

**Housing Authority of City of Burlington Wisconsin
Riverview Manor
April 16, 2015**

The regular monthly meeting of the Housing Authority of City of Burlington Wisconsin was held on Thursday, April 16th, 2015 at 6:00 P.M. at Riverview Manor. The meeting was called to order by Vice Chairman Stublely.

COMMISSIONERS PRESENT: Vice Chairman Stublely, Secretary Heck, Commissioner Iselin, Commissioner Merten and Manager Eileen Olson. Chairman Lapp was excused.

Minutes from the regular monthly meeting held March 19th, were approved with a motion by Iselin and seconded by Merten, motion carried unanimously.

FINANCIAL REPORT:

Reserve Account balances as of March 31, 2015
(See statement balance sheet)

OCCUPANCY REPORT:

Manager Olson reported 58 on the waiting list for 1 bedroom units and 8 for 2 bedroom units.

BUILDING AND MAINTENANCE:

Circulation pump has been installed on boiler in Mechanical Room 1.

We Energy advised Manager Olson of the increase of electric usage at RVM and will check usage again in 3 months. It is assumed that the restoration project is the probable cause of usage increase.

PBBS maintains the PK boiler in Mechanical Room #1.

(MPR Update)

Manager Olson reported to board members that 80 units are now complete.

Mather Brothers began working on the exterior trim and siding on April 14th.

It has been confirmed that MPR funds can be used for needed concrete work providing funds are available.

Board members toured several units in various stages of the project that are completed.

COMMUNICATION

Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members.

NEW BUSINESS

UNFINISHED BUSINESS

ADJOURNMENT

There being no further business, motion to adjourn was made by Iselin, seconded by Merten to adjourn and carried unanimously. Meeting adjourned at 7:40 P.M. The next monthly meeting has been tentatively scheduled for May 14, 2015.



Ralph Heck, Secretary