

**Housing Authority of City of Burlington Wisconsin
Riverview Manor
June 6, 2018**

A special meeting of the Housing Authority of City of Burlington Wisconsin was held on Wednesday, June 6, 2018 at 11:00 A.M. at Town Bank in Burlington. The meeting was called to order by newly elected Chairman, Michelle Petersen.

COMMISSIONERS PRESENT: Chairman Petersen, Vice Chairman Heck, Secretary Smith, and Commissioner Lapp. Manager Arlene Odeja was also present. Commissioner Merten had an excused absence.

The purpose of this special meeting is to make changes on the Housing Authority of the City of Burlington, Wisconsin Riverview Manor accounts at BMO Harris Bank, Chase Bank and Associated Bank, NA and to discuss the necessity for maintaining 5 separate bank accounts.

Board members unanimously agreed on the following changes to the accounts.

Motion made by Heck and seconded by Lapp to transfer BMO General Account to Town Bank and consolidate it with the Operations and Maintenance Account being transferred from Chase Bank. Motion carried unanimously. John Smith abstained. The new consolidated account will be titled HACBW Operating.

The Escrow account and Resident Security Deposit account will also be transferred from Chase Bank to Town Bank. The new accounts will be HACBW Resident Security Deposits and HACBW Insurance/Taxes Escrow. Motion carried unanimously. John Smith abstained. New signers on all Town Bank accounts will be Michelle Petersen, Ralph Heck, John Smith, Patricia Lapp, Kathy Merten and Arlene Odeja.

***Associated Bank* – New signers for the HACBW Riverview Manor Reserve Account will be Michelle Petersen, Ralph Heck, John Smith, Patricia Lapp and Kathy Merten. Additional signers from USDA Rural Development will be Jo Ann Inda, Julie Felhofer, Diane Vollendorf and Laurie Thomack.**

ADJOURNMENT: There being no further business, motion to adjourn was made by Lapp, seconded by Heck, and carried unanimously. Meeting adjourned at 12:10 P.M.



John Smith, Secretary