



AGENDA
HISTORIC PRESERVATION COMMISSION

THURSDAY, MAY 24, 2018 at 6:30 P.M.

Common Council Chambers, 224 East Jefferson Street, Burlington, WI 53105

Susan Kott, Aldermanic Representative
Darrel Eisenhardt, Commissioner
Frank Capra, Commissioner
Steve Wagner, Commissioner
Maria Veronico-Ventura, Commissioner
Kevin O'Brien, Commissioner
Daniel Colwell, Commissioner
Tyler Van Patten, Student Representative

1. Call to order
2. Roll Call
3. Citizens Comments
4. Approval of minutes of April 26, 2018
5. Letters and Communications: None
6. Old Business:
 - A. **489 Milwaukee Avenue – World Finance Corporation, tabled April 26, 2018**
 - 1) Certificate of Appropriateness to install a projecting sign
 - 2) Sign Permit application to install a projecting sign
7. New Business:
 - A. **572 N. Pine Street – Parts and Smarts**
 - 1) Certificate of Appropriateness to paint the front and rear façade
 - 2) Façade Grant application to paint the front and rear façade
8. Discussion items:
 - A. Review of Façade Grant Funding Status
9. Adjournment.

NOTE: Citizen Comments – each person will be allowed a maximum of (3) three minutes to speak.

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
Thursday, April 26, 2018**

The meeting was called to order by Commissioner Darrel Eisenhardt at 6:30 p.m. Aldermanic Representative Susan Kott; Commissioner Frank Capra; Commissioner Steve Wagner; Commissioner Kevin O'Brien; and Daniel Colwell were present. Commissioner Maria Veronico was excused.

Student Representative Tyler Van Patten arrived at 6:31 pm.

Commissioner Eisenhardt welcomed the new commissioners and had everyone introduce themselves.

CITIZEN COMMENTS

Tom Stelling stated that everything was good, but just wanted to take a break from being chairman on the historic meetings. Mr. Stelling offered his assistance for any future meetings since he had so much history with the historic district. Mr. Stelling further thanked everyone for their friendship, services, and loyalty over the years.

APPROVAL OF MINUTES

Commissioner Colwell moved, and Commissioner O'Brien seconded to approve the minutes of February 22, 2018.

VOTE FOR NEW CHAIRMAN

Commissioner Eisenhardt opened the nomination for a new chairman. Aldermanic Representative Kott moved, and Commissioner Colwell seconded to nominate Commissioner Eisenhardt. All were in favor and the motion carried.

Commissioner Eisenhardt asked if there was a second nomination. There were none.

Commissioner O'Brien moved, and Aldermanic Representative Kott seconded to approve Commissioner Eisenhardt as Chairman. All were in favor and the motion carried.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

A. 348 N. Pine Street – The Jewelry Center, tabled December 28, 2017

1. Certificate of Appropriateness to install signage

- Chairman Eisenhardt introduced and opened this item for discussion.

- Commissioner Colwell stated at the December 28, 2017 meeting there was a concern whether or not only the letters were counted or the whole signage, towards the percentage of the window. Commissioner Colwell questioned if the ordinance needed to be amended to specify this measurement. Aldermanic Representative Kott stated she was surprised the measurement was based on individual letters.
- Tom Stelling, prior Historic Preservation Chairman, stated the previous plan reviewer, Patrick Meehan, would calculate only the letters because with the transparency area it could be seen through. Mr. Stelling stated you could install the letters individually, but it made it more difficult to apply the signage this way instead of the entire signage with a transparent border.
- Aldermanic Representative Kott stated more people will want to fill their windows with words instead of signs, since “Watch Batteries” on the right side and “Expert Jewelry & Watch Repair” on the left side of the window are advertising signs. Commissioner Colwell replied the vinyl/gilded lettering shall not be counted towards signage according to the ordinance. Commissioner Colwell also stated according to Gregory Guidry, Building Inspector, it covers 30% of the window. Aldermanic Representative Kott stated not many other businesses have this letter size and thought maybe the letters could be reduced.
- Aldermanic Representative Kott commented the two transom window signs should count as two signs, as well as towards the percentage of the façade of the building. Commissioner O’Brien asked Mr. Stelling how long it would take to amend the ordinance. Mr. Stelling answered it would take at least 3-4 months. Commissioner Wagner asked if there was wording from Mr. Meehan to allow the transparency to count as open space or not. Commissioner Capra stated he had no issue with the letters on the window, just the upper transom window signage. Aldermanic Representative Kott commented the two front windows could be approved, but did not think the transom window signage should be approved.
- Commissioner O’Brien asked if the two transom signs could be removed. John Ehrmann, manager, stated they are willing to do what is required, but was confused as to why there is an issue whether or not the two storefront windows are considered signage or letters. Mr. Ehrmann stated he would have to present this to the owner.
- There were no further comments.
- Commissioner Colwell moved, and Aldermanic Representative Kott seconded to approve the Certificate of Appropriateness for signage if at least one transom window signage, preferably both, was removed.
- All were in favor and the motion carried.

2. Sign Permit application to install signage

- Chairman Eisenhardt introduced and opened this item for discussion.

- There were no comments.
- Commissioner Colwell moved, and Aldermanic Representative Kott seconded to approve the sign installation if the transom window signage was removed and the storefront signage was allowed to be calculated with just the lettering.
- All were in favor and the motion carried.

NEW BUSINESS

A. 489 Milwaukee Avenue – World Finance Corporation

1. Certificate of Appropriateness to install a projecting sign

- Chairman Eisenhardt introduced and opened this item for discussion.
- Commissioner O'Brien stated the signs on the windows have already been installed without asking for approval. Student Representative Tyler Van Patten questioned which signage was correct, one page shows a perpendicular sign and on another page shows it flush to the building. Commissioner Colwell stated the "Loan & Taxes" sign should be of a different font. Aldermanic Representative Kott stated either the "Loan & Taxes" sign must be removed or should have a Serif font. Aldermanic Representative Kott further stated the business name should be on the awning instead of an e-mail address, since there was no such thing in the historic era.
- There were no further comments.
- Aldermanic Representative Kott moved, and Commissioner O'Brien seconded to deny the Certificate of Appropriateness for the sign. The Commissioners agreed to have the applicant resubmit with the corrected changes before approval.
- All were in favor and the motion carried.

2. Sign Permit application to install a projecting sign

- Chairman Eisenhardt introduced and opened this item for discussion.
- There were no comments.
- Commissioner Colwell moved, and Commissioner O'Brien seconded to deny the Sign Permit, until the applicant resubmits the corrected changes that were requested.
- All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Commissioner Eisenhardt stated Round 5 has two pending projects, Round 6 has been paid out in full, Round 7 has four pending projects and Round 8 has the remaining balance of \$49,680.96.

ADJOURNMENT

Commissioner Colwell moved, and Aldermanic Representative Kott seconded to adjourn the meeting at 7:40 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson
Administrative Assistant



Building & Zoning Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1164 – (262) 763-3474 fax
www.burlington-wi.gov

Historic Preservation Commission Item: 6A (1 & 2)	Date: May 24, 2018
Submitted By: Gregory Guidry, Building Inspector	Subject: Certificate of Appropriateness and Sign Permit for 489 Milwaukee Avenue

Details:

Callie Robertson of Anchor Signs, Inc. is requesting approval of a Certificate of Appropriateness and Sign Permit located at 489 Milwaukee Avenue. The proposed project consists of:

- The installation of new signage and awning. The proposed renovations include 1) new vinyl signs on the windows, 2) new vinyl signs on the door, 3) replacement of the existing awning, and 4) a new wall sign. The existing façade presently has 1) vinyl signs on the windows, 2) vinyl signs on the door, 3) an existing awning, and 4) an existing wall sign. This application proposes to update these features to reflect the new tenant of this building: World Finance Corporation. The awning is proposed to be constructed from Sunbrella Pacific Blue. The proposed color of the awning (Pacific Blue) and the new signs are Oracal Carabic Blue, are contextually appropriate with the surrounding buildings.

Graef, whose memorandum is attached, recommends approval of this request, subject to conditions listed in the April 17, 2018 memorandum to the Commission.

This item was tabled at the April 26, 2018 meeting. The applicant re-submitted photos May 10, 2018 showing the business name on the awning and the sign perpendicular to the façade. The “Loan & Taxes” font is not as bold.

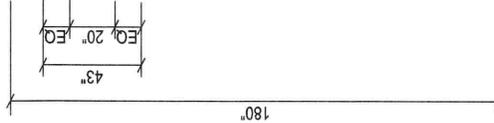
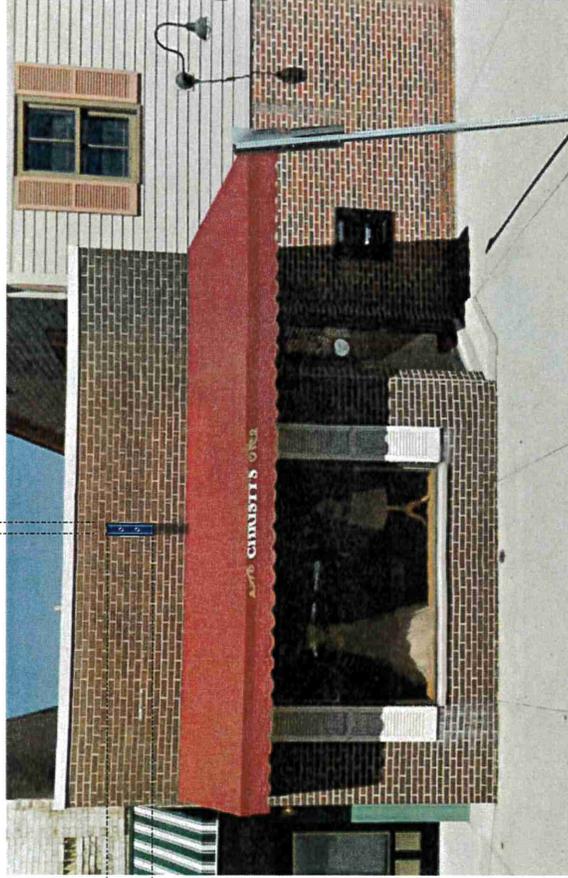
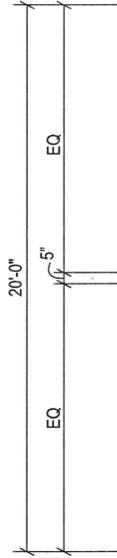
Financial Remarks:

The approved items will be paid 100% by the owner.

