



## CITY OF BURLINGTON

Administration Department  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 - (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

### AGENDA COMMON COUNCIL

Tuesday, May 1, 2018

To immediately follow the 6:30 p.m. Committee of the Whole meeting  
Common Council Chambers, 224 East Jefferson Street

Mayor Jeannie Hefty  
Susan Kott, Alderman, 1st District  
Theresa Meyer, Alderman, 1st District  
Bob Grandi, Alderman, 2nd District  
Ryan Heft, Alderman, 2nd District  
Steve Rauch, Alderman, 3rd District  
Jon Schultz, Council President, Alderman, 3rd District  
Thomas Preusker, Alderman, 4th District  
Todd Bauman, Alderman, 4th District

**Student Representatives:**

Gabriel King, Burlington High School  
Jack Schoepke, Burlington High School

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments**
4. **Chamber of Commerce Representative and Rescue Squad Representative**
5. **Approval of Minutes** (*J. Schultz*)
  - A. Approval of the Common Council Meeting Minutes for April 4, 2018 and April 17, 2018.
6. **Letters and Communications** (*T. Preusker*)
  - A. Alderman Bob Grandi will not be in attendance at the May 1, 2018 Committee of the Whole and Common Council Meetings.
7. **Reports by Aldermanic Representatives and Department Heads**
8. **Reports** (*T. Bauman*)

- A. Approval of Reports 1-7:
  - 1. Historic Preservation Commission Minutes, 2-22-18
  - 2. Library Board Minutes, 2-27-18
  - 3. Plan Commission Minutes, 3-13-18
  - 4. Burlington Housing Authority Minutes, 3-14-18
  - 5. Airport Minutes, 3-22-18
  - 6. Library Board Minutes, 3-27-18
  - 7. Committee of the Whole Minutes, 4-4-18

9. **Payment of Prepays and Vouchers** (*S. Kott*)

- A. Approval of Prepays and Vouchers for bills accrued through May 1, 2018:

Total Prepaid:	\$ 1,724,502.16
Total Vouchers:	\$ 73,607.88
<b>Grand Total:</b>	<b>\$ 1,798,110.04</b>

10. **Licenses and Permits** (*J. Schultz*)

- A. Approval of Licenses and Permits as presented.

11. **Appointments and Nominations** (*T. Preusker*)

To appoint Suzanne Nickolai and Bob Friedel as election inspectors for the 2018-2019 term which expires 12/31/2019.

12. **PUBLIC HEARINGS:**

- A. **Public Hearing** - to hear comments from the public regarding providing temporary zoning for property located at 6320 S. Pine Street as part of an annexation request by Craig Faust, owner. (*T. Bauman*)
- B. **Public Hearing** - to hear comments and concerns regarding City of Burlington’s intention to exercise its police power in accordance with §66.0703, Wis. Stats., and §274-3 of the Code of the City of Burlington to levy special assessments upon property for reconstruction of various sidewalks. (*S. Kott*)

13. **RESOLUTIONS:** There are none.

14. **ORDINANCES:** There are none.

15. **MOTIONS:**

- A. **Motion 18-897** - to approve a Lease Agreement between the City of Burlington and the Burlington Senior Center, Inc. (*J. Schultz*)

16. **ADJOURN INTO CLOSED SESSION** (*T. Preusker*)

**Wis. Stats 19.85(1)(g)** Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- Discussion regarding Jeff Way for property located at 1157 Milwaukee Avenue.

17. **RECONVENE INTO OPEN SESSION** (*T. Bauman*)

18. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**  
- Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.
19. **ADJOURNMENT** *(S. Kott)*

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*



**COMMON COUNCIL REGULAR**

**ITEM NUMBER 5A**

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**DATE:** May 1, 2018

**SUBJECT:** Common Council Meeting Minutes for April 4, 2018 and April 17, 2018.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

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**BACKGROUND/HISTORY:**

The attached minutes are from the April 4 and April 17, 2018 Common Council meeting.

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends approval of the attached minutes from the April 4 and April 17, 2018 Common Council meeting.

**TIMING/IMPLEMENTATION:**

This item is scheduled for final consideration at the May 1, 2018 Common Council meeting.

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**Attachments**

4/4/18 CC Minutes

4/17/18 CC Minutes

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**CITY OF BURLINGTON  
Common Council Minutes  
Jeannie Hefty, Mayor  
Diahnn Halbach, City Clerk  
Wednesday, April 4, 2018**

1. **Call to Order / Roll Call**

Mayor Hefty called the meeting of the Common Council to Order on Wednesday, April 4, 2018 at 6:47 p.m. starting with Roll Call. Present: Kott, Johnson, Grandi, Dawidziak, Vos, Preusker, Bauman. Excused: Schultz.

Student Representatives Present: Gabriel King. Excused: Jack Schoepke.

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Director of Administrative Services Megan Watkins, Director of Finance Steve DeQuaker, Police Chief Mark Anderson, Fire Chief Alan Babe, Building Inspector Gregory Guidry, and DPW Director Peter Riggs.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - There were none.

5. **Approval of Minutes**

A motion was made by Alderman Kott with a second by Alderman Johnson to approve the March 20, 2018 Common Council meeting minutes. With all in favor, the motion carried.

6. **Letters and Communications** - There were none.

7. **Reports by Aldermanic Representatives and Department Heads**

8. **Reports**

A motion was made by Alderman Johnson with a second by Alderman Dawidziak to approve Reports 1-4 as presented. With all in favor, the motion carried.

9. **Payment of Prepays and Vouchers**

A motion was made by Alderman Grandi with a second by Alderman Kott to approve payment of prepays and vouchers as presented. Roll Call Vote: Aye - Grandi, Dawidziak, Vos, Preusker, Bauman, Kott, Johnson. Nay - None. The motion carried 7-0.

10. **Licenses and Permits**

A motion was made by Alderman Dawidziak with a second by Alderman Grandi to approve licenses and permits as presented. With all in favor, the motion carried.

11. **Appointments and Nominations**  
A motion was made by Alderman Preusker with a second by Alderman Kott to approve appointments and nominations as presented. With all in favor the motion carried.
- A. Reappoint John Lynch, Jr. to the Zoning Board of Appeals, term expiring 1/1/2021  
B. Reappoint Suzanne Boucher to the Zoning Board of Appeals, term expiring 1/1/2020
12. **PUBLIC HEARINGS:** There were none.
13. **RESOLUTIONS:**
- A. **Resolution 4892(50)** - to adopt an intergovernmental agreement and ground lease between the City of Burlington and the Tri-County Fire and Rescue Association Inc.
- A motion was made by Alderman Bauman with a second by Alderman Vos to approve Resolution 4895(50). Roll Call Vote: Aye - Bauman, Kott, Johnson, Grandi, Dawidziak, Vos, Preusker. Nay - None. The motion carried 7-0.
- B. **Resolution 4893(51)** - to approve the Award of Bid for the Lewis Street Wall Project to All-Ways Contractors for the Total Amount of \$257,975.
- A motion was made by Alderman Kott with a second by Alderman Johnson to approve Resolution 4893(51). Roll Call Vote: Aye - Kott, Johnson, Grandi, Dawidziak, Vos, Preusker, Bauman. Nay - None. The motion carried 7-0.
- C. **Resolution 4894(52)** - to approve a preliminary resolution Declaring Intent to Exercise Special Assessment Powers Under §66.0703, Wisconsin Statutes for Reconstruction of Sidewalks at Various Locations.
- A motion was made by Alderman Johnson with a second by Alderman Dawidziak to approve Resolution 4894(52). With all in favor, the motion carried.
- D. **Resolution 4896(54)** - to approve a contract with Great Lakes TV to Inspect the City's Sanitary Sewer System in the Amount of \$12,449.36.
- A motion was made by Alderman Grandi with a second by Alderman Kott to approve Resolution 4896(54). Roll Call Vote: Aye - Grandi, Dawidziak, Vos, Preusker, Bauman, Kott, Johnson. Nay - None. The motion carried 7-0.
- E. **Resolution 4897(55)** - to approve a contractual arrangement in which the Tri-County Fire and Rescue Association, Inc. wishes to enter into with Scherrer Construction and American Fire Training Systems, Inc.
- A motion was made by Alderman Dawidziak with a second by Alderman Grandi to approve Resolution 4897(55). Roll Call Vote: Aye - Dawidziak, Vos, Preusker, Bauman, Kott, Johnson, Grandi. Nay - None. The motion carried 7-0.
- F. **Resolution 4898(56)** - to consider approving the award of bid for a generator and the removal of the old generator for the City of Burlington Police Department to Peck & Weis Inc. in the amount of \$65,304.00.
- A motion was made by Alderman Preusker with a second by Alderman Vos to approve Resolution 4898(56). Roll Call Vote: Aye - Preusker, Bauman, Kott, Johnson, Grandi, Dawidziak, Vos. Nay - None. The motion carried 7-0.
14. **ORDINANCES:** *There were none.*

15. **MOTIONS:**

- A. **Motion 18-893** to consider approving the 2018 Fireworks Agreement for July 4, 2018 with Five Star Fireworks Co.

A motion was made by Alderman Bauman with a second by Alderman Dawidziak to approve Motion 18-893. Roll Call Vote: Aye - Bauman, Kott, Johnson, Grandi, Dawidziak, Vos, Preusker. Nay - None. The motion carried 7-0.

- B. **Motion 18-894** - to approve a Separation Agreement, Waiver and Release between the City of Burlington and City of Burlington Police Department employee, Kim Hardesty.

A motion was made by Alderman Bauman with a second by Alderman Vos to approve Resolution 4895(50). Roll Call Vote: Aye - Bauman, Kott, Johnson, Grandi, Dawidziak, Vos, Preusker. Nay - None. The motion carried 7-0.

- C. **Motion 18-895** - to approve an Airport Hangar Lease with Chadd Hartwig for 940 Bravo Taxiway, at the Burlington Municipal Airport.

A motion was made by Alderman Johnson with a second from Alderman Bauman to approve Motion 18-895. With all in favor the motion carried.

16. **ADJOURN INTO CLOSED SESSION**

A motion was made by Alderman Grandi with a second from Alderman Dawidziak to adjourn into closed session. Roll Call Vote: Aye - Grandi, Dawidziak, Vos, Preusker, Bauman, Kott, Johnson. Nay - None. The motion carried 7-0 and the meeting adjourned into closed session at 7:06 p.m.

**Wis. Stats 19.85(1)(e)** Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Discussion regarding the Echo Lake Developers Agreement.
- Discussion regarding the Senior Center Lease Agreement.

17. **RECONVENE INTO OPEN SESSION**

A motion was made by Alderman Dawidziak with a second from Alderman Kott to reconvene into open session. With all in favor, the meeting reconvened into open session at 9:00 p.m.

18. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

A motion was made by Alderman Johnson with a second from Alderman Kott directing the City Attorney and City Administrator to send a Notice to Echo Lake Foods, Inc. informing them that the agreement previously entered into for tax reimbursement is canceled and nullified per the terms of the document.

Roll Call Vote: Aye - Johnson, Grandi, Dawidziak, Vos, Preusker, Kott. Nay - Bauman. The motion carried 6-1.

A motion was made by Alderman Johnson with a second from Alderman Vos to amend the Senior Lease Agreement to include language providing for no rent to the City for the year 2018 and to provide to the Senior Center \$7,000 payable from the DeRosier Fund and for a 2019 lease agreement and thereafter be subject to further negotiations, which includes a review every three months for an update regarding their status.

Roll Call Vote: Aye - Johnson, Grandi, Dawidziak, Vos, Preusker, Kott. Nay - Bauman. The motion carried 6-1.

19.

**ADJOURNMENT**

A motion was made by Alderman Preusker with a second from Alderman Dawidziak to adjourn.  
With all in favor, the meeting adjourned at 9:05 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington



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**CITY OF BURLINGTON  
Common Council Minutes  
Jeannie Hefty, Mayor  
Diahnn Halbach, City Clerk  
Tuesday, April 17, 2018**

1. **Call to Order / Roll Call**

Mayor Hefty called the Common Council meeting to order on April 17, 2018 at 6:30 p.m. starting with roll call.

Present: Mayor Hefty, Susan Kott, Ed Johnson, Bob Grandi, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker, Todd Bauman. Excused: None.

Student Representatives Present: Jack Schoepke. Excused: Gabriel King

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Director of Administrative Services Megan Watkins, Director of Finance Steve DeQuaker, Police Chief Mark Anderson, Fire Chief Alan Babe, Building Inspector Gregory Guidry, DPW Director Peter Riggs, and Library Director Joe Davies. Also in attendance: Tom Foht and Gregory Governatori, Kapur and Associates.

2. **Pledge of Allegiance**

3. **Reports**

A motion was made by Alderman Bauman with a second by Alderman Preusker to approve the April 3, 2018 Spring Election Results Report.

4. **Administration of Oath of Office to newly elected officials by the Honorable Kelly Iselin, Judge**

Prior to the Administration of the Oath of Office, Mayor Hefty thanked the outgoing Alderpersons (1st District Ed Johnson, 2nd District Ruth Dawidziak, and 3rd District Tom Vos) and presented them with gifts for their years of service. Speaker Robin Vos gave a special speech to Tom Vos, who had served as an alderman for 36 years, and announced that Governor Scott Walker proclaimed April 17, 2018 to be Tom Vos Day. MT Boyle, on behalf of Racine County Executive Jonathan Delagrave, also presented Vos with a plaque and announced that Racine County has also proclaimed April 17, 2018 to be Tom Vos Day as well.

The Honorable Judge Kelly Iselin then proceeded to administer the Oath of Office to the newly elected and re-elected Mayor and Alderpersons as follows:

Mayor – Jeannie Hefty  
District 1 – Theresa Meyer  
District 2 – Ryan Heft  
District 3 – Steve Rauch  
District 4 – Tom Preusker

5. **Roll Call of new Council**

Mayor Hefty called the Common Council meeting to order on April 17, 2018 starting with roll call.

Present: Mayor Hefty, Susan Kott, Theresa Meyer, Bob Grandi, Ryan Heft, Steve Rauch, Jon Schultz, Tom Preusker, Todd Bauman. Excused: None.

Student Representatives Present: Jack Schoepke. Excused: Gabriel King

6. **Appointment of Tellers**

Mayor Hefty appointed Megan Watkins and Steve DeQuaker as tellers.

7. **Election of Council President**

A motion was made by Alderman Bauman with a second by Alderman Rauch to elect Alderman Schultz as Council President. Roll Call Vote: Aye - Bauman, Kott, Meyer, Grandi, Heft, Rauch, Schultz, Preusker. Nay - None. The motion carried 8-0.

