

Burlington Public Library

166 East Jefferson Street, Burlington, Wisconsin 53105

Phone: 262-342-1130 Fax: 262-342-1198



www.burlingtonlibrary.org

BOARD OF TRUSTEES MEETING **Tuesday, December 18, 2018 – 6:30 PM** **Library Meeting Room – Main Floor**

Board Members:

Bridget Savaglia, Board President
Peter Smet, Board VP, BASD Representative
Megan Barker, Board Secretary
Tom Preusker, Aldermanic Representative
Kaitlyn Frohmader, non-voting Student Rep.

Rosemarie Buse
Carol Chaffee
Sarah Guard
Susan Musgrave
Walter “Chip” Bahr

AGENDA

1. CALL TO ORDER
2. PUBLIC COMMUNICATION TO THE BOARD
3. DISPOSITION OF PREVIOUS MINUTES
4. DISPOSITION OF GENERAL FUND BILLS & TRUST FUND BILLS
5. COMMITTEE REPORTS - Personnel Committee met regarding Director Evaluation, which will be presented in closed session tonight.
6. FEDERATED LIBRARY REPORT
 - a. PLSR Final Report to DPI
 - b. Flipster as replacement for RB Digital Magazines
 - c. Total Savings on Receipts
7. DIRECTOR'S REPORT
 - a. Monthly Statistics Report
 - b. Disc Repair Service beginning in January
 - c. Celebrate Libraries interview
 - d. Friends of the Library: ending monthly raffle, Culver's Night on December 18
 - e. Demonstration of Self-Check Station
 - f. Interpreter Services with SWITS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
 - a. Review and adopt Service Animal Policy
 - b. Review draft of RFP for Library Strategic Planning
 - c. Adjourn into closed session - Discuss Library Director performance evaluation and compensation

Wis. Stats 19.85(1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- d. Reconvene into open session
- e. Act on items from closed session if necessary

10. ADJOURNMENT

Next Meeting: Tuesday, January 22 at 6:30 pm

If you are a person with disabilities and have accessibility needs or need information interpreted for you, please call the Library Director at 262-342-1130 at least 24 hours prior to the meeting.