Executive Action:

This item is for consideration to approve the Certificate of Appropriateness and Sign Permit at the April 26, 2018 Historic Preservation Commission meeting.

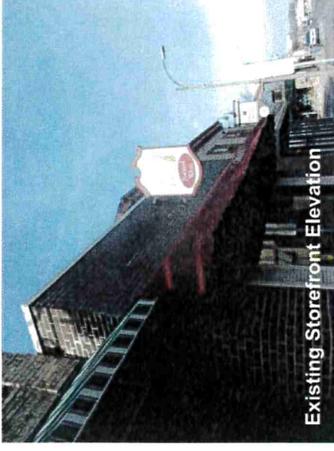
SIGN A	World Finance
Sign Type:	Blade Sign
Illumination:	Non-Illuminated
Square Footage:	5.00
To Grade:	Bottom of Sign to Grade = 14'-0"



Front Elevation (Northeast)
Scale 3/16" = 1'-0"



Existing Storefront Elevation



Existing Storefront Elevation



Allowable Square Footage this Elevation:	5.02
Formula: No more than 7% of sign band	
Actual Square Footage this Elevation:	4.66

Client: World Finance
Site #: WFC-1919
Address: 489 Milwaukee Avenue
Burlington, WI 53105

REVISION INFO

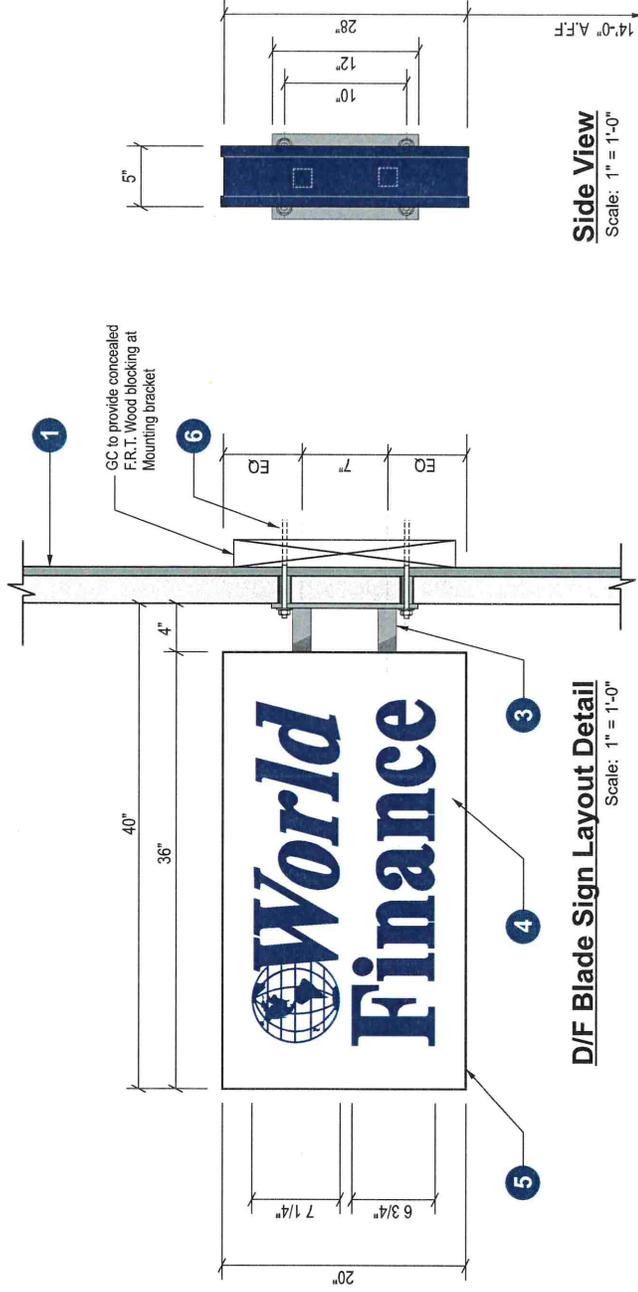
02/14/2018	Original Renderings
02/23/2018	Updated Awwing
02/26/2018	Updated Phone Number & Elevation
03/05/2018	Revised Sign A, added blade sign
05/04/2018	Revised Window Vinyl Layout

ES	
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1.800.213.3331

SIGN A	World Finance
Sign Type:	Blade Sign
Illumination:	Non-Illuminated
Square Footage:	5.00
To Grade:	Bottom of Sign to Grade = 14'-0"



Side View
Scale: 1" = 1'-0"

D/F Blade Sign Layout Detail
Scale: 1" = 1'-0"

- Specifications:**
- Existing Facade: Brick / Plywood / Studs
 - 5" Aluminum returns painted to match Oracal Carabic Blue
 - 1 1/2" Square Aluminum tubing with 1/4" aluminum mounting plate painted to match Brushed Aluminum
 - 3/16" #2447 White Flat Acrylic faces with digital color graphic to match colors specifications
 - 1" Trim cap painted to match Oracal Carabic Blue
 - Mounting hardware: 3/8" Threaded rod, washer, nut, angle stringer as required

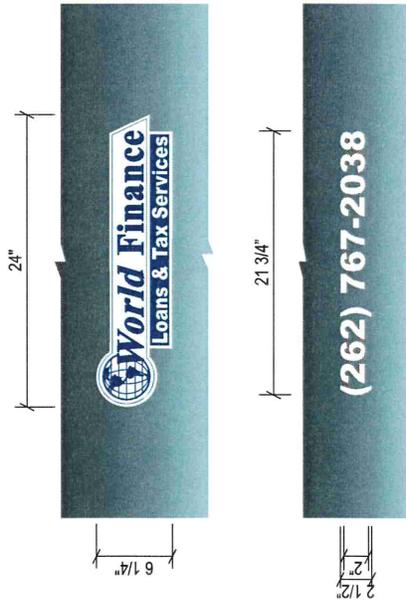
Client: World Finance
 Site #: WFC-1919
 Address: 489 Milwaukee Avenue
 Burlington, WI 53105

REVISION INFO	
02/14/2018	Original Renderings
02/23/2018	Updated Awning
02/26/2018	Updated Phone Number & Elevation
03/05/2018	Revised Sign A, added blade sign
05/04/2018	Revised Window Vinyl layout

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Door Vinyl	World Finance
Type:	Door Vinyl Graphics



Logo Vinyl
Scale: 1" = 1'-0"

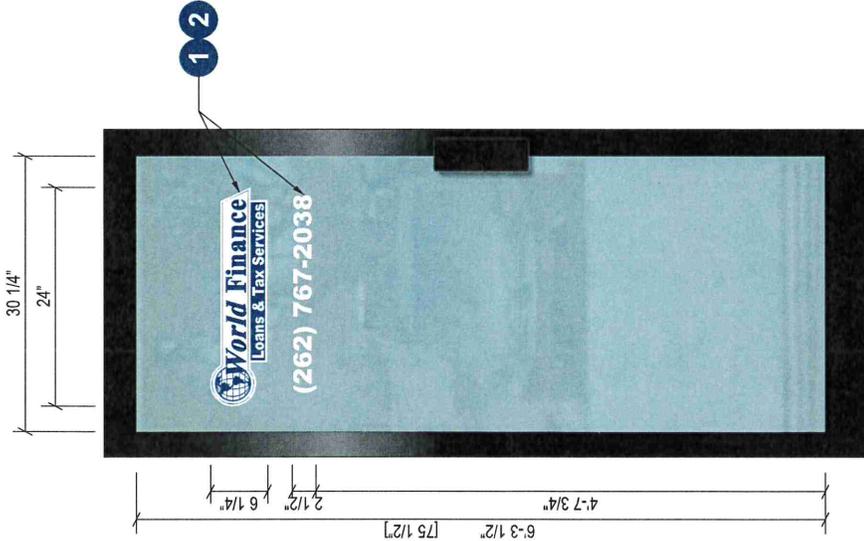
Phone # Vinyl
Scale: 1" = 1'-0"

Specifications: Door Vinyl

1. 2nd layer plotted vinyl
2. Suite number/address, store hours, and logos to be provided by client

Colors

- 3M 7725-10 White
- Oracal Carabic Blue 8500-542



Storefront S/doors Elevation
Scale: 3/4" = 1'-0"



Existing Storefront Door



Proposed Storefront Door Vinyl

REVISION INFO	
02/14/2018	Original Renderings
02/23/2018	Updated Awning
02/26/2018	Updated Phone Number & Elevation
03/05/2018	Revised Sign A, added blade sign
05/04/2018	Revised Window vinyl layout

Client:	World Finance
Site #:	WFC-1919
Address:	489 Milwaukee Avenue Burlington, WI 53105

