



**Department of Public Works**

Street & Park Department  
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**CITY OF BURLINGTON PARK BOARD MINUTES  
THURSDAY, MAY 17, 2018 6:30PM**

**Acting Chairman Lisa Wasik called the meeting to order at 6:30 PM.**

**Roll Call:** Present: Commissioners Clay Brandt, Jason Ledbetter, Alderman Todd Bauman and Acting Chairman Lisa Wasik. Also present: Peter Riggs, Director of Public Works. Excused: President Jennifer Amborn, Jeff Schopp, Patricia Hoffman, Park Foreman Aaron DeGrave and Student Representative Koleton Mangold.

**Approval of April 19, 2018 Park Board Minutes:** Acting Chairman Wasik entertained a motion to approve the April 19, 2018 Park Board Minutes. Motion to approve made by Aldermanic Representative Bauman. Seconded by Commissioner Brandt. All voted aye, motion carried.

**Citizen Comments:** None.

**Aldermanic Report:** None.

**Director of Public Works Report:**

Director Riggs advised the board three (3) trees that were planted in Echo Park for Arbor Day. One of the trees would be paid for by Schumacher Family. They would also like to have a screw on plaque for the tree which they were advised would need to meet the standards of the Park Board.

Director Riggs also advised that the Lions Club donated \$900 towards reforestation of McCanna Park which would aid the City in the purchasing of six (6) trees for the park.

Several service groups and school groups have been reaching out the department recently requesting to assist in clearing the parks/bike & walking trails. Currently DRIVEN students from BHS would be assisting in clearing the bike trails.

Director Riggs noted that the grant for the Riverside canoe launch/pavilion, which was submitted by Ayers and Associates, was approved by the City Council.

The Congress Street restroom project was moving along but with a very tight timeline in order to get accomplished prior to Chocolate Fest. Should they not finish in time liquidated damages would be assessed (\$500 a day assessed for every day work goes past the due date of the contract).

In Echo Park the path to the new Veteran's monuments was complete which now allows for access from the lot to the bike path in the park.

Aldermanic Representative Bauman questioned the status of the Lewis Street Wall.

Director Riggs advised that it was discovered the footing of the wall extends under Lewis Street and the curb. Riggs noted that unfortunately with there being no as built plans for this wall issues like this were bound to arise. Riggs stated that in order to remove the footing of the existing wall crews needed to get through a massive amount of rebar. The other footings had been removed through a demolition process of smashing and removing sections.

Riggs advised this would not be an option on the section of footing that extends under Lewis Street as crews located underneath the sidewalk an AT & T telecom line that goes directly through the footing. Riggs stated after talks with AT & T they advised the options were to protect the utility or relocate it. AT & T advised they were willing to relocate the line at their expense but it would have delayed the project considerably. Also with the current condition of the wall being exposed and constantly moving it was in the best interest of the project to go ahead with an alternate option.

Riggs advised that as a concession AT & T was willing to fund the saw cutting of the footing which would allow for the protection of the telecom line. This work would take more time than the previous footing removals but crews working on the wall advised they would be able to start work on the other side of the wall while this was being done in order to keep on schedule as much as possible.

Riggs also advised the board that during the course of the construction of the wall there would not only be gravel and blocks but a mesh netting that goes back approximately six (6) feet which would provide a core part of the stabilization of the wall holding it in place. Riggs noted that a fence would be installed on the top of the wall and discussions are taking place regarding a safe maintenance plan.

#### **New Business:**

##### **A. Discussion of a tree replanting plan for the City parks.**

Director Riggs advised the board that back in 2003 Wactel created a recommended list of trees which the City has used to base its tree options on. Several on the list will remain the same but some will go on a reserve list to be used only at City staff discretion mainly for City parks and not for use in City parkways.

Acting Chairman Wasik entertained a motion to approve an update of the recommended Tree Planting List of trees in the City. Motion seconded by Commissioner Brandt. Roll Call: Aye: Brandt, Ledbetter, Bauman and Wasik. Nays: None. Motion carried: 4-0.

##### **B. Discussion regarding the installation of benches at Wagner Park.**

Acting Chairman Wasik questioned exactly where the benches would be placed. Director Riggs was unsure of the exact location as this was a suggestion from Alderman Schultz via email. Concerns were raised regarding the bench being placed too close to the water and whether there would be erosion issues as well as concerns about the mowing and maintenance. Discussion ensued regarding the possibility of applying for grants for Wagner Park in the future which would then allow for continued exploration of this along with other improvements to the park.

The board agreed to look into grants and future improvement ideas for the park prior to putting in benches.

**C. Discussion regarding the United Way updating the murals painted on the walking path in Echo Park.**

Director Riggs advised the board that the United Way approached him regarding redoing the designs on the walking paths in Echo Park near the playgrounds. The current designs were done some years ago and are now faded. The United Way has asked to have the paths pressure washed by City staff in order to remove any existing paint. Staff labor would be approximately 2-3 hours to pressure wash the area which could be completed by seasonal staff as they are scheduled to return in the coming weeks. The United Way is slated to begin work on this project June 15, 2018.

**Old Business:** None

**Other Items:**

Aldermanic Representative Bauman questioned if the board was still interested in looking into constructing an additional pavilion near the newly installed playground equipment at Devor Park. He advised that the pool project is approximately \$200,000 under budget and the Council has discussed their willingness to disperse some of the remaining money to aid in the construction of an additional pavilion. He also advised that resident and local contractor, Bob Prailes, has been working on plans for a pavilion and even has had volunteers willing to assisting with the work, leaving the need for funding to a minimum. All board members were in agreement with this moving forward and Director Riggs stated he would speak with Administrator Walters regarding the funding options for this project. Riggs also noted this would be on the June Park Board agenda for official recommendation to the City Council.

**There being no further items for discussion, Acting Chairman Wasik entertained a motion for adjournment. Motion to adjourn made by Acting Chairman Wasik. Seconded by Commissioner Ledbetter. All voted aye, and Acting Chairman Wasik adjourned the meeting at 7:05 PM.**

**Minutes submitted by:**

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Department of Public Works