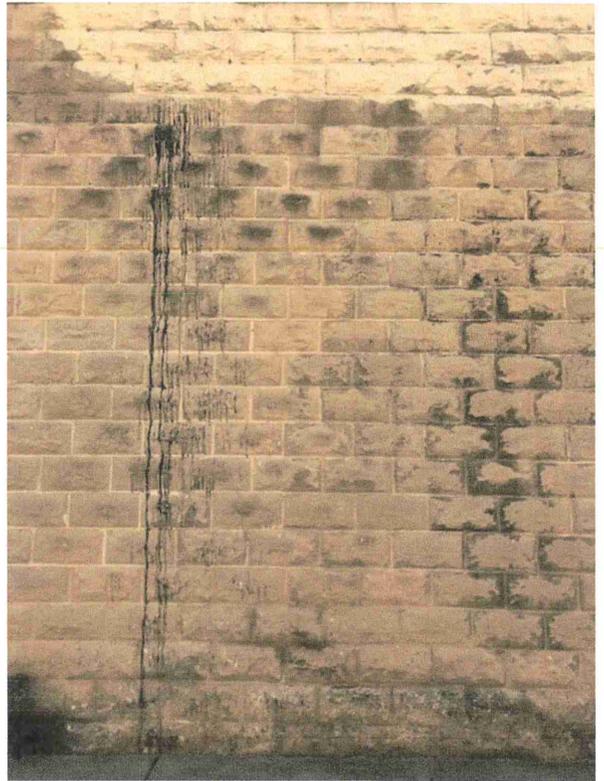
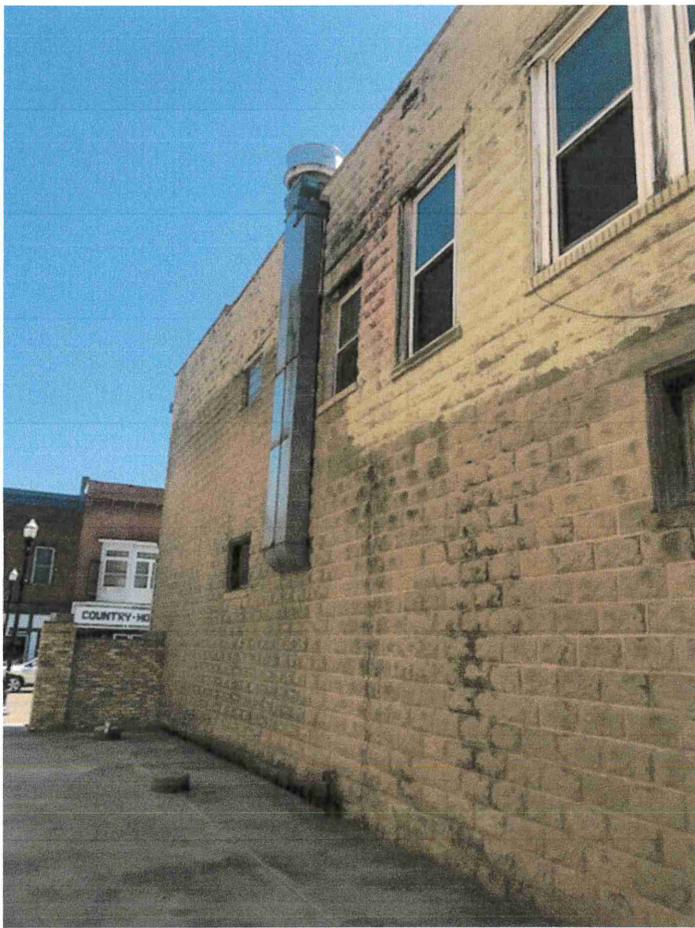
Attachments

COA 401-409 N. Pine St.

