



City of Burlington

HISTORIC PRESERVATION COMMISSION DRAFT MEETING MINUTES THURSDAY, FEBRUARY 24, 2011

Call to Order

The meeting was called to order by Chairman Stelling at 6:32 p.m.

Roll Call

Present: Alderman Hintz, Commissioners Peter DeRosier, Jeff Erickson. Commissioners Veronico, Stone, and Weis were excused. Also present were Chairman Tom Stelling, Building Inspector/Zoning Administrator Patrick Scherrer and Kristen Niemiec and Stephanie Schulte of Racine County Economic Development Corporation. A quorum was present.

Citizen Comments

There were no citizen comments.

Approval of January 27, 2011 Minutes

Chairman Stelling entertained a motion. Commissioner Hintz motioned to approve the minutes of January 27, 2011. Commissioner DeRosier seconded. All aye and motion carried.

573 N. Pine St. – Timothy Boyle – Certificate of Appropriateness

Bob Riggs, Mr. Boyle's contractor, gave a presentation. He will be removing all glass and stone sheets for the lower level and replace with one large window. The commission agreed that a response team visit will be made when the project is opened up to determine the number of support columns needed and to see that as many original bricks as possible get used. The commission also agreed to the two upper double hung windows being taken out and replaced, having clear glass used for all the windows, and having the wide stone band replaced with brick. Chairman Stelling entertained a motion. Commissioner DeRosier motioned to approve the Certificate of Appropriateness and Commissioner Hintz seconded. All aye. Motion carried. (Chairman Stelling voted in order to meet the quorum requirement.)

573 N. Pine St. – Timothy Boyle, Façade Grant Application

Chairman Stelling entertained a motion. Commissioner Hintz motioned to approve the façade grant application up to \$5,000.00. Commissioner Erickson seconded. A roll call vote was taken. Erickson: Aye; Hintz: Aye; DeRosier: Aye; Stelling: Aye. Veronico: excused; Stone: excused; Weis: excused. Motion carried.

202 E. Chestnut St. and 500 N. Pine St., Zott Law Office and Mays Insurance, Certificate of Appropriateness, Sign Permit Application and Façade Grant Application

Chairman Stelling stated that this item was tabled at the last meeting and entertained a motion. On a motion by Commissioner Hintz and seconded by Commissioner Erickson, this item was removed from the table.

Patrick Scherrer stated that he met with City Administrator Lahner and they agreed that the stairwell for the proposed awning is not located in the sidewalk area and that the awning will meet the 6' 8" clearance required by the Commercial Code.

Amy Zott was present. She stated that she wants to put up two awnings now instead of three. She further stated that the support columns for the stair awning will set behind the railing that surrounds the existing stairwell and it will not run past the first post. She indicated that all lettering on the awning will be Times New Roman.

Commissioner Erickson motioned to approve the Certificate of Appropriateness for the awning and lettering and Commissioner DeRosier seconded. All aye. Motion carried.

Commissioner Hintz motioned to approve façade grant not to exceed \$1,545.00 . Commissioner DeRosier seconded. A roll call vote was taken. Erickson: Aye; Hintz: Aye; DeRosier: Aye; Hintz: Aye; Stelling: Aye. All aye. Motion carried.

Commissioner Hintz motioned to approve the sign permit application for lettering on the doors. Commissioner DeRosier seconded. All aye. Motion carried.

Commissioner Hintz motioned to approve the certificate of appropriateness for lettering on doors. Commissioner DeRosier seconded. All aye. Motion carried.

Other Items That Will Be Included on the Next Agenda

- 1.) Mays Insurance, 500 N. Pine St. – Bird Spikes
- 2.) Trendsetters, 388 N. Pine St. – Façade Grant Application

Discussion of Current Projects and Response Team Updates

Building Inspector Scherrer took pictures of some of the current projects and distributed them to the commission members.

- 256 E. Chestnut St. – Chairman Stelling stated that only half of the building was painted the Roycroft Copper Red since available façade funds were low at the time and then Security Finance did not want their half painted. He further stated that he wants this project to stay on the active list and that the owners did put in recessed canned lighting and the handrail so improvements have been made.

- 524 Milwaukee Ave. – Mr. Scherrer indicated that this business (B & D Cards) is no longer in operation and the commission agreed that it should be removed from the list.
- 152 E. Chestnut St., Wisconsin Craftsmen – The commission agreed that the improvements done to this building so far look good and that this project should be kept on the list.
- 140 W. Chestnut St., Grater Tater – The commission agreed that this project is complete and needs to be removed from the list.
- 119 W. Chestnut St., Harry Bigelow, (next to Therapy Bar – doorway leading upstairs) – The commission agreed that the door has been replaced and this can be removed from the list.
- 109 E. Chestnut St., The Jasmine Tree – The commission was informed by Chairman Stelling that the owners have not painted the building yet. Chairman Stelling further stated that the purple color that they did paint it was not approved. The commission agreed to leave it on the list. Chairman Stelling directed Kristen Niemiec to send a letter to the owner to remind him of this.
- 148 W. Chestnut St., Just Paws – The commission agreed that the railing still needs to be painted skelly red.
- 412 N. Pine St., B. W. Surveying – The commission agreed that the mortar work is not done and was informed by Chairman Stelling that Mr. Wetzel, the owner, was waiting for the parking structure to be completed before resuming more work.
- 240 E. Chestnut St., Face It – The consensus of the commission was that this project is done. It will be confirmed and monies will be released.

Review of Grant Funding Status

Kristen Niemiec stated that \$30,000 in grant monies is forthcoming. A report will be provided at the next meeting.

Discussion of Potential Projects to be included in the Wisconsin Historical Society Certified Local Government subgrant application

Chairman Stelling inquired as to whether there has been any action from the Wisconsin Historical Society regarding whether the City of Burlington has been approved for a historic building grant. Kristen Niemiec stated she had not received a response from them.

There was some discussion amongst the commission regarding the 2011 Wisconsin Association of Historic Preservation Commissions Spring Conference regarding Preserving Windows and Storefronts on Saturday, April 9, 2011, in Columbus.

Discussion Concerning Potential/Future Projects and Notices of Violations in the Historic Preservation Overlay District

Chairman Stelling directed Building Inspector Scherrer to go down the alleyways in the business district and look at the condition of secondary exists from the upper levels of businesses.

Discussion of policies, procedures and the vision for the future of the Historic Preservation Commission (Strategic Session)

Chairman Stelling stated that we as a commission will need to get focused on identifying other properties out of the Historic District, such as Lincoln School, the monastery, chapels, museums, etc.

Adjournment

Commissioner Hintz motioned to adjourn and Commissioner DeRosier seconded. All aye. Motion carried. Meeting adjourned at 7:30 P.M.

Respectfully submitted,

June Bobier
Administrative Assistant
City of Burlington