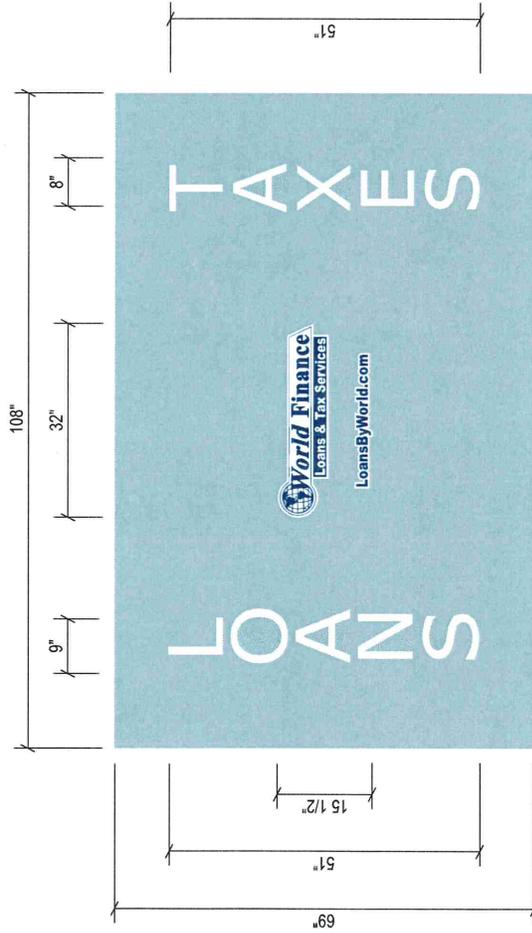


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Window Vinyl	World Finance
Type:	Window Vinyl Graphics

Allowable Square Footage: 15.53 S.F.
 Actual Square Footage: 9.46 S.F. (3.19 S.F. + 3.44 S.F. + 2.83 S.F.)



Storefront Windows Elevation

Scale: 1/2" = 1'-0"

Specifications: Windows Vinyl	Colors
1. 2nd layer plotted vinyl	- 3M 7725-10 White <input type="checkbox"/>
2. Suite number/address, store hours, and logos to be provided by client	- Oracal Carabic Blue 8500-542 <input checked="" type="checkbox"/>



Existing Storefront Windows



Proposed Storefront Window Vinyl

Client:	World Finance
Site #:	WFC-1919
Address:	489 Milwaukee Avenue Burlington, WI 53105

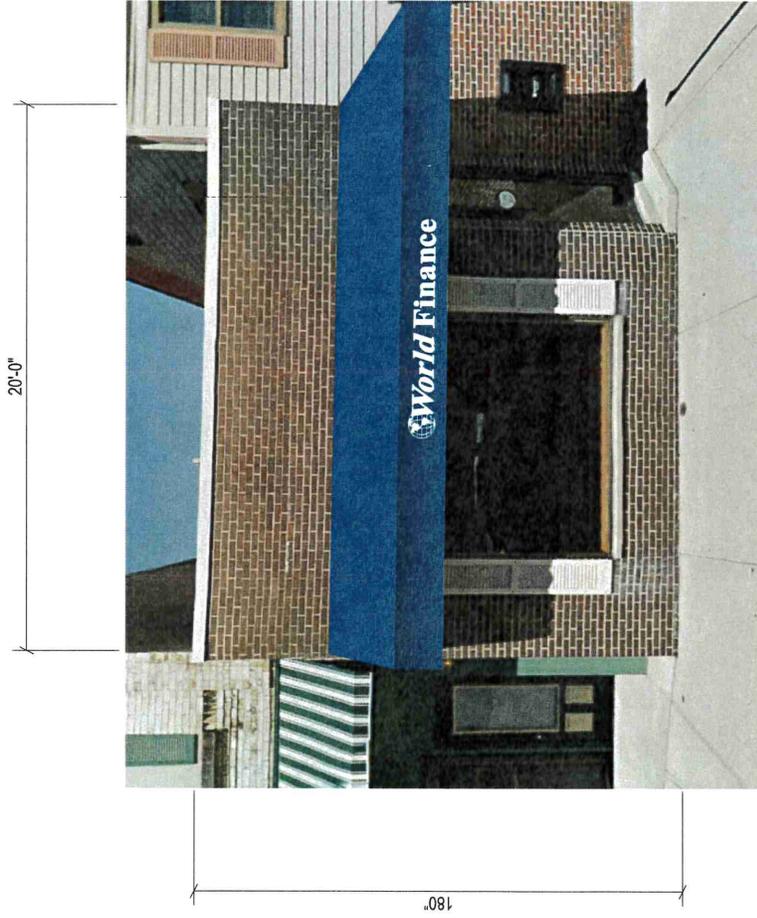


REVISION INFO	
02/14/2018	Original Renderings
02/23/2018	Updated Awning
02/26/2018	Updated Phone Number & Elevation
03/05/2018	Revised Sign A, added blade sign
05/04/2018	Revised Window vinyl layout

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AWNING A	Awning Material Replacement
Illumination:	Non-Illuminated
To Grade:	Bottom of Awning to Grade = 8'-0"



Front Elevation (Northeast)
Scale 3/16" = 1'-0"



Client: World Finance
Site #: WFC-1919
Address: 489 Milwaukee Avenue
Burlington, WI 53105

REVISION INFO

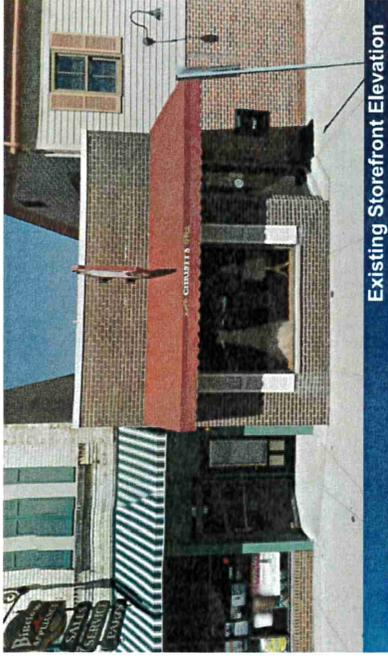
Date	Revision
02/14/2018	Awning Renderings
03/05/2018	Revised Awning specification and measurements
05/04/2018	Removed applied vinyl
05/09/2018	Revised vinyl

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GC	

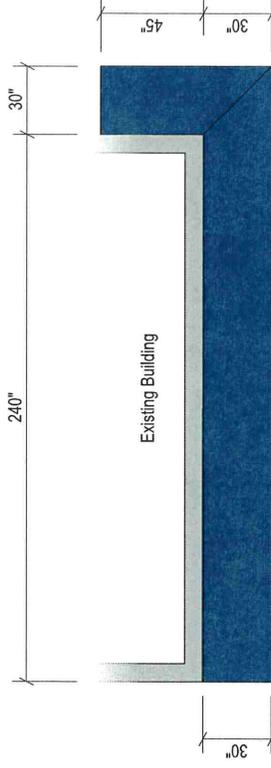
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1.800.213.3331



Existing Storefront Elevation



Awning Plan
Scale 3/16" = 1'-0"

AWNING A	Awning Material Replacement
Illumination:	Non-Illuminated
To Grade:	Bottom of Awning to Grade = 8'-0"

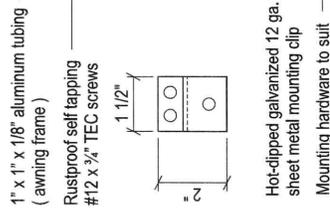
NOTE: Method of Top Attachment - Lag Screws (Existing Awning)



Awning Layout Details

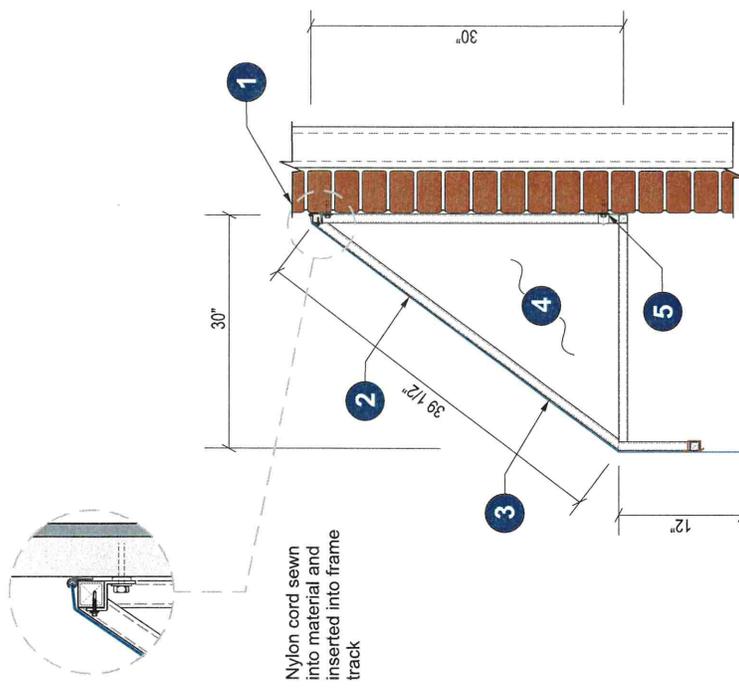
Scale : 3/8" = 1'-0"

Typical Support Detail:



Specifications:

- Existing Facade: Brick / Plywood / Studs
- Awning Material: Sunbrella Pacific Blue 4601-0000
- 1" x 1" x 0.125" Aluminum square tubing frame with natural finish (wire brush all welds)
- Closed Side on left, mitered corner and closed side on right.
- Mounting hardware to suit



Section - Stapled Awning

Scale : N.T.S.