Repainting of Flippy's Wall (facing The Urb Garden & Mercantile Hall)

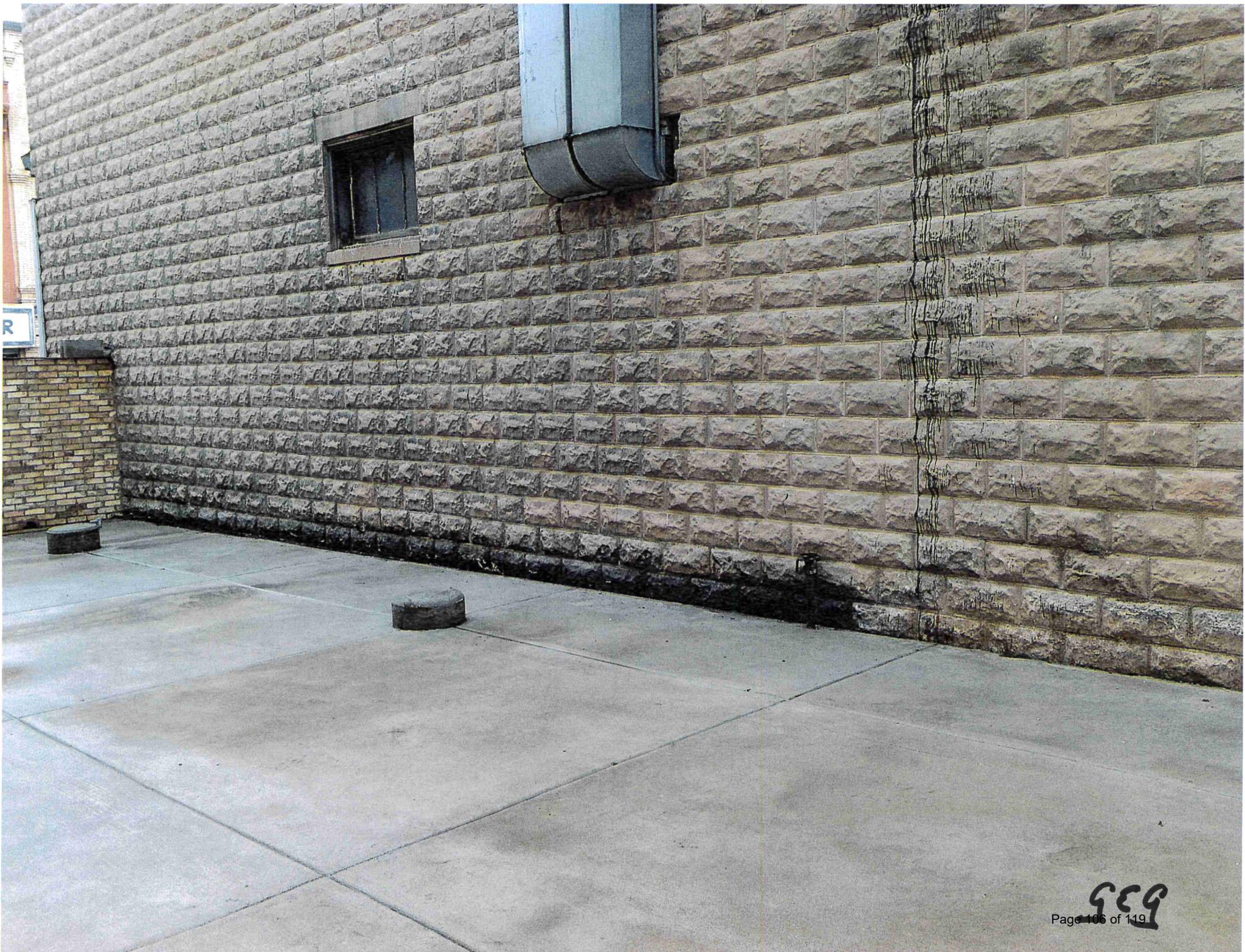
1. Fire damage left the side of the building full of tar drips and soot stains
2. We are proposing to cover the cost in full to repaint the entire side of the building using the same base color which will clean it up dramatically as evidenced in the photos below
3. Color: (from the historic collection: Porcelain







535





535



508



SES



535



555





DATE: June 4, 2019

SUBJECT: MOTION 19-931 - To approve an Airport Hangar Lease with Brian A. Onstad as trustee of the Brian A. Onstad and Mandy A. Onstad Revocable Trust for property located at Hanger 824 on Hotel Taxiway, Burlington Municipal Airport, Burlington, Wisconsin.