8. **Election of Aldermanic Representatives to Plan Commission**

Alderman Preusker made a motion to elect Alderman Grandi to Plan Commission. Alderman Grandi made a motion to elect Alderman Preusker to Plan Commission. Alderman Bauman made a motion to elect Alderman Rauch to Plan Commission.

Being that Plan Commission allows for only two alderman to be elected, Mayor Hefty called on the appointed tellers to conduct a straw vote.

The alderpersons placed their votes for the first position. Tellers Watkins and DeQuaker tallied and read the results. Alderman Preusker - 4; Alderman Grandi - 3; Alderman Rauch - 1. Per City Attorney John Bjelajac, an alderman must receive a minimum of 5 votes in order to be elected and called for a second vote. Once again the alderman placed their votes, and ballots were collected and tallied. The results were read as follows: Alderman Rauch - 1; Alderman Preusker - 2; Alderman Grandi - 5. Alderman Grandi was elected to Plan Commission.

Votes were placed for the second position and results were read as follows: Alderman Rauch - 3; Alderman Preusker - 5. Alderman Preusker was elected to Plan Commission.

9. **Election of Aldermanic Representative to the Board of Public Works**

A motion was made by Alderman Preusker with a second by Alderman Schultz to election Alderman Rauch to the Board of Public Works. Roll Call Vote: Aye - Preusker, Bauman, Kott, Meyer, Grandi, Heft, Rauch, Schultz. Nay - None. The motion carried 8-0.

10. **Payment of Prepays and Vouchers**

A motion was made by Alderman Preusker with a second by Alderman Rauch to approve payments of prepays and vouchers as presented. Roll Call Vote: Aye - Preusker, Bauman, Kott, Meyer, Grandi, Heft, Rauch, Schultz. Nay - None. The motion carried 8-0.

11. **Licenses and Permits**

A motion was made by Alderman Kott with a second by Alderman Grandi to approve Licenses and Permits as presented. With all in favor, the motion carried.

12. **State of the City Address**

Mayor Hefty presented the State of the City Address.

13. **Appointments and Nominations**

A motion was made by Alderman Rauch with a second by Alderman Bauman to approve appointments and nominations as presented. With all in favor, the motion carried.

Appointed Aldermanic Representatives:

<b>Committee/Board</b>	<b>Current Appointment</b>	<b>New Appointment</b>
Airport Committee	Todd Bauman	Ryan Heft
Aquatic Center Committee	Bob Grandi	Bob Grandi
Community Development Authority	Bob Grandi	Jon Schultz
Historic Preservation Committee	Susan Kott	Susan Kott

Library Board	Tom Preusker	Tom Preusker
Park Board	Ruth Dawidziak	Todd Bauman
Central Racine County Health Dept.	Ed Johnson	TBD

Other Appointments:

<b>Current Appointment</b>	<b>New/Reappointment</b>	<b>Board/Commission/Authority</b>	<b>Term Expires</b>
Bob Hartwick	<i>Reappoint</i>	Board of Review	5/1/2023
Robert Musgrave	<i>Reappoint</i>	Board of Review	5/1/2023
John Smith	<i>Reappoint</i>	Burlington Housing Authority	5/1/2021
Brian Griziano	<i>Reappoint</i>	Community Development Auth	11/1/2020
Bridget Savaglia	<i>Reappoint</i>	Library Board	5/1/2021
Ellen Blair	Carol Chafee	Library Board	5/1/2019
Lori Haas	TBD	Library Board	5/1/2019
Tom Stelling	Steve Wagner	Historic Preservation Comm.	1/4/2021
Jeff Erickson	Frank Capra	Historic Preservation Comm.	1/4/2021
Kevin O'Brien	<i>Reappoint</i>	Historic Preservation Comm.	1/4/2021
Pat Hoffman	<i>Reappoint</i>	Park Board	5/1/2021
John Ekes	<i>Reappoint</i>	Plan Commission	5/1/2021
Art Gardner	<i>Reappoint</i>	Plan Commission	5/1/2021
Bill Smitz	Mark McMullen	Police & Fire Commission	5/1/2023
Dan Snyder	Lee Verhagen	Zoning Board of Appeals	1/1/2021
Lori Clarke	William Smitz	Zoning Board of Appeals	1/1/2020

14. **ADJOURNMENT**

A motion was made by Alderman Bauman with a second by Alderman Kott to adjourn. With all in favor, the meeting adjourned at 7:13 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington



**COMMON COUNCIL REGULAR**

**ITEM NUMBER 8A**

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**DATE:** May 1, 2018

**SUBJECT:** REPORTS 1-7

**SUBMITTED BY:** Diahnn Halbach, City Clerk

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**BACKGROUND/HISTORY:**

Attached please find the following reports:

1. Historic Preservation Commission Minutes, 2-22-18
2. Library Board Minutes, 2-27-18
3. Plan Commission Minutes, 3-13-18
4. Burlington Housing Authority Minutes, 3-14-18
5. Airport Minutes, 3-22-18
6. Library Board Minutes, 3-27-18
7. Committee of the Whole Minutes, 4-4-18

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends that Council approve the submitted reports.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the May 1, 2018 Common Council meeting.

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**Attachments**

HPC Minutes

Library Meeting Minutes

Library Meeting Minutes

Plan Minutes

BHA Minutes

Airport Minutes

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**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
Thursday, February 22, 2018**

The meeting was called to order by Chairman Tom Stelling at 6:30 p.m. Aldermanic Representative Susan Kott; Commissioner Darrel Eisenhardt; and Commissioner Kevin O'Brien were present. Commissioner Jeff Erickson; Commissioner Maria Veronico; and Daniel Colwell were excused. Student Representative Tyler Van Patten was present.

**CITIZEN COMMENTS**

None

**APPROVAL OF MINUTES**

Aldermanic Representative Kott moved, and Commissioner Eisenhardt seconded to approve the minutes of December 28, 2017.

**LETTERS AND COMMUNICATIONS**

None

**OLD BUSINESS**

**A. 525 Milwaukee Avenue – Commercial Investment Properties Corp.**

**1. Certificate of Appropriateness extension**

- Chairman Stelling introduced and opened this item for discussion, and stated his vote will not count.
- Doug Harris, owner, explained his project is dependent on the installation of the back door in order for the painting and awning to be completed. Mr. Harris stated he received the door in November, but it is too cold to install and would like a 6 month extension from the original deadline.
- There were no further comments.
- Commissioner O'Brien moved, and Aldermanic Representative Kott seconded to approve the extension with a completion date of September 23, 2018.
- All were in favor and the motion carried.

## **2. Façade Grant extension**

- Chairman Stelling introduced and opened this item for discussion.
- There were no comments.
- Aldermanic Representative Kott moved, and Commissioner O'Brien seconded to approve the extension with a completion date of September 23, 2018.
- Roll call: Commissioner Darrel Eisenhardt; Aldermanic Representative Susan Kott; and Commissioner Kevin O'Brien.
- All were in favor and the motion carried.

## **NEW BUSINESS**

### **A. 492 N. Pine Street – The Coffeehouse**

#### **1. Certificate of Appropriateness to install a projecting sign**

- Chairman Stelling introduced and opened this item for discussion.
- Carly Hurly, applicant, presented a smaller replica of the sign and explained the sign will have metal rods on the sides and brackets on the top and bottom to minimize the swinging of the sign. The sign will be double-faced. Chairman Stelling asked if the sign will be illuminated. Ms. Hurly responded only the bottom word "Cocktail" would be illuminated, made of a box to hold the LED lights inside. Gregory Guidry, Building Inspector, stated the sign measurements were met, but the illumination is not permitted according to the ordinance. Mr. Guidry also pointed out that another area, such as Mercantile, has an illuminated sign.
- There were no further comments.
- Aldermanic Representative Kott moved, and Commissioner Eisenhardt seconded to approve the sign.
- Chairman Stelling suggested that maybe the Commissioners should see the illuminated sign prior to installation. Commissioner O'Brien agreed and stated otherwise the sign may need to come down if it is not approved. Student Representative Tyler Van Patten questioned if the sign can be approved without illumination, but to come back if they would like the lighting. Chairman Stelling stated he was not sure if it is mechanically possible to have the lighting.
- Aldermanic Representative Kott withdrew her motion.
- Aldermanic Representative Kott moved to amend, and Commissioner Eisenhardt seconded to approve the sign without illumination, and if lighting is requested, then applicant is required to come back for additional approval.
- All were in favor and the motion carried.

## **2. Sign Permit application to install a projecting sign**

- Chairman Stelling introduced and opened this item for discussion.
- There were no comments.
- Commissioner Eisenhardt moved, and Aldermanic Representative Kott seconded to approve the installation of the sign without lighting.
- All were in favor and the motion carried.

## **DISCUSSION ITEMS**

### **A. Review of Façade Grant Funding Status.**

- Chairman Stelling introduced and opened this item for discussion.
- Commissioner Stelling stated Round 8 has been funded for \$50,000 and the balance is \$49,680.96. Commissioner Eisenhardt stated in Round 5, Mercantile should be corrected for the approved 6 month extension of the north wall to expire June 20, 2018. Commissioner Eisenhardt also stated LifeBridge expires March 24, 2018. Chairman Stelling commented that the parking lot side wall was not approved for a façade grant, because a decision had not been made as to whether or not it would be painted or something else placed on it. Mr. Guidry stated that the grant may not be permitted for the parking lot wall since it is not street facing or an alley. Chairman Stelling stated The Jewelry Center was waiting until spring to be able to correct the window signage.

## **ADJOURNMENT**

Aldermanic Representative Kott moved, and Commissioner O'Brien seconded to adjourn the meeting at 6:48 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson  
Administrative Assistant

## Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, February 23, 2018 in the Burlington Public Library Staff Room.

Present: Savaglia, Smet, Barker, Preusker, Bahr, Breanna Eterno (student), Wheeler-Rigazzi (student)      Absent: Buse, Debbink, Haas      Also present: Davies, McCarthy

- Savaglia called the meeting to order at 6:33 pm.
- Minutes of the January 23, 2018 meeting were approved. Preusker moved approval, Barker seconded. Motion passed.
- Smet moved and Preusker seconded the motion to approve the February General Fund Bills, Prepaids, Reimbursements, and February Trust Fund Bills, January General Deposits, January Trust Fund Deposits, Motion passed.

Bahr asked if we posted a wish list on our website or in the library. A discussion on various ways to promote donations followed. Davies stated there was a link to Amazon for a few items on our wish list.

A discussion about how Friends of the Library money is spent, how much is in their fund right now and whether the current Friends money would be moved to the Foundation, once established. Davies felt the Friends would be keeping the money raised through Culvers, the annual book sale and other activities separate from the Foundation.

At the Lakeshores Library System Annual Trustee Appreciation Dinner in October, Library Solutions spoke on the topic of Library Foundations. The speaker suggested keeping Foundation Donors engaged on a regular basis. Eighty to ninety percent of funding should come from quiet donations (million dollar donations), and the other twenty percent from the general public. Discussion of forming the Library Foundation followed.

Trustee Essentials Training – Accessible Services was the topic for the February meeting. Bahr asked if our website was ADA compliant. Davies said it was compliant.

There were no Committee Reports at this time.

There was no Federated Library Report at this time.

The automated deduplication process to combine like items into one record was completed. There are still many media items that were not merged. More work is needed to get like items on the same record to avoid holds coming from outside our Library or the Lakeshores System when we already own the material.

#### Director's Report

- A Quarterly Financial Report will be available at the April Library Board Meeting.
- Davies attended Library Legislative Day in Madison and met with Van Wanguard and Robin Vos to discuss library topics. Davies sent thank you notes to those he met with.
- Davies goal for 2018 is to increase programs each month. Preusker suggested partnering with the Senior Center, the Wellness Center and CommunityEd at Karcher.
- RFID tagging of library material has begun. We have had many students volunteering lately and it is going very well.

#### There was no Old Business

Davies was not able to obtain accurate numbers to present to the board on Children's materials being fine free. Davies will have the information ready for the next Library Board meeting.

#### New Business

The Department of Public Instruction Annual report was reviewed and discussed. Davies requested a vote on approving the DPI annual report. Smet made the motion, Barker seconded. Motion approved.

Approval of revisions to the Internet Access Policy. Davies updated the policy and removed some information that was out of date. Access to the Library WiFi no longer requires a password and we have Filtered Internet. Smet asked what we filter, Davies replied at this time we only filter for pornography. Discussion on filtering access to other objectionable or illegal sites was discussed. Motion to approve the changes was made by Preusker, seconded by Bahr. Motion passed.

Approval of Food for Fines during National Library Week. Davies said in the past the staff hands out surveys asking the public how they use the library and if they have any suggestions. These surveys are used to draw a winner each day. Prizes include \$10 Chamber gift certificates, or for children, a few new books. This year we would like to promote Food for Fines. We will promote Food for Fines on our Facebook page and in our monthly newsletter. Smet moved approval, Barker seconded. Motion passed.

Members of the Library Board want to have a discussion at the March meeting about making copies for the meeting each month. How can we save on paper?

Motion to adjourn the meeting was made by Preusker, Bahr seconded, meeting adjourned at 8:00 p.m. Our next meeting will be on Tuesday, March 27 at 6:30 p.m. in the Library meeting room at the Burlington Public Library.

Respectfully submitted,

Tom Preusker  
Aldermanic Representative



# Burlington Public Library

166 East Jefferson Street, Burlington, Wisconsin 53105

Phone: 262-342-1130 Fax: 262-342-1198

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[www.burlingtonlibrary.org](http://www.burlingtonlibrary.org)



## Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, March 27, 2018 at 6:30 p.m. in the Burlington Public Library Upstairs Meeting Room.

Present: Smet, Barker, Bahr,  
Wheeler-Rigazzi (student)

Absent: Savaglia, Preusker,  
Buse, Debbink, Eterno (student)

Also present: Davies, McCarthy

Smet called the meeting to order at 6:47 pm. Noting the lack of quorum, the meeting was adjourned at 6:47 p.m. Our next meeting will be on Tuesday, April 24<sup>th</sup> at 6:30 p.m. in the Burlington Public Library Upstairs Meeting Room.

Respectfully submitted,

Tom Preusker  
Aldermanic Representative



**Minutes**  
**City of Burlington Plan Commission**  
**March 13, 2018, 6:30 p.m.**

Mayor Jeannie Hefty called the Plan Commission meeting to order at 6:31 p.m. Roll call: Alderman Bob Grandi; Commissioners Chad Redman; John Ekes; and Art Gardner were present. Alderman Tom Vos and Commissioner Andy Tully were excused. Student Representatives Samuel Jorudd and Aysha Schiller were excused.

**APPROVAL OF MINUTES**

Commissioner Ekes moved, and Alderman Grandi seconded to approve the minutes of February 13, 2018. All were in favor and the motion carried.

