



CITY OF BURLINGTON

300 N. Pine St.

Burlington, Wisconsin 53105-1460

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www.burlington-wi.gov

AGENDA

HOUSING AUTHORITY OF THE CITY OF BURLINGTON, WISCONSIN

REGULAR MEETING Nov 15, 2018 AT 6:00 p.m.

RIVERVIEW MANOR, 580 MADISON STREET, BURLINGTON, WISCONSIN 53105

Michelle Petersen, Chairman
Kathy Merten, Commissioner

Ralph Heck, Vice-Chairman
Pat Lapp, Commissioner

John Smith, Secretary
Arlene Odeja, Manager

- **Call to Order**-roll call
- **Approval of minutes from previous meeting**
- **Financial Reports**
 - Project Reserve Account – deposit agreement being worked on
- **Review general ledgers**
 - Review monthly payments
- **Occupancy Report by Manager**
 - Current waiting list - 2 bedroom – 7 1 bedroom – 63
 - Vacancies/move-ins/move-outs
 - 103 – Notice to vacate by Dec 31 given – This unit has been rented for Jan 1
- **Building and Maintenance**
 - Fence around dumpsters – unable to obtain bids so far (table this)
 - Tile at north door – bid received
- **New Business**
 - Audit currently being worked on by Sitzberger
- **Other Business**
- **Other matters as authorized by Law (as of meeting time)**
- **Adjournment**

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.