



Administration Department
 300 N. Pine Street, Burlington, WI, 53105
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 www.burlington-wi.gov

AGENDA
HISTORIC PRESERVATION COMMISSION

THURSDAY, MARCH 24, 2011 at 6:30 P.M.

Common Council Chambers, 224 East Jefferson Street, Burlington, WI 53105

**TOM STELLING CHAIRMAN, PETER DEROSIER, JEFF ERICKSON, PETER HINTZ, JUDY STONE,
 MARIA VERONICO-VENTURA, JOEL WEIS**

1. Call to order
2. Roll Call
3. Citizen Comments
4. Approval of February 24, 2011 Minutes
5. 588 N. Pine Street, The Munch Box, Doug Helnore
 - Certificate of Appropriateness
 - Sign Permit Application
6. 573 N. Pine St., Tim Boyle
 - Certificate of Appropriateness
 - Sign Permit Application
7. 388 N. Pine Street, Trendsetters of Burlington
 - Façade Grant Application
8. 500 N. Pine St., Mays Insurance, Joel Weis
 - Certificate of Appropriateness (Bird spikes)
9. Discussion of Current Projects and Response Team Updates:

<i>Applicant/Business</i>	<i>Address</i>	<i>Project</i>	<i>Date Approved</i>
Greg/Judie Lemieux (Chocolate Expressions)	256 E. Chestnut St.	Paint the whole lower level of front of building Roycroft Copper Red, install trim/casings around the front window & front entrance color Craftsman Brown, & install three gooseneck lights on the lower level of front of building.	10/22/09
Michael Melby (Wisconsin Craftsman)	152 E. Chestnut St.	Paint building Classical White & Roycroft Copper Red. Replace side doors leading upstairs with solid maple doors painted Classical White. Replace window above the side door with solid, non-divided window. Paint moldings above the 2 nd story windows & molding along	10/22/09

		the roofline Classical White. Install sign.	
Mike Sullivan/ Sullivan Real Estate Investments, Inc.	256 E. Chestnut St.	Remove & replace aluminum windows, remove metal panels off outside of building in a few areas and to do tuckpointing.	2/26/09
Hansen Oil/ Dale Bruesewitz	148 W. Chestnut St.	Roof railing to be painted. Sign monies disbursed 6/22/10.	9/25/08
Jasmine Tree, Greg Howe	109 E. Chestnut St.	Paint building.	3/25/10
B. W. Surveying, Bob Wetzel	412 N. Pine St.	Replacement of historic brick and mortar. Does not include the storefront of building. Façade grant approved in amount of \$2,600. If further work done to rear of building the façade grant shall not exceed \$5,000.	5/27/10
Trendsetters	388 N. Pine St.	Response Team Visit for replacement of double doors off the alley, façade monies pending	3/17/11
Keefe Real Estate	573 N. Pine St.	Replacement of front window in progress	3/17/11
May's Insurance and Zott Law	202 E. Chestnut St.	Permit issued for awning.	3/17/11
Lucky Mojo's	460 N. Pine St.	Sign permit issued.	2/25/11

10. Review of Grant Funding Status.

11. Discussion of potential projects to be included in the Wisconsin Historical Society Certified Local Government subgrant application.

- Review and discuss letter from Wisconsin Historical Society of March 5, 2011 awarding a historic preservation grant to the City of Burlington and take any actions necessary.

12. Discussion Concerning Potential/Future Projects and Notices of Violations in the Historic Preservation Overlay District.

13. Discussion of policies, procedures, and the vision for the future of the Historic Preservation Commission (Strategy Session).

14. Adjournment

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the

City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.