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

The Airport Committee met on May 23, 2019 and recommends that the City enter into a not-to-exceed twenty-nine (29) year Airport Hangar Lease agreement with Brian A. Onstad for property located at Hanger 824 on Hotel Taxiway.

The amount of the lease equals the sum of \$.095 cents per square foot for the leased area, which contains a total of 2,400 square feet, for a total amount of \$228.00, prorated in the first and last years of the Lease with the first-year payment of \$0 due at signing, and payable thereafter in advance of the 1st day of January of each and every consecutive year of the lease term commencing on January 1, 2020.

BUDGET/FISCAL IMPACT:

An annual payment of \$228.00 will be paid to the City each year by January 1 for lease of the hangar.

RECOMMENDATION:

Staff recommends approval of this Airport Hangar Lease with Brian A. Onstad.

TIMING/IMPLEMENTATION:

This item is scheduled for discussion at the June 4, 2019 Committee of the Whole meeting, and due to timing, is scheduled for final consideration at this evening's Common Council meeting.

Attachments

Airport Lease Agreement

AIRPORT LEASE

This lease Agreement, made and entered into this 1st day of May, 2019 by and between the City of Burlington, State of Wisconsin, a municipal corporation existing through and under the authority of the laws of the State of Wisconsin, hereinafter referred to as "Lessor", and Brian A. Onstad as trustee of the Brian A. Onstad and Mandy A. Onstad Revocable Trust dated Feuary 23,2017 whose mailing address is 37400 Geneva Rd. Burlington, WI 53105 hereinafter referred to as "Lessee"; the Lessor and Lessee for and in consideration of the keeping by the parties of their respective obligations hereinafter contained, agree as follows:

ARTICLE 1 PREMISES SUBJECT TO LEASE

The premises subject of this Lease are:

That part of the hangar area of the Burlington Municipal Airport delineated on the official map of the Burlington Municipal Airport maintained at the office of the City Clerk at City Hall and identified as 824 Hotel Taxiway. This Lease does not include use of City Water.

ARTICLE 2 TERM

The term of this Lease shall be from May 1, 2019 to April 30, 2048 [not to exceed 29 years] both dates inclusive. This Lease shall be automatically renewed for successive ten-year periods thereafter upon mutually agreed-upon terms and approval of the renewal shall not be unreasonably withheld by the Lessor. This Lease is not transferable, See Article 5, Section G.

ARTICLE 3 RENT

The Lessee shall pay to the Lessor as rent for the Leased Premises the sum of \$.095 cents per square foot for the leased area, which contains a total of 2400 square feet, for a total amount of \$ 228.00, prorated in the first and last years of the Lease with the first-year payment of \$ N/A due at signing, and payable thereafter in advance of the 1st day of January of each and every consecutive year of the lease term commencing on January 1, 2020 subject to the provisions set forth in Article 5, Section A.

ARTICLE 4

Lessee agrees that rent charged is based on intended:

XX Personal Use, defined as the use of the Leased Premises in a manner which does not meet the definition of Commercial Use; or

_____ Commercial Use, defined as the operation of an airport-related business, which is open to the public, on or in the Leased Premises.

Lessee may change the intended use to that of another type, to be effective the following January 1st, if Lessee petitions the Airport Committee in writing no later than December 10th and the Committee approves the change no later than its December meeting. See also Article 5, Section F.

ARTICLE 5

ADDITIONAL PROVISIONS

A. RENTAL INCREASES. The Lessor may adjust the rental charge rate in the year 2010 and every five years thereafter, as determined by the Airport Committee in the same proportion as the cumulative change in the Consumer Price Index for all urban customers (CPI-U) over the same time period. In the event of a rate change, Lessor shall give Lessee sixty (60) days advance notice.

