



City Clerk
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**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, August 21, 2018**

1. **Call to Order / Roll Call**

Mayor Hefty called the Common Council meeting to order at 8:03 p.m.. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman, Student Representative Gabriel King. Excused: Student Representative Jack Schoepke.

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Director of Administrative Services Megan Watkins, Public Works Director Peter Riggs, Fire Chief Alan Babe, Police Chief Mark Anderson, Lt. Brian Zmudzinski, and Building Inspector Gregory Guidry.

2. **Pledge of Allegiance**

3. **Citizen Comments**

Tom Vos, 124 Kings Court, commented regarding his concerns about the parking restrictions for trucks within the industrial park and requested the ordinance be amended to allow for street parking in the industrial park.

Stephen Quist, Chamber of Commerce member, spoke on behalf of Cynthia and Aubrey McGaughy of 2 Fancie Gals, and stated that he feels the McGaughy's are an exemplary example of selflessness and have contributed greatly to the City.

4. **Chamber of Commerce Representative and Rescue Squad Representative**

Jan Ludtke, Executive Director, spoke on behalf of the Chamber of Commerce and thanked all those who attended the Welcome Luncheon, as well as the DPW for their help with Maxwell Street Days.

5. **Approval of Minutes**

A motion was made by Alderman Bauman with a second by Alderman Rauch to approve the August 7, 2018 Common Council minutes. With all in favor the motion carried.

6. **Letters and Communications** - There were none.

7. **Reports by Aldermanic Representatives and Department Heads**

City Administrator reminded everyone about the Public Works Rodeo scheduled for Friday, August 24, 2018.

Alderman Bauman inquired about the results of the Tall Tale Festival. Alderman Kott responded that there was a good turnout and all was successful including the clean-up afterwards.

8. **Reports**
A motion was made by Alderman Kott with a second by Alderman Grandi to approve Reports 1-3. With all in favor the motion carried.
9. **Payment of Prepaids and Vouchers**
A motion was made by Alderman Meyer with a second by Alderman Grandi. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
10. **Licenses**
A motion was made by Alderman Grandi with a second by Alderman Kott. With all in favor the motion carried.
11. **Special Events**
A motion was made by Alderman Heft with a second by Alderman Meyer. With all in favor the motion carried.
12. **Appointments and Nominations** - There were none.
13. **PUBLIC HEARING:**
Mayor Hefty called a Public Hearing to order at 8:19 p.m. to hear comments and concerns from the public regarding amending the Racine County Multi-Jurisdictional Comprehensive Plan for property located at 332 Milwaukee Avenue from “Commercial” to “Medium Density Residential”.
- A motion was made by Alderman Rauch with a second by Alderman Bauman to close the Public Hearing. With all in favor, the Public Hearing was closed at 8:20 p.m.
14. **RESOLUTIONS:**
- A. **Resolution 4914(16)** - To approve the award of bid to Miller Motors for the purchase of three (3) 2019 Ford Police Interceptor Utility AWD vehicles in the total amount of \$88,038 (plus licenses and titles).
- A motion was made by Alderman Schultz with a second by Alderman Kott. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.
- B. **Resolution 4915(17)** - To consider an approval of a Certified Survey Map for property located at 1054 Milwaukee Avenue.
- A motion was made by Alderman Preusker with a second by Alderman Rauch. With all in favor the motion carried.
15. **ORDINANCES:** There were none.
16. **MOTIONS:**
- A. **Motion 18-909** - To amend the Racine County Holding Tank Agreement in order to allow for the Municipal City of Burlington greater oversight of control over the installation of Holding Tanks at the Burlington Airport.
- A motion was made by Alderman Bauman with a second by Alderman Heft. With all in favor the motion carried.

17. **ADJOURN INTO CLOSED SESSION**

Prior to adjourning into Closed Session Mayor Hefty excused City Clerk Diahnn Halbach and assigned City Administrator Carina Walters to take minutes.

A motion was made by Alderman Kott with a second by Alderman Preusker to adjourn into closed session. Roll Call Vote: Aye - 8. Nay - 0. With all in favor, the meeting was adjourned into closed session at 8:26 p.m.

18. **RECONVENE INTO OPEN SESSION**

A motion was made by Alderman Meyer with a second by Alderman Rauch. With all in favor, the meeting reconvened into open session at 10:05 p.m.

19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

A motion was made by Alderman Heft with a second by Alderman Kott to approve the promotion of Megan Watkins to Assistant City Administrator / Zoning Administrator including a pay rate increase from Grade M2 to Grade N2, as well as re-title Gregory Guidry as Building Inspector.

20. **ADJOURNMENT**

A motion was made by Alderman Grandi with a second by Alderman Preusker. With all in favor, the meeting adjourned at 10:07 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington