



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
Thursday, February 22, 2018**

The meeting was called to order by Chairman Tom Stelling at 6:30 p.m. Aldermanic Representative Susan Kott; Commissioner Darrel Eisenhardt; and Commissioner Kevin O'Brien were present. Commissioner Jeff Erickson; Commissioner Maria Veronico; and Daniel Colwell were excused. Student Representative Tyler Van Patten was present.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Aldermanic Representative Kott moved, and Commissioner Eisenhardt seconded to approve the minutes of December 28, 2017.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

A. 525 Milwaukee Avenue – Commercial Investment Properties Corp.

1. Certificate of Appropriateness extension

- Chairman Stelling introduced and opened this item for discussion, and stated his vote will not count.
- Doug Harris, owner, explained his project is dependent on the installation of the back door in order for the painting and awning to be completed. Mr. Harris stated he received the door in November, but it is too cold to install and would like a 6 month extension from the original deadline.
- There were no further comments.
- Commissioner O'Brien moved, and Aldermanic Representative Kott seconded to approve the extension with a completion date of September 23, 2018.
- All were in favor and the motion carried.

2. Façade Grant extension

- Chairman Stelling introduced and opened this item for discussion.
- There were no comments.
- Aldermanic Representative Kott moved, and Commissioner O'Brien seconded to approve the extension with a completion date of September 23, 2018.
- Roll call: Commissioner Darrel Eisenhardt; Aldermanic Representative Susan Kott; and Commissioner Kevin O'Brien.
- All were in favor and the motion carried.

NEW BUSINESS

A. 492 N. Pine Street – The Coffeehouse

1. Certificate of Appropriateness to install a projecting sign

- Chairman Stelling introduced and opened this item for discussion.
- Carly Hurly, applicant, presented a smaller replica of the sign and explained the sign will have metal rods on the sides and brackets on the top and bottom to minimize the swinging of the sign. The sign will be double-faced. Chairman Stelling asked if the sign will be illuminated. Ms. Hurly responded only the bottom word "Cocktail" would be illuminated, made of a box to hold the LED lights inside. Gregory Guidry, Building Inspector, stated the sign measurements were met, but the illumination is not permitted according to the ordinance. Mr. Guidry also pointed out that another area, such as Mercantile, has an illuminated sign.
- There were no further comments.
- Aldermanic Representative Kott moved, and Commissioner Eisenhardt seconded to approve the sign.
- Chairman Stelling suggested that maybe the Commissioners should see the illuminated sign prior to installation. Commissioner O'Brien agreed and stated otherwise the sign may need to come down if it is not approved. Student Representative Tyler Van Patten questioned if the sign can be approved without illumination, but to come back if they would like the lighting. Chairman Stelling stated he was not sure if it is mechanically possible to have the lighting.
- Aldermanic Representative Kott withdrew her motion.
- Aldermanic Representative Kott moved to amend, and Commissioner Eisenhardt seconded to approve the sign without illumination, and if lighting is requested, then applicant is required to come back for additional approval.
- All were in favor and the motion carried.

2. Sign Permit application to install a projecting sign

- Chairman Stelling introduced and opened this item for discussion.
- There were no comments.
- Commissioner Eisenhardt moved, and Aldermanic Representative Kott seconded to approve the installation of the sign without lighting.
- All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Chairman Stelling introduced and opened this item for discussion.
- Commissioner Stelling stated Round 8 has been funded for \$50,000 and the balance is \$49,680.96. Commissioner Eisenhardt stated in Round 5, Mercantile should be corrected for the approved 6 month extension of the north wall to expire June 20, 2018. Commissioner Eisenhardt also stated LifeBridge expires March 24, 2018. Chairman Stelling commented that the parking lot side wall was not approved for a façade grant, because a decision had not been made as to whether or not it would be painted or something else placed on it. Mr. Guidry stated that the grant may not be permitted for the parking lot wall since it is not street facing or an alley. Chairman Stelling stated The Jewelry Center was waiting until spring to be able to correct the window signage.

ADJOURNMENT

Aldermanic Representative Kott moved, and Commissioner O'Brien seconded to adjourn the meeting at 6:48 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson
Administrative Assistant