B. IMPROVEMENTS. Lessee agrees to erect on the Leased Premises a hangar, if not already constructed, and shall comply with all ordinances, building codes, and zoning restrictions for said airport, and the rules, regulations, and orders of the Airport Committee relative thereto.

C. USE OF FACILITIES. Lessee shall have the right to the non-exclusive use in common with others of the airport parking areas, appurtenances and improvements thereon; the right to install, operate, maintain and store, subject to approval of the Airport Committee, all equipment necessary for the safe hangaring of the Lessee's planes, specifically excluding any aviation gasoline or fuel; the right of ingress to or egress from the demised premises, which shall extend to Lessee's employees, guests and patrons; the right, in common with others so to do, to use common areas of the airport including runways, taxiways, aprons, roadways, and other conveniences for the take-off, flying and landing of aircraft of Lessee. Lessee shall not store any equipment or other material outside of its hangar without the written consent of the Airport Committee.

D. COMPLIANCE WITH LAWS. Lessee agrees to observe and obey during the term of this Lease all laws and ordinances, and the rules and regulations promulgated and enforced by the Airport Committee of the City of Burlington, and other proper authority having jurisdiction over the conduct of the operations of the airport including city, county, state and federal agencies or departments.

E. INDEMNIFICATION. Lessee agrees to indemnify and hold the Airport Committee and the City of Burlington free and harmless from loss from each and every claim and demand, of whatever nature, made on the behalf of or by any person or persons for any act or omission on the part of the Lessee, or Lessee's agents, employees, guests and patrons and from all loss or damage by reason of such acts or omissions.

F. SUBLEASE-RENTAL OF PREMISES. Lessee may sublet portions of the hangar constructed on the Leased Premises for the same purposes as stated in this Lease, subject to this policy of the Airport Committee relative to rental rates: It is agreed and understood by Lessee that the rate agreed to in this Lease is for (choose one) XX personal use _____ commercial use. Under this agreement it is understood by the parties that if property is sublet, the appropriate rate will be applied to this Lease from the following January 1. In the event that Lessee fails to disclose a sublease, he agrees to pay the City the amount of the increased rental for the period of any failure to so disclose.

In the event Lessee does enter into a sublease, Lessee shall require any subtenant to abide with all of the conditions of this lease agreement including the requirement that the subtenant shall hold the Airport Committee and the City of Burlington free an harmless from any loss for each and every claim or demand, of whatever nature, made by the subtenant against the Lessee.

herein or on behalf of or by any other person or persons for any act or omission on the part of the Lessee or subtenant or their agents or employees, or for any loss or damage by reason of such acts or omissions by the Lessee or its subtenant.

G. OWNERSHIP OF IMPROVEMENTS. Lessee shall retain title to all building or buildings constructed on said premises and such title shall be transferable subject to the Common Council's approval of a new Lease by and between the City of Burlington and the proposed transferee.

H. MAINTENANCE. Lessee shall maintain the structure(s) it occupies and the surrounding land and premises in good order and shall make such repairs as are necessary. In the event of fire or any other casualty, the owner of any such structure so affected shall either repair or replace the building and restore the leased land to its original condition or remove the damaged building and restore the leased area to its original condition; such action must be accomplished within 120 days of the date the damage occurred. In the event that Lessee determines not to rebuild and in fact restores the Leased area to its original condition, this Lease may be terminated pursuant to Article 5, Section U(3).

In the event Lessee fails to comply with this provision, Lessor may, after thirty (30) days notice to the Lessee, enter onto the premises for the purpose of completing said maintenance, making such repairs as are necessary, or restoring the leased land to its original condition. In the event Lessor does so, Lessor shall charge the Lessee the cost of any such maintenance or repairs. If Lessee refuses to pay any such charge within thirty (30) days, Lessor shall have the right to terminate this lease. See Article 5, Section U. In the event the Lessor removes Lessee's hangar under this section, Lessor shall proceed to enforce its lien rights pursuant to Article 5, Section U.

I. ACCESS FOR INSPECTION. Lessor reserves the right to enter upon the premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this agreement.