**LETTERS & COMMUNICATIONS**

None

**CITIZEN COMMENTS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**A. Public Hearing to hear public comments regarding a Conditional Use application from US Cellular Operating Company LLC for property located at 756 McHenry Street to construct a 185' multi-carrier self-support cell tower.**

- Mayor Hefty opened the Public Hearing at 6:32 p.m.
- There were no comments.

Commissioner Redman moved, and Commissioner Ekes seconded to close the Public Hearing at 6:33 p.m.

*All were in favor and the motion carried.*

**B. Consideration to approve a Site Plan and Conditional Use application from US Cellular Operating Company LLC for property located at 756 McHenry Street to construct a 185' multi-carrier self-support cell tower, subject to Graef's March 6, 2018 memorandum to the Plan Commission.**

- Mayor Hefty opened this item for discussion.

- Tanya Fonesca, Graef, explained it is formality that the State Statutes overrule the local ordinance. The signed statement as to why this specific location was chosen has been submitted, but the applicant is still waiting for FAA's approval for the height of the tower and the Fall Zone Certifications.
- Commissioner Redman questioned even though the 8-foot barbed wire fence seems solid, would the commissioners like to see more of a wood or slotted fence to give a more appealing look. Todd Anderson, N64W1283 Daylily Court, Menomonee Falls, stated a chain link fence is more secure.
- Commissioner Ekes asked if the tower is staying within 75 feet of the fall zone area for the 185 foot tower. Mr. Anderson replied that the FAA has to give approval for the height of the tower, which will determine the fall zone area. Commissioner Ekes also questioned if a property can be built near this area. Commissioner Grandi inquired who decides if this area is satisfactory. Ms. Fonesca answered that it is up to the State, and Graef, along with City Attorney John Bjelajac, felt it was appropriate. Commissioner Gardner does not agree that the fence should be solid, because with a see-through fence there is more protection from vandalism. Commissioners Grandi and Ekes were concerned about the looks and would like a privacy fence.
- There were no comments.

Commissioner Redman moved, and Commissioner Ekes seconded to approve the Site Plan and Conditional Use to construct a cell tower as long as the applicant provides the Fall Zone Certification, has FAA approval of height and privacy fence slats added.

*All were in favor and the motion carried.*

**C. Consideration to recommend approval to the Common Council of an Extraterritorial Certified Survey Map from Bryon Perona of Country Craftsmen, for property located at 33911 Hillcrest Drive in the Town of Burlington to subdivide a parcel, subject to Graef's March 5, 2018 memorandum to the Plan Commission.**

- Mayor Hefty opened this item for discussion.
- Ms. Fonesca explained the applicant proposes to subdivide his property into two lots and both property owners should be aware of the accessory structure built on the Lot 1, if the sale of the property occurs. Bryon Perona, applicant, 3910-348<sup>th</sup> Avenue, Burlington, stated both owners are aware of the structure built on the other lot without a primary principal structure.
- There were no further comments.

Alderman Grandi moved, and Commissioner Gardner seconded to recommend approval of an ETZ CSM.

*All were in favor and the motion carried.*

**D. Consideration to approve a Site Plan application from Veterans Truck Line for property located at 800 Blackhawk Drive to construct an addition to the truck terminal to the existing, subject to Graef’s March 5, 2018 memorandum to the Plan Commission.**

- Mayor Hefty opened this item for discussion.
- Ms. Fonesca explained that Veteran’s Trucking is expanding their business. Ms. Fonesca stated there are a few additional changes that need to be corrected, such as additional accessible parking lanes, painting of the lanes in the rear and Erosion Control plans are required to be reviewed by the city engineer.
- There were no further comments.

Commissioner Ekes moved, and Alderman Grandi seconded to approve the Site Plan for the addition.

*All were in favor and the motion carried.*

Commissioner Ekes asked what the update was for Jeff Way’s property located at 1157 Milwaukee Avenue. Mr. Guidry responded that Mr. Way had not cleared his lot as requested and this item is going into closed session at the Common Council meeting March 20, 2018. Mr. Guidry also stated Mr. Way was sent a letter informing him of this meeting.

**ADJOURNMENT**

Commissioner Redman moved, and Commissioner Ekes seconded to adjourn the meeting at 6:58 p.m.

*All were in favor and the motion carried.*

Recording Secretary  
Kristine Anderson  
Administrative Assistant

Housing Authority of City of Burlington, Wisconsin  
Riverview Manor  
March 14, 2018

The regular monthly meeting of the Housing Authority of City of Burlington, Wisconsin was held on Wednesday, March 14, 2018 at 6:00pm at Riverview Manor. The meeting was called to order by Chairman Lapp.

**COMMISSIONERS PRESENT:** Chairman Lapp, Vice Chairman Heck, Commission Merten, Commissioner Petersen, and Manager Arlene Van Ess. Secretary Smith was excused.

Minutes from the regular monthly meeting held February 22, 2018 were reviewed. Motion to approve minutes as written made by Heck, seconded by Merten and carried unanimously.

**FINANCIAL REPORT:** Reserve account balances as of February 28, 2018. (See statement balance sheet). Signature card updates needed in May.

**OCCUPANCY REPORT:** Manager Van Ess reported 42 on wait list for 1-bedroom units, and 5 on wait list for 2-bedroom units. Tenant transfer to unit 125 from 230. Unit 230 will be filled on April 1. Unit 126 will be filled on April 1. Unit 129 is still in need of new flooring and drywall repairs and is leased beginning May 1.

**BUILDING AND MAINTENANCE:**

- Tyco - Proposal by Tyco was reviewed. The Board requested additional information and formal presentation from the sales rep at Tyco and a 2<sup>nd</sup> competitive bid.
- Community Room A/C - Manager Van Ess has been unable to obtain any further bids thus far for the Community Room A/C. Chairman Lapp will talk to Tom Terry regarding possible options.
- Digitizing the office files - Motion to purchase a new scanner for digitizing office files was made by Merten, seconded by Heck and carried unanimously. The proposal from Martin Business Group was tabled until new multi-function copy machine is needed for office.
- AED - Purchase of AED for the building tabled for now. Manager Van Ess will further research costs and possible grant funding.

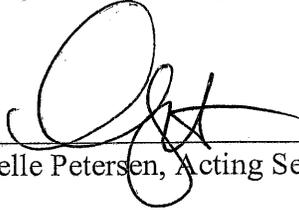
**COMMUNICATIONS:** Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by Board members.

**NEW BUSINESS:** None

**OTHER BUSINESS:** Ideas were discussed for making Riverview Manor look less institutional. Manager Van Ess suggested painting to brighten the common areas. Board discussed the polling of residents to determine what they may like to see.

**OTHER MATTERS:** Payne and Dolan to address cracks in the parking lot. Koch Kuts to repair/replace (4) parking bumpers damaged during snow removal operations.

**ADJOURNMENT:** There being no further business, motion to adjourn was made by Heck, seconded by Merten and carried unanimously. Meetings adjourned at 6:43pm. The next monthly meeting was tentatively scheduled for either April 11, 2018 or April 19, 2018, at 6:00pm.



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Michelle Petersen, Acting Secretary



## City of Burlington Airport Committee Minutes

Date: March 22, 2018

Meeting was called to order at 6:05 pm by Acting Chairman, Arlene Runkel, at the BUU Terminal Building.

Present: Alderman Todd Bauman  
Annette Rule  
Rob Bach  
Arlene Runkel  
David Uhen  
Gary Meisner  
Ted Barken, Student Representative

Excused: Jerry DeLay

Motion was made by Rob Bach, seconded by Annette Rule, to approve the June 22, 2017 minutes as written. Motion carried.

Open Floor Audience comments: None

Airport Manager's Report:

BUU VOR navigational system will be decommissioned as of July 1, and replaced with up-to-date equipment, as per the FAA.

New Business:

Motion was made by Arlene Runkel, seconded by David Uhen to approve 949 Bravo Taxiway lease from Chris Meisner to Chad Hartwig. Motion carried.

Motion was made by Rob Bach, seconded by Arlene Runkel, to donate \$1,000 to the Burlington ChocolateFest. Motion carried

Motion was made by Rob Bach, seconded by Annette Rule, to implement "Make A Pilot", a scholarship program for local youth to obtain their Private Pilot Certificate at Burlington. Sponsored by Burlington Municipal Airport. Details to be added upon the announcement. Motion carried.

There being no further business, motion was made by Annette Rule, seconded by Gary Meisner, to adjourn the meeting. Motion carried.

Meeting was adjourned at 6:42 PM

Next meeting will be April 26, 2018 at 6:00 PM.

Respectfully submitted,  
Arlene Runkel  
Committee Secretary



DATE: May 1, 2018

SUBJECT: PREPAIDS AND VOUCHERS

SUBMITTED BY: Steven DeQuaker, Finance Director

**BACKGROUND/HISTORY:**

Attached please find the Prepaid and Voucher list for bills accrued through May 1, 2018:

Total Prepaid:	\$ 1,724,502.16
Total Vouchers:	\$ 73,607.88
<b>Grand Total:</b>	<b>\$ 1,798,110.04</b>

**BUDGET/FISCAL IMPACT:**

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$1,034,535.84 Scherrer Construction Company, Inc. - Project: Burlington Community Pool #5
2. \$ 521,902.80 Scherrer Construction Company, Inc. - Project: Burlington Community Pool #4
3. \$ 39,296.24 Johns Disposal Service, Inc. - Monthly Contracted Billing for Garbage and Recycle
4. \$ 25,422.00 Scherrer Construction Company, Inc. - Echo Lake Park Dam Repair
5. \$ 18,759.44 We Energies - Street Lights 02/28/18 to 03/28/18

**RECOMMENDATION:**

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$1,798,110.04.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the May 1, 2018 Common Council meeting.

**Attachments**

- Prepaid
- Prepaid
- Vouchers

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>100239007</b>						
100-239007 LIFE INSURANCE	SECURIAN FINANCIAL GROUP,	Policy No. 002832L May Billing	2018MAY	04/11/2018	1,665.68	04/13/2018
Total 100239007:					1,665.68	
<b>100454521001</b>						
100-454521-001 BOND FEES	RACINE COUNTY CLERK OF C	Heckel, Craig; Case: 18-3420	18-3420	04/09/2018	5,000.00	04/13/2018
100-454521-001 BOND FEES	TOWN OF DELAVAN POLICE D	Rivera, F. ; Case: 18-3442	18-3442	04/08/2018	313.00	04/13/2018
100-454521-001 BOND FEES	Town of Burlington Clerk of Court	Lacey, Wendy; Case: #18-3253	18-3253	04/06/2018	159.00	04/13/2018
100-454521-001 BOND FEES	CITY OF GREENFIELD CLERK	Frasier, Donald; Case: 18-3328	18-3328	04/06/2018	325.60	04/13/2018
Total 100454521001:					5,797.60	
<b>100515111265</b>						
100-515111-265 Festival/Fireworks/Block Party	DINERS CLUB COMMERCIAL	Misc - Employee Appreciation Party	5799 03/18	03/28/2018	321.33	04/13/2018
Total 100515111265:					321.33	
<b>100515132225</b>						
100-515132-225 ADMIN - TELEPHONE	AT & T	262 767-1389 327 6	262767138903 201	03/28/2018	241.30	04/13/2018
Total 100515132225:					241.30	
<b>100515132310</b>						
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	CTC* Constant Contract (ongoing)	5799 03/18	03/28/2018	5.00	04/13/2018
Total 100515132310:					5.00	
<b>100515132399</b>						
100-515132-399 ADMIN - SUNDRY EXPENSE	DINERS CLUB COMMERCIAL	Walmart (split)	5815 03/18	03/28/2018	31.58	04/13/2018
Total 100515132399:					31.58	
<b>100515141310</b>						
100-515141-310 FINANCE - OFFICE SUPP/P	DINERS CLUB COMMERCIAL	Walmart (split)	5815 03/18	03/28/2018	57.72	04/13/2018
Total 100515141310:					57.72	
<b>100525211160</b>						
100-525211-160 POLICE - WORKERS COMP	UNEMPLOYMENT INSURANCE	DWD-UI acct 692108-000-2	8905838	03/31/2018	1,480.00	04/13/2018
Total 100525211160:					1,480.00	
<b>100525211242</b>						
100-525211-242 POLICE - REPAIR/MTCE EQ	DINERS CLUB COMMERCIAL	New Generator RV - RV Vent Lid	5815 03/18	03/28/2018	35.86	04/13/2018
Total 100525211242:					35.86	
<b>100525211310</b>						
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Statement Fee	2208 03/18	03/28/2018	3.00	04/13/2018
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Amazon - WI Notary Stamp	5898 03/18	03/28/2018	34.99	04/13/2018
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Amazon - Wireless Mouse	5898 03/18	03/28/2018	19.14	04/13/2018
Total 100525211310:					57.13	
<b>100525211330</b>						
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Trattoria Di Carlo	2208 03/18	03/28/2018	21.81	04/13/2018
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Comfort Suites Appleton	5781 03/18	03/18/2018	164.00	04/13/2018

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525211330:					185.81	
<b>100525211381</b>						
100-525211-381 POLICE - INVESTIGATIONS	TransUnion Risk & Alternative Dat	Account ID: 777966 March Billing	2018MAR	04/01/2018	25.00	04/13/2018
Total 100525211381:					25.00	
<b>100525220220</b>						
100-525220-220 FIRE - UTILITY SERVICES	TIME WARNER CABLE	Acct # 079780001	079780001040118	04/01/2018	115.59	04/13/2018
Total 100525220220:					115.59	
<b>100525220242</b>						
100-525220-242 FIRE - REPAIR & MAINT VE	DINERS CLUB COMMERCIAL	Single Source - Bed Liner	8038 03/18	03/28/2018	141.30	04/13/2018
Total 100525220242:					141.30	
<b>100525220248</b>						
100-525220-248 FIRE - REPAIR MAINT BLDG	DINERS CLUB COMMERCIAL	Tractor Supply - Hog Ring Pliers	8038 03/18	03/28/2018	31.52	04/13/2018
Total 100525220248:					31.52	
<b>100525220275</b>						
100-525220-275 FIRE - VOLUNTEER FIRE D	WI DEPARTMENT OF NATURAL	Notification for Demolition	4500-113 (04.28.18)	04/13/2018	100.00	04/13/2018
Total 100525220275:					100.00	
<b>100525220298</b>						
100-525220-298 FIRE- CONTRACT SERVICE	EMERGENCY SERVICE MARKE	Telephone Call Costs	17384	04/06/2018	10.00	04/13/2018
Total 100525220298:					10.00	
<b>100525220310</b>						
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	Amazon - EMS Notebooks	8038 03/18	03/28/2018	28.98	04/13/2018
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	Hawk Labeling System	8038 03/18	03/28/2018	34.28	04/13/2018
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	Walmart	8038 03/18	03/28/2018	30.94	04/13/2018
Total 100525220310:					94.20	
<b>100525220324</b>						
100-525220-324 FIRE - MEMBERSHIP & DUE	DINERS CLUB COMMERCIAL	Prime Membership Fee	8038 03/18	03/28/2018	99.76	04/13/2018
Total 100525220324:					99.76	
<b>100535321220</b>						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345MAR18	03/26/2018	693.04	04/13/2018
100-535321-220 STREETS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671MAR18	03/25/2018	322.25	04/13/2018
Total 100535321220:					1,015.29	
<b>100535321248</b>						
100-535321-248 STREETS REP & MAINT BL	DINERS CLUB COMMERCIAL	Misc (split)	5831 03/18	03/28/2018	16.32	04/13/2018
Total 100535321248:					16.32	
<b>100535321261</b>						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0455-414-409	0455414409MAR18	03/19/2018	212.24	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0818-594-802	0818594802MAR18	03/25/2018	16.80	04/13/2018

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0819-473-268	0819473268MAR18	03/26/2018	89.63	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0838-352-542	0838352542MAR18	03/23/2018	33.44	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0850-628-152	0850628152MAR18	03/22/2018	257.02	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	2023-503-060	2023503060MAR18	03/25/2018	157.27	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4404-149-064	4404149064MAR18	03/20/2018	36.28	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4432-157-647	4432157647MAR18	03/28/2018	18,759.44	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5043-084-318	5043084318MAR18	03/22/2018	41.87	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5406-087-899	5406087899MAR18	03/20/2018	109.58	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5459-100-732	5459100732MAR18	03/27/2018	287.28	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5465-979-181	5465979181MAR18	03/21/2018	66.82	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5644-617-733	5644617733MAR18	03/25/2018	147.37	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5695-147-539	5695147539MAR18	03/26/2018	282.65	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6893-002-943	6893002943MAR18	03/22/2018	15.71	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7245-068-041	7245068041MAR18	03/26/2018	181.33	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7255-756-558	7255756558MAR18	03/21/2018	17.98	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7467-500-426	7467500426MAR18	03/26/2018	221.47	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	8499-073-119	8499073119MAR18	03/26/2018	212.24	04/13/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	9418-285-345	9418285345MAR18	03/26/2018	86.08	04/13/2018
Total 100535321261:					21,232.50	
<b>100535321354</b>						
100-535321-354 STREETS-PARKNG STRUC	WE ENERGIES	7082-958-528	7082958528MAR18	03/27/2018	578.50	04/13/2018
Total 100535321354:					578.50	
<b>100555551220</b>						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0435-566-939	0435566939FEB18	03/20/2018	30.58	04/13/2018
100-555551-220 PARKS - UTILITIES	WE ENERGIES	1269-762-568	1269762568MAR18	03/26/2018	34.30	04/13/2018
100-555551-220 PARKS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345MAR18	03/26/2018	346.56	04/13/2018
100-555551-220 PARKS - UTILITIES	WE ENERGIES	2428-946-714	2428946714MAR18	03/26/2018	613.43	04/13/2018
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3698-542-543	3698542543MAR18	03/27/2018	15.71	04/13/2018
100-555551-220 PARKS - UTILITIES	WE ENERGIES	6211-699-899	6211699899MAR18	03/26/2018	34.98	04/13/2018
100-555551-220 PARKS - UTILITIES	WE ENERGIES	6895-338-188	6895338188MAR18	03/26/2018	100.53	04/13/2018
100-555551-220 PARKS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671MAR18	03/25/2018	161.12	04/13/2018
Total 100555551220:					1,337.21	
<b>100555551248</b>						
100-555551-248 PARKS - REPAIR MAINT BL	DINERS CLUB COMMERCIAL	Misc (split)	5831 03/18	03/28/2018	8.16	04/13/2018
Total 100555551248:					8.16	
<b>100575710297</b>						
100-575710-297 GARBAGE- CONTRACT SVC	JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/RECYCLE	171527	03/23/2018	8,587.92	04/13/2018
100-575710-297 GARBAGE- CONTRACT SVC	JOHNS DISPOSAL SERVICE IN	Riverview Manor (split)	172762	03/30/2018	108.00	04/13/2018
Total 100575710297:					8,695.92	
<b>100575710298</b>						
100-575710-298 GARBAGE - CONTRACT SV	JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/GARBAGE	171527	03/23/2018	30,708.32	04/13/2018
100-575710-298 GARBAGE - CONTRACT SV	JOHNS DISPOSAL SERVICE IN	Riverview Manor (split)	172762	03/30/2018	371.00	04/13/2018
Total 100575710298:					31,079.32	
<b>251555511225</b>						
251-555511-225 TELEPHONE	DINERS CLUB COMMERCIAL	Google (ongoing)	3031 03/18	03/28/2018	62.50	04/13/2018

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 251555511225:					62.50	
<b>251555511310</b>						
251-555511-310 OFFICE SUPPLIES, POSTA	DINERS CLUB COMMERCIAL	Walmart - Laminator Cartridge Refill	6861 03/18	03/28/2018	39.98	04/13/2018
251-555511-310 OFFICE SUPPLIES, POSTA	DINERS CLUB COMMERCIAL	Walmart - Rubbing Alcohol	6861 03/18	03/28/2018	11.92	04/13/2018
Total 251555511310:					51.90	
<b>251555511330</b>						
251-555511-330 INSERVICE TRAINING/TRAV	PUCCINI, JENNIFER	Reimbursement (split)	040318	04/03/2018	70.60	04/13/2018
Total 251555511330:					70.60	
<b>251555511345</b>						
251-555511-345 PROGRAMS	PUCCINI, JENNIFER	Reimbursement (split)	040318	04/03/2018	105.01	04/13/2018
251-555511-345 PROGRAMS	MELCHI, JENNIFER	reimbursement - supplies	04.12.18	04/12/2018	62.77	04/13/2018
Total 251555511345:					167.78	
<b>453565616823</b>						
453-565616-823 2017 Pool Construction Proje	SCHERRER CONSTRUCTION C	Project: Burlington Community Pool	4	02/28/2018	521,902.80	04/13/2018
453-565616-823 2017 Pool Construction Proje	SCHERRER CONSTRUCTION C	Project: Burlington Community Pool	5	03/31/2018	1,034,535.84	04/13/2018
Total 453565616823:					1,556,438.64	
<b>453565616830</b>						
453-565616-830 Disaster Exenditure	DINERS CLUB COMMERCIAL	Walmart - Bins	2208 03/18	03/28/2018	81.38	04/13/2018
453-565616-830 Disaster Exenditure	DINERS CLUB COMMERCIAL	Amazon - Rain Jackets for Crossing Guards	2208 03/18	03/28/2018	97.98	04/13/2018
453-565616-830 Disaster Exenditure	DINERS CLUB COMMERCIAL	Dunham's	5781 03/18	03/18/2018	37.83	04/13/2018
453-565616-830 Disaster Exenditure	AT & T	262 767-1904 046 8	262767190403 201	03/28/2018	641.71	04/13/2018
Total 453565616830:					858.90	
<b>621575740220</b>						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	0225-428-357 (split)	0225428357MAR18	03/29/2018	193.37	04/13/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	0469-455-267	0469455267MAR18	03/19/2018	144.94	04/13/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	1887-026-576	1887026576MAR18	03/22/2018	13,498.60	04/13/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	3602-583-285	3602583285MAR18	03/20/2018	32.30	04/13/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4847-248-215	4847248215MAR18	03/23/2018	183.21	04/13/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4897-650-087	4897650087MAR18	03/25/2018	71.11	04/13/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6212-377-525	6212377525MAR18	03/26/2018	4,148.67	04/13/2018
Total 621575740220:					18,272.20	
<b>621575740222</b>						
621-575740-222 GAS	WE ENERGIES	0225-428-357 (split)	0225428357MAR18	03/29/2018	10.12	04/13/2018
621-575740-222 GAS	WE ENERGIES	0862-239-067	0862239067MAR18	03/25/2018	3,865.97	04/13/2018
621-575740-222 GAS	WE ENERGIES	2663-378-614	2663378614MAR18	03/25/2018	334.05	04/13/2018
621-575740-222 GAS	WE ENERGIES	3646-902-199	3646902199MAR18	03/25/2018	136.53	04/13/2018
Total 621575740222:					4,346.67	
<b>621575740248</b>						
621-575740-248 PLANT OPERATION	DINERS CLUB COMMERCIAL	Misc (split)	5831 03/18	03/28/2018	163.20	04/13/2018
Total 621575740248:					163.20	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
621575740249						
621-575740-249 LABORATORY	KROGER	Customer # MI0390: DI Water	0218001191	03/22/2018	128.16	04/13/2018
Total 621575740249:					128.16	
<b>621575740298</b>						
621-575740-298 CONTRACT SERVICE	DINERS CLUB COMMERCIAL	Misc (split)	5831 03/18	03/28/2018	20.40	04/13/2018
Total 621575740298:					20.40	
<b>621575740310</b>						
621-575740-310 OFFICE SUPPLIES, POSTA	PETTY CASH WWTP	PETTY CASH WWTP POST OFFICE	2018MAR	04/11/2018	130.00	04/13/2018
621-575740-310 OFFICE SUPPLIES, POSTA	PETTY CASH WWTP	PETTY CASH WWTP RICHTER'S	2018MAR	04/11/2018	17.07	04/13/2018
Total 621575740310:					147.07	
<b>622506220000</b>						
622-506220-000 POWER	WE ENERGIES	0882-547-355 (split)	0882547355MAR18	03/26/2018	802.97	04/13/2018
622-506220-000 POWER	WE ENERGIES	3076-628-864	3076628864MAR18	03/27/2018	2,827.03	04/13/2018
622-506220-000 POWER	WE ENERGIES	3267-293-366	3267293366MAR18	03/25/2018	756.20	04/13/2018
622-506220-000 POWER	WE ENERGIES	3457-108-505	3457108505MAR18	03/27/2018	4,326.30	04/13/2018
622-506220-000 POWER	WE ENERGIES	6271-254-861 (split)	6271254861MAR18	03/28/2018	2,628.87	04/13/2018
622-506220-000 POWER	WE ENERGIES	7255-465-187	7255465187MAR18	03/25/2018	157.27	04/13/2018
Total 622506220000:					11,498.64	
<b>622506230000</b>						
622-506230-000 SUPPLIES	DINERS CLUB COMMERCIAL	Misc (split)	5831 03/18	03/28/2018	81.60	04/13/2018
622-506230-000 SUPPLIES	WE ENERGIES	0882-547-355 (split)	0882547355MAR18	03/26/2018	147.16	04/13/2018
622-506230-000 SUPPLIES	WE ENERGIES	1438-804-919	1438804919MAR18	03/27/2018	20.02	04/13/2018
622-506230-000 SUPPLIES	WE ENERGIES	6271-254-861 (split)	6271254861MAR18	03/28/2018	74.50	04/13/2018
622-506230-000 SUPPLIES	WE ENERGIES	6499-874-589	6499874589MAR18	03/25/2018	58.85	04/13/2018
622-506230-000 SUPPLIES	WE ENERGIES	9259-879-303	9259879303MAR18	03/26/2018	12.33	04/13/2018
Total 622506230000:					394.46	
<b>622509210000</b>						
622-509210-000 OFFICE SUPPLY	PETTY CASH WATER DEPT	Certified Mail	040618	04/06/2018	6.70	04/13/2018
Total 622509210000:					6.70	
<b>622509350000</b>						
622-509350-000 GENERAL PLANT-SUPPLIE	DINERS CLUB COMMERCIAL	Misc (split)	5831 03/18	03/28/2018	16.32	04/13/2018
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	1638-891-345 (split)	1638891345MAR18	03/26/2018	692.94	04/13/2018
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	8430-081-671 (split)	8430081671MAR18	03/25/2018	322.25	04/13/2018
Total 622509350000:					1,031.51	
<b>802525211310</b>						
802-525211-310 SUPPLIES FOR DOG/K-9 Uni	WLECHA	Wisconsin Law Enforcement Canine Handler Assoc	2018	04/02/2018	35.00	04/13/2018
802-525211-310 SUPPLIES FOR DOG/K-9 Uni	BAUMHARDT, MATTHEW	REIMBURSEMENTS - MEALS	032918	04/02/2018	36.00	04/13/2018
Total 802525211310:					71.00	
<b>822555551800</b>						
822-555551-800 DeRozier Fund Expenses	BURLINGTON SENIOR CENTER	Senior Center Operations	2018	04/10/2018	7,000.00	04/13/2018
Total 822555551800:					7,000.00	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>875232000</b>						
875-232000 MUNICIPAL COURT DEP	MAGUIRE V, THOMAS J.	paid wrong identity - receipt 44994	C4841940	04/06/2018	113.62	04/13/2018
875-232000 MUNICIPAL COURT DEP	MAGUIRE V, THOMAS J.	paid wrong identity - receipt 43240	C4841981	04/06/2018	99.13	04/13/2018
875-232000 MUNICIPAL COURT DEP	MUELLER, JOSHUA	reimburse, paid to wrong Municipality	021519VISA	04/10/2018	50.00	04/13/2018
Total 875232000:					262.75	
Grand Totals:					1,675,452.68	

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>100239006</b>						
100-239006 LAW-VISION	SUPERIOR VISION INSURANCE	Policy No. 141500 May Billing	135984	04/12/2018	599.17	04/20/2018
Total 100239006:					599.17	
<b>100434312000</b>						
100-434312-000 OPERATOR LICENSES	AUCKLAND, KRISTEN	Refund -no longer needs license	1.059718	04/13/2018	33.00	04/20/2018
Total 100434312000:					33.00	
<b>100444412000</b>						
100-444412-000 PARKING VIOLATIONS	DURAN, CRYSTAL L.	refund tax intercept payment	DQ80DVDLFB	04/10/2018	25.00	04/20/2018
Total 100444412000:					25.00	
<b>100515132153</b>						
100-515132-153 ADMIN - EBC	EMPLOYEE BENEFITS CORPO	EBC ADMINISTRATION	2161249	04/17/2018	8.00	04/20/2018
Total 100515132153:					8.00	
<b>100515132220</b>						
100-515132-220 ADMIN - UTILITIES	BURLINGTON WATER DEPT.	1ST QTR2018 WATER UTILITY BILL(split)	2018 1ST QTR.	04/03/2018	79.74	04/20/2018
Total 100515132220:					79.74	
<b>100515132225</b>						
100-515132-225 ADMIN - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291-03/18	04/04/2018	.56	04/20/2018
100-515132-225 ADMIN - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740418	04/04/2018	19.14	04/20/2018
Total 100515132225:					19.70	
<b>100515132298</b>						
100-515132-298 ADMIN - CONTRACT SERVI	E-vergent.com, LLC	BUS WIRELESS MONTHLY ACCT 1610	1610-95	04/06/2018	300.00	04/20/2018
Total 100515132298:					300.00	
<b>100515132310</b>						
100-515132-310 ADMIN - OFF SUPP-POSTA	JOURNAL TIMES	Renewal Acct. No. 130-00015913	130-00015913 2018	04/10/2018	239.68	04/20/2018
Total 100515132310:					239.68	
<b>100515140330</b>						
100-515140-330 CLERK - TRAINING & TRAV	HALBACH, DIAHNN	Reimbursement - Mileage	040418	04/19/2018	36.73	04/20/2018
Total 100515140330:					36.73	
<b>100515141153</b>						
100-515141-153 FINANCE - EMPLOYEE BEN	EMPLOYEE BENEFITS CORPO	EBC FINANCE	2161249	04/17/2018	.50	04/20/2018
100-515141-153 FINANCE - EMPLOYEE BEN	EMPLOYEE BENEFITS CORPO	EBC POLICE	2161249	04/17/2018	6.50	04/20/2018
Total 100515141153:					7.00	
<b>100515141220</b>						
100-515141-220 FINANCE - UTILITY SERVIC	BURLINGTON WATER DEPT.	1ST QTR2018 WATER UTILITY BILL(split)	2018 1ST QTR.	04/03/2018	79.74	04/20/2018
Total 100515141220:					79.74	
<b>100515141225</b>						
100-515141-225 FINANCE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740418	04/04/2018	19.14	04/20/2018

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100515141225:					19.14	
<b>100515142330</b>						
100-515142-330 ELECTIONS - TRAVEL	SOLOFRA, PATRICIA	Travel Reimbursement	040318	04/03/2018	34.11	04/20/2018
Total 100515142330:					34.11	
<b>100525211220</b>						
100-525211-220 POLICE - UTILITY SERVICE	BURLINGTON WATER DEPT.	1ST QTR2018 WATER UTILITY BILL(split)	2018 1ST QTR.	04/03/2018	646.07	04/20/2018
Total 100525211220:					646.07	
<b>100525211225</b>						
100-525211-225 POLICE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740418	04/04/2018	95.66	04/20/2018
Total 100525211225:					95.66	
<b>100525211248</b>						
100-525211-248 POLICE - REP & MAINT BUIL	RUNDLE-SPENCE	Plumbing parts for Police Dept	S2657129.001	04/06/2018	164.46	04/20/2018
Total 100525211248:					164.46	
<b>100525211310</b>						
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Balance forward Account #1012	STATEMENT 04/18	04/01/2018	247.04	04/20/2018
Total 100525211310:					247.04	
<b>100525211381</b>						
100-525211-381 POLICE - INVESTIGATIONS	WI DEPT OF JUSTICE	Customer Number MUNI000090	455TIME-00000044	04/10/2018	390.00	04/20/2018
Total 100525211381:					390.00	
<b>100525211533</b>						
100-525211-533 POLICE - COPY MACHINE R	JAMES IMAGING SYSTEMS, IN	TOSHIBA- 4555C	22435829	04/05/2018	423.46	04/20/2018
Total 100525211533:					423.46	
<b>100525220153</b>						
100-525220-153 FIRE - EMPLOYEE BENEFIT	EMPLOYEE BENEFITS CORPO	EBC FIRE	2161249	04/17/2018	10.00	04/20/2018
Total 100525220153:					10.00	
<b>100525220220</b>						
100-525220-220 FIRE - UTILITY SERVICES	BURLINGTON WATER DEPT.	1ST QTR2018 WATER UTILITY BILL(split)	2018 1ST QTR.	04/03/2018	671.92	04/20/2018
Total 100525220220:					671.92	
<b>100525220225</b>						
100-525220-225 FIRE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291-03/18	04/04/2018	2.19	04/20/2018
100-525220-225 FIRE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740418	04/04/2018	76.54	04/20/2018
Total 100525220225:					78.73	
<b>100525231324</b>						
100-525231-324 BLDG INSP - MEMBERSHIP	DSPS	Renewal - Master Electrician License	2018 ELECTRIC	04/17/2018	200.00	04/20/2018
100-525231-324 BLDG INSP - MEMBERSHIP	DSPS	Renewal UDC-Construction Inspector	2018 UDC	04/18/2017	40.00	04/20/2018
100-525231-324 BLDG INSP - MEMBERSHIP	DSPS	Renewal UDC-Electrical Inspector Certification	2018 UDC ELECTR	04/17/2018	40.00	04/20/2018
100-525231-324 BLDG INSP - MEMBERSHIP	DSPS	Renewal UDC-HVAC Inspector Certification	2018 UDC HVAC	04/17/2018	40.00	04/20/2018

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525231324:					320.00	
<b>100535321220</b>						
100-535321-225 STREETS - UTILITIES	BURLINGTON WATER DEPT.	1ST QTR2018 WATER UTILITY BILL(split)	2018 1ST QTR.	04/03/2018	868.45	04/20/2018
Total 100535321220:					868.45	
<b>100535321225</b>						
100-535321-225 STREETS - TELEPHONE	TIME WARNER CABLE	Acct # 079820101 (split)	079820101040118	04/01/2018	28.90	04/20/2018
100-535321-225 STREETS - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291-03/18	04/04/2018	.11	04/20/2018
100-535321-225 STREETS - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740418	04/04/2018	38.27	04/20/2018
Total 100535321225:					67.28	
<b>100535321350</b>						
100-535321-350 STREETS - REP MAINT SUP	CULLIGAN OF BURLINGTON	500-19385673-8 (split)	193782	04/06/2018	22.40	04/20/2018
100-535321-350 STREETS - REP MAINT SUP	KIMBALL MIDWEST	KIMBALL MIDWEST DPW ACCT #4249	6279132	04/12/2018	412.12	04/20/2018
Total 100535321350:					434.52	
<b>100535321354</b>						
100-535321-354 STREETS-PARKNG STRUC	BURLINGTON WATER DEPT.	1ST QTR2018 WATER UTILITY BILL(split)	2018 1ST QTR.	04/03/2018	180.00	04/20/2018
Total 100535321354:					180.00	
<b>100555514399</b>						
100-555514-399 Senior Citizens Donation City	BURLINGTON WATER DEPT.	1ST QTR2018 WATER UTILITY BILL(split)	2018 1ST QTR.	04/03/2018	427.53	04/20/2018
Total 100555514399:					427.53	
<b>10055551220</b>						
100-555551-220 PARKS - UTILITIES	BURLINGTON WATER DEPT.	1ST QTR2018 WATER UTILITY BILL(split)	2018 1ST QTR.	04/03/2018	1,896.91	04/20/2018
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0635-112-551	0635112551MAR18	04/03/2018	24.01	04/20/2018
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3832-053-838	3832053838MAR18	04/05/2018	16.79	04/20/2018
100-555551-220 PARKS - UTILITIES	WE ENERGIES	8893-353-410	8893353410MAR18	04/02/2018	35.67	04/20/2018
100-555551-220 PARKS - UTILITIES	WE ENERGIES	9274-302-992	9274302992MAR18	04/02/2018	28.05	04/20/2018
Total 10055551220:					2,001.43	
<b>10055551225</b>						
100-555551-225 PARKS - TELEPHONE	TIME WARNER CABLE	Acct # 079820101 (split)	079820101040118	04/01/2018	28.90	04/20/2018
Total 10055551225:					28.90	
<b>10055551350</b>						
100-555551-350 PARKS - REPAIR/MTCE SUP	CULLIGAN OF BURLINGTON	500-19385673-8 (split)	193782	04/06/2018	11.20	04/20/2018
100-555551-350 PARKS - REPAIR/MTCE SUP	KIMBALL MIDWEST	KIMBALL MIDWEST DPW ACCT #4249	6279132	04/12/2018	412.11	04/20/2018
Total 10055551350:					423.31	
<b>251555511153</b>						
251-555511-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC LIBRARY	2161249	04/17/2018	2.00	04/20/2018
Total 251555511153:					2.00	
<b>251555511220</b>						
251-555511-220 UTILITIES	BURLINGTON WATER DEPT.	1ST QTR2018 WATER UTILITY BILL(split)	2018 1ST QTR.	04/03/2018	213.00	04/20/2018

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 251555511220:					213.00	
<b>453565616823</b>						
453-565616-823 2017 Pool Construction Proje	WE ENERGIES	6683-329-139	6683329139MAR18	03/28/2018	1,334.28	04/20/2018
Total 453565616823:					1,334.28	
<b>453565616830</b>						
453-565616-830 Disaster Exenditure	SCHERRER CONSTRUCTION C	Echo Lake Park Dam Repair	4362	11/15/2017	25,422.00	04/20/2018
453-565616-830 Disaster Exenditure	AT & T	287278196495	287278196495X041	03/06/2018	428.88	04/20/2018
Total 453565616830:					25,850.88	
<b>621575740153</b>						
621-575740-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WWTP	2161249	04/17/2018	20.00	04/20/2018
Total 621575740153:					20.00	
<b>621575740220</b>						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6268-292-660	6268292660MAR18	04/02/2018	48.64	04/20/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	7672-906-685	7672906685MAR18	04/11/2018	307.43	04/20/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8635-875-051	8635875051MAR18	04/05/2018	52.24	04/20/2018
Total 621575740220:					408.31	
<b>621575740221</b>						
621-575740-221 WATER	BURLINGTON WATER DEPT.	1ST QTR2018 WATER UTILITY BILL(split)	2018 1ST QTR.	04/03/2018	6,504.26	04/20/2018
Total 621575740221:					6,504.26	
<b>621575740225</b>						
621-575740-225 TELEPHONE	TDS	TDS WWTP 262-539-3646	262-539-3646 04/18	04/19/2018	195.91	04/20/2018
621-575740-225 TELEPHONE	TIME WARNER CABLE	Acct # 079820101 (split)	079820101040118	04/01/2018	28.89	04/20/2018
621-575740-225 TELEPHONE	VERIZON WIRELESS	SCADA WWTP Acct # 242013605-00001	9805068823	04/10/2018	28.98	04/20/2018
Total 621575740225:					253.78	
<b>621575740244</b>						
621-575740-244 REPAIRS,MAINT EQUIPMEN	RUNDLE-SPENCE	PVC PE Pipe	S2657167.001	04/10/2018	4.25	04/20/2018
621-575740-244 REPAIRS,MAINT EQUIPMEN	RUNDLE-SPENCE	Plumbing parts for Pumps	S2657167.002	04/17/2018	265.55	04/20/2018
621-575740-244 REPAIRS,MAINT EQUIPMEN	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	045088 04/18	04/20/2018	44.88	04/20/2018
Total 621575740244:					314.68	
<b>621575740248</b>						
621-575740-248 PLANT OPERATION	AMAZON.COM/GE MONEY	60457 8781 045088 8 (split)	045088 04/18	04/20/2018	57.38	04/20/2018
621-575740-248 PLANT OPERATION	STATE OF WI - DSPS	Permit to Operate Fee	467167	04/03/2018	200.00	04/20/2018
621-575740-248 PLANT OPERATION	STATE OF WI - DSPS	Permit to Operate Fee	467858	04/10/2018	50.00	04/20/2018
Total 621575740248:					307.38	
<b>621575740249</b>						
621-575740-249 LABORATORY	CULLIGAN OF BURLINGTON	CULLIGAN WWTP ACCT 500-08487456-8	192638	03/22/2018	180.00	04/20/2018
621-575740-249 LABORATORY	CULLIGAN OF BURLINGTON	Acct. No. 500-08487456-8	2018APRWWTP	03/31/2018	42.25	04/20/2018
Total 621575740249:					222.25	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	TIME WARNER CABLE	Time Warner WWTP Acct # 702658601	702658601041218	04/12/2018	124.94	04/20/2018
Total 621575740310:					124.94	
<b>622506220000</b>						
622-506220-000 POWER	WE ENERGIES	8682-353-384 (split)	8682353384MAR18	03/26/2018	2,737.00	04/20/2018
Total 622506220000:					2,737.00	
<b>622506230000</b>						
622-506230-000 SUPPLIES	WE ENERGIES	1473-005-365	1473005365MAR18	04/01/2018	90.68	04/20/2018
622-506230-000 SUPPLIES	WE ENERGIES	8682-353-384 (split)	8682353384MAR18	03/26/2018	59.85	04/20/2018
Total 622506230000:					150.53	
<b>622506250000</b>						
622-506250-000 MAINTENANCE-SUPPLIES	RUNDLE-SPENCE	#9 Parts	S2657130.001	04/09/2018	80.57	04/20/2018
622-506250-000 MAINTENANCE-SUPPLIES	RUNDLE-SPENCE	#9 Parts	S2657130.002	04/09/2018	7.49	04/20/2018
Total 622506250000:					88.06	
<b>622509210000</b>						
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	Acct # 079820101 (split)	079820101040118	04/01/2018	28.90	04/20/2018
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	Time Warner WWTP Acct # 715297601	715297601040818	04/08/2018	101.19	04/20/2018
622-509210-000 OFFICE SUPPLY	AT & T	262 763-3747 163 6 (split)	26276334740418	04/04/2018	38.28	04/20/2018
622-509210-000 OFFICE SUPPLY	AT & T	414 r24-8901 367 9	414 R24890104 18	04/10/2018	68.95	04/20/2018
Total 622509210000:					237.32	
<b>622509260153</b>						
622-509260-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WATER	2161249	04/17/2018	3.00	04/20/2018
Total 622509260153:					3.00	
<b>622509350000</b>						
622-509350-000 GENERAL PLANT-SUPPLIE	CULLIGAN OF BURLINGTON	500-19385673-8 (split)	193782	04/06/2018	22.40	04/20/2018
Total 622509350000:					22.40	
<b>623575740220</b>						
623-575740-220 ELECTRIC	WE ENERGIES	3243-871-135	3243871135MAR18	04/10/2018	131.05	04/20/2018
623-575740-220 ELECTRIC	WE ENERGIES	4066-688-457	4066688457MAR18	04/10/2018	161.52	04/20/2018
623-575740-220 ELECTRIC	WE ENERGIES	4619-277-006	4619277006MAR18	04/10/2018	490.78	04/20/2018
623-575740-220 ELECTRIC	WE ENERGIES	6069-094-440	6069094440MAR18	04/10/2018	279.63	04/20/2018
623-575740-220 ELECTRIC	WE ENERGIES	6280-861-972	6280861972MAR18	04/11/2018	18.66	04/20/2018
623-575740-220 ELECTRIC	WE ENERGIES	6831-002-581	6831002581MAR18	04/10/2018	64.01	04/20/2018
623-575740-220 ELECTRIC	WE ENERGIES	7460-654-921	7460654921MAR18	04/10/2018	62.68	04/20/2018
623-575740-220 ELECTRIC	WE ENERGIES	8460-785-002	8460785002MAR18	04/10/2018	29.90	04/20/2018
Total 623575740220:					1,238.23	
<b>623575740225</b>						
623-575740-225 TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740418	04/04/2018	57.41	04/20/2018
Total 623575740225:					57.41	
Grand Totals:					49,049.48	