		AnchorSign 1 . 8 0 0 . 2 1 3 . 3 3 3 1	
Client: World Finance Site #: WFC-1919 Address: 489 Milwaukee Avenue Burlington, WI 53105		This rendering is the property of Anchor Sign, Inc. and the party which requested the rendering. It is an unpublished original drawing not to be used without the consent of Anchor Sign, Inc. Please contact your account manager with questions regarding this statement.	
REVISION INFO		ES ES ES GC	
02/14/2018	Awning Renderings	ES	
03/05/2018	Revised Awning specification and measurements	ES	
05/04/2018	Removed applied vinyl	ES	
05/09/2018	Revised vinyl	GC	



CITY OF BURLINGTON

Building & Zoning Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1164 – (262) 763-3474 fax
www.burlington-wi.gov

Historic Preservation Commission Item: 7A (1)	Date: May 24, 2018
Submitted By: Gregory Guidry, Building Inspector	Subject: Certificate of Appropriateness for 572 N. Pine Street

Details:

Al Strelbicki of Parts & Smarts is requesting approval of a Certificate of Appropriateness located at 572 N. Pine Street. The proposed project consists of:

- The painting of the front and rear façade. The applicant will power wash the windows where the paint is peeling.
- Picture 1) In the front on the lower level, underneath the windows are proposed to be painted Downing Sand, as well as the upper windows and frames to match the brick seen in picture 2.
- Picture 1) The trim above and below the lower roof is proposed to be Downing Slate in color. The beams around the windows and door, that are currently burgundy, would be painted Downing Slate. The trim around the windows and door, that are currently gold, is proposed to be painted Downing Stone.
- Picture 3) The upper façade and cornice is proposed to be painted Downing Slate, with the inner accent color of Downing Stone.
- The window trim in the back, will be white and the plywood is proposed to be Downing Sand to match the brick. The trim around the back door is white, as well as the plywood next to the door.

Gregory, Building Inspector, whose memorandum is attached, recommends a conditional approval of this request, subject to conditions listed in the May 14, 2018 memorandum to the Commission.

Financial Remarks:

The applicant has applied for a façade grant as seen in item 7A (2).

Executive Action:

This item is for consideration to approve the Certificate of Appropriateness at the May 24, 2018 Historic Preservation Commission meeting and be placed on the June 5, 2018 Committee of the Whole and Common Council meetings for consideration.



To: City of Burlington Historic Preservation Commission
From: Gregory Guidry: Building Inspector & Zoning Administrator
Date: May 14, 2018
Re: Certificate of Appropriateness for painting the façade at 572 N. Pine Street

Desired Outcome: Power wash and repaint the front and rear façade

Location: Building at 572 N. Pine Street, Parts & Smarts

Summary: The owner of 572 N. Pine Street would like to power wash the upper windows where the paint is peeling, and repaint the window trim and façade in the front and rear.

- Picture 1) In the front on the lower level, underneath the windows are proposed to be painted Downing Sand, as well as the upper windows and frames to match the brick seen in picture 2.
- Picture 1) The trim above and below the lower roof is proposed to be Downing Slate in color. The beams around the windows and door, that are currently burgundy, would be painted Downing Slate. The trim around the windows and door, that are currently gold, is proposed to be painted Downing Stone.
- Picture 3) The upper façade and cornice is proposed to be painted Downing Slate, with the inner accent color of Downing Stone.
- The window trim in the back, will be white and the plywood is proposed to be Downing Sand to match the brick.

Recommendation: I recommend that the Historical Preservation Commission recommend to the Common Council a conditional approval of this request to paint the façade, subject to the following conditions:

1. All work shall be per the application materials submitted on May 1, 2018.
2. The windows in the front and rear façade are recommended to be changed to fill the original opening as much as possible, prior to painting the window trim.
3. Repair or replace any rotten wood.
4. Any other conditions that the Commission may recommend that are consistent with applicable zoning ordinance requirements.

Analysis of Request against Applicable City Ordinance Requirements and Guidelines

APPLICABLE REVIEW STANDARD	EVALUATION	COMMENTS
HAS APPLICANT SUBMITTED ALL REQUIRED APPLICATION MATERIALS?		
(1) For Certificate of Appropriateness	Complete	
GENERAL STANDARDS FOR HPO HISTORIC PRESERVATION OVERLAY DISTRICT (SECTION 315-42)		
District Standards 315-42(B)	N/A	
Limitation on Structural/Appearance Changes 315-42(E)	Met	The colors are approved historic colors, Downing Slate, Downing Sand, Renwick Heather, and Downing Stone. The pressure washing is to remove the peeled paint on the window trim to allow for the repainting.
BURLINGTON HISTORIC DOWNTOWN MAIN STREET DISTRICT DESIGN QUALITY AND STANDARDS/GUIDELINES		
Design Issues (pg. 7-9)	Met	
Maintenance and Repair (pg. 10-13)	Required	Repair or replace any rotten wood.
Lighting (pg. 15-16)	NA	
Screening (pg. 16)	NA	
Pedestrian Access (pg. 17)	NA	
Secretary of Interior's "Standards for Rehabilitation" (pg. 19)	Met	
OTHER CITY OF BURLINGTON ZONING ORDINANCE STANDARDS		
Article VII (Signs)	N/A	



Application for the Certificate of Appropriateness

Per section § 315-42 of the HPO Historic Preservation Overlay District zoning ordinance, the following application must be completed when alterations in the architectural appearance of any structure within the HPO district is proposed.

Please provide the following:

1. Architectural plans, elevations, photographs, color samples and/or perspective drawings and sketches illustrating the design and character of all proposed alterations (except painting, see below) must be submitted. Said elevations and drawings shall indicate the location and placement of all auxiliary building equipment such as heating, ventilating, and/or air-conditioning equipment. These drawings are to be completed to a recognized architectural scale with the name of the project noted. Building plans shall be submitted with all detail drawn on each elevation. Plans drawn with partial building details indicated will be returned to the Applicant for redrafting.

For alterations consisting of painting only, color samples and photographs shall be submitted indicating the areas to be painted.

2. Project Address: 572 N. PINE, Burlington, WI
3. Applicant Name: AL Strelbicki
4. Owner Name: Same
5. Name of Tenant: Andy Ross Miller & Parts & Sparts Inc.
6. Name of Business: Parts & Sparts
7. What is (are) the existing use(s) of the building? Rental & Repair Cnc
8. Telephone Number: 262-206 4848, 414 207 7089
9. E-Mail Address: ALHoard@Parts And Sparts Inc. Co. WI
10. Applicant Mailing Address: 361 56th St Waterford WI 53185
11. Does the applicant own the project building? Yes No
12. If no, please list owner's name and address: _____
13. Architect or engineer's name and address: N/A
14. Date of submittal of plans: 5/1/2018
15. Scale of drawings noted on each drawing: _____
16. Building type, size and location: Brick & wood 20' x 80'
17. Height of building: APX 28'
18. Exterior material samples to be provided: Paint - yes

NOTE: Please supply material samples of all exterior alterations for the HPC meeting.

19. Proposed Start Date: ASAP MAY 2-18
20. Proposed Completion Date: MAY 15-18

21. Additional information may be requested to include, but not limited to, the following:

- A. Photographs from the site adjacent neighboring structures and/or property;
- B. Detailed drawings of decorative elements of the buildings and/or structure(s);
- C. Sectional building or site drawings drawn to recognized engineering or architectural scale.

NOTE: Please provide any and all information that will illustrate to the Commission the effect of the proposed change.

Property Owner

AL Strelbick _____ 5/1/20
Print Signature Date

Applicant

AL Strelbick _____ SAME _____
Print Signature Date

Please reserve my position for Façade grant money in the event additional funding is made available in the future. I understand I would be required to complete a Façade Grant Application within 25 business days of notification of fund availability or I would lose my reserved position.



STOP! Have you included the following with your application?

1. Color photographs of current building façade, including some view of the buildings on either side for context;
2. Architectural plans, elevations, and/or perspective drawings and sketches illustrating the design and character of all proposed alterations completed to a recognized architectural scale with the name of the project noted; *N/A*
3. Historic photos of your building as it appeared in the past. You are required to visit the Burlington Historical Society Museum at 232 North Perkins Blvd. for this information if your project includes façade renovations;
4. Material samples of all exterior alterations; i.e., color samples, siding. Only one sample per design element is required;
5. 10 copies of all supplemental information; i.e., drawings, renderings, elevations, photos/pictures, etc. that are not easily duplicated due to size or other restrictions.

If any of the above pertain to your project and are not included with your application, your application will be considered INCOMPLETE and will not be placed on the meeting agenda for discussion.

THANK YOU FOR YOUR COOPERATION!

NOTE: You are encouraged to attend said meeting to address any questions or concerns that the Commission members may have regarding your application.

