



**CITY OF BURLINGTON**  
**300 N. Pine St.**  
**Burlington, Wisconsin 53105-1460**  
**Phone: (262)342-1161 Fax: (262) 763-3474**  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

**AGENDA**  
**HOUSING AUTHORITY OF THE CITY OF BURLINGTON, WISCONSIN**  
**REGULAR MEETING Sept 13, 2018 AT 6:00 P.M.**  
**RIVERVIEW MANOR, 580 MADISON STREET, BURLINGTON, WISCONSIN**

Michelle Petersen, Chairman  
Kathy Merten, Commissioner

Ralph Heck, Vice-Chairman  
Pat Lapp, Commissioner

John Smith, Secretary  
Arlene Odeja, Manager

- **Call to Order**-roll call
- **Approval of minutes from previous meeting**
- **Financial Reports**
  - I. Project Reserve Account – account signers update needed
  - II. Escrow Account
  - III. Review monthly payments and bank statements
- **Occupancy Report by Manager**
  - I. Current waiting list - 2 bedroom – 5 1 bedroom – 62
  - II. Vacancies/move-ins/move-outs
    - Unit 114 transferring to 214, unit 114 leased a/o 11/1
    - 122 vacating a/o Sep 30 and leased a/o 11/1
    - unit 144 vacating a/o Sep 30
- **Building and Maintenance**
  - I. Storage solutions – shed bid review
  - II. Bed bug – All clear given by Wil-Kil
- **New Business**
  - I. *Closed door meeting for board members to discuss (State Statute 19.85) Item C. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*
- **Other Business**
- **Other matters as authorized by Law (as of meeting time)**
- **Adjournment**

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.