

**Housing Authority of City of Burlington Wisconsin  
Riverview Manor  
March 19, 2015**

The regular monthly meeting of the Housing Authority of City of Burlington Wisconsin was held on Thursday, March 19<sup>th</sup>, 2015 at 6:00 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.

**COMMISSIONERS PRESENT:** Chairman Lapp, Secretary Heck, Commissioner Iselin, Commissioner Merten and Manager Eileen Olson also present. Vice Chairman Stublely was excused.

Minutes from the regular monthly meeting held February 12<sup>th</sup> were approved with a motion by Iselin and seconded by Merten, motion carried unanimously.

**FINANCIAL REPORT:**

Reserve Account balances as of February 28, 2015  
(See statement balance sheet)

**OCCUPANCY REPORT:**

Manager Olson reported 57 on the waiting list for 1 bedroom units and 10 for 2 bedroom units.

**BUILDING AND MAINTENANCE:**

Otis Elevator has completed 90 % of the elevator project to date.

Board members discussed and approved the PBBS Contract to be signed and returned.

(MPR Update)

Manager Olson reported to board members that 52 resident units are completed with 9 more nearing completion.

Estimates were received from Konicek Environmental for mold and asbestos remediation. Chris Hand (WMC) is checking to see if we can reduce the cost for the remaining accessible/accessible friendly units.

Blinds will be installed in 24 units facing the parking lot at RVM.

Mather Brothers will be installing the siding on the exterior between the brick areas at RVM by month end per their conversation with Manager Olson.

## **COMMUNICATION**

**Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members.**

## **NEW BUSINESS**

## **UNFINISHED BUSINESS**

## **ADJOURNMENT**

**There being no further business, motion to adjourn was made by Iselin, seconded by Merten to adjourn and carried unanimously. Meeting adjourned at 6:40 P.M. The next monthly meeting has been tentatively scheduled for April 16, 2015.**



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**Ralph Heck, Secretary**