



# City of Burlington

---

## HISTORIC PRESERVATION COMMISSION MEETING MINUTES THURSDAY, JUNE 24, 2010

### **Call to Order**

The meeting was called to order by Chairman Tom Stelling at 6:30 p.m.

### **Roll Call**

Present: Commissioners Bob Henney, Judy Stone, Maria Veronico-Ventura, Alderman Peter Hintz, Joel Weis and Building Inspector/Zoning Administrator Patrick Scherrer.  
Excused: Commissioner Jeff Erickson and Tina Chitwood of Racine County Economic Development Corporation.

### **Citizen Comments**

There were no citizen's comments.

### **Approval of May 27, 2010 Minutes**

Commissioner Henney motioned to approve the minutes of May 27, 2010 and Commissioner Veronico seconded the motion and with all in favor, the motion carried.

### **Certificate of Appropriateness for Marlene Guzman, El Chava Super Mercado, 116 W. Chestnut St.**

After the distribution of a colored picture and some discussion, Chairman Stelling entertained a motion. Commissioner Weis motioned to approve the certificate of appropriateness for painting of the front of the building. (the painting of both edges of the sign band areas located above the windows on the front of the building and the painting of the bulkhead areas located below the windows also on the front of the building "Brownstone" from Mautz Paint Company's "Historic Colors of America" line of exterior paints). Hintz seconded the motion. All aye. Motion carried.

### **Sign Permit Application for Marlene Guzman, El Chava Super Mercado, 116 W. Chestnut St.**

After some discussion, Chairman Stelling entertained a motion that the design, style, size, color and lettering of sign be put on wood until we see the plastic SINTRA PVC material

that Marlene Guzman, owner is proposing to use. Commissioner Henney motioned such and Commisisoner Veronico seconded. It was agreed that a response team visit would be in order Marlene obtaining a sample of the proposed plastic material. All aye. Motion carried. Marlene was advised that the wood is not to be “OSB”.

### **Discussion of Current Projects and Response Team Updates**

Chairman Stelling stated that Tina Chitwood went out and received some responses to “open” projects that we have funds set aside for. They were John Hobbs (324-44 N. Pine St.) who has started replacing brick in rear of building and Kerkman’s Split Ends, 316 N. Pine St. Kerkman’s used hardy plank for flat surface but not for trim. By Monday at 8:00 a.m. a response team visit will be done to see if this is acceptable. Since we are low on funds, Tina will pursue legal counsel to get back these funds if these projects are not finished.

Pat Scherrer showed a picture of window sign that was painted at 615 N. Pine St., MPC Property Management and it met with the commissions approval and will be removed from the list.

Chairman Stelling stated that the Jasmine Tree, 109 W. Chestnut St. has not repainted their building yet, that B. W. Surveying, 412 N. Pine St. may have started replacement of brick and mortar and that Jake Skoney is still waiting for the door to come in for 119 W. Chestnut St.

Chairman Stelling told Pat Scherrer that for the Just Paws building at 148 W. Chestnut St., Mr. Bruesewitz may want to stop at Menards for some cast iron or aluminum metal for the fencing that needs to go in.

He also stated that the sign at Grater Tater, 140 W. Chestnut St., looks good and the roof railings for 148 W. Chestnut St. to be painted red.

### **Review of Grant Funding Status**

No discussion. Ms. Tina Chitwood was not present.

### **Discussion of potential projects to be included in the Wisconsin Historical Society Certified Local Government sub-grant application**

Chairman Stelling stated that Joe DeRose from the Wisconsin Historical Society came down to city and drove about. As a commission we want to be able to apply for a federal grant that will allow us to hire a specialist to determine additional significant historic properties. Chairman Stelling further stated that there is \$25,000 - \$40,000 in homeowners credit available. Tina Chitwood will be getting estimates of the costs involved.

### **Discussion concerning potential/future projects and notices of violations in the Historic Preservation Overlay District**

The Dance Studio at 344 N. Pine St. has a vinyl sign across the top of it. Pat Scherrer will look into this. The property at 173 E. Chestnut St. is finished and a tenant will move in soon.

**Discussion of policies, procedures and the vision for the future of the Historic Preservation Commission**

There are no pending items for a future meeting. Funds can be released for the sign for the Bruesewitz building at 140 W. Chestnut St.

There was a consensus amongst the members that the Meehan and Co. reviews were helpful.

**Adjournment**

A motion was made by Henney with a second by Stone to adjourn the meeting. With all in favor, the meeting adjourned at 7:02 p.m.

Respectfully submitted,

June Bobier  
Administrative Assistant  
City of Burlington