Picture 1



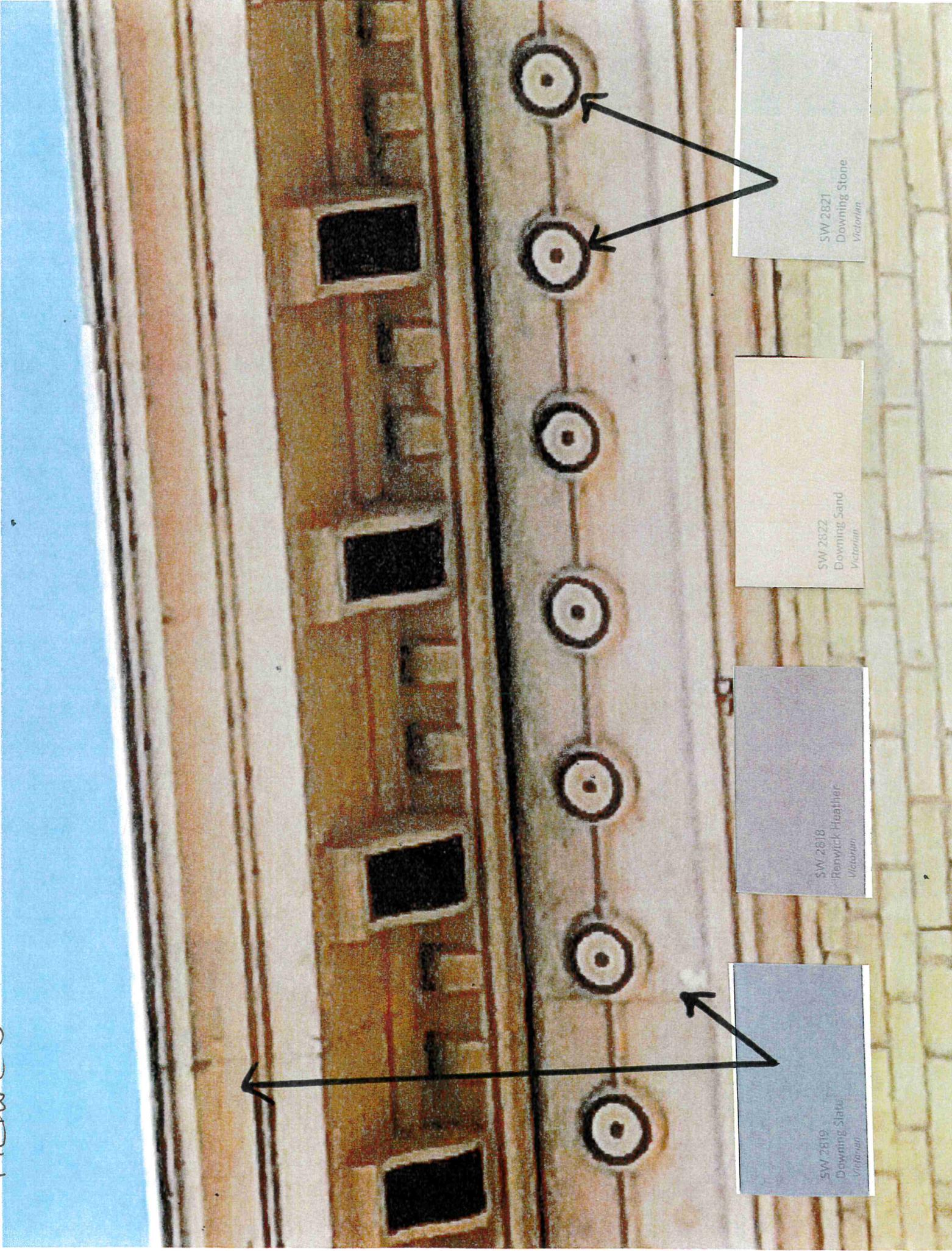
Picture 2



SW 2822
Downing Sand
Vietnam

SW 2819
Downing Slate
Vietnam

Picture 3



SW 2821
Downing Stone
Victorian

SW 2822
Downing Sand
Victorian

SW 2818
Remyick Heather
Victorian

SW 2819
Downing Slate
Victorian

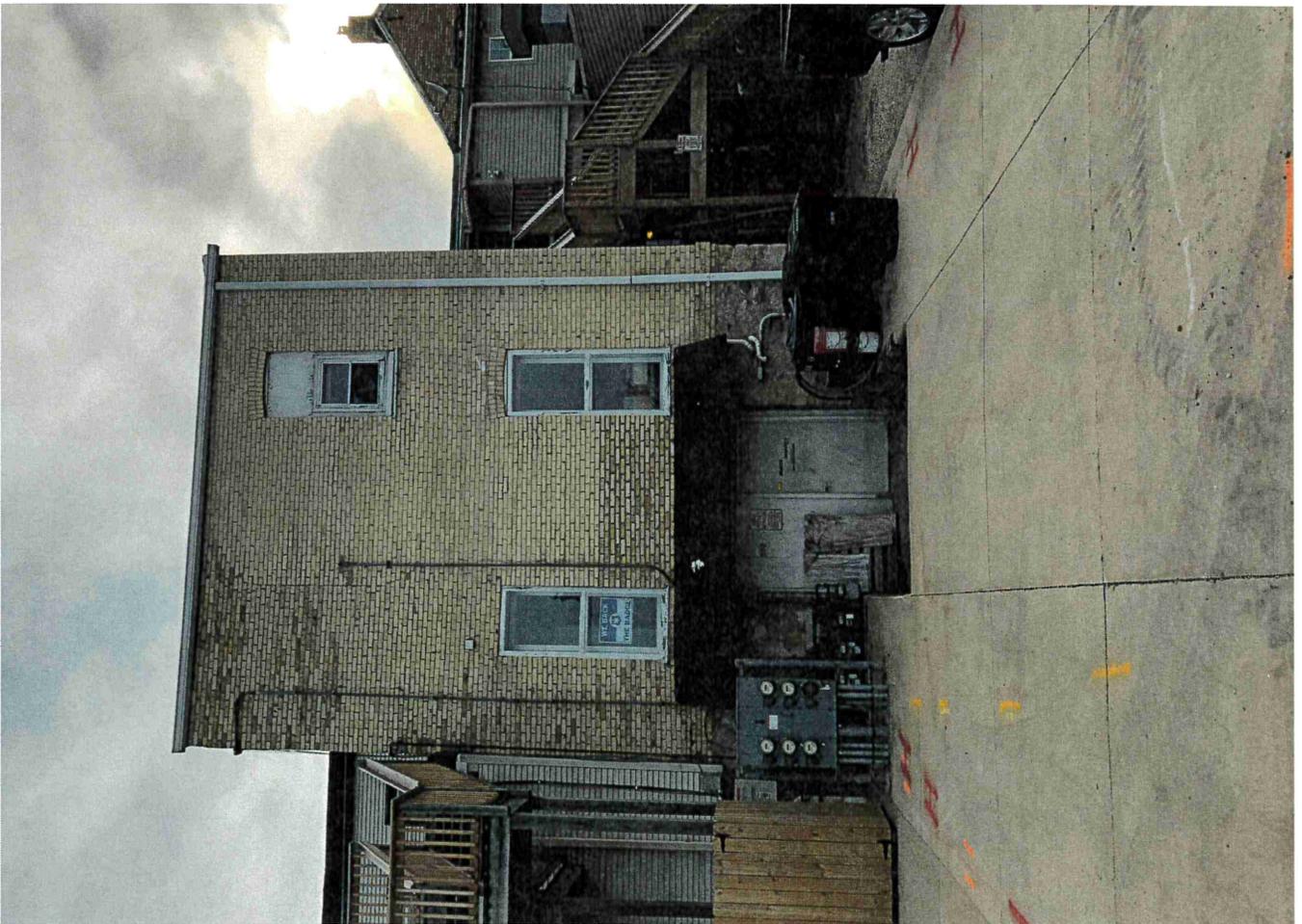
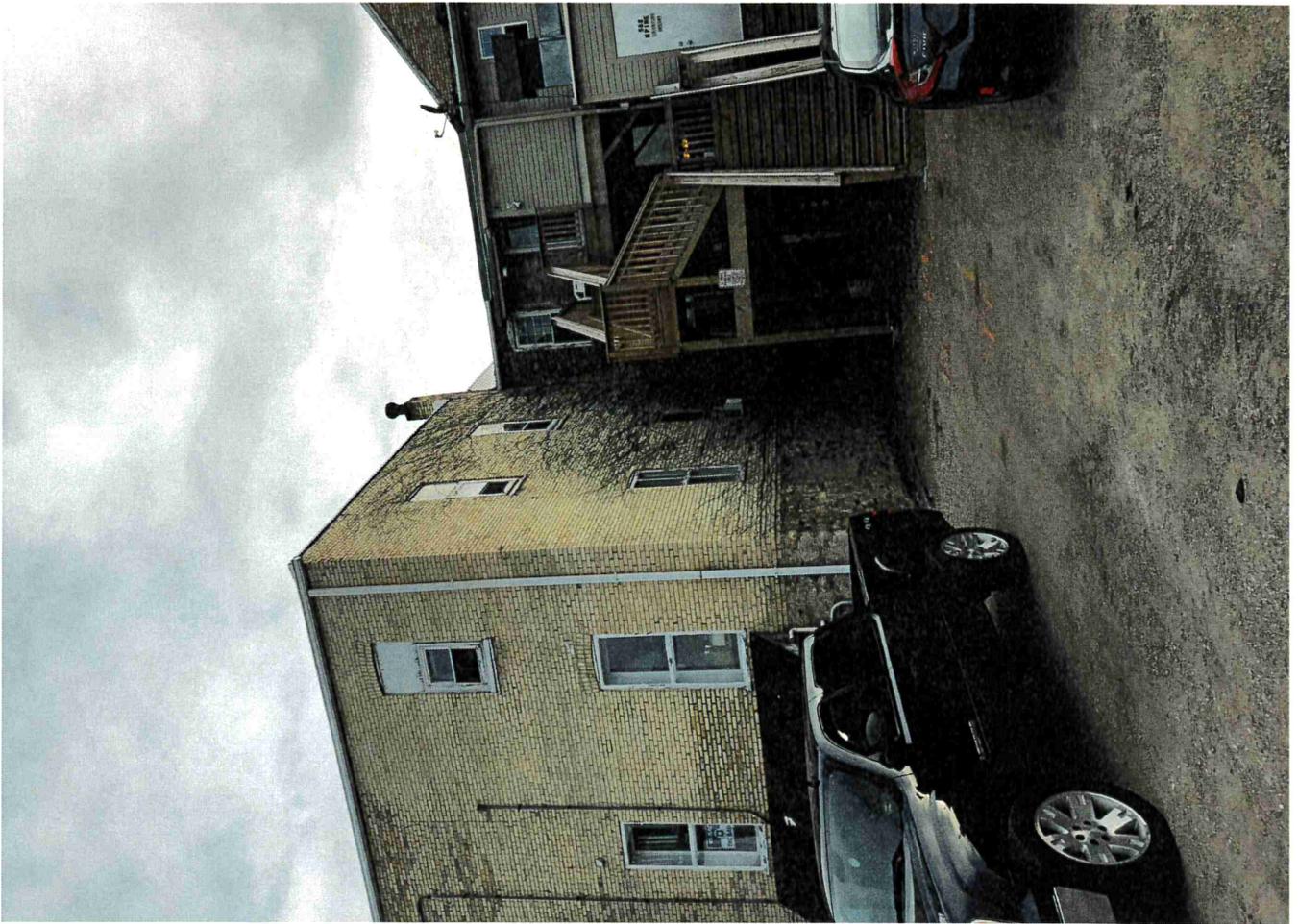