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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net	Date Paid
					Invoice Amount	

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Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>100515111265</b>						
100-515111-265 Festival/Fireworks/Block Party	GOOSEBERRIES	Employee Appreciation Party-2018	85394	03/24/2018	1,015.79	
Total 100515111265:					1,015.79	
<b>100515111298</b>						
100-515111-298 COUNCIL - CONTRACT SER	SWAGIT PRODUCTIONS, LLC	Video Streaming Services: Mar. 2018	10584	03/31/2018	645.00	
Total 100515111298:					645.00	
<b>100515111390</b>						
100-515111-390 CITY COUNCIL - SUPP & OT	BEST STAMPS	engraved name plates	355839	04/09/2018	69.00	
100-515111-390 CITY COUNCIL - SUPP & OT	BURLINGTON GLASS, INC.	Plaque	172409	03/28/2018	264.90	
Total 100515111390:					333.90	
<b>100515111399</b>						
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legal - Street & Sidewalk Bids	312020	04/05/2018	215.24	
Total 100515111399:					215.24	
<b>100515121310</b>						
100-515121-310 MUNI COURT - OFFICE SUP	STAPLES BUSINESS ADVANTA	STAPLES MUNICIPAL COURT SUPPLIES	8049440613	04/07/2018	11.58	
Total 100515121310:					11.58	
<b>100515132310</b>						
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1314943	04/11/2018	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES ADMIN OFFICE SUPPLIES	8049440613	04/07/2018	182.53	
Total 100515132310:					185.50	
<b>100515132324</b>						
100-515132-324 ADMIN - MEMBERSHIP DUE	ICMA	ICMA MEMBERSHIP RENEWAL M. WATKINS	2018 MEGAN	04/16/2018	200.00	
100-515132-324 ADMIN - MEMBERSHIP DUE	ICMA	ICMA MEMBERSHIP RENEWAL C. WALTERS	2018 WALTERS	04/16/2018	1,080.00	
Total 100515132324:					1,280.00	
<b>100515132399</b>						
100-515132-399 ADMIN - SUNDRY EXPENSE	RICHTER'S MARKETPLACE	Flowers	031618CH	03/16/2018	100.00	
100-515132-399 ADMIN - SUNDRY EXPENSE	RICHTER'S MARKETPLACE	Richter's Marketplace - City Hall	041218CH	04/12/2018	5.85	
Total 100515132399:					105.85	
<b>100515141310</b>						
100-515141-310 FINANCE - OFFICE SUPP/P	STAPLES BUSINESS ADVANTA	STAPLES CITY FINANCE SUPPLIES	8049440613	04/07/2018	584.37	
Total 100515141310:					584.37	
<b>100515161298</b>						
100-515161-298 ATTORNEY - CONTRACT S	VONBRIESEN & ROPER, S.C.	Von Briesen & Roper - Labor & Employment	11346	04/13/2018	294.00	
Total 100515161298:					294.00	
<b>100525211239</b>						
100-525211-239 POLICE - EQUIPMENT NON	REINEMANS, INC.	PD-ANIMAL CAGE	142221	04/09/2018	55.00	
Total 100525211239:					55.00	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
<b>100525211242</b>						
100-525211-242 POLICE - REPAIR/MTCE EQ	DOUG'S AUTO	904 2016 Ford Explorer Repairs	029434	04/12/2018	778.28	
Total 100525211242:					778.28	
<b>100525211310</b>						
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	040918PD	04/09/2018	13.84	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	041318PD	04/13/2018	5.85	
100-525211-310 POLICE - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES POLICE DEPT	8049440613	04/07/2018	39.76	
Total 100525211310:					59.45	
<b>100525211330</b>						
100-525211-330 POLICE - TRAVEL	PUBLIC AGENCY TRAINING CO	Detective and New Criminal Investigator	228540	04/05/2018	475.00	
Total 100525211330:					475.00	
<b>100525211344</b>						
100-525211-344 POLICE - JANITOR SUPPLIE	ELKHORN CHEMICAL & PACKA	Police-Disinfectant Spray	598737	04/06/2018	81.00	
100-525211-344 POLICE - JANITOR SUPPLIE	REINEMANS, INC.	Supplies	141773	03/30/2018	9.29	
Total 100525211344:					90.29	
<b>100525211381</b>						
100-525211-381 POLICE - INVESTIGATIONS	ACL LABORATORIES	ACL LAB POLICE DEPT 30002225-X661	X661-201803-0	04/03/2018	27.60	
Total 100525211381:					27.60	
<b>100525211384</b>						
100-525211-384 POLICE - CRIME PREVENTI	WORLDWIDE LTD	Stickers for Tanner Kitelinger Project	282	04/09/2018	78.00	
Total 100525211384:					78.00	
<b>100525220159</b>						
100-525220-159 FIRE - CLOTHING ALLOWA	SIGNS & LINES BY STRETCH, L	Decals	40049	04/10/2018	80.50	
Total 100525220159:					80.50	
<b>100525220242</b>						
100-525220-242 FIRE - REPAIR & MAINT VE	BUMPER TO BUMPER BURLING	filter Hydro Oil	1-340753	04/11/2018	123.49	
Total 100525220242:					123.49	
<b>100525220248</b>						
100-525220-248 FIRE - REPAIR MAINT BLDG	ALSCO	ALSCO - FIRE DEPT CUSTOMER #012470	IMIL1314935	04/11/2018	78.34	
100-525220-248 FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	FIRE-SHED KEY COPY	142378	04/11/2018	2.49	
100-525220-248 FIRE - REPAIR MAINT BLDG	JIM'S GARAGE DOOR SERVICE	Fire-Preventive Maintenance 5 doors	181249	04/04/2018	1,111.00	
Total 100525220248:					1,191.83	
<b>100525220298</b>						
100-525220-298 FIRE- CONTRACT SERVICE	MALEK & ASSOCIATES CONSU	fire alarm control panel review Aurora	5756	04/11/2018	322.50	
Total 100525220298:					322.50	
<b>100525220310</b>						
100-525220-310 FIRE - OFFICE SUPPLIES	STAPLES BUSINESS ADVANTA	STAPLES FIRE DEPT SUPPLIES	8049440613	04/07/2018	66.21	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525220310:					66.21	
<b>100525231298</b>						
100-525231-298	BLDG INSP - CONTRACT	Safebuilt, LLC	Code Enforcement Services	0039434-IN	03/31/2018	165.00
Total 100525231298:					165.00	
<b>100535321159</b>						
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1314943	04/11/2018	35.57
Total 100535321159:					35.57	
<b>100535321242</b>						
100-535321-242	STREETS - REP MAINT VE	LOIS TIRE SHOP,INC.	2018 Co Co-Tire Disposal	419773	04/05/2018	79.38
Total 100535321242:					79.38	
<b>100535321298</b>						
100-535321-298	STREETS - CONTRACT SER	DONERITE JANITORIAL SERV I	DONERITE BILLING DPW (split)	3164	04/17/2018	328.00
100-535321-298	STREETS - CONTRACT SER	ACTIVE ALARM COMPANY, INC	Service call - Reprogram Netaxs 4 Card	114925	04/03/2018	345.00
100-535321-298	STREETS - CONTRACT SER	ACTIVE ALARM COMPANY, INC	Hosting Fee - 3 months	114925	04/03/2018	105.00
Total 100535321298:					778.00	
<b>100535321310</b>						
100-535321-310	STREETS - OFF SUPP/POS	STAPLES BUSINESS ADVANTA	STAPLES STREET OFFICE SUPPLIES	8049440613	04/07/2018	34.48
Total 100535321310:					34.48	
<b>100535321350</b>						
100-535321-350	STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	6G - 6FF0RX90M-Credit	1172569	04/04/2018	76.30-
100-535321-350	STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	6G - 6FF0RX90M	170351	03/12/2018	76.30
100-535321-350	STREETS - REP MAINT SUP	REINDERS INC	custom seed mix	2903925-00	04/04/2018	262.50
Total 100535321350:					262.50	
<b>100535321351</b>						
100-535321-351	STREETS - MAINT CURB,G	KAPUR & ASSOCIATES, INC.	18.0109.01 2018 Burlington Streets (split)	93083	02/12/2018	5,682.50
100-535321-351	STREETS - MAINT CURB,G	KAPUR & ASSOCIATES, INC.	18.0109.01 2018 Burlington Streets (split)	93736	04/18/2018	8,532.50
100-535321-351	STREETS - MAINT CURB,G	KAPUR & ASSOCIATES, INC.	18.0109.01 2018 Burlington Streets (split)	93750	04/19/2018	270.00
Total 100535321351:					14,485.00	
<b>100535321352</b>						
100-535321-352	STREETS - REP MAINT STO	D & K SERVICES	video camera Milw & Reynolds Street	2018075	04/04/2018	450.00
Total 100535321352:					450.00	
<b>100555551159</b>						
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1314943	04/11/2018	35.56
Total 100555551159:					35.56	
<b>100555551211</b>						
100-555551-211	PARKS - PHYSICALS	AURORA HEALTH CARE	Acct #600003826 Leroux, Alex	161273604	04/08/2018	106.00
100-555551-211	PARKS - PHYSICALS	AURORA HEALTH CARE	Acct #600003826 Morrow, Derek	161300544	04/08/2018	106.00

