



## CITY OF BURLINGTON

Administration Department  
300 N. Pine Street, Burlington, WI, 53105  
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[www.burlington-wi.gov](http://www.burlington-wi.gov)

### AGENDA COMMON COUNCIL

Tuesday, December 18, 2018

To immediately follow the 6:30 p.m. Committee of the Whole meeting  
Common Council Chambers, 224 East Jefferson Street

Mayor Jeannie Hefty  
Susan Kott, Alderman, 1st District  
Theresa Meyer, Alderman, 1st District  
Bob Grandi, Alderman, 2nd District  
Ryan Heft, Alderman, 2nd District  
Steve Rauch, Alderman, 3rd District  
Jon Schultz, Council President, Alderman, 3rd District  
Thomas Preusker, Alderman, 4th District  
Todd Bauman, Alderman, 4th District

**Student Representatives:**

Jack Schoepke, Burlington High School  
Morgan Tracy, Burlington High School

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments**
4. **Chamber of Commerce Representative and Rescue Squad Representative**
5. **Approval of Minutes** (*J. Schultz*)
  - A. To approve the Common Council Minutes for December 4, 2018.
6. **Letters and Communications** (*T. Bauman*)

Alderman Thomas Preusker corresponded via email on 12/14/2018 stating he would not be in attendance at the December 18, 2018 Committee of the Whole and Common Council meetings.
7. **Reports by Aldermanic Representatives and Department Heads**
8. **Reports** (*S. Kott*)
  - A. To approve Reports 1-2 as submitted.
9. **Payment of Prepaids and Vouchers** (*T. Meyer*)

A. To approve the Prepaid and Voucher list for bills accrued through December 18, 2018.

Total Prepaid:	\$ 148,526.29
Total Vouchers:	\$ 101,410.68
<b>Grand Total:</b>	<b>\$ 249,936.97</b>

10. **Licenses** (B. Grandi)

A. To approve Operator's Licenses as presented and approve a "Class A" Retail Liquor License to Casey's Marketing Company dba Casey's General Store, #3748, located at 100 S. Dodge Street.

11. **Special Events** (R. Heft)

A. To approve a Special Event Application from the Chamber of Commerce for the 2019 Hot Chocolate Festival to be held January 18-20, 2019.

12. **Appointments and Nominations** - There are none.

13. **PUBLIC HEARINGS:** There are none.

14. **RESOLUTIONS:**

A. **Resolution 4927(29)** - To consider accepting a Letter of Engagement from Sitzberger for 2018 Audit Services. (S. Rauch)

15. **ORDINANCES:** There are none.

16. **MOTIONS:**

A. **Motion 18-914** - To consider approving a Certificate of Appropriateness for property located at 492 N. Pine Street. (J. Schultz)

B. **Motion 18-918** - To approve revisions to the City of Burlington Employee Handbook. (T. Bauman)

17. **ADJOURNMENT** (S. Rauch)

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*