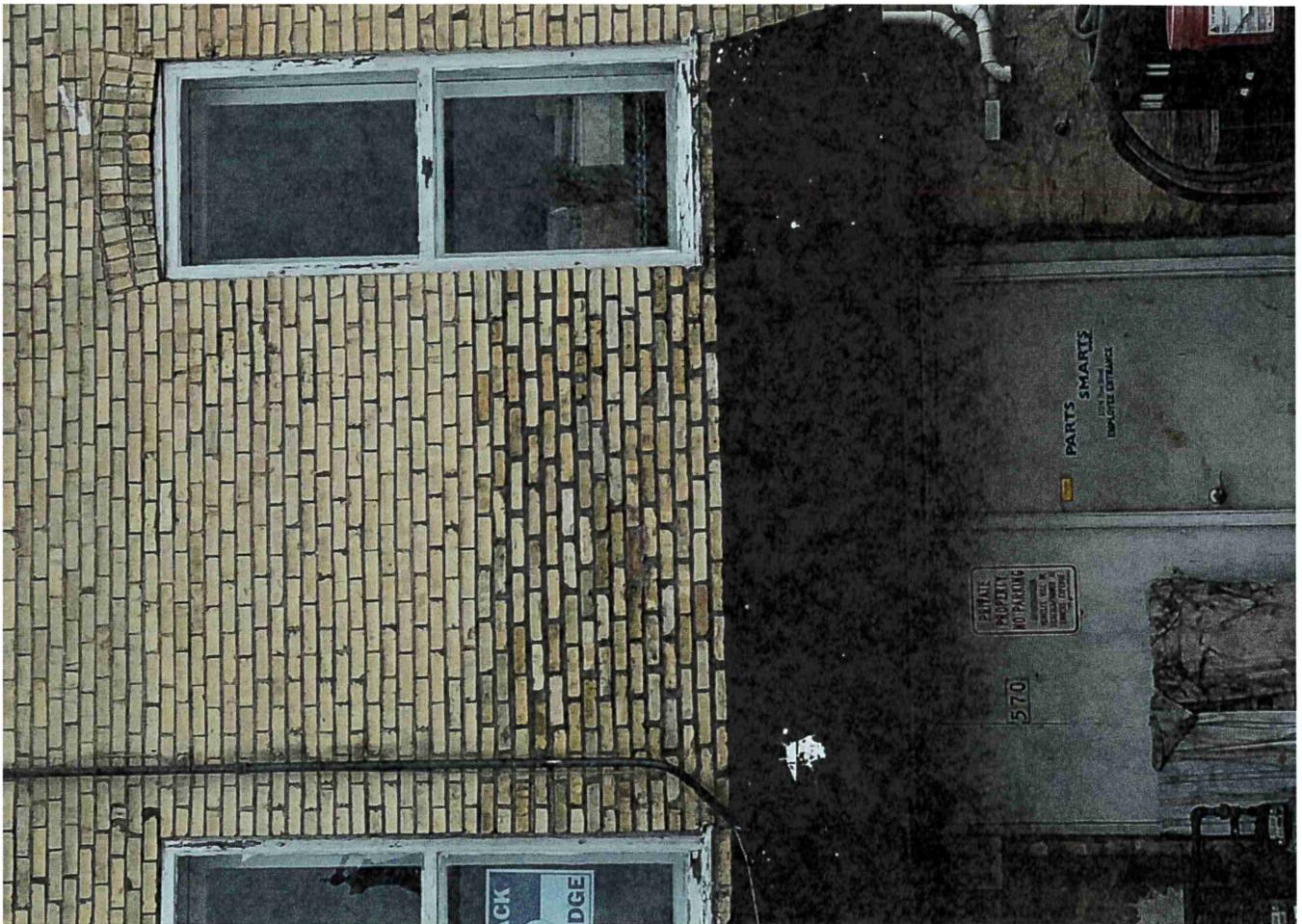
WE BACK
THE BADGE

DONT TREAD ON ME

572

576 568







Building & Zoning Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1164 – (262) 763-3474 fax
www.burlington-wi.gov

Historic Preservation Commission Item: 7A (2)	Date: May 24, 2018
Submitted By: Megan Watkins, Director of Administrative Services	Subject: Façade Grant Application for 572 N. Pine Street

Details:

Al Strelbicki of Parts & Smarts is requesting approval of a Façade Grant Application located at 572 N. Pine Street. The proposed project consists of:

- The painting of the front and rear façade. The applicant will power wash the windows where the paint is peeling.
- Picture 1) In the front on the lower level, underneath the windows are proposed to be painted Downing Sand, as well as the upper windows and frames to match the brick seen in picture 2.
- Picture 1) The trim above and below the lower roof is proposed to be Downing Slate in color. The beams around the windows and door, that are currently burgundy, would be painted Downing Slate. The trim around the windows and door, that are currently gold, is proposed to be painted Downing Stone.
- Picture 3) The upper façade and cornice is proposed to be painted Downing Slate, with the inner accent color of Downing Stone.
- The window trim in the back, will be white and the plywood is proposed to be Downing Sand to match the brick. The trim around the back door is white, as well as the plywood next to the door.

The Certificate of Appropriateness is pending approval for these façade improvements at the May 24, 2018 HPC meeting.

If the HPC approves this application, staff recommends that the approval be contingent on satisfying the recommendations in Gregory's memo and the following contingencies:

- Applicant will provide invoices and/or receipts and lien waivers to the HPC to ensure compliance with the original application.

Financial Remarks:

The estimated project cost is \$8,450 for 572 N. Pine Street. If the Façade Grant is approved by the HPC the grant should not exceed \$4,225. The remaining available façade grant balance would be \$45,455.96.

Executive Action:

This item is for consideration to approve the Façade Grant Program at the May 24, 2018 Historic Preservation Commission meeting.



**FAÇADE GRANT STAFF MEMORANDUM
 CITY OF BURLINGTON HISTORIC PRESERVATION COMMISSION**

Date: May 16, 2018

Applicant Address & Name: Al Strelbicki - 572 N. Pine Street

Project Overview/ Applicant's Request:	Submitted
Paint the front and rear facades, repairing/replacing rotten wood as necessary. Staff Comments: <i>Upper windows are recommended to be replaced to fill the original opening.</i>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Application Checklist for Staff Review:	
1. COA application received and/ or sign permit application received and/or approved by HPC Staff Comments: <i>COA has been received and has yet to be reviewed/approved by the HPC</i>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
2. Eligible project uses per program rules/HPS staff? Staff Comments: <i>See Gregory Guidry's memorandum for the COA application recommendations</i>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> See Note <input checked="" type="checkbox"/>
3. Qualified contractor bid documents and all cost breakdowns by category such as masonry repair, window replacement, etc. Staff Comments: <i>Total Estimated Project Cost: \$8,450.00 (50% = \$4,225) Allowed \$4,225.00 for facade grant</i>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
4. Status of City owed taxes, payments and fees Staff Comments: <i>Real Estate Taxes due by July 31, 2018: \$481.17, Utilities paid in full</i>	See Contingencies
Staff Recommendation (contingencies listed):	
<p><i>The applicant is <u>eligible for a façade grant in the amount not to exceed \$4,225.00</u> . Staff suggests that approval be <u>contingent</u> on satisfying the following contingencies:</i></p> <ul style="list-style-type: none"> <i>Satisfy any recommendations in Guidry's memo for the COA as indicated by the HPC</i> <i>Applicant will provide invoices and/or receipts and lien waivers to the HPC to ensure compliance with the original application.</i> <i>Applicant will wait to perform this work until Common Council takes final action on approval.</i> <i>Applicant will obtain all required permits and the Building Inspector will monitor the project and must provide final approval prior to grant reimbursement.</i> <i>All taxes, payments, fees owed to the City by the applicant must be paid prior to reimbursement of grant funds.</i> <p><i>If the project is not completed and if the façade grant is not disbursed within 12 months, the HPC reserves the right to rescind the allotted grant amount.</i></p>	



Official Use Only
 Date Received 5/1/18
 Application No. 1

City of Burlington
 Façade Improvement Grant Program
 Application Form

Project Address: 572 N Pine, Burlington, WI

Applicant Name: AC Strebick

Owner Name: JANE

Name of Business: ARTS & SMARTS

Telephone Number: 362 206 4845 Facsimile Number: None

E-Mail Address: AC Home & PARTS & SMARTS Inc. Corp

Applicant Mailing Address: 572 N Pine

Does the applicant own the project building? Yes No

If the answer to the above question is no, please attach a letter from the owner expressing approval of the project proposal.

Will you be using the services of an architect or engineer? Yes No

If yes, list your architect or engineer of preference: _____

Description of Project: _____

Estimated Project Cost: 8,452⁰⁰

Attach qualified contractor bid documents and all cost breakdowns by category such as masonry repair, window replacement, etc.

Proposed start date: MAY 5 - 18

Proposed completion date: 01.05 - 18

What is (are) the existing use(s) of the building? Rent & PARTS COO REPAIR

Will this project proposal cause a change in the building's use? NO

If so, please explain. _____

Do you intend to apply for the Historic Preservation Tax Credit on this project? Yes No

As a part of this application, if your project includes any improvement with the exception of only signage, you must complete the attached "Application for the Certificate of Appropriateness".