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100555551211:					212.00	
<b>100555551242</b>						
100-555551-242 PARKS - REPAIR MAINT VE	LOIS TIRE SHOP,INC.	2018 Co Co-Tire Disposal	419773	04/05/2018	79.37	
Total 100555551242:					79.37	
<b>100555551298</b>						
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY DOG PARK TOILET RENTAL	A-156964	04/02/2018	80.00	
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL ECHO PARK	A-157152	04/04/2018	90.00	
100-555551-298 PARKS - OUTSIDE SERVICE	DONERITE JANITORIAL SERV I	DONERITE BILLING DPW (split)	3164	04/17/2018	164.00	
Total 100555551298:					334.00	
<b>100555551310</b>						
100-555551-310 PARKS - OFFICE SUPP, PO	MINUTEMAN PRESS OF BURLI	COMPOST SITE SIGNS	34231	04/06/2018	38.17	
Total 100555551310:					38.17	
<b>100555551350</b>						
100-555551-350 PARKS - REPAIR/MTCE SUP	REINDERS INC	custom seed mix	2903925-00	04/04/2018	2,192.18	
Total 100555551350:					2,192.18	
<b>100565639399</b>						
100-565639-399 ECONOMIC DEVELOPMENT	RACINE CO ECONOMIC DEV. C	RCEDC 2ND QUARTER CONTRACT	Q2 2018	04/12/2018	10,600.00	
Total 100565639399:					10,600.00	
<b>100565641298</b>						
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	17.0095.01 Burlington 2017 Plan Review	93067	02/12/2018	220.00	
Total 100565641298:					220.00	
<b>453565616823</b>						
453-565616-823 2017 Pool Construction Proje	AYRES ASSOCIATES	Project 27-1051.06 Burlington Pool, Phase E	174030	03/24/2018	5,710.50	
453-565616-823 2017 Pool Construction Proje	DIGICORP	Pool Project	322949	03/29/2018	5,343.00	
Total 453565616823:					11,053.50	
<b>453565616825</b>						
453-565616-825 2017 Kendall Street Project	KAPUR & ASSOCIATES, INC.	17.0040.01 2017 Burlington Streets (split)	93725	04/18/2018	466.87	
Total 453565616825:					466.87	
<b>453565616827</b>						
453-565616-827 2017 Water Portion Kendall St	KAPUR & ASSOCIATES, INC.	17.0040.01 2017 Burlington Streets (split)	93725	04/18/2018	176.38	
Total 453565616827:					176.38	
<b>453565616829</b>						
453-565616-829 2017 Sewer Portion Kendall S	KAPUR & ASSOCIATES, INC.	17.0040.01 2017 Burlington Streets (split)	93725	04/18/2018	394.25	
Total 453565616829:					394.25	
<b>453565616830</b>						
453-565616-830 Disaster Exenditure	MENARDS	FLOOD - REPLACEMENT SUPPLIES	61064	04/13/2018	73.79	
453-565616-830 Disaster Exenditure	REINEMANS, INC.	FLOOD REPLACEMENT	142113	04/06/2018	6.73	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 453565616830:					80.52	
<b>621575740159</b>						
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1314945	04/11/2018	83.10	
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1317222	04/18/2018	83.10	
Total 621575740159:					166.20	
<b>621575740242</b>						
621-575740-242 REPAIR,MAINTENANCE VE	LOIS TIRE SHOP,INC.	tire repair	420055	04/12/2018	30.00	
Total 621575740242:					30.00	
<b>621575740244</b>						
621-575740-244 REPAIRS,MAINT EQUIPMEN	L.W. ALLEN, LLC.	Parts	105488	04/12/2018	1,378.87	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1314945	04/11/2018	13.44	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1314946	04/11/2018	130.61	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1317222	04/18/2018	13.44	
621-575740-244 REPAIRS,MAINT EQUIPMEN	MENARDS	1ST STAGE CHEMICAL FEED PUMP	60206	04/03/2018	15.86	
621-575740-244 REPAIRS,MAINT EQUIPMEN	MENARDS	Menards Acct 32120265	60420	04/05/2018	17.98	
621-575740-244 REPAIRS,MAINT EQUIPMEN	VORPAGEL SERVICE INC.	Service Call - installed New Pilot Solenoid	42503	03/31/2018	570.39	
621-575740-244 REPAIRS,MAINT EQUIPMEN	VORPAGEL SERVICE INC.	Service Call - installed New Relief Valve on Boiler	42555	04/09/2018	1,180.26	
621-575740-244 REPAIRS,MAINT EQUIPMEN	WELDERS SUPPLY COMPANY	WELDERS SUPPLY- WWTP	506101	03/31/2018	22.20	
621-575740-244 REPAIRS,MAINT EQUIPMEN	DONERITE JANITORIAL SERV I	DONERITE BILLING WWTP (split)	3164	04/17/2018	960.00	
621-575740-244 REPAIRS,MAINT EQUIPMEN	BUMPER TO BUMPER BURLING	sludge Storage Tank Mix-us	1-340556	04/06/2018	523.04	
Total 621575740244:					4,826.09	
<b>621575740245</b>						
621-575740-245 GROUND IMPROVEMENTS	SPECIALTY CONTRACTORS EQ	BOSS PLOW SPRINGS	0389	04/05/2018	69.98	
621-575740-245 GROUND IMPROVEMENTS	BUMPER TO BUMPER BURLING	Lawn Equipment	1-340731	04/11/2018	90.27	
621-575740-245 GROUND IMPROVEMENTS	BUMPER TO BUMPER BURLING	Lawn Equipment	1-340732	04/11/2018	80.00	
621-575740-245 GROUND IMPROVEMENTS	WEDIGE AUTOMOTIVE	Grasshopper Mower-Radiator Repair	170079	04/13/2018	262.00	
Total 621575740245:					502.25	
<b>621575740248</b>						
621-575740-248 PLANT OPERATION	HACH COMPANY	Kit, Sensor Cap Replacement	10900581	03/30/2018	1,359.71	
621-575740-248 PLANT OPERATION	MENARDS	Menards Acct 32120265	60141	04/02/2018	84.63	
621-575740-248 PLANT OPERATION	TELEDYNE INSTRUMENTS, INC	Pump Tubing	S020246805	04/12/2018	515.00	
621-575740-248 PLANT OPERATION	DAMARC QUALITY INSPECTIO	PRESSURE VESSEL & BOILER INSPECTION	37727	04/10/2018	290.00	
Total 621575740248:					2,249.34	
<b>621575740249</b>						
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1314946	04/11/2018	90.89	
621-575740-249 LABORATORY	IDEXX LABORATORIES	Lab Supplies	3029330464	04/02/2018	2,034.76	
621-575740-249 LABORATORY	BUMPER TO BUMPER BURLING	Lab Powerated Belt	1-340707	04/10/2018	39.87	
Total 621575740249:					2,165.52	
<b>621575740253</b>						
621-575740-253 PHOSPHATE REMOVAL	KEMIRA WATER SOLUTIONS	KEMIRON COMP WWTP FERROUS CHLORIDE	9017584979	03/31/2018	2,105.24	
Total 621575740253:					2,105.24	
<b>621575740310</b>						
621-575740-310 OFFICE SUPPLIES, POSTA	STAPLES BUSINESS ADVANTA	STAPLES WWTP OFFICE SUPPLIES	8049440613	04/07/2018	170.45	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 621575740310:					170.45	
<b>621575740342</b>						
621-575740-342	DISINFECTION ULTRA VIOL	UV DOCTOR LAMPS LLC	UV BULBS	11360	04/03/2018	1,046.91
Total 621575740342:					1,046.91	
<b>621575740353</b>						
621-575740-353	REPAIR & MAINT LIFT STAT	EVOQUA WATER TECHNOLOGI	BIOXIDE WWTP ODOR CONTROL	903493257	03/30/2018	837.00
Total 621575740353:					837.00	
<b>622503460000</b>						
622-503460-000	METERS & LABOR	MIDWEST METER INC	BUEL POOL METER	0099530-IN	04/04/2018	1,738.28
Total 622503460000:					1,738.28	
<b>622506230000</b>						
622-506230-000	SUPPLIES	WELDERS SUPPLY COMPANY	WELDERS SUPPLY- WATER DEPT	507980	04/09/2018	95.38
Total 622506230000:					95.38	
<b>622506250000</b>						
622-506250-000	MAINTENANCE-SUPPLIES	MENARDS	Menards Acct 32120265-Well #11	60498	04/06/2018	42.28
622-506250-000	MAINTENANCE-SUPPLIES	REINEMANS, INC.	Supplies	142359	04/11/2018	16.89
622-506250-000	MAINTENANCE-SUPPLIES	USABlueBook	USA BLUEBOOK WATER DEPT #85786 (split)	536364	04/04/2018	174.32
Total 622506250000:					233.49	
<b>622506540000</b>						
622-506540-000	HYDRANTS & SUPPLIES	USABlueBook	USA BLUEBOOK WATER DEPT #85786 (split)	536364	04/04/2018	174.32
Total 622506540000:					174.32	
<b>622509030000</b>						
622-509030-000	OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1314944	04/11/2018	33.71
622-509030-000	OFFICE SUPPLIES	ALSCO	ALSCO WATER DEPT	IMIL1317221	04/18/2018	33.71
Total 622509030000:					67.42	
<b>622509210000</b>						
622-509210-000	OFFICE SUPPLY	STAPLES BUSINESS ADVANTA	STAPLES WATER OFFICE SUPPLIES	8049440613	04/07/2018	8.46
Total 622509210000:					8.46	
<b>622509230000</b>						
622-509230-000	OUTSIDE SERVICES	EHLERS & ASSOCIATES, INC	2017 WATER RATE STUDY	76573	04/10/2018	1,487.50
Total 622509230000:					1,487.50	
<b>622509350000</b>						
622-509350-000	GENERAL PLANT-SUPPLIE	DONERITE JANITORIAL SERVI	DONERITE BILLING WWTP (split)	3164	04/17/2018	328.00
Total 622509350000:					328.00	
<b>623575740298</b>						
623-575740-298	CONTRACT SERVICES	MEISNER, GARY	MEISNER AIRPORT MANAGER MAY BILLING	2018MAY	04/19/2018	319.30

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 623575740298:					319.30	
<b>820454590000</b>						
820-454590-000 PARK DEVELOPMENT	KAY PARK RECREATION CORP	4 row galv blg frame 6" rise w/alum plank	181890	04/03/2018	4,203.00	
820-454590-000 PARK DEVELOPMENT	MENARDS	Baseball Bleachers	60495	04/06/2018	62.82	
820-454590-000 PARK DEVELOPMENT	GLEASON REDI-MIX	Supplies	262336	03/23/2018	26.80	
820-454590-000 PARK DEVELOPMENT	GLEASON REDI-MIX	Supplies	262608	04/02/2018	572.00	
Total 820454590000:					4,864.62	
Grand Totals:					73,607.88	

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_



DATE: May 1, 2018

SUBJECT: LICENSES AND PERMITS

SUBMITTED BY: Diahnn Halbach, City Clerk

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**BACKGROUND/HISTORY:**

**OPERATOR'S LICENSES** Operator's licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class "A" beer, Class "B" beer, "Class B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

The following applicants have submitted an application to obtain an Operator's License and has been approved by the Burlington Police Department:

1. Jenna Damon
2. Wendy Lynch
3. Kayla Puglisi

**SPECIAL EVENT PERMIT APPLICATIONS**

The following applicants have submitted an application for a Special Event and has been approved by the Department Heads:

1. May 3, 2018 - Burlington Farmers Market (Carol Reed) - Opening Day Celebration Wehmhoff Square (includes bounce house).
2. May 20, 2018 - Burlington Conservation Club (John Herda) - Kids's Fisheree at Echo Park
3. June 14, 2018 (and every reoccurring 2nd & 4th Thurs until Sept. 6) - B-Town Sounds (Jim Jante) Echo Park

**BUDGET/FISCAL IMPACT:**

Applicants are charged an administrative fee of which a portion of the funds are applied towards background checks performed by the police department. Liquor license fees for businesses are calculated on a case by case basis depending on the type of license applied for (noted above).

**RECOMMENDATION:**

Staff recommends that Council approve the submitted reports.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the May 1, 2018 Common Council meeting.

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**DATE:** May 1, 2018

**SUBJECT: PUBLIC HEARING** - to hear comments from the public regarding providing temporary zoning for property located at 6320 S. Pine Street as part of an annexation request by Craig Faust, owner.

**SUBMITTED BY:** Megan Watkins, Director of Administrative Services

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**BACKGROUND/HISTORY:**

Craig Faust of 6320 S. Pine LLC, has submitted a petition for direct annexation for property located at 6320 S. Pine Street. This parcel is adjacent the Reesman parcel within the City on south Pine, which is part of the Burlington Manufacturing and Office Park (BMOP) expansion and the possible TID 6 creation project. The Council accepted and approved the Petition for Direct Annexation on March 20, 2018 as Resolution 4887(45).

The property petitioned for annexation will consist of 75.06 acres and will be temporarily zoned A-1, Agricultural/Holding District. The property owner intends to use the eastern portion of the property as commercial and light industrial, and the western portion of the property as residential/primary corridor, as reflected in the Comprehensive Plan amendment that was approved at the February 21, 2018 Common Council meeting. Permanent and appropriate zoning will be considered by the Plan Commission and Common Council at a future date during the development phase of this property.

The applicant is requesting this annexation in order to have access to municipal water and sewer.

**BUDGET/FISCAL IMPACT:**

There are no financial implication with this Public Hearing.

**RECOMMENDATION:**

For Public comment only.

**TIMING/IMPLEMENTATION:**

This item is for Public Hearing at the May 1, 2018 Common Council meeting.

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**Attachments**

Public Hearing Notice

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STATE OF WISCONSIN  
COUNTY OF RACINE

The Common Council in and for the City of Burlington

**NOTICE OF PUBLIC HEARING  
FOR ANNEXING PROPERTY TO THE CITY OF BURLINGTON, AMENDING  
THE OFFICIAL MAP OF THE CITY AND ZONING THE  
ANNEXED PROPERTY**

To Whom It May Concern:

Notice is hereby given that the Common Council of the City of Burlington proposes to annex property to the City of Burlington pursuant to a Petition for Direct Annexation filed with the City Clerk on February 20, 2018 by Craig Faust to amend the official map of the City of Burlington accordingly; and to zone the property as follows:

**Owner/Applicant:** Craig Faust

**Property Address:** 6320 S. Pine Street, Town of Burlington, Racine County

**Parcel Number:** 002-02-19-09-002-000

**Legal Description:** BEING PART OF THE SOUTHEAST 1/4, THE NORTHEAST 1/4, AND THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 9, ALSO PART OF THE NORTHWEST 1/4 AND THE SOUTH-WEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 9, TOWNSHIP 2 NORTH, RANGE 19 EAST OF THE 4TH PRINCIPAL MERIDIAN IN THE TOWNSHIP OF BURLINGTON, COUNTY OF RACINE, STATE OF WISCONSIN AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGIN AT THE NORTHWEST CORNER OF THE NORTHWEST 1/4 OF SAID SECTION 9; THENCE NORTH 89°06'22" EAST ALONG THE NORTH LINE OF SAID NORTHWEST 1/4 SECTION 2199.63 FEET TO A POINT IN THE WESTERLY LINE OF STATE TRUNK HIGHWAY "83"; THENCE SOUTH 25° 19'37" EAST ALONG SAID WESTERLY LINE 495.23 FEET TO A FOUND IRON ROD; THENCE SOUTH 16°47'47" EAST ALONG SAID WESTERLY LINE 202.24 FEET TO A FOUND IRON ROD; THENCE SOUTH 33°51'28" EAST ALONG SAID WESTERLY LINE, 202.24 FEET TO A FOUND IRON ROD; THENCE SOUTH 25°27'24" EAST ALONG SAID WESTERLY LINE, 400.19 FEET TO A FOUND IRON ROD; THENCE SOUTH 22°08'07" EAST ALONG SAID WESTERLY LINE 199.90 FEET TO A FOUND IRON ROD; THENCE SOUTH 25°02'52" EAST ALONG SAID WESTERLY LINE 671.21 FEET; THENCE SOUTH 88°37'29" WEST 1747.38 FEET; THENCE NORTH 01°38'49" WEST, 668.39 FEET; THENCE SOUTH 88°58'56" WEST, 1311.00 FEET TO THE WEST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 9; THENCE NORTH 01°35'45" WEST ALONG SAID WEST LINE, 1327.08 FEET TO THE PLACE OF BEGINNING. SAID LAND BEING IN THE TOWN OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN. LANDS CONTAIN 75.06 acres.

**Current population** of such territory is 1 person; and,

**Proposed Zoning:** A-1, Agricultural/Holding District

**NOTICE IS FURTHER GIVEN** that a Public Hearing on the above matter will be held by the Common Council in the City Council Chambers at the Police Department, 224 East Jefferson Street in the City of Burlington, on:

**TUESDAY, MAY 1, 2018 DURING THE MEETING OF THE COMMON COUNCIL SCHEDULED TO BEGIN AT  
6:30 P.M. OR SHORTLY THEREAFTER**

to hear any persons objecting to, or in support of, the above mentioned matter.

*An ordinance for the annexation and zoning shall be considered by the Plan Commission on April 10, 2018 and by the City Council on May 15, 2018.*

CITY OF BURLINGTON

Dated this 2<sup>nd</sup> day of April, 2018

Carina G. Walters, City Administrator



**COMMON COUNCIL REGULAR**

**ITEM NUMBER 12B**

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**DATE:** May 1, 2018

**SUBJECT: PUBLIC HEARING** - to hear comments and concerns regarding City of Burlington's intention to exercise its police power in accordance with §66.0703, Wis. Stats., and §274-3 of the Code of the City of Burlington to levy special assessments upon property for reconstruction of various sidewalks.

**SUBMITTED BY:** Peter Riggs, Director of Public Works

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**BACKGROUND/HISTORY:**

A Public Hearing has been scheduled to hear comments and concerns from the public regarding the final step in the special assessment process for the reconstruction of sidewalks associated with the 2018 Sidewalk Improvement Project. The associated resolution is the final step in the special assessment process for sidewalk reconstruction associated with the 2018 Sidewalk Reconstruction Project.

Consistent with past practices of the City, the proposed assessments may be paid in cash or in three annual installments with an interest rate of 3.5% payable to the Treasurer. The City Clerk will mail a copy of the resolution to each property owner, as well as publish an Installment Notice when the contract is set.

**BUDGET/FISCAL IMPACT:**

This work was planned and accounted for within the 2018 DPW Streets Budget. The total estimated cost for the project is \$44,508.00, with one-half of that cost (\$22,254.00) being assessed to the property owners, and the City responsible for the remaining one-half.

**RECOMMENDATION:**

Staff recommends that the City Council approve this final intent to exercise Special Assessments for the reconstruction of certain sidewalks as listed in the Preliminary Resolution No. 4894(52).

**TIMING/IMPLEMENTATION:**

This item for Public Hearing at the May 1, 2018 Common Council meeting.

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**COMMON COUNCIL REGULAR**

**ITEM NUMBER 15A**

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**DATE:** May 1, 2018

**SUBJECT:** **MOTION 18-897** - to approve a Lease Agreement between the City of Burlington and the Burlington Senior Center, Inc.

**SUBMITTED BY:** Carina Walters, City Administrator

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**BACKGROUND/HISTORY:**

In July 2017 the City of Burlington adopted a Resolution for a Memorandum of Understanding between the City and Racine County for the purchase property of 587 E. State Street for the use by the Burlington Senior Center in the amount of \$200,000. The City utilized the \$200,000 for the acquisition of \$180,000 for the building. The remaining \$20,000 was utilized to bring the building up to code with respect to life safety items and build an ADA bathroom within the facility.