J. FIRE AND POLICE PROTECTION. Lessor agrees to extend to Lessee the same fire and police protection extended to the other tenants of facilities in the airport. Lessee shall arrange for annual inspection of the hangar sites and buildings by the local fire inspector, or at such other frequency as required by state statute.

K. TAXES. Lessee shall pay all taxes or assessments that are levied against personal property of the Lessee and/or the buildings which are erected on lands leased exclusively to Lessee. In the event that said personal property taxes are not paid 30 days after becoming due, Lessee shall be considered in default of this Lease. See Article 5, Section M.

L. ADVERTISING. Lessee agrees that no sign or advertising matter may be erected without the written consent of the Lessor.

M. DEFAULT. If Lessee fails to pay rent when due, or commits waste or breaches any other covenant or condition of this Lease, Lessor shall give Lessee notice to pay the rent, repair the waste or comply with the Lease on or before a date at least 30 days after the giving of the notice, and that failure to comply will result in the termination of the tenancy. If the tenancy is so terminated, Lessor shall proceed under Article 5, Section U.

N. FUTURE DEVELOPMENT. Lessor reserves the right to further develop or improve the landing area of the airport as it sees fit, regardless of the desires or view of the

Lessee and without interference or hindrance from Lessee. The Lessor reserves the right, but shall not be obligated to the Lessee, to maintain and keep in repair the landing area of the airport and all publicly owned facilities of the airport; together with the right to direct and control all activities of the Lessee in this regard.

Lessor reserves the right to take any action it considers necessary to protect the aerial approaches to the airport against construction, together with the right to prevent the Lessee from erecting, or permit to be erected, any building or other structure on the airport which, in the opinion of the Lessor, would limit the usefulness of the airport or constitute a hazard to aircraft.

O. RESTRICTIONS. Lessor will not exercise or grant any right or privilege which would operate to prevent the Lessee from performing any services on its aircraft with its own employees that it may choose to perform. These services shall include, but are not limited to, maintenance and repair. Lessee may not provide any type of maintenance or service to aircraft not owned by Lessee upon said Leased Premises .

P. PREEMPTION OF LEASE. During the time of war or national emergency, Lessor shall have the right to lease the landing area, or any part thereof, to the United States Government for military or naval use; and if any such lease is executed, the provisions of this instrument insofar as they are inconsistent with the provisions of the lease to the Government shall be suspended.

All leases shall be subordinate to the provisions of any existing or future agreement between the Lessor and the United States relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the airport.

Q. NON-DISCRIMINATION. The Lessee, for himself or successors in interest and assigns, as a part of the consideration hereof, does hereby covenants and agree that: (1) no person, on the grounds of race, color, religion, or national origin, shall be excluded from participation in, denied the benefits of, or otherwise subject to discrimination in the use of the leased facilities of the City of Burlington Municipal Airport; (2) in the construction and maintenance of any improvements on, over, or under such land and the furnishing of services thereon or therein, no person on the grounds of race, color, religion or national origin shall be excluded from participation in, denied the benefits of, or otherwise subject to discrimination; (3) the Lessee shall use the premises in compliance, as applicable, with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Sub-Title A, Office of the Secretary, Part 21, Non-Discrimination, in federally assisted programs of Title VI of the Civil Rights Act of 1964, and as said regulation may be amended.

R. HAZARDOUS SUBSTANCE INDEMNIFICATION. Lessee represents and warrants that its use of the Premises herein will not generate any Hazardous Substance, and it will not store or dispose on the Premises nor transport to or over the Premises any Hazardous Material or Substance in violation of any applicable federal, state, or local law, regulation or rule then presently in effect. Lessee further agrees to hold the City of Burlington harmless from and indemnify the City of Burlington against any release of such Hazardous Substance and any damage, loss, or expense or liability resulting from such release, including all attorney's fees, costs and penalties incurred as a result thereof which was caused by Lessee or any of its employees or agents. "Hazardous Substance" shall be interpreted broadly to mean any substance or material defined as a radioactive substance, or other similar term by any

federal, state or local environmental law, regulation or rule presently in effect or promulgated in the future, as such laws, regulations or rules may be amended from time to time, and it shall be interpreted to include, but shall not be limited to, any substance which after release into the environment will or may reasonably be anticipated to cause sickness, death or disease.

