



City Clerk
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**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, June 5, 2018**

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the meeting of the Common Council to order at 7:50 p.m. starting with roll call. Present: Mayor Hefty, Susan Kott, Theresa Meyer, Bob Grandi, Ryan Heft, Steve Rauch, Jon Schultz, Todd Bauman. Excused: Tom Preusker.

Student Representatives Present: Gabriel King, Jack Schoepke. Excused: None.

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Director of Administrative Services Megan Watkins, Finance Director Steve DeQuaker, Director of Public Works Peter Riggs, Building Inspector Gregory Guidry, Library Director Joe Davies.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - There were none.

5. **Approval of the May 15, 2018 Common Council Minutes as presented**

A motion was made by Alderman Jon Schultz, seconded by Alderman Todd Bauman

Vote: 7 - 0

6. **Letters and Communications**

To approve correspondence from Alderman Tom Preusker regarding his absence from the June 5, 2018 Committee of the Whole and Common Council meetings.

A motion was made by Alderman Todd Bauman, seconded by Alderman Susan Kott

Vote: 7 - 0

7. **Reports by Aldermanic Representatives and Department Heads**

Mayor Hefty announced that due to the holiday, the July 3, 2018 Committee of the Whole and Common Council meetings would be canceled.

Administrator Carina Walters provided an update on the property located at 617 N. Pine Street stating that the County passed a resolution to hand over the property to the City and the next step is for Council to determine how best to utilize the property which has back taxes and special assessments.

8. **Approval of Reports 1-5**

A motion was made by Alderman Susan Kott, seconded by Alderman Steve Rauch

Vote: 7 - 0

9. **To approve payment of Prepaids and Vouchers through June 5, 2018.**

A motion was made by Alderman Bob Grandi, seconded by Alderman Ryan Heft

Vote: 7 - 0

10. **Licenses**

- A. Approval of Operator and Liquor License Applications as presented.

A motion was made by Alderman Jon Schultz, seconded by Alderman Susan Kott

Vote: 7 - 0

11. **Special Events**

- A. Approval of Special Event Applications as presented.

A motion was made by Alderman Todd Bauman, seconded by Alderman Ryan Heft

Vote: 7 - 0

12. **Appointments and Nominations**

To approve Theresa Meyer as an aldermanic representative to the Board of Health for the 2018-2019 term.

A motion was made by Alderman Susan Kott, seconded by Alderman Steve Rauch

Vote: 7 - 0

13. **PUBLIC HEARINGS:** There were none.

14. **RESOLUTIONS:** There were none.

15. **ORDINANCES:** There were none.

16. **MOTIONS:**

- A. **Motion 18-899** - to consider approving a Certificate of Appropriateness in the Historic Preservation Overlay District for 572 N. Pine Street.

A motion was made by Alderman Bob Grandi to table Motion 18-899. Seconded by Alderman Ryan Heft.

Vote: 6 - 1. Nay: Alderman Jon Schultz.

- B. **Motion 18-900** - to consider approving an Agreement with Wisconsin Central Ltd for improvements to Calumet Street and various rail road crossings.

A motion was made by Alderman Jon Schultz, seconded by Alderman Todd Bauman

Vote: 7 - 0

- C. **Motion 18-901** - to consider approving a Airport Hangar Lease with Bill Wagner and Jeff Milne for property located 1380 Mike Taxiway at the Burlington Municipal Airport.

A motion was made by Alderman Todd Bauman, seconded by Alderman Ryan Heft

Vote: 7 - 0

17. **ADJOURN INTO CLOSED SESSION**

Wis Stats 19.85(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Acquisition of the Boilini property located on S. Pine Street adjacent the Burlington Office & Manufacturing Park (BMOP).

A motion was made by Alderman Susan Kott, seconded by Alderman Jon Schultz to adjourn into closed session.

Vote: 7-0. Meeting adjourned into closed session at 8:01 p.m.

18. **RECONVENE INTO OPEN SESSION**

A motion was made by Alderman Bob Grandi, seconded by Alderman Jon Schultz

Vote: 7 - 0

19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

There was no action taken.

20. **ADJOURNMENT**

A motion was made by Alderman Jon Schultz, seconded by Alderman Steve Rauch.

Vote: 7-0. The meeting was adjourned at 8:59 p.m.

Minutes respectfully submitted by:

Diahm C. Halbach
City Clerk
City of Burlington