As the City is the owner and landlord of the building, staff and the City Attorney have drafted a mutually beneficial lease for both parties that allows the Senior Center to not pay rent for calendar year 2018; however, the annual lease amount will be revisited in October 2018 for possible monthly payments to begin in January 2019.

**BUDGET/FISCAL IMPACT:**

No rent shall be payable by Burlington Senior Center, Inc. to the City for the entire calendar year 2018. For the year 2019 and thereafter, both parties shall negotiate the payment of the rent. When and if the parties do agree upon the payment, then Senior Center shall pay rent to City on a monthly basis on or before the first day of the month, with a 5-day grace period allowed before Senior Center may be deemed to be in default.

In the event, however, the rent amount cannot be agreed upon on or before March 31 of the said following year (for the rent for that year), then (i) this Lease shall be deemed automatically terminated, and (ii) the Senior Center shall within sixty (60) days thereafter vacate the Building and Property, pursuant to the applicable provisions of this Lease.

**RECOMMENDATION:**

Staff and the City Attorney recommend approval of the lease between the City and Burlington Senior Center.

**TIMING/IMPLEMENTATION:**

This item was discussed at the May 1, 2018 Committee of the Whole meeting and scheduled for final consideration at the Common Council meeting the same evening.

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**Attachments**

Burlington Senior Center Lease

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LEASE AGREEMENT

This Lease Agreement ("Lease" and/or "Agreement") is made and entered into on this date of \_\_\_\_\_, 2018, by and between Landlord and Tenant for the purpose of leasing to Tenant the commercial building (the "Building") constructed on the parcel of real property (the "Property") owned by Landlord and located at 587 East State Street, Burlington, Wisconsin 53105.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND PROMISES CONTAINED HEREIN, THE LANDLORD AND TENANT AGREE AS FOLLOWS:

1. ESSENTIAL TERMS. The following terms and provisions are hereby made a part of this Lease, and, to the extent necessary, such terms and provisions are also more fully discussed and defined in the further paragraphs of this Lease:

- a) Landlord: City of Burlington, Wisconsin  
c/o City Administrator  
300 North Pine Street  
Burlington, Wisconsin 53105
  
- b) Tenant: Burlington Senior Center, Inc., a Wisconsin Section 501(c)(3)  
non-stock corporation  
587 East State Street  
Burlington, Wisconsin 53105
  
- c) Term: Indefinite, unless and until terminated under the provisions of Paragraphs 18 or 19 of this Lease.
  
- d) Rent: No rent (both past rent and future rent) shall be payable by the Tenant to Landlord for the calendar year 2018. Rent for the calendar year 2019 and thereafter shall be negotiated by the parties, as described in below Paragraph Nos. 4 and 24(b)..
  
- e) Use of Property and Building: For the operation of a Senior Center, as more fully described in below Paragraph 2.

2. LEASE OF BUILDING AND PROPERTY. Landlord leases to Tenant, and Tenant leases from Landlord, the Building and Property described in above Paragraph 1. The Building and

Property shall be used by Tenant exclusively for the purpose of providing services and recreational activities (collectively, the “Services”) to the Senior Citizens of the City of Burlington, Wisconsin, and its environs. The term “Senior Citizens” shall be defined as persons having an age of Fifty (50) Years or older. Although the primary focus shall always be the provision of Services to the Senior Citizens, (i) persons under the age of 50 may also participate in the Senior Citizen activities held at the Property, and (ii) the Building and Property may be used for other events, at the discretion of Tenant and/or as may be required by law.

3. TERM. The term of this Lease shall continue indefinitely, unless and until the Lease is terminated by a party hereto pursuant to the provisions of below Paragraphs 18 or 19.

4. RENT. No rent shall be payable by Tenant to Landlord for the entire calendar year 2018. For the year 2019 and thereafter, the parties shall negotiate the payment of the rent. See below Paragraph No. 24(b) in that regard. When and if the parties do agree upon the payment of such rent by Tenant to Landlord, then the following remaining provisions of this present paragraph shall apply. Tenant shall pay rent to Landlord on a monthly basis. Each monthly rent payment shall be paid by Tenant to Landlord on or before the first day of the month for each such month, with a 5-day grace period allowed for such payment before Tenant may be deemed to be in default under this Lease.

5. USE OF BUILDING AND PROPERTY. Tenant shall use the Building and Property for the purpose specified in above Paragraph 2. Tenant shall not use the Building and Property, nor will it permit its employees, agents, guests and business visitors to use the Building and Property, for (i) any other purpose, (ii) immoral or unlawful purposes; (iii) for purposes which increase Landlord's insurance premiums for the Building and Property; (iv) for purposes which are a nuisance; or (v) any uses which constitute legal waste of the Building or Property. Additionally, Tenant shall not permit or allow any toxic or hazardous materials or waste, or any other substance or material or element prohibited or regulated under any applicable environmental laws or regulations, to be placed upon, deposited on, or otherwise allowed to affect the Building and/or Property.

6. SIGNS. Tenant shall, at its own cost and expense, install a sign upon the Building and/or the Property indicating that the Building and Property is being used as a Senior Center. All signage must be approved by Landlord and meet all existing governmental laws and regulations. Tenant shall, at Tenant’s own cost and expense, maintain the sign(s) and keep the same in a good condition.

7. ALTERATIONS AND IMPROVEMENTS. Tenant may, at its own cost and expense, remodel, alter and improve the Building and/or Property. Prior to taking any such steps, however, Tenant shall first obtain Landlord's approval of any such remodeling, alterations or improvements being proposed by Tenant. Any such remodeling, alterations or improvements shall (i) be done in a good workmanlike manner, in full compliance with all applicable governmental laws, rules and regulations, and (ii) be fully and timely paid for by Tenant so that no construction liens (or any other type of an encumbrance) attaches to the Property. All such remodeling, alterations or improvements

so made by Tenant (except for Tenant's business fixtures) shall be the property of and owned by Landlord.

8. RESPONSIBILITY FOR REPAIRS AND MAINTENANCE: TENANT. Tenant shall, at its own cost and expense, and in a time frame approved by Landlord:

- a) Promptly make all repairs reasonably required to keep in good working order and maintain in a good and tenantable condition the entire Building and Property.
- b) Maintain the Building and Property in a clean, neat and sanitary manner, with an attractive and aesthetically pleasing appearance.
- c) Keep the grounds of the Property free and clear of all garbage, debris, litter, or other materials and/or objects.
- d) Repair and/or replace any broken glass windows and/or glass doors of the Building.
- e) Repair and/or replace any of the mechanical systems servicing the Building. (This includes, but is not limited to, the electrical, plumbing, heating, air conditioning, sewer, water and telephone services.)

Any such repair, however, having a cost of One Hundred Dollars (\$100.00) or more shall be the sole responsibility of the Landlord, and done by Landlord, at Landlord's own cost and expense. Any such repair(s) to be done by Landlord, however, shall be undertaken by Landlord at such a time(s), and in such a manner(s), as Landlord may from time to time elect, in Landlord's sole and absolute discretion.

In the event Tenant and/or Tenant's employees or agents, through any negligent and/or intentional act(s) of omission or commission, damages the Building or Property, then Tenant shall be responsible for the full and immediate payment of any costs required to repair such damage (that is not otherwise paid for through Tenant's insurance coverage).

9. RESPONSIBILITY FOR CERTAIN SERVICES: LANDLORD. Landlord shall, at Landlord's own cost and expense:

- a) Keep the grass cut and the shrubs and trees trimmed on the Property, in time frames compatible with the work schedules and project priorities of the Landlord's Department of Public Works.
- b) Keep the sidewalks, entry ways, and parking lot located on the Property reasonably free and clear of all snow and ice, in time frames compatible with the work schedules and project priorities of the Landlord's Department of Public Works.

10. UTILITIES. The Tenant shall timely and fully pay the cost of all utility charges incurred for the use of the Building and Property. Such charges shall include, but not be limited to, the costs pertaining to providing natural gas, electricity, heat, and telephone. Landlord, however, shall pay the charges for municipal sanitary sewer and municipal water service for the Building and Property.

11. INSURANCE. Landlord shall, at its own cost and expense, keep the Building and the Property insured under the same types, amounts, and categories of insurance coverage that Landlord may, from time to time, elect to procure for its other buildings and properties. This shall, however, include, but not be limited to, insurance coverage for general liability and for loss or damage to the Building and/or Property. Tenant shall be named as an additional insured under the said insurance coverage provided by Landlord under the provisions of this Lease. In the event Tenant wishes to obtain insurance coverage (i) for any loss, damage, or theft of its personal property and/or (ii) any other type of insurance not provided by Landlord under this Lease, Tenant shall be solely responsible for obtaining and maintaining, at its own cost and expense, any such insurance coverage.

12. WAIVER OF SUBROGATION RIGHTS. To the extent the same is required to effect a mutual waiver of any subrogation rights by the insurance carrier, each of the undersigned parties releases the other party from all liability, whether for negligence or otherwise, in connection with loss covered by any insurance policies which the releasor carries with respect to the Building and/or Property, or any interest or property therein or thereon (whether or not such insurance is required to be carried under this Lease), but only to the extent that such loss is collected under said insurance policies. Such release is also conditioned upon the inclusion in the policy or policies of a provision whereby any such release shall not adversely affect said policies or prejudice any right of the releasor to recover thereunder.

13. ASSIGNMENT AND SUBLEASE. Tenant shall not assign this Agreement or sublease the Building or Property without the Landlord's prior written consent, which consent Landlord may or may not, at Landlord's sole discretion, grant or withhold. In the event of such an assignment or subleasing with the consent of Landlord, however, Tenant shall still be liable to Landlord for Tenant's obligations under this Agreement.

14. SURRENDER OF BUILDING AND PROPERTY. Upon termination of this Lease, Tenant shall return the Building and Property to Landlord in as good condition and repair as when delivered by Landlord, except for ordinary wear and tear, and except for any remaining repair work which is the obligation of the Landlord under this Lease. All alterations, additions, and improvements made to the Building and Property shall remain and be the property of Landlord. All trade and decorative fixtures and other equipment and personal property owned by Tenant shall be removed from the Building and Property by Tenant no later than the termination date. Tenant shall repair any and all damage to the Building and Property caused by removal of the equipment and property. Any trade and decorative fixtures, equipment and personal property not removed by Tenant prior to the termination date shall be considered abandoned and shall become the property of Landlord, at the option of Landlord.

15. INSPECTION AND ACCESS. Landlord shall have the right at any time to enter the Building and Property for the purposes of inspections of the same, and/or to perform any of its duties under this Agreement.

16. COVENANT OF QUIET ENJOYMENT. So long as Tenant fulfills its obligations under this Agreement, Landlord warrants to Tenant that Tenant shall have full and quiet enjoyment of the Building and Property, free from hindrance by Landlord or any person claiming through Landlord, during the term of this Agreement.

17. PARKING. Tenant, and its customers, guests, invitees and employees, may use the parking lot located on the Property. Tenant shall not allow or permit (i) the storage, repair or sale of any vehicles in the parking lot, (ii) the use of the parking lot for any purposes other than the temporary parking of motor vehicles as described above, or (iii) allow motor vehicles to be parked on the grounds of the Property except for in the parking lot.

18. TERMINATION OF THE LEASE. Either party to this Lease may terminate this Lease by giving a written notice of such termination to the other party at least Ninety (90) Days in advance of the date of termination stated in the written notice. No cause shall be required for any such termination.

19. SPECIAL TERMINATION BY LANDLORD. In addition to the right of the Landlord to terminate this Lease by the giving of a 90-day notice as described above, Landlord may also immediately terminate this Lease, without any prior notice (whether oral or written) required to be given by Landlord to Tenant, and without any cause being required, when and if the City of Burlington Common Council determines, in its sole and absolute discretion, and by a two-thirds (2/3) vote of its members elect, that such immediate termination should occur.

20. NOTICE. Any notice required to be given by either party to the other party shall be in writing, and shall be delivered to such other party either by (i) personal service, or by (ii) certified mail in a postpaid envelope addressed to such party at the address specified above in this Lease, or to such other address as may from time to time be designated in writing by such other party. Delivery by certified mail shall be deemed made and completed upon depositing the said postpaid envelope in the United States mail.

21. GOVERNING LAW. This Lease shall be governed by, construed, and enforced in accordance with the laws of the State of Wisconsin. Venue for any legal action arising from or pertaining to this Agreement shall solely and exclusively be Racine County Circuit Court in Racine County, Wisconsin.

22. PARTIES BOUND. The covenants, terms, conditions and provisions of this Lease shall extend to and be binding upon the parties hereto, and their permitted successors and assigns

(except that any assignment of this Lease or subleasing of the Building or Property by the Tenant shall require the prior written consent of the Landlord as elsewhere provided in this Lease).

23. BOARD MEMBERSHIP. For so long as this Lease is in existence, the Tenant shall provide in its By-Laws that the Mayor of the City of Burlington, and/or the Mayor's designee, shall be a voting member of the Tenant's Board of Directors.

24. SPECIAL PROVISIONS.

- a) Lump Sum Payment. Within ten (10) business days (Monday through Friday) after the execution of this Lease by all of the parties, Landlord shall pay to Tenant the sum of Seven Thousand Dollars (\$7,000.00) from the monies held by Landlord and known as the "DeRosier Fund". Upon such payment to Tenant, Tenant may use the said \$7,000.00, as it deems appropriate, for the operation of the Senior Center.
- b) Rent for 2019 and Future Years. The rent payable by Tenant to Landlord for the year 2019 and thereafter shall be negotiated by the parties, all as provided in above Paragraph No. 4. In the event, however, that the parties cannot agree upon the rent so due and payable on or before March 31 of the said following year (for the rent for that year), then (i) this Lease shall be deemed automatically terminated, and (ii) Tenant shall within sixty (60) days thereafter vacate the Building and Property, pursuant to the applicable provisions of this Lease.
- c) Common Council Attendance. One or more representatives of Tenant shall attend the Common Council meetings of the City of Burlington, Wisconsin, whenever so requested by the Landlord, to provide information to the Common Council on the status and details of the Tenant's business operations of the Senior Center. Tenant shall also provide such information to the Landlord whenever so requested by the City Administrator, or the City Finance Director, or the City Attorney, or the Mayor of the City of Burlington, Wisconsin.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals on the date first written above.

LANDLORD:  
City of Burlington, Wisconsin

TENANT:  
Burlington Senior Center, Inc.

By: \_\_\_\_\_  
Jeannie Hefty  
Mayor

By: \_\_\_\_\_

Attest: \_\_\_\_\_  
Diahn Halbach  
City Clerk

Attest: \_\_\_\_\_