



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
Thursday, August 23, 2018**

The meeting was called to order by Chairman Darrel Eisenhardt at 6:30 p.m. Aldermanic Representative Susan Kott; Commissioner Steve Wagner; Commissioner Frank Capra were present. Commissioner Maria Veronico; Commissioner Kevin O'Brien; and Commissioner Daniel Colwell were excused.

CITIZEN COMMENTS

Judith Schulz, 533 Milwaukee Avenue, handed out a picture of historic buildings with canvas awnings. Ms. Schulz stated in the "U.S. Department of the Interior National Park Services Cultural Resources" and "Wisconsin Historical Society" guidelines it states that painting masonry is not recommended on buildings that have previously unpainted surfaces.

APPROVAL OF MINUTES

Aldermanic Representative Kott moved, and Commissioner Wagner seconded to approve the minutes of July 26, 2018.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

A. 164 E. Washington Street – Jivilee, discussed at July 26, 2018 meeting

- 1. Present update regarding a Certificate of Appropriateness approved July 26, 2018 to improve the front and two sides of the façade, and Sign Permit approved July 26, 2018 to install a sign, subject to Plan Commission decision**
 - Chairman Eisenhardt introduced and opened this item for discussion.
 - Stephanie Heft, representative, explained there will be three long pendent lights hanging above the door, and one other light above the door that leads to the upstairs. Ms. Heft explained Burli Signs does not make blade signs with lighting. Ms. Heft stated they may have to go with a gooseneck light or a sign lit from inside. Aldermanic Representative Kott clarified since Burli Signs cannot do a lit sign, that a new company may be used, to keep the same style. Ms. Heft responded yes. Gregory Guidry stated that Rugans had a spotlight on their sign that were bothersome to surrounding neighbors because of the angle of the light.
 - Ms. Heft stated the awning will be of either a gray or gray/white stripped colored fabric that is weatherproof, but will require maintenance. Ms. Heft further stated they would prefer to install

a metal awning. Aldermanic Representative Kott replied that she is not against a metal awning. Chairman Eisenhardt commented the historic guideline book states to stay away from metal awnings. Commissioner Capra asked if there was a metal awning anywhere else to compare. Ms. Fonesca explained the Commissioners have the ability to make exceptions, but it would be setting precedence. Chairman Eisenhardt mentioned the metal awning would start to rust and have to be power washed. Ms. Heft stated her original submittal requested for a metal or copper awning. Commissioner Wagner asked if a shingled gable or rigid type of awning was being avoided in the downtown area. Mr. Guidry explained the ordinance states the awning “shall be constructed of cloth, canvas, or other material approved by the Historic Preservation Commission”. Aldermanic Representative Kott stated each applicant has to get approval for any awning. Ms. Heft explained with a metal awning, it would have an updated look, since this space is being used for wedding venues. The Commissioners agreed to allow the metal awning, if the applicant would like. Mr. Guidry asked if there will be signage on the awning. Ms. Heft answered nothing will be on the awning.

- Chairman asked about the tuck-pointing. Mr. Guidry responded tuck-pointing is part of the closing and it will get done. Ms. Heft stated there is a statement in the closing that a contractor will be picked by the buyer.
- Ms. Heft explained that the fence in the ally is a darker gray color. Mr. Guidry stated the fence is a privacy fence located behind Chase Bank, by the short elevated step down. Commissioner Wagner stated the fence that faces the public should look nice. Ms. Heft further explained this is a double-sided fence.
- Mr. Guidry commented that the lights are required to be cut-off lights and angled straight down or across. Mr. Capra stated the lamp rim is not a cut-off fixture. Ms. Fonesca stated the ordinance mentions that signs are not to be lit in the historic district, although, lit signs have previously been approved. Ms. Fonesca explained lights cannot create a glare. Chairman Eisenhardt suggested to Ms. Heft to get approval from Mr. Guidry before installing the lights.
- Ms. Heft explained that all windows will be replaced, and the windows will have a black trim, similar to Mercantile Hall.
- Ms. Schulz stated she would like the owner to reconsider using fabric instead of metal for the awning.
- There were no further comments.

B. 413 N. Pine Street – The Urb Garden, discussed at July 26, 2018 meeting

1. Present update regarding a Certificate of Appropriateness approved July 26, 2018 to install a gated entry, and create a usable outdoor area in the rear of the building, subject to Plan Commission decision

- Chairman Eisenhardt introduced and opened this item for discussion.

- Ms. Heft explained the 1895 plaque will be incorporated on one side of the entry gate. Ms. Heft further explained that an approximate two-foot wide gate will be located where the existing door is, and will open into the garden area. Ms. Fonesca questioned how high the gate will be. Ms. Heft replied it is a customized gate, and was not sure at this time. Aldermanic Representative Kott stated the gate should be either 7 feet or 8 feet high when walking in. Ms. Heft responded it will be high enough for privacy. Chairman Eisenhardt asked if the gate was ground level or inches off the ground. Ms. Heft answered the gate goes to the ground.
- Chairman Eisenhardt stated the Plan Commission recommended approval, thus the applicant should work with city staff prior to any installation.
- There were no further comments.

NEW BUSINESS

A. 588 N. Pine Street – Corner Vapery (Silver Cloud)

1. Certificate of Appropriateness to install signage

- Chairman Eisenhardt introduced and opened this item for discussion.
- Mr. Guidry explained the size and color blend well with the building and found no issues in updating the marketing look. The letters are less than 12 inches high for the new logo.
- There were no further comments.
- Aldermanic Representative Kott moved, and Commissioner Capra seconded to approve the Certificate of Appropriateness.
- All were in favor and the motion carried.

2. Sign Permit application to install signage

- Chairman Eisenhardt introduced and opened this item for discussion.
- Commissioner Wagner asked if the font was okay, because it is a logo. Mr. Guidry stated the size of the font itself is okay. Aldermanic Representative Kott stated if this is the new logo then it can be approved, otherwise, it has to be a serif font. Chairman Eisenhardt asked if the business name is Silver Cloud Vape Café/Corner Vapery or just Corner Vapery. Mr. Fonesca suggested that Mr. Guidry confirm if the name is changing to Corner Vapery, if not then the applicant has to comply with the serif font requirements.
- There were no further comments.
- Commissioner Wagner moved, and Aldermanic Representative Kott seconded to table the Sign Permit until the next meeting for clarification.

- All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status

- Chairman Eisenhardt introduced and opened this item for discussion.
- Commissioner Eisenhardt stated 401 N. Pine Street expires in December and 557 N. Pine Street expires in October. Commissioner Wagner asked which address was granted an extension. Chairman Eisenhardt stated 525 Milwaukee Avenue was extended until November 23, 2018, but was last years' funding.

Ms. Schulz stated if the commissioners are strict on the serifs, then they should be strict on the awnings too.

ADJOURNMENT

Commissioner Wagner moved, and Aldermanic Representative Kott seconded to adjourn the meeting at 7:28 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson
Administrative Assistant