The City of Burlington represents and warrants that it has no knowledge of any Hazardous Substance existing on the Owned Premises in violation of any applicable federal, state or local law, regulation or rule. The City of Burlington further agrees to hold Lessee harmless from and indemnify Lessee against any damage, loss, or expense or liability resulting from the existence on the Owned Premises of any such Hazardous Substance, including all attorneys' fees, costs and penalties incurred as a result thereof, unless caused by Lessee, any other Lessee, or any of their employees, agents, guests or patrons.

S. INSURANCE. The Lessee agrees that it will deposit with the Lessor a policy of comprehensive liability insurance. The policy shall be issued by a company licensed to do business in Wisconsin and shall insure the Lessee against loss from liability to the amount of \$1,000,000 for each occurrence and in the amount of \$2,000,000 aggregate, which shall name the Lessor as an additional insured. The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically terminate the Lease unless another policy has been filed and approved pursuant to this section and shall be in effect at the time of such cancellation or termination.

T. SNOW REMOVAL POLICY. The Lessor's and the Lessee's responsibilities for snow removal are defined under the City of Burlington's Snow Removal Policy. This Policy was adopted by a resolution of the Burlington Common Council. This policy may be amended or updated at any time without notification. Each party agrees to abide by the then-current terms of said Policy.

U. TERMINATION. (1) By Default. In the event that Lessee defaults under Article 5, Sections H., M., or S., or by other operation of law, the tenancy shall be terminated, Lessor shall have the right to re-enter or repossess the leased property, either by force, summary proceedings, surrender, or otherwise, and dispossess and remove there from Lessee, and its effects, without being liable to any prosecution therefore, and Lessee shall surrender possession of the premises, and Lessee hereby expressly waives the service of notice of intention to re-enter or of instituting legal proceedings to that end.

(2) By Expiration. In the event that this Lease is terminated pursuant to Article 2 hereof, Lessee shall either: a. Sell its hangar to a third party, and the buyer thereof shall enter into a new Lease with the City of Burlington, which sale and transfer shall not be effective until and unless approved by the Common Council; or b. By or before the last date of the term of the Lease, remove its hangar and all equipment and restore the premises to the condition it was in prior to the construction of the hangar.

(3) By Mutual Consent. This Lease may be terminated by the mutual consent of the parties, upon the entry into a new Lease or such other terms and conditions agreed to as evidenced by the signatures of the parties hereto.

(4) Lien Rights. Lessor shall, in any event, have liens on Lessee's hangar and other personal property, including Lessee's aircraft, pursuant to Wis. Stat. §§ 704.05(5) and 779.43(3), and shall enforce such liens as provided by law, but shall have, in addition to those rights provided by Wis. Stat. § 704.05(5)(a) 1. and 2., the right to demand payment of past due rent and/or other charges due from Lessee under the terms of this Lease for release of the lien, or apply the

proceeds of sale to past due rent and/or other charges due from Lessee under the terms of the Lease.

V. GENERAL PROVISIONS. The following provisions shall apply to this Agreement:

- (1) Rights and liabilities of the parties shall bind and inure to the benefit of their personal representatives, heirs, successors and assigns.
- (2) This agreement constitutes the entire agreement pertaining to the subject matter and supersedes all prior and contemporaneous agreements of the parties in connection therewith.
- (3) In construing this Lease, feminine or neuter pronouns may be substituted for those masculine in form and vice versa and plural terms may be substituted for singular and singular for plural in any place in which the context so requires.
- (4) The captions contained in this Agreement are for reference only and do not form part of this Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals they day and year first herein written.

Approved by the Airport Committee on: 5/23/19

AIRPORT MANAGER:

LESSEE:


 Signature
Gury B. Meisner
 Print (or type) name


 Signature
Brian A. Ousted
 Print (or type) name

Approved by Common Council on: _____

CITY OF BURLINGTON

 Signature

Trustee
 Title