[Signature]
 Signature of Applicant

[Signature]
 Signature of Property Owner

AC Strebick
 Print Name

 Print Name

APPLICANTS WHO DEVIATE FROM THE APPROVED APPLICATION WILL BE DISQUALIFIED FROM THIS GRANT PROGRAM.

T. LARUE PAINTING CO.

Doug Hozeska
265 McHenry Street
Burlington, Wisconsin 53105
(262) 763-8700
(262) 206-0514

SERVICE ORDER

1677

<input type="checkbox"/> SERVICE	<input type="checkbox"/> PICKUP	REPAIR IN	DATE ORDERED
<input type="checkbox"/> INSTALL	<input type="checkbox"/> DELIVERY	<input type="checkbox"/> HOME <input type="checkbox"/> SHOP	4/25/18

Name _____ C.O.D. CHARGE

Address Part's Smart's Phone _____

City Burlington 572 N. State St State Wis

MAKE	MODEL	SERIAL NO.
<input type="checkbox"/> WARRANTY	SERVICE REQUESTED	DATE PROMISED
<input type="checkbox"/> CONTRACT		/ /
<input type="checkbox"/> ESTIMATE		

QUAN	PART NO.	DESCRIPTION	PRICE	AMOUNT
		Pressure Wash		
		Paint Exterior		
		Front + Back		
		Facia, soft fit		
		Door, windows		
		Labor / material		
SERVICES PERFORMED		TIME START	TOTAL MATERIAL	
		TIME FINISH	LABOR AND SERVICE	
		HOURS	TAX	
DATE COMPLETED			DEL CHARGE OR MILEAGE	miles
CASH ON COMPLETION OF WORK			TOTAL <u>8450</u>	

I hereby accept above performance, and charges, as being satisfactory and acknowledge that equipment has been left in good condition.

CUSTOMER'S SIGNATURE _____

TECHNICIAN'S SIGNATURE _____

THANK YOU



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Historic Preservation Commission Item: 8A	Date: May 24, 2018
Submitted By: Megan Watkins, Director of Administrative Services	Subject: Façade Grant Funding

Details

Attached please find the Façade Grant Funding report for Round 8 dated May 15, 2018 with a balance of \$49,680.96. Round 7 with an actual balance remaining of \$0.00 for 2017, with four projects pending. Round 6 with an actual balance of \$0.00 remaining, with all projects competed. Round 5 with an actual balance of \$0.00 remaining, attached for your convenience, continues to have two projects currently under construction.

For your convenience, a copy of the master list of all façade grants distributed from 2000 - present has been attached. This document is for informational purposes only.

Executive Action:

This item is for discussion only at the May 24, 2018 Historic Preservation Commission meeting.

Note - 10 year waiting period to reapply for same facade. HPC may vote to consider paint only prior to the 10 year period.
 Note - \$15,000 lifetime max grant award per facade.

HPC Facade Grants Distributed 2000 - 2018

Property Address	Applicant Name/Company	Total Project Cost	Approved Grant Amount	Notes	Funded	Date Approved	Next Date Owner Can Apply (10 yrs)	Total Grants to Property
Some Address	100 E. Chestnut St.	James Oldenburg	\$9,600.00	\$4,850.00	Yes	2001	2011	\$5,000.00
	100 E. Chestnut St.	Oldenburg	\$9,923.54	\$150.00	Yes	2004	2014	\$5,000.00
	100 W. Chestnut St.	Oriental Healing Oasis	\$4,435.00	\$2,301.90	Yes	2009	2019	\$2,301.90
	101 W. Chestnut St.	Harry Bigelow	\$7,500.00	\$3,750.00	Yes	2002	2012	\$3,750.00
	109 E. Chestnut St.	MPC Property Management	\$16,275.26	\$5,000.00	Yes	2011	2021	\$5,000.00
	112 E. Chestnut St.	Oldenburg	\$5,307.55	\$2,653.78	Yes	2004	2014	\$2,653.78
	115 Commerce St.	Rizzo	\$15,072.50	\$5,000.00	Yes	2005	2015	\$5,000.00
	117 W. Chestnut St.	Harry Bigelow	\$6,470.00	\$3,235.00	Yes	2002	2012	\$3,235.00
	120 E. Chestnut St.	MPC Property Management	\$15,419.21	\$5,000.00	Yes	2016	2026	\$5,000.00
Some Address	124 & 136 E. Chestnut St.	Zarek	\$10,599.24	\$4,277.58	Yes	2005	2015	\$5,000.00
	124 & 136 E. Chestnut St.	Zarek	\$10,599.24	\$722.42	Yes	2006	2016	\$5,000.00
Some Address	129 E. Chestnut St.	Girolamo/Shy Violet	\$47.18	\$23.59	Yes	2003	2013	\$5,000.00
	129 E. Chestnut St.	Girolamo/Shy Violet	\$30,641.00	\$4,976.41	Yes	2009	2019	\$5,000.00
Some Address	132 W. Chestnut St.	Racine Co. Opportunity Center	\$150.00	\$75.00	Yes	2011	2021	\$75.00
	133 E. Chestnut St.	Paul Signorella	\$3,798.00	\$1,899.00	Yes	2000	2010	\$500.00
	133 E. Chestnut St.	KA Management	\$1,540.77	\$770.39	Yes	2001	2011	\$500.00
	133 E. Chestnut St.	Webster/Excl. Your Floral	\$7,350.00	\$3,675.00	Yes	2008	2018	\$6,344.39
	140 W. Chestnut St.	Renee	\$2,962.00	\$250.00	Yes	2003	2013	\$500.00
	140 W. Chestnut St.	Brusewitz	\$2,100.00	\$250.00	Yes	2009	2019	\$500.00
	149 Commerce St.	Claude Lois	\$20,543.00	\$7,500.00	Yes	2001	2011	\$7,500.00
	149 E. Chestnut St.	Paul Signorella	\$15,474.50	\$7,317.25	Yes	2000	2010	\$7,500.00
Some Address	149 E. Chestnut St.	KA Management	\$707.00	\$182.75	Yes	2001	2011	\$7,500.00
	152 E. Chestnut St.	*Melby/BTSR			N/A	2010	2020	\$0.00
	160 E. Chestnut St.	Hammes			NA	2007	2017	\$0.00
	161 E. Chestnut St.	Hope DeHart	\$18,994.00	\$7,500.00	Yes	2000	2010	\$7,500.00
	165 E. Chestnut St.	Hope DeHart	\$26,716.00	\$7,500.00	Yes	2000	2010	\$7,500.00
	173 E. Chestnut St.	Martell	\$50,000.00	\$5,000.00	Yes	2007	2017	\$5,000.00
	202 E. Chestnut St.	Zott Law	\$3,090.00	\$1,545.00	Yes	2011	2021	\$2,392.90
Some Address	202 E. Chestnut St.	C. Mae Designs	\$1,775.00	\$847.90	Yes	2017	2027	\$2,392.90
	208 E. Washington St. (front)	Thrivent Financial	\$12,676.00	\$5,000.00	Yes	2017	2027	\$10,000.00
Some Address	208 E. Washington St. (sider/alley)	Thrivent Financial	\$13,623.00	\$5,000.00	Yes	2017	2027	\$10,000.00
	209 E. Chestnut St.	Hoereman	\$27,108.00	\$5,000.00	Yes	2005	2015	\$5,000.00
Some Address	216 E. Washington St.	Eric Christman	\$2,747.31	\$500.00	Yes	2002	2012	\$1,550.00
	216 E. Washington St.	Lester Fritz	\$2,100.00	\$1,050.00	Yes	2002	2012	\$1,550.00
Some Address	240 E. Chestnut St.	Fischer/Face It, LLC	\$1,997.00	\$495.00	Yes	2010	2020	\$1,245.00
	240 E. Chestnut St.	Face It	\$1,500.00	\$750.00	Yes	2015	2025	\$1,245.00
Some Address	241 E. Chestnut St.	Aranda	\$10,200.00	\$4,500.00	Yes	2004	2014	\$5,000.00
	241 E. Chestnut St.	Terr Warren	\$1,200.00	\$500.00	Yes	2000	2010	\$5,000.00
Some Address	249 E. Chestnut St.	Heather Milio	\$5,280.00	\$2,077.30	Yes	2003	2013	\$2,640.00
	249 E. Chestnut St.	Heather Milio	\$5,280.00	\$562.70	Yes	2003	2013	\$2,640.00
Some Address	256 E. Chestnut St.	Mike and Nickie Sullivan			N/A	2011	2021	

	256 E. Chestnut St.	Gutche	\$21,399.00	\$5,000.00		Yes	2006	2016	\$5,000.00
	261 E. Chestnut St.	Martinez	\$800.00	\$250.00		Yes	2003	2013	\$250.00
Some Address	316 N. Pine St.	DeMant			Rescinded	NA	2007	2017	\$0.00
	316-344 N. Pine St. (front)	John Royal	\$9,400.00	\$4,700.00		Pending	2017	2027	\$4,700.00
	316-344 N. Pine St. (rear)	John Royal	\$9,950.00	\$4,975.00		Pending	2017	2027	\$9,675.00
	324 N. Pine St.	Jose Resendiz	\$1,955.00	\$977.50		Yes	2000	2010	\$977.50
Some Address	332 N. Pine St.	Raw Salon & Spa	\$10,035.50	\$5,000.00	Rescinded	Yes	2015	2025	\$0.00
	336 N. Pine St.	RAW Salon and Spa	\$950.00	\$250.00	Sign	Yes	2013	2023	
	336 N. Pine St.	Niccolai/Ventura	\$8,500.00	\$4,250.00		Yes	2003	2013	
	336 N. Pine St.	Ventura	\$3,779.14	\$750.00	Sign	Yes	2004	2014	\$5,250.00
	340 N. Pine St.	Hobbs			Rescinded	NA	2007	2017	\$0.00
Some Address	344 N. Pine St.	JJ Frederiksson	\$2,393.00	\$500.00		Yes	2001	2011	\$500.00
	348 N. Pine St.	Paul Schroeder	\$13,573.70	\$5,296.85		Yes	2001	2011	
Some Address	348 N. Pine St.	Paul Schroeder	\$3,950.00	\$1,975.00		Yes	2006	2026	\$7,271.85
	388 N. Pine St.	Wilkom/LeClaire	\$5,152.00	\$2,576.00		Yes	2003	2013	
	388 N. Pine St.	Trendsetters	\$2,287.00	\$1,143.50		Yes	2011	2021	
	388 N. Pine St.	Trendsetters		\$250.00	Sign	Yes	2011	2021	
	388 N. Pine St.	Trendsetters			Rescinded	Yes	2012	2022	\$3,969.50
Some Address	400 N. Pine St.	Herrmann/Thrivent Financial	\$1,292.73	\$250.00		Yes	2010	2020	
	400 N. Pine St. (front)	Thrivent Financial	\$33,362.00	\$5,000.00	Sign	Yes	2017	2027	
	400 N. Pine St. (side)	Thrivent Financial	\$22,549.00	\$5,000.00		Yes	2017	2027	\$10,250.00
Some Address	401/409 N. Pine St.	Luanne Golon	\$11,142.93	\$5,571.65		Yes	2001	2011	
	401 N. Pine St.	Luanne Clark	\$4,793.00	\$2,396.50		Yes	2017	2027	\$7,968.15
Some Address	412 N. Pine St.	Robert Wetzel	\$15,278.00	\$7,500.00		Yes	2001	2011	
	412 N. Pine St. (rear)	Wetzel/BW Surveying	\$4,700.00	\$2,350.00		Yes	2010	2020	\$9,850.00
Some Address	425 N. Pine St. - east side	Keuper Mercantile - Shad Brannen	\$9,552.00	\$4,776.00	Extended for 1 yr.	Pending	2015	2025	
	425 N. Pine St. - north side	Keuper Mercantile - Shad Brannen	\$19,447.00	\$4,592.62	Extended for 1 yr.	Pending	2015	2025	
	425 N. Pine St. - west side	Keuper Mercantile-Shad Brannen	\$13,705.00	\$5,000.00	Extended for 1 yr.	Yes	2015	2025	\$21,868.62
	425 N. Pine St.	Doris Daniels	\$63,578.00	\$7,500.00		Yes	2000	2010	
	444 N. Pine St.	Mary Brensigner	\$22,934.02	\$7,500.00		Yes	2000	2010	\$7,500.00
Some Address	448 Milwaukee Ave.	Alvarez	\$7,756.38	\$3,878.19		Yes	2004	2014	\$3,878.19
	456 Milwaukee Ave.	Closet 2 Closet	\$761.25	\$250.00	Sign	Yes	2004	2014	
	456 Milwaukee Ave.	Hounds Detectors and Hobbies	\$5,244.49	\$2,438.32		Yes	2014	2024	
	456 Milwaukee Ave.	Daniels/One Stop Scrub Shop	\$3,000.00	\$250.00	Sign	Yes	2009	2019	\$2,938.32
	457 Milwaukee Ave.	Jonathan Thornngate - Lifebridge	\$60,000.00	\$5,000.00	Extended for 1 yr.	Yes	2016	2026	\$5,000.00
	460 N. Pine St.	Kevin McKillip	\$16,202.00	\$7,500.00		Yes	2001	2011	\$5,000.00
	464-468 N. Pine St.	Bero	\$14,862.00	\$5,000.00		Yes	2007	2017	\$4,204.00

472 N. Pine St.	Mike Springer	\$15,222.00	\$4,204.00		Yes	2001	2011	\$2,457.50
473 Milwaukie Ave.	Co-Operative	\$5,090.00	\$2,457.50		Yes	2005	2015	\$2,457.50
481 Milwaukie Ave	Mark Bigelow: Bigelow Appliance	\$12,000.00	\$5,000.00		Yes	2012	2022	\$5,000.00
484 N. Pine St.	Stellmacher	\$4,248.45	\$2,124.23		Yes	2005	2015	\$10,000.00
484 N. Pine St. (front & rear)	484 N. Pine St. LLC	\$88,000.00	\$7,875.77		Yes	2014	2024	\$5,675.00
488 Milwaukie Ave.	John Pomaville	\$11,350.00	\$5,675.00		Yes	2001	2011	\$2,377.00
489 Milwaukie Ave.	Anderson/Christy's Bridal	\$5,790.00	\$2,377.00	Includes \$250 for sign	Yes	2010	2020	\$2,377.00
492 N. Pine St.	KA Management	\$10,639.28	\$5,314.64		Yes	2001	2011	
492 N. Pine St.	Coffee House (Chestnut Side)	\$19,255.00	\$5,000.00		Yes	2012	2022	
492 N. Pine St.	Coffee House (Chestnut Side)	\$802.96	\$250.00	Sign	Yes	2012	2022	\$10,564.64
500 N. Pine St.	Jim Weis	\$17,874.00	\$7,500.00		Yes	2001	2011	\$7,500.00
516 N. Pine St.	Lynn Greunke	\$25,269.00	\$7,500.00		Yes	2000	2010	\$7,500.00
516-518 Mill St.	Harris	\$3,000.00	\$250.00	Sign	Yes	2007	2017	
516-518 Mill St.	John Moe	\$1,700.00	\$850.00		Yes	2003	2013	
516-518 Mill St.	John Moe (sign)	\$392.85	\$196.43	Sign	Yes	2003	2013	
517-519 Milwaukie Ave.	Moe/Welders Supply Co.	\$7,636.00	\$3,703.57		Yes	2009	2019	\$5,000.00
517-519 Milwaukie Ave.	David Berlin	\$17,733.65	\$7,500.00		Yes	2002	2012	\$7,500.00
525 Milwaukie Ave.	Commercial Investment Properties	\$22,298.13	\$5,000.00		Pending	2017	2027	\$5,000.00
532 N. Pine St.	Al Johnson	\$2,373.57	\$1,186.79		Yes	2001	2011	\$1,186.79
533 Milwaukie Ave.	Teacher Place	\$29,500.00	\$7,500.00		Yes	2000	2010	\$7,500.00
541 Milwaukie Ave.	Teacher Place	\$16,700.00	\$7,500.00		Yes	2000	2010	\$7,500.00
549 Milwaukie Ave.	Rizzo	\$18,275.00	\$5,000.00		Yes	2005	2015	\$5,000.00
549 N. Pine St.	Kelije Levans	\$940.00	\$250.00	Sign	Yes	2011	2021	\$250.00
556 N. Pine St.	John Puntillio	\$15,931.86	\$7,500.00		Yes	2001	2011	
556 N. Pine St. (rear)	Puntillio	\$12,025.65	\$5,000.00		Yes	2007	2017	\$12,500.00
557 Milwaukie Ave.	Daily Brew	\$13,560.00	\$5,000.00		Yes	2008	2018	\$5,000.00
557 N. Pine St.	Mitchelle Petersen	\$11,622.79	\$5,000.00		Pending	2017	2027	\$5,000.00
557 N. Pine St.	Stahl	\$3,593.65	\$1,796.83		Yes	2007	2017	\$6,796.83
564 N. Pine St. (rear)	Uncle Steve's Garage	\$5,050.00	\$2,525.00		Yes	2017	2027	\$2,525.00
564 N. Pine St.	Nancy Belau	\$18,244.00	\$7,500.00		Yes	2001	2011	
564 N. Pine St.	Uncle Steve's Garage	\$13,000.00	\$3,025.00		Yes	2016	2026	\$13,050.00
572 N. Pine St.	Al Strelbicki	\$18,056.57	\$7,500.00		Yes	2001	2011	\$7,500.00
572 N. Pine St.	Al Strelbicki	\$8,450.00	\$4,225.00	Pending Approval	Pending	2018	2028	\$11,725.00
573 N. Pine St.	Boyle/Keefe R.E.	\$10,417.00	\$5,000.00		Yes	2011	2021	\$5,000.00
580 N. Pine St.	David Filtrcroft	\$18,149.32	\$7,500.00		Yes	2002	2012	\$7,500.00
581 N. Pine St.	Robert Whitney	\$2,120.00	\$250.00	Sign	Yes	2011	2021	
581 N. Pine St.	Bader	\$800.00	\$250.00	Sign	Yes	2008	2018	\$500.00
588 N. Pine St.	David Filtrcroft	\$10,676.00	\$5,338.00		Yes	2002	2012	
588 N. Pine St. (rear facade)	David Filtrcroft	\$10,600.00	\$4,874.64		Yes	2017	2027	\$10,212.64
597 N. Pine St. (Milw. Ave. Side)	Nicole Hayes - Rugan's	\$12,691.00	\$5,000.00		Yes	2016	2026	
597 N. Pine St. (Pine Street Side)	Nicole Hayes - Rugan's	\$13,400.00	\$5,000.00		Yes	2016	2026	\$10,000.00
609 N. Pine St.	Baerts/Canella Response TV	\$157.50	\$78.75	Sign	Yes	2010	2020	\$78.75
701 N. Pine St.	Ken Lois: Bumper to Bumper	\$4,761.81	\$2,380.90		Yes	2014	2024	\$2,380.90

Grants approved to date:

\$410,294.15

Grants applied for: 121

Grants recinded: 7

Updated: 5/